

1. City Council Meeting Agenda

Documents:

[AUGUST 3, 2017 CITY COUNCIL REGULAR MEETING AGENDA PACKET.PDF](#)
[AUGUST 3, 2017 CITY COUNCIL REGULAR MEETING AGENDA.PDF](#)

2. Meeting Audio & Video

- [MEETING AUDIO](#)
- [MEETING VIDEO](#)
- [MEETING VIDEO 2](#)

MEETING NOTICE AND AGENDA



Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, August 3, 2017, starting at 6:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

The agenda shall be as follows:

6:00 p.m. CITY COUNCIL MEMBER TRAINING

1. Open Meeting Law and Rules of Procedure Training. – David Church

7:00 p.m. CITY COUNCIL MEETING

1. Opening - Council Member Adams.
2. Call to the Public.
3. Consideration of a Development Agreement and Rezone of 1.53 acres of property at 1450 South Burton Lane from the R-1-20 (Single Family Residential) to the LI (Light Industrial) zoning district. – Jim Puffer
4. Request to rezone 2.97 acres of property at approximately 65 South Angel Street from R-A (Residential Agriculture) to R-1-14 (Single Family Residential). – Ivory Homes
5. Burton Substation Fencing Bids.
6. Minutes.
7. Calendar.
8. Closed Session pursuant to Utah Code § 52-4-205 (1)(b); b) A strategy session to discuss the purchase, exchange, or lease of real property and pursuant to Utah Code § 52-4-205(1)(c); d) A strategy session to discuss the sale of real property.
9. Adjournment.

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at City Hall and emailed copies to media representatives on July 28, 2017.

Maria T. Devereux
City Recorder

KAYSVILLE CITY RULES OF PROCEDURE and ORDER

Recognizing that the City Council, as a legislative body, needs a systematic way of conducting its business, these rules of procedure are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open, and comprehensive debate of issues brought before the City Council for action in a forum open to the public, and which encourages citizens' awareness of City Council activities.

These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, as set forth in state law or local ordinance.

CITY COUNCIL MEETING AGENDA

All meetings of the City Council will have a notice and agenda that complies with the Utah Open Meetings Act

An Item may be placed on the agenda only by the Mayor, City Manager (Administrator), or at the request of any two council members.

Agenda Items must be submitted to the City Recorder at least 7 days before the date of the meeting. Any item that is submitted to the City Recorder after 7 days before the meeting will be put on the next following meeting agenda. The Recorder should notify the Mayor of the added agenda item.

If the agenda contains a Council Member Reports Item on the agenda these reports shall be limited to updates on City projects and events that the council member is directly involved in or assigned to. The time limit for each Council Member Report shall be three minutes per Council Member.

ROLE OF THE MAYOR AS COUNCIL CHAIR AND OTHER COUNCIL MEMBERS:

- The Mayor shall preside at meetings of the City Council.
- Participate in discussion of all matters.
- Shall vote as a member thereof only in case of a tie or where otherwise specifically authorized to do so by state law, and shall have no power to veto.

In addition, the Mayor, as the Chair, has the primary responsibility for ensuring that the Council's rules of procedure are followed and:

- For maintaining the dignity of Council meetings.
- Calls the meeting to order and confines the discussion to the agenda.

- Recognizes Council members for motions and statements and may allow audience and staff participation at appropriate times.
- Requires knowledge of the City's adopted rules of parliamentary procedure and how to apply it.
- Ensures that the Utah Open and Public Meetings Act is complied with.
- Knows how to courteously discourage Council members who talk too much or too often.
- Knows how to courteously ensure those who have the floor are not interrupted and to rule out of order those not following meeting procedures.
- Recognizes the Council member offering the motion, restates the motion, presents it to the Council for consideration, calls for the vote, announces the vote, and then announces the next order of business.

CODE OF CONDUCT FOR CITY COUNCIL AND MAYOR INCLUDES:

Pursuant to Utah Code 10-3-607 the City Council, following a two-thirds vote, may fine or expel a member of the council for disorderly conduct at an open public meeting; a member's direct or indirect financial conflict of interest regarding an issue discussed at or action proposed to be taken at the open public meeting; or a commission of a crime during the open public meeting.

Council members shall conform to the following code of conduct and civility:

- Remarks should apply to the question under debate.
- Shall avoid references to personalities, and refrain from questioning motives of other members or staff personnel.
- Demonstrate courtesy and shall not disrupt proceedings.
- Shall not use their positions to secure privileges or personal gains and shall avoid situations which could cause anyone to believe that they may have brought bias or partiality to a question before the City Council.
- Shall be dedicated to the principles of representative democracy by recognizing that the chief function of local government is to serve the best interests of the public at large while respecting individual rights.
- Shall be dedicated to the effective use of the City's available resources.
- Shall refrain from any activity that would hinder their ability to be objective and impartial.
- City business shall be discussed in open, well-publicized meetings, except in rare situations in which Executive Sessions are authorized.

ETHICS

The mayor and council members shall comply with the Utah Municipal Officers and Employees Ethics Act as found in Utah Code 10-3-1301 et seq.

PARLIAMENTARY RULES:

The following may be referred to as the City's Rules of Order and shall be the parliamentary rules for conducting the business of the City Council. The City Manager will serve as the Parliamentarian, and will recommend rulings, upon request by the chair of the meeting, to all points of order raised during the proceedings. Each Rule is followed by a required Procedure and Purpose to explain the Rule and guide the Mayor and council members in its intended application.

RULE NO. 1: The meeting is governed by the agenda and the agenda constitutes the City Council's agreed-upon roadmap for the meeting.

PROCEDURE. Each agenda item will be handled by the Mayor in the following basic format:

First, the Mayor should clearly announce the agenda item number and should clearly state what the agenda item subject is.

Second, following that agenda format, the Mayor should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Mayor, a member of the City Council, a staff person, or an invited person charged with providing input on the agenda item.

Third, the Mayor should ask members of the City Council if they have any technical questions of clarification. At this point, members of the City Council may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Mayor should invite public comments if at a formal public hearing and should open the public hearing for public input. If numerous members of the public indicate a desire to speak to the subject, the Mayor may limit the time of each public speakers. At the conclusion of the public comments, the Mayor should announce that the public hearing is closed.

Fifth, the Mayor should invite a motion. The Mayor should announce the name of the member of the City Council who makes the motion.

Sixth, the Mayor should determine if any member of the City Council wishes to second the motion. The Mayor should announce the name of the member of the City Council who seconds the motion. If there is no second then the item will be deemed concluded without decision

Seventh, if the motion is made and seconded, the Mayor should make sure everyone understands the motion. This is done in one of three ways: (1) The Mayor can ask the maker of the motion to repeat it. (2) The Mayor can repeat the motion. (3) The Mayor can ask the City Recorder to repeat the motion.

Eighth, the Mayor should now invite discussion of the motion by the City Council. If there is no desired discussion, or after the discussion has ended, the Mayor should announce that the City Council will vote on the motion. If there has been no

discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Mayor asks for a vote of the council members. All votes on ordinances, resolutions, and any action which would create a liability against the City and in any other case at the request of any member of the City Council shall be by a "yes" or a "no" vote and shall be recorded in the minutes. Every resolution or ordinance shall be in writing before the vote is taken.

Tenth, the Mayor should announce the result of the vote and should announce what action (if any) the City Council has taken.

PURPOSE OF THE RULE: The purpose of this rule is to govern how the Mayor chairs the meeting. This is meant to be the rule to guide the Mayor in his or her conduct as a chair. All meetings must comply with the Utah Open and Public Meetings Act which requires that a notice and an agenda for a public meeting be prepared in advance of the meeting and that no final action be taken on any item that is not on the agenda. In addition the Act requires that the minutes of the meeting contain certain minimum information including the name of any member of the council speaking on an issue, the substance of what the member says, an accurate description of any action taken by the council and the voting record of each individual member of the council.

RULE NO. 2: Any matter that requires a City Council decision shall be brought before the Council by motion.

