KAYSVILLE CITY COUNCIL

Meeting Minutes

Meeting minutes of a regular City Council meeting on January 4, 2018 at 6:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Mayor Witt, Council Member Snell, Council Member Page, Council Member Lee and Council Member Garn, Council Member Adams.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, City Recorder Maria Devereux, Mayor Elect Katie Witt, City Attorney Nic Mills, Spencer Luke, Jed Taylor, Bret Hafen, Emily Walsh, Lance Ridges, Ben Horne, Tiffany Caldwell, Jason Hansen, Emily Hansen, Curtis Cragun, Lauri Cragun, Darin Jacobs, Joseph Schraedel, Alexander Lyman, Nick Richardson, Alan Last, Eric Last, Christopher Adams, Jake Adams, Dave Adams, Char Adams, Clint Hart, Kate Adams, Cheryl Tarbet, Sharon Dansie, Jenn Beard, Stephen H. Mitchell, Dean Wall, David Robinson, Julianna Morrow, Rob Morrow, Janet Barker, Teresa Perry, Lee Perry, Dane Dansie, Lorene Kamalu, Rob Dansie, Jake Adams, Riley Weaver, Ann Adams, Dick Bourne, Dave Davies, Margaret Brough, Jennifer Jackson, Pyper Jackson, Joan Hawkins, Nathan Jackson, Travis Campbell, Chelsie Fromyer, Kris Willey-High, Brandon Mitchell, Ken Sheffield, Blake Darling, John Jacob, Patti Rollins, Steve Rollins, Melissa Oberg, Gil Miller, Paul Thompson, Mike Martinez, Bret Millburn, Brian McKenzie, Emma West, Aaron West, Kristen Montierth, Cody Montierth, Brady Montierth, Brian Simpson, and Hal Anderson.

OATH OF OFFICE

Newly elected officials, Mayor Katie Witt, Council Member Michelle Barber, and Council Member James Hansen were given the Oath of Office by Utah State Representative Brad Wilson.

CITY COUNCIL MEETING

USA SOFTBALL AWARD RECOGNITION

Steve Rollins State Commissioner, USA Softball, presented an award to Kris Willey-High/Kaysville City Parks and Recreation.

Kris Willey-High expressed appreciation for USA Softball and how they attribute to the success of our recreation programs.

CONSENT ITEMS

Mayor Witt excused Council Member Adams.

Mayor Witt asked for a motion and vote for the Consent Items as follows:

Acceptance of the 2018 regular proposed meeting schedule for the City Council, Power Commission and Planning Commission, and Approval of minutes.

Council Member Garn made a motion to approve the Consent Items as listed, second by Council Member Page.

The motion passed unanimously.

Mayor Witt explained that the Resolution concerning Council Member Adams can be addressed separately.

Council Member Garn made a motion to approve Resolution 18-1-4 authorizing the City Council to Censure Dave Adams, authorizing the Mayor to issue a public letter of censure, and respectfully requesting that Mr. Adams resign from the City Council, with the stated correction to delete 'involving Theft', from the Resolution, second by Council Member Page.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Excused
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

RULES OF PROCEDURE CHANGE

Shayne Scott, City Manager, explained the change in the Council Rules of Procedure. He explained that Rule 11 states now that meetings will end promptly at 10:00 pm on regular council nights unless a motion is made, seconded, and a majority vote given in favor of extending the meeting time.

Mayor Witt noted that meetings should be informative, constructive, and concise and respect for the time of staff members and elected officials should be of the highest concern.

Council Member Garn made a motion to accept the change in the Council Rules of Procedure, second by Council Member Barber.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed four to one.

PUBLIC COMMENT

Cheryl Tarbot noted that she and others are upset about the procedure change.

Mayor Witt noted that this comment period was reserved for discussion about the first action item.

A RESOLUTION TO APPOINT MAYOR WITT TO THE ADMINISTRATIVE CONTROL BOARD OF THE WASATCH INTEGRATED BOARD REPRESENTING KAYSVILLE CITY.

Shayne Scott, City Manager, explained that Kaysville City, Utah is within the boundaries of the Wasatch Integrated Waste Management District, and they desire to appoint a Mayor Witt as a member of the Administrative Control Board.

Council Member Garn made a motion to adopt Resolution 18-1-1 to appoint Mayor Witt to the Administrative Control Board of the Wasatch Integrated Board, second by Council Member Hansen.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea

Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed four to one.

A RESOLUTION AMENDING THE CITY'S NET METERING AND INTERCONNECTION AGREEMENT (18-1-3).

Shayne Scott, City Manager, noted that discussion has been ongoing, and changes are being made to future net metering customers. He explained the City's Net Metering Agreement.

No comments from Council.

Council Member Page made a motion to adopt Resolution 18-1-3 amending the City's Net Metering and Interconnection Agreement, second by Council Member Barber.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed four to one.

AN ORDINANCE TO AMEND THE KAYSVILLE CITY NET METERING POLICY (18-1-1)

Council Member Page made a motion to accept Ordinance 18-1-1 to amend the Kaysville City Net Metering Policy, second by Council Member Hansen.

