MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, May 19, 2022, starting at 7:00 P.M. in the **Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT**.

The meeting will be streamed on YouTube, and the link to the meeting will be posted on www.KaysvilleLive.com. For those wishing to direct comments to the City Council can do so in-person, or email comments to publiccomment@kaysvillecity.com. Emailed comments will NOT be read out-loud at the meeting. Members wishing to speak during an Action Items or during Call to the Public must sign-up in person before the meeting to speak.

CITY COUNCIL Q&A – 6:30 P.M.

The City Council will be available to answer questions or discuss any matters the public may have.

CITY COUNCIL MEETING – 7:00 P.M.

The agenda shall be as follows:

1. OPENING
   a. Provided by Council Member Perry Oaks.

2. CALL TO THE PUBLIC (3 MINUTE LIMIT, MUST SIGN UP IN PERSON)

3. PRESENTATIONS AND AWARDS
   a. 9-11 Memorial Project Event Presentation – Major Brent Taylor Foundation.
   b. Animal Control Event in Kaysville – Ashleigh Young, Director, Davis County Animal Control.
   c. Presentation of the Employee of the Quarter, Marty Willey.

4. DECLARATION OF ANY CONFLICTS OF INTEREST

5. CONSENT ITEMS
   a. Approval of Minutes of April 14, 2022.
   b. Approval of Minutes of April 15, 2022.
   c. Interlocal Agreement for the Billing and Collection of Fees for Advanced Life Support Services.

6. ACTION ITEMS
   a. A Resolution adopting the Kaysville City Tentative Budgets for Fiscal Year 2023.
   b. Certification of Annexation Petition from LPM Corporation for Parcel Number 11-041-0026 located at approximately 775 East Oxford Drive.

7. WORK ITEMS
   a. An Ordinance enacting 12-2-7 of the Kaysville Municipal Code regarding camping on public property.

8. COUNCIL MEMBER REPORTS

9. CITY MANAGER REPORT

10. CLOSED SESSION
    a. Closed session to discuss the character, professional competence, or physical or mental health of an individual or individuals, in conformance with Utah State Code §52-4-205.

11. ACTION ITEM
    a. Potential Modification to City Manager Contract.

12. ADJOURNMENT

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services, or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235 at least 24 hours in advance of the meeting to be held.

A Closed Session may be called to order pursuant to Utah State Code §52- 4-204 & §52- 4-205. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

I hereby certify that I posted a copy of the foregoing Notice and Agenda and emailed copies to media representatives on May 13, 2022.

Annemarie Plaizier

Annemarie Plaizier
City Recorder

KAYSVILLE CITY COUNCIL
April 14, 2022

Minutes of a regular Kaysville City Council meeting held on April 14, 2022 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson and Council Member Perry Oaks

Others Present: City Manager Shayne Scott, City Attorney Nic Mills, City Recorder Annemarie Plaizier, Community Development Director Melinda Greenwood, Information Systems Manager Ryan Judd, Police Chief Sol Oberg, POP Officer Lexi Benson, Victim Advocate Jennifer Winchester, K-9 Advocate "Walter", Assistant Finance Director Levi Ball, Jacie Johnson, Neka Roundy, John Lasker, Douglas White, Kelly White, Mark Lund, Nylin Johnson, Laurene Starkey, C. Fernando Morales, Bryn Jensen, Mark Jensen, Debbie Stevens, James Stevens, Tammy Zendel, Linda Bourne, Robert Bourne, Val Shupe, Wilf Sommerkorn, Robert L. Elwood, John Love, Kathi Allen, Shauntel C. Hogan, Teresa T. Bowman, Michelle Lewis, Joshua Lewis, Scott Carrigan, David Sansom, Paul Kingston, Tim Seeley, Kathleen Seeley, Doug Foster, Jeanne Foster, Spencer Isaacson, Christine Bown, Rich Shaw, Scott Godfrey, Jun Cui, Wenfei Yu, Ross Eveson, Brian Bennion, Doris Brown, Brandt Knowlton, Heather Knowlton, Lee Allred, Kaiden Kershaw, Douglas Haskell, John Keller, Austin Stevens, Cami Stevens, Megan Walter, Will Walter, Jamie Borski Fox, Tim Bagley, Renee M. Tanner, Christy Call, Jaron Call, JoAnn Neilson, Diane Langston, Lori Bagley, Joan Hawkins, Lucille Rigby

COUNCIL MEETING OPENING

Council Member Adams opened the meeting with a prayer and led the audience in the pledge of allegiance.

CALL TO THE PUBLIC

Jacie Johnson said that feels that the rezone request for the property at 478 South Main should be denied and the property remain in the R-1-8 zone. Ms. Johnson expressed appreciation to the neighbors in the surrounding area being organized and enabled in voicing their opposition. She lives near this subject property and the intersection of 475 South and Main Street is terrible to try to navigate, partially because of the curve of the road. There are also many students who travel this area and neighbors are concerned about how the safety of the children will be effective if more traffic is added to our streets.

PRESENTATIONS AND AWARDS

PROCLAMATION TO DECLARE APRIL 30, 2022 AS ARBOR DAY

Mayor Tran read a proclamation declaring April 30, 2022 as Arbor Day and urged all citizens to support efforts to protect our trees and woodlands, and to support our urban forestry program.

PROCLAMATION TO DECLARE MAY 1-7, 2022 AS PUBLIC SERVICE RECOGNITION WEEK

Mayor Tran read a proclamation declaring May 1-7, 2022 as Public Service Recognition Week and asked citizens to join the council in expressing appreciation for the important contributions of public employees and community volunteers that make the city a great place to live, work and play.

POLICE DEPARTMENT ACCREDITATION AWARD

Val Shupe, Executive Director of the Utah Chief of Police Association, presented the Kaysville Police Department with an official agency accreditation award.

POLICE DEPARTMENT REPORT

Police Chief Sol Oberg presented the annual report for 2021 for the Kaysville Police Department and said that because of the current statewide shortage of police officers, they have had to rearrange officer positions to adapt to their needs. It affected the department administratively and with their detectives. They have had to function a little more slowly and less efficiently. The department currently has 32 officers, and seven of those officers are school resource officers. They've also had to have other officers take on more responsibilities as fellow officers have gotten injured, taken vacation time, resigned or been terminated, and when one of their officers was deployed this last summer. Recently their department worked together to rewrite their mission statement and vision statement and it has helped our officers become reinvested in their jobs. We have a very safe community in Kaysville, and a lot of that credit should go to our citizens. In 2021, the police department handled about 10,000 service calls, and we have continued to see a slight incline of calls received over the years. We have been working to bring our average response time down by thirty seconds, and will continue to work towards getting that number under six minutes. They are working to get an online reporting tool for less serious calls for service. It will help their department connect to a different demographic of the community. We have had more people requesting to file a report online. The drawback to this is that you lose the personal connection that a face-to-face conversation has. This is an area that law enforcement has struggled with over the years and it's been a struggle to keep that trust and create that partnership with the community. The number of arrests increased over 2021; however, the police department tries to look for possible alternatives for arrest. We have a youth court program for our youth justice system. Davis Behavioral Health has a receiving center that we can bring someone to and can be a better option in some situations. The jail system doesn't fully help with mental health issues. The jail system is expensive and is not always the best solution. We will see more of these types of solutions implemented in other areas of the state and across the country. Traffic is an issue in Kaysville. We never anticipated for the city to grow this much. The department spends a lot of time and emphasis on trying to help with traffic. For the last two years, our traffic accidents and injuries are down. There seems to have been more accidents during the pandemic across the country because of reckless behavior.

Jennifer Winchester, Victim Advocate, said a requirement to receive some of the local grants for the Victim Advocate program is she must present a report to the council annually about the program. The VAWA grant's purpose is to improve how our agency responds to sexual assault, domestic violence, and stalking. Complex crimes such as these often require large amounts of investigation, follow-up and training. VAWA funding allows the department to allocate a dedicated detective the time, resources, and training to focus on adequately investigating these cases, train officers, and help with policy review. The VOCA program helps to fund her position as an advocate. As an advocate, she helps to assist victims in sorting through confusing feelings and processes associated with the criminal justice system. The VOCA program helps to provide support for victims of crimes. Victim advocate roles help to provide crisis intervention, information and referrals, personal advocacy, help navigating the criminal justice system, and other aids. This previous year has been a hard year with many sexual assault cases. VOCA was also able to help us obtain funding to get "Walter". Walter works with our victim advocate to assist victims. He is able to provide deep pressure therapy to victims, which is a calming strategy. Walter successfully completed a therapy dog-training program to obtain his Service Dog certification. Having received these local grants has helped the police department with increased victim cooperation throughout the criminal investigation. There is increased victim satisfaction with police response and we have been told by victims that they felt cared about and that our police department has genuinely wanted to help them. Victim advocates help reduce workload for officers as well in that the advocate can respond to a scene and help family with questions, concerns and resources. This allows officers to focus on processing the scene.

Chief Oberg added that Ms. Winchester is the best Victim Advocate in the state and the only one that is certified through the FBI's Elevate Program. Navigating the criminal justice system is complicated as a victim and there is a big need for people like Ms. Winchester to help these victims. This program has helped our police department change to learn how to better get information from victims.

Council Member Adams asked Chief Oberg if he had seen any changes in the department after the recent police officer salary increase.

Chief Oberg said that he feels that he seen an improvement in the department. Chief Oberg added that he was able to sit down with each of his officers and used it as an opportunity to discuss the expectations and investment they are to the community. Sacrifices had to be made to other departments in order to allow for the aforementioned raises.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Council Member Adams made a motion to approve the following consent items:

a. Approval of Minutes of March 17, 2022.

c. Authorizing an Agreement for the Mutton Hollow Waterline Replacement and Repaving Project.

The motion was seconded by Council Member Oaks.

The vote on the motion was as follows:

Council Member Oaks, yea

Council Member Blackham, yea
Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea

The motion passed unanimously.

B. APPOINTMENT OF RAMP ADVISORY COMMITTEE MEMBERS

Mayor Tran explained that the City Council recently approved an ordinance creating a Recreation, Arts, Museum, and Parks (RAMP) committee. Mayor Tran said she had accepted applications for the five at-large committee member seats, held interviews, and is now proposing the names to appoint to the RAMP advisory. The standing members of the committee will be: Parks and Recreation Director Cole Stephens, Recreation Superintendent Kris High, Kaysville Community Theater Representative Lauri Storey, and Historic Preservation Committee Member Brittany Bremer. The at-large members will be: Richard Heath, Chaz Leech, Chris Snell, C. Fernando Morales, and Marcie Handy. The City Council Liaison will be Perry Oaks.

Council Member Adams made a motion to appoint the proposed RAMP advisory committee members, seconded by Council Member Blackham.

The vote on the motion was as follows:

Council Member Blackham, yea
Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea

The motion passed unanimously.

ACTION ITEMS

PRELIMINARY PLAT APPROVAL FOR BOURNE ESTATES PLANNED RESIDENTIAL UNIT DEVELOPMENT (PRUD) SUBDIVISION LOCATED AT 1742 WEST PHILLIPS STREET – ROBERT AND LINDA BOURNE

Melinda Greenwood explained that at the March 24, 2022 Planning Commission meeting, with a vote of 7-0, the Planning Commission recommended approval of the preliminary subdivision plat for Bourne Estates Subdivision, located at approximately 1742 West Phillips Street. The proposed 5-lot subdivision includes about 2.5 acres of land with a private street, and lot sizes ranging from 17,886 to 22,921 square feet. The existing home will remain on Lot 1, with single-family homes being built on the remaining lots. The preliminary plat meets all zoning ordinances and engineering standards prescribed for R-1-LD with a PRUD overlay, but will need minor edits completed prior to final subdivision approval. Staff is recommending approval of the preliminary plat, subject to the staff comments on the draft plat.

Robert Bourne commented that they are subdividing their property so that their kids will each have a lot to build a home on. Mr. Bourne said that he had spoken to his neighbors about this proposed subdivision and had not received any complaints.

Council Member Adams made a motion to approve the preliminary plat for Bourne Estates Planned Residential Unit Development (PRUD) Subdivision located at 1742 West Phillips Street for Robert and Linda Bourne, subject to the staff comments on the draft plat. Council Member Perry seconded the motion.

The vote on the motion was as follows:

Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea

The motion passed unanimously.

CONSIDERATION OF A DEVELOPMENT AGREEMENT AND REQUEST TO REZONE THE PROPERTY LOCATED AT 478 SOUTH MAIN STREET FROM R-1-8 (SINGLE FAMILY RESIDENTIAL) DISTRICT TO R-M (MULTIPLE FAMILY RESIDENTIAL DISTRICT) – MARK LUND AND KELLY WHITE

Melinda Greenwood explained that this item was initially discussed at the February 10, 2022 Planning Commission meeting where a public meeting was held. This property is located on the northwest corner of 475 South and Main Street and is currently a 0.56 acre undeveloped parcel which has previously been used as a community garden. During their discussion, the Planning Commission expressed concerns about the R-M zone allowing for up to eight units on the property, but demonstrated some comfort with the allowance of six units. Based on resident feedback from that meeting, the Planning Commission asked Staff to work with the developer to consider other options for the property, including a different zone and limiting the project density through a development agreement. At the March 24, 2022 Planning Commission meeting, the Planning Commission recommended approval of the rezone at 478 South Main Street from R-1-8 to R-M, subject to a development agreement limiting the developer to six units, as well as increased parking, site buffering, and architectural standards. The Planning Commission's vote was unanimous. During the public hearing, a petition opposing the rezone request and a traffic accident report were submitted to the Planning Commission. Those items, as well as public comments submitted to the Planning Commission and meeting minutes from both February 10 and March 24, have been provided to the City Council. Directly adjacent to this property is R-1-8 zoning and single family dwellings, which are located on the north and west sides of the property. Approximately 330 feet to the north are several parcels zoned as R-2. A church is located to the south, across 475 South Street. In consideration of the current General Plan, because the R-M zone allows for townhomes, this project diversifies available housing products and generally meets the goals and policies of the General Plan. The majority of the housing in the area is currently developed as single-family detached housing and the addition of a six-unit townhome would diversify the size and type of housing, while allowing for the preservation of currently existing development. Because the R-M zone allows for townhomes, which are typically considered more affordable than single-family residences due to construction methods and efficiency of land development, this project would diversify available housing products. The R-M zone requires specific amounts of open space for outdoor leisure, and this six-unit development would require a minimum of 3,600 square feet. The R-M zone also requires a minimum of twenty square feet of outside storage for each dwelling unit. Public notices were mailed to property owners within 500 feet of the subject property. During the Public Hearing held on February 10, 2022, concerns from citizens included increased traffic from the development, inadequate parking, impacts to the character of the surrounding single-family residences, high tenant turnover, and safety. During the February 10, 2022 Planning Commission meeting, the Commission asked if the applicant would consider amending their application to request the R-2 (One to Two Family Residential) District instead of the R-M zone, but the applicant didn't wish to proceed in that direction citing concerns about the increased amount of time to process the re-notification of a public hearing to change the previously advertised R-M zone to R-2. They also were concerned about the increased time and costs to process the subdivision application, as well increased construction costs and loss of building efficiencies. When considering access to this property, both Staff and the developer agree that the R-M zone with a singular ingress/egress located on 475 South and further away from Main Street is preferable to the creation of three driveways and three points of ingress/egress, which would likely occur if this property were to remain in the R-1-8 zone. Further, there is approximately nine feet of grade change and curvature in the roadway on 475 South, which causes additional concern for three points of vehicular conflict versus one. Community Development Staff worked with the applicant to negotiate a development agreement, limiting the development to six attached units, requiring the construction of a minimum of twelve parking stalls, requiring the use of trees and fencing as a landscape buffer to the two existing homes on the west and north sides of the property, and constructing the building to fit Craftsman, Traditional or Farmhouse architectural style. If this property were to remain in the R-1-8 zone, there could potentially be up to three single-family dwelling units built on the property with the approval of a conditional use permit. Those three dwelling units could then potentially also have an internal accessory dwelling unit included, creating six total dwelling units. In 2018, Utah State passed a bill requiring all cities to include an element in their general plan that would allow for more moderate-income housing. Kaysville's General Plan was amended in 2019 to adopt the section addressing moderate-income housing. There is a deficiency of housing in the state, and 15% of housing in our city should be fit within the definition of moderate-income housing. This proposed plan fits within the city's General Plan, but also fits with what the state is asking cities to do towards helping with the housing crisis. There likely will be more additions required by the state for moderate-income housing in the future.

Mark Lund commented that they want to build something that will be nice for the neighborhood and will benefit both sides. Concessions have been made and are outlined in the development agreement. This is a great opportunity to provide moderate-income housing in the city. One reason they wanted to propose the R-M zone is they will then be able to provide only one driveway access, which is safer than building three separate units with three separate driveways. Mr. Lund said that they have an updated rendering of the development layout from their engineering architect that shows that they will be able to fit 18-20 parking spaces on the property by moving the garages to the back of the units. This will help provide places for cars to park off of the street. This project fits the General Plan and fits in with what the Planning Commission and Staff has recommended.

Mayor Tran opened the meeting for public comment.

Mark Jensen, living at 407 South 225 East, said that he has a background in civil engineering and is concerned about the slope of this property. There have been problems with flooding in this area in the past. When density on a property is increased, impervious surfaces are also increased. If this property is developed with townhomes, once these units and the developer is gone, whom does the neighbors go to if this property causes their neighboring properties to flood? Inflation is out of control right now and we might be on the edge of another recession. During the last recession, cities had to make concessions for developers who were struggling to make any money off a project, and the city might have to do the same with developments such as this if they are caught in a recession.

Jamie Fox, living at 590 South Main Street, said that she has lived here for thirty years and has taught at Davis High for even longer. Ms. Fox said that she is concerned about how many people could potentially live on this corner. There are many distractions at this intersection and heavy traffic along Main Street. It is hard for pedestrians to cross Main Street safely. They have seen many accidents occur here. Traffic is heaviest here when school is getting out. There are no streetlights in this area to keep pedestrians safe. There aren't enough police officers to do more traffic control here. This development will affect our neighborhood directly. We need to speak up for the safety of our children and for our neighborhood.

Brian Bennion, living on 475 South, said that the city's General Plan is put in place to protect the investments of residents, including the applicant. The council needs to consider the number of driveways that could be placed here if the property is rezoned. There are two R-2 developments to the north of this property, which the units share a common driveway, and it seems to work successfully. Adding six attached units to this neighborhood won't blend into this area. There are apartments further north of the site that are all rentals and the property is not maintained by the property owner. Approving this rezone request could open it up for other projects such as this. It will be sad to see our community garden go, but this development needs to follow the General Plan.

Jun Cui said she lives at 293 East 475 South and her biggest concern with this proposed development is safety. The proposed driveway access will be located on the west end of the parcel, adjacent to their property, and some of the traffic will be facing her home. This puts her house and her young kids at great risk of potential accidents. Her kids and her house could be hit by vehicles if someone is not driving well, even if her kids are playing in their own backyard. A fence will not help prevent this. There needs to be a solid concrete wall alongside their adjoining property lines to help prevent accidents, in addition to trees being installed as well. Her family will have to deal will all of the traffic and cars that these six units will create. There are also many young kids in their neighborhood, and many students walking to and from the nearby schools. This is a unique lot and because of it's location along busy Main Street, as well as the dynamics and layout of the property, this is not the right place to build multi-family units.

Wenfei Yu said that he also lives at 293 East 475 South and that although the 2019 General Plan mentions high-density housing being located on Main Street, he feels the 2021 General Plan, that has yet to be adopted, has more restrictions regarding multi-family residential developments. It helps to prohibits high-density land use in areas established for lower density residential uses. Most multi-family residential areas are anticipated to be located adjacent to or within the city center. In looking at the city zoning map, it shows that most of the R-M zoning is located adjacent to or near the general commercial zoning or central commercial zoning. If this request for a rezone were to be approved, this would be a case of spot zoning. The 2021 General Plan shouldn't be disregarded. Statistics show that 86% of bicyclist-involved crashes and 60% of pedestrian-involved crashes happen at intersections. The property owners are not as worried about what impact this development will have, because they won't be living in these units. They are financially motivated to develop this property for high-density. The neighbors feel that we cannot trust the timing or what the build quality will be of this development. Mr. Yu said he felt that going to the Planning Commission was a waste of time because the Planning Commission refused to answer any questions regarding parking, traffic safety, lighting, and firefighting issues. The neighbors here are not against development, but it needs to be considered carefully. Mr. Yu presented a Rezoning Protest Petition to the City Council.

Doug Haskell said he lives at 251 East 425 South, north of this property, and asked if the owners were planning to rent these townhomes out or to sell them separately. Mr. Haskell said that they run a daycare from his home and if these units become rentals, a background check should be enforced to ensure the safety of these children. Having a multifamily rental unit will depreciate the value of the properties in this area.

Ross Eveson stated that he had not heard one person in their neighborhood in support of this rezone. The neighbors are not against development but they want to see this land with proper zoning. Spot zoning is always a controversial issue. Mr. Eveson said that he feels that leaving this property as R-1-8 is the best option for this location. Even though this address is listed as Main Street, it is not a Main Street property, but rather is a 475 South street issue. The concept plans show that the units will face 475 South. An s-curve runs here and makes the street narrower at this location. When the community garden was in use, traffic would often be congested along here because of the cars that would park on the street to access the garden. This 2019 General Plan supports the property remaining in R-1-8. The neighbors aren't against affordable homes being built here, but the proposed development likely won't be considered as affordable. Trying to fit six homes on this property is the wrong choice. Parking is always an issue with townhomes and other high-density housing. It doesn't seem feasible to be able to put 18 parking spots on this property.

Laurene Starkey said that she lives at 573 South 350 East and she was representing her husband who could not attend tonight. Mrs. Starkey said that her husband had received another traffic report that day that included an additional 10 years on the report. The reports show that an accident occurs here about once a year and most of them occur during school hours. There will be visibility problems at the 475 South and Main Street intersection no matter how the property is developed, because there are problems now with the property sitting vacant. As neighbors and concerned citizens, we are encouraging that an engineer looks at the road and traffic flow to see if there is anything that could be done to help with visibility. Mrs. Starkey added that she was able to attend a ULCT training held that day regarding modern-income housing and was able to speak with the city planner of Centerville. He pointed her to a recent University of Utah study that said that increased density does not increase affordability. Residents want the council to sincerely consider if this project matches goals of Kaysville City. Is this a reasonable opportunity to get our desired result of moderate-income housing? We do not want the city to create failed housing experiments and would like the council to say no to this project.

Jeanne Foster said that she lives at 898 East 400 South and as a military family they have lived in a number of different places and seen different issues arise with various development requests. It seems clear that this property was purchased with the intention of development. All of the concerns that have been brought up are legitimate. There are other properties in the area that could potentially come forward and request similar projects. If approved, this property could potentially be the first step in reshaping our community. The council needs to consider what could happen in the future by approving this development, especially when discussing affordable high-density housing. Future development might not be considered as affordable, but it will have a significant impact on our community. If you allow developers to come in and building these types of projects, you are setting a precedence.

There were no further comments or questions from the public. Mayor Tran closed the Public Comment.

Council Member Adams asked if the city feels that R-1 zones should be considered for modern-income housing projects.

Melinda Greenwood responded that R-1 is one of the many zones that could be considered for modern income housing projects.

Council Member Adams asked if there were to be three driveways in an R-1 development, who would be responsible for ensuring that those driveways are considered safe.

Melinda Greenwood said that if the property were subdivided into three parcels, the building plans for each of those units would have to meet the standards that have been prescribed in city code. Driveways cannot be closer than twelve feet from other. Setbacks are put into place to help ensure safety from the traffic standpoint or visibility triangle. For a single-family dwelling, the city does not have the ability to regulate where a driveway would be placed, other than meeting the regulations we have in code.

Council Member Adams said that if it's possible to have six units within the R-1 zoning, what is the purpose of trying to rezone the property to the R-M zone?

Kelly White commented that they felt they could create a safer layout of the project and provide better parking with the R-M zoning. If the property were to be divided into three separate parcels, with each parcel having their own driveway, then the driveways would not only end up very close to each other, but one would end be located close to the intersection. They feel that by only having one common driveway for all the units, it would create a safer inlet for the property, and they would be able to place the driveway further away from the intersection, thereby making it safer. They will also be able to adjust the layout of the property, allowing them to be able to put in more parking spaces. Allowing more parking spaces on the property will help to keep cars from parking on the street.

Council Member Oaks added that the garages of the units also include two parking places, which is included in the 18 proposed parking places.

Kelly White added that another reason they are seeking the R-M zoning is that it would be less expensive to build attached units, rather than to build separate units, thereby building more affordable units. Interest rates are also continuing to drastically increase.

Council Member Jackson asked about interactions the developer had with the neighbors.

Kelly White said that went on two separate occasions to speak with the neighbors.

Mark Lund added that they weren't able to get to every home in the neighborhood, but tried to speak with those who would be most impacted by this.

Council Member Jackson asked about the slope of the property and if a step approach could be considered to help the height of the home look less intrusive.

Kelly White said that they would they would be okay with doing a step approach on the roofline.

Council Member Oaks commented that he feels there are many misconceptions about rental units. Council Member Oaks asked if the property owners would be willing to consider selling each unit individually.

Kelly White responded that they are not opposed to doing so.

Council Member Oaks said that it seems that it would be safest to have a turnaround driveway onto 475 South. Council Member Oaks said that he's not sure that building townhomes here would fit the aesthetics of the neighborhood, mostly because of the slope of the property.

Council Member Jackson asked if the property owners had heard much concern over the zone from neighbors.

Mark Lund said that when the neighbors first heard they were requesting the R-M zone there was a lot of speculation about what would happen with the property. It was never their intent to build apartment buildings.

Council Member Blackham made a motion to deny the consideration of a development agreement and request to rezone 478 South Main Street from R-1-8 (Single Family Residential) District to the R-M (Multiple Family Residential District) for Mark Lund and Kelly White, seconded by Council Member Adams.

Council Member Adams said that we are in need of affordable places for people to live. However, he feels that the property owners can still build the number of units they want within the current R-1-8 zone, and that having three driveways instead of one won't affect the safety of the area.

Council Member Jackson said that he agrees that we need to see more development that is residential in order to help with building demands. We need to consider the future of our city and where we want to see development, while also protecting our identity as a city. Council Member Jackson said that in regards to both this development and future developments, he would like to see more effort done by applicants to better work with the surrounding neighbors to gather more input. We do need affordable housing and we can make that happen in each of our zones. We want developments to blend into the surrounding neighborhood.

The vote on the motion was as follows:

Council Member Hunt, yea

Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea
Council Member Adams, yea

The motion passed unanimously.

A RESOLUTION FOR THE COUNCIL TO ACCEPT A PETITION TO ADJUST COMMON BOUNDARY LINE WITH DAVIS COUNTY AT APPROXIMATELY 775 EAST OXFORD DRIVE

Melinda Greenwood explained that on March 23, 2022 the City received an annexation application from John Gufaston (LPM Corporation). The application is for a 1.14-acre portion of parcel ID #11-041-0026, which is 25.375 acres in its entirety. The proposed annexation property is located at the end of Oxford Drive just west of Thornfield Road. The City has an annexation plan, and the proposed annexation fits within the plan. State Code Section 10-2-4 prescribes a very specific process for an annexation. The first step in an annexation process is for the City Council to recognize the application has been received, and this must be done in a public meeting with a resolution accepting the application. Approval of the resolution doesn't mean the Council is obligated to approve the annexation; it merely validates the application and allows staff to proceed with processing the application in accordance with state laws and the County's process. Prior to making the application, Staff gave the applicant feedback regarding annexing the entire parcel rather than a small portion of the property. The applicant declined the feedback and submitted the application as outlined. If the Council approves the resolution, the next step in the annexation process would be to bring back a certification of the annexation at the May 19 City Council meeting. The final step in the process would be to a public hearing at the June 16 City Council meeting, where the Council would either approve or deny the annexation request. Should the Council wish to deny the annexation request altogether, they could deny this resolution.

Council Member Blackham commented that this property is located at the end of a cul-de-sac where all of the improvements have been installed, but for whatever reason the parcel has always remained within the boundaries of the County.

Melinda Greenwood said that the city border goes through the middle of the property, and the rest of the cul-de-sac has already been developed. While the property owner owns more property adjacent to this, they are only wishing to annex the 1.14 acre at this time.

Council Member Hunt asked why the rest of the property was not being annexed as well.

Paul Kingston, representing the applicant, responded that they want to keep using the remainder of the property to use as farmland.

Council Member Adams made a motion to approve a Resolution for the Council to accept a Petition to Adjust Common Boundary Line with Davis County at approximately 775 East Oxford Drive, seconded by Council Member Oaks.

The vote on the motion was as follows:

Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea
Council Member Adams, yea
Council Member Hunt, yea

The motion passed unanimously.

WORK ITEMS

CELL TOWER LEASE DISCUSSION

Shayne Scott explained that the city had a cell tower company approach Staff to inquire about leasing some city property in order to erect a cell tower. The property is located where the Burton Lane substation sits. Leasing property is not something that the city is typically involved in doing. If we decided to do so, the construction of this cell tower would help to enhance cell coverage in the area, and the city would receive a small amount of revenue annually. As part of the process to lease the property, the company would have to sign an agreement with the city and would have to receive a conditional use permit from the Planning Commission. The city had asked the company to look for private properties where their tower could possibly located at, which they did, but they came back to Staff indicating that this property was the most ideal location for their tower.

Council Member Blackham commented that he does not feel comfortable leasing city owned property that we haven't completely finished developing. There is still space on this parcel that the substation could be increased in size, should the need arise. Council Member Blackham said that he feels that the city would not make enough money off this lease to make it worth having if we should ever need the cell tower moved later.

Shayne Scott added that the city currently stores materials on a portion of the property. If a lease agreement is signed, it will be for a long-term lease.

The city council gave a consensus to staff that they would not be interested in leasing this property on Burton Lane for a cell tower, as it could potentially be needed for city use.

Council Member Hunt made a motion to extend the meeting past 10:00 p.m., seconded by Council Member Adams and passed unanimously.

COUNCIL MEMBER REPORTS

Council Member Blackham commented that the new Farmington Fire Chief was recently sworn in. Our city has had a good relationship with Farmington Fire and we are looking forward to working with the new chief.

Council Member Hunt commented that the Central Davis Communities that Care group is coming together and they will be issuing invitations for individuals to be on the key leader board. The Interfaith Council also met recently as well.

Council Member Adams said that Kaysville City's annual Easter Egg Hunt would be held on

Saturday, April 16th beginning at 9:00 a.m. at Barnes Park.

CITY MANAGER REPORTS

Shayne Scott said that the city council would be meeting tomorrow, April 15, 2022 at 8:30 a.m. to tour the city's operation center. After the tour, the council would be meeting at city hall to begin a budget work session.

CLOSED SESSION

Council Member Blackham made a motion to adjourn the city council meeting at 9:34 p.m. and reconvene into a closed session to discuss pending or reasonably imminent litigation, in conformance with Utah State Code §52-4-205. The motion was seconded by Council Member Adams and passed unanimously.

Council Member Blackham made a motion to adjourn the closed session at 10:02 p.m. and reconvene into the city council meeting, seconded by Council Member Oaks. The motion passed unanimously.

ADJOURNMENT

Council Member Blackham made a motion to adjourn the City Council meeting at 10:03 p.m., seconded by Council Member Adams and passed unanimously.

KAYSVILLE CITY COUNCIL
BUDGET WORK SESSION
April 15, 2022

Minutes of a special Kaysville City Council work session held on Friday, April 15, 2022 beginning at 9:30 a.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson and Council Member Perry Oaks

Others Present: City Manager Shayne Scott, Finance Director Dean Storey, Assistant Finance Director Levi Ball, City Recorder Annemarie Plaizier, Police Chief Sol Oberg

OPENING

Mayor Tran opened the work session and welcomed everyone present. Mayor Tran commented that prior to this work session the City Council had taken a tour of the Kaysville City Operations center.

FY 2023 BUDGET REVIEW AND DISCUSSION

City Manager Shayne Scott said that Police Chief Sol Oberg came to discuss the compensation plan for the police department. In a previous council meeting, the council had asked Chief Oberg if there were other things the city could do to encourage people to work for us.

Chief Sol Oberg said that he would like to take the top 10% of their department's salary range and use it to incentivize their officers. We are looking for more in-house officers who would be willing to go through training, in order to turn around and teach our own officers, rather than having to send our officers elsewhere to get adequate training. Sometimes we have to send our officers across the country in order to get the necessary training. In order to find someone willing to go through the training, it would help to have some sort of incentive. Chief Oberg said that for the last five years he has tried to get one of his officers to take over teaching arrest control. He was finally able to find someone willing, and it will take this officer a lot of extra work, time and some of his own money get to where he needs to be for the role. There are other needs within their department that need to be filled, and having an incentive will hopefully help them to get those needs addressed. These roles can help our officer's progress in their careers. If we assign officers to these roles, we will likely only get mediocre work. It's better to hear from an officer that they want a role. Any time an officer places their hands on someone, it becomes a high liability situation and we want to make sure our officers do what they can to keep everyone safe. We as a city have a responsibility to train our officers. Across the nation, police departments are struggling to get officers to apply for supervisory positions. We need to do more as leaders to create a way for officers to progress in their career path and to help find their roles.

Finance Director Dean Storey said that generally when we look at employee compensation, we go through an evaluation process to classify each job position. We review the responsibility of that position, job knowledge needed, difficulty, work environment, and so on. We take that information and compare it to the best survey data of the market at that time. From this data, calculations are done to determine and minimum and maximum compensation amount for that position. This is more difficult to do a similar compensation plan with the police department because things are continuously changing.

Council Member Jackson if there are certain positions in the police department that are harder to keep filled.

Chief Oberg responded that they see the most overturn with line officer positions.

Mayor Tran asked how the incentive plan with the police department would be implemented.

Chief Oberg responded that it has not been determined yet.

Shayne Scott suggested that the council revisit this topic later.

Council Member Blackham suggested revisiting this topic when the budget is adopted.

Dean Storey introduced the tentative FY 2023 budget and explained that Staff is seeking input from the council. The tentative budget will be adopted on May 19, 2022 at the city council meeting. After the tentative budget is adopted, it will be released so the public will have the opportunity to review it. The council will continue to be updated with further information as we progress in reviewing the budget. The initial public hearing is scheduled for June 16, 2022. If the city council decides not to hold a Truth in Taxation hearing this year, the final budget could be adopted on June 16, 2022. If the council decides to go ahead with a Truth in Taxation hearing, the budget would be adopted in August. As part of the budget every year the council adopts a human resource schedule authorizing the number of positions for each department. We currently have 134 authorized full-time positions for the city. There are also administrative appointed positions that includes part-time and seasonal employees. Within our compensation plan, there is a minimum, midpoint and maximum range for each position. Each year the council looks at this compensation plan and determines a market or cost of living adjustment and then the whole plan is adjusted accordingly. This year we are looking at a cost of living increase of 4.75%. That number is reached by looking at the Utah Retirement System cost of living adjustment for the year. Historically the city has used this number for our cost of living adjustment for years past. Our employees will not be seeing an increase to our health insurance costs this year.

Shayne Scott commented that in typical years, using this number from URS makes a lot of sense. However, this year our rates have gone up 8% in a year, and the council needs to consider if 4.75% is enough. That cost of living number of 4.75% is one of the lowest being suggested in the state.

Council Member Oaks commented that in the commercial world, they rarely do a cost of living increase. It is all based on merit.

Council Member Adams suggested implementing a tiered cost of living increase. Those who do not make as much could really benefit from a higher cost of living increase.

Mayor Tran added that some cities have decided not to give salary increases to senior-level management positions this year.

Shayne Scott said that our goal is to try to keep and retain our best employees, and to find a way to do that.

Council Member Adams suggested doing a Christmas bonus plan. One way this could be done is to have interested employees have a certain dollar amount pulled from each paycheck so that by the end of the year it would be equal to $500, and then the city would match that amount as a bonus.

Dean Storey said that as part of the compensation plan, employees are evaluated by their supervisor each year and their supervisor determines, based on their performance, where that employee falls on the merit range.

The city council reviewed the cost for employee salaries as outlined in the tentative budget.

Dean Storey said that we knew that this would be a tough budget year and asked departments to hold off on requesting any new positions, as well as to hold operation costs as tight as possible. However, the Parks and Recreation Department expressed a need for a full-time office clerk and a full-time cemetery crewmember. Community Development is also in need of a full-time office clerk. The full-time office clerk in the Parks and Recreation Department would move a current temporary part-time employee to a full-time position. Also, burials and lot sales at the cemetery has increased substantially. Our cemetery sexton and crewmembers have had to put in many hours of overtime work, especially on Saturdays. They have also had to use employees from the Parks and Recreation department to help try to compensate for the additional work. The Parks & Recreation director feels it would be more beneficial to hire another cemetery crewmember to help with cemetery maintenance, thereby reliving our Sexton of that responsibility, rather than continuing to pay overtime. In regards to the Community Development secretarial position, building activity has also increased substantially and there is a need for more office help. Staff is proposing to move their current part-time office clerk to a full-time benefitted position. However, because of the addition revenues the city is receiving from the increased number of building permits being issued, we feel that revenue will help to cover the cost for this full-time position.

Mayor Tran asked about hiring a subcontract to help with maintenance work for the cemetery.

Shayne Scott responded that it would likely cost the city three to five times more to hire outside contractors than to pay an employee to do the maintenance. These three proposed job positions will not affect the budget much.

Dean Storey reviewed the city's operational costs with the council. This is the first year we will have begun providing paramedic services. We haven't received the final numbers for the cost of dispatch services for the next year from the county, as well as other items related to that, but will have that information before the final budget is approved.

Council Member Jackson asked about the road utility fund.