PROCEDURE. The procedure for any motion shall be as follows: First, the Mayor should recognize the member of the City Council. Second, the member of the City Council makes a motion by preceding the member's desired approach with the words: "I move "

So, a typical motion might be: "I move that we give the City Attorney a raise in pay."

The Mayor usually initiates the motion by either (1) Inviting the members of the City Council to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the City Council. "A motion would be in order that we give the City Attorney a raise in pay." (3) Reading a motion suggested by the City Staff and asking if any member would like to make that motion. The Mayor then asks if any member of the City Council wishes to second the motion. If there is no second then the item will be deemed concluded without discussion or decision

PURPOSE OF THE RULE. The purpose of this rule is to limit items under discussion to those and only those that the council members want to discuss; give clarity as to what is being decided; and to make sure everyone, including the person taking the minutes actually knows and can remember what the ultimate outcome of any discussion and debate is.

RULE NO. 3: One matter at a time and one speaker at a time.

PROCEDURE: Only one matter will be discussed at a time. The matter may involve several motions.

There will only be one speaker at a time. Anyone who wishes to speak must raise their hand first after the current speaker finishes. The Mayor will call upon the person by name. Once a member has been recognized, he has been granted “the floor” and may begin speaking. The speaker may not be interrupted except as allowed by these rules. All council member comments or discussions shall be directed through the Chair of the meeting and not to any other council member or member of the public.

If a councilmember wishes to ask a question during their time and retain the floor to speak after the question has been answered they may indicate so before posing the question by saying something similar to “I have additional comments and wish to retain the floor after this question has been answered.”

PURPOSE OF THE RULE. The purpose is to focus on only one subject matter at a time and to allow council members the ability to express their points of consideration without losing their train of thought and to completely finish without fear of interruption.

RULE NO. 4: The Mayor may use General Consent (also known as Unanimous Consent) with all motions except those motions where the votes are used for purposes of the meeting minutes and require a roll call of the council.

PROCEDURE: When the Mayor feels the council is all in agreement, the Mayor asks if there are any objections to the motion to amend, withdraw, or any motions in Rule No. 7. The Mayor pauses and if there are no objections states that the motion is approved. If there is any objection then the motion is put to a regular vote. A council member may object simply because he or she feels it is important to have a formal vote.

Example: The Mayor states, “If there is no objection, we will recess for 10 minutes, [pause to see if any member objects]. There being no objection, we will recess for 10 minutes.

If a member objects by stating, “I object” the matter is then put to a vote.

The Mayor states, “An objection being made, the question is shall we recess for 10 minutes? As many as are in favor, say Aye. Those opposed, say No. The Ayes have it and we will recess for 10 minutes.”

PURPOSE OF THE RULE. General consent is helpful in expediting general routine business or when the Mayor senses the council is in agreement. General consent allows flexibility of the rules while protecting the right of the majority to decide and the minority to be heard.

RULE NO. 5: There are only three basic forms of motions allowed: Initial Motions, Motions to Amend, and Substitute Motions.

PROCEDURE: The initial motion. The initial motion is the one that puts forward an item for the City Council's consideration. An initial motion might be: "I move that we give adopt ordinance number 10-1 as presented."

The motion to amend. If a member wants to change the initial motion that is before the City Council, they would move to amend it. A motion to amend might be: "I move that we amend the motion to adopt ordinance number 10-1 with changes in paragraph 1 as follows...." A motion to amend takes the initial motion which is before the City Council and seeks to change it in some way. The motion to amend must be germane to the initial motion. The motion to amend must not be the same as a negative vote on the initial motion.

The substitute motion. If a member wants to completely do away with the initial motion that is before the City Council, and put a new motion before the City Council, they would move a substitute motion. A substitute motion might be: "I move that we refer ordinance number 10-1 to the planning commission for its recommendation."

PURPOSE OF THE RULE. "Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the Mayor. So that if a member makes what that member calls a "motion to amend", but the Mayor determines that it is really a "substitute motion", then the Mayor's designation governs.

RULE NO. 6. There can be up to three motions on the floor at the same time and no more than three. The Mayor can reject a fourth motion until the Mayor has dealt with the three that are on the floor and has resolved them.

PROCEDURE: When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to adopt ordinance 10-1." During the discussion of this motion, a member might make a second motion to "amend the main motion to adopt ordinance 10-1 with changes in paragraph 1 as follows...." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we refer the matter to the planning commission." The proper procedure would be as follows:

First, the Mayor would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the City Council of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Mayor would

proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Mayor would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment. If the motion to amend passed the Mayor would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Mayor would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Mayor would now deal with the first motion that was placed on the floor. The original motion would either be in its original format, or, if amended, would be in its amended format.

PURPOSE OF THE RULE: Too many motions on the same subject can cause confusion as to what the end result is and in the official record. Limiting the number of motions to no more than three at a time, allows for enough debate and parliamentary maneuvering to satisfy those who want to be clever while allowing the slow to still keep up.

RULE NO. 7: The discussion or debate on each individual agenda item will be limited to 5 minutes per council member (other than Council Member Reports which shall be limited to 3 minutes per council member) unless the council, by majority vote, agrees to extend the time of any member. The following motions are not debatable—a motion to adjourn; a motion to recess; a motion to fix a time to adjourn; a motion to table; and a motion to limit debate.

PROCEDURE. There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the City Council to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Mayor must immediately call for a vote of the City Council without debate on the motion):

A motion to adjourn. This motion, if passed, requires the City Council to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the City Council to immediately take a recess. The length should be set in the motion which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the City Council to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the City Council: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case the matter will not be placed back on an

agenda for a future city council meeting except at the order of the Mayor or the request of any two council members. A motion to table an item requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the City Council makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Mayor should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a simple majority vote of the City Council.

PURPOSE OF THE RULE. Debate and discussion are important until they are not. When a matter is chewed on enough it should be swallowed. This rule allows the Mayor by General Consent or the majority of the council to end the debate, after a reasonable time. It also keeps those in a minority position on an issue from filibustering until they get their way.

RULE NO. 8: Three yes votes are required to pass any item before the council with limited exceptions. The exceptions include a motion to go into close session (executive session) which requires a 2/3 vote of the members present and when the mayor is entitled to vote where specifically allowed by state law on matters that add to or diminish the mayors powers. The Mayor is also entitled to vote when there is a tie vote of the council.

PROCEDURE. If the mayor and all five members of the council are present, a vote of 3-2 passes the motion. A vote of 2-2 with one abstention means the motion fails. If one member is absent and the vote is 2-2, the mayor is entitled to vote.

PURPOSE OF THE RULE. Utah statutes set out both the number of the quorum and the minimum vote required on any issue. This rule is meant to clarify that when the entire council is present and voting then it is not a tie when one member abstains. If however the member is absent from the meeting for any reason and the vote is 2-2 then it may be a tie and the mayor may vote as allowed by state statute.

RULE NO. 9: A motion to reconsider any item requires a majority vote to pass, but there are special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the City Council if the item is properly on the agenda. In addition, a motion to reconsider cannot be made at a special meeting of the Council unless the number of members of the council present at the special meeting equals or exceeds the number present at the meeting when the action was approved. Second, a motion to reconsider can only be made by a member who voted in the majority on the original motion.

PROCEDURE. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the City Council may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order.

PURPOSE OF THE RULE. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the City Council again and again. That would defeat the purpose of finality. If the motion to reconsider passes, then the original matter is back before the City Council, and a new initial motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time. A new matter brought before the council that has the affect of repealing or amending a previously decided matter is not considered a motion to reconsider. It is a new matter and should be treated as such.

RULE NO. 10: The Mayor and council members shall adhere to the code of conduct.