Council Member Barber explained that feels that she welcomes ongoing input from the community on this matter.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

SUBSTATION TECHNICIAN JOB DESCRIPTION.

Gary Hatch, Power Dept. Director, explained that the City is in need of a position to support the substation. He explained that in the past they had used a contractor but feels that the City can benefit from a full time position. He explained that the budget to fund this position has already been budgeted for.

Gary Hatch explained that many other cities have full time Substation Technicians on staff.

Council Member Barber asked the difference in cost between paying a contract employee versus a full time in house employee.

Shayne Scott, City Manager, noted that staff can provide that information to the Council. He explained that power outages take much longer to diagnose with without a Substation Technician on staff.

Council member Garn made a motion to forward the Substation Technician job description as an action item on the next meeting agenda, second by Council Member Page.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

FIBER CONSULTANT RECOMMENDATION

Ryan Judd, IT Manager, explained that they began researching this over a year ago. He explained that the proposed fiber optic project connects all four Power Substations via fiber that will connect to a server room housed in the Police Station. Staff recommends to award the project to Connext who will provide maintenance, support, repair and 1GB internet connection to the City in exchange for the use of 12 separate strands for its own private network. He explained that they would like to reconfigure the substation to make it more secure as well as bring a better internet connection for the city.

Council Member Barber noted that the City is already interested in having fiber throughout the City.

Council Member Garn made a motion to move this to an action items list for next council meeting, second by Council Member Page.

Council Member Barber made a substitute motion to ask Staff to provide information and details regarding providers and services and bring back to a work session for further discussion, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

ADVANCED METER INFRASTRUCTURE (AMI) CONSULTANT RECOMMENDATION

Dean Storey explained that proposed AMI System that will replace the current metering system. He explained that benefits and advantages of the new net metering system.

Ryan Judd, IT Manager, explained that the proposed AMI replaces our Automatic Meter Reader (AMR). AMI is a two way communication system that measures peak usage, voltage profiles and more. All this data would be available real time and this project would support the needs of the City and the new rate structure. Staff recommends awarding the contract to Eaton Power. He explained that this is the best value bid and going forward they want the flexibility to use meters that are supplied by many different vendors. Ryan Judd noted that the cost needs to be negotiated with the vendor.

Council Member Barber made a motion to send this item to a work session, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

2018 IMPACT FEE FACILITIES PLAN AND IMPACT FEE ANALYSIS.

Dean explained that the FY 2018 Budget Work Plan includes an update to the Impact Fee Facilities Plan (IFFP) and an Impact Fee Analysis (IFA) for the following facilities: Water, Electrical, Public Safety, Roadway and Parks and Recreation. Staff recommends that 2018 IFFP and IFA be completed by professional consulting services by updating the 2012 Plans and Analysis of the work and expertise as previously provided.

Council Member Garn made a motion to move the request for professional services to the action list. The motion fails for lack of a second.

Council Member Adams made a substitute motion requesting that the professional services be bid out with no less than three bidders, second by Council Member Hansen.

Dean Storey explained that they are hoping to have studies completed for the 2019 Budget year.

Shayne Scott, City Manager, assured the Council that the staff recommendation will be qualified.

Council Member Adams amended the motion to motion to put this item out for bid, second by Council Member Hansen.

The vote on the motion was as follows:

Council Member Barber, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Hansen, Yea

The motion passed unanimously.

CALL TO THE PUBLIC

Mayor Witt opened Call to the Public and explained that the public may address agenda items. She asked the audience to limit comments to a 15 minute period at 3 minutes each. She explained that the public must sign up prior to the meeting to speak at Call to the Public.

Dean Wall welcomed the newly elected City Council Members and expressed concern that the job description for the Substation Technician was not gender neutral.

Margaret Brough explained that she supports Council Member Adams wholeheartedly and asked the Mayor to be considerate of others opinions.

Dave Davies noted that he would like to have had discussion on the priority agenda item without discussion. He stated that the Council made a decision without knowing the facts.

Jen Beard is concerned that the Council has conspired to ask for a resignation from Council Member Adams.

Sue Tice noted that she is concerned with the decision made by Council regarding Council Member Adams.

Jake Adams, commended Council Member Barber for meeting last night and talking about the agenda item of censure.

Hal Anderson explained that due process should be given before action taken in regard to the item of censure.

Blake Darling, he echoes the words of others about due process. He acknowledged that Council Member Adams is well intended.

Chris Snell commended the Council for their decision to censure Council Member Adams. He noted that Council Member Adams has acted inappropriately, with malfeasance toward staff, residents and other Council Members.

John Adams admonished the Council and asked in the spirit of leadership, that everyone try to get along.

COUNCIL MEMBER REPORTS

Council Member Adams gave thanks to the public for their support.

ADJOURNMENT

Council Member Garn made a motion to adjourn the meeting at 9:15 pm, second by Council Member Page. The motion passed unanimously.

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Maria Devereux/City Recorder