Dean Storey responded that the majority of the cost for road projects comes from the road utility fund that is set at a fixed rate, unless the council approves a rate increase. Mr. Storey reviewed the projected capital improvements schedule with the council. The council discussed the maintenance needed on the operations center building. Dean Storey explained that the roof and the HVAC both need attention on the building, but we don't have a specific funding source to cover that maintenance cost. The council could choose to use fund balance from the capital projects fund. If the city were to go forward with the complete renovation of the operations center, it would cost the city thirty-six million dollars.

Council Member Hunt asked if the city could bond the power company, raise the power rates in order to pay for the thirty-six million dollars, and then have the city pay the power company back.

Dean Storey explained how the project could be bonded and the debt service that would be included in that cost.

Council Member Jackson asked about the city's utility rates.

Shayne Scott responded that Kaysville has competitive rates in comparison to other cities.

Dean Storey reviewed a list of some of the city's other major building projects, including a second fire station and the old library. The council will need to consider how these projects would be financed.

Council Member Blackham said it would help the city financially if we could pay off some of our current outstanding bonds.

Dean Storey reviewed the city's debt service funds and explained that debt service funds are generally any governmental debt not related to building debt. The city currently has a fire truck payment of $145,000, not including the interest. We also have debt related to Pioneer Park, which has a sales tax revenue bond. That bond is paid for with park impact fees and should be expiring in about a year. We also have a debt for a wide-area mower. In looking at the Municipal Building Authority, there is a debt related to the city hall project as well as police station interest costs. The city has a lease payment of $95,000, which is for a capital lease purchase to buy a storm water vactor truck, and will be a four-year commitment. That debt will be paid for with the storm water fund. The ambulance fund includes a capital lease purchase for a new ambulance. Mr. Storey reviewed city revenues and said that the city hasn't seen much of an increase in revenue from property taxes. The biggest revenue we see comes from sales tax, but we are not seeing as much of an increase as we have previously. Recently a RAMP tax was approved by voters and we will begin to see some of those revenues come in. We still have administrative charges that need to be reviewed, such as charges to the enterprise fund for services provided by the general fund. The city has also received revenue in the past from Fruit Height City for providing fire protection services to their city.

Shayne Scott added that over the last year, we have struggled to obtain payment from Fruit Heights to help cover the cost to provide those fire protection services that Kaysville provides to them. Neither city has a formal agreement from the other, but there have been verbal agreements for specified amounts that Fruit Heights will need to pay. The specified amount was paid for FY 2021, but that payment was delayed for several months. In an effort to avoid that delay again this year, a request for payment was sent to the Fruit Heights city manager in January, requesting that they pay the specified amount owed for FY 2022. It was requested that the amount be paid upon receipt, and Kaysville has not received those funds. Mr. Scott added that he had also informed Fruit Heights what the amount would be owed for FY 2023, and the mayor responded that they would like to discuss creating a fire district, and wanted to discuss having their city pay for only the calls the Kaysville responds to in Fruit Heights. This is not something that Staff feels is fair to our city, and we have become frustrated by this situation.

Council Member Blackham said that if Fruit Heights is not paying their bill, they should find fire protection services from somewhere else. Kaysville has been very fair to them and Fruit Heights has never had to may much money for our services. If we go to a fire district, the cost will be much higher as it will include things that we don't current have in our city.

Dean Storey said that the cost we have charged to Fruit Heights does not include capital costs for the fire department's equipment.

Mayor Tran said that Kaysville's taxpayers should not have to continue to pay for services provided to Fruit Heights' residents.

Council Member Blackham said that our fire department is running on the bare minimum of what we need and are trying to be responsible with taxpayer dollars. Fruit Heights should be paying their proportionate share to provide fire protection services to their residents.

Dean Storey said that there is about eighteen million dollars in revenue in the general fund. Last year we used some of our fund balance with one-time expenses in order to get our paramedic services up and running. There were also some operational costs that we needed to take from the fund balance, as well as a cost to go towards the fleet replacement program. Staff feels that expenses for the fleet could be an ongoing fund balance expense because if we are in a bind we can stop buying fleet for a time without affecting operations.

Levi Ball commented that we have a gap in our FY 2023 budget of about $1.2 million that the council will need to decide how to cover the costs. Staff is recommending that council consider raising taxes to cover at least a portion of these costs. If you use the unrestricted fund balance to pay for the entire deficiency, especially if some of those costs are going to be ongoing, the council will eventually need to find another way to cover our costs. The unrestricted fund balance will only go so far.

Council Member Blackham said he believes the city has other fund balances in our budget with unrestricted funds that could be used to cover the deficiency. Instead of taking from the general fund to pay for employee wages, the city could take some of the unrestricted fund balances from other areas with unrestricted funds.

Dean Storey said that some of our employee's wages are already coming from enterprise funds. Many of the fund balances have restrictions on what you can do with those funds. If the council want to transfer money from one fund balance to another, they will have to give the taxpayers notice. There are deficient amounts being shown in more than just the general fund, and is why the council needs to review our enterprise fund balances as well.

Mayor Tran said that the council could decide to borrow from the fund balance this year, but we will have to make up for the removal of those funds at some point down the road. We don't know how things will look next year and we cannot keep borrowing from our fund balance.

Dean Storey said that the council could also choose to delay some of the city's capital expenses or could use impact fees for certain capital projects. The money that was allocated for the fleet replacement program could also be postponed as well.

Council Member Blackham commented that the council worked hard in the previous year to get the fleet replacement program started and he would hate to see it postponed further.

Council Member Jackson said that he would like more information about the number of vehicles the city has and if they are all necessary for our operations.

Mayor Tran asked about how much the city has carried over in our general fund balance in previous years and how long it might take to rebuild the balance if we used it towards our budget deficiencies.

Dean Storey responded that the city typically does not see much, if any, money carry over in our general fund balance from year to year. Last year we only carried over $135,000.

Shayne Scott said that our city departments have already been trying to keep our costs down by trying to keep our operational costs flat, decreasing our capital expenditures, not adding any new positions, among other things.

Dean Storey said that the council has already committed $500,000 of our deficient funds for police department raises.

Council Member Adams asked about not giving the police department a cost of living increase this year since they were just given a salary increase.

Council Member Blackham commented that it is hard to tell our residents that we are increasing our taxes to give employees a pay increase. Council Member Blackham added that our employees our the city's greatest asset and cuts shouldn't be made that would affect our employees' salaries.

Council Member Hunt said that the city needs to try to push to get more business to Kaysville.

Council Member Blackham asked that the council needs further information regarding unrestricted funds, specifically in enterprise and other fund balances.

Dean Storey said that there are unrestricted fund balances in the enterprise funds, but the city is limited on how those monies can be spent. Mr. Storey added that the city council has already approved water projects to be completed in the upcoming year. Furthermore, there are infrastructure improvement needs that need to be done in the next couple of years as well. In order to cover these costs, Staff feels that a water rate increase needs to be done.

Mayor Tran said that she would like to see the city continue to hold a Truth and Taxation hearing. Holding a hearing is not committing the city to a tax increase. Mayor Tran said she would like to see that the city continue to hold the tax rate level. At some point, the city is going to run out of unrestricted funds to cover our costs. If we do not hold the tax rate, we are just going to have to consider an even larger tax increase in the future. Mayor Tran said that if the council chooses not to hold a Truth and Taxation hearing this year, we will likely need to hold one next year. We need to be completely transparent with our residents. Costs are increasing for everyone, including the city and we need to have the funds needed to continue operating.

Council Member Oaks said that he agrees that a Truth and Taxation hearing should be held to give an opportunity for residents to learn more about where we are at with our budget, even if we decide not to increase taxes this year.

Council Member Jackson agreed, and added that holding a Truth and Taxation hearing shows that the city is being transparent.

Shayne Scott added that next year is an election year, which typically makes it harder for city councils to raise taxes during that year.

Council Member Blackham commented that if it were going to cost the city much money to advertise and hold a Truth and Taxation hearing, he would prefer to not hold the hearing.

Council Member Oaks and Council Member Oaks were excused from the work session.

Shayne Scott said that the council could discuss the public works capital projects with their superintendent to see what projects will need to be completed over the next couple of years and what those associated costs might be. It seems that we will need to raise the water rates to cover the costs of future infrastructure so that we do not get behind.

Levi Ball added that the council would also need to discuss worse-case scenarios with the power department and what kind of funds might be needed in an emergency. The Power Department Superintendent has mentioned that there is a several year wait to receive a new substation transformer for the city, and it could potentially cost us millions in order to get a temporary power trailer in order to make up for power loss. If the council wants to move money out of some of these enterprise funds, they need to consider what funds might be needed in an emergency.

Council Member Blackham said that if we have reserve funds, those funds should be reinvested into our city.

Council Member Jackson asked if each department head could look at their upcoming projects and determine which take priority.

Dean Storey said that what is being proposed in the budget has been determined as priority.

Shayne Scott said that the whole state is feeling the effects of the inflation, and he is grateful that previous councils were willing to hold Truth and Taxation hearings over the last five years to hold our current tax rate level. If they hadn't done so, the council would be considering raising our taxes at much higher rates in order to cover our operation costs.

ADJOURNMENT

Council Member Adams made a motion to adjourn the City Council work session at 1:20 p.m., seconded by Council Member Jackson and passed unanimously.

CITY COUNCIL STAFF REPORT

COUNCIL MEETING DATE: **May 19, 2022**

TYPE OF ITEM: **Consent**

PRESENTED BY: **Shayne Scott**

SUBJECT/AGENDA TITLE: **Interlocal Agreement Advanced Life Support**

EXECUTIVE SUMMARY:

This agenda item and the included Agreement is an Interlocal Agreement between Kaysville and Davis County Cities. This agreement would outline the cost cities will charge for advanced life support while supporting another Davis County city.

Staff recommends we adopt this new agreement by common consent.

Council Options: Adopt the Agreement as presented.

Recommended Options: Adopt the agreement as presented by Consent.

Fiscal impact & Fund Source for Recommended Action: Financial impact is still being established.

Attachments: Agreement

INTERLOCAL AGREEMENT
FOR
THE BILLING AND COLLECTION OF FEES FOR
ADVANCED LIFE SUPPORT SERVICES

THIS AGREEMENT is made and entered into this _____ day of May, 2022 by and between LAYTON CITY CORPORATION, a municipal corporation of the State of Utah (“Layton City”), CLINTON CITY, a municipal corporation of the State of Utah (“Clinton City”), FARMINGTON CITY, a municipal corporation of the State of Utah (“Farmington City), KAYSVILLE CITY, a municipal corporation of the State of Utah (“Kaysville City”), NORTH DAVIS FIRE DISTRICT (“North Davis Fire”), a political subdivision of the State of Utah, SOUTH DAVIS METRO FIRE SERVICE AREA, a political subdivision of the State of Utah (“South Davis Metro”), SOUTH WEBER CITY CORPORATION, a municipal corporation of the State of Utah (“South Weber City”), SYRACUSE CITY CORPORATION, a municipal corporation of the State of Utah (“Syracuse City”). These entities may also be referred to in this agreement individually as a “Party” or collectively as the “Parties”.

This agreement is made and entered into by and between the Parties based, in part, upon the following:

A. For the purposes of this agreement, the term “ALS services” shall mean physician medically directed paramedic services and “BLS services” shall mean physician medically directed ground ambulance transportation services.

B. The Parties render physician medically directed advanced life support services (ALS) and charges fees for those services.

C. The Parties render basic life support services (BLS), which includes primary ambulance transportation services, and charge fees for those services.

D. The Parties desire by this agreement to provide in writing for the billing, collection, and distribution of those fees when the Parties render ALS and BLS services respectively in conjunction with each other in accordance with Rule 426-8-200, *Utah Administrative Code*.

E. The Parties are authorized by the *Utah Interlocal Cooperation Act*, as set forth in Title 11, Chapter 13, *Utah Code Ann.*, to enter into this interlocal cooperative agreement.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the Parties agree as follows:

1. **Services Provided by the Parties-BLS**

The Parties may provide the primary ground ambulance transport service (BLS services) for emergency and non-emergency medical patients and other medical services for which the Parties are licensed by the State of Utah.

2. **Services Provided by the Parties-ALS**

The Parties may provide paramedic services (ALS services) to the residents of the County as licensed by the State of Utah.

3. **Billings and Collection of Fees**

The billing and collection of charges for ALS services rendered by the Parties in conjunction with the rendition of BLS services by another Party and the distribution of amounts received in payment of those billings shall be as follows:

A. When services are provided jointly by the Parties in an incident, the BLS Parties shall provide billing and collection services and exercise reasonable diligence to collect the ALS fees charged by another Party in addition to the billing and collection of any fees charged by the Party for its BLS services and reimbursable expenses.

B. The flat rate distribution of funds collected from billings shall be determined and made in the following manner (See Attachment "A" for sample calculations):

1. The flat rate distribution shall be determined by an average net ambulance collection rate of all parties for the previous calendar year multiplied by the current paramedic amount allowed by Rule 426-8-200, *Utah Administrative Code*.

2. To allow for proper budgeting, flat rate distribution amounts shall only be adjusted once per fiscal year with distribution beginning July 1st of each year and ending June 30th of the following year.

4. **Payments to the ALS Party**

Payment to the ALS Party from the BLS Party shall commence on the effective date of this agreement and shall be paid as follows:

A. The ALS Party shall receive payments from the BLS Party on a monthly basis.

B. The ALS Party shall provide the BLS Party with a monthly summary of patients served by the ALS Party's paramedics.

5. **Administration**

To the extent that this agreement requires administration other than as set forth herein, it shall be administered by the Parties' administrative oversight.

6. **Separate Legal Entity**

No separate legal entity is created by the terms of this agreement.

7. **Property Acquisition**

There shall be no real or personal property acquired jointly by the Parties as a result of this agreement.

8. **Access to Records**

A. Each party agrees to provide the other with access to its records during normal business hours to verify the billing, number of calls, and number of responses in order to assist each party in determining the pro-ration of monies due the Parties under the terms of this agreement.

B. All documents created or provided by the Parties pursuant to this agreement shall be maintained and accessed in accordance with the Utah *Governmental Records Access Management Act* (GRAMA) and United States Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended.

C. Requests for access to records will be submitted through the Parties' administration for their respective records.

9. **Term**

This agreement shall have a term of five (5) years commencing on the day and date first written above. Notwithstanding the foregoing, either party may terminate this agreement, with or without cause, upon giving thirty (30) days written notice to the other.

10. **Review by Authorized Attorney**

In accordance with the provisions of Section 11-13-202.5(3), *Utah Code Annotated*, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement takes effect.

11. **Governmental Approval, Execution, and Resolutions**

This agreement shall be conditioned upon the approval and execution of this agreement by the Parties pursuant to and in accordance with the provisions of the *Interlocal Cooperation Act* as set forth in Title 11, Chapter 13, *Utah Code Annotated*, including the adoption of resolutions of approval but only if such resolutions are required by the *Interlocal Cooperation Act* by the legislative bodies of the parties.

12. **Relief of Obligation**

This agreement does not in any way relieve either party, as a public agency, of any obligation, duty, or responsibility imposed upon it by law.

13. **Indemnification and Hold Harmless**

A. The Parties agree to indemnify, defend and hold the Parties and their officers, employees, agents, and representatives harmless from and against any and all losses, liabilities, expenses, claims, costs, suits and damages, including attorney's fees, arising out of any negligence of other Parties and its officers, agents, or employees related to the performance of this agreement.

B. The Parties agree to indemnify, defend and hold the other Parties and its officers, employees, agents, and representatives harmless from and against any and all losses, liabilities, expenses, claims, costs, suits and damages, including attorney's fees, arising out of any negligence of the Parties and their officers, agents, or employees related to the performance of this agreement.

14. **Governmental Immunity Act**

Because each party under this agreement is a governmental entity under the *Utah Governmental Immunity Act*, Utah Code Ann., Section 63-20-1 et seq., as amended, each party is responsible and liable for any wrongful acts or negligence committed by its own officers, employees, or agents. Provided, the Parties do not waive any defenses available under the *Utah Governmental Immunity Act* as cited above.

15. **Record of Agreement**

Executed duplicate copies of this agreement shall be filed with the keeper of records of each of the Parties.

16. **Other Agreements**

This agreement does not abrogate or supersede any existing agreement between the Parties unless specifically so provided in this agreement and except to the extent that the provisions of this agreement are in conflict with the provisions of any such existing agreement.

17. **Entire Agreement**

This agreement contains the entire agreement between the Parties, and no statements, promises or inducements made by either Party or agents for either Party that are not contained in this written contract shall be binding or valid; and this agreement may not be enlarged, modified, or altered, except in writing signed by the Parties.

18. **Governing Law**

It is understood and agreed by the Parties hereto that this agreement shall be governed by the laws of the State of Utah.

19. **Authorization**

Each individual executing this agreement by signature below confirms that the individual is a duly authorized representative of the Party for whom the individual executes this agreement and is lawfully enabled to execute this agreement on behalf of that Party.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement on the date stated above.

Layton City

By: ______________________________
Joy Petro, Mayor

ATTEST:

____
Kim Read, City Recorder

Attorney Review

The undersigned, being the authorized attorney for Layton City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

____
Gary Crane, City Attorney

ATTEST:

______________________________ ______________________________

Clinton City, City Recorder Clinton City, Mayor

Attorney Review

The undersigned, being the authorized attorney for Clinton City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

____

Attorney

ATTEST:

______________________________ ______________________________

Farmington City, City Recorder Farmington City, Mayor

Attorney Review

The undersigned, being the authorized attorney for Farmington City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

____

Attorney

ATTEST:

Kaysville City, City Recorder

Kaysville City, Mayor

Attorney Review

The undersigned, being the authorized attorney for Kaysville City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

Misty Rogers
North Davis Fire District Clerk

North Davis Administrative Control
Board Chairman

Attorney Review

The undersigned, being the authorized attorney for North Davis Fire District, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

____
South Davis Metro Fire, Recorder

____
Commissioner Rick Earnshaw, Chairman

Attorney Review

The undersigned, being the authorized attorney for South Davis Metro Fire, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

____
Attorney

ATTEST:

______________________________ __________________________________

South Weber, City Recorder South Weber, Mayor

Attorney Review

The undersigned, being the authorized attorney for South Weber City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

____

Attorney

ATTEST:

______________________________ ______________________________
Cassie Brown, Syracuse City Recorder David Maughan, Syracuse Mayor

Attorney Review

The undersigned, being the authorized attorney for Syracuse City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

____
Paul Roberts, City Attorney

ATTACHMENT "A"
Sample of Determining Flat Rate Distribution

Agency Calculation Sample (based on calendar year data)

(GBA) Gross Billed Amount	$1,000,000
(NCA) Net Collection Amount	$ 450,000
(NCP) Net Collection Percentage **(NCA ÷ GBA)**	**45%**

Flat Rate Calculation Sample (based on average of all agency's calendar year data)

South Davis Metro Fire	45%
Farmington Fire Department	41.10%
Kaysville Fire Department	41.20%
Layton Fire Department	47.79%
South Weber Fire Department	43.91%
Syracuse Fire Department	40.44%
North Davis Fire District	36.47%
Clinton Fire Department	41.78%
(ANCP) Average Net Collection Percentage	**42.21%**

(ANCP) Average Net Collection Percentage	42.21%
(PMA) Allowed PMA Amount	$582.00
(FRA) Flat Rate Amount **(ANCP x PMA)**	**$245.67**

PMA FEE CALCULATION	CY2020	AVERAGE
% Net Revenue		
South Davis Metro Fire	45.00%	42.21%
Farmington Fire Department	41.10%	
Kaysville Fire Department	41.20%	
Layton Fire Department	47.79%	
South Weber Fire Department	43.91%	
Syracuse Fire Department	40.44%	
North Davis Fire District	36.47%	
Clinton Fire Department	41.78%	

Approved PM Rate
$582.00

Flat Rate Amount
$245.67

FISCAL YEAR 2023

January / February / March	Preliminary Budget Discussion and Preparation Work Sessions as Necessary
March 10, 2022	Budget Packets Distributed to Departments · Personnel Worksheet · Operating Budgets Worksheet · Capital / Fleet Budgets Worksheet
March 23, 2022	Budget Packets Submitted to Administration
	Staff Review Meetings
April 15, 2022	City Council Work Session – Budget Retreat
May 19, 2022	Adoption of Tentative Budgets Tentative Budgets Available for Public Inspection
June 2, 2022	City Council Work Item - Budget

June 16, 2022

Public Hearings:

- Redevelopment Agency Budget Hearing
- Municipal Building Authority Public Hearing
- Kaysville City Budget Hearing Enterprise Fund Inter-Fund Services and Transfers
- Kaysville City Budget Hearing – Amendment of FY 22 and Consideration of FY 23 Budget

Action Items:

- Resolution amending FY 22 Budget
- Resolution adopting FY 23 Council Approved Positions, Compensation Plan and Compensation Progression Plan
- Resolution Adopting Consolidated Fee Schedule
- Resolution Adopting Modified Tentative Budget
- Adoption of Final Budget OR Truth in Taxation Hearing

August 4, 2022

- Truth in Taxation Hearing
- Adoption of Final Budget or alternative date prior to September 1, 2022

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE KAYSVILLE CITY TENTATIVE BUDGETS FOR FISCAL YEAR 2023.

WHEREAS, the Proposed Tentative Budgets for Fiscal Year 2023 have been reviewed and considered by the Kaysville City Council.

NOW THEREFORE, BE IT RESOLVED BY THE KAYSVILLE CITY COUNCIL:

The City Council hereby adopts the Tentative Budgets for Fiscal Year 2023. The budget documents are attached hereto as Exhibit A and the budgets are available for public inspection at the Kaysville City Offices or the Kaysville City website.

APPROVED and ADOPTED this 19th day of May 2022.

____
Tamara Tran
Mayor

ATTEST:

____
Annemarie Plaizier
City Recorder

Kaysville City

FY 2023

Tentative Requested Budget

Table of Contents

KAYSVILLE CITY
FISCAL YEAR 2023
BUDGET SUMMARY
TENTATIVE REQUESTED

GENERAL FUND

Taxes	$14,380,000
Truth in Taxation Increase	$718,313
Licenses	$665,000
Intergovernmental	$218,000
Service Charges	$3,906,881
Fines	$136,500
Community Events	$36,000
Miscellaneous	$158,000
Transfers & Reserves	$25,000
Use of Fund Balance	$286,600
	$20,530,294

Administration		$3,405,900
Council	$145,625	
Manager	$250,606	
Administrative Services	$1,197,463	
Information Systems	$840,932	
Legal Services	$358,776	
Elections	$0	
Fleet Maintenance	$612,498	
Parks, Recreation & Public Properties		$3,639,901
Buildings	$333,184	
RAMP	$300,000	
Parks	$1,301,310	
Cemetery	$461,651	
Recreation	$1,048,138	
Community Events	$195,618	
Community Development		$1,119,004
Planning & Zoning	$489,367	
Code Enforcement	$629,637	
Public Works		$1,034,747
Police		$6,565,258
Fire		$3,698,635
Non-Departmental		$803,000
Transfers & Fund Balance		$263,850
		$20,530,294
		-

KAYSVILLE CITY
FISCAL YEAR 2023
BUDGET SUMMARY
TENTATIVE REQUESTED

OTHER GOVERNMENTAL FUNDS

REDEVELOPMENT SPECIAL REVENUE FUND

Property Tax (Tax Increment)	$	135,000	General Administration	$	135,000
General Fund Revenues-Transfer	$	-	Project 2- Flint Street Area	$	-
Use of Fund Balance	$	-	Loan Payment	$	-
	$	135,000		$	135,000

AMERICAN RESCUE PLAN ACT SPECIAL REVENUE FUND

Current Year Revenue	$	-	Salaries and Wages	$	92,360
			Employee Benefits	$	62,218
Use of Fund Balance	$	154,577	Fiber Project	$	-
	$	154,577		$	154,577

ROAD UTILITY SPECIAL REVENUE FUND

Road Utility Fee	$	1,175,000	Personnel	$	-
Taxes	$	2,070,000	Operations & Maintenance	$	155,000
Use of Fund Balance	$	242,807	Interfund Services	$	92,807
Impact Fees	$	-	Capital	$	3,240,000
	$	3,487,807		$	3,487,807

MUNICIPAL BUILDING AUTHORITY

General Fund Revenues-Transfer	$	708,000	MBA Debt Service- Police Station	$	371,000
			MBA Debt Service- City Hall	$	337,000
	$	708,000		$	708,000

KAYSVILLE CITY
FISCAL YEAR 2023
BUDGET SUMMARY
TENTATIVE REQUESTED

DEBT SERVICE FUND

General Fund Revenues-Transfer	$	263,850	Fire Dept Debt	$	243,500
Transfer- Impact Fees (CPF)	$	210,000	Parks Department	$	20,350
			Pioneer Park Debt Service	$	210,000
	$	473,850		$	473,850

CAPITAL PROJECTS FUND

Park Impact Fees	$	210,000	City Hall Audio	$	40,000
			Op Center Roll Up Doors	$	175,000
Use of Fund Balance - Impact Fees	$	320,000	Op Center Roof Replacement	$	500,000
			Park Improvements	$	320,000
Use of Fund Balance	$	715,000	Pinoeer Park Debt Payment Transfer	$	210,000
	$	1,245,000		$	1,245,000

KAYSVILLE CITY
FISCAL YEAR 2023
BUDGET SUMMARY
TENTATIVE REQUESTED

ENTERPRISE FUNDS

Water Fund

Water Sales/Connection Fees	$	3,365,609	Personnel	$	1,173,593
Misc Revenue	$	8,000	Operations & Maintenance	$	1,603,218
Use of Retained Earnings	$	1,715,069	Capital	$	2,311,867
Interfund Utilities	$	40,000	Interfund Utilities	$	40,000
Special Revenue Tank Design	$	-	Other	$	-
	$	5,128,678		$	5,128,678

Sewer Fund

Service Charges	$	2,739,550	Personnel	$	11,743
Interest	$	5,000	Operations & Maintenance	$	2,732,807
Use of Retained Earnings	$	-	Capital	$	-
Interfund Utilities	$	5,000	Interfund Utilities	$	5,000
	$	2,749,550		$	2,749,550

Power Fund

Power Sales	$	17,035,532	Personnel	$	2,336,777
Extension Fees	$	500,000	Operations & Maintenance	$	2,520,422
Miscellaneous	$	35,000	Power Purchases	$	10,950,000
Interest Earnings	$	105,000	Capital	$	3,168,333
Interfund Utilities	$	225,000	Interfund Utilities	$	225,000
Use of Retained Earnings	$	1,300,000			
	$	19,200,532		$	19,200,532

KAYSVILLE CITY
FISCAL YEAR 2023
BUDGET SUMMARY
TENTATIVE REQUESTED

Pressure Irrigation Fund

Secondary Water Fees	$ 1,370,550		Personnel	$ 11,743
Interfund Utilities	$ -		Operations & Maintenance	$ 1,358,807
			Capital	$ -
	$ 1,370,550			$ 1,370,550

Sanitation Fund

Sanitation Fees	$ 2,520,000		Personnel	$ 36,680
Interfund Utilities	$ 12,000		Interfund Utilities	$ 12,000
Use of Retained Earnings	$ 164,691		Operations & Maintenance	$ 2,273,011
			Capital	$ 375,000
	$ 2,696,691			$ 2,696,691

Storm Water Fund

Storm Water Fees	$ 1,225,000		Personnel	$ 714,806
Interfund Utilities	$ 25,000		Interfund Utilities	$ 25,000
Use of Retained Earnings	$ 958,980		Operations & Maintenance	$ 412,307
Other Income	$ -		Capital	$ 1,056,867
	$ 2,208,980			$ 2,208,980

KAYSVILLE CITY
FISCAL YEAR 2023
BUDGET SUMMARY
TENTATIVE REQUESTED

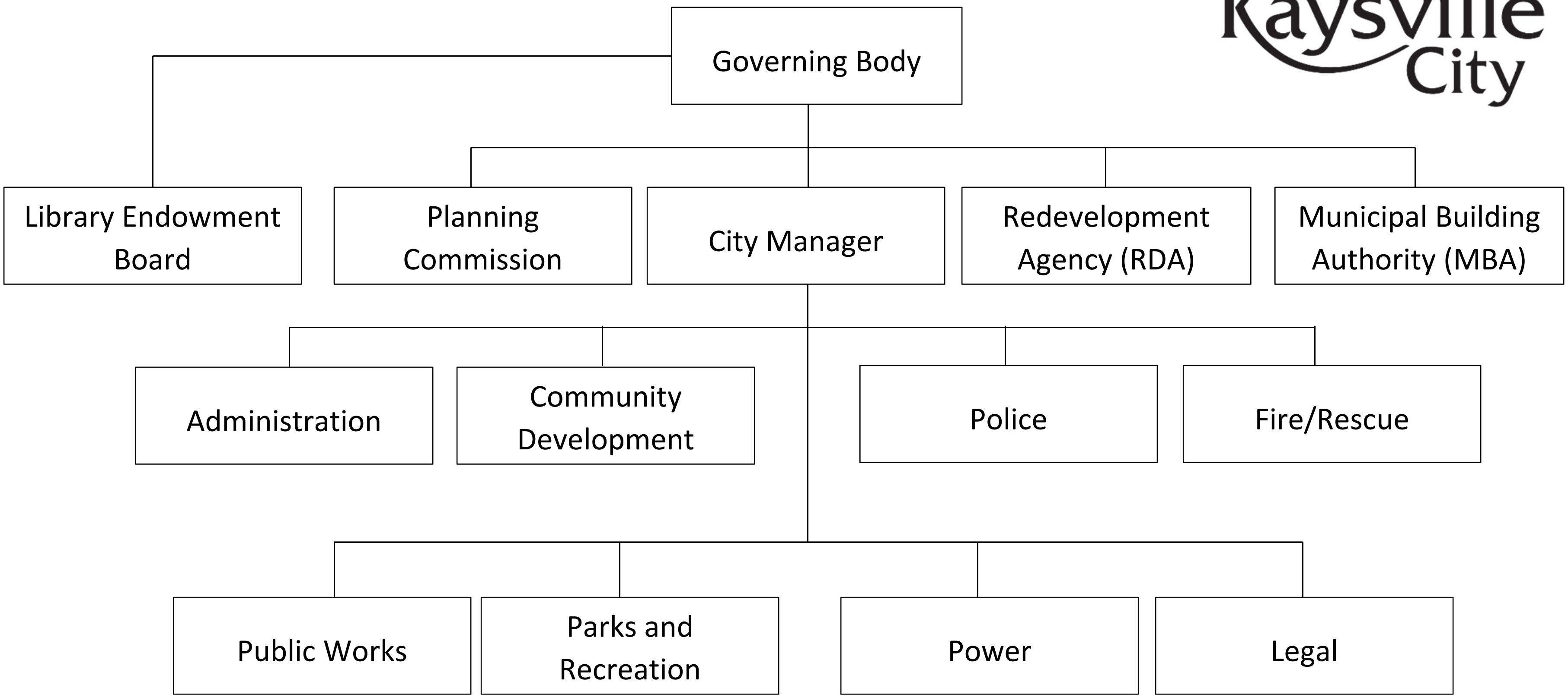
PERMANENT FUNDS

Cemetery Perpetual Care

Perpetual Care Fees	$	90,000	Expenditures	$	200,000
Interest Earnings	$	50,000			
Use of Fund Balance	$	60,000	Fund Balance	$	-
	$	200,000		$	200,000

Library Endowment Fund

Charges for Services	$	-	Expenditures	$	20,000
Unrestricted Revenue	$	10,000	Fund Balance	$	-
Interest Earnings	$	10,000			
	$	20,000		$	20,000



Architectural Review Committee	Civic Committee	Youth City Council	Youth Court	CERT	Heritage Park Committee

May-22			Current Positions and Staffing by Department	
				FY 2023
Department			Positions by Name	Position
City Manager	1	FT	Shayne Scott	
Administration				
Finance/Administrative Services Director	1	FT	Dean Storey	
City Recorder	1	FT	Annemarie Plaizier	
Human Resource Specialist	1	FT	Kim Bosworth	
Senior Billing Clerk Supervisor	1	FT	Holly Henderson	
Utility Billing Clerk	1	FT	Rachel Talbot	
Accounts Payable Clerk	1	FT	Brenda Pugmire	
Cash Receipting Clerk	1	FT	Cheryl Weight	
Office Clerk II	1	FT	Kathy Chatterton	
Assistant Finance Director	1	FT	Levi Ball	
Mechanic Shop Foreman	1	FT	Mike Kilfoyle	
Mechanic	1	FT	Cody Nelson	
Information Systems Manager	1	FT	Ryan Judd	
Computer Specialist	1	FT	Jake Gold	
Electronic Document Management Coordinator	1	FT	Duncan Rappleye	
GIS Specialist	1	FT	Jordan Hansen	
Legal				
City Attorney	1	FT	Nic Mills	
Paralegal	1	FT	Chelsie Fromeyer	
Assistant City Attorney - Grant Funded	1	PT NB	Stefanie Merrill-Hansen	
Parks & Recreation, Buildings, Cemetery				
Parks and Recreation Director	1	FT	Cole Stephens	
Parks Superintendent	1	FT	Justin Brimhall	
Recreation Superintendent	1	FT	Kris Willey	
Parks Foreman	1	FT	James Sutherland	
Parks Leadworker/Arborist	1	FT	Shaun Sackett	
Parks Crew Leader	4	FT	Andrew Firmage, Brad Hulsey, Vacant, Vacant	1 New FT
Recreation Coordinator	2	FT	Robyn Dickson, Bryan White	
PT Recreation Specialist	1	PT B	Tracy Murray	
Cemetery Sexton	1	FT	Trent Walker	
Admin Office Assistant	3	PT NB	Kristin Callor, Angie Kilgore, Harrison Haslam	
Temporary Rec Worker	Varies	Temp		
Seasonal Worker	Varies	Seasonal		

Kaysville City

Department			Positions by Name	FY 2023 Position
May-22			Current Positions and Staffing by Department	
Community Development				
Community Development Director	1	FT	Melinda Greenwod	
Building Official	1	FT	Vacant	
Building Inspector II	2	FT	Duane Gordon, Jason Tubbs	
Zoning Administrator	1	FT	Dan Jesssop	
Building Permit Technician Lead	1	FT	Rebecca Argyle	
Business License Specialist	1	FT	Mindi Edstrom	
Office Clerk II	1	FT	LeeAnn McKinnon	PT to FT
Public Works/ Utilities				
Public Works Superintendent	1	FT	Josh Belnap	
Public Works Foreman	1	FT	Cody Thompson	
City Engineer	1	FT	Dexter Fisher	
Streets Manager Division Lead	1	FT	Ryan Roberts	
Drinking Water Manager Division Lead	1	FT	Jared Tubbs	
Storm Water Manager Division Lead	1	FT	Logan Barker	
Maintenance Worker IV	3	FT	Rustin Shupe, Mark Grey, Brad Lund,	
Maintenance Worker III	8	FT	Nick Moss, RJ Hooper, Greg Phillips, Seth Ellis,Tyson Shaw, Brian Caldwell, Zach Obrien, William Huerta	
Maintenance Worker II	1	FT	Gustavo Cisneros	
Public Works Inspector	1	FT	Curtis Randall	
Water Quality and Backflow Administrator	1	FT	Jesse Shupe	
Water Technical Aide	1	FT	Nate Mayfield	
Locator	1	FT	Tyler Lewis	
Public Works Inspector	1	FT	Curtis Randall	
Administrative Assistant - Secretary	1	FT	Amanda Cross	
Laborer	Varies	Seasonal		
Police				
Police Chief	1	FT	Sol Oberg	
Assistant Police Chief	1	FT	Seth Ellington	
Lieutenant	1	FT	Paul Thompson	
Sergeant	6	FT	Preston Benoit, Jeremy Owens, Lacy Turner, Cade Bradshaw, Jared Jensen, Josh Steadman	
Patrol Officer III	16	FT	Mike Criddle, Brandon Woolf, Mason Flint, Matthew Thurgood, Jordan Nicholas, Justin Stanford, Josh Danielson, Bret Bateman, Dustin Ballard, Devin Rich, Alexis Benson, Robert Jackson, Colton Bartelson, Tyson Embley, Kendu Givens, Travis Collings	
Patrol Officer II	6	FT	Chase Ritter, Jacob Seifert, Logan Nicholas, Joshua, DeLos Santos, Ricardo Lozano, Peydun VanHoff	
Mental Health Coordinator - Grant Funded	1	FT	Stuart Palmer	

Current Positions and Staffing by Department

May-22

Department			Positions by Name	FY 2023 Position
Victim Advocate	1	FT	Jennifer Winchester	
Support Services Supervisor	1	FT	Jessica Busk	
Evidence and Records Custodian Dispatcher	1	FT	Samantha Smith	
Crossing Guard	Varies	PT NB		
Reserves	Varies	Volunteer		
Fire / Ambulance				
Fire Chief	1	FT	Paul Erickson	
Fire Captain Paramedic	2	FT	Jason Taylor, Ryan Eckardt	
Fire Captain AEMT	1	FT	Aaron Shupe	
Fire Engineer Paramedic	1	FT	Kelton Vine	
Fire Engineer AEMT	2	FT	Cameron McKinnon, Todd Smith	
Firefighter Paramedic	6	FT	Colton Bascom, Spencer Brothers, Michael Hays, Christopher Montgomery, Shannon Nelson, Kasye Adams	
Firefighter AEMT	9	FT	Tyler Reece, Kyle Wood, Dan Udy, David Olson, Colton Alvey, Andrew Leonard, Cameron Bledsoe, Mitchel Probert, Dallen Peck	
Office Clerk I	1	PT B	Amber Budzynski	
PT Firefighter	Varies	PT NB		
Power				
Power Superintendent	1	FT	Brian Johnson	
Resource Service Manager	1	FT	Bruce Rigby	
Line Operations Supervisor	1	FT	Bret Thomas	
Senior Line Supervisor	3	FT	Brandon Child, Danny Black, Steve Rice	
Journeyman Substation Technician	1	FT	Greg Remmington	
Journeyman Lineman	3	FT	Wesley Jones, Justin Page, Christopher Banz	
Apprentice Lineman	3	FT	Gavin Davey, Parker Peterson, Preston Mills	
Locator	2	FT	Brandon Willey, Tyler Lewis	
Meter Reader AMI IT Support	1	FT	Jeff Fillin	
Administrative Assistant - Secretary	1	FT	Stacie Harward	
Laborer	Varies	Temp		