PROCEDURE. The Mayor, as chair of the meeting, is primarily responsible to see that debate and discussion of an agenda item focuses on the agenda item and the policy in question, not the personalities of the members of the City Council. There are, however, exceptions that are intended to assist the Mayor in keeping order to the meeting. A council member speaker may be interrupted by a council member only for the following reasons and in the form set forth below:

Privilege. The proper interruption would be: "point of privilege." The Mayor would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort or safety of the meeting or when the reputation of the council or any individual is at stake. For example, the room may be too hot or too cold, a blowing fan might interfere with a person's ability to hear, or the speaker may be misrepresenting an individual's remarks.

Order. The proper interruption would be: "point of order." Again, the Mayor would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Mayor moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Mayor makes a ruling that a member of the City Council disagrees with, that member may appeal the ruling of the Mayor. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Mayor is deemed reversed. An example could be that the shuts off discussion before the council is ready.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the City Council has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Mayor discovers that the agenda has not been followed, the Mayor simply reminds the City Council to return to the agenda item properly before them. If the Mayor fails to do so, the Mayor's determination may be appealed.

Withdraw a motion. To withdraw a motion, the maker of the motion on the floor states, "I request that my motion be withdrawn." The motion to withdraw a motion requires a simple majority vote.

PURPOSE OF THE RULE. Debate and discussion should be focused, but free and open. In the interest of time, the Mayor may, however, limit the time allotted to speakers, including members of the City Council. A council member may continue speaking on a majority vote of the Council. The rules of order are meant to create an atmosphere where the members of the City Council and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Mayor and the members of the City Council to maintain common courtesy and decorum. Only one person at a time will have the floor and every speaker must be recognized by the Mayor before proceeding to speak.

RESIDENTS' RIGHT TO BE HEARD:

It is the Council's goal that residents of the City resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that residents may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, the City Council expects any person presenting to the city council to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending. Council members may not participate as a member of the public during the public comment portion of any meeting but should make their comments as a member of the council, from the council dais, and in accordance with the adopted rules of procedure.

- No member of the public shall be heard until recognized by the Mayor.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing or a member of the public is asked to speak on a matter by the mayor.
- Speakers must state their name for the record.
- Any resident requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval is granted by the Mayor.
- If a representative is elected to speak for a group, the Mayor may approve an increased time allotment.
- Personal attacks made publicly toward any person or city employee are not allowed. Speakers are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel Policies.

Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing City Council, shall be deemed to have disrupted a public meeting and may be expelled from the meeting upon a two thirds vote of the City Council.



City Council Staff Report

Rezone – Jim Puffer August 3, 2017

Description:

Over the past several months there has been various back and forth and a great deal of discussion about this agenda item. At the last council meeting, a motion was made to table the item. There was some discussion about bring this item back after two weeks. This was mostly due to the limited amount of time offered before the July 20 council meeting for Mr. Puffer, area residents, and the city council to review the most current development agreement.

Since the last council meeting, Mr. Puffer has expressed some positivity in some discussions with area residents. Because of his schedule and the schedule of those residents with whom he is meeting, he is not able to begin such meetings until after the posting of the city council agenda. For this reason he has written a letter to Mayor Hiatt asking for a postponement of this item until the August 17, 2017 council meeting.

The argument to keep this item on the agenda is the fulfilling of the commitment from July 20 to table the item and the expectation on the part of the council and those in attendance that it would be on the agenda on August 3.

Recommendation:

Because the agreement is not ready and that there is a chance that meetings taking place between the publishing of the agenda and the next council meeting will prove fruitful, it is recommended that the city council table this item until the August 17, 2017 meeting at which time an agreement can be presented that reflects, to the best manner possible, the desires of both the applicant and area residents.

Reasoning:

After many months and several meetings there is a strong desire to get this decision right. If waiting two more weeks is helpful it seems this would be a small price to pay for a chance at consensus.

From: [Mayor Steve Hiatt](#)
To: [Maria Devereux](#)
Subject: FW: Rezoning Letter
Date: Friday, July 28, 2017 4:42:55 PM
Attachments: [Letter to Steve Hiatt July 2017.pdf](#)

From: Mayor Steve Hiatt
Sent: Friday, July 28, 2017 4:30 PM
To: Shayne Scott <sscott@kaysvillecity.com>
Subject: FW: Rezoning Letter

Shayne,

Please include this email in its entirety as well as the attached letter from Mr. Puffer with your staff report for the council packet.

I am pleased to hear Mr. Puffer and some of the residents are headed toward a mutually agreeable development agreement. That said, while I have no reason to question the legitimacy of Mr. Puffer's claims or the intent of the five residents he purports to be meeting with, there were many more concerned parties at the last council meeting who heard our commitment to delay this item for two weeks.

I am all in favor of all parties amending the agreement in a satisfactory manner. I am not in favor of privately altering the course that we publicly committed to. The council tabled this item for two weeks. If the council wants to give more time, they can take action to do so.

I recognize this may be an inconvenience for many. Even if the law grants the mayor the legal right to pull anything from an agenda, in my opinion, the most fair and transparent way to appropriately continue this discussion is to do so, by action in a public meeting by vote of the council. I feel no different on this request than I do on the request that was made in June. For those who would like to revisit my explanation, it can be seen here: <https://youtu.be/Wyf3yt63oeA?t=605>

Thanks,

Steve A. Hiatt
Mayor, Kaysville City
23 E. Center Street | Kaysville, UT 84037
(801) 497-7001 - Mayor's Office
(801) 546-1235 - City Hall
(801) 644-2464 - Cell Phone

From: Jim Puffer [<mailto:jim@jimpufferlandscape.com>]
Sent: Friday, July 28, 2017 12:51 PM
To: Mayor Steve Hiatt <mayor.hiatt@kaysvillecity.com>

Subject: Rezoning Letter

Hello Mr. Hiatt,

Please see my attached letter detailing the recent events concerning the rezoning of my Burton Yard Property.

Thanks,

Jim

--

Jim Puffer



860 W. 300 N. #200
Kaysville, UT 84037
801-547-9988



Landscape, Inc.
860 W 300 N #200
Kaysville, UT 84037
P: 801-547-9988/ Fax: 801-547-1711

July 26, 2017

Mayor Steve Hiatt;

As you may know, after last week's Kaysville City Council meeting, I was approached by several citizens who live in close proximity to my Burton Lane property. Some of these individuals present included Nate Brower, Jason Jones, Terrill Rohn and Nancy Villamirez who have in the past have been quite critical of me with regards to my landscape material holding yard.

In short, we had a very positive discussion where both parties seemed willing to work out a positive resolution. It was quite refreshing to feel positive some feelings from who in the past have been quite critical. In summary, this discussion has now resulted in a scheduled meeting where further positive communications can be made and agreed upon by all parties. Specifically, we plan to iron out differences with regards to the developmental agreement. This meeting is scheduled for Saturday July 29th at 4:30 p.m.

For the first time, our communications as opposing parties has been extremely positive. Walls are being torn down and fences are being mended. Bad feelings seem to be lifting and good collaborative dialog is ensuing. I am very confident and optimistic that a win win agreement can and will be worked out and previous bad feelings will be overcome.

As you know, the City Council tabled my zoning petition until August 3, 2017. Those in attendance at the last City Council Meeting were told that this issue would be first on the August 3rd agenda. A couple of days ago, I spoke to Shane Scott (Kaysville City Manager) in hopes of having this rezoning petition held off until I and the neighbors have adequate time to meet and work out a collaborative developmental agreement. Shane indicated that you may not wish to pull this issue off the agenda and or re-table this re-zoning because you and the council have been criticized in the past that this process has taken so long....which I can understand, however disagree with. With this new hope of resolve, wouldn't it be prudent to wait a little longer especially if good things can come from such a delay?

To act on this issue now will simply undermine the positive progress that has recently been achieved. To allow good people to come together, work out a favorable Developmental Agreement that then can in turn be tweaked by the city council seem like a great opportunity. Now allowing time where good citizens can come together and make peace seem irresponsible and desig genuine.

