



KAYSVILLE CITY COUNCIL

Meeting Minutes

DRAFT MINUTES

Meeting minutes of a Kaysville City Council Budget Hearing on March 15, 2018, at 6:30 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Mayor Witt, Council Member Barber, Council Member Page, Council Member Adams and Council Member Garn, Council Member Hansen.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, Chief Sol Oberg, Becky Fosterk, Nyah Byington, Erin Duncan, Megumi Andersen, Ann Marie Atkinson, Shane Egan, Randi Von Bose, Mike Thatcher, Evan Jensen, Tyler Stearmer, Alec Stermer, David Amussen, Michael Shumway, Ty Barnes, John Cowan, Dot Brown, Jennifer Winchester, Seth Ellington.

SESQUICENTENNIAL CELEBRATION KICKOFF EVENT – 5:00 p.m.

The Sesquicentennial celebration was a success, and very well attended by the community.

ELECTED OFFICIALS TRAINING – 6:30 p.m.

Presentation and training in regard to Errors and Omissions for Elected Officials was provided by Darrell Child, Olympus Insurance. He explained the importance of transparency and high moral standards.

CITY COUNCIL MEETING - 7:00pm

RECOGNITIONS AND PRESENTATIONS

MISS KAYSVILLE/FRUIT HEIGHTS PRESENTATION – Breann Christopherson

Breann Christopherson explained the many different organizations that they are able to work with. She explained how the royalty are able to support the community by fundraising and contributing by way of interaction, participation and donations. Breann was accompanied by Miss Fruit Heights, Miss Utah and the Executive Director.

NATIONAL SERVICE RECOGNITION DAY PROCLAMATION – John Cowan.

John Cowan read the proclamation and explained that April 3rd is the day to build public awareness about service and contribution to each community.

KAYSVILLE POLICE DEPARTMENT ANNUAL REPORT – Chief Oberg.

Chief Sol Oberg gave an overview of his department. He provided details of Departmental Awards, trainings the Department has completed, he explained victim advocacy, service calls, and gave an update of community events and presentations that they have been a part of such as Opioid use.

Jennifer Winchester gave a Victims Advocate presentation and she explained that part of the grant requirements are to advise the City Council about the work she is doing.

Council Member Garn commended the Chief and offered thanks for his good work.

DECLARATION OF ANY CONFLICTS OF INTEREST.

There were no stated conflicts of interest.

CONSENT ITEMS

- a. Soccer Jersey Purchase from State Contract.
- b. Award of Bid for Roueche Ponds project.
- c. Approval of the National Service Recognition Day Proclamation.

Council Member Garn made a motion to approve the items of consent listed above, second by Council Member Page.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed four to one

ACTION ITEMS

FINAL PLAT APPROVAL FOR THE CITYSIDE TOWNHOMES SUBDIVISION AT 265 NORTH 200 WEST - JPL CONSTRUCTION.

Andy Thompson, City Engineer, explained that the property is currently zoned R-M. There are 2 separate lots where a single family home on each was recently demolished. The Planning Commission held a public hearing and recommended approval of the preliminary plat for this project on 4/27/17 and the City Council similarly approved the preliminary plat on May 4, 2017.

Council Member Page made a motion to approve the Final Plat for the Cityside Townhomes Subdivision, second by Council Member Barber.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

**RESOLUTION OF INTENT TO CONSIDER A BOUNDARY LINE ADJUSTMENT
WITH FARMINGTON CITY. (RESOLUTION 18-3-01)**

Andy Thompson, City Engineer, explained that the property owner at approximately 2283 South 350 East is interested in bringing his property into Kaysville City for services rather than develop in Farmington City. The request is to modify the city boundary to remove 0.69 acres of property from Farmington City and add 0.69 acres of property to Kaysville City. The adjustment would bring in 1 single family residential lot in the R-1-20 zoning district. This resolution is the initial step in the boundary adjustment process. Passing this resolution does not approve the boundary adjustment, but indicates the City's interest and intent to at least consider the proposal.

Council Member Barber made a motion to approve Resolution 18-3-1 to consider a boundary line adjustment, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

WORK ITEMS

**AN ORDINANCE CREATING A NEW PROCESS FOR LOT CONSOLIDATIONS AND
LOT LINE ADJUSTMENTS. (ORDINANCE 18-3-1)**

Andy Thompson, City Engineer, noted that it has been expressed by members of both the Planning Commission and City Council that reviewing lot line adjustments and lot consolidations seemed like a process that could be done by staff. These are applications where no new lot is created, typically two neighbors are adjusting a fence-line or occasionally an owner of two lots will combine them into one large lot to build a larger home. Currently these items are processed the same as any other subdivision and require a recommendation from the Planning Commission and ultimately approval from the City Council.

Council Member Garn made a motion to approve the ordinance creating a new process for lot consolidations and lot line adjustments to be moved to an action item at the next City Council meeting, second by Council Member Hansen.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

AN ORDINANCE MODIFYING THE PROCESS FOR SUBDIVISION REVIEW AND REQUIRED SUBDIVISION IMPROVEMENTS. (ORDINANCE 18-3-2)

Andy Thompson, City Engineer, explained that in considering the role of different bodies and the type of land use applications being considered, the idea of keeping legislative decisions with the legislative body and administrative decisions with staff and the Planning Commission was brought up during discussion of ordinances with the Planning Commission. Inasmuch as a subdivision is an administrative decision where if an applicant meets the requirements of the ordinance, there is a certain level of obligation for the City to approve such an application. Most of the discretion with development comes with consideration of a zone. Once a zone is approved over a property, the City has determined that the property may be utilized as regulated by that zone.

Council Member Adams feels that Preliminary and Final Plat both should come to Council for approval.

Council Member Garn made a motion to include Preliminary Plat and Final Plat and approve the ordinance to modify the process for subdivision review and required subdivision improvements to be moved to an action item for further discussion at the next meeting, second by Council Member Page.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed four to one.

ROAD FEE DISCUSSION - General Fund Overview

Shayne Scott, City Manager, gave an overview of the general fund, provided background, expense categories, and spending/saving options. He explained that he feels the City staff recognize tight budgets and responsible fund management.

ROAD FEE DISCUSSION – Public Works Planning (20 Minutes)

Josh Belnap, Public Works Director, explained the LTAP study and advised that the City has had much growth over the past 15 years. He explained that he wants to give attention to roads with their efforts and funds.

Council Member Garn made a motion to extend the meeting past 10:00 pm, second by Council Member Page.

ROAD FEE DISCUSSION

The City Council discussed Road Fee options and structure.

Council Member Barber made a motion to move the Road Fee discussion to an action item at the next meeting, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed four to one.

COUNCIL MEMBER REPORTS.

Council Member Garn noted Public Works is looking at purchasing a software system called Citi works to manage their Public Works items and tasks.

ADJOURNMENT

Council Member Page made a motion for adjournment at 10:20 p.m., second by Council Member Garn and passed unanimously.

Maria T Devereux/City Recorder