136	Full Time Positions
2	Part Time Positions - Benefited
4	Part Time Positions - Non Benefited
Varies	Seasonal/Temporary

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2023

FY 23 PROPOSED COMPENSATION PLAN
4.75% Market Adjustment Included

Council Approved Positions	Annual Compensation			Conversion to Hourly Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Administration Department						
City Manager	$126,663.89	$148,830.07	$170,996.25	$60.90	$71.55	$82.21
Finance/Administrative Services Director	$97,194.45	$114,203.48	$131,212.51	$46.73	$54.91	$63.08
Information Systems Manager	$80,564.72	$94,663.54	$108,762.37	$38.73	$45.51	$52.29
Assistant Finance Director	$65,560.85	$77,034.00	$88,507.15	$31.52	$37.04	$42.55
Human Resource Specialist	$52,398.84	$61,568.65	$70,738.44	$25.19	$29.60	$34.01
GIS Specialist	$58,674.08	$68,942.04	$82,595.86	$28.21	$33.15	$39.71
Computer Specialist	$58,674.08	$68,942.04	$82,595.86	$28.21	$33.15	$39.71
Electronic Document Management Coordinator	$58,674.08	$68,942.04	$82,595.86	$28.21	$33.15	$39.71
Mechanic Shop Foreman	$56,752.46	$66,684.14	$76,615.82	$27.28	$32.06	$36.83
City Recorder	$53,851.28	$63,275.25	$72,699.23	$25.89	$30.42	$34.95
Mechanic	$53,251.45	$62,570.46	$71,889.46	$25.60	$30.08	$34.56
Senior Billing Clerk Supervisor	$52,398.84	$61,568.64	$70,738.44	$25.19	$29.60	$34.01
Finance Clerk	$46,807.55	$54,998.87	$63,190.19	$22.50	$26.44	$30.38
Accounts Payable Clerk	$44,757.03	$52,589.51	$60,421.99	$21.52	$25.28	$29.05
Utility Billing Clerk	$44,757.03	$52,589.51	$60,421.99	$21.52	$25.28	$29.05
Cash Receipting Clerk	$44,757.03	$52,589.51	$60,421.99	$21.52	$25.28	$29.05
Clerk	$41,924.71	$49,261.53	$56,598.36	$20.16	$23.68	$27.21
Office Clerk II	$35,683.36	$41,927.54	$48,216.08	$17.16	$20.16	$23.18
Office Clerk I	$32,114.48	$37,734.46	$43,394.47	$15.44	$18.14	$20.86
Community Development Department						
Community Development Director	$93,101.57	$109,394.34	$125,687.12	$44.76	$52.59	$60.43
Building Official	$72,511.15	$85,200.60	$100,665.26	$34.86	$40.96	$48.40
Building Inspector III	$57,527.31	$67,594.58	$77,661.86	$27.66	$32.50	$37.34
Building Inspector II	$56,136.19	$65,960.03	$75,783.86	$26.99	$31.71	$36.43
Zoning Administrator	$56,104.60	$65,921.99	$75,740.46	$26.97	$31.69	$36.41
Building Inspector I	$53,614.60	$62,997.15	$72,379.71	$25.78	$30.29	$34.80
City Planner	$50,459.44	$59,289.84	$68,120.25	$24.26	$28.50	$32.75
Code Enforcement Officer	$49,634.99	$58,321.11	$67,007.24	$23.86	$28.04	$32.22
Executive Assistant	$49,160.56	$57,763.66	$66,366.76	$23.63	$27.77	$31.91
Building Permit Technician Lead	$44,757.03	$52,589.51	$60,421.99	$21.52	$25.28	$29.05
Building Permit Technician	$42,827.44	$50,322.24	$57,817.04	$20.59	$24.19	$27.80
Business License Specialist	$42,827.44	$50,322.24	$57,817.04	$20.59	$24.19	$27.80
Office Clerk II	$35,683.36	$41,927.54	$48,216.08	$17.16	$20.16	$23.18
Office Clerk I	$32,114.48	$37,734.46	$43,394.47	$15.44	$18.14	$20.86
Fire Department						
Fire Chief	$95,982.39	$112,779.31	$129,576.23	$46.15	$54.22	$62.30
Fire Captain Paramedic	$81,307.99	$95,536.89	$109,765.79	$39.09	$45.93	$52.77
Fire Captain AEMT	$70,702.60	$83,075.56	$95,448.51	$33.99	$39.94	$45.89
Fire Marshall/Inspector	$60,809.64	$71,451.33	$82,093.02	$29.24	$34.35	$39.47
Fire Engineer Paramedic	$61,053.47	$71,737.83	$82,422.19	$29.35	$34.49	$39.63
Fire Engineer AEMT	$53,089.98	$62,380.72	$71,671.47	$25.52	$29.99	$34.46
Firefighter Paramedic	$55,167.73	$64,822.08	$74,476.43	$26.52	$31.16	$35.81
Firefighter AEMT	$47,971.94	$56,367.03	$64,762.12	$23.06	$27.10	$31.14
Administrative Assistant - Secretary	$40,900.06	$48,057.57	$55,215.08	$19.66	$23.10	$26.55
Office Clerk II	$35,683.36	$41,927.54	$48,216.08	$17.16	$20.16	$23.18
Office Clerk I	$32,114.48	$37,734.46	$43,394.47	$15.44	$18.14	$20.86
Legal Department						
City Attorney	$102,231.45	$120,121.95	$138,012.45	$49.15	$57.75	$66.35
Paralegal	$52,398.84	$61,568.65	$70,738.44	$25.19	$29.60	$34.01
Assistant City Attorney - Grant Funded						
Parks and Recreation Department						
Parks and Recreation Director	$92,665.45	$108,881.90	$125,098.35	$44.55	$52.35	$60.14
Recreation Superintendent	$73,603.65	$86,484.29	$99,364.93	$35.39	$41.58	$47.77
Parks Superintendent	$73,239.35	$86,056.24	$98,873.12	$35.21	$41.37	$47.54
Cemetery Sexton	$54,740.26	$64,319.80	$73,899.35	$26.32	$30.92	$35.53
Parks Foreman	$54,280.83	$63,779.97	$73,279.12	$26.10	$30.66	$35.23
Parks Leadworker	$51,665.88	$60,707.41	$69,748.94	$24.84	$29.19	$33.53
Parks Leadworker/Arborist	$51,665.88	$60,707.41	$69,748.94	$24.84	$29.19	$33.53
Parks Crew Leader	$47,602.02	$55,932.38	$64,262.73	$22.89	$26.89	$30.90
Recreation Coordinator	$49,909.16	$58,643.26	$67,377.36	$23.99	$28.19	$32.39
Marketing Coordinator	$46,671.39	$54,838.88	$63,006.37	$22.44	$26.36	$30.29
PT Recreation Specialist	$45,711.91	$53,711.49	$61,711.08	$21.98	$25.82	$29.67
Program Assistant	$42,687.15	$50,157.40	$57,627.65	$20.52	$24.11	$27.71
Office Clerk II	$35,683.36	$41,927.54	$48,216.08	$17.16	$20.16	$23.18
Office Clerk I	$32,114.48	$37,734.46	$43,394.47	$15.44	$18.14	$20.86

Police Department								
Police Chief		$121,766.64	$143,075.64	$164,384.64		$58.54	$68.79	$79.03
Assistant Police Chief		$97,491.87	$114,553.24	$131,614.61		$46.87	$55.07	$63.28
Lieutenant		$93,489.38	$109,850.02	$126,210.66		$44.95	$52.81	$60.68
Sergeant		$82,752.50	$97,234.19	$111,715.88		$39.78	$46.75	$53.71
Patrol Officer/Master/OIC		$71,748.51	$84,304.39	$96,860.27		$34.49	$40.53	$46.57
Mental Health Coordinator		$57,193.50	$72,591.75	$87,990.00		$27.50	$34.90	$42.30
Patrol Officer III		$65,899.27	$77,431.33	$88,963.39		$31.68	$37.23	$42.77
Support Services Supervisor		$57,876.95	$68,005.42	$78,133.89		$27.83	$32.69	$37.56
Patrol Officer II - Entry Level Certified		$56,381.69	$66,248.40	$76,115.10		$27.11	$31.85	$36.59
Victim Advocate		$49,443.93	$58,096.21	$66,749.57		$23.77	$27.93	$32.09
Evidence and Records Custodian Dispatcher		$48,635.54	$57,146.76	$65,657.99		$23.38	$27.47	$31.57
Administrative Assistant - Secretary		$40,900.06	$48,057.57	$55,215.08		$19.66	$23.10	$26.55
Patrol Officer - Entry Level Non Certified		$39,965.19	$46,959.10	$53,953.01		$19.21	$22.58	$25.94
Office Clerk II		$35,683.36	$41,927.54	$48,216.08		$17.16	$20.16	$23.18
Office Clerk I		$32,114.48	$37,734.46	$43,394.47		$15.44	$18.14	$20.86
Power Department								
Power Superintendent		$99,836.07	$117,307.39	$134,778.70		$48.00	$56.40	$64.80
Resource Service Manager		$85,100.05	$99,992.56	$114,885.07		$40.91	$48.07	$55.23
Line Operations Supervisor		$85,100.05	$99,992.56	$114,885.07		$40.91	$48.07	$55.23
Senior Line Supervisor		$77,762.93	$91,371.43	$104,979.94		$37.39	$43.93	$50.47
Journeyman Lineman				$96,945.57				$46.61
Apprentice Lineman		Makes a % of Journeman Lineman wage depending on year. 1st Year=74% 2nd Year=78% 3rd Year=82% 4th Year=86%						
Journeyman Substation Technician		$71,002.15	$83,427.77	$95,852.31		$34.14	$40.11	$46.08
Meter Reader AMI IT Support		$49,671.91	$58,364.49	$67,057.08		$23.88	$28.06	$32.24
Locator		$45,713.74	$53,713.64	$61,713.55		$21.98	$25.82	$29.67
Groundworker		$44,884.21	$52,738.94	$60,593.68		$21.58	$25.36	$29.13
Administrative Assistant - Secretary		$44,757.03	$52,589.51	$60,421.99		$21.52	$25.28	$29.05
Office Clerk II		$35,683.36	$41,927.54	$48,216.08		$17.16	$20.16	$23.18
Office Clerk I		$32,114.48	$37,734.46	$43,394.47		$15.44	$18.14	$20.86
Public Works Department								
Public Works Superintendent		$98,184.69	$115,367.01	$132,549.33		$47.20	$55.46	$63.73
Public Works Foreman		$77,660.69	$91,251.32	$104,841.94		$37.34	$43.87	$50.40
City Engineer		$71,691.86	$84,237.94	$96,784.01		$34.47	$40.50	$46.53
Drinking Water Manager Division Lead		$64,490.40	$75,776.22	$87,062.05		$31.01	$36.43	$41.86
Storm Water Manager Division Lead		$63,524.30	$74,641.05	$85,757.80		$30.54	$35.89	$41.23
Streets Manager Division Lead		$59,657.11	$70,097.11	$80,537.10		$28.68	$33.70	$38.72
Public Works Inspector		$57,166.61	$67,170.77	$77,174.92		$27.48	$32.29	$37.10
Water Quality and Backflow Administrator		$56,260.83	$66,106.48	$75,952.12		$27.05	$31.78	$36.52
Maintenance Worker IV		$56,094.38	$65,910.90	$75,727.42		$26.97	$31.69	$36.41
Water Technical Aide		$52,072.04	$61,184.65	$70,297.26		$25.03	$29.42	$33.80
Maintenance Worker III		$51,090.91	$60,031.82	$68,972.73		$24.56	$28.86	$33.16
Compliance and Enforcement Administrator		$49,634.99	$58,321.11	$67,007.24		$23.86	$28.04	$32.22
Maintenance Worker II		$47,602.02	$55,932.38	$64,262.73		$22.89	$26.89	$30.90
Administrative Assistant - Secretary		$44,757.03	$52,589.51	$60,421.99		$21.52	$25.28	$29.05
Office Clerk II		$35,683.36	$41,927.54	$48,216.08		$17.16	$20.16	$23.18
Office Clerk I		$32,114.48	$37,734.46	$43,394.47		$15.44	$18.14	$20.86

OTHER COMPENSATION

Mayor $18,000 annual
Council $9,600 annual

Planning Commission and Power Commission $30.00 per meeting

Per Diem Allowance: $10.00 Breakfast, $15.00 Lunch, $20.00 Dinner

Mileage Reimbursement: $0.585 per mile (IRS Rate)

On- Call Pay: $25.00 weekdays and $50.00 weekends

*Fire Engineer Shift - Additional $7/hour
*Fire Captain Shift - Additional $7/hour
*When a firefighter is required to be the acting Engineer or Captain

URS Retirement Contribution Rates

Fiscal Year July 1, 2022 - June 30, 2023

		***URS Required	*Optional Employee Pickup	**Additional Optional 401k Contribution	Total Employer Cost
Tier 1	Public Employees	17.97%	-	-	17.97%
	Police	35.71%	-	-	35.71%
	Fire	3.61%	15.05%	-	18.66%
Tier 2	Public Employees	16.19%	-	-	16.19%
	Police	26.99%	2.59%	5.41%	34.99%
	Fire	14.08%	2.59%	5.41%	22.08%

*URS establishes the rate required to participate in the pension plan every year. If the cost to participate exceeds the required employer contribution then the employee must pay in the difference. Kaysville City has opted to pay that difference for our employees. This is commonly referred to as the "employee pickup" which is optional for each participating employer.

**Kaysville City opted to make an additional retirement contribution to Police and Fire employees to compensate for a Tier 2 reduced retirement benefit. This is optional and unique to Kaysville City.

***Included in the URS required rate for Tier 2 employees is a Tier 1 amortization fee of 6.19%. The 401k contribution for Tier 2 employees who opt into the defined contribution plan is the total cost less the amortization fee.

Medical Contributions

Premier PPO $1,500 - Current Contributions			
Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	$624.60	$530.91	$93.69
Employee + Spouse	$1,638.90	$1,393.07	$245.84
Employee + Child(ren)	$1,048.40	$891.14	$157.26
Family	$1,912.00	$1,625.20	$286.80

Premier PPO $1,500 HDHP - New Contributions			
Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	$624.60	$530.91	$93.69
Employee + Spouse	$1,638.90	$1,393.07	$245.84
Employee + Child(ren)	$1,048.40	$891.14	$157.26
Family	$1,912.00	$1,625.20	$286.80

Premier PPO $1,000 - Current Contributions			
Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	$651.50	$530.91	$120.59
Employee + Spouse	$1,709.40	$1,393.07	$316.34
Employee + Child(ren)	$1,093.50	$891.14	$202.36
Family	$1,994.30	$1,625.20	$369.10

Premier PPO $1,000 - New Contributions			
Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	$651.50	$530.91	$120.59
Employee + Spouse	$1,709.40	$1,393.07	$316.34
Employee + Child(ren)	$1,093.50	$891.14	$202.36
Family	$1,994.30	$1,625.20	$369.10

Health Savings Account Contributions

HealthEquity Health Savings Account		
Status	Current Employer Annual Contribution	New Employer Annual Contribution
Employee Only	$2,400.00	$0.00
Employee + Spouse	$2,400.00	$0.00
Employee + Child	$2,400.00	$0.00
Employee + Children	$2,400.00	$0.00
Family	$2,400.00	$0.00

Employee HSA Communication: Explain employer contribution frequency. Example: ER contributes $60 per quarter	$1,000 is given in July and then $100/month for the remaining $1,200. And additional $200 is given for the completed health screening
Is the employee required to contribute in order to receive employer contributions? (Yes/No)	No
If the employer matches contributions, list the details.	$200 contribution is for the completion of the health screening and assessment
Is the employer contriubtion pro-rated?	
Is there a minimum contribution for the employee? If so, please provied the minimum amount.	No

Dental Contributions

EMI Health - Current Contributions			
Status	Total Monthly Premium	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	$62.60	$53.21	$9.39
Employee + 1	$79.60	$67.66	$11.94
Family	$115.90	$98.52	$17.38

EMI Health - New Contributions			
Status	Total Monthly Premium	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	$62.60	$53.21	$9.39
Employee + 1	$79.60	$67.66	$11.94
Family	$115.90	$98.52	$17.38

Summary of Changes to Consolidated Fee Schedule

Rate Description	Old Rate	New Rate	Comments
Cemetery			
Burial Space (Resident)	$500	$500 (at-need) $800 (pre-need)	Creating different rates for at-need and pre-need
Burial Space (Nonresident)	$500 plus $1,325 internment deposit	$1,500 at-need only	Increasing rate and requiring purchase to be at-need
Headstone Inspection Fee (Nonresident)	$150 (Plats F,G,H & I Only)	$150	Removing requirement that this applies only to plats F, G, H, and I only. Now applies to every plat.
Headstone Moving Fee (Nonresident)	$150	$200	
Overtime	$200/hr after 4pm	$200/hr after 3pm	Overtime rate now applies after 3pm
Saturday and Holiday Fee	$350	$500	
Urn Vaults (Purchase)	-	$500	New line added to fee schedule
Parks and Recreation			
Soccer Field Setup	$65/field/week	$65-$100/field/week	
Field Rental – Baseball/Softball	$15/field/hour	$20/field/hour	
Field Rental – Soccer/Other	$20/field/hour	$25/field/hour	
Recreation Center Building Rental	$30/hour	$50/hour	
Basketball Men's League Registration Fee	$435/team	$435-$450/team	
Baseball/Softball Fast Pitch Tournament Registration Fee	$400	$450	
Soccer Pre School-4th Grade Registration Fee	$70	$30	
Soccer 5th-12th Grade Registration Fee	$80	$40	
Soccer Jersey Pre School – 12th Grade	-	$15	

PREFACE

CONSOLIDATED FEE SCHEDULE

Effective October 21, 2021

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

ADMINISTRATIVE

Candidate filing fee	(non-refundable) $100.00
Certified Copies	$5.00
Computer disk copies	actual cost (including overhead and staff preparation)
Dog license fee	Established by Davis County Animal Control
Electric reconnection	$30.00 (After office hours) $50.00
Electrical disconnect fee	$30.00
Financial report	(one copy free to a resident upon request) $5.00
Geographic information services	actual costs (including overhead and staff preparation)
Maps: Zoning (Color) Zoning (large black & white)	$2.00 $1.00
Meeting minutes disks	$4.00
Notary Public service	$5.00
Photocopies: Single sided each Double sided each Color inkjet printer Blueprint size	each $.10 each $.15 each $.25 each $1.00
Postage	Actual cost
Publications: General Plan Title 17 Title 19 Standard drawings and specifications	$2.00 $15.00 $15.00 $15.00
Research, compilation, editing, etc: First 30 minutes After 30 minutes	no charge per hour $25.00
Returned check fee	$20.00
Utility surety deposit (per meter)	$100.00
Utility delinquent fee (accounts sent to collections)	$30.00
Additional Utility Deposit for Delinquent Account Shut Off	$100.00
Delinquent Notice Fee	$10.00
Video recordings	$10.00

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

COMMUNITY DEVELOPMENT

BUILDING PERMIT FEES

Valuation	Fee
$1.00 to $500	$23.50
$501.00 to $2,000	$23.50 for first $500.00, plus $3.05 for each additional $100.00 or fraction thereof, to and including $2,000.00
$2,001 to $25,000	$69.25 for first $2,000.00, plus $14.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,001 to $50,000	$391.25 for the first $25,000.00, plus $10.10 for each additional $1,000 or fraction thereof, to and including $50,000.00
$500,001 to $100,000	$643.75 for the first $50,000.00 plus $7.00 for each additional $1,000 or fraction thereof, to and including $100,000.00
$100,001 to $500,000	$993.75 for the first $100,000.00 plus $5.60 for each additional $1,000 or fraction thereof, to and including $500,000.00
$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000 or fraction thereof, to and including $1,000,000
$1,000,001 and up	$5,608.75 for first $1,000,000, plus $3.65 for each additional $1,000.00 or fraction thereof UBC 1997
Existing residential structure (remodels)	$50.00 $10.00 for each $1,000 or fraction thereof in valuation
Manufactured homes, basement finishes	$195.00
Valuation based on building valuation data - ICC Current Valuation Data	
Pools	$195.00
Tubs, Spas	each $130.00
Plan check Fee	10% of permit fee Residential - 25% of permit fee Multi-family - 35% of permit fee Commercial - 55% of permit fee
Inspection fee	$65.00
State fee	1% of permit fee
Bonds	
Construction guaranty bond - New	(refundable upon final occupancy permit) $1,500.00
Manufactured homes guaranty bonds	(refundable upon final occupancy permit) $200.00
Excavation permit bond	(refundable upon satisfactory completion)$1,500.00
Sign permit	$65.00
Banner sign permit	$32.50
Work started without a valid building permit fee will be charged double the amount of the "Building Fee".	

DEVELOPMENT IMPACT FEES

Parks, Recreation, Open Space and Trails Impact Fees	
Single family detached dwelling unit	$4,480.00
Multi-family attached residential	$2,742.00

WATER IMPACT FEES

3/4” meter	$769.00
1” meter	$1,282.00
1 1/2” meter	$2,563.00
2” meter	$4,101.00
3” meter	$8,971.00
4” meter	$15,379.00
6” meter	$32,041.00
Impact fees for service size larger than six inches will be based on annualized average day demand and net capital cost per gallon of capacity.	

SEWER IMPACT FEES

Central Davis County Sewer District	
Service Area 1	$1,700.00
Service Area 2	$2,200.00
North Davis County Sewer District	$3,256.00

POWER IMPACT FEES

	AMPS	**KVA**	**Impact Fee**
Residential Single Phase Service Sizes	100	24	$954.00
	125	30	$1,272.00
	150	36	$1,590.00
	200	48	$1,908.00
	225	54	$2,544.00
	400	96	$3,817.00
Commercial Single Phase Service Sizes	100	24	$954.00
	125	30	$1,590.00
	150	36	$2,226.00
	200	48	$3,817.00
	400	96	$6,043.00
Commercial 3 Phase (120/240 V) Service Sizes	125	52	$2,863.00
	150	62	$4,453.00
	200	83	$5,725.00

	400	166	$11,450.00
	600	249	$17,175.00
	800	332	$22,900.00
	1,000	415	$28,625.00
	1,200	498	$34,354.00
	1,600	664	$48,801.00
	2,000	830	$57,251.00
Commercial 3 Phase (120/208 V) Service Sizes	125	45	$2,863.00
	150	54	$4,453.00
	200	72	$5,725.00
	400	144	$11,450.00
	600	216	$17,175.00
	800	288	$22,900.00
	1,000	360	$28,625.00
	1,200	432	$34,354.00
	1,600	576	$48,801.00
	2,000	720	$57,251.00
Commercial 3 Phase (277/480 V) Service Sizes	125	104	$6,361.00
	150	125	$9,542.00
	200	166	$13,359.00
	400	332	$26,399.00
	600	498	$29,758.00
	800	664	$52,798.00
	1,000	830	$66,157.00
	1,200	996	$79,197.00
	1,600	1,329	$105,914.00
	2,000	1,661	$132,313.00
Impact fees for services not listed herein shall be calculated based upon the formulas and procedures in the written analysis of the impact fees.			

ROADWAY FACILITIES

Non-Residential	Per 1,000 sq ft.
General Commercial	$3,696.00
Office	$1,783.00
Institutional/Church	$1,152.00
Light Industrial	$1,104.00
Residential (Per Unit)	
Single Family	$1,330.00

Multi-Family Attached Residential	$891.00

FIRE FACILITIES

Residential	$296.00
Non-Residential (per 1,000 ft)	$529.00

PUBLIC SAFETY FACILITIES

Residential	$356.00
Non-Residential (per 1,000 ft)	$205.00

PUBLIC WORKS FEES

Water:	
¾" water connection and meter	$345.00
1"	$400.00
1 ½" (plus actual meter cost)	$150.00
2" (plus actual meter cost)	$225.00
3" and over (plus actual meter cost)	$375.00
Pressure Irrigation Connection Fees (areas served by Davis and Weber Counties Canal):	
1" Connection	$250.00
2" Connection	$1,000.00
3" Connection	$2,250.00
4" Connection	$4,000.00
6" Connection	$9,000.00
Sewer:	
Inspection fee for connection to North Davis Sewer District truck line	$240.00
Roueche` Lane pump fee Central Davis Sewer District	$280.00
Power:	
Extension	actual cost
Connection	$25.00
Generlink generator transfer switch	actual cost, Plus $50.00 install/administration fee
Non-Refundable Deposit	Additional $50.00 (40 ft. cord) Additional $100.00 (60 ft. cord)
Removal	$90.00
Relocation	$175.00
Secondary Water:	
Benchland Area Pressurized Irrigation District connection fee (.25 acres - schedule above .25 acre)	Existing $300.00 New $586.00
Haights Creek Irrigation Company connection fee	$215.00
Davis and Weber Counties Canal Company thereof with a minimum of $250.00, except for twin homes the minimum	$75.00 per 0.1 acres or part

shall be $125.00	

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

BUSINESS LICENSE FEES

Agricultural Home Occupation	$65.00
Amusement device (Class A) (per machine)	$25.00
Amusement device (Class B)	$75.00
Carnival/circus	Bond $300.00 First Day $80.00 Each additional day $15.00
Commercial	$80.00
Delinquent fee	Per month $20.00
Fireworks stand	$350.00 Plus Bond $300.00
Mailing labels	$9.00
Major home occupation	$65.00
Minor home occupation	$30.00
Off premise beer	$75.00
On premise beer	$200.00
Residential Child Care	$65.00
SOB Application & Investigation Fee	$500.00
SOB License Fee	year $500.00
Secondary license	$45.00
Set up fee	$15.00
Solicitors Application & Certificate	$60.00
Temporary Merchant	Bond $100.00
Transfer/modify fee	$10.00
Vending machine	per machine $15.00
Vending Kiosk	per machine $45.00

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

CODE ENFORCEMENT FEES

Weed Mowing	Actual cost charged by contractor Plus $45.00 administrative charge

CONSTRUCTION INSPECTION

Plat	9 or fewer lots $250.00 10 or more lots $500.00
Utilities and Infrastructure Testing and Inspection	per lot $250.00
Additional Inspections as Required	Actual Cost
Subdivision signs	Actual Cost
Street Cutting and Permit Fees	

(Double winter bond rates apply – October 15 – April 15)	
Excavation Permits	$150.00
Excavation Permit Maintenance Fee (Non Refundable)	
Perpendicular Cuts	$250.00
Parallel Cuts	$15.00 per lineal Foot
Excavation Permit Bond (Refundable)	
Perpendicular Cuts	$500.00
Parallel Cuts	$500 + $20 per lineal foot
Potholing or Bore Pits	
Maintenance Fee (Non Refundable)	$70.00 or $25.00 per square foot
Bond (Refundable)	$500.00
All road closures must be approved by the City Engineer. If approved, a fee up to $500.00 per day may be assessed. All excavations within City Right of Way are subject to the requirements of the excavation permit. Cutting into road surfaces less than 4 (four) years old is prohibited. If cutting into such road is required, maintenance fees may be doubled. Any reductions to the bond fee amounts shall be made at the sole discretion of the Cityand Engineer.	

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

PLANNING AND ZONING FEES

Annexation request	$500.00 (Less than ten acres) $1,000.00 (10 acres or More)
Appeal/Variance	$200.00
Conditional use permit	$50.00
Rezone request	$400.00
Recording	costs charged by Davis County Recorder

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

PRESSURE IRRIGATION DEVELOPMENT REVIEW

Preliminary plat	Application fee $100.00 Review fee per lot $10.00
Final plat	Application fee $200.00 Review fee per lot $50.00
Site plat	Review per acre $60.00
Inspection fee per acre	$25.00

SITE DEVELOPMENT REVIEW

Lot line adjustment by plat	$100.00
Preliminary plat	$100.00 Plus, per lot or unit $10.00
Final plat	The greater of $320.00 or $32 per lot or unit
Development improvement drawings	The greater of $320.00 or $32 per lot or unit
Commercial site plan review	$200.00

FIRE

Inspection Fees	
Annual Fire Inspection (one re-inspection)	$65.00
Re-inspection Fee	$25.00
Annual On-line Self Inspection for low occupancies/ value/ life facilities	$25.00

Fire Alarm Fees:	
Residential:	
3rd false alarm per quarter	$50.00
4th false alarm per quarter	$75.00
5th false alarm per quarter	$100.00
Commercial/Non-Residential:	
3rd false alarm per quarter	$250.00
4th false alarm per quarter	$350.00
5th false alarm per quarter	$450.00
Additional false alarm per quarter incremental by $100 for each alarm	

Fire standby services for commercially sponsored events (e.g., special for-profit events, utility issues, and other miscellaneous occurrences):	
Certified firefighter	$25.00 per hour per crew member
RE61	$900.00 per hour
TR61	$1,250.00 per hour
E62	$107.00 per hour
E63	$75.00 per hour
A61	$416.66 per hour
A62	$58.33 per hour
A63	$43.75 per hour
BR61	$120.00 per hour
Unless compelling interests dictate otherwise, the City shall not charge fees for small citizen events, school functions, or other non-profit events. The City may charge fees without compelling interests if citizens, schools, or non-profits enter into a contractual relationship with the City.	

HISTORY
Amended by Res. 21-06-06 on 6/17/2021
Amended by Res. 21-10-02 on 10/21/2021

PARKS AND RECREATION

CEMETERY:		
Plats – All Sections		
Burial space	**Resident**	**Nonresident**
Adult	$500.00	$500.00 plus $1,325 interment deposit
Infant	$300.00	$300.00
Urn	$300.00	$300.00 plus $500.00 internment deposit
Certificate transfer of burial rights		
Resident		$50.00
Non-Resident		$50.00
Disinterment	**Vault**	**Non-Vault**
Adult	$1,200.00	$2,000.00
Infant	$800.00	$1,800.00
Urn	$800.00	$1,800.00
Headstone inspection fee (plats F, G H, and I only)		$150.00
Headstone installation without permit fee		$1,000.00
Headstone moving fee		$150.00
Interment	**Resident**	**Nonresident**
Adult	$500.00	$1,800.00
Infant	$250.00	$650.00
Urn	$250.00	$500.00
Overtime (after 4pm)		$200 per hour
Perpetual Care	**Resident**	**Nonresident**
Adult	$150.00	$850.00
Infant, Urn	$100.00	$500.00
Saturday and Holiday Fee		$350.00
COMMUNITY EVENTS:		
Booth		
Artisan 10x10		$50.00 per day
Food		
10x10		$125.00 per day
20x20		$200.00 per day
Electrical Hookup		$75.00 per day
Daddy-Daughter Dance		

Registration		$25.00 per couple $5.00 each additional
July 4th		
Breakfast		$5.00 Per Person $25.00 Family (up to 6)
Parade		
Float Entry (Dry Parade)		$75.00
Float Entry (Wet Parade)		$35.00
Non-Profit		No charge
Community Theatre		
Ticket		$7.00 per person $38.00 per family (up to 6)
Playbill Ad	¼ Page ½ Page Full Page	$75.00 $150.00 $300.00
July 24th Breakfast Ticket		
Children (12 & under)		$3.00
Adult		$5.00
Family (up to 6)		$20.00
Monster Mash/ Dash		
5K Run		$15.00 per person
Sponsorships:		
Diamond-Plus		$5,000.00 +
Diamond		$5,000.00
Platinum		$2,500.00
Gold		$1,000.00
Silver		$500.00
Bronze		$250.00
FACILITY RENTALS:		
Banner sales	Season Banner	$315.00 $225.00
Pavilion rental (3 Hour Minimum)	**Resident**	**Non-Resident**
Pavilions- Small	$10.00/per hr	$20.00/per hr
Pavilions- Large	$15.00/per hr	$25.00/per hr
(Sand Valleyball Court included with rental of Pavilion 2 at Barnes Park)		
Pavilions- XLarge	$25.00/per hr	$35.00/per hr
Deposits for groups over 100		$250.00
Athletic Fields:		
Category I (School district, Other)		
Field Rental- Baseball/Softball		$10.00 per field/ per hour
Field Rental- Soccer/ Other		$15.00 per field/ per hour

Court Rental- Pickleball/Tennis		$3.00 per field/ per hour
Lights		$15.00 per field/ per hour
Baseball/Softball Field Preparation		$30.00 per field/ per day
Saturday Baseball/ Softball Field Preparation		$50.00 per field/ per day
Portable Mound		$25.00 per field/ per day
Soccer field setup		$65.00 per field/ per week
Soccer weekly maintenance		$45.00 per field/ per week
Category II (all other organizations)		
Field Rental- Baseball/Softball		$15.00 per field/ per hour
Field Rental- Soccer/ Other		$20.00 per field/ per hour
Court Rental- Pickleball/Tennis		$5.00 per field/ per hour
Lights		$15.00 per field/ per hour
Baseball/Softball Field Preparation		$30.00 per field/ per day
Saturday Baseball/ Softball Field Preparation		$50.00 per field/ per day
Grounds crew staff		$10.00 per field/ per hour
Portable Mound		$25.00 per field/ per day
Soccer field setup		$65.00 per field/ per week
Soccer weekly maintenance		$45.00 per field/ per week
Batting cages		$30.00 per hour
Any unauthorized use of fields may be subject to a $100.00 fine and the team in violation and the league or association may be suspended from further field use.		
Category III (Camps, training, clinics, classes)		
Field Rental-Baseball/Softball		$50.00 per field/per hour
Field Rental- Soccer/Other		$75.00 per field/per hour
Court Rental- Pickleball/ Tennis		$25.00 per field/per hour
Deposits		
Scoreboard Controllers		$1,000
League or single use event		$50.00
Tournament or other large scale event		$250.00
Due with application and will be applied to event rental charges.		
Buildings:		
Fines: Unauthorized field use		$180.00
Recreation Center		
Bay (300+ Capacity)		$100.00 Deposit
Rental		$30.00 per hour
Supervision		$30.00 per hour
Conference Room #1 (50 Capacity)		$50.00 Deposit
Rental		$30.00 per hour

Supervision		$30.00 per hour
Conference Room #2 (15 Capacity)		$50.00 Deposit
Rental		$30.00 per hour
Supervision		$30.00 per hour
Sportsplex Tower		
Concessions		$30.00 per day
RECREATION PROGRAMS:		
Miscellaneous:		
Nonresident fee		
Big Five Sports		$20.00
Programs		$5.00
Late fee		$10.00
Program registration fees:		
Art (youth and adult)		$48.00
Basketball:		
Pre K		$55.00
2nd Grade Coed		$45.00
3rd to 6th Grade		$55.00
7th to 12th Grade		$65.00
Camp Champ		$50.00
Three on Three		$25.00
Men’s League		$435.00 per team
Baseball/ Softball		
Coed T-Ball		$40.00
Boys Coach Pitch (6 year)		$40.00
Boys 1st and 2nd Grade		$50.00
Boys 3rd and 4th Grade		$55.00
Boys 5th and 6th Grade		$80.00
Boys Jr. High League		$110.00
Boys High School League		$110.00
Girls Coach Pitch (6 year)		$40.00
Girls Coach Pitch (8 & under)		$50.00
Girls Fast Pitch (10 & under)		$55.00
Girls Fast Pitch (11-18 years)		$70.00
Softball Leagues Adult (Spring)		$405.00
Softball Leagues Adult (Fall)		$365.00
Accelerated Leagues		$400-$1,500.00
Fast Pitch Tournament		$400.00

Baseball Tournament		$250.00
Bowling		$55.00
Craft Camp		$40.00
Golf		$62.00
Golf - Advanced		$102.00
Hunter Safety		$6.00
Karate (per class)		$6.00
Nature Class		$30.00
Park program		$40.00
Skiing/ Snowboarding		$145-200.00
Soccer		
K-4 grade		$70.00
5-12 grade		$80.00
Swimming		$40.00
Tennis (youth & adult)		$40.00
Track camp		$35.00
Recreation Fees- Other Governments (FHC)		actual cost
Youth Flag Football		
K-4 Grade		$55.00
5-12 Grade		$70.00
Youth Tackle Football		$140.00 per player
Zumba		$5.00 a Class

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

CEMETERY

Plats – All Sections		
Burial space	**Resident**	**Nonresident**
Adult	$500.00	$500.00 plus $1,325 interment deposit
Infant	$300.00	$300.00
Urn	$300.00	$300.00 plus $500.00 internment deposit
Certificate transfer of burial rights		
Resident		$50.00
Non-Resident		$50.00
Disinterment	**Vault**	**Non-Vault**
Adult	$1,200.00	$2,000.00
Infant	$800.00	$1,800.00
Urn	$800.00	$1,800.00
Headstone inspection fee (plats F, G H, and I		$150.00

only)		
Headstone installation without permit fee		$1,000.00
Headstone moving fee		$150.00
Interment	**Resident**	**Nonresident**
Adult	$500.00	$1,800.00
Infant	$250.00	$650.00
Urn	$250.00	$500.00
Overtime (after 4pm)		$200 per hour
Perpetual Care	**Resident**	**Nonresident**
Adult	$150.00	$850.00
Infant, Urn	$100.00	$500.00
Saturday and Holiday Fee		$350.00

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

COMMUNITY EVENTS

Booth:		
Artisan 10x10		$50.00 per day
Food		
10x10		$125.00 per day
20x20		$200.00 per day
Electrical Hookup		$75.00 per day
Daddy-Daughter Dance		
Registration		$25.00 per couple $5.00 each additional
July 4th		
Breakfast		$5.00 Per Person $25.00 Family (up to 6)
Parade		
Float Entry (Dry Parade)		$75.00
Float Entry (Wet Parade)		$35.00
Non-Profit		No charge
Community Theatre		
Ticket		$8.00 to $10.00 per person
Playbill Ad	¼ Page ½ Page Full Page	$75.00 $150.00 $300.00
July 24th Breakfast Ticket		
Children (12 & under)		$3.00
Adult		$5.00
Family (up to 6)		$20.00

Monster Mash/ Dash		
5K Run		$15.00 per person
Sponsorships:		
Diamond-Plus		$5,000.00 +
Diamond		$5,000.00
Platinum		$2,500.00
Gold		$1,000.00
Silver		$500.00
Bronze		$250.00

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

FACILITY RENTALS

Banner sales	Season Banner	$315.00 $225.00
Pavilion rental (3 Hour Minimum)	**Resident**	**Non-Resident**
Pavilions- Small	$10.00/per hr	$20.00/per hr
Pavilions- Large	$15.00/per hr	$25.00/per hr
(Sand Valleyball Court included with rental of Pavilion 2 at Barnes Park)		
Pavilions- XLarge	$25.00/per hr	$35.00/per hr
Deposits for groups over 100		$250.00
Athletic Fields:		
Category I (School district, Other)		
Field Rental- Baseball/Softball		$10.00 per field/ per hour
Field Rental- Soccer/ Other		$15.00 per field/ per hour
Court Rental- Pickleball/Tennis		$5.00 per field/ per hour
Lights		$15.00 per field/ per hour
Baseball/Softball Field Preparation		$50.00 per field/ per day
Saturday Baseball/ Softball Field Preparation		$80.00 per field/ per day
Portable Mound		$25.00 per field/ per day
Green Open Space		$35.00 per field/ per day
Soccer field setup		$65.00 per field/ per week
Soccer weekly maintenance		$45.00 per field/ per week
Category II (other organizations)		
Field Rental- Baseball/Softball		$15.00 per field/ per hour
Field Rental- Soccer/ Other		$20.00 per field/ per hour
Court Rental- Pickleball/Tennis		$10.00 per field/ per hour, $50.00 per day maximum
Lights		$15.00 per field/ per hour

Baseball/Softball Field Preparation		$30.00 per field/ per day
Saturday Baseball/ Softball Field Preparation		$80.00 per field/ per day
Grounds crew staff		$15.00 per person/ per hour
Portable Mound		$25.00 per field/ per day
Soccer field setup		$65.00 - $100.00 per field/ per week
Soccer weekly maintenance		$65.00 per field/ per week
Batting cages		$30.00 per hour
Any unauthorized use of fields may be subject to a $100.00 fine and the team in violation and the league or association may be suspended from further field use.		
Category III (Camps, training, clinics, classes)		
Field Rental-Baseball/Softball		$50.00 per field/per hour
Field Rental- Soccer/Other		$75.00 per field/per hour
Court Rental- Pickleball/ Tennis		$25.00 per field/per hour, plus $5.00 per student
Deposits		
Scoreboard Controllers		$1,000
League or single use event		$50.00
Tournament or other large scale event		$250.00
Due with application and will be applied to event rental charges.		
Buildings:		
Fines: Unauthorized field use		$180.00
Recreation Center		
Bay (300+ Capacity)		$100.00 Deposit
Rental		$30.00 per hour
Supervision		$30.00 per hour
Conference Room #1 (50 Capacity)		$50.00 Deposit
Rental		$30.00 per hour
Supervision		$30.00 per hour
Conference Room #2 (15 Capacity)		$50.00 Deposit
Rental		$30.00 per hour
Supervision		$30.00 per hour
Sportsplex Tower		
Concessions		$30.00 per day
Wilderness Park Camping Sites		$10.00 per night, one night max.