It would be my sincerest hope that as Mayor, you might recognize that the delay of this action will actually be a good thing in allowing me and these others to come to a positive resolution with regards to this property. Although we have failed to come to any consensus in the past, I am confident that this time will be different. Circumstances have changed and anger and hostility has in effect lost wind and there has never been a better time to positively negotiate a fair resolution to all parties.

Please allow the tabling of this petition to continue until your August 17th City Council Meeting. To allow it to be debated and voted upon at our next August 3, 2017 City Council meeting will simply frustrate the gains we have made in uniting which has been a very ugly issue.

Additionally, as you may also know, Chris Snell will be in New York on a family vacation on August 3, 2017 and it is important that he is given an opportunity to vote on this zoning change. I have personally talked with Chris and Chris is willing to call in (if necessary) and vote to have this proposal tabled until August 17th. I am however feeling quite guilty that he would need to do so on my account...especially while on vacation.

Because of the above mentioned items, it would be far easier to just pull the petition until August 17th and thereby allow Chris and others to be a part of this experience on August 17th. To leave it on the agenda where good citizen show up thinking that this petition will be debated and voted upon is simply a waste of time and unfair to our citizens when realizing the item will simply be tabled again.

As far as I understand it, you as Mayor have every right to pull this petition off of the agenda if that is what you chose to do. There is no rule, law or ordinance that inhibits you from pulling the item in light of such circumstances and it is the right thing to do.

Furthermore, it is my understanding that Nate Brower also sent you a letter requesting that my rezoning petition be pulled until the August 17th City Council Meeting. I realize that in the past Nate has been a big critic in arguing his question as to why this process is taking so long. With this being said, there is no logical reason why not simply pull the petition from your August 3, agenda. Both my adversaries, myself and most members of the council feel it should be pulled.

At the end of the day, if you chose not to pull my zoning petition off of the August 3, 2017 City Council Agenda, Chris Snell will simply call in and vote to have the matter continued and this action will most likely frustrate those who are in attendance. Why not avoid this potential frustration and pull the agenda item now. Let the public know that the parties most affected by this rezoning have asked for this petition to be postponed until August 17th because they are working on a compromised Developmental Agreement. Again, this will give me and others (opponents) the opportunity to develop an agreement that will create better feelings city wide and will allow others advanced notice that the issue will not be heard until August 17th.

Sincerely,

1

A handwritten signature in dark ink, appearing to read "Jim Puffer", with a long horizontal flourish extending to the right.

Jim Puffer



City Council Staff Report

Rezone of 2.97 acres of property from the R-A (Residential Agriculture) to the R-1-14 (Single Family Residential) zoning district. July 20, 2017

Applicant/Owner: Ivory Homes – Chase Freebairn
Location: 64 South Angel Street

Description:

Ivory homes has submitted a rezone request at the subject property in order to subdivide the land into a 7 lot subdivision on a cul-de-sac. Currently the property is zoned R-A which requires ½ acre lots.

In regards to housing, the General Plan states that West of I-15 to allow zero to two units per acre with some higher density housing along the major streets.

The surrounding zoning is R-A with R-1-20 zoning across the street to the east. There are also some remaining agricultural properties along Angel Street. Angel Street is classified as a Collector Street in Kaysville City's Major Street Plan.

The R-1-14 zoning district regulations are found in Chapter 17-12 of the Kaysville City Ordinances. Lots must be at least 14,000 square feet in area with a minimum 90 ft. lot width. Another distinction from the R-A zoning district and the R-1 districts is the ability to construct two-family dwellings by conditional use in the R-1 districts. Two-family dwellings are not permitted in the R-A zone.

Recommendation:

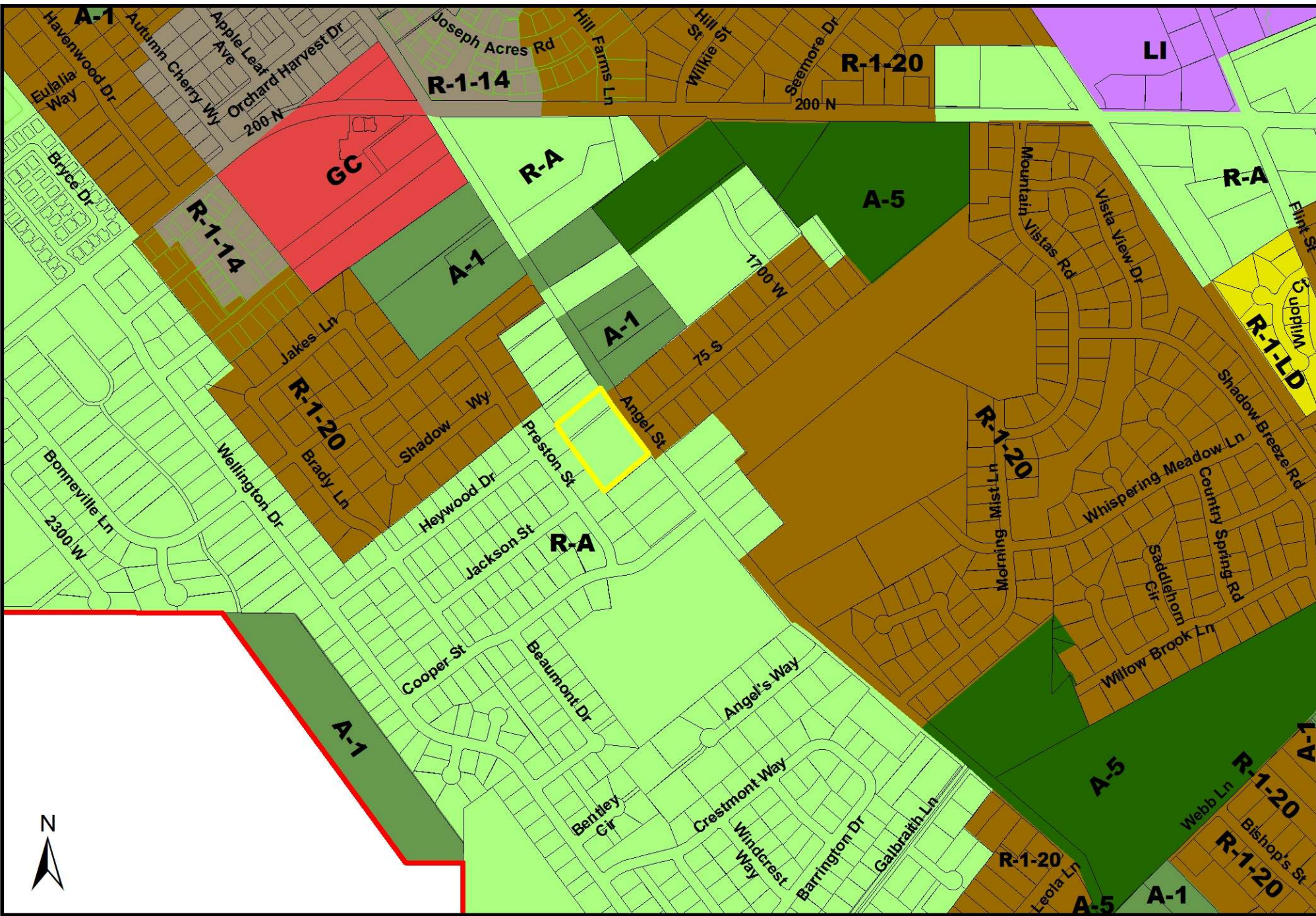
The Planning Commission voted unanimously to recommend approval of the rezone with the condition that homes within the subdivision be limited to single story homes.

Reasoning:

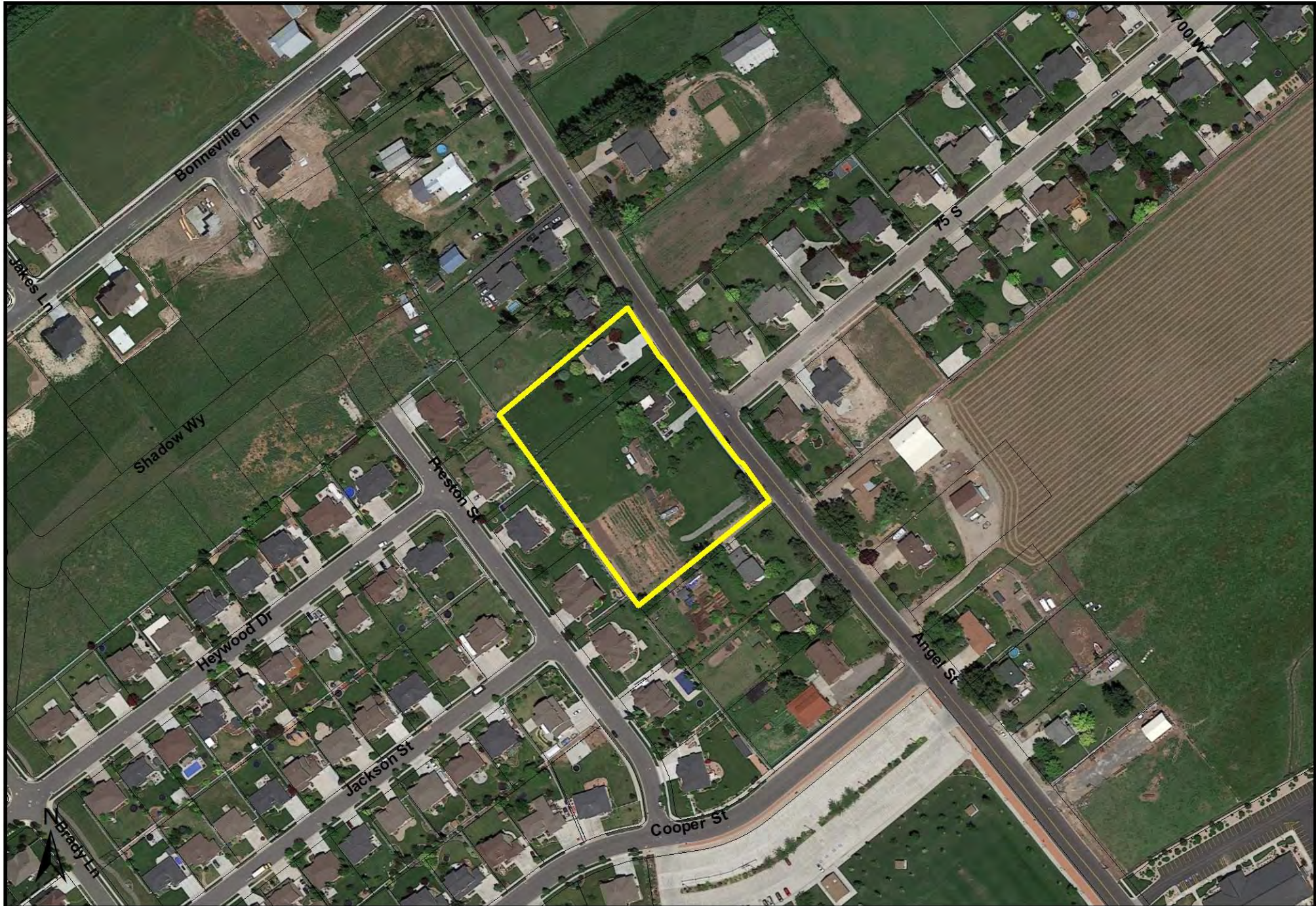
After holding a public hearing where 6 people spoke the Planning Commission motioned to recommend approval of the request subject to a condition limiting height as it appeared to address the concerns that were expressed by those who spoke. The developer has stated their willingness to accept such a condition.

Attachment	1:	Area Zoning Map
Attachment	2:	Location Map
Attachment	3:	Conceptual Plat

64 South Angel Street R-A to R-1-14



Rezone of 2.97 acres to R-1-14 (Single Family Residential)





PO Box 522056 Salt Lake City, UT 84152-2056
(801) 201-7494 www.edmllc.net



SCALE: 1" = 30'



DEVELOPER:

Ivory Development
978 East Woodoak Lane
Salt Lake City, UT 84117
801-747-7000



NOTES:

PROJECT STATISTICS:

TOTAL RESIDENTIAL AREA = 2.97 ACRES
TOTAL UNITS = 7 (2.36 UNITS/ACRE)

Apple Blossom
Estates
Conceptual Site Plan

PROJECT:	1600
DRAWN BY:	NMM
REVIEWED BY:	PMD
REVISIONS:	
No. DATE	REMARKS

DATE: May 19, 2017

SHEET NUMBER:

O-1

Formal Bid Opening
Burton Substation Vinyl Fence

Date; July 21, 2017
Time: 10:04 am

Kaysville City Power and Light received Two (2) bid by e-mail that responded to the bid request for installation of Vinyl Fence as stated in the advertisement for bid.

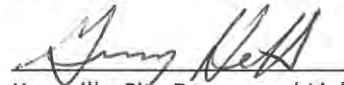
The companies that responded are:

Bronco Fence \$55,000.00

Custom Fence \$54,348.00

Kaysville City Power and Light is recommending Custom Fence for \$54,348.00.

Gary Hatch

A handwritten signature in black ink, appearing to read "Gary Hatch", is written over a horizontal line.

Kaysville City Power and Light
Superintendent

Gary Hatch

From: Bryan Bourne <bryan@broncofence.com>
Sent: Thursday, July 20, 2017 5:53 PM
To: Gary Hatch
Subject: Fence Estimate Power Sub-Station
Attachments: Email Signature 75 x 75 px.png; ATT00001.htm; Kaysville Power Substation 07202017.pdf; ATT00002.htm

Gary,

Please see the attached estimate for the fence around the Kaysville substation on Deseret Drive.

Let me know if you have any questions.

Thank you,

R. Bryan Bourne

Bronco Fence
Cell - 801-540-9009
Email - bryan@broncofence.com



ESTIMATE

BRONCO FENCE COMPANY
267 N 650 W
Kaysville, UT 84037
801-540-9009

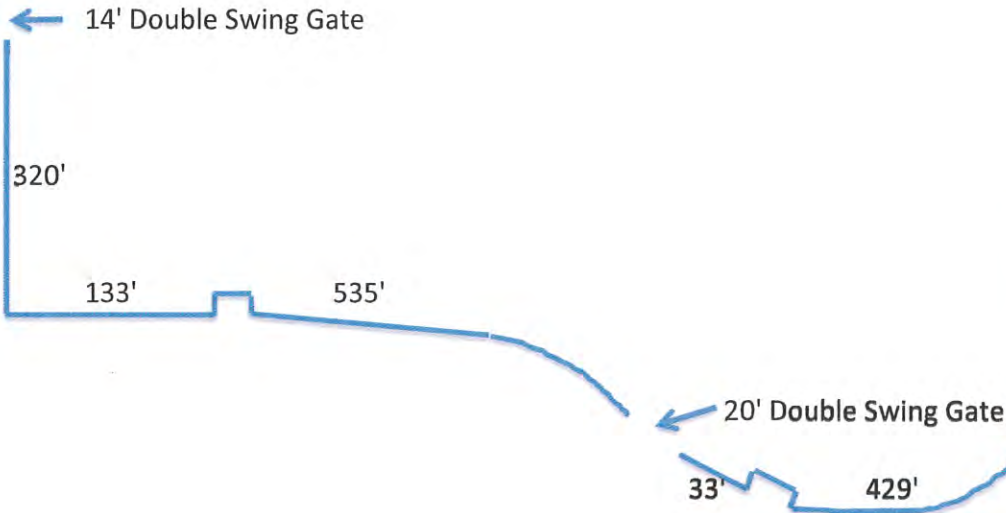
BID FOR: NAME: Kaysville City Power and Light
ADDRESS: Kaysville substation
Deseret Dr. Kaysville
PHONE: Gary 801-544-8925
EMAIL: _____

BID DATE: July 20, 2017

Representative: Bryan Bourne 801-540-9009

Layout:

Comments:



QTY	DESCRIPTION	COST
1450	6' Vinyl Privacy - White	\$18,850.00
	5x5x96" Posts set 6' on center	
	1-1/2"x5-1/2" Top and Bottom Rails	
1	6'Hx14'W Double Swing Chain Link Gate with Slats (white)	\$1,200.00
1	6'Hx20'W Double Swing Chain Link Gate with Slats (white)	\$1,400.00
1	Installation labor	\$8,900.00
1450	Concrete mowstrip 4" thick with rebar through each post	\$24,650.00
	1130' @ 23" wide	
	320' @ 17" wide	

ANY AND ALL CHANGES TO THIS AGREEMENT THAT INVOLVE ADDITIONAL COSTS WILL BE CHARGED OVER AND ABOVE THE AMOUNT HEREIN STIPULATED

BUYER GRANTS SELLER A SECURITY INTEREST IN EACH ITEM DESCRIBED IN THE EVENT OF NONPAYMENT

BUYER AGREES TO PAY A RESTOCKING FEE OF 25% IF ORDER CANCELS AFTER DELIVERY

50% DOWN PAYMENT REQUIRED & 50% DUE UPON COMPLETION

MATERIALS	\$21,450.00
LABOR	\$33,550.00
SALES TAX	
TOTAL	\$55,000.00
50% DEPOSIT	

Gary Hatch

From: David Davis <ddavis1806@gmail.com>
Sent: Thursday, July 20, 2017 4:40 PM
To: Gary Hatch
Subject: Custom Fence Bid!
Attachments: custom fence bid kaysville city power and light 07-20-2017.docx

Gary,

See attached, bid, look it over and let us know?

Thank You!
David Davis, Manager
Custom Fence Co.
293 N 650 W
Kaysville, UT, 84037
Phone: (801) 546-2161
Mobile: (801) 698-3290
Fax: (801) 546-4905
ddavis1806@gmail.com
www.customfence.com



Custom Fence Company

293 North 650 West 2045 North Main
Kaysville, UT 84037 Logan, UT 84341
Tel. (801) 546-2161 Tel. (435) 752-7373
Fax. (801) 546-4905 Fax. (435) 752-7676
From Salt Lake City Telephone 292-1500

July 20, 2017

From: Custom Fence Co.

Subcontractor License: 252386-5501

Subcontractor Code: S420

293 N 650 W

Kaysville, UT, 84037

Dee Steinfeldt

Phone: (801) 546-2161

Cell: (801) 698-7686

Fax: (801) 546-4905

Email: steinfeldt.dee@gmail.com

Re: Kayville City Power

Custom Fence plans to furnish and install the following:						
#		Description	Quant	Unit	Price	Total
1		6' Privacy White Vinyl Fence on 6' centers	1466	LF	\$19.00	\$27,854.00
2		14' Wide x 6' High Chain Link Gate with Privacy Slats	1	Ea.	\$1200.00	\$1200.00
3		20' Wide x 6' High Chain Link Gate with Privacy Slats	1	Ea.	\$1500.00	\$1500.00
4		14" Wide x 4" Thick Concrete Mow Strip with 2 Sticks Rebar	395	LF	\$15.50	\$6122.50
5		24" Wide x 4" Thick Concrete Mow Strip with 2 Sticks Rebar	1071	LF	\$16.50	\$17,671.50
TOTAL:						\$54,348.00

Exclusions: bollards, concrete curb or mow strip under fencing, layout, clearing, grubbing, staking, grading, grounding of fence, & surveying

ADVERTISEMENT FOR BIDS

KAYSVILLE CITY POWER AND LIGHT
721 W. Old Mill Lane
Kaysville, Utah 84037

Separate sealed BIDS for Vinyl Fence will be received by KAYSVILLE CITY POWER AND LIGHT, at Kaysville City Operation Center, 721 W. Old Mill Lane, Kaysville, Utah 84087 until 10:00 am (local time), July 21 2017 and then at said office publicly opened and read aloud.

The Project includes furnishing all materials, labor, tools and equipment for installing approximately 1,500 feet of Vinyl Fence with two (2) gates.

Completion date of the project is 30 days from the Notice to Proceed. Kaysville City Power and Light intends to award the contract at a City Council meeting following the bid opening and issue a Notice to Proceed.

A prebid conference will be held July 14, 2017 at 10:00 am at Deseret Dr. and Country Mill Dr. (on site) Kaysville, Utah. All interested parties are required to attend.

Kaysville City Power and Light



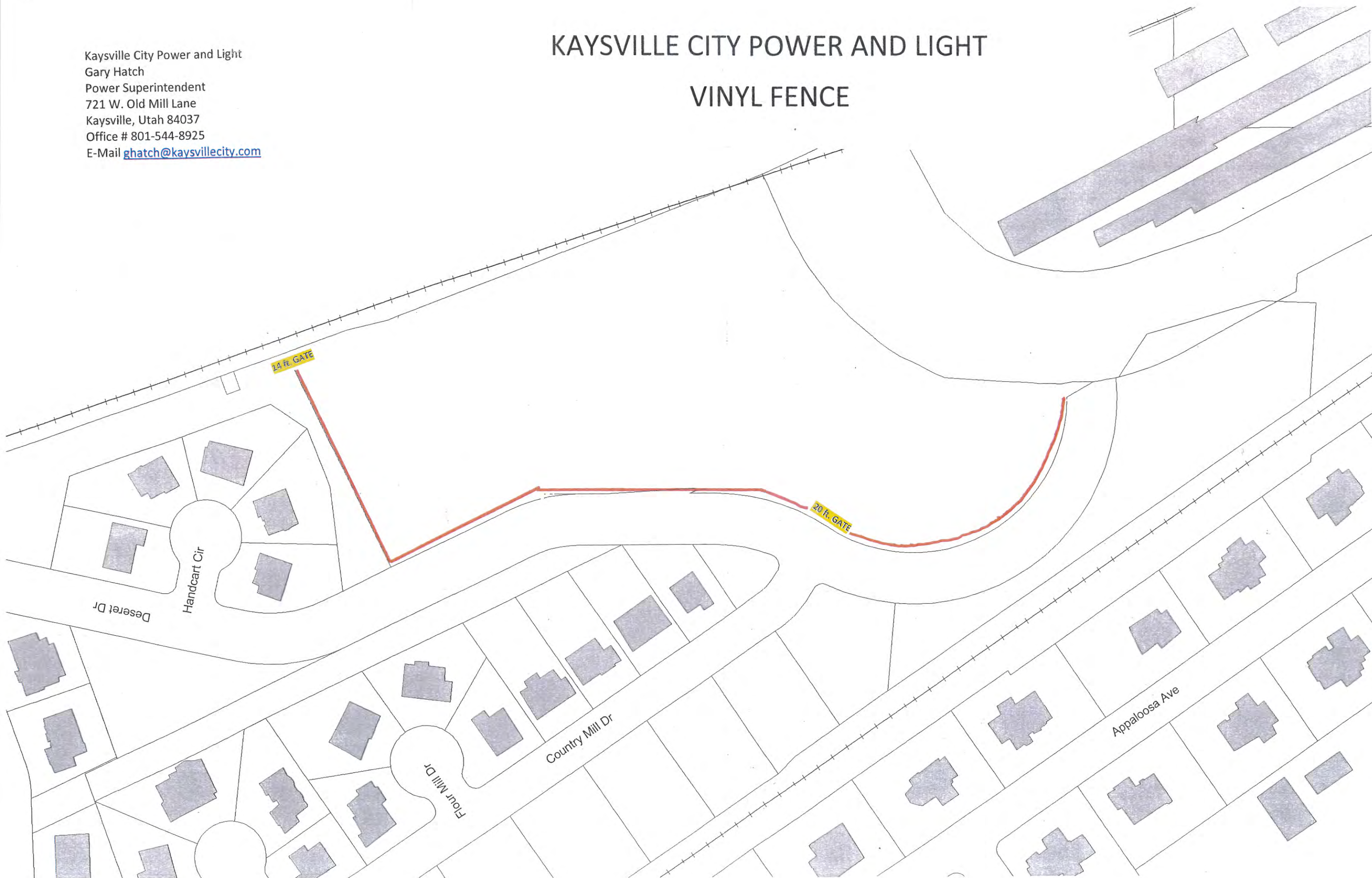
Additional information that is required.