HISTORY
Amended by Res. [21-06-06](21-06-06) on 6/17/2021

RECREATION PROGRAMS

Miscellaneous:	
Nonresident fee	

Big Five Sports	$20.00
Programs	$5.00
Late fee	$10.00
Program registration fees:	
Art (youth and adult)	$48.00
Basketball:	
Pre K	$55.00
2nd Grade Coed	$45.00
3rd to 6th Grade	$55.00
7th to 12th Grade	$65.00
Camp Champ	$50.00
Three on Three	$25.00
Men's League	$435.00 per team
Baseball/ Softball:	
Coed T-Ball	$40.00
Boys Coach Pitch (6 year)	$40.00
Boys 1st and 2nd Grade	$50.00
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Boys 5th and 6th Grade	$80.00
Boys Jr. High League	$110.00
Boys High School League	$110.00
Girls Coach Pitch (6 year)	$40.00
Girls Coach Pitch (8 & under)	$50.00
Girls Fast Pitch (10 & under)	$55.00
Girls Fast Pitch (11-18 years)	$70.00
Softball Leagues Adult (Spring)	$405.00
Softball Leagues Adult (Fall)	$365.00
Accelerated Leagues	$400-$1,500.00
Fast Pitch Tournament	$400.00
Baseball Tournament	$250.00
Bowling	$55.00
Craft Camp	$40.00
Golf	$62.00
Golf - Advanced	$102.00
Hunter Safety	$6.00
Karate (per class)	$6.00
Nature Class	$30.00
Park program	$40.00

Skiing/ Snowboarding	$145-200.00
Soccer (per season):	
Preschool	$35.00
2nd to 4th grade	$40.00
5th to 12th grade	$45.00
Swimming	$40.00
Tennis (youth & adult)	$40.00
Track camp	$35.00
Recreation Fees- Other Governments (FHC)	actual cost
Youth Flag Football:	
K-4 Grade	$55.00
5-12 Grade	$70.00
Youth Tackle Football	$140.00 per player
Zumba	$5.00 a Class

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

POLICE

Bicycle registration	$1.00
Fingerprinting service	$5.00/ card (nonresident)
Incident reports	$5.00
Parking citation:	
Overtime, improper and after hours parking	$15.00 (within 7 days) $30.00 (after 7 days) $40.00 (after summons)
Prohibited, restricted, and double parking	$15.00 (within 7 days) $30.00 (after 7 days) $40.00 (after summons)

PUBLIC UTILITIES

POWER

Power (monthly charge):	
Residential:	
Customer Service Charge	$9.00
Summer Rates (July - September)	
First 1,000 kwh	$0.08613
All additional kwh	$0.11717
Minimum single phase service	$5.00
Minimum three phase service	$15.00
Winter Rates	
First 1,000 kwh	$0.08613
All Additional kwh	$0.09717
Minimum single phase service	$5.00
Minimum three phase service	$15.00
Commercial: Power Factor: This rate is based on the customer maintaining at the time of maximum use a power factor of ninety percent lagging, or higher, as determined by measurement. If the power factor is found to be less than 90 percent lagging, the monthly kilowatt-hour consumption as recorded by the City's meter will be increased by three fourths of one percent for every one percent the power factor is less than ninety percent.	
Small Commercial (up to 9kW demand)	
Customer Service Charge	$12.32
Tier 1- First 1,000 kWH	$0.08084
Tier 2- 1,001 kWH to 9,000 kWH	$0.07838
Tier 3- All additional kWH	$0.06426
No Demand Charge	
Medium Commercial (10kW to 38kW)	
Customer Service Charge	$14.56
Tier 1- First 1,000 kWH	$0.08084
Tier 2- 1,001 kWH to 9,000 kWH	$0.07838
Tier 3- All additional kWH	$0.06426
Demand Charge- Each kW over 9 kW	$11.59
Large Commercial (39 kW and greater)	

Customer Service Charge	$66.08
Tier 1- First 1,000 kWH	$0.08084
Tier 2- 1,001 kWH to 9,000 kWH	$0.07838
Tier 3- All additional kWH	$0.06426
Demand Charge- Each kW over 9 kW	$14.49
Industrial Class This rate is available for customers receiving alternating current, three-phase electric service supplied at 2,300 to 46,000 volts, through a single point of delivery for all service required on the customer's premises for manufacturing or other industrial purposes contracting for not less than 35 kw.	
Customer Service Charge	$100.80
All kWH	$0.03338
Demand Full Cost- Effective January 1, 2020	$13.28
Commercial Summer Rates increased by $0.02 for all kWH over 1,000 kWH per month. Summer months are defined as July through September.	

Pole Attachment:

Pole Attachment Fees (per pole)	$18.50
Pole Attachment Application Fee	$10.00 per pole - $100.00 min.

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

SOLAR

Solar	
Residential Solar Credit:	$0.06608
Commercial Solar Credit:	
Tier 1- First 1,000 kWH	$0.06180
Tier 2- 1,001 to 9,000 kWH	$0.04463
Tier 3- All additional kWH	$0.03257
Commercial Application Fees	
Single Phase	$600.00
Three Phase	$985.00
Residential Application Fee	$375.00

SANITATION

Sanitation (monthly charge):	
Per household up to one container	$13.75
Additional container (two maximum)	$10.25
Green Recycling	$6.90
Recycling	$4.90
Reactivating service fee	$35.00
(Residents are allowed to change their can status once every 12 months without	

additional charge. Fee will be assessed when a new can is delivered)

SEWER

Sewer (monthly charge):	
Residential dwelling units	$24.25
Pumped systems surcharge	
In district	$1.10
Out of district	$13.50
Commercial, industrial users	$41.50
First 25,000 gallons or part thereof	
Each additional 1,000 gallons-	$1.96 per thousand; billed on winter water usage. Rate based on water metered unit.
Pumped system surcharge - 1st 25,000 gallons Each additional 1,000 or part thereof	$2.20 $1.68
Sewer Impact Fees as charged by applicable District	

HISTORY
Amended by Res. 21-06-06 on 6/17/2021

WATER

Water	
Connection charge (based on size of connection)	
3/4 to 1	$22.50
1 to 1 1/2	$29.50
2	$35.50
3	$51.00
4	$62.50
6	$98.50
Residential	
Use rate (per thousand)	
0 to 3,000	$0.48
3,001 to 6,000	$0.69
6,001 to 9,000	$1.00
9,001 to 12,000	$2.25
12,001 to 15,000	$2.75
15,001 to 18,000	$3.25
18,001 and up	$4.00
(During months that the meters are not read, the readings will be estimated)	
Commercial	
Use rate (per thousand)	
0 to 3,000	$0.48
3,001 to 6,000	$0.69

6,001 to 9,000	$1.00
9,001 and up	$2.25
Fire hydrant temporary connection fee	
Deposit	$950.00
Monthly Fee	$30.00/per Month
Non-refundable permit fee	$100.00
Water use- first 10,000 gallons Overage per 1,000 gallons	$40.00 $2.40
Storm water (monthly charge)	
Residential	$8.00
Commercial Per ERU (Equivalent Residential Unit) Approximately 4,000 square feet of impervious area	$8.00
Credit provided to property with acceptable on-site detention	25%
Road fee	
Residential use:	
Single family dwellings per unit	$7.85/ month
Multi-unit dwellings per unit	$5.45/ month
Commercial	
Commercial 1 <= 10 ADT	$3.00 per 1,000 sq ft /month
Commercial 2 10-25 ADT	$6.00 per 1,000 sq ft /month
Commercial 3 <= 26 ADT	$9.00 per 1,000 sq ft /month
Public Use	
Schools and Churches	$4.50 per 1,000 sq ft /month

PRESSURE IRRIGATION

Pressure Irrigation (Davis & Weber service area):		
Lot Size (Acres)	**Service Line Size (inches)**	**Annual Charge**
Less than 0.33	1”	$264.00
0.33 to .50	1”	$313.00
0.50 to 0.75	1”	$386.00
0.75 to 1.00	1”	$459.00
Greater than one acre	1"	$156.00
	2"	$624.00
	3"	$1,404.00
	4"	$2,496.00
	6"	$5,616.00
plus $101.17 per acre foot (water usage based on 3 acre ft per irrigated acre) or metered usage plus 10% plus $15 administrative fee		

Projected Capital Schedule

Department	Project Description		Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025
Fleet	General Fund - (Police vehicles not included)		286,600	329,100	231,800
	Power Fund		173,333	270,000	173,000
	Water Fund		159,367	187,950	180,950
	Storm Water Fund		159,367	187,950	180,950
		Total Fleet	778,666	975,000	766,700
Cemetery	Retaining wall along property line		200,000		
	Cremation Garden phase one				175,000
	Cremation Garden phase two				
	Cremation Garden phase three				
	Cremation Garden phase four				
	Future Cemetery Property				
	Refurbish Cemetery Fence				
		Total Cemetery	200,000	-	175,000
Parks	Fiber Barnes Park			80,000	
	Ponds Park Playground Replacement		130,000		
	New Trash Receptacles & Benches In All Parks		40,000		
	Basketball Courts Barnes Park			150,000	
	Rail Trail asphalt re-surface				75,000
	Trappers Field Design and Development		150,000	500,000	750,000
	Hods Hollow and Quail Crossing Playgrounds			150,000	
	Angel Street Soccer Complex Playgrounds				225,000
	Openshaw Property Development				
	Park Lighting Upgrades to LED				
	Hess Farm Park Playgound				
	Wilderness Park Parking Lot				
	Barnes Tower Concrete/Bleacher Upgrades				
	Gailey Park Playground				
	Skate Park (Location TBD)				
	Heritage Park Playground				
		Total Parks	320,000	880,000	1,050,000
Capital Projects	Operation Center Roll Up dooors		175,000		
	Operation Center Power/PW facility			36,000,000	
	City Hall Audio Improvements		40,000		
	Old Library/Museum Renovation Project				
	West side Fire Station				
	Operation Center Replace Roof (30+ years old)		500,000		
	Recreation Center				
		Total Buildings	715,000	36,000,000	-
RAMP	Wilderness Park Trail Master Plan Improvements and Parking lot		160,000		
	Rail Trail Head Restroom and Parking			100,000	
		Total RAMP	160,000	100,000	-

Power	Annual Infrastructure Replacement	500,000	500,000	500,000
Facilities	Design Power Operations Center			
Facilities	Construct Operations Center (Debt Service)		400,000	400,000
Capital Contribution (3% of Revenues)	Governmental - Facilities Improvements	420,000	420,000	420,000
IFFP	Order Schick Substation Transformer	1,300,000		
Long Range Plan Study	Burton Ln. Sunset Dr. Upsize Wire Capacity	100,000		
Long Range Plan Study	Fairfield Rd. Crestwood Install Tie Between			
IFFP	Upgrade Schick Sub to Accommodate Trans.	200,000		
IFFP	Fairfield Rd. Upsize Wire Capacity	205,000		
Long Range Plan Study	Schick Sub to 200 N. Dip Upsize Wire Capacity	120,000		
Long Range Plan Study	900 E. to 500 E. Center Upsize Wire Capacity		130,000	
Long Range Plan Study	West Substation Upsize Wire Capacity		26,000	
IFFP	Fairfield Rd. to 400 East Upsize Wire Capacity		220,000	
IFFP	Order Burton Substation Transfomer			500,000
IFFP	200 N. to Old Mill to Flint Upsize Wire Capacity			140,000
IFFP	Upgrade Burton Sub. To Accommodate Trans.			
Long Range Plan Study	Old Mill Kays Dr. Upsize Wire Capacity (URD)			
Long Range Plan Study	County Mill Dr. Upsize Wire Capacity (URD)			
IFFP	Sunset Dr. Burton to Western Upsize Wire Cap.			
IFFP	Angel St. Leola to Smith Upsize Wire Capacity			
IFFP	200 N. Flint to West Sub Upsize Wire Capacity			
IFFP	200 N. 600 W. Upsize Wire Capacity			
Long Range Plan Study	Main 300 W. to Mutton Hollow Upsize Wire Cap.			
Long Range Plan Study	Mutton Hollow to Stonne Ln. Upsize Wire Cap.			
IFFP	East Substation to Fire Station Upsize Wire Cap.			
IFFP	Order West Substation Transformer			
Long Range Plan Study	Main Substation to Crestwood Upsize Wire Cap.			
IFFP	Order East Substation (West Bay) Transformer			
IFFP	Upgrade East Sub. (West Bay) Accommodate Tr.			
IFFP	Upgrade West Sub. To Accommodate Trans.			
	Total Power	2,845,000	1,696,000	1,960,000
Water	Infrastructure Replacement - Mutton Hollow Waterline Replacement	770,000	500,000	300,000
	Lower Pasture Pump House - New Pump House at Lower Pasture Tank	420,000		
	Chlorinator Buildings - Build permanent structures for chlorine injection			
	Automation of Ward Rd Valves - Ward rd valves able to be operated remotely	355,000		
	Infrastructure Replacement - 200 N Waterline Replacement (upper end)	40,000	200,000	700,000
	Bulk water loading station		90,000	
	Salt Shed roll up doors	15,000		
	US 89 Betterments	50,000		
	Infrastructure Replacement - 4" Main Replacement Old Town (east of Main)			450,000
	Lower Pasture Tank #2 - Build New Tank at Lower Pasture (not Green Rd)			
	Infrastructure Replacement - 4" Main Replacement Old Town (west of Main)			
	Infrastructure Replacement - Replace Transite Lines			
	PRV Upgrade/Replace - Upgrade 4 PRVs		175,000	350,000
	Infrastructure Replacement			
	Total Water	1,650,000	965,000	1,800,000
Storm Water	Infrastructure Expansion - Curb/concrete repair	100,000	700,000	
	Storm Water Project - Dredging Roueche Ponds	650,000		
	Storm Water Quality Project - Additional Wetland projects for LID			100,000
	Total Storm Water	750,000	700,000	100,000
Road Utility	Infrastructure upgrade - Repave Mutton Hollow and install 2 traffic signals	1,600,000	600,000	
	Capacity Improvement - Widen Flint St from Layton to Old Mill			
	Capacity Improvement - Widen Crestwood		300,000	1,700,000
	Capacity Improvement/inf replace - Widen 200 N and repave		1,000,000	1,200,000
	Burton Ln/50 W Intersection - Signal or roundabout	1,200,000		
		110,000		
	Total Road Utility	2,910,000	1,900,000	2,900,000
Police	Police Vehicles	207,000	240,000	240,000
	Electric Vechile Charging Stalls	20,000		
	Interview Room Sound Dampeners		16,000	
	Holographic Handgun Sight Systems		28,000	
	Less Lethal 40 MM system		4,500	
	SWAT/VFAST/POU kits			
	Surveillance System Camera Replacements		8,000	
	Drinking Fountains		2,500	
	Ballistic Shiefls		8,000	
	Parking Lot Gate Replacements		18,000	
	Standing/Lift Desks		17,000	
	Epoxy Sallyport		8,000	
	Gym Equipment Replacement			10,000
	Breach Packs			4,000
	Copy Machine			7,000
	Paint Police Station			15,000
	Replace Holographic Rifle Sights			12,000
	Replace Detective/Crime Scene Cameras			6,000
	Total Police	227,000	350,000	294,000

Budget Worksheet
Fiscal Year 2023
REVENUE

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	TAXES							
1	10-31-100	CURRENT YEAR PROPERTY TAXES	3,405,665	3,763,296	4,359,279	4,435,000		
2	10-31-200	PRIOR YEAR PROPERTY TAXES	129,511	97,016	75,000	125,000		
3		TRUTH IN TAXATION INCREASE				718,313		
4	10-31-250	REGISTERED VEHICLES	265,765	243,207	265,000	315,000		
5	10-31-300	SALES AND USE TAXES	5,581,445	6,571,051	6,850,000	7,295,000		
6	10-31-350	RAMP TAXES				300,000		
7	10-31-400	FRANCHISE & TELECOMMUNICATION	579,668	538,149	585,000	585,000		
8	10-31-500	ENERGY SALES AND USE CHARGE	1,140,205	1,353,682	1,250,000	1,325,000		
	Total Taxes		11,102,260	12,566,402	13,384,279	15,098,313	-	-
	LICENSES							
9	10-32-100	BUSINESS LICENSES	75,241	71,392	65,000	65,000		
10	10-32-210	BUILDING PERMITS	453,462	612,239	485,000	600,000		
11	10-32-341	BONDS-FORFEITURE	23,700	19,900	-	-		
	Total Licenses		552,403	703,530	550,000	665,000	-	-
	INTERGOVERNMENTAL							
12	10-33-580	STATE LIQUOR FUND ALLOTMENT	21,405	23,834	20,000	20,000		
13	10-33-585	VOCA GRANT - PUBLIC SAFETY	-	112,830	170,000	90,000		
14	10-33-586	VAWA GRANT - POLICE				23,000		
15	10-33-587	VAWA GRANT - LEGAL				30,000		
16	10-33-598	CARES ACT	950,233	1,200,941	1,900,000	-		
17	10-33-600	OTHER STATE AND LOCAL GRANTS	66,687	86,130	25,000	25,000		
18	10-33-630	HOMELAND SECURITY GRANT - FIRE	-	-	30,000	30,000		
19	10-33-640	EMS GRANT	4,345	3,985	-			
	Total Intergovernmental		1,042,670	1,427,720	2,145,000	218,000	-	-

Budget Worksheet
Fiscal Year 2023
REVENUE

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		CHARGES FOR SERVICES						
20	10-34-100	ADMINISTRATIVE SERVICE	-	-	-	-		
21	10-34-125	ADMIN CHARGES - GENERAL FUND	745,000	795,000	820,000	1,020,881		
22	10-34-130	ZONING ADMINISTRATION	19,624	22,869	30,000	30,000		
23	10-34-135	PLAN CHECK FEES	90,741	140,720	135,000	135,000		
24	10-34-138	BUILDING INSPECTIONS	1,500	9,006	-	-		
25	10-34-140	CONSTRUCTION INSPECTION	32,000	39,124	-	-		
26	10-34-150	SALE OF MAPS AND PUBLICATIONS	-	-	500	500		
27	10-34-200	AMBULANCE FEES				565,000		
28	10-34-220	FIRE PROTECTION	257,149	273,392	325,000	530,000		
29	10-34-230	LAW ENFORCEMENT SERVICES	170,156	251,656	285,000	285,000		
30	10-34-235	PARKING VIOLATIONS	4,095	785	-	-		
31	10-34-310	STREETS, CURBS, SIDEWALKS	18,906	309	-	-		
32	10-34-315	EXCAVATION PERMIT FEE	-	22,240	-	-		
33	10-34-320	SUBDIVISION SIGNS	4,500	3,300	2,500	2,500		
34	10-34-500	INFORMATION SYSTEMS SERVICES	268,000	310,000	310,000	310,000		
35	10-34-550	FLEET MGMT SERVICES	112,000	112,000	112,000	104,000		
36	10-34-740	RECREATION REVENUE	330,504	448,932	530,000	500,000		
37	10-34-741	RECREATION FACILITY RENTAL	41,212	56,211	50,000	50,000		
38	10-34-742	BOWERY RESERVATION	11,949	18,073	23,000	20,000		
39	10-34-745	REC FEES - OTHER GOVERNMENTS	-	-	-			
40	10-34-746	RECREATION ALL STAR TOURNAMENT	-	-	3,500	10,000		
41	10-34-750	RECREATION CONCESSION	2,125	3,557	3,000	3,000		
42	10-34-751	RECREATION FIELD SIGNS	2,126	6,539	6,000	6,000		
43	10-34-770	FACILITIES MAINTENANCE	-	-	-			
44	10-34-810	CEMETERY LOT SALES	96,800	128,330	95,000	135,000		
45	10-34-830	BURIAL FEES	151,750	192,350	135,000	195,000		
46	10-34-900	MISCELLANEOUS CHARGES	2,933	7,131	25,000	5,000		
		Total Charges for Services	2,363,071	2,841,523	2,890,500	3,906,881	-	-

Budget Worksheet
Fiscal Year 2023
REVENUE

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	FINES AND FORFEITURES							
47	10-35-110	COURT FINES	126,544	124,188	135,000	135,000		
48	10-35-120	KAYSVILLE YOUTH COURT	930	-	1,500	1,500		
	Total Fines & Forfeitures		127,474	124,188	136,500	136,500	-	-
	COMMUNITY EVENTS							
49	10-36-010	JULY 4TH BREAKFAST	6,850	110	6,500	5,000		
50	10-36-012	JULY 4TH FESTIVAL	1,800	550	1,800	1,500		
51	10-36-015	JULY 4TH PARADE ENTRY FEES	75	3,450	1,500	3,000		
52	10-36-016	JULY 4TH BLOCK PARTY DONATIONS	1,700	-	-			
53	10-36-020	JULY 4TH OTHER DONATIONS	-	-	1,500	1,500		
54	10-36-045	COLD CONES, COOL CARS	-	-	-			
55	10-36-057	CERT FEES	-	-	-			
56	10-36-064	COMMUNITY THEATRE	15,507	14,781	17,000	17,000		
57	10-36-065	GARDEN PLOTS	170	40	500	500		
58	10-36-068	DADDY/DAUGHTER DANCE	4,865	-	4,500	4,500		
59	10-36-070	ARTS IN THE PARK	-	-	-			
60	10-36-074	MOVIES IN THE PARK	-	-	-			
61	10-36-076	MONSTER MASH	617	631	-			
62	10-36-752	JULY 24TH BOWMANS BREAKFAST	2,050	3,041	1,500	2,000		
63	10-36-900	MISCELLANEOUS CHARGES	-	150	-			
64	10-36-950	DONATIONS- PARKS & REC	894	-	2,000	1,000		
			34,528	22,753	36,800	36,000	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
REVENUE

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	MISCELLANEOUS							
65	10-38-100	INTEREST EARNINGS	134,628	31,293	95,000	95,000		
66	10-38-150	INSURANCE DIVIDENDS & PREMIUMS	45,880	11,999	-	-		
67	10-38-210	RENT & LEASES	25,375	25,312	18,000	18,000		
68	10-38-400	SALE OF FIXED ASSETS	-	87,510	-	-		
69	10-38-500	SALE OF MATERIAL AND SUPPLIES	57,577	4,770	25,000	25,000		
70	10-38-550	SCRAP METAL SALES	7,413	9,439	-	-		
71	10-38-600	SURPLUS PROPERTY SALES- TNT	5,600	-	-	-		
72	10-38-900	SUNDRY REVENUES	27,940	17,393	20,000	20,000		
	Total Miscellaneous		304,412	187,715	158,000	158,000	-	-
	TRANSFERS - RESERVES - CONTRIBUTIONS							
73	10-39-100	GAIN ON SALE OF ASSET	43,163	-	-			
74	10-39-205	PAYMENTS IN LIEU - PROP. TAX	26,750	23,936	25,000	25,000		
75	10-39-850	STREET IMPROVEMENTS OTHER SOURCES	140	-	-			
76	10-39-880	NON-RECIPROCAL UTILITY REVENUE	286,053	298,515	-			
77	10-39-970	FUND BALANCE - OPERATIONAL COSTS	-	-	355,952			
78	10-39-975	FUND BALANCE - PARAMEDIC SERVICE	-	-	412,200			
79	10-39-980	FUND BALANCE - CAPITAL PROJECTS	-	-	65,000			
80	10-39-990	FUND BALANCE - FLEET	-	-	363,400	286,600		
	Total Transfers- Reserves- Contributions		356,106	322,451	1,221,552	311,600	-	-
	Total Revenues		15,882,924	18,196,281	20,522,631	20,530,294	-	-

Budget Worksheet
Fiscal Year 2023
CITY COUNCIL

			FY 20	FY21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	PERSONNEL							
1	10-41-110	SALARIES - MAYOR AND COUNCIL	50,879	56,400	66,000	66,000		
2	10-41-130	EMPLOYEE BENEFITS	13,496	14,446	15,000	15,000		
	Total Personnel		64,375	70,846	81,000	81,000	-	-
	OPERATIONS & MAINTENANCE							
3	10-41-210	BOOKS, SUB., MEMBERSHIPS	-	-	400	400		
4	10-41-230	TRAVEL	14,160	4,871	12,000	12,000		
5	10-41-240	OFFICE SUPPLIES AND EXPENSE	231	604	600	600		
6	10-41-280	TELEPHONE	4,895	1,437	2,500	2,500		
7	10-41-310	PROFESSIONAL & TECHNICAL	-	120	-	-		
8	10-41-330	EDUCATION AND TRAINING	6,474	3,843	11,500	11,500		
9	10-41-470	ASSOCIATIONS	24,980	23,063	25,500	25,500		
10	10-41-480	SPECIAL SUPPLIES	11,756	5,945	8,500	8,500		
11	10-41-490	CHAMBER	-	1,000	1,000	1,000		
12	10-41-510	INSURANCE	1,742	1,852	2,625	2,625		
	Total Operations & Maintenance		64,238	42,734	64,625	64,625	-	-
	Total City Council		128,613	113,579	145,625	145,625	-	-

Budget Worksheet
Fiscal Year 2023
MANAGER

#	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-43-110	SALARIES AND WAGES	144,231	151,820	150,763	164,697		
2	10-43-130	EMPLOYEE BENEFITS	52,829	56,263	61,648	67,284		
		Total Personnel	197,060	208,083	212,411	231,981	-	-
		OPERATIONS & MAINTENANCE						
3	10-43-210	BOOKS, SUB., AND MEMBERSHIPS	2,922	1,289	1,400	1,400		
4	10-43-230	TRAVEL	4,561	3,472	5,500	5,500		
5	10-43-240	OFFICE SUPPLIES AND EXPENSE	301	305	250	250		
6	10-43-250	EQUIP. SUPPLIES AND MNT.	706	-	1,500	1,500		
7	10-43-280	TELEPHONE	853	886	500	500		
8	10-43-310	PROFESSIONAL AND TECHNICAL	-	-	-	-		
9	10-43-330	EDUCATION AND TRAINING	1,026	2,849	6,500	6,500		
10	10-43-480	SPECIAL DEPARTMENT SUPPLIES	7,290	2,079	350	350		
11	10-43-510	INSURANCE AND SURETY BONDS	1,742	1,852	2,625	2,625		
		Total Operations & Maintenance	19,401	12,731	18,625	18,625	-	-
		CAPITAL EQUIPMENT & PROJECTS						
12	10-43-740	EQUIPMENT	-	-	-	-	-	-
		Total Capital Equipment & Projects	-	-	-	-	-	-
		Total City Manager	216,461	220,814	231,036	250,606	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
ADMINISTRATION

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	PERSONNEL							
1	10-45-110	SALARIES AND WAGES	435,698	483,264	577,763	619,064		
2	10-45-120	WAGES - PART TIME	-	-	10,000	10,000		
3	10-45-130	EMPLOYEE BENEFITS	195,227	234,735	331,856	358,798		
4	10-45-131	WELLNESS- ZERO OUT WITH ALLOCA	3,599	2,012	-			
5	10-45-145	SAFETY INCENTIVE ALLOWANCE				1,500		
6	10-45-150	EMPLOYEE APPRECIATION ALLOWANCE	2,354	9,130	3,500	9,600		
	Total Personnel		636,878	729,141	923,119	998,963	-	-

Budget Worksheet
Fiscal Year 2023
ADMINISTRATION

Kaysville City

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		OPERATIONS & MAINTENANCE						
7	10-45-210	BOOKS, SUB. AND MEMBERSHIPS	749	1,086	1,500	1,500		
8	10-45-220	PUBLIC NOTICES	1,523	813	3,500	3,500		
9	10-45-230	TRAVEL	1,252	751	1,500	5,000		
10	10-45-240	OFFICE SUPPLIES AND EXPENSE	59,630	39,780	50,000	50,000		
11	10-45-250	EQUIPMENT SUPPLIES, EXPENSE	34,242	41,745	48,000	48,000		
12	10-45-280	TELEPHONE	5,080	7,884	6,000	6,000		
13	10-45-310	PROFESSIONAL TECHNICAL	20,339	28,166	22,000	30,000		
14	10-45-330	EDUCATION AND TRAINING	729	524	2,500	7,500		
15	10-45-460	CITY NEWS LETTER	12,864	16,713	18,000			
16	10-45-480	SPECIAL SUPPLIES	17,055	15,970	12,000	12,000		
17	10-45-510	INSURANCE / BONDS	6,970	7,406	10,500	10,500		
18	10-45-650	CASELLE SUPPORT & CLARITY UPGR	15,743	16,879	17,000	18,500		
		Total Operations & Maintenance	176,174	177,717	192,500	192,500	-	-
		CAPITAL EQUIPMENT & PROJECTS						
19	10-45-740	EQUIPMENT PURCHASES	9,626	-	6,000	6,000		
		Total Capital Equipment & Projects	9,626	-	6,000	6,000	-	-
		TOTAL ADMINISTRATIVE SERVICES	822,678	906,858	1,121,619	1,197,463	-	-

Budget Worksheet
Fiscal Year 2023

INFORMATION SERVICES

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-47-110	SALARIES AND WAGES	245,263	268,117	320,437	344,726		
2	10-47-120	WAGES - PART TIME	3,888	6,255	7,500	14,040		
3	10-47-130	EMPLOYEE BENEFITS	137,296	151,849	165,709	180,466		
		Total Personnel	386,447	426,221	493,646	539,232	-	-
		OPERATIONS & MAINTENANCE						
4	10-47-210	BOOKS, SUB., MEMBERSHIPS	-	-	500	500		
5	10-47-230	TRAVEL	1,215	840	1,500	1,500		
6	10-47-240	OFFICE SUPPLIES AND EXPENSE	1,875	815	3,000	3,000		
7	10-47-250	EQUIP. SUPPLIES AND MNT.	3,627	4,099	3,500	3,500		
8	10-47-280	TELEPHONE	5,826	10,791	4,000	4,000		
9	10-47-310	PROFESSIONAL & TECHNICAL	5,017	8,491	12,000	12,000		
10	10-47-330	EDUCATION AND TRAINING	1,546	5,441	10,000	10,000		
11	10-47-480	SPECIAL SUPPLIES	3,904	2,172	13,200	13,200		
12	10-47-485	GIS SOFTWARE LICENSING	17,802	17,877	18,500	18,500		
13	10-47-486	IS SOFTWARE LICENSING	71,891	96,877	72,000	85,000		
14	10-47-487	HYLAND ONBASE	-	-	37,000	25,000		
15	10-47-488	WEBSITE UPDATE	-	-	7,000	2,500		
16	10-47-510	INSURANCE	2,323	2,469	3,000	3,000		
17	10-47-650	GIS AERIAL PHOTOGRAPHY	-	-	-	5,000		
		Total Operations & Maintenance	115,027	149,871	185,200	186,700	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
INFORMATION SERVICES

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	CAPITAL EQUIPMENT & PROJECTS							
18	10-47-740	GIS EQUIPMENT	-	12,579	4,000	-		
19	10-47-741	IS EQUIPMENT - CAPITALIZED	65,692	28,555	60,910	30,000		
20	10-47-745	IS EQUIPMENT - NON CAPITALIZED	53,271	62,013	50,000	85,000		
	Total Capital Equipment & Projects		118,963	103,147	114,910	115,000	-	-
	TOTAL INFORMATION SERVICES		620,437	679,240	793,756	840,932	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
LEGAL SERVICES

#	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-48-110	LEGAL WAGES	171,804	205,450	233,173	184,992		
2	10-48-120	WAGES-PART TIME	-	-	45,000	31,065		
3	10-48-130	LEGAL BENEFITS	86,973	94,229	122,234	96,420		
4	10-48-150	EMPLOYEE APPRECIATION ALLOWANCE	-	-	-	1,800		
		Total Personnel	258,777	299,679	400,407	314,276	-	-
		OPERATIONS & MAINTENANCE						
5	10-48-210	BOOKS, SUBS & MEMBERSHSIPS	2,246	1,443	12,500	13,000		
6	10-48-230	TRAVEL	3,544	2,931	4,000	4,000		
7	10-48-240	OFFICE AND SUPPLIES EXPENSE	1,787	4,185	2,000	2,000		
8	10-48-250	EQUIP. SUPPLIES AND MNT	506	-	-			
9	10-48-280	TELEPHONE	1,972	3,081	2,000	3,500		
10	10-48-310	PROFESSIONAL TECHNICAL	1,198	2,615	-	2,000		
11	10-48-315	OUTSIDE LEGAL SERVICES	6,785	5,410	5,000	5,000		
12	10-48-320	CLAIMS	-	-	-			
13	10-48-330	EDUCATION AND TRAINING	5,952	5,906	5,000	5,000		
14	10-48-340	PROSECUTION	9,534	9,643	10,000	10,000		
15	10-48-480	SPECIAL SUPPLIES	16	-	-			
16	10-48-510	INSURANCE	-	-	-	-		
		Total Operations & Maintenance	33,538	35,213	40,500	44,500	-	-
		CAPITAL EQUIPMENT & PROJECTS						
17	10-48-740	EQUIPMENT PURCHASES	-	-	-	-	-	-
		Total Capital Equipment & Projects	-	-	-	-	-	-
		TOTAL LEGAL SERVICES	292,315	334,891	440,907	358,776	-	-

Budget Worksheet
Fiscal Year 2023
ELECTIONS

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		OPERATIONS & MAINTENANCE						
1	10-51-220	ELECTION NOTICES	-	-	-			
2	10-51-480	SPECIAL SUPPLIES	54,895	176	50,000			
3	10-51-620	MISCELLANEOUS SERVICES JUDGES	-	-	-			
		Total Operations & Maintenance	54,895	176	50,000	-	-	-
		TOTAL ELECTIONS	54,895	176	50,000	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
FLEET MAINTENANCE