1. The 14ft. and the 20ft. gates will be chain link with privacy slats. Color of the slats will match the Vinyl fence.
2. The Vinyl fence on the North side will have concrete landscape curbing. The curbing will extend 6" on each side of fence.
3. The Vinyl fence by the sidewalk will be 1ft. off sidewalk with concrete landscape curbing. The curbing will extend 6" on the east side of fence and the west side will butt up to sidewalk.
4. The Vinyl fence that needs to go around utility boxes will have 3ft. clearance around utility boxes. Fencing around utility boxes will have concrete landscape curbing that will be 6" on each.
5. The Vinyl fence will match the existing fence on the North side of property (Height, Color and Pattern)

Kaysville City Power and Light
Gary Hatch
Power Superintendent
721 W. Old Mill Lane
Kaysville, Utah 84037
Office # 801-544-8925
E-Mail ghatch@kaysvillecity.com

KAYSVILLE CITY POWER AND LIGHT

VINYL FENCE







KAYSVILLE CITY COUNCIL

Meeting Minutes

July 20, 2017

Meeting minutes of a Kaysville Regular City Council Meeting on July 20, 2017, at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Mayor Hiatt, Council Member Snell, Council Member Page, Council Member Lee and Council Member Garn, Council Member Adams.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, City Recorder, Maria Devereux., Chief Sol Oberg, Katie Witt, Kevin Mauchley, Kristen Baird, Nayeli Smith, Randi Von Bose, Amy Taylor, Sue Tice, Mindy Loyola, Parker Loyola, Zoe Rogich, Marcus Murdock, Manjot Kaur, Jill Jones, Brooke Anderson, Brooke Anderson, Dave Helquist, Ron Cowdell, Toni Cowdell, Pete Marshall, Tommy Phillipps, Max Jenkins, Ethan Krotic, Chad LaDow, Aaron Hixson, Andrea Larkin, Lauren Brower, Nate Brower, Jeff Draper, Daniel Hash, David Robinson, auri Cragun, Tifini Cysewski, Paul Cysewski, Britton Austin, David Austin, Rustin Jessen, Terrell Relm, Chris Fabio, Nate Bucnanan, Levi Duncan, Lynn Wright, Craig Caldwell, Stephen Mitchell, Bonnie Jean Witherspoon, Sol Oberg, Mike Brough, Brooke Brough, and Gary Pierce.

YARD OF THE MONTH

Ron Zollinger presented Yard of the Month Awards to Kaysville residents Jeff and Jeannie Bosen and Jeff and Kris Pederson. He expressed his enthusiasm for their unique xeriscape yards and praised their efforts.

Ron Zollinger explained the Healthy Kaysville initiative, and showed the new webpage that can be found at www.kaysvillecity.com.

Council Member Lee praised Ron Zollinger for his hard work and enthusiasm with City events and programs.

CALL TO THE PUBLIC

Mayor Hiatt opened Call to the Public and explained that the public may come up to the microphone to address agenda items. He asked the audience to limit comments to three minutes.

Kristen Baird and Nayeli Smith explained that they work at Trader Joes and suggested instead of driving to Ogden or Salt Lake City, that it would be beneficial to have a Trader Joes located in Kaysville City. They noted that the store promotes non GMO foods. They explained that the store is looking for a northern Utah location. They asked the Council for their support in bringing this store into the community.

Mayor Hiatt noted that the City is always looking for business opportunities.

Aaron Hickson, noted that he appreciates the use of technology at City Council meetings and suggested that having two screens may help the audience see the material for each item.

Sue Tice gave an overview of a previous agenda item in regard to the Whisperwood Subdivision and asked what is being done about the appeal.

Dean Wall thanked the City and Council for a job well done in regard to the parade and the 4th of July activities.

Ryan Bingham noted his opposition of the Burton Road rezone.

Nate Brower noted that there are deficiencies in the development agreement for the rezone, and should be written with more specificity.

Steve Mitchell asked the City Council to be consistent in regard to decisions they make throughout the years.

Jason Jones stated that Mr. Puffer should be able to do business on the current property as long as it doesn't encroach on adjacent neighbors.

Nancy Villamizar noted that she is opposed to the rezoning request and to this agreement. She is in favor of a streetlight to assist with managing additional traffic.

Lauren Brower appreciates the City Council and their hard work. She stated that the Council should adhere to the majority opposing the rezone.

Mayor Hiatt noted that the City or Council will answer Sue Tice in regard to the appeal as quickly as possible.

WEST DAVIS CORRIDOR PRESENTATION

Randy Jeffries, UDOT, explained the preferred alternative of the West Davis Corridor. He explained that after years of careful study, the West Davis Corridor is in the final stages of planning.

Mayor Hiatt noted that the City is interested in the connection being brought in and stated that Kaysville and the surrounding Cities needs should be considered.

POLICE DEPARTMENT REPORT

Chief Oberg explained the overview of the informational pamphlet. He stated that crimes against people are down though property crimes are up, due largely to gang groups. He gave statistics about homicides, and domestic violence within the City.

He explained community outreach programs and noted that the Police have partnered with community groups, established reading projects, and have coordinated school programs, outside of Dare Program. He explained that West Valley and Kaysville cities are pilots for these programs.

Chief Oberg noted that the best deterrent for accidents is a police car with its lights on at the side of the road.

Council Member Adams noted that Kaysville City officers are responsive and polite.

**PRELIMINARY AND FINAL PLAT APPROVAL FOR HILL FARMS PHASE 2C
AMENDED AT 2002 WEST PHILLIPS STREET AND 554 N HILL FARM LANE –
DESTINATION HOMES**

Andy Thompson, City Engineer, explained that the property owners of lot 248 and lot 317 in the Hill Farms Subdivision wish to adjust a common property line making lot 317 smaller and lot 248 larger. He noted that the land exchanged is in the rear of each of the lots and does not affect the frontage of either property.

Andy Thompson stated that the proposed adjustment does not create any ordinance violations and is consistent with the subdivision and PRUD zoning previously approved.

Council Member Snell made a motion to accept the approval of the Preliminary and Final Plat for the Hill Farms Phase 2C Amended plat as proposed, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

PARKWOOD PHASE 3 SUBDIVISION FINAL PLAT APPROVAL

Andy Thompson, City Manager, noted that the preliminary plat for this project has previously been approved with the first phase already developed and several homes under construction. Phase 2 is currently being improved and the developer/applicant desires to have approvals in place in order to move forward with phase 3 improvements as soon as phase 2 is complete.

Andy Thompson explained that the plat is consistent with the preliminary plat and meets all other applicable requirements.

Council Member Lee made a motion to approve the Parkwood Phase 3 Subdivision Final Plat, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Withheld vote
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed with 4 votes and was unanimous.

REZONE OF 2.97 ACRES OF PROPERTY FROM THE R-A TO THE R-1-1 ZONING DISTRICT.

Andy Thompson, City Engineer, explained that Ivory homes has submitted a rezone request at the subject property in order to subdivide the land into a 7 lot subdivision on a cul-de-sac. Currently the property is zoned R-A which requires ½ acre lots. He noted that in regards to housing, the General Plan states that West of I-15 to allow zero to two units per acre with some higher density housing along the major streets.

Paul Hansen, land owner, noted that he would rather live on road with cul-de-sac. He noted that Ivory Homes has been good about talking to all the adjacent neighbors. He suggested that the height restriction be lifted to accommodate each owner within the guidelines of the City.

Council Member Page stated that homes should be built consistent with neighborhood values.

Council Member Garn made a motion to approve the rezone the property at 64 S Angel St. with the condition that 6 lots are single story, second by Council Member Snell.