#	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-59-110	SALARIES AND WAGES	120,758	124,523	135,048	143,307		
2	10-59-120	WAGES - PART TIME	-	-	15,000	15,000		
3	10-59-130	BENEFITS	52,139	70,687	75,651	82,741		
		Total Personnel	172,898	195,209	225,699	241,048	-	-
		OPERATIONS & MAINTENANCE						
4	10-59-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	1,500	1,500		
5	10-59-230	TRAVEL EXPENSE	-	-	500	500		
6	10-59-240	OFFICE SUPPLIES AND EXPENSE	-	146	500	500		
7	10-59-250	EQUIP. SUPPLIES AND MNT.	30,128	27,104	32,000	32,000		
8	10-59-260	BLDGS. & GROUND SUP. & MNT.	-	-	500	500		
9	10-59-270	UTILITIES	-	-	2,500	2,500		
10	10-59-280	TELEPHONE	2,584	1,862	1,800	1,800		
11	10-59-310	PROFESSIONAL SERVICES	266	50	500	500		
12	10-59-330	EDUCATION AND TRAINING	438	-	800	800		
13	10-59-480	SPECIAL SUPPLIES	29,714	24,142	35,000	35,000		
14	10-59-510	INSURANCE	2,489	2,645	3,750	3,750		
15	10-59-560	EQUIPMENT RENTAL	330	150	1,000	1,000		
16	10-59-620	MISCELLANEOUS SERVICES	9,896	4,383	4,500	4,500		
		Total Operations & Maintenance	75,844	60,481	84,850	84,850	-	-
		CAPITAL EQUIPMENT & PROJECTS						
17	10-59-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-			
18	10-59-800	VEHICLE REPLACEMENT PROGRAM	-	-	-	286,600		
		Total Capital Equipment & Projects	-	-	-	286,600	-	-
		TOTAL FLEET MAINTENANCE	248,742	255,690	310,549	612,498	-	-

Budget Worksheet
Fiscal Year 2023
BUILDINGS

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		PERSONNEL						
1	10-50-110	SALARIES AND WAGES	26,756	40,650	37,589	43,014		
2	10-50-120	SALARIES AND WAGES PART TIME	1,180	-	1,200	-		
3	10-50-130	EMPLOYEE BENEFITS	13,625	21,115	21,056	24,969		
		Total Personnel	41,561	61,765	59,845	67,984	-	-
		OPERATIONS & MAINTENANCE						
4	10-50-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	100	100		
5	10-50-230	TRAVEL	-	100	-	-		
6	10-50-240	OFFICE AND SUPPLIES EXPENSE	-	358	500	500		
7	10-50-250	EQUIP. SUPPLIES AND MNT.	3,107	2,715	3,500	4,000		
8	10-50-260	BLDGS. & GROUND SUP. & MNT.	13,416	13,411	22,000	25,000		
9	10-50-270	UTILITIES	3,006	7,252	6,500	6,500		
10	10-50-280	TELEPHONE	-	-	-	-		
11	10-50-310	PROFESSIONAL & TECHNICAL SERVI	25,544	31,138	28,000	32,000		
12	10-50-330	EDUCATION AND TRAINING	-	-	100	100		
13	10-50-480	SPECIAL BUILDING SUPPLIES	14,568	18,534	30,000	30,000		
14	10-50-510	INSURANCE	9,846	7,935	11,250	10,000		
15	10-50-560	EQUIPMENT RENTAL	-	-	500	500		
16	10-50-620	MISCELLANEOUS SERVICES	40,627	56,142	58,000	68,000		
		Total Operations & Maintenance	110,114	137,585	160,450	176,700	-	-

Budget Worksheet
Fiscal Year 2023
BUILDINGS

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	CAPITAL EQUIPMENT & PROJECTS							
17	10-50-710	CAPITAL OUTLAY - LAND	-	-	-			
18	10-50-730	CAPITAL OUTLAY - IMPROVEMENTS	4,541	9,054	35,000	88,500		
19	10-50-750	SPECIAL PROJECTS	-	-	-	-	-	-
	Total Capital Equipment & Projects		4,541	9,054	35,000	88,500	-	-
	TOTAL GENERAL GOVERNMENT BUILDINGS		156,216	208,404	255,295	333,184	-	-

Budget Worksheet
Fiscal Year 2023
RAMP

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		OPERATIONS & MAINTENANCE						
1	10-78-760	Recreation				55,000		
2	10-78-765	Arts				15,000		
3	10-78-770	Museum				30,000		
4	10-78-775	Parks				160,000		
						40,000		
		Total Operations & Maintenance	-	-	-	300,000	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
PARKS

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	PERSONNEL							
1	10-70-110	SALARIES AND WAGES	263,927	256,874	370,297	401,163		
2	10-70-120	WAGES - PART TIME	200,546	206,309	208,600	221,770		
3	10-70-130	EMPLOYEE BENEFITS	190,777	185,533	228,595	247,277		
4	10-70-145	SAFETY INCENTIVE ALLOWANCE				1,500		
5	10-70-150	EMPLOYEE APPRECIATION ALLOWANCE	2,447	2,615	3,000	3,600		
	Total Personnel		657,697	651,331	810,492	875,310	-	-
	OPERATIONS & MAINTENANCE							
6	10-70-210	BOOKS, SUB., AND MEMBERSHIPS	748	728	1,200	1,200		
7	10-70-230	TRAVEL	5,399	349	4,500	4,500		
8	10-70-240	OFFICE SUPPLIES AND EXPENSE	879	740	3,800	3,800		
9	10-70-250	EQUIP. SUPPLIES AND MNT.	32,525	2,022	48,000	48,000		
10	10-70-260	BLDGS. & GROUND SUP. & MNT.	6,296	6,472	7,000	10,000		
11	10-70-270	UTILITIES	2,710	3,185	3,500	3,500		
12	10-70-280	TELEPHONE	5,581	6,034	5,500	6,000		
13	10-70-310	PROFESSIONAL & TECHNICAL	6,652	10,807	10,000	10,000		
14	10-70-330	EDUCATION AND TRAINING	1,830	174	3,500	3,500		
15	10-70-480	SPECIAL DEPARTMENT SUPPLIES	146,717	161,672	177,000	210,500		
16	10-70-485	ASPHALT REPAIR & MAINTENANCE	12,325	16,424	20,000	20,000		
17	10-70-486	CONCRETE REPAIR & MAINTENANCE	-	-	20,000	10,000		
18	10-70-490	ARBOR CARE	7,826	6,224	10,000	10,000		
19	10-70-510	INSURANCE	4,978	6,467	7,500	7,500		
20	10-70-560	EQUIPMENT RENTAL	3,913	21,670	12,100	1,500		
21	10-70-620	MISCELLANEOUS SERVICES	-	-	500	500		
			-	-	-			
	Total Operations & Mainteance		238,381	242,967	334,100	350,500	-	-

		Budget Worksheet Fiscal Year 2023 PARKS	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	CAPITAL EQUIPMENT & PROJECTS							
22	10-70-640	HOLIDAY LIGHTING	935	3,050	6,000	6,000		
23	10-70-730	CAPITAL IMPROVEMENTS	-	6,812	140,000			
24	10-70-731	CAPITAL PROJECTS - ADDITIONAL	-	497,188	-			
25	10-70-740	CAPITAL OUTLAY - EQUIPMENT	21,804	56,326	43,500	64,500		
26	10-70-781	SPECIAL PROJECT- DESERET DRIVE	2,899	-	15,000	5,000		
	Total Capital Equipment & Projects		25,639	563,376	204,500	75,500	-	-
	TOTAL PARKS		921,716	1,457,675	1,349,092	1,301,310	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
CEMETERY

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-77-110	SALARIES AND WAGES	80,360	121,633	90,318	158,091		
2	10-77-120	WAGES - PART TIME	74,389	65,053	80,350	70,200		
3	10-77-130	EMPLOYEE BENEFITS	52,996	73,308	58,748	97,310		
4	10-77-150	EMPLOYEE APPRECIATION ALLOWANCE	299	447	700	1,200		
		Total Personnel	208,045	260,441	230,116	326,801	-	-
		OPERATIONS & MAINTENANCE						
5	10-77-210	BOOKS, SUB., AND MEMBERSHIPS	150	35	250	250		
6	10-77-220	PUBLIC NOTICES	-	-	-			
7	10-77-230	TRAVEL	478	-	600	600		
8	10-77-240	OFFICE SUPPLIES AND EXPENSE	1,650	1,086	5,500	5,500		
9	10-77-250	EQUIP. SUPPLIES AND MNT.	10,007	7,610	19,700	10,000		
10	10-77-260	BUILDING, GROUNDS MAINTENANCE	653	847	2,000	2,000		
11	10-77-270	UTILITIES	721	661	1,000	1,000		
12	10-77-280	TELEPHONE	2,159	2,228	1,000	1,000		
13	10-77-310	PROFESSIONAL & TECHNICAL	65	-	-	2,700		
14	10-77-330	EDUCATION AND TRAINING	365	-	500	500		
15	10-77-480	SPECIAL DEPARTMENT SUPPLIES	14,145	13,706	24,150	35,000		
16	10-77-485	ASPHALT REPAIRS & MAINT	-	-	10,000	5,000		
17	10-77-490	ARBOR CARE	800	675	11,800	11,800		
18	10-77-495	BRICK COLUMN MAINT	-	-	1,500	1,500		
19	10-77-500	HEADSTONE REPAIRS	-	4,000	1,500	1,500		
20	10-77-510	INSURANCE	1,494	1,587	2,250	2,250		
21	10-77-560	EQUIPMENT RENTAL	-	-	500	500		
22	10-77-620	MISCELLANEOUS SERVICES	-	-	600	600		
		Total Operations & Mainteance	32,686	32,436	82,850	81,700	-	-

Budget Worksheet
Fiscal Year 2023
CEMETERY

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	CAPITAL EQUIPMENT & PROJECTS							
23	10-77-730	CAPITAL IMPROVEMENTS	-	-	-	8,150	-	-
24	10-77-740	CAPITAL OUTLAY - EQUIPMENT	16,900	(6,385)	30,000	45,000		
	Total Capital Equipment & Projects		16,900	(6,385)	30,000	53,150	-	-
	TOTAL CEMETERY		257,630	286,492	342,966	461,651	-	-

Budget Worksheet
Fiscal Year 2023
RECREATION

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-74-110	SALARIES AND WAGES	198,392	189,012	247,935	280,296		
2	10-74-120	WAGES - PART TIME	108,858	151,022	177,012	164,060		
3	10-74-130	EMPLOYEE BENEFITS	131,172	136,877	164,047	180,181		
4	10-74-150	EMPLOYEE APPRECIATION ALLOWANCE	1,089	1,875	2,000	6,000		
		Total Personnel	439,512	478,787	590,994	630,538	-	-
		OPERATIONS & MAINTENANCE						
5	10-74-210	BOOKS, SUB., AND MEMBERSHIPS	238	503	1,400	1,000		
6	10-74-230	TRAVEL	3,794	-	3,800	4,200		
7	10-74-240	OFFICE SUPPLIES AND EXPENSE	7,531	23,965	13,000	13,000		
8	10-74-250	EQUIP. SUPPLIES AND MNT.	1,181	584	1,000	1,000		
9	10-74-260	BLDGS. & GROUND SUP. & MNT.	-	-	-			
10	10-74-270	UTILITIES	2,735	2,446	2,900	2,900		
11	10-74-280	TELEPHONE	4,955	6,257	5,000	5,000		
12	10-74-310	PROFESSIONAL & TECHNICAL	1,594	7,885	6,500	8,000		
13	10-74-330	EDUCATION AND TRAINING	1,195	1,290	2,400	2,400		
14	10-74-480	SPECIAL DEPARTMENT SUPPLIES	230,208	210,207	236,000	235,000		
15	10-74-490	CONCESSION SUPPLIES	-	-	600	1,100		
16	10-74-510	INSURANCE	3,983	4,232	6,000	6,000		
17	10-74-560	FACILITIES RENTAL	-	-	1,000			
18	10-74-620	MISCELLANEOUS SERVICES	85,398	118,935	128,000	128,000		
19	10-74-650	ALL STAR PROGRAM	453	7,679	10,000	10,000		
		Total Operations & Maintenance	343,263	383,983	417,600	417,600	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
RECREATION

#	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		CAPITAL EQUIPMENT & PROJECTS						
20	10-74-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-
21	10-74-740	EQUIPMENT	-	-	-	-	-	-
22	10-74-750	SPECIAL PROJECTS	-	-	-	-	-	-
		Total Capital Equipment & Projects	-	-	-	-	-	-
		TOTAL RECREATION	782,775	862,770	1,008,594	1,048,138	-	-
				-	-			

Kaysville City

Budget Worksheet
Fiscal Year 2023
COMMUNITY EVENTS

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-76-110	SALARIES & WAGES	27,541	35,979	30,110	41,628		
2	10-76-120	SALARIES & WAGES PART TIME	3,733	2,407	4,000	4,000		
3	10-76-130	EMPLOYEE BENEFITS	12,003	16,887	16,866	24,590		
4	10-76-150	VOLUNTEER APPRECIATION DINNER	416	-	750			
		Total Personnel	43,694	55,273	51,726	70,218	-	-
		OPERATIONS & MAINTENANCE						
5	10-76-010	JULY 4TH BREAKFAST	1,902	592	5,000	6,500		
6	10-76-012	JULY 4TH FESTIVAL	11,833	1,516	18,000	15,000		
7	10-76-014	JULY 4TH DEVOTIONAL	4,845	-	500	500		
8	10-76-015	JULY 4TH PARADE	5,795	9,944	6,000	15,000		
9	10-76-016	JULY 4TH BLOCK PARTY	17,049	-	1,500	-		
10	10-76-017	JULY 4TH THANK YOU DINNER	-	-	-	-		
11	10-76-018	JULY 4TH PARADE WET	-	-	500	-		
12	10-76-020	FIRE WORKS	18,430	-	33,000	36,000		
13	10-76-028	COMMUNITY EVENTS PROMOTIONS	523	3,822	4,000	4,000		
14	10-76-030	COMMUNITY REPRESENTATIVES	39	-	1,200	600		
15	10-76-040	EASTER EGG HUNT	1,339	1,950	3,000	2,000		
16	10-76-045	COLD CONES AND COOL CARS	200	-	200	500		
17	10-76-050	MOUNTAIN STAR	-	-	500	500		

Budget Worksheet
Fiscal Year 2023

COMMUNITY EVENTS

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
18	10-76-052	KAYSVILLE YOUTH COURT	144	113	2,500	1,000		
19	10-76-055	YOUTH CITY COUNCIL	1,030	378	1,000	1,200		
20	10-76-056	PARKINSONS BIKE RALLY	43	-	-	-		
21	10-76-057	CERT PROGRAM	617	-	3,000	2,000		
22	10-76-058	CHRISTMAS LIGHTS/PARADE	298	497	1,000	500		
23	10-76-059	ARBOR DAY PLANTING	-	1,348	2,500	2,000		
24	10-76-061	VETERANS DAY CELEBRATION	1,452	-	2,000	2,000		
25	10-76-062	VETERANS FLAG PLACEMENT	-	-	200	200		
26	10-76-063	MEMORIAL DAY PROGRAM	-	637	1,000	1,000		
27	10-76-064	COMMUNITY THEATRE	20,338	13,678	28,000	25,000		
28	10-76-065	YARDS AND GARDENS	691	650	1,000	500		
29	10-76-068	DADDY / DAUGHTER DANCE	3,525	685	4,000	4,000		
30	10-76-074	MOVIES IN THE PARK	1,919	875	2,300	2,300		
31	10-76-076	MONSTER MASH	-	-	-			
32	10-76-081	SESQUESENTINIAL KAYSVILLE	-	-	-			
33	10-76-215	LICENSE FEES	727	735	900	1,000		
34	10-76-250	EQUIP. SUPPLIES AND MNT.	562	90	2,500	1,500		
35	10-76-330	EDUCATION AND TRAINING	100	-	300	300		
36	10-76-752	JULY 24TH BOWMAN'S BREAKFAST	-	-	300	300		
		Total Operations & Maintenance	93,402	37,510	125,900	125,400	-	-
		CAPITAL EQUIPMENT AND PROJECTS						
37	10-76-740	CAPITAL OUTLAY- EQUIPMENT	-	-	-	-	-	-
		Total Capital Equipment & Projects	-	-	-	-	-	-
		TOTAL COMMUNITY EVENTS	137,096	92,783	177,626	195,618	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
PLANNING & ZONING

#	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-52-110	SALARIES AND WAGES	178,864	201,057	277,254	277,342		
2	10-52-120	WAGES - PART TIME	-	648	-	-		
3	10-52-130	EMPLOYEE BENEFITS	87,661	114,765	159,211	139,625		
4	10-52-145	SAFETY INCENTIVE ALLOWANCE				1,500		
5	10-52-150	EMPLOYEE APPRECIATION ALLOWANCE	2,228	2,935	2,400	5,400		
		Total Personnel	268,753	319,404	438,865	423,867	-	-
		OPERATIONS & MAINTENANCE						
6	10-52-210	BOOKS, SUB., AND MEMBERSHIPS	718	730	1,000	1,000		
7	10-52-220	PUBLIC NOTICES	184	69	500	500		
8	10-52-230	TRAVEL	5,170	5,571	5,000	5,000		
9	10-52-240	OFFICE SUPPLIES AND EXPENSE	3,027	4,217	4,500	4,500		
10	10-52-250	EQUIP. SUPPLIES AND MNT.	3,280	3,150	5,000	5,000		
11	10-52-280	TELEPHONE	3,091	6,158	3,500	6,000		
12	10-52-310	PROFESSIONAL & TECHNICAL	91,825	25,689	10,000	20,000		
13	10-52-320	PLAT RECORDING FEES	2,902	(1,134)	2,000	2,000		
14	10-52-330	EDUCATION AND TRAINING	2,238	885	4,000	4,000		
15	10-52-480	SPECIAL SUPPLIES	15,443	1,244	7,500	7,500		
16	10-52-510	INSURANCE	1,742	1,852	3,000	3,000		
17	10-52-581	BUSINESS LICENSE WEBSITE FEES	3,943	-	4,000	4,000		
		Total Operations & Maintenance	133,563	48,431	50,000	62,500	-	-
		CAPITAL EQUIPMENT & PROJECTS						
18	10-52-740	EQUIPMENT	-	-	3,000	3,000		
		Total Capital Equipment & Projects	-	-	3,000	3,000	-	-
		TOTAL PLANNING & ZONING	402,316	367,835	491,865	489,367	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
CODE ENFORCEMENT

#	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		PERSONNEL						
1	10-58-110	SALARIES AND WAGES	271,545	275,847	291,715	340,794		
2	10-58-120	WAGES PART TIME	16,394	20,346	15,000	-		
3	10-58-130	EMPLOYEE BENEFITS	166,225	177,830	175,989	197,842		
		Total Personnel	454,164	474,023	482,704	538,637	-	-
		OPERATIONS & MAINTENANCE						
4	10-58-210	BOOKS, SUB., AND MEMBERSHIPS	1,971	901	4,000	4,000		
5	10-58-230	TRAVEL	216	68	4,000	4,000		
6	10-58-240	OFFICE SUPPLIES AND EXPENSE	3,196	2,284	3,500	3,500		
7	10-58-250	EQUIP. SUPPLIES AND MNT.	10,116	3,960	5,000	5,000		
8	10-58-280	TELEPHONE	5,097	5,232	5,500	5,500		
9	10-58-310	PROFESSIONAL & TECHNICAL	31,105	22,326	25,000	50,000		
10	10-58-330	EDUCATION AND TRAINING	2,343	1,195	5,000	5,000		
11	10-58-480	SPECIAL DEPARTMENT SUPPLIES	11,979	3,562	5,000	5,000		
12	10-58-510	INSURANCE	1,281	1,323	2,000	2,000		
13	10-58-610	CONTRACT SERVICES	3,500	5,500	4,000	4,000		
		Total Operations & Maintenance	70,803	46,351	63,000	88,000	-	-
		CAPITAL EQUIPMENT & PROJECTS						
14	10-58-740	CAPITAL OUTLAY - EQUIPMENT	-	425	3,000	3,000		
		Total Capital Equipment & Projects	-	425	3,000	3,000	-	-
		TOTAL CODE ENFORCEMENT	524,967	520,800	548,704	629,637	-	-

Budget Worksheet
Fiscal Year 2023
PUBLIC WORKS

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	Personnel							
1	10-66-110	SALARIES AND WAGES	359,149	175,812	503,331	513,270		
2	10-66-120	WAGES - PART TIME	3,071	810	9,639	3,510		
3	10-66-130	EMPLOYEE BENEFITS	170,041	94,615	270,590	261,466		
	Total Personnel		532,261	271,237	783,560	778,247	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
PUBLIC WORKS

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	Operations & Maintenance							
4	10-66-220	PUBLIC NOTICES	233	-	800	1,000		
5	10-66-230	TRAVEL	108	539	1,000	1,000		
6	10-66-240	OFFICE SUPPLIES AND EXPENSE	6,689	5,239	10,000	12,000		
7	10-66-241	COMPUTER, DEVICES & SOFTWARE	-	-	-			
8	10-66-250	EQUIP. SUPPLIES AND MNT.	38,712	34,787	48,000	50,000		
9	10-66-251	HEAVY TRUCKS- SUPPLIES & MNT	4,385	-	-			
10	10-66-252	LIGHT VEHICLES- SUPPLIES & MNT	945	-	-			
11	10-66-253	HEAVY EQUIP- SUPPLIES & MNT	4,872	-	-			
12	10-66-260	BLDGS. & GROUND SUP. & MNT.	3,170	243	1,000	1,000		
13	10-66-270	UTILITIES	-	-	1,000			
14	10-66-280	TELEPHONE	10,754	14,337	11,000	14,000		
15	10-66-310	PROFESSIONAL & TECHNICAL	43,102	29,502	32,000			
16	10-66-311	STREET CAPITAL FACILITIES PLAN	-	-	-			
17	10-66-330	EDUCATION AND TRAINING	2,217	926	3,000	3,000		
18	10-66-480	SPECIAL DEPARTMENT SUPPLIES	14,351	15,864	30,000	30,000		
19	10-66-481	STREET SIGNS - PUBLIC WORKS	13,120	31,168	25,000	25,000		
20	10-66-482	SALT - SNOWPLOWING	100,780	97,383	40,000	85,000		
21	10-66-483	SMALL TOOLS- SPECIAL DEPT SUPP	-	-	-			
22	10-66-484	PPE & CLOTHING- SPECIAL DEPT S	-	-	-	2,000		
23	10-66-485	BARRICADE RENTAL- SPECIAL DEPT	-	-	-			
24	10-66-486	SNOW REMOVAL SUPPORT & EQUIP	-	-	-			
25	10-66-510	INSURANCE	32,217	15,186	23,000	23,000		
26	10-66-560	EQUIPMENT RENTAL	-	107,263	8,000	9,500		
27	10-66-620	MISCELLANEOUS SERVICES	-	-	-	-	-	-
	Total Operations & Maintenance		275,655	352,438	233,800	256,500	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
PUBLIC WORKS

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		Capital Equipment & Projects						
28	10-66-736	SPECIAL PROJECT	20,000	8,500	-	-		
29	10-66-740	CAPITAL OUTLAY EQUIPMENT	79,728	184,765	-	-		
30	10-66-751	SIDEWALK	20,000	31,934	20,000	-		
31	10-66-755	SALT STORAGE	-	-	-	-		
32	10-66-737	SIGNAL UPGRADES 200 NORTH	-	-	65,000	-		
		Total Capital Equipment & Projects	119,728	225,198	85,000	-	-	-
		TOTAL PUBLIC WORKS	927,644	848,873	1,102,360	1,034,747	-	-

Budget Worksheet
Fiscal Year 2023
POLICE DEPARTMENT

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	PERSONNEL							
1	10-54-110	SALARIES AND WAGES	2,155,170	2,424,239	2,558,263	3,221,554		
2	10-54-120	SALARIES AND WAGES - TEMP.	124,265	135,680	130,000	138,000		
3	10-54-130	EMPLOYEE BENEFITS	1,518,452	1,724,089	1,828,542	2,217,238		
4	10-54-140	OTHER BENEFITS	3,061	12,812	18,000	18,000		
5	10-54-145	SAFETY INCENTIVE ALLOWANCE				1,500		
6	10-54-150	EMPLOYEE APPRECIATION ALLOWANCE	4,260	12,408	12,600	21,600		
	Total Personnel		3,805,208	4,309,228	4,547,405	5,617,891	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
POLICE DEPARTMENT

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		OPERATIONS & MAINTENANCE						
7	10-54-210	BOOKS, SUB., AND MEMBERSHIPS	6,499	4,735	6,000	6,500		
8	10-54-220	PUBLIC NOTICES	-	-	1,000	500		
9	10-54-230	TRAVEL	18,646	26,951	25,000	25,000		
10	10-54-240	OFFICE SUPPLIES AND EXPENSE	7,839	11,779	13,000	13,000		
11	10-54-250	EQUIP. SUPPLIES AND MNT.	100,430	70,640	110,000	125,000		
12	10-54-260	BLDGS. & GROUND SUP. & MNT.	4,789	25,052	21,000	21,000		
13	10-54-270	UTILITIES	6,409	3,487	8,000	8,500		
14	10-54-280	TELEPHONE	33,464	41,411	36,000	38,000		
15	10-54-282	MDT - MOBILE DATA TRANSFER	13,036	14,040	18,000	18,000		
16	10-54-310	PROFESSIONAL AND TECHNICAL	24,788	23,790	27,000	27,000		
17	10-54-330	EDUCATION AND TRAINING	26,041	25,549	35,000	35,000		
18	10-54-440	EXPENDITURES - LIQUOR FUNDS	13,743	20,972	18,000	18,000		
19	10-54-450	UCAN SERVICE / DAPSS UPDATE	3,850	-	-	45,000		
20	10-54-452	SCHOOL RESOURCE OFFICER	22,091	4,472	8,500	4,500		
21	10-54-455	DISPATCH SERVICES	65,589	83,127	79,968	82,367		
22	10-54-460	NEW UNIFORMS	13,383	11,947	10,000	10,000		
23	10-54-465	UNIFORMS REIMBURSEMENTS	34,114	37,709	39,600	40,000		
24	10-54-470	COMPUTER SUPPLIES AND EXP.	2,090	3,485	10,000	5,000		
25	10-54-475	COMPUTER CONTRACT SERVICES	68,760	40,502	67,000	63,000		
26	10-54-480	SPECIAL DEPARTMENT SUPPLIES	78,984	67,116	75,000	75,000		
27	10-54-498	SECURITY CONTRACTS	-	-	-			
28	10-54-510	INSURANCE	35,798	37,519	60,000	60,000		
29	10-54-650	NEW OFFICER EQUIPMENT	53,137	-	-			
		Total Operations & Maintenance	633,479	554,284	668,068	720,367	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
POLICE DEPARTMENT

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		CAPITAL EQUIPMENT & PROJECTS						
30	10-54-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-			
31	10-54-740	CAPITAL OUTLAY - EQUIPMENT	224,840	253,592	291,685	227,000		
32	10-54-741	DIGITAL RADIOS	-	-	-			
33	10-54-750	SPECIAL PROJECT - PORTABLE	-	-	-			
		Total Capital Equipment & Projects	224,840	253,592	291,685	227,000	-	-
		Total Police Department	4,663,527	5,117,104	5,507,158	6,565,258	-	-

Budget Worksheet
Fiscal Year 2023
FIRE DEPARTMENT

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	Personnel							
1	10-57-110	SALARIES AND WAGES	494,271	479,170	636,962	1,693,212		
2	10-57-120	SALARIES AND WAGES - PART TIME	35,417	166,561	159,408	227,760		
3	10-57-130	EMPLOYEE BENEFITS	221,080	281,812	407,751	1,051,777		
4	10-57-135	ON CALL FIRE FRIGHTERS BENEFIT	14,937	23,089	16,180	24,256		
5	10-57-145	SAFETY INCENTIVE ALLOWANCE				1,500		
6	10-57-150	EMPLOYEE APPRECIATION ALLOWANCE	2,637	3,246	6,800	15,400		
	Total Personnel		768,343	953,879	1,227,101	3,013,906	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
FIRE DEPARTMENT

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	Operations & Maintenance							
7	10-57-210	BOOKS, SUB., AND MEMBERSHIPS	13,653	16,986	25,000	46,000		
8	10-57-220	FIRE PREVENTION	2,435	2,430	2,500	2,500		
9	10-57-230	TRAVEL	729	571	2,500	3,000		
10	10-57-240	OFFICE SUPPLIES	6,815	6,347	12,570	12,000		
11	10-57-250	EQUIP. SUPPLIES AND MNT.	40,978	28,362	62,000	148,000		
12	10-57-260	BLDGS. & GROUND SUP. & MNT.	11,749	10,084	33,000	50,000		
13	10-57-270	UTILITIES	5,767	5,218	8,000	8,000		
14	10-57-280	TELEPHONE	11,332	14,154	8,000	15,000		
15	10-57-310	PROFESSIONAL & TECHNICAL	8,497	6,625	6,000	12,000		
16	10-57-320	VOLUNTEER SERVICES	-	-	-	-		
17	10-57-330	EDUCATION AND TRAINING	15,362	23,586	25,000	41,000		
18	10-57-335	PHYSICAL EXAMS	4,615	2,500	5,000	7,800		
19	10-57-340	HEALTH & WELLNESS	-	-	6,320	-		
20	10-57-350	PERSONAL PROTECTIVE EQUIPMENT				25,000		
21	10-57-450	EMS SUPPLIES			-	40,000		
22	10-57-455	DISPATCH SERVICES	48,446	53,211	51,660	56,279		
23	10-57-460	COMMUNICATIONS	25,376	4,597	45,000	10,000		
24	10-57-465	UNIFORMS ALLOWANCE	20,947	26,589	25,000	38,800		
25	10-57-480	SPECIAL DEPARTMENT SUPPLIES	65,229	61,498	55,000	65,000		
26	10-57-481	SPECIAL DEPT SUPPLIES GRANT	-	5,833	-	-		
27	10-57-490	BILLING SERVICES				40,000		
28	10-57-510	INSURANCE	15,026	15,236	21,600	28,350		
29	10-57-520	HOMELAND SECURITY GRANT	-	-	30,000	-		
30	10-57-620	PARAMEDIC SERVICES				10,000		
31	10-57-621	STATE AMBULANCE ASSESSMENT				26,000		
	Total Operations & Maintenance		296,955	283,827	424,150	684,729	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
FIRE DEPARTMENT

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	Capital Equipment & Projects							
32	10-57-740	CAPITAL OUTLAY - EQUIPMENT	-	30,837	-			
33	10-57-741	CAPITAL EQUIPMENT - LEASE	-	-	-			
34	10-57-742	DIGITAL RADIOS	-	-	-	-	-	-
	Total Capital Equipment & Projects		-	30,837	-	-	-	-
	TOTAL FIRE DEPARTMENT		1,065,298	1,268,544	1,651,251	3,698,635	-	-

Budget Worksheet
Fiscal Year 2023

TRANSFERS, FUND BALANCE & INTERFUND SERVICES

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	Non-Departmental							
1	10-80-115	VEHICLE REPLACEMENT GF	41,000	-	-	-		
2	10-80-017	CFP IMPACT FEE STUDY	-	-	-	-		
3	10-80-020	PAYMENT TO ANIMAL CONTROL	77,770	95,123	95,000	95,000		
4	10-80-032	LEASE PAYMENT TO MBA-POLICE	390,000	365,000	365,000	371,000		
5	10-80-080	ELECTRIC UTILITY FEES	-	-	-	-		
6	10-80-810	NON-RECIPROCAL UTILITY EXPENSE	-	-	-	-		
7	10-80-033	LEASE PAYMENT TO MBA-CITY HALL	360,000	340,000	340,000	337,000		
8	10-90-990	FUND BALANCE	-	-	-	-		
	Total Non-Departmental Expenditures		868,770	800,123	800,000	803,000	-	-
				-	-			

Kaysville City

Budget Worksheet
Fiscal Year 2023

TRANSFERS, FUND BALANCE & INTERFUND SERVICES

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		TRANSFER & FUND BALANCE						
9	10-90-020	TRANSFER TO DEBT SERVICE FUND	178,000	178,000	178,000	263,850		
10	10-90-021	TRANSFER TO CAPITAL IMPROVEMENT	-	850,000	-	-		
11	10-90-030	TRANSFER TO AMBULANCE FUND	371,000	537,550	1,752,828	-		
12	10-90-031	TNT COUNCIL DISCRETION	-	-	-	-		
13	10-90-034	TRANSFER TO FLEET SERVICE FUND	-	-	363,400			
14	10-90-033	TRANSFER FUND BALANCE ROADWAY	-	-	-	-		
15	10-90-110	FUND BALANCE APPROPRIATION	-	-	-	-		
16	10-90-811	NON-RECIPROCAL UTILITY EXPENSE	286,053	298,515	-	-		
		Total Transfers & Fund Balance	835,053	1,864,065	2,294,228	263,850	-	-
				-	-			

Budget Worksheet
Fiscal Year 2023

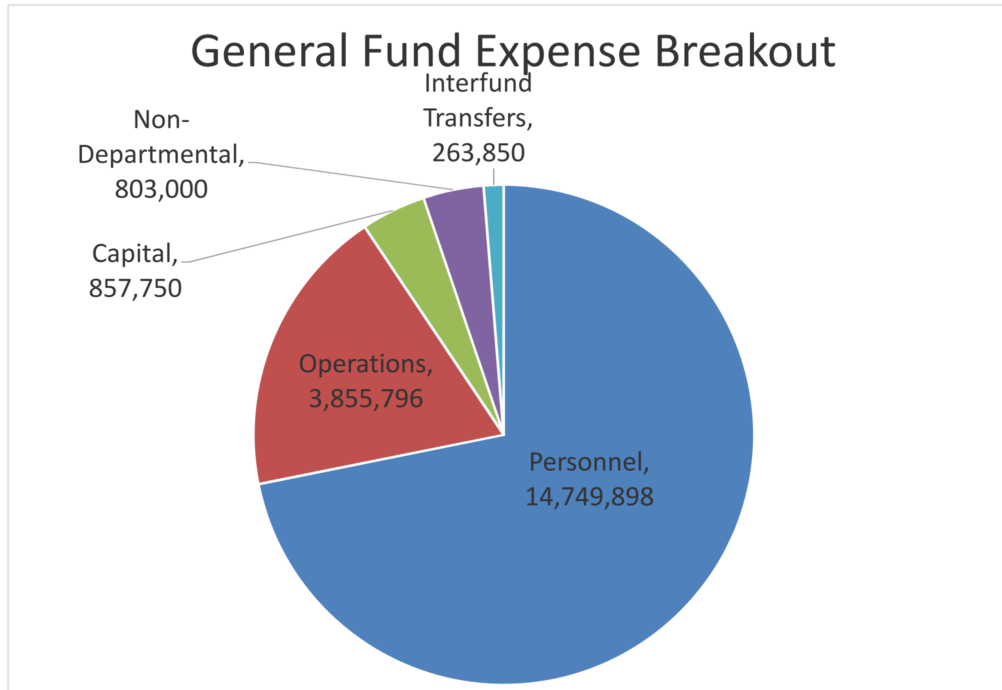
TRANSFERS, FUND BALANCE & INTERFUND SERVICES

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	CARES ACT EXPENSES							
17	10-85-015	Cares Act- Admin	2,064	782,072	790,000			
18	10-85-020	Cares Act - Com Dev	-	32,550	45,000			
19	10-85-030	Cares Act- Fire	9,564	367,495	470,000			
20	10-85-031	Cares Act- Fire Wages	67,529	101,090	-			
21	10-85-040	Cares Act- Legal	-	589	-			
22	10-85-050	Cares Act- Parks, Rec & Bld	1,152	86,643	100,000			
23	10-85-060	Cares Act- Police	28,728	187,941	405,000			
24	10-85-061	Cares Act- Police Wages	146,404	207,352	-			
25	10-85-070	Cares Act- Power	-	-	-			
26	10-85-080	Cares Act- Public Works	-	84,500	90,000			
27	10-85-090	Kaysville Cares Cash	-	4,640	-			
	Total Transfers & Fund Balance		255,441	1,854,870	1,900,000	-	-	-
				-				

Budget Worksheet
Fiscal Year 2023

TRANSFERS, FUND BALANCE & INTERFUND SERVICES

	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
General Fund Revenue Total	15,882,924	18,196,281	20,522,631	20,530,294	-	-
General Fund Expenditure Total	14,182,591	18,061,587	20,522,631	20,530,294	-	-
Difference in Revenue & Expenditures	1,700,333	134,694	-	-	-	-



Budget Worksheet
Fiscal Year 2023
REDEVELOPMENT SPECIAL REVENUE FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	REVENUE							
1	20-30-130	PROCEEDS SALE OF RE INVESTMENT	-	-	-	-	-	-
2	20-30-140	ASSUMPTION OF LIABILITY ELECTR	-	-	-	-	-	-
3	20-31-100	CURRENT YEAR PROPERTY TAXES	147,325	142,321	150,000	135,000		
4	20-30-150	GENERAL FUND REVENUES	-	-	-			
5	20-38-100	INTEREST INCOME	18,647	2,740	-			
6	20-38-600	GRANT PROCEEDS	-	-	-			
7	20-38-800	SALE OF PROPERTY	-	-	-			
8	20-38-900	RDA SUNDRY REVENUES	-	-	-			
9	20-39-990	FUND BALANCE	-	-	-			
	Total Revenue		165,972	145,061	150,000	135,000	-	-

Budget Worksheet
Fiscal Year 2023
REDEVELOPMENT SPECIAL REVENUE FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	GENERAL ADMINISTRATION							
10	20-40-100	DISCOUNT ON SALE	-	-	-			
11	20-40-101	CLOSING COSTS	-	-	-			
12	20-40-470	INTEREST EXPENSE	11,677	-	-			
13	20-79-310	PROFESSIONAL & TECHNICAL	-	-	25,000			
14	20-79-320	FACADE GRANT DAVIS COUNTY	83,269	-	-			
15	20-79-480	RDA EXPENSES	-	-	-	135,000	-	-
	Total General Administration		94,946	-	25,000	135,000	-	-
	PROJECT 2- FLINT STREET AREA							
16	20-81-200	PROPERTY PAYMENT	-	-	-	-	-	
17	20-81-300	PROPERTY PAYMENT - FLINT STREE	-	-	-	-	-	
18	20-81-650	FLINT STREET AREA SITE WORK	-	-	-	-	-	
	Total Project 2- Flint Street Area		-	-	-	-	-	-
	LOAN PAYMENTS							
19	20-90-200	LOAN PAYMENTS	-	-	125,000			
	Total Project 2- Flint Street Area		-	-	125,000			
	TOTAL EXPENDITURES		94,946	-	150,000	135,000	-	-
	Differences in Revenue & Expenditures		71,026	145,061	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
AMERICAN RESCUE PLAN ACT SPECIAL REVENUE FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	REVENUE							
1	21-33-100	ARPA FUNDING	-	-	-	-	-	
2		ARPA INTEREST	-	-	-			
3		FUND BALANCE	-	-	-	154,577		
	Total Revenue		-	-	-	154,577	-	-
	EXPENDITURES							
4	21-40-015	ARPA - ADMIN	-	-	-			
5	21-40-020	ARPA - COM DEV	-	-	-			
6	21-40-030	ARPA - FIRE	-	-	-			
7	21-40-040	ARPA - LEGAL	-	-	-			
8	21-40-050	ARPA - PARKS, REC & BLD	-	-	-			
9	21-40-060	ARPA - POLICE	-	-	-			
10	21-40-070	ARPA - FIBER PROJECT (FEDERAL)	-	-	-			
11	21-40-075	ARPA - FIBER PROJECT (STATE)	-	-	-			
12	21-40-080	ARPA - PUBLIC WORKS	-	-	-			
13	21-40-110	ARPA - SALARIES AND WAGES	-	-	-	92,360		
14	21-40-130	ARPA - EMPLOYEE BENEFITS	-	-	-	62,218		
	Total Expenditures		-	-	-	154,577	-	-
	Differences in Revenue & Expenditures		-	-	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
ROAD UTILITY
SPECIAL REVENUE FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	REVENUE							
1	22-37-100	ROAD UTILITY FEE	1,150,366	1,155,886	1,150,000	1,175,000		
2	22-37-120	NON-RECIPROCAL UTILITY REVENUE	-	-	-			
3	22-37-125	TRANSFER GENERAL FUND BALANCE	-	-	-			
4	22-37-350	PAY BACK AGREEMENTS - STREET	78,858	63,304	-	60,000		
5	22-37-560	CLASS C ROAD FUND ALLOTMENT	1,196,120	1,305,862	1,260,000	1,350,000		
6	22-37-570	LOCAL OPTION ACTIVE TRANS	496,877	592,552	525,000	660,000		
7	22-37-135	PROP ONE GRANT - DAVIS COUNTY	-	-	-			
	Total Revenue		2,922,220	3,117,605	2,935,000	3,245,000	-	-
	MISCELLANEOUS							
8	22-37-150	TRANSFER C ROAD & ACTIVE TRANS	592	13,834	-			
9	22-37-310	SERVICE CHARGES	-	-	-			
10	22-37-650	DEVELOPERS CONTRIBUTIONS	839,892	2,987,706	-			
11	22-37-700	TRANSPORTATION IMPACT FEES	169,133	360,143	-			
12	22-38-100	INTEREST EARNED	25,095	3,551	-			
13	22-38-700	FUND BALANCE				242,807		
	Total Miscellaneous		1,034,712	3,365,233	-	242,807	-	-

Budget Worksheet
Fiscal Year 2023
ROAD UTILITY
SPECIAL REVENUE FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	EXPENSES							
		Personnel						
14	22-40-110	SALARIES AND WAGES	50,333	127,366	-			
15	22-40-130	EMPLOYEE BENEFITS	(19,017)	58,348	-			
16	22-40-890	PENSION EXPENSE	7,662	5,882	-			
		Total Personnel	38,978	191,595	-	-	-	-
		Operations & Maintenance						
17	22-40-220	PUBLIC NOTICES	-	-	-			
18	22-40-310	PROFESSIONAL & TECHNICAL	-	-	150,000	150,000		
19	22-40-540	BAD DEBT EXPENSE	1,264	362	-			
20	22-40-580	BANK CHARGES	4,461	4,903	5,000	5,000		
21	22-40-590	ADMINISTRATION CHARGES	67,500	67,500	74,250	92,807		
22	22-40-650	DEPRECIATION EXPENSE	2,055,946	2,071,094	-			
		Total Operations & Maintenance	2,129,172	2,143,860	229,250	247,807	-	-

Budget Worksheet
Fiscal Year 2023
ROAD UTILITY
SPECIAL REVENUE FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Capital						
23	22-40-730	IMPROVEMENTS MISC PROJECTS	-	23,387	-			
24	22-40-735	KAYSVILLE WILDERNESS PARK BRID	1,690	-	-			
25		PONDS PARK PARKING IMPACTS PROJECT				110,000		
26	22-40-740	CAPITAL- EQUIPMENT	-	-	-			
27	22-40-745	CRACK SEAL CONTRACT	-	-	-			
28	22-40-750	CURB/SIDEWALK IMPROVEMENTS	54,446	-	-			
29	22-40-751	MISCELLANEOUS IMPROVEMENTS	-	679	200,000	200,000		
30	22-40-752	SLURRY SEAL	49,039	-	-			
31	22-40-753	SEAL COAT CONTRACT	429,969	334,109	250,000	50,000		
32	22-40-754	CHIP SEAL CONTRACT	347,753	648,639	500,000	50,000		
33	22-40-756	MUTTON HOLLOW REPAVE	-	-	-	1,600,000		
34	22-40-830	MATERIAL PROCESSING	-	-	-	30,000		
35	22-40-850	SHEPHERD AND SUNSET (DESIGN)	206,609	-	-			
36		BURTON LN ROUNDABOUT				1,200,000		
37	22-40-860	ANGEL AND 200 NORTH	974,355	-	380,000			
38	22-40-755	PAVING PROJECTS	2,306,671	340,533	600,000			
39	22-40-930	FUND BALANCE	-	-	775,750			
		Total Capital	4,370,533	1,347,347	2,705,750	3,240,000	-	-
		Total Expense	6,538,683	3,682,802	2,935,000	3,487,807	-	-
		Total Road Utility Revenues	3,956,932	6,482,838	2,935,000	3,487,807	-	-
		Total Road Utility Expenses	6,538,683	3,682,802	2,935,000	3,487,807	-	-
		Differences in Revenues & Expense	(2,581,751)	2,800,036	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
MUNICIPAL BUILDING AUTHORITY

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	REVENUE							
1	25-30-125	TRANSFER FROM CAPITAL PROJECTS	-	-	-			
2	25-30-130	TRANSFER FROM GENERAL FUND	1,000,000	-	705,000			
3	25-30-540	INTEREST INCOME	-	(3,062)	-			
4	25-33-600	STATE GRANTS	-	-	-			
5	25-38-100	INTEREST INCOME	2,604	8,808	-			
6	25-38-200	DONATION - POLICE STATION	-	-	-			
7	25-39-540	MBA LEASE REVENUE	750,000	705,000	-	708,000		
8	25-39-500	PROCEEDS FROM BONDS	8,140,000	-	-			
	Total Revenue		9,892,604	710,746	705,000	708,000	-	-
	EXPENDITURES							
9	25-54-310	PROFESSIONAL & TECHNICAL	-	-	-			
10	25-54-480	SPECIAL SUPPLIES	75	-	-			
11	25-54-650	SITE PREPARATION- CITY	-	-	-			
12	25-54-700	PROJECT RETAINAGE & ENCUMBRANC	-	-	-			
13	25-54-710	FURNISHINGS AND FIXTURES	-	-	-			
14	25-54-750	CONSTRUCTION CONTRACT	3,458,335	1,344,804	-			
15	25-54-755	EQUIPMENT	-	-	-			
16	25-54-760	LANDSCAPE IMPROVEMENTS	-	-	-			
17	25-54-910	INTEREST & TRUSTEE EXPENSE	82,538	30,580	-			
18	25-54-920	POLICE STATION DEBT SERVICE	4,325,999	303,000	365,000	318,000		
19	25-54-921	POLICE STATION DEBT INTEREST	-	61,366	-	53,000		
20	25-54-940	CITY HALL PROJECT DEBT SERVICE	65,604	250,000	340,000	260,000		
21	25-54-941	CITY HALL PROJECT INTEREST	-	86,199	-	77,000		
22	25-54-950	ISSURANCE COSTS	124,059	-	-			
	Total Expenditures		8,056,610	2,075,950	705,000	708,000	-	-
	Differences in Revenue & Expenditures		1,835,995	(1,365,204)	-	-	-	-

Budget Worksheet
Fiscal Year 2023
DEBT SERVICE

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		REVENUE - TRANSFERS						
1	30-30-100	GENERAL FUND REVENUES	178,000	178,000	178,000	263,850		
2	30-30-150	GENERAL FUND REV (CROAD/UDOT)	-	-	-			
3	30-30-300	CAPITAL PROJECT FUND TRANSFERS	208,000	-	-			
4	30-38-100	INTEREST EARNINGS	1,024	536	-			
5	30-39-200	TRANSFER PARK IMPACT	-	208,000	208,000	210,000		
6	30-39-300	TRANSFER TRANSPORTATION IMPACT	-	-	-			
7	30-39-990	FUND BALANCE	-	-	-			
		Total Revenue- Transfers	387,024	386,536	386,000	473,850	-	-
		FIRE DEPARTMENT						
8	30-83-100	AERIAL LIFT- FIRE TRUCK	130,995	134,768	155,000	145,000		
9	30-83-101	AERIAL LIFT- FIRE TRUCK INTERE	-	17,283	-	9,500		
10		AMBULANCE LEASE - PRINCIPAL				89,000		
11		AMBULANCE LEASE - INTEREST						
		Total Fire Station Debt	130,995	152,051	155,000	243,500	-	-

Budget Worksheet
Fiscal Year 2023

#	Account	Description	FY 20	FY 21	FY 22	FY 23 Tentative	FY 23 Tentative	FY 23
		PARKS DEPARTMENT						
12	30-85-050	PIONEER PARK DEBT SERVICE	182,000	185,000	208,000	195,000		
13	30-85-051	PIONEER PARK SERVICE INTEREST	-	23,539	-	15,000		
14	30-85-101	GANG MOWER	-	-	23,000			
15	30-85-102	GANG MOWER	20,308	17,469	-	18,850		
16	30-85-103	GANG MOWER PMT	-	2,838	-	1,500		
		Total Parks Debt	202,309	228,847	231,000	230,350	-	-
		STREETS & PUBLIC WORKS						
17	30-86-200	ROAD REVENUE BOND PAYMENT	-	-	-	-	-	-
		Total Streets & Public Works	-	-	-	-	-	-
	Total Expenditures		333,304	380,899	386,000	473,850	-	-
	Differences in Revenue & Expenditures		53,719	5,638	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

CAPITAL PROJECTS FUND

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		REVENUE						
1	45-30-110	TRANSFER GF - FUND BALANCE	-	850,000	-			
2	45-30-425	REIMBURSEMENT REVENUE	-	-	-			
3	45-30-500	PS CONSTRUCTION REVENUE	-	-	-			
4	45-30-505	PROCEEDS SALES TAX REVENUE BON	-	-	-			
5	45-30-550	INTEREST EARNINGS	19,847	6,887	-			
6	45-39-900	FUND BALANCE	-	-	-			
7	45-38-200	DONATION / GIFT HERITAGE PARK	-	-	-			
8	45-38-250	PICKLEBALL DONATIONS	97,548	-	-			
9	45-38-350	200 N OVERPASS SETTLEMENT	-	-	-			
10	45-38-320	PROCEEDS FROM CAPITAL LEASE	94,311	-	-			
11	45-38-400	200 NORTH AND ANGEL	-	-	-			
12	45-30-600	GRANTS	35,000	-	-			
		Total Capital Projects Fund Revenue	246,706	856,887	-	-	-	-
		RESERVES & CONTRIBUTIONS						
13	45-39-700	TRANSPORTATION IMPACT FEE	-	-	-			
14	45-39-750	PUBLIC SAFETY IMPACT FEES	32,954	74,800	-			
15	45-39-775	FIRE IMPACT FEES	37,781	100,233	-			
16	45-39-800	PARKS IMPACT FEES	304,735	724,989	208,000	210,000		
17		FUND BALANCE - PARK IMPACT FEES				320,000		
18	45-39-900	FUND BALANCE	-	-	-	715,000		
		Total Transfers, Contributions, Surp	375,470	900,022	208,000	1,245,000	-	-
	Total Capital Projects Revenue		622,176	1,756,908	208,000	1,245,000	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

CAPITAL PROJECTS FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		SPECIAL PROJECTS						
19	45-51-100	CITY HALL RENOVATION	1,534	(1)	-	40,000		
20	45-51-200	FIBER TO HOME PROJECT PLANNING	161,617	6,665	-			
21	45-55-730	RAIL TRAIL - PHASE 2	-	-	-			
22	45-56-750	OPERATION CENTER ROLL UP DOOR REPLACEMENT	-	-	-	175,000		
23	45-56-755	OPERATION CENTER ROOF REPLACEMENT	-	-	-	500,000		
24	45-56-757	CITY OFFICE BUILDINGS DESIGN	-	-	-			
25	45-56-758	CITY HALL DOOR ACCESS SYSTEM	-	-	-			
26	45-56-900	ANGEL STREET & 200 NORTH	-	-	-			
27	45-56-800	LIBRARY BUILDING RENOVATION	-	-	-			
27	45-57-100	LADDER TRUCK PURCHASE	-	-	-			
		Total Special Project	163,151	6,664	-	715,000	-	-
		STREET IMPROVEMENTS						
28	45-66-750	NORTH MAIN 300 WEST AND MAIN	-	-	-			
29	45-66-757	200 N & FAIRFIELD INTERSECTION	-	-	-			
30	45-66-758	200 N & FLINT INTERSECTION	-	-	-			
31	45-66-760	ANGEL STREET	-	-	-			
32	45-66-880	BURTON LANE PROJECT	-	-	-			
33	45-66-890	SHEPHERD LANE PROJECT	-	-	-			
34	45-66-875	FAIRFIELD & 200 NORTH	-	-	-			
35	45-66-900	RAIL TRAIL PROJECT	-	-	-			
36	45-66-910	50 WEST RAIL TRAIL	6,604	-	-			
37	45-66-920	MAIN STREET SIDEWALK NICHOLS	-	-	-			
38	45-66-930	200 NORTH BRIDGE SETTLEMENT	228,789	813,756	-			
39	45-66-950	BOTANICAL CENTER	-	-	-			
		Total Street Improvements	235,393	813,756	-	-	-	-

Budget Worksheet
Fiscal Year 2023

CAPITAL PROJECTS FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		INFORMATION SYSTEMS						
40	45-67-050	DOCUMENT MANAGEMENT SYSTEM	-	-	-			
41	45-67-100	PHONE SYSTEM	-	-	-			
		Total Information Systems	-	-	-	-	-	-
		PARKS						
42	45-74-730	PLAYGROUND EQUIPMENT	-	-	-	170,000		
43	45-75-100	TRAPPERS FIELD DESIGN PHASE 2 AND PHASE 1 COMPLETION	68,890	-	-	150,000		
44	45-75-200	PICKLEBALL COURTS LIGHTING	-	-	-			
		Total Pioneer Park	68,890	-	-	320,000	-	-
		OTHER EXPENDITURES						
45	45-90-710	PARK IMPACT FEE TRANSFER	-	-	-			
46	45-90-715	TRANSFER TO DEBT SERV PIONEER	208,000	208,000	208,000	210,000		
47	45-90-716	TRANSFER FUND BALANCE ROAD	-	-	-			
48	45-90-725	TRANSFER TO MBA	-	-	-			
		Total Other Expenditures	208,000	208,000	208,000	210,000	-	-
	Total Capital Projects Expenditure		675,435	1,028,420	208,000	1,245,000	-	-
	Differences in Revenues & Expenditures		(53,259)	728,488	-	-	-	-

Budget Worksheet
Fiscal Year 2023

WATER UTILITY FUND

	Account	Description	FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	REVENUE							
1	51-37-100	WATER SALES	2,993,117	3,152,635	3,307,783	3,320,609		
2	51-37-120	NON-RECIPROCAL UTILITY REVENUE	35,620	37,136	40,000	40,000		
3	51-37-130	CONNECTION FEES	28,705	60,616	45,000	45,000		
4	51-37-140	RENTAL - WATER	-	-	-			
5	51-37-150	IMPACT FEES	72,828	139,702	-			
6	51-37-250	SPECIAL REVENUE TANK DESIGN	1,200	1,958,156	-			
7	51-37-550	MISC WATER - REPAIR, DIVIDENDS	-	28,658	-			
8	51-37-650	DEVELOPER NONCASH CONTRIBUTION	440,387	628,494	-			
9	51-37-740	SALE OF EQUIPMENT	43,163	-	-			
	Total Revenue		3,615,020	6,005,396	3,392,783	3,405,609	-	-
	MISCELLANEOUS							
10	51-38-100	INTEREST EARNINGS	53,103	18,827	5,000	5,000		
11	51-38-310	WATER METER RENTALS	125	4,680	3,000	3,000		
12	51-38-400	SALE OF ASSET	-	-	-			
13	51-38-700	CONT. RETAINED EARNINGS	-	-	195,300	1,715,069		
14	51-38-800	MISCELLANEOUS REVENUES	-	-	-			
	Total Miscellaneous		53,228	23,507	203,300	1,723,069	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

WATER UTILITY FUND

EXPENSES

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Personnel						
15	51-40-110	SALARIES AND WAGES	562,697	725,077	751,516	756,326		
16	51-40-120	WAGES - PART TIME	14,294	-	13,446	7,020		
17	51-40-130	EMPLOYEE BENEFITS	195,529	259,162	403,821	393,747		
18	51-40-145	SAFETY INCENTIVE ALLOWANCE				1,500		
19	51-40-150	EMPLOYEE APPRECIATION ALLOWANCEE	3,491	3,435	4,000	15,000		
		Total Personnel	776,011	987,675	1,172,783	1,173,593	-	-
		Operations & Maintenance						
20	51-40-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	2,000	3,000		
21	51-40-220	PUBLIC NOTICES	4,548	2,293	2,000	3,500		
22	51-40-230	TRAVEL	2,700	2,050	3,000	3,500		
23	51-40-240	OFFICE SUPPLIES AND EXPENSE	14,707	12,485	13,000	16,000		
24	51-40-241	COMPUTERS - OFFICE SUPPLIES	-	-	-			
25	51-40-250	EQUIP. SUPPLIES AND MNT.	12,980	19,483	25,000	25,000		
26	51-40-251	HEAVY TRUCK- SUPPLIES & MNT	-	-	-			
27	51-40-252	LIGHT VEHICLES- SUPPLIES & MNT	3,927	-	-			
28	51-40-253	HEAVY EQUIPMENT- SUPPLIES & MN	932	-	-			
29	51-40-260	BLDGS. & GROUND SUP. & MNT.	6,581	243	1,000	1,000		
30	51-40-270	UTILITIES	2,710	3,176	3,500	4,000		
31	51-40-280	TELEPHONE	8,366	10,390	9,000	10,000		
32	51-40-290	METER READER EQUIPMENT	-	-	2,000			
33	51-40-310	PROFESSIONAL & TECHNICAL	49,956	59,290	50,000	50,000		
34	51-40-311	SAMPLING & COMPLIANCE-PROF & T	-	-	-			
35	51-40-321	IMPACT FEE/ CAPITAL FACILITIES	-	-	-			
36	51-40-330	EDUCATION AND TRAINING	5,188	6,337	7,500	7,500		
37	51-40-460	WATER PURCHASES	641,234	705,264	710,000	785,000		
38	51-40-480	SPECIAL DEPARTMENT SUPPLIES	59,049	187,281	90,000	95,000		
39	51-40-483	SMALL TOOL- SPECIAL DEPT SUPPL	-	-	-			
40	51-40-484	PPE & CLOTHING- SPECIAL DEPT S	-	-	-	3,200		

Budget Worksheet
Fiscal Year 2023

WATER UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
41	51-40-485	BARRICADE RENTALS-SPEICAL DEPT	-	-	-			
42	51-40-487	FITTINGS/NUTS- SPECIAL DEPT S	-	-	-			
43	51-40-488	PIPE INSTALL MNT- SPECIAL DEPT	-	-	-			
44	51-40-489	VALVES, MAN HOLES- SPECIAL DEP	-	-	-			
45	51-40-490	ROAD/YARD REPAIR-SPECIAL DEPT	-	-	-			
46	51-40-510	INSURANCE	22,403	23,806	35,000	37,000		
47	51-40-540	BAD DEBT EXPENSE	1,130	3,368	6,000	6,000		
48	51-40-560	EQUIPMENTAL RENTAL	-	6,217	8,000	9,500		
49	51-40-580	BANK CHARGES	11,597	13,240	13,000	13,000		
50	51-40-590	ADMINISTRATION CHARGES	170,000	183,000	187,000	232,018		
51	51-40-610	WATER METER SUPPLIES	-	38,537	100,000	145,000		
52	51-40-622	WATER QUALITY	-	-	205,000	25,000		
53	51-40-645	BLUE STAKE REQUESTS	1,399	1,952	3,500	3,500		
54	51-40-820	INFORMATION SYSTEMS SERVICES	78,000	90,500	90,500	90,500		
55	51-40-830	FLEET MGMT SERVICES	25,000	25,000	25,000	35,000		
56	51-40-840	TRANSFER TO FLEET SERVICE FUND	-	-	195,300			
57	51-40-890	ACTUARIAL CALCULATED PENSION	91,944	41,162	-			
58	51-40-880	NON-RECIPROCAL UTILITY TRANSFE	35,620	37,136	40,000	40,000		
		Total Operations & Maintenance	1,249,972	1,472,210	1,826,300	1,643,218	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

WATER UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Capital						
59	51-40-650	DEPRECIATION	620,973	657,519	-			
60	51-40-700	CAPITAL OUTLAY - SHOP ASSETS	-	-	-			
61	51-40-710	CAPITAL OUTLAY - LAND	-	-	-			
62	51-40-736	200 N WATER LINE REPLACEMENT - EAST	-	6,763	-	40,000		
63	51-40-740	CAPITAL OUTLAY - EQUIPMENT	49,156	-	-	7,500		
64	51-40-750	PUMP HOUSE PROJECT	-	2,764	360,000	420,000		
65	51-40-752	WARD ROAD VALVE PROJECT	-	-	180,000	355,000		
66	51-40-753	PRV UPGRADES	8,729	-	-			
67	51-40-754	COMMERCIAL METERS - DIGITAL	213,719	-	-			
68	51-40-755	BULK WATER LOADING STATION	-	4,503	-			
69	51-40-756	WATER TANKS MAINTENANCE	14,085	3,313	35,000	25,000		
70	51-40-757	HWY 89 WATER LINE REPAIR	-	-	-			
71	51-40-758	ROLLING DOORS ON SALT SHED	70,455	370	-	15,000		
72	51-40-766	WATER TANK CONSTRUCTION	-	-	-			
73	51-40-759	WATER TANK AND DISTRIBUTION	-	20,142	-			
74	51-40-760	WATER TANK DESIGN AND CONSTRU	-	-	-			
75	51-40-767	AIR VAC UPGRADES	-	-	-			
76	51-40-768	SAMPLING STATIONS	-	-	22,000	12,000		
77	51-40-769	CHLORINATORS	-	8,729	-	416,000		
78	51-40-770	MATERIAL PROCESSING	-	15,000	-	30,000		
79	51-40-771	US 89 BETTERMENTS	-	-	-	50,000		
80	51-40-761	ASPHALT/CONCRETE CRUSHING	40,000	-	-			
81	51-40-765	MUTTON HOLLOW WATER LINE	520,226	-	-	770,000		
82	51-40-790	TELEMETRY MAINTENANCE	-	-	-	12,000		
83	51-40-800	VEHICLE REPLACEMENT PROGRAM				159,367		
		Total Capital	1,537,344	719,103	597,000	2,311,867	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

WATER UTILITY FUND

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		Other						
83	51-40-930	RETAINED EQUITY	-	-	-			
		Total Other	-	-	-	-	-	-
		Total Expenses	3,563,326	3,178,988	3,596,083	5,128,678	-	-
		Total Water Revenues	3,668,248	6,028,903	3,596,083	5,128,678	-	-
		Total Water Expenses	3,563,326	3,178,988	3,596,083	5,128,678	-	-
		Differences in Revenues & Expenses	104,922	2,849,915	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

SEWER UTILITY FUND

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	REVENUE							
1	52-37-120	NON-RECIPROCAL UTILITY REVENUE	4,884	5,478	5,000	5,000		
2	52-37-310	SERVICE CHARGES	2,718	2,681	-			
3	52-37-350	TREATMENT CHARGES	2,671,316	2,686,142	2,679,339	2,739,550		
4	52-37-400	SEWER IMPACT FEES	-	-	-			
	Total Revenue		2,678,918	2,694,301	2,684,339	2,744,550	-	-
	MISCELLANEOUS							
5	52-38-100	INTEREST EARNINGS	14,280	4,798	-	5,000		
6	52-38-700	CONTRIBUTION-RETAINED EARNINGS	-	-	-			
7	52-38-900	CDSD PROJECTS	-	-	-			
	Total Miscellaneous		14,280	4,798	-	5,000	-	-

Budget Worksheet
Fiscal Year 2023

SEWER UTILITY FUND

EXPENSES

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		Personnel						
8	52-40-110	SALARIES AND WAGES	5,229	2,319	4,700	7,662		
9	52-40-120	WAGES - PART TIME	113	-	-	-		
10	52-40-130	EMPLOYEE BENEFITS	1,660	1,326	2,400	4,081		
		Total Personnel	7,002	3,645	7,100	11,743	-	-
		Operations & Maintenance						
11	52-40-220	PUBLIC NOTICES	-	-	-			
12	52-40-230	TRAVEL	-	-	-			
13	52-40-240	OFFICE SUPPLIES AND EXPENSE	131	-	-			
14	52-40-250	EQUIP. SUPPLIES AND MNT.	-	-	1,000	1,000		
15	52-40-480	SPECIAL DEPARTMENT SUPPLIES	-	1,143	-	-		
16	52-40-540	BAD DEBT EXPENSE	1,299	1,853	-	2,000		
17	52-40-580	BANK CHARGES	10,396	11,403	12,000	12,000		
18	52-40-590	ADMINISTRATIVE CHARGES	67,500	72,500	74,500	92,807		
19	52-40-880	NON-RECIPROCAL UTILITY SERVICE	4,884	5,478	5,000	5,000		
20	52-40-910	TRANSFER CENTRAL DAVIS SEWER D	2,582,344	2,590,036	2,584,739	2,625,000		
		Total Operations & Maintenance	2,666,554	2,682,413	2,677,239	2,737,807	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

SEWER UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Capital						
21	52-40-650	DEPRECIATION EXPENSES	688	688	-	-	-	-
22	52-40-710	CAPITAL OUTLAY - LAND	-	-	-	-	-	-
23	52-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-	-	-
24	52-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-
25	52-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-
24	52-40-750	PROJECTS	-	-	-	-	-	-
25	52-40-790	CAPITAL OUTLAY - OTHER	-	-	-	-	-	-
		Total Capital	688	688	-	-	-	-
		Total Expenses	2,674,244	2,686,746	2,684,339	2,749,550	-	-
		Total Sewer Revenues	2,693,198	2,699,099	2,684,339	2,749,550	-	-
		Total Sewer Expenses	2,674,244	2,686,746	2,684,339	2,749,550	-	-
		Differences in Revenues & Expenses	18,953	12,353	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

ELECTRIC UTILITY FUND

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	REVENUE							
1	53-37-510	ELECTRICITY SALES - TAXABLE	11,879,892	12,455,666	13,090,018	13,870,532		
2	53-37-511	ELECTRICITY SALES - EXEMPT	1,941,336	1,862,682	2,195,040	2,155,000		
3	53-37-512	ENERGY USE TAX	917,784	860,486	915,000	925,000		
4	53-37-550	REPAIR FEES	100	21,388	-			
5	53-37-580	RENTAL POLE ATTACHMENTS	-	29,249	-	40,000		
6	53-37-600	IMPACT FEES	272,285	529,999	-			
7	53-37-625	GENERLING GENERATOR ADAPTER	25,444	108,758	20,000	45,000		
8	53-37-630	REFUNDS AND SAVINGS UAMPS/ICPA	22,460	22,991	-			
9	53-37-650	RECONNECT CHARGES	6,480	21,430	-			
10	53-37-651	TEMPORARY CONNECTION FEES	2,757	124,463	-			
11	53-37-660	EXTENSION FEES	478,041	678,347	500,000	500,000		
12	53-37-670	NON-RECIPROCAL UTILITY REVENUE	206,726	217,078	-	225,000		
13	53-37-800	ELECTRIC SERVICES FROM GENERAL	-	-	-			
	Total Revenue		15,753,306	16,932,537	16,720,058	17,760,532	-	-
	MISCELLANEOUS							
14	53-38-100	INTEREST EARNINGS	148,159	48,652	105,000	105,000		
15	53-38-200	PENALTIES - DELINQUENT ACCTS.	35,010	32,613	40,000	35,000		
16	53-38-400	SALE OF ASSETS	-	5,415	-			
17	53-38-800	SALE OF PROPERTY	-	-	-			
18	53-38-990	RETAINED EQUITY	-	-	925,000			
19		RETAINED EQUITY - IMPACT FEES				1,300,000		
20	53-38-901	MISCELLANEOUS	14,582	78,031	-			
	Total Miscellaneous		197,751	164,711	1,070,000	1,440,000	-	-

Budget Worksheet
Fiscal Year 2023

ELECTRIC UTILITY FUND

EXPENSES

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Personnel						
21	53-40-110	SALARIES - MAINTENANCE	1,177,180	1,039,072	1,082,844	1,121,208		
22	53-40-111	WAGES PART TIME	-	-	31,200	30,000		
23	53-40-112	PAYROLL ACCRUAL - WAGE EXPENSE	-	(3,633)	-			
24	53-40-120	SALARIES - NEW CONSTRUCTION	(0)	-	464,076	395,289		
25	53-40-130	EMPLOYEE BENEFITS	392,783	291,376	760,395	778,581		
26	53-40-145	SAFETY INCENTIVE ALLOWANCE				1,500		
27	53-40-150	EMPLOYEE APPRECIATION ALLOWANCE	2,499	2,666	5,443	10,200		
28	53-40-890	ACTUARIAL CALCULATED PENSION	206,875	73,503	-			
		Total Personnel	1,779,336	1,402,984	2,343,958	2,336,777	-	-
		Operations & Maintenance						
29	53-40-190	POWER BOARD EXPENSES	757	474	10,000	3,000		
30	53-40-210	BOOKS, SUB., AND MEMBERSHIPS	388	2,568	3,000	3,000		
31	53-40-220	PUBLIC NOTICES	-	-	1,000	500		
32	53-40-230	TRAVEL	4,792	1,511	5,000	6,500		
33	53-40-240	OFFICE SUPPLIES AND EXPENSE	5,688	3,250	20,000	10,000		
34	53-40-250	EQUIP. SUPPLIES AND MNT.	36,085	30,350	45,000	45,000		
35	53-40-260	BLDGS. & GROUND SUP. & MNT.	2,796	-	2,000	2,000		
36	53-40-270	UTILITIES	2,710	3,176	4,000	4,000		
37	53-40-280	TELEPHONE	18,187	18,553	20,000	20,000		
38	53-40-310	PROFESSIONAL & TECHNICAL	56,512	37,414	127,000	120,000		
39	53-40-311	PROFESSIONAL ANSWERING SERVICE	1,932	2,741	2,600	5,500		
40	53-40-320	IMPACT FEE ANALYSIS 2012	-	-	-			
41	53-40-330	EDUCATION AND TRAINING	20,271	8,110	25,000	25,000		
42	53-40-460	POWER PURCHASES	9,012,294	10,776,101	10,700,000	10,950,000		
43	53-40-470	INTEREST EXPENSE	-	-	-			
44	53-40-480	SPECIAL DEPARTMENT SUPPLIES	32,156	37,397	80,000	60,000		
45	53-40-484	GENERLINK GENERATOR ADAPTER	22,293	105,009	20,000	-		

Kaysville City

Budget Worksheet
Fiscal Year 2023

ELECTRIC UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
46	53-40-485	200 N RESTORATION	-	-	-			
47	53-40-510	INSURANCE	42,317	44,967	-	50,000		
48	53-40-540	BAD DEBT EXPENSE	7,331	13,035	-	13,000		
49	53-40-560	EQUIPMENT RENTAL	-	-	6,000	6,000		
50	53-40-580	BANK CHARGES (CREDIT CARDS)	56,780	64,967	50,000	60,000		
51	53-40-590	ADMINISTRATIVE CHARGES	200,000	215,000	220,000	278,422		
52	53-40-610	SUBSTATION MAINTENANCE	28,448	5,373	230,000	230,000		
53	53-40-620	SERVICES / SUBSTATION CONTRACT	-	-	80,000	150,000		
54	53-40-625	CONTRACT - TREE TRIMMING	256,120	201,303	285,000	275,000		
55	53-40-645	BLUE STAKE REQUESTS	2,798	3,607	3,000	3,000		
56	53-40-820	INFORMATION SYSTEMS SERVICES	128,000	148,000	148,000	148,000		
57	53-40-830	FLEET MGMT SERVICES	52,500	52,500	52,500	52,500		
58	53-40-840	TRANSFER TO FLEET SERVICE FUND	-	-	170,000			
59	53-40-880	NON-RECIPROCAL UTILITY TRANSFE	206,726	217,078	200,000	225,000		
60	53-40-920	ENERGY SALES AND USE TAX	751,641	863,730	915,000	925,000		
61	53-40-930	PAYMENT IN LIEU OF PROP TAX	26,750	23,936	25,000	25,000		
		Total Operations & Maintenance	10,976,272	12,880,150	13,449,100	13,695,422	-	-

Budget Worksheet
Fiscal Year 2023
ELECTRIC UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Capital						
62	53-40-650	DEPRECIATION	923,073	933,525	-			
63	53-40-710	CAPITAL OUTLAY - LAND	-	-	-			
64	53-40-722	CAPITAL ADVANCED METERING	1,355,664	72,115	-			
65	53-40-723	STREET LIGHT LED PROJECT	-	-	-			
66	53-40-730	IMPROVEMENTS - MAINTENANCE	407,674	341,656	750,000	750,000		
67	53-40-731	IMPROVEMENTS - NEW LINE CONSTR	-	-	500,000	500,000		
68	53-40-732	SUBSTATIONS	-	-	-	200,000		
69	53-40-733	SHICK LANE SUBSTATION	-	-	500,000	1,300,000		
70	53-40-735	200 NORTH SUBSTATION REBUILD	-	-	-			
71	53-40-740	CAPITAL OUTLAY - EQUIPMENT	-	339	-			
72	53-40-745	EQUIPMENT - HAND TOOLS	31,142	14,152	85,000	80,000		
73	53-40-751	CONTRACT LABOR	-	-	150,000	150,000		
74	53-40-752	WIND STORM - MUTUAL AID	-	26,949	-			
75	53-40-760	SUBSTATION FIBER PROJECT	6,332	-	-			
76	53-40-800	VEHICLE REPLACEMENT PROGRAM				173,333		
77	53-40-810	EQUIPMENT LEASE PAYMENT	9,900	17,900	12,000	15,000		
78	53-90-990	RETAINED EARNINGS						
		Total Capital	2,733,786	1,406,637	1,997,000	3,168,333	-	-
		Total Expenses	15,489,394	15,689,771	17,790,058	19,200,532	-	-
		Total Electrical Revenues	15,951,057	17,097,248	17,790,058	19,200,532	-	-
		Total Electrical Expenses	15,489,394	15,689,771	17,790,058	19,200,532	-	-
		Differences in Revenues & Expenses	461,663	1,407,477	-	(0)	-	-

Budget Worksheet
Fiscal Year 2023
PRESSURE IRRIGATION UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	REVENUE							
1	54-37-100	SERVICE FEES - UTILITY	1,274,830	1,295,136	1,312,450	1,370,550		
2	54-37-110	P.I. SERVICE - SEASON CHARGE	5,029	5,293	-			
	Total Revenue		1,279,860	1,300,430	1,312,450	1,370,550	-	-
	MISCELLANEOUS							
3	54-38-100	INTEREST EARNINGS	1,931	672	-			
4	54-38-700	DEVELOPER'S NON CASH CONTRIBUT	9,000	-	-			
5	54-38-900	MISCELLANEOUS	-	-	-			
	Total Misellaneous		10,931	672	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
PRESSURE IRRIGATION UTILITY FUND

EXPENSES

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Personnel						
6	54-40-110	SALARIES AND WAGES	2,622	2,029	3,500	7,662		
7	54-40-120	WAGES PART TIME	200	-	-			
8	54-40-130	EMPLOYEE BENEFITS	1,140	1,125	2,000	4,081		
		Total Personnel	3,961	3,154	5,500	11,743	-	-
		Operations & Maintenance						
9	54-40-240	OFFICE SUPPLIES AND EXPENSES	-	-	-			
10	54-40-250	EQUIP. SUPPLIES AND MNT.	-	-	-			
11	54-40-260	BLDGS. AND GROUNDS - SUPPLIES	-	-	-			
12	54-40-460	WATER PURCHASES	-	-	-			
13	54-40-470	INTEREST EXPENSE	-	-	-			
14	54-40-480	SPECIAL DEPARTMENT SUPPLIES	-	-	-			
15	54-40-540	BAD DEBT EXPENSE	554	884	-			
16	54-40-580	BANK CHARGES	4,956	5,498	6,000	6,000		
17	54-40-590	ADMINISTRATIVE CHARGES	67,500	72,500	74,250	92,807		
18	54-40-910	PAYMENTS TO DAVIS AND WEBER	1,207,083	1,232,527	1,226,700	1,260,000		
		Total Operations & Maintenance	1,280,093	1,311,409	1,306,950	1,358,807	-	-