Council Member Adams made a substitute motion to table the item for two weeks, notice the public hearing again and would like the addresses of those that were sent a letter to give the public another chance to discuss single vs. two story, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Nay
Council Member Adams, Nay
Council Member Garn, Nay
Council Member Lee, Yea

The motion fails three to two.

Council Member Garn amended the original motion to table the item for two weeks and contact those that objected to the height of the homes, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Nay
Council Member Page, Nay

Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed three to two.

**DEVELOPMENT AGREEMENT AND REQUEST TO REZONE 1.53 ACRES OF
PROPERTY FROM R-1-20 TO THE LI ZONING DISTRICT.**

Andy Thompson, City Manager, explained that the request to rezone the subject property to the LI zoning district is for the purpose of accommodating the desired use of the applicant to store landscaping materials at the subject property. This item has been before the Planning Commission and City Council on multiple occasions including the most recent discussion with the City Council on July 6, 2017.

Andy Thompson noted that the motion which carried at the previous council meeting was to table consideration of this request with the direction for staff to return to the Council with a more robust development agreement for review. Direction was given to specifically include additional language which: requires a screening fence along the west and south property lines, addresses concerns with the ingress/egress to the property including surface material, provides more detail dealing with dust control, noise mitigation, and enforcement provisions. The council also gave direction to allow input from the general public.

To this end changes have been made to the agreement in an effort to include the items detailed by the City Council. As of the date of this report staff has used the recommendation from the Planning Commission, concerns expressed during meetings and to city staff, a list of recommendations from at least one member of the neighboring community, and the comments of the City Council as a means of creating the proposed Development Agreement. A copy of the agreement as presented to the council has been forwarded to a representative of the neighboring properties for their awareness ahead of this meeting.

Andy Thompson, City Engineer, explained that a copy of the agreement as presented to the council has been forwarded to a representative of the neighboring properties for their awareness ahead of this meeting.

Mayor Hiatt asked if the enforcement within the development agreement is a concern. He wanted to know if the council thinks this document is valid and enforceable. Effective tool of enforcement.

Council Member Adams suggested utilizing a conditional use permit.

Mayor Hiatt noted that most may need more time to review and explained that this will be the first agenda item at the next meeting.

Council Member Page made a motion to table the item to allow time for the public to review the development agreement, second by Council Member Garn

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed four to one.

BURTON LANE STREET IMPROVEMENT PROJECT

Andy Thompson noted that two bids were received for the Burton lane Street Improvement Project and the apparent low bidder was Advanced Paving and Construction in Ogden, UT.

Council Member Snell made a motion to award the bid of the Burton Lane Street Improvement Project and allowing staff to manage the project, second by Council Member Garn.

Council Member Adams offered a substitute motion.

Council Member Adams made a substitute motion to not waste any asphalt. Motion fails for lack of a second.

The vote on the original motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Abstain
Council Member Garn, Yea
Council Member Lee, Excused

The motion passed with three votes and was unanimous.

2017 WATERLINE PROJECTS

Andy Thompson noted the bids that were received were high. He suggested not awarding a bid at this time and rebidding at another time in the future.

Council Member Adams made a motion not to award a bid at this time, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Excused

The motion passed unanimously.

QUALTRICS

Chase Winder, Qualtrics representative, explained the constant struggle to communicate effectively is felt by every city. As a City pushes information out to its residents, many times it would be helpful to be able to receive communication and feedback in return. Qualtrics is a company that specializes in gathering and analyzing metrics from customers. This in turn would allow the city to monitor feedback, respond to feedback where appropriate, and improve in the way we deliver city services. There is an application for this type of measurement and feedback in every department in the city.

Council Member Snell noted that this is a valuable and useful tool to gather data.

Council Member Snell made a motion to approve the purchase of Qualtrics, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Lee, Excused.

The motion passed three to one.

PROCEDURES AND ORDER DISCUSSION

Council Member Snell noted that rules within government are formalized and feels this is a necessary step for the Council to have for the meetings.

Shayne Scott, City Manager, noted that at the March 16, the Kaysville City Council gave direction to staff and Mayor Hiatt to consult with David Church about our existing Rules of Procedure and Order and to answer specific questions that arose in this council discussion.

Mayor Hiatt noted that Attorney, David Church will be at the next Council meeting to answer any additional questions.

Council Member Snell made a motion to move forward with Rules of Procedure and Order, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Nay

Council Member Garn, Yea
Council Member Lee, Excused

The motion passed unanimously.

AMENDING SECTION 16-1-8, LICENSE TERM, AND CHAPTER 16-8, TEMPORARY MERCHANT, OF THE REVISED ORDINANCES OF KAYSVILLE CITY.

Lyle Gibson, Zoning Administrator, noted that the food truck licensing within the City needs to be amended. He explained that this change enables the city to follow the state law.

Council Member Adams made a motion to amend Section 16-1-8, License Term, and Chapter 16-8, temporary merchant, of the revised ordinances of Kaysville City, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Excused

The motion passed unanimously.

MEMBER REPORTS

Council Member Adams noted there was a \$1200.00 purchase made by Council Member Snell.

Council Member Snell explained that he purchased candy for a total of \$1200.00 for the 4th of July parade floats. He noted that it was an approved, budgeted item.

MINUTES

Mayor Hiatt asked for a motion to approve the Minutes of July 6, 2017.

Council Member Snell made a motion to approve the Minutes for July 6, 2017 second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

CALENDAR ITEMS

The current calendar items are listed on the website.

ADJOURNMENT

Council Member Snell made a motion for adjournment 11:43p.m., second by Council Member Lee and passed unanimously.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1 7pm - Power	2	3 8am - Kaysville 6pm - "Ask the 7pm - City Council	4	5
6	7	8	9	10 7pm - Planning	11	12
13	14	15 Primary Election	16	17 7pm - City Council	18	19 9pm - Movie in the
20	21	22	23	24 7pm - Planning	25	26 11am - Cool Cars,
27	28	29	30	31	1	2

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4 City Offices Closed Labor Day	5 7pm - Power	6	7 8am - Kaysville 6pm - "Ask the 7pm - City Council	8	9
10	11	12	13	14 7pm - Planning	15	16
17	18	19	20	21 7pm - City Council	22	23
24	25	26	27	28 7pm - Planning	29	30

City Calendar and Events, Holidays in United States, Recreation Programs and Activities

Oct 2017 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 7pm - Power	4	5 8am - Kaysville 6pm - "Ask the 7pm - City Council	6	7
8	9 City Offices Closed Columbus Day	10	11	12 7pm - Planning	13	14
15	16	17	18	19 7pm - City Council	20	21
22	23	24	25	26 7pm - Planning	27	28
29	30	31 Halloween	1	2	3	4

MEETING NOTICE AND AGENDA



Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, August 3, 2017, starting at 6:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

The agenda shall be as follows:

6:00 p.m. CITY COUNCIL MEMBER TRAINING

1. Open Meeting Law and Rules of Procedure Training. – David Church

7:00 p.m. CITY COUNCIL MEETING

1. Opening - Council Member Adams.
2. Call to the Public.
3. Consideration of a Development Agreement and Rezone of 1.53 acres of property at 1450 South Burton Lane from the R-1-20 (Single Family Residential) to the LI (Light Industrial) zoning district. – Jim Puffer
4. Request to rezone 2.97 acres of property at approximately 65 South Angel Street from R-A (Residential Agriculture) to R-1-14 (Single Family Residential). – Ivory Homes
5. Burton Substation Fencing Bids.
6. Minutes.
7. Calendar.
8. Closed Session pursuant to Utah Code § 52-4-205 (1)(b); b) A strategy session to discuss the purchase, exchange, or lease of real property and pursuant to Utah Code § 52-4-205(1)(c); d) A strategy session to discuss the sale of real property.
9. Adjournment.

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at City Hall and emailed copies to media representatives on July 28, 2017.

Maria T. Devereux
City Recorder