Budget Worksheet
Fiscal Year 2023

PRESSURE IRRIGATION UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Capital						
19	54-40-650	DEPRECIATION	-	-	-			
20	54-40-750	SPECIAL PROJECTS	-	-	-			
21	54-40-790	CAPITAL OUTLAY - OTHER	-	-	-			
		Total Capital	-	-	-	-	-	-
		Total Expenses	1,284,054	1,314,563	1,312,450	1,370,550	-	-
		Total Pressure Irrigation Revenues	1,290,791	1,301,102	1,312,450	1,370,550	-	-
		Total Preassure Irrigation Expenses	1,284,054	1,314,563	1,312,450	1,370,550	-	-
		Differences in Revenues & Expenses	6,737	(13,462)	-	(0)	-	-

Budget Worksheet
Fiscal Year 2023

SANITATION UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	REVENUE							
1	55-37-120	NON-RECIPROCAL UTILITY REVENUE	12,180	12,180	11,600	12,000		
2	55-37-700	SANITATION FEES	1,623,319	1,695,172	1,816,658	1,740,000		
3	55-37-710	RECYCLE FEES	634,934	759,052	637,500	780,000		
4		CONTRIBUTION RETAINED EARNINGS				164,691		
	Total Revenue		2,270,434	2,466,404	2,465,758	2,696,691	-	-
	MISCELLANEOUS							
5	55-38-100	INTEREST EARNINGS	24,023	7,587	-			
6	55-38-900	MISCELLANEOUS	-	80	-			
	Total Miscellaneous		24,023	7,667	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

SANITATION UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	EXPENSES							
		Personnel						
7	55-40-110	SALARIES AND WAGES	23,697	28,947	32,809	23,933		
8	55-40-120	WAGES - PART TIME	63	-	1,215			
9	55-40-130	BENEFITS	16,790	17,674	17,634	12,747		
10	55-40-890	ACTUARIAL CALCULATED PENSION	-	9,625	-			
		Total Personnel	40,550	56,245	51,658	36,680	-	-
		Operations & Maintenance						
11	55-40-250	EQUIPMENT, SUPPLIES, MNT.	-	-	5,000	5,000		
12	55-40-470	INTEREST EXPENSE	-	-	-	-		
13	55-40-480	SPECIAL DEPARTMENT SUPPLIES	-	-	10,000	10,000		
14	55-40-510	INSURANCE	2,738	2,910	6,000	6,000		
15	55-40-540	BAD DEBT EXPENSE	821	1,995	10,000	10,000		
16	55-40-580	BANK CHARGES	8,784	10,411	12,000	12,000		
17	55-40-590	ADMINISTRATIVE CHARGES	105,000	112,000	115,500	139,211		
18	55-40-610	WASTE SERVICES	19,840	18,691	35,000	35,000		
19	55-40-620	COLLECTION CONTRACT	534,426	482,742	508,500	515,000		
20	55-40-621	RECYCLE COLLECTION	299,594	241,682	385,500	245,000		
21	55-40-622	GREEN WASTE COLLECTION	215,743	219,612	215,000	230,000		
22	55-40-630	DISPOSAL CHARGES	930,606	1,046,283	1,020,000	1,060,800		
23	55-40-830	FLEET MGMT SERVICES	5,000	5,000	5,000	5,000		
24	55-40-880	NON-RECIPROCAL UTILITY SERVICE	12,180	12,180	11,600	12,000		
		Total Operations & Maintenance	2,134,732	2,153,504	2,339,100	2,285,011	-	-

Budget Worksheet
Fiscal Year 2023

SANITATION UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
		Capital						
25	55-40-650	DEPRECIATION	81,898	80,308	-			
26	55-40-820	TOTER RECYCLE CARTS	(129)	75,659	75,000	75,000		
27	55-40-740	CAPITAL OUTLAY - EQUIPMENT				300,000		
28	55-90-990	FUND BALANCE						
		Total Capital	81,769	155,967	75,000	375,000	-	-
		Total Expenses	2,257,051	2,365,717	2,465,758	2,696,691	-	-
		Total Sanitation Revenues	2,294,457	2,474,071	2,465,758	2,696,691	-	-
		Total Sanitation Expenses	2,257,051	2,365,717	2,465,758	2,696,691	-	-
		Differences in Revenues & Expenses	37,406	108,354	-	(0)	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

STORM WATER UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	REVENUE							
1	56-37-100	STORM WATER FEES	1,194,496	1,205,983	1,256,727	1,225,000		
2	56-37-120	NON-RECIPROCAL UTILITY REVENUE	26,643	26,643	25,000	25,000		
3	56-37-150	MISC STORM DRAIN REVENUES	-	-	-			
4	56-37-650	DEVELOPER'S NON CASH CONTRIBUT	347,254	858,796	-			
5	56-37-740	GAIN ON SALE OF ASSET	43,163	29,565	-			
	Total Revenue		1,611,555	2,120,987	1,281,727	1,250,000	-	-
	MISCELLANEOUS							
6	56-38-100	INTEREST EARNED	34,027	10,823	-			
7	56-38-700	CONTRIBUTION RETAINED EARNINGS	-	-	690,000	958,980		
	Total Miscellaneous		34,027	10,823	690,000	958,980	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023

STORM WATER UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	EXPENSES							
		Personnel						
8	56-40-110	SALARIES AND WAGES	291,556	360,596	400,798	462,134		
9	56-40-120	WAGES - PART TIME	3,044	-	8,910	7,020		
10	56-40-130	EMPLOYEE BENEFITS	115,160	154,271	215,719	245,652		
11	56-40-890	ACTUARIAL CALCULATED PENSION	45,972	20,580	-			
		Total Personnel	455,732	535,448	625,427	714,806	-	-
		Operations & Maintenance						
12	56-40-220	PUBLIC NOTICES	-	-	2,000			
13	56-40-240	OFFICE SUPPLIES AND EXPENSE	9,445	9,067	13,000	13,000		
14	56-40-241	COMPUTERS, DEVICES-OFFICES SUP	-	-	-			
15	56-40-250	EQUIP. SUPPLIES AND MNT.	10,998	32,520	22,000	23,000		
16	56-40-252	LIGHT VEHICLES- SUPPLIES & MNT	2,497	-	-			
17	56-40-253	HEAVY EQUIPMENT- SUPPLIES & MN	2,782	-	-			
18	56-40-254	VAC TRUCK- SUPPLIES & MNT	3,696	-	-			
19	56-40-260	BLDGS. & GROUND SUP. & MNT.	6,256	243	1,000	1,000		
20	56-40-270	UTILITIES	-	-	-	1,000		
21	56-40-280	TELEPHONE	5,449	7,100	7,000	7,500		
22	56-40-310	PROFESSIONAL & TECHNICAL	47,121	15,770	80,000	60,000		
23	56-40-320	INSPECTION AND MAINTENANCE	3,740	7	25,000	25,000		
24	56-40-330	EDUCATION AND TRAINING	2,677	613	4,000	4,500		
25	56-40-470	INTEREST EXPENSE	-	-	-			
26	56-40-480	SPECIAL SUPPLIES	45,857	12,486	32,000	32,000		
27	56-40-483	SMALL TOOLS- SPECIAL DEPT SUPP	-	-	-			

Kaysville City

Budget Worksheet
Fiscal Year 2023

STORM WATER UTILITY FUND

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
28	56-40-484	PPE & CLOTHING- SPECIAL DEPT	-	-	-			
29	56-40-485	BARRICADE RENTALS- SPECIAL DEP	-	-	-			
30	56-40-487	FITTINGS/NUTS- SPECIAL DEPT	-	-	-			
31	56-40-488	PIPE PURCH, INST- SPECIAL DEPT	-	-	-			
32	56-40-489	GATES, MAN HOLES- SPECIAL DEPT	-	-	-			
33	56-40-490	ROAD/YARD REPAIR- SPECIAL DEPT	-	-	-			
34	56-40-495	STORM WATER PERMIT	6,961	1,750	7,000	7,500		
35	56-40-510	INSURANCE	32,567	4,232	35,000	35,000		
36	56-40-520	EASEMENTS AND AGREEMENTS	-	-	-	10,000		
37	56-40-540	BAD DEBT EXPENSE	156	332	-			
38	56-40-560	EQUIPMENT RENTAL	-	6,217	8,000	9,500		
39	56-40-580	BANK CHARGES	4,646	5,118	5,000	5,000		
40	56-40-590	ADMINISTRATION CHARGES	67,500	72,500	74,500	92,807		
41	56-40-610	STORM WATER CONTRACT SERVICES	-	-	-			
42	56-40-620	STORM WATER SERVICES	-	-	-			
43	56-40-645	BLUE STAKE REQUESTS	1,399	2,250	2,500	2,500		
44	56-40-820	INFORMATION SYSTEMS SERVICES	62,000	71,500	71,500	71,500		
45	56-40-830	FLEET MGMT SERVICES	11,500	11,500	11,500	11,500		
46	56-40-840	TRANSFER TO FLEET SERVICE FUND	-	-	195,300			
47	56-40-880	NON-RECIPROCAL UTILITY SERVICE	26,643	26,643	25,000	25,000		
			-					
		Total Operations & Maintenance	353,890	279,850	621,300	437,307	-	-

Budget Worksheet
Fiscal Year 2023

STORM WATER UTILITY FUND

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
		Capital						
48	56-40-650	DEPRECIATION	656,934	687,121	-			
49	56-40-740	CAPITAL OUTLAY - EQUIPMENT	3,167	-	-	7,500		
50	56-40-750	CURB AND GUTTER IMPROVEMENTS	59,029	740	80,000	100,000		
51	56-40-751	STORM DRAIN IMPROVEMENTS	360,810	10,021	50,000	650,000		
52	56-40-752	HERITAGE PARK DRAIN FACILITY	20,435	8,500	-			
53	56-40-753	LAND DRAIN IMPROVEMENTS	-	-	-			
54	56-40-758	STORM PROJECT (SALT STORAGE)	-	-	500,000	15,000		
55	56-40-790	MATERIAL PROCESSING	-	-	-	30,000		
56	56-40-800	VEHICLE REPLACEMENT PROGRAM				159,367		
57	56-40-810	EQUIPMENT LEASE PAYMENT	-	-	95,000	95,000		
		Total Capital	1,100,375	706,382	725,000	1,056,867	-	-
		Total Expense	1,909,997	1,521,680	1,971,727	2,208,980	-	-
		Total Storm Water Revenues	1,645,582	2,131,810	1,971,727	2,208,980	-	-
		Total Storm Water Expenses	1,909,997	1,521,680	1,971,727	2,208,980	-	-
		Differences in Revenues & Expense	(264,415)	610,130	-	-	-	-

Kaysville City

Budget Worksheet
Fiscal Year 2023
CEMETERY PERPETUAL CARE

			FY 20	FY 21	FY 22	FY 23		
			Actual	Actual	Current	Tentative Requested	Tentative Modified	Approval
	CHARGES FOR SERVICES							
1	74-34-900	PERPETUAL CARE FEES	80,775	110,275	70,000	90,000		
	Total Charges for Services		80,775	110,275	70,000	90,000		-
	MISCELLANEOUS							
2	74-38-100	INTEREST EARNED	55,166	14,426	51,500	50,000		
3	74-29-800	FUND BALANCE				60,000		
	Total Miscellaneous		55,166	14,426	51,500	110,000	-	-
	EXPENDITURES							
4	74-40-750	IMPROVEMENTS	27,305	6,728	115,000	200,000		
5	74-40-310	PROFESSIONAL & TECHNICAL	2,416	(0)	6,500			
6	74-40-990	FUND BALANCE	-	-	-			
	Total Expenditures		29,721	6,728	121,500	200,000	-	-
	Total Cemetery Perpetual Care Revenues		135,941	124,701	121,500	200,000	-	-
	Total Cemetery Perpetual Care Expenditures		29,721	6,728	121,500	200,000	-	-
	Differences in Revenues & Expenditures		106,220	117,973	-	-	-	-

Budget Worksheet
Fiscal Year 2023

BLOOD ENDOWMENT FUND

			FY 20 Actual	FY 21 Actual	FY 22 Current	FY 23 Tentative Requested	FY 23 Tentative Modified	FY 23 Approval
	CHARGES FOR SERVICES							
1	81-34-900	SALE PROCEEDS ENDOWMENT	-	-	-			
	Total Charges for Services		-	-	-	-	-	-
	MISCELLANEOUS							
2	81-38-100	INTEREST EARNED	11,759	8,591	-	10,000		
3	81-38-130	UNRESTRICTED REVENUE	-	-	-	10,000		
	Total Miscellaneous		11,759	8,591	-	20,000	-	-
	EXPENDITURES							
4	81-40-460	ENDOWMENT FUND EXPENDITURES	35,000	-	-	20,000		
5	81-40-990	FUND BALANCE	-	-	-			
	Total Expenditures		35,000	-	-	20,000	-	-
	Total Blood Library Endowment Fund Revenues		11,759	8,591	-	20,000	-	-
	Total Blood Library Endowment Fund Expenditures		35,000	-	-	20,000	-	-
	Differences in Revenues & Expenditures		(23,241)	8,591	-	-	-	-

Fiscal Year 2023 Budget Supplement

Enterprise Fund Inter-Fund Services and Transfers

In accordance with Utah Code 10-6-135.5 (revised May 2017) requires a City that is proposing to transfer funds from an Enterprise Fund must provide notice of the transfer and hold a separate public hearing prior to the adoption of the Budget. Additionally, the Budget must include a cost accounting breakdown of how money in the Enterprise Fund is being used.

<u>Reciprocal Transfers</u>

The Kaysville City General Fund provides administrative and overhead services to the enterprise (business-type) funds. These services include utility billing, payment collection and customer service functions, management and legal services as well as costs for human resources, technology, fleet maintenance and other administrative services. The City calculates the estimated costs to provide these services to the enterprise funds; and each enterprise fund transfers their proportionate share of the costs to the General Fund. If these functions were not provided by the General Fund, the enterprise funds would need to hire additional employees and pay the direct personnel, materials and supplies, and equipment costs and/or hire consultants and pay their fees. City Management believes the amount transferred to the General Fund is less than the value of the services received and/or the amount which would be billed by a third party.

The proposed Fiscal Year 2023 Budget includes reciprocal transfers as follows:

Fund	Administrative Services	Information Services	Fleet Services	Total	Percentage of Enterprise Fund
Electric Utility Enterprise Fund	$278,422	$148,000	$52,500	$478,922	2.49%
Sanitation Utility Enterprise Fund	$139,211		$5,000	$144,211	5.35%
Sewer Utility Enterprise Fund	$92,807			$92,807	3.38%
Storm Water Utility Enterprise Fund	$92,807	$71,500	$11,500	$175,807	6.39%
Water Utility Enterprise Fund	$232,018	$90,500	$35,000	$357,518	6.97%
Pressurized Irrigation Enterprise Fund	$92,8070			$92,807	6.77%
Total General Fund	$1,020,881	$310,000	$104,000	$1,434,881	

The Fiscal Year 2023 Budget includes the following Inter-fund Activity.

Non-Reciprocal Transfers

Kaysville City has funds that operate as business-type funds, providing water, electricity and other services to customers at rates established by the Kaysville City Council.

These estimated costs for unbilled services provided to the City are part of the operations of the utility enterprise funds and inclusive of the total operations of the City. This notice is for informational purposes only and this practice of unbilled utility services does not result in a proposed increase in utility rates.

The proposed Fiscal Year 2023 Budget includes non-reciprocal transfers as follows:

Fund	Utility Services	Percentage of Enterprise Fund
Electric Utility Enterprise Fund	$225,000	1.17%
Sanitation Utility Enterprise Fund	$11,600	0.43%
Sewer Utility Enterprise Fund	$5,000	0.18%
Storm Water Utility Enterprise Fund	$25,000	0.90%
Water Utility Enterprise Fund	$40,000	0.77%
Total General Fund	$306,600	

Summary - Vehicle Replacement

	Six Year Average	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Administration	$20,333.33	$35,000.00	$27,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00
Parks and Recreation	$81,333.33	$93,000.00	$110,000.00	$93,000.00	$68,000.00	$64,000.00	$60,000.00
Public Works	$136,600.00	$167,400.00	$161,100.00	$155,100.00	$118,800.00	$108,000.00	$109,200.00
Community Development	$48,333.33	$68,000.00	$66,000.00	$66,000.00	$30,000.00	$30,000.00	$30,000.00
	$286,600.00	$363,400.00	$364,100.00	$329,100.00	$231,800.00	$217,000.00	$214,200.00
Power	$173,333.33	$170,000.00	$270,000.00	$173,000.00	$62,000.00	$115,000.00	$250,000.00
Water	$159,366.67	$195,300.00	$187,950.00	$180,950.00	$138,600.00	$126,000.00	$127,400.00
Storm Water	$159,366.67	$195,300.00	$187,950.00	$180,950.00	$138,600.00	$126,000.00	$127,400.00

CITY COUNCIL STAFF REPORT

MEETING DATE: May 19, 2022

TYPE OF ITEM: Action

PRESENTED BY: Melinda Greenwood, Community Development Director

SUBJECT/AGENDA TITLE: Certification of Annexation Petition from LPM Corporation for Parcel Number 11-041-0026 located at approximately 775 East Oxford Drive

EXECUTIVE SUMMARY:

On March 23, 2022, the City received an annexation application from John Gufaston (LPM Corporation). The application is for a 1.14 acre portion of parcel ID# 11-041-0026, which is 25.375 acres in its entirety. The proposed annexation property is located at the end of Oxford Drive just west of Thornfield Road with an approximate address of 775 East Oxford Drive.

On April 14, 2022, the City Council adopted Resolution #22-04-02, Accepting the petition for annexation. We have received notice (attached) that Davis County has mailed all notices as required by Utah State Code 10-2-403.

The City Council must now certify the petition, after which we will need to post public notices and hold a public hearing. Staff is proposing the public hearing be scheduled for the June 16 City Council meeting, where the Council would either approve or deny the annexation request.

<u>City Council Options:</u>

1. Certify the petition for annexation
2. Deny the certification petition for annexation

<u>Recommended Option:</u>

Staff recommends that the City Council certify the annexation petition.

<u>Fiscal Impact</u>:

This item will bring in a small amount of annual property tax.

Attachments:

1. Certification of Annexation Petition and Notice to Kaysville City Council, Contact Sponsors and Davis County
2. Resolution 22-04-02
3. April 14, 2022 Certification from Davis County
4. Annexation Application/Petition
5. Annexation Plat
6. Kaysville City Annexation Plan

CERTIFICATION OF ANNEXATION PETITION AND NOTICE TO KAYSVILLE CITY COUNCIL, CONTACT SPONSOR AND DAVIS COUNTY

STATE OF UTAH)
: ss.
County of Davis)

I, Annemarie Plaizier, the duly appointed and acting City Recorder of Kaysville City, Davis County, Utah, do hereby certify that on March 23, 2022, I received the Petition For Annexation for Parcel Number 11-041-0026 and attached Plat which was filed with the city by Paul Kingston representing LPM Corporation, which petition was accepted by the Kaysville City Council for further consideration pursuant to Section 10-2-405, Utah Code Annotated, 1953 as amended, by Resolution 22-04-02, adopted and passed by the City Council on April 14, 2022.

I hereby certify the Petition and state that I have reviewed the referenced Petition for Annexation, with the assistance of others as required by law, and have determined that the Petition meets the requirements of Subsections 10-2-403(3), and (4) of the Utah Code and I hereby give Notice to the Kaysville City Council, the Contact Sponsor for said Petition, and the Davis County Council, of my Certification of said Petition as meeting the requirements of the referenced subsections of state law.

IN WITNESS WHEREOF, I have hereto set my official signature and affixed the seal of Kaysville City Corporation in Davis County, State of Utah, this 19th day of May, 2022.

____
Annemarie Plaizier, City Recorder

The foregoing Certification was received by the Kaysville City Council on May 19, 2022.

KAYSVILLE CITY CORPORATION

By: ________________________
Tamara Tran, Mayor

RESOLUTION 22-04-02

KING CLARION ANNEXATION

Davis County Parcel Number: 11-041-0026

A RESOLUTION ACCEPTING A PETITION FOR ANNEXATION OF CERTAIN REAL PROPERTY UNDER THE PROVISIONS OF UTAH CODE ANNOTATED SECTIONS 10-2-403 AND 10-2-405 AS AMENDED.

WHEREAS, on March 23, 2022, LPM Corporation, owners (petitioners) of certain real property located within Davis county filed a petition with the City Recorder of Kaysville City, Davis County, State of Utah requesting that such property be annexed into the corporate boundaries of Kaysville City; and

WHEREAS, said petition contains the signatures of the owners of private real property that is: 1) located within the area proposed for annexation; 2) covers a majority of the private land area within the area proposed for annexation; and 3) is equal to at least one-third of the value of all the private property within the area proposed for annexation; and

WHEREAS, the petitioners certify that said property proposed for annexation lies contiguous to the present boundaries of Kaysville City, and the petitioners have caused an accurate plat or map of the real property proposed for annexation to be prepared by a licensed surveyor and have filed said plat or map with the City Recorder; and

WHEREAS, said petition appears to comply with all the requirements of Section 10-2-402 and 403, Utah Code Annotated, as amended.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Kaysville City, Davis County, State of Utah, that the Annexation Petition attached hereto as Exhibit "A", is hereby accepted for further consideration under the provisions of Utah State Annexation Law and is hereby referred to the City Recorder for review pursuant to Section 10-2-405(2), Utah State Code Annotated, as amended.

BE IT FURTHER RESOLVED that this resolution shall become effective upon adoption.

ADOPTED AND PASSED by the City Council on April 14, 2022.

Signatures on following page.

RESOLUTION 22-04-02

KAYSVILLE CITY

Tamara Tran
Mayor

Kaysville City
Utah's Hometown
FOUNDED IN 1850

ATTEST:

Annemarie Plaizier
City Recorder

Davis County hereby certifies that the following notice required by Utah State Code 10-2-403 was properly mailed on April 14th, 2022

Jeff Oyler
Davis County

NOTICE OF INTENT TO FILE A PETITION TO ANNEX AN UNINCORPORATED AREA OF DAVIS COUNTY TO KAYSVILLE CITY

ATTENTION

YOUR PROPERTY MAY BE AFFECTED BY A PROPOSED ANNEXATION

RECORDS SHOW THAT YOU OWN PROPERTY WITHIN AN AREA THAT IS INTENDED TO BE INCLUDED IN A PROPOSED ANNEXATION TO KAYSVILLE CITY OR THAT IS WITHIN 300 FEET OF THE PROPOSED ANNEXATION. IF YOUR PROPERTY IS WITHIN THE AREA PROPOSED FOR ANNEXATION, YOU MAY BE ASKED TO SIGN A PETITION SUPPORTING THE ANNEXATION. YOU MAY CHOOSE WHETHER TO SIGN THE PETITION. BY SIGNING THE PETITION, YOU INDICATE YOUR SUPPORT OF THE PROPOSED ANNEXATION. IF YOU SIGN THE PETITION BUT LATER CHANGE YOUR MIND ABOUT SUPPORTING THE ANNEXATION, YOU MAY WITHDRAW YOUR SIGNATURE BY SUBMITTING A SIGNED, WRITTEN WITHDRAWAL WITH THE RECORDER OR CLERK OF KAYSVILLE CITY. WITHIN 30 DAYS AFTER KAYSVILLE CITY RECEIVES NOTICE THAT THE PETITION HAS BEEN CERTIFIED.

THERE WILL BE NO PUBLIC ELECTION ON THE PROPOSED ANNEXATION BECAUSE UTAH DOES NOT PROVIDE FOR AN ANNEXATION TO BE APPROVED BY VOTERS AT A PUBLIC ELECTION. SIGNING OR NOT SIGNING THE ANNEXATION PETITION IS THE METHOD UNDER UTAH LAW FOR THE OWNERS OF PROPERTY WITHIN THE AREA PROPOSED FOR ANNEXATION TO DEMONSTRATE THEIR SUPPORT OF OR OPPOSITION TO THE PROPOSED ANNEXATION.

YOU MAY OBTAIN MORE INFORMATION ON THE PROPOSED ANNEXATION BY CONTACTING KAYSVILLE CITY COMMUNITY DEVELOPMENT AT 801-546-1241 OR AT 23 E CENTER STREET, KAYSVILLE, UT 84037

A MAP OF THE AREA THAT IS PROPOSED TO BE ANNEXED IS ATTACHED.

PARCEL 11-046-0556 AND 11-041-0026
ANNEXATION PLAT
LOCATED IN THE NW 1/4, AND SW 1/4 OF SECTION 26,
TOWNSHIP 4 NORTH, RANGE 1 WEST,
SALT LAKE BASE AND MERIDIAN
KAYSVILLE CITY, DAVIS COUNTY, UTAH

RECORD DESCRIPTION 110410026 BK 6981 PG 1179

BEG AT A PT ON S LINE OF MUTTON HOLLOW IMP DIST S 16.80 CHS & S 31°07' E .94 CHS & N 54° E 1.88 CHS & S 32°47' E 3.78 CHS, M/L, FROM NW COR OF SW 1/4 OF SEC 26 T4N-R1W, SLM; TH S 12° E .40 CHS TH E 15.94 CHS; TH S 4.0 CHS; TH N 67°15' E 2.90 CHS; TH S 34° E 6.80 CHS; TH NE'LY TO E LINE OF SW 1/4 SD SEC 26; TH N 5.0 CHS; TH W .62 CHS; TH N 1°W 16.80 CHS; TH N 89°15' W TO A PT 100 FT N, M/L, FROM CENTER OF NORTH FORK OF HOLMES CR, TH S 100 FT TO SD CEN LINE & S LINE SD IMP DIST, TH W'LY ALG SD CEN LINE & S LINE OF SD IMP DIST TO POB.ALSO BEG 20 CHS W & 16 CHS N OF SE COR OF SW 1/4 OF SEC 26 T4N-R1W, SLM, RUN S 67°15' W 4.72 CHS; S 82°15' W 2.93 CHS, N 89°25' W 7.95 CHS; N 21°30' E 4.06 CHS; N 12°0' W 2.40 CHS; E 14.20 CHS; S 4.00 CHS TO BEG. LESS TO BD OF ED IN 752-940 & LESS TO 1677-206 LESS TO 1699-626. CONT 25.375 ACRES.

AS SURVEYED DESCRIPTION 110410026

BEGINNING AT A POINT WHICH IS S 89°54'47" W A DISTANCE OF 168.05 FEET AND DUE NORTH 1703.40 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 26, T4N, R1W, SLB&M AND RUNNING:

ALONG THE NORTHERLY BOUNDARY OF COVENTRY PLACE PHASE 1 THE FOLLOWING COURSES:

S 76°09'19" W, A DISTANCE OF 207.20 FEET; THENCE S 64°27'20" W, A DISTANCE OF 58.67 FEET; THENCE

S 87°38'48" W, A DISTANCE OF 386.10 FEET; THENCE S 84°54'04" W, A DISTANCE OF 132.83 FEET; THENCE

S 78°45'48" W, A DISTANCE OF 137.79 FEET; THENCE S 66°54'19" W, A DISTANCE OF 315.00 FEET;THENCE

ALONG LANDS OF LPM CORP THE FOLLOWING COURSES:

S 66°54'19" W, A DISTANCE OF 420.00 FEET; THENCE N 23°05'41" W, A DISTANCE OF 207.13 FEET; THENCE

S 65°42'05" W, A DISTANCE OF 45.79 FEET; THENCE N 23°05'41" W, A DISTANCE OF 217.91 FEET TO THE CENTERLINE OF THE NORTH FORK OF HOLMES CREEK AS LOCATED 2/3/2022; THENCE ALONG SAID CENTERLINE 1776± FEET AS IT MEANDERS (SURVEY TIE N 68°31'03" E, 913.60 FEET AND N 59°49'53" E, 716.67 FEET); THENCE DUE NORTH, A DISTANCE OF 76.31 FEET: THENCE

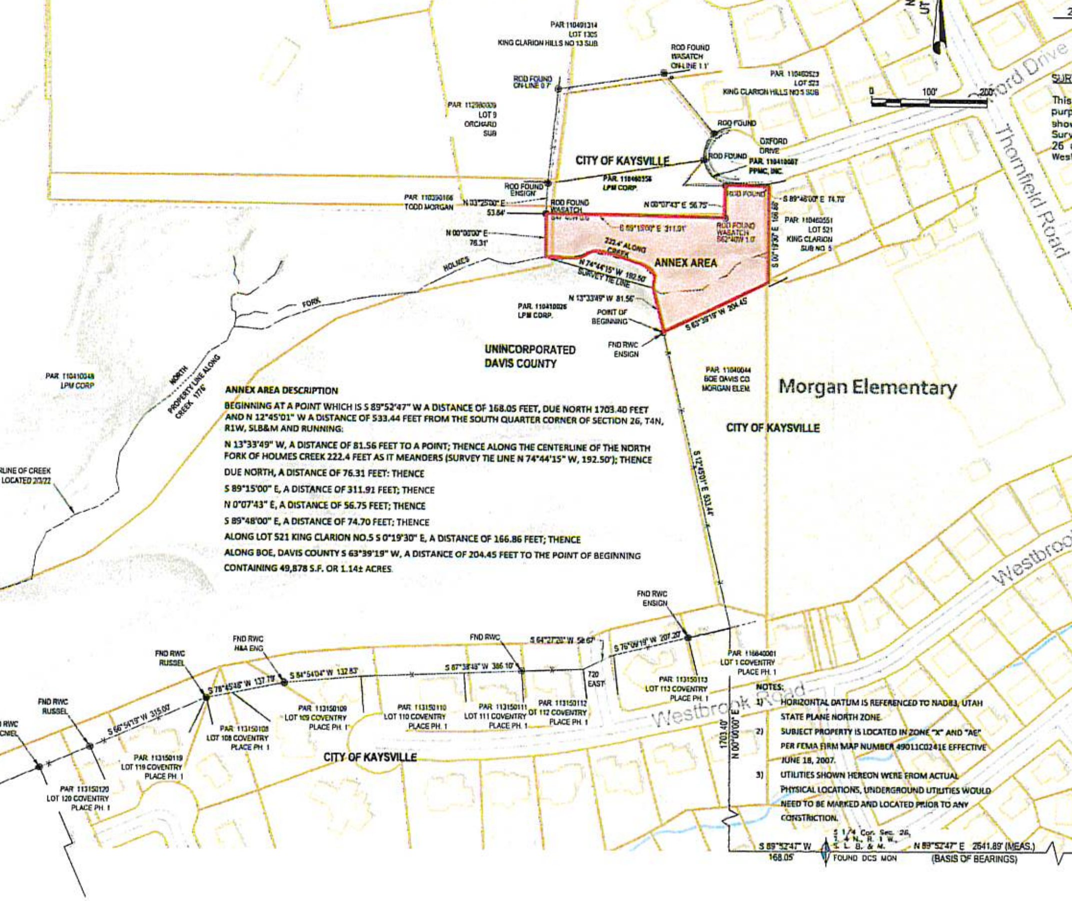
S 89°15'00" E, A DISTANCE OF 311.91 FEET; THENCE N 0°07'43" W, A DISTANCE OF 56.75 FEET; THENCE

S 89°48'00" E, A DISTANCE OF 74.70 FEET; THENCE

ALONG LOT 521 KING CLARION NO.5 S 0°19'30" E, A DISTANCE OF 166.86 FEET; THENCE

ALONG BOE, DAVIS COUNTY S 63°39'19" W, A DISTANCE OF 204.45 FEET AND S 12°45'01 E, A DISTANCE OF 533.44 FEET TO THE POINT OF BEGINNING

CONTAINING 953, 106 S.F. OR 21.8± ACRES.



ANNEX AREA DESCRIPTION

BEGINNING AT A POINT WHICH IS S 89°52'47" W A DISTANCE OF 168.05 FEET, DUE NORTH 1703.40 FEET AND N 12°45'01" W A DISTANCE OF 533.44 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 26, T4N, R1W, SLB&M AND RUNNING:

N 13°33'49" W, A DISTANCE OF 81.56 FEET TO A POINT; THENCE ALONG THE CENTERLINE OF THE NORTH FORK OF HOLMES CREEK 222.4 FEET AS IT MEANDERS (SURVEY TIE LINE N 74°44'15" W, 192.50'); THENCE

DUE NORTH, A DISTANCE OF 76.31 FEET: THENCE

S 89°15'00" E, A DISTANCE OF 311.91 FEET; THENCE

N 0°07'43" E, A DISTANCE OF 56.75 FEET; THENCE

S 89°48'00" E, A DISTANCE OF 74.70 FEET; THENCE

ALONG LOT 521 KING CLARION NO.5 S 0°19'30" E, A DISTANCE OF 166.86 FEET; THENCE

ALONG BOE, DAVIS COUNTY S 63°39'19" W, A DISTANCE OF 204.45 FEET TO THE POINT OF BEGINNING

CONTAINING 49,878 S.F. OR 1.14± ACRES.

NOTES:

1) HORIZONTAL DATUM IS REFERENCED TO NAD83, UTAH STATE PLANE NORTH ZONE.

2) SUBJECT PROPERTY IS LOCATED IN ZONE "X" AND "AE" PER FEMA FIRM MAP NUMBER 49011C0241E EFFECTIVE JUNE 18, 2007.

3) UTILITIES SHOWN HEREON WERE FROM ACTUAL PHYSICAL LOCATIONS, UNDERGROUND UTILITIES WOULD NEED TO BE MARKED AND LOCATED PRIOR TO ANY CONSTRUCTION.

S 89°52'47" W 168.05 — 1/4 Cor. Sec. 26, T. 4 N., R. 1 W., S. L. B. & M. FOUND DCS MON — N 89°52'47" E 2641.89' (MEAS.) (BASIS OF BEARINGS) — SE Cor. Sec. 26, T. 4 N., R. 1 W., S. L. B. & M. FOUND DCS MON

SURVEYOR'S CERTIFICATE

I, Jonathon D. Behr, do hereby certify that I am a Professional Land Surveyor, and that I hold certificate No. 290669 as prescribed under the Laws of the State of Utah. I further certify that by the authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and that the same has been correctly surveyed and staked on the ground as shown on this plat.

2-7-22
DATE

PROFESSIONAL LAND SURVEYOR No. 290669 JONATHAN D. BEHR 2-7-22 STATE OF UTAH

SURVEY NARRATIVE

This survey made at the request of Eldin Kingston of LPM Corp. for the purpose of an Annexation to Kaysville City. the Basis of Bearings as shown are North 89°52'47" East 2641.89 feet between the Davis County Survey monuments found marking the South Quarter Corner of Section 26 and the Southeast corner of Section 26, Township 4 North, Range 1 West, Salt Lake Base and Meridian, as measured.

LPM CORP.

APPROVED THIS _____ DAY OF _____ A.D. 2022 THE BOUNDARY LINE AGREEMENT AS SHOWN HEREON

BY: _____
PAUL KINGSTON

ACKNOWLEDGMENT

STATE OF UTAH)
)S.S.
COUNTY OF _____)

ON THIS _____ DAY OF _____ 20__, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF _____ IN SAID STATE OF UTAH, THE SIGNER(S) OF THE ABOVE OWNER'S DEDICATION _____ DULY ACKNOWLEDGE TO ME THAT _____ SIGNED IT FREELY AND VOLUNTARILY FOR THE USES AND PURPOSES THEREIN MENTIONED.

_____
NOTARY PUBLIC

RESIDING IN _____ COUNTY

MY COMMISSION EXPIRES: _____

CRS ENGINEERS
Answers to Infrastructure

WEBER BASIN WATER CONSERVANCY DISTRICT	CENTRAL DAVIS SEWER DISTRICT APPROVAL	KAYSVILLE CITY PLANNING COMMISSION APPROVAL	CITY ENGINEER'S APPROVAL	CITY ATTORNEY'S APPROVAL	KAYSVILLE CITY COUNCIL APPROVAL	DAVIS COUNTY RECORDER
Approved this ____ day of _____ AD, 20___ by the Weber Basin Water Conservancy District	Approved this ____ day of _____ AD, 20___ by the Central Davis Sewer District.	Approved this ____ day of _____ AD, 20___ by the Kaysville City Planning Commission.	Approved this ____ day of _____ AD, 20___ by the Kaysville City Engineer.	Approved this ____ day of _____ AD, 20___ by the Kaysville City Attorney.	Presented to the Kaysville City Council this ____ day of _____ AD, 20___, at which time this subdivision was approved and accepted.	State of Utah, County of Davis, Recorded and filed at the request of: _____ Entry No. _____ Book No. _____ Page No. _____ Filed this ____ Day of _____ 20 ___ At _____ am/pm.
By: _____	By: _____	By: _____	By: _____	By: _____	Kaysville City Recorder _____ Mayor _____	By: _____ Recorder

23 East Center Street,
Kaysville, Utah 84037
Ph: 801-546-1241
www.kaysvillecity.com

Kaysville City

ANNEXATION CHECKLIST

Please provide the following information as part of your petition for annexation. We need the details on this list in order to process and review your request. An incomplete application or lack of required information will delay acceptance and/or processing of your application. We may return your application, along with all submitted drawings, until it is complete. Please help us serve you better by submitting the following minimal information.

Applicant, Please Note! Your application may be reviewed on a preliminary basis; however, it is important for you to remember that it must still be reviewed by the City Recorder before it is accepted for processing. You will be contacted by the City Recorder to confirm acceptance or indicate problem areas.

Applicant Information

Project name: King Clarion Sub

Property owner: LPM Corp

Address: Adjacent to 765 Oxford dr.

Phone: [redacted] Cell:

E-mail address: [redacted]

Size of the subject property: 1.14 Number of lots: 2

Proposed Zoning: R-1

Items Required

- ☐ Written statement with explanation of the purpose for annexation and a proposed timetable for development.
- ☐ Legal description of proposed area with map on 8.5" by 11" sheet.
- ☐ Current copy of County Assessor's Parcel Map.
- ☐ Names and current addresses of petitioning property owners, as shown on the latest Davis County Tax Rolls
- ☐ Annexation petition on form provided by the City, with signatures of the petitioning property owners.
- ☐ Reproducible Mylar drawing (24" by 36") of the area proposed for annexation, prepared by a Land Surveyor or Civil Engineer licensed to Practice in the State of Utah. Include six copies of drawings.

Application Fee: $200.00

PETITION FOR ANNEXATION TO KAYSVILLE CITY

OF PROPERTIES IDENTIFIED BELOW

We the undersigned owners of certain real property lying contiguous to the present municipal limits of Kaysville City hereby submit this Petition for Annexation and respectfully represent the following:

1. That this petition is made pursuant to the requirements of Section 10-2-403, Utah Code Annotated, 1953, as amended (U.C.A.);
2. That the property subject to this petition is a contiguous, unincorporated area contiguous to the boundaries of Kaysville City and the annexation thereof will not leave or create an unincorporated island or peninsula;
3. That the signatures affixed hereto are those of the owners of private real property that:
   a. is located within the area proposed for annexation;
   b. covers a majority of the private land area within the area proposed for annexation; and
   c. is equal in value to at least 1/3 of the value as shown by the last assessment rolls of all private real property within the area proposed for annexation; and
   d. is described on the accompanying legal description.
4. That up to five of the signers of this petition have been designated as sponsors, one of whom is designated as the "Contact Sponsor", with the mailing address of each sponsor being indicated;
5. That the petitioners have caused an accurate plat or map of the above-described property to be prepared by a licensed surveyor, which plat or map is filed herewith; and
6. That the petitioners request the property, if annexed be zoned as follows with the attached signatures.

Contact Sponsor:

LPM CORP, JOHN GUSTAFSON — John Gustafson

Printed Name — Signature

110460556 — [redacted] — R-1

Davis Co. Parcel ID Number — Residential Address — Requested Zone

[redacted] — [redacted]

Mailing Address — Contact Telephone

Sponsor #1:

LPM CORP, RUTH FINLEY — Ruth Finley

Printed Name — Signature

110460556 — [redacted] — R-1

Davis Co. Parcel ID Number — Residential Address — Requested Zone

[redacted]

Mailing Address — Contact Telephone

Altius Construction LLC
[redacted]

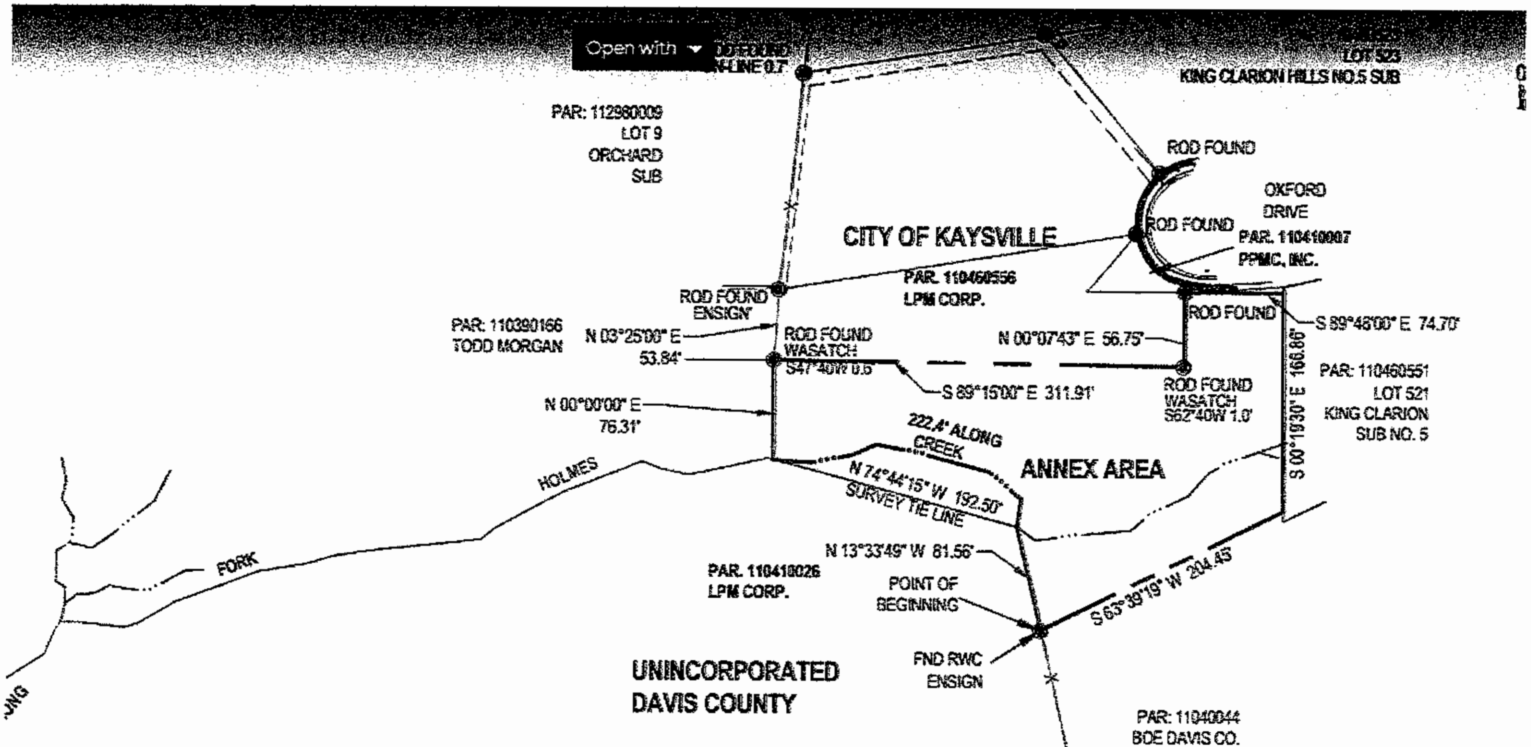
Whomever it may concern,

Our goal with this annexation into Kaysville City is to make it possible to add two new lots and to be able to complete the King Clarion sub-division on the west end of the cul de sac on Oxford Drive.

This annexation will complete the two most southern lots and will make it possible to have enough buildable area. Our timetable to complete these lots is estimated to start in the Summer of 2022. House plans are already in-process for one of the two lots and the next lot will start plans upon completion of the final lot line adjustments.

Sincerely,

Paul Kingston



ANNEX AREA DESCRIPTION

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DUE NORTH, A DISTANCE OF 76.31 FEET: THENCE

S 89°15'00" E, A DISTANCE OF 311.91 FEET; THENCE

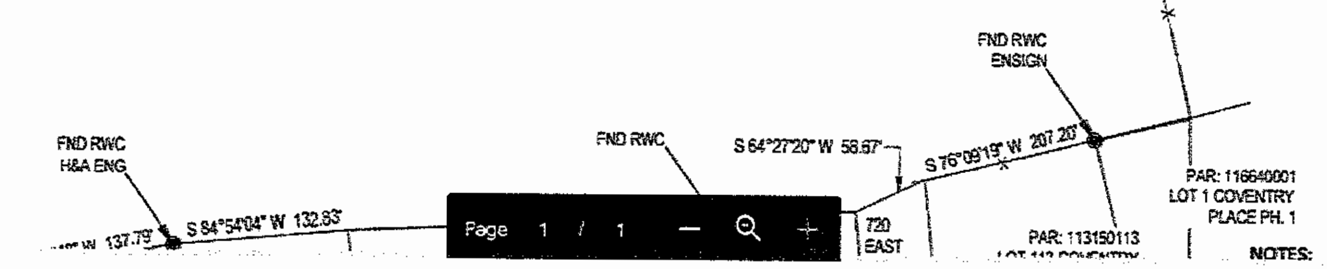
N 0°07'43" E, A DISTANCE OF 56.75 FEET; THENCE

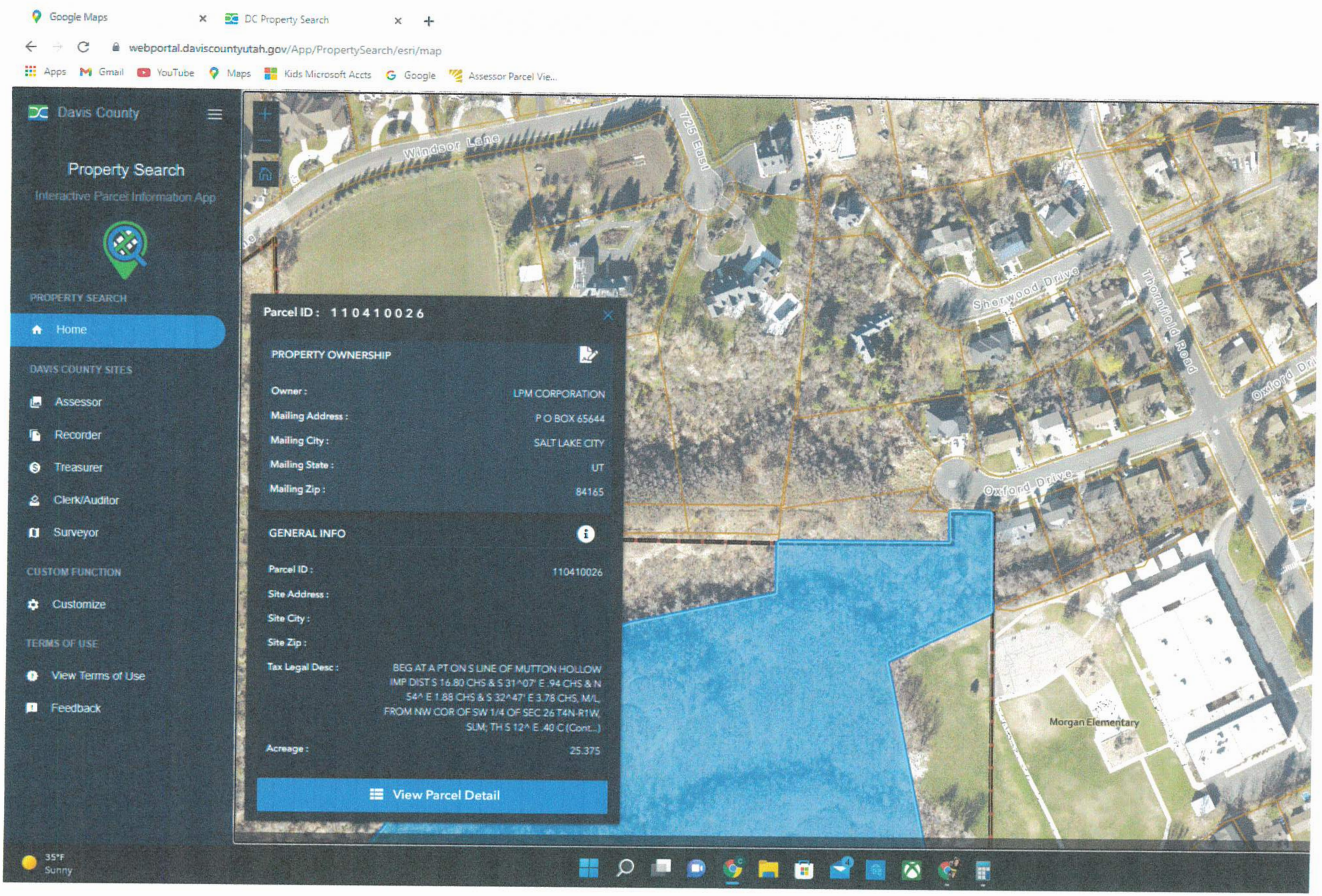
S 89°48'00" E, A DISTANCE OF 74.70 FEET; THENCE

ALONG LOT 521 KING CLARION NO.5 S 0°19'30" E, A DISTANCE OF 166.86 FEET; THENCE

ALONG BOE, DAVIS COUNTY S 63°39'19" W, A DISTANCE OF 204.45 FEET TO THE POINT OF BEGINNING

CONTAINING 49,878 S.F. OR 1.14± ACRES.




Google Maps
DC Property Search
webportal.daviscountyutah.gov/App/PropertySearch/esri/map
Apps
Gmail
YouTube
Maps
Kids Microsoft Accts
Google
Assessor Parcel Vie...
Davis County
Property Search
Interactive Parcel Information App
PROPERTY SEARCH
Home
DAVIS COUNTY SITES
Assessor
Recorder
Treasurer
Clerk/Auditor
Surveyor
CUSTOM FUNCTION
Customize
TERMS OF USE
View Terms of Use
Feedback
Windsor Lane
725 East
Sherwood Drive
Thornfield Road
Oxford Drive
Oxford Drive
Morgan Elementary
Parcel ID : 110410026
PROPERTY OWNERSHIP
Owner : LPM CORPORATION
Mailing Address : P O BOX 65644
Mailing City : SALT LAKE CITY
Mailing State : UT
Mailing Zip : 84165
GENERAL INFO
Parcel ID : 110410026
Site Address :
Site City :
Site Zip :
Tax Legal Desc : BEG AT A PT ON S LINE OF MUTTON HOLLOW IMP DIST S 16.80 CHS & S 31^07' E .94 CHS & N 54^ E 1.88 CHS & S 32^47' E 3.78 CHS, M/L, FROM NW COR OF SW 1/4 OF SEC 26 T4N-R1W, SLM; TH S 12^ E .40 C (Cont...)
Acreage : 25.375
View Parcel Detail
35°F
Sunny

PARCEL 11-046-0556 AND 11-041-0026
ANNEXATION PLAT
LOCATED IN THE NW 1/4, AND SW 1/4 OF SECTION 26, TOWNSHIP 4 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN
KAYSVILLE CITY, DAVIS COUNTY, UTAH

RECORD DESCRIPTION 110410026 BK 6981 PG 1179

BEG AT A PT ON S LINE OF MUTTON HOLLOW IMP DIST S 16.80 CHS & S 31°07' E .94 CHS & N 54° E 1.88 CHS & S 32°47' E 3.78 CHS, M/L, FROM NW COR OF SW 1/4 OF SEC 26 T4N-R1W, SLM; TH S 12° E .40 CHS TH E 15.94 CHS; TH S 4.0 CHS; TH N 67°15' E 2.90 CHS; TH S 34° E 6.80 CHS; TH NE'LY TO E LINE OF SW 1/4 SD SEC 26; TH N 5.0 CHS; TH W .62 CHS; TH N 1°W 16.80 CHS; TH N 89°15' W TO A PT 100 FT N, M/L, FROM CENTER OF NORTH FORK OF HOLMES CR, TH S 100 FT TO SD CEN LINE & S LINE SD IMP DIST, TH W'LY ALG SD CEN LINE & S LINE OF SD IMP DIST TO POB.ALSO BEG 20 CHS W & 16 CHS N OF SE COR OF SW 1/4 OF SEC 26 T4N-R1W, SLM, RUN S 67°15' W 4.72 CHS; S 82°15' W 2.93 CHS, N 89°25' W 7.95 CHS; N 21°30' E 4.06 CHS; N 12°0' W 2.40 CHS; E 14.20 CHS; S 4.00 CHS TO BEG. LESS TO BD OF ED IN 752-940 & LESS TO 1677-206 LESS TO 1699-626. CONT 25.375 ACRES.

AS SURVEYED DESCRIPTION 110410026

BEGINNING AT A POINT WHICH IS S 89°54'47" W A DISTANCE OF 168.05 FEET AND DUE NORTH 1703.40 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 26, T4N, R1W, SLB&M AND RUNNING:

ALONG THE NORTHERLY BOUNDARY OF COVENTRY PLACE PHASE 1 THE FOLLOWING COURSES:

S 76°09'19" W, A DISTANCE OF 207.20 FEET; THENCE S 64°27'20" W, A DISTANCE OF 58.67 FEET; THENCE

S 87°38'48" W, A DISTANCE OF 386.10 FEET; THENCE S 84°54'04" W, A DISTANCE OF 132.83 FEET; THENCE

S 78°45'48" W, A DISTANCE OF 137.79 FEET; THENCE S 66°54'19" W, A DISTANCE OF 315.00 FEET;THENCE

ALONG LANDS OF LPM CORP THE FOLLOWING COURSES:

S 66°54'19" W, A DISTANCE OF 420.00 FEET; THENCE N 23°05'41" W, A DISTANCE OF 207.13 FEET; THENCE

S 65°42'05" W, A DISTANCE OF 45.79 FEET; THENCE N 23°05'41" W, A DISTANCE OF 217.91 FEET TO THE CENTERLINE OF THE NORTH FORK OF HOLMES CREEK AS LOCATED 2/3/2022; THENCE ALONG SAID CENTERLINE 1776± FEET AS IT MEANDERS (SURVEY TIE N 68°31'03" E, 913.60 FEET AND N 59°49'53" E, 716.67 FEET); THENCE DUE NORTH, A DISTANCE OF 76.31 FEET: THENCE

S 89°15'00" E, A DISTANCE OF 311.91 FEET; THENCE N 0°07'43" W, A DISTANCE OF 56.75 FEET; THENCE

S 89°48'00" E, A DISTANCE OF 74.70 FEET; THENCE

ALONG LOT 521 KING CLARION NO.5 S 0°19'30" E, A DISTANCE OF 166.86 FEET; THENCE

ALONG BOE, DAVIS COUNTY S 63°39'19" W, A DISTANCE OF 204.45 FEET AND S 12°45'01 E, A DISTANCE OF 533.44 FEET TO THE POINT OF BEGINNING

CONTAINING 953, 106 S.F. OR 21.8± ACRES.

ANNEX AREA DESCRIPTION

BEGINNING AT A POINT WHICH IS S 89°52'47" W A DISTANCE OF 168.05 FEET, DUE NORTH 1703.40 FEET AND N 12°45'01" W A DISTANCE OF 533.44 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 26, T4N, R1W, SLB&M AND RUNNING:

N 13°33'49" W, A DISTANCE OF 81.56 FEET TO A POINT; THENCE ALONG THE CENTERLINE OF THE NORTH FORK OF HOLMES CREEK 222.4 FEET AS IT MEANDERS (SURVEY TIE LINE N 74°44'15" W, 192.50'); THENCE

DUE NORTH, A DISTANCE OF 76.31 FEET: THENCE

S 89°15'00" E, A DISTANCE OF 311.91 FEET; THENCE

N 0°07'43" E, A DISTANCE OF 56.75 FEET; THENCE

S 89°48'00" E, A DISTANCE OF 74.70 FEET; THENCE

ALONG LOT 521 KING CLARION NO.5 S 0°19'30" E, A DISTANCE OF 166.86 FEET; THENCE

ALONG BOE, DAVIS COUNTY S 63°39'19" W, A DISTANCE OF 204.45 FEET TO THE POINT OF BEGINNING

CONTAINING 49,878 S.F. OR 1.14± ACRES.

NOTES:

1) HORIZONTAL DATUM IS REFERENCED TO NAD83, UTAH STATE PLANE NORTH ZONE.
2) SUBJECT PROPERTY IS LOCATED IN ZONE "X" AND "AE" PER FEMA FIRM MAP NUMBER 49011C0241E EFFECTIVE JUNE 18, 2007.
3) UTILITIES SHOWN HEREON WERE FROM ACTUAL PHYSICAL LOCATIONS, UNDERGROUND UTILITIES WOULD NEED TO BE MARKED AND LOCATED PRIOR TO ANY CONSTRICTION.

SURVEYOR'S CERTIFICATE

I, Jonathan D. Behr, do hereby certify that I am a Professional Land Surveyor, and that I hold certificate No. 290669 as prescribed under the Laws of the State of Utah. I further certify that by the authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and that the same has been correctly surveyed and staked on the ground as shown on this plat.

2-7-22
DATE

PROFESSIONAL LAND SURVEYOR
No. 290669
JONATHAN D. BEHR
2-7-22
STATE OF UTAH

SURVEY NARRATIVE

This survey made at the request of Eldin Kingston of LPM Corp. for the purpose of an Annexation to Kaysville City, the Basis of Bearings as shown are North 89°52'47" East 2641.89 feet between the Davis County Survey monuments found marking the South Quarter Corner of Section 26 and the Southeast corner of Section 26, Township 4 North, Range 1 West, Salt Lake Base and Meridian, as measured.

LPM CORP.

APPROVED THIS _______ DAY OF _____________________A.D. 2022 THE BOUNDARY LINE AGREEMENT AS SHOWN HEREON

BY:_______________________________________
PAUL KINGSTON

ACKNOWLEDGMENT

STATE OF UTAH)
)S.S.
COUNTY OF) __________________

ON THIS______DAY OF___________, 20___, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF _____________ IN SAID STATE OF UTAH, THE SIGNER(S) OF THE ABOVE OWNER'S DEDICATION DULY ACKNOWLEDGE TO ME THAT ________________________________ SIGNED IT FREELY AND VOLUNTARILY FOR THE USES AND PURPOSES THEREIN MENTIONED.

____
NOTARY PUBLIC

RESIDING IN __________________ COUNTY

MY COMMISSION EXPIRES: __________________

CRS ENGINEERS
Answers to Infrastructure®
4246 S Riverboat Rd, Ste 200 | Salt Lake City, UT 84123 | Ph: 801.359.5565 | www.crsengineers.com

WEBER BASIN WATER CONSERVANCY DISTRICT	CENTRAL DAVIS SEWER DISTRICT APPROVAL	KAYSVILLE CITY PLANNING COMMISSION APPROVAL	CITY ENGINEER'S APPROVAL	CITY ATTORNEY'S APPROVAL	KAYSVILLE CITY COUNCIL APPROVAL	DAVIS COUNTY RECORDER
Approved this _____ day of _______________ AD, 20___ by the Weber Basin Water Conservancy District By:	Approved this _____ day of _______________ AD, 20___ by the Central Davis Sewer District. By:	Approved this _____ day of _______________ AD, 20___ by the Kaysville City Planning Commission. By:	Approved this _____ day of _______________ AD, 20___ by the Kaysville City Engineer. By:	Approved this _____ day of _______________ AD, 20___ by the Kaysville City Attorney. By:	Presented to the Kaysville City Council this _____ day of _______________ AD, 20___, at which time this subdivision was approved and accepted. Kaysville City Recorder Mayor	State of Utah, County of Davis, Recorded and filed at the request of: _______________ Entry No. _______________ Book No. _______ Page No. _______ Filed this _____ Day of ___________ 20 ____ At ________ am/pm. By: _______________ Recorder

Statement Of Specific Criteria

The specific criteria that will guide the decision whether or not to grant future annexation petitions are:

1. The area to be annexed is compatible with the character of Kaysville City.
2. Municipal services are needed in the area to be annexed.
3. The plan for extension of municipal services into the area to be annexed is acceptable.
4. How the services in the area to be annexed will be financed is acceptable.
5. The estimated tax consequences to residents both currently within Kaysville City's boundaries and in the area to be annexed are acceptable.
6. The interests of all affected entities have been considered.

Justification For Excluding Urban Development Within 1/2 Mile

The areas containing urban development within½ mile of Kaysville City's boundaries that have been excluded from the Kaysville City Expansion Area are within another city or can be better served by another city.

Statement Addressing Any Comments

In consideration of adding an additional 60 acres of potential expansion areas east of Highway 89, there were no concerns expressed by affected entities during the allotted comment period.

The Mutton Hollow Improvement District (District) requested that all of Mutton Hollow Road or none of it be included in the Area Kaysville City Anticipates Annexing. District correspondence highly recommended that the 2005 plan be retained in order to preserve the integrity of the District water system and to comply with the long term wishes of most residents in the area to align with Kaysville City rather than Layton City. The 2005 plans show that Layton City and Kaysville City each anticipate annexing about half of the District and half of the water system. The discrepancy was discussed with District representative who states that the Area shown on the 2005 Plan was preferred over all other configurations, so it was shown on the Map.

STAFF REPORT

COUNCIL MEETING DATE: May 19, 2022

TYPE OF ITEM: Work

PRESENTED BY: Nic Mills

SUBJECT/AGENDA TITLE: An Ordinance Enacting 12-2-7 of the Kaysville Municipal Code regarding Camping on Public Property

EXECUTIVE SUMMARY:

Recently, the City has become concerned about the possibility of people camping in public parks or on public property. Further, the City's Parks department occasionally has people that are camping at the East Kaysville Wilderness Park without the appropriate permits. This ordinance would address these issues by prohibiting camping on public property or in parks unless under specific circumstances.

Council Options: 1) Move the Ordinance to a City Council agenda as an Action Item; 2) Move the Ordinance to a City Council agenda with any modifications that the Council deems appropriate; 3) Decline to move the Ordinance and remand to staff with further direction.

Recommended Options: Move the Ordinance to a City Council agenda as an Action Item.

Fiscal Impact & Fund Source for Recommended Action: The City does not foresee any fiscal impact in amending this ordinance.

ORDINANCE XX-XX-XX

ENACTING TITLE 12, CHAPTER 2, SECTION 7 OF THE KAYSVILLE MUNICIPAL CODE REGARDING CAMPING IN CITY PARKS OR ON PUBLIC PROPERTY.

WHEREAS, Kaysville City desires to maintain the beauty, safety, and public welfare of its parks and public property; and

WHEREAS, the Kaysville City Council desires to restrict the use of its parks to generally day-use functions; and

WHEREAS, the City Council of Kaysville City finds that this amendment to be in the best interests of the Citizens of Kaysville City and the health, safety, and welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

SECTION I: **Enactment**. Title 12, Chapter 2, Section 7 of the Kaysville Municipal Code is hereby enacted as follows:

12-2-7 Camping

1. It shall be unlawful for a person to camp, lodge, or pitch a tent, fly, lean-to, tarpaulin or any other type of camping equipment on public property, in any park, or at any playground.
2. The following circumstances are exempt from the prohibitions detailed in 12-2-7(1):
   a. The 48 hours prior to and the 24 hours following a city-sponsored parade.
   b. Shade tents or other coverings erected for private social events in parks only. Shade tents erected in parks for a private social event shall only be allowed for a four hour duration. Private shade tents shall not be erected on any public property that is not a park.
   c. Camping at the East Kaysville Wilderness Park shall be allowed provided that those camping have been properly permitted by the City.
   d. In conjunction and as an allowed part of any temporary city-sponsored event.
3. A violation of this section shall be a Class C Misdemeanor.

SECTION II: **Severability**. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION III: **Effective Date**. This Ordinance shall become effective immediately upon passage.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this **_____ day of ________, 2022.**

____
Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

City Manager Employment Agreement

This agreement is made and entered into on this 19 day of May, 2022, by and between Kaysville City ("the City") and Shayne Scott ("the Manager"), and

WHEREAS, the City desires to employ the services of said Shayne Scott as City Manager of Kaysville City, and it is the desire of the Kaysville City Council ("the Council"), to provide certain benefits, establish certain conditions of employment and to set general working conditions of the Manager; and

WHEREAS, it is the desire of the Council to (1) secure and retain the services of the Manager and to provide inducement for him to remain in such employment, (2) to make possible full work productivity by encouraging the Manager's good morale and provide assurances with respect to future security and (3) to provide a just means for terminating the Manager's services at such time as he may be unable to adequately discharge his duties or when the City may otherwise desire to terminate his employ; and

WHEREAS, the Manager desires to accept employment as City Manager of Kaysville City.

NOW, THEREFORE, in consideration of mutual covenants contained herein, the City and the Manager agree as follows:

SECTION 1. DUTIES

The City hereby agrees to employ Shayne Scott as City Manager of the City to perform the functions and duties specified by existing ordinances, regulations and this agreement, and to perform other legally permissible and proper duties and functions as the Council requests, and be responsible for managing and directing the day-to-day operations of all City departments. All city employees, including department heads, shall be responsible to the Manager. The Manager shall advise the Mayor and Council on matters of policy, procedure and business affecting the City.

SECTION 2. TERMS

A. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of the Manager at any time, subject only to the provisions set forth in Section 3 of this agreement.

B. Manager agrees to remain in the employ of the City and shall not accept other full-time employment or become employed by any other employer without proper written approval of the Mayor. Approval shall not be necessary in opportunities to teach, write, consult, or conduct personal business affairs not in conflict with employment with the City, performed on time off, provided that the performance of any of these activities in no way interferes with the proper performance of the duties as City Manager.

C. This contract shall expire without severance penalty on December 31, 2024.

D. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Manager to resign at any time from his position with the City, provided Manager gives the City at least thirty (30) days written notice of his intent to resign.

E. Manager is not required to live within the Kaysville City limits but must reside no more than twenty five (25) miles from Kaysville City limits.

F. With written approval of the Mayor, Manager may also telecommute or work for home at least one day each week as long as it is deemed to be in the best interest of the City and Manager to do so.

SECTION 3. TERMINATION AND SEVERANCE PAY

A. In the event the Manager retires or leaves his position with the City, giving at least thirty (30) days written notice of intent, he shall receive a cash payout of 100% of his unpaid, earned vacation leave and any other separation payout afforded to other Kaysville City Employees at the time of separation.

B. In the case the Manager is terminated by the Council, the City agrees to pay the Manager the following as a severance package: a lump sum cash payment, or a continuation of salary on the existing basis, equal to six (6) months plus one additional month for every two years of service with the City not to exceed twelve (12) months base salary; together with 100% of his unused earned Personal Time Off (PTO) leave and any other separation payout afforded to other Kaysville City Employees at the time of separation, and full benefits as enumerated in this agreement, including health insurance, for the established period of severance as outlined in this agreement.

C. The Manager shall not be removed during the first 180 days following any change in membership of the City Council or Mayor.

D. Manager may be terminated at any time without obligation to pay the severance package because of criminal conviction involving moral turpitude or criminal conviction involving serious misconduct.

E. In the event the City, at any time during the term of this agreement, reduces the salary of the Manager from its then current level, except as part of an across the board reduction for all department heads of the City, or in the even the City refuses, following written notice, to extend the Manager any non-salary benefit provided for in this agreement or customarily available to all department heads, or in the event that the Manager resigns following a request by the City Council that he resign, then, in those events, the Manager, at his option, be deemed to be terminated at the date of such reduction or such refusal to extend or such request of resignation and the severance pay set forth above shall be paid by the City to Manager.

F. In the event the Council fails to budget for the salary of the Manager as payable under this agreement, thereby making it impossible to make payment hereunder, that act shall be considered a termination of this agreement and the severance pay set forth above shall be paid by the City.

G. In the event the City changes its ordinances or regulations or otherwise changes to a form of government wherein the position of City Manager is eliminated and the City cannot perform its obligations pursuant to this agreement, that action shall be considered a termination of the Manager and the severance pay set forth above shall be paid by the City.

H. The City may terminate this Contract without cause by at least a 4 of 6 vote of the Mayor and Council and by giving the Manager written notice of termination at least 180 days prior to the termination date.

SECTION 4. DISABILITY TERMINATION

If the manager is permanently disabled or otherwise unable to perform his duties because of a non-work-related sickness, accident, injury, mental incapacity or health for a period of four (4) successive weeks beyond any accrued leave, or for twenty (20) working days over a thirty (30) work-day period, the City shall have the option to terminate this agreement, subject to the severance package requirements of Section 3 herein.

SECTION 5. SALARY AND BENEFITS

A. The City agrees to pay the Manager for his services rendered pursuant hereto the annual base salary in effect on the day of execution of this contract. This salary shall be payable in installments at the same time as other employees of the City are paid. At any time while the Manager is employed for the City, the City and the Manager may, by mutual written agreement, change the terms of the salary or any other provisions of this agreement. The Mayor will establish a procedure to evaluate the performance of the manager annually. The Manager shall be eligible for regular COLA or MERIT based increases made available to all other Kaysville City Employees.

B. The Manager, in addition to his base salary, will receive five-hundred fifty ($550) dollars per month for a personal vehicle allowance, intended to cover travel expenses for City business within Davis County, Utah. All travel by the manager outside of Davis County, Utah will be reimbursed according to approved City Travel Policy. The Manager may use city owned Electric Vehicle charging stations at no cost, if applicable, for charging of the personal vehicle that is used for travel for Kaysville City Business.

C. The Manager shall receive additional benefits on the same basis as other management employees unless otherwise specified in this document. These benefits shall include, but not be limited to: Social Security contributions, retirement contributions, health and life insurance benefits, vacation and sick leave benefits, and generally such other benefits including merit increases, and pay considerations given in lieu of salary. The basic monthly cost of benefits for the Manager and family, including health, life insurance, disability, accidental death & dismemberment, shall be paid by the City on the same basis as other benefitted employees unless otherwise designated in this agreement. Any cost incurred beyond basic benefit shall be the responsibility of the Manager, and shall be deducted from his paycheck unless otherwise noted.

D. The Manager shall receive two-hundred sixty (260) hours of Personal Time Off (PTO) leave per year.

E. The Manager will have the option to use a City provided data phone or provide a personal phone for City use. The Manager will be paid a $100.00 a month phone allowance if a personal phone is provided. The Manager will be obligated under the same rules and guidelines as would if they were using a city owned cell phone including being available, appropriate use of city email and network security, etc.

SECTION 6. PERFORMANCE EVALUATION

A. The Mayor shall review and evaluate the performance of the Manager at least once annually during the first half of the calendar year. Said review and evaluation shall be in accordance with specific criteria developed jointly by the City and the Manager. Said criteria may be added to or deleted from as the Council may, from time to time, determine, in consultations with the Manager. The evaluation shall be generally the same standard evaluation as given to all other employees. Further, the Mayor shall provide the Council and Manager with a summary of the evaluation.

B. Annually, the Council and the Manager in the budget and/or strategic planning process shall define such goals and performance objectives which they determine necessary for the proper operation of the City. The attainment of the Council's policy objectives shall establish a relative priority among those various goals and objectives. The goals should be realistically attainable within the time limitations as specified and as budgeted by the Council in the annual operating and capital budgets and appropriations.

SECTION 7. PROFESSIONAL STATUS

A. The Manager should be involved with organizations which will increase his professional skills and permit him to maintain a current understanding of managerial activities and therefore presently believes that membership in the International City Management Association (ICMA) and the Utah City Managers Association (UCMA) should be encouraged and paid for by the City. The Manager should also be encouraged and paid to travel to and attend both the ICMA annual conference as well as the various UCMA conferences and business meetings throughout the year. In addition, it is anticipated that certain seminars and training and educational programs may be desirable and in that event are encouraged activities of the Manager with payment to be made by the City as approved in each annual budget. In the event that the Manager is unable to attend the aforementioned conference meetings, they shall inform the Kaysville City Mayor and supply rationale for not being able to attend.

B. It is also anticipated that the Manager will be involved in certain promotional activities providing business lunches and entertainment which are intended to be for the direct benefit of the City and should be paid for by the City. The Manager should submit these anticipated expenses of the City for the above-named approved activities to the Council during the annual budgetary process.

C. The City acknowledges the value of having the Manager participate and be directly involved in local civic clubs or organizations. Accordingly, the City shall pay for the membership fees and/or dues to enable the Manager to become an active member in local civic clubs or organizations.

SECTION 8. INDEMNIFICATION

The City shall defend, save harmless and indemnify the Manager, including the cost of counsel against any tort, professional liability claim or demand or other legal action, claim or claims, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Manager's duties as Manager within the scope of employment. The City will defend, compromise or settle any such claim or suit and pay any judgment rendered thereon on behalf of the Manager or his estate or heirs.

SECTION 9. BONDING

The City shall pay the cost of a fidelity bond or other bonds required of the Manager or deemed advisable to obtain.

SECTION 10. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

A. The Council, in consultation with the Manager, may fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, city ordinance or state or federal law.

B. The Council recognizes that the Manager is required to work and perform on behalf of the City other than on an "eight to five" basis. As City Manager, he is subject to call at any time, is required to attend various night meetings in addition to City Council, and is required to participate in various other activities that benefit the City, often working long hours and at time that are not typically considered normal working hours. Manager should schedule vacation and other time off around City Council Meetings to the best of his ability. Absence from City Council Meeting should be a rare occasion. The Kaysville City Council provides general schedule flexibility and expects Manager to manage their schedule and working hours using good professional judgement in establishing flexible working hours.

SECTION 11. NOTICES

Notices pursuant to this agreement shall be given by personal delivery or by sending an email with a delivery receipt as follows:

The City:	Kaysville City Mayor and Council mailbox@kaysville.gov
The Manager:	Shayne Scott sscott@kaysville.gov

Notice shall be deemed given as of the date of personal delivery or as of the date the email was received. In the event either party changes addresses, notification of the other party of the changed address shall be given in accordance with this section.

SECTION 12. GENERAL PROVISIONS

The text herein shall constitute the entire agreement between the parties and any changes shall be reduced to writing and agreed upon by both parties.

This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Manager. This agreement shall become effective commencing immediately upon signing by both parties.

If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

In the event of default under the terms of this agreement, the defaulting party agrees to pay all costs of enforcement, including a reasonable attorney's fee.

IN WITNESS WHEREOF, the City of Kaysville has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Recorder, and the Manager has signed and executed this agreement, both in duplicate, the day and year first written above.

___________________________	______________________________
Shayne Scott	Tamara Tran
City Manager	Mayor

ATTEST: ___________________________

Annemarie Plaizier
City Recorder