

1. City Council Meeting Agenda

Documents:

[JULY 20, 2017 CITY COUNCIL REGULAR MEETING AGENDA PACKET.PDF](#)
[JULY 20, 2017 CITY COUNCIL REGULAR MEETING AGENDA.PDF](#)

2. Meeting Audio & Video

- [MEETING AUDIO](#)
- [MEETING VIDEO](#)



MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular Council meeting on Thursday, July 20, 2017, starting at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

The agenda shall be as follows:

6:00 p.m. ASK THE COUNCIL/PUBLIC Q & A

1. Council Member Snell will be available for discussion related to any topic that relates to our community and business of the City.

7:00 p.m. CITY COUNCIL MEETING

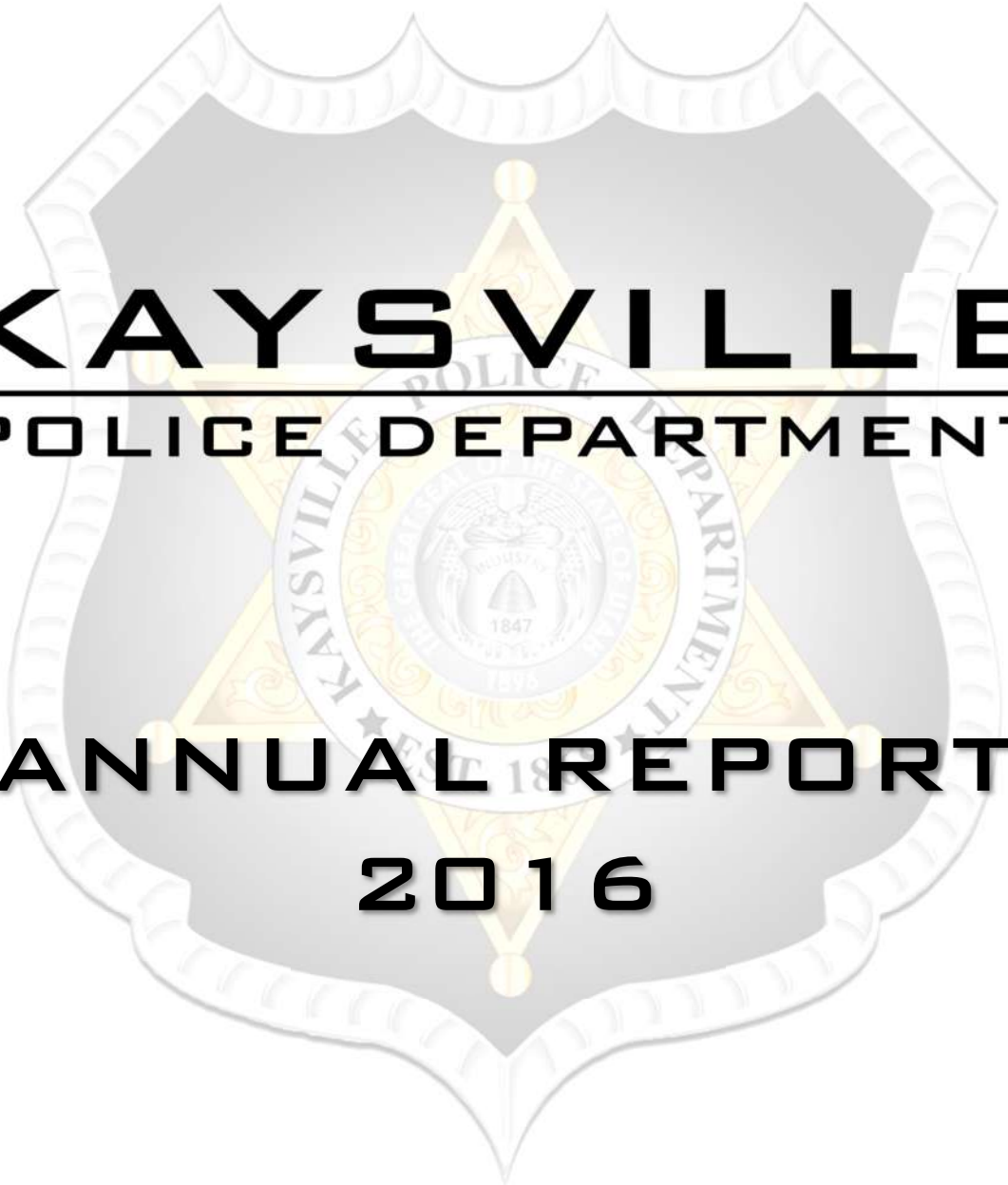
1. Opening - Council Member Garn
2. Yard of the Month Awards.
3. Call to the Public.
4. West Davis Corridor Update. – Zoe Rogich, UDOT
5. Department Report. – Chief Sol Oberg
6. Preliminary and final plat approval for Hill Farms Subdivision Phase 2C Amended at 2002 West Phillips Street and 554 North Hill Farms Lane. – Destination Homes
7. Final plat approval for Parkwood Phase 3 Subdivision at approximately 35 West Shepard Lane. – Henry Walker Homes
8. Request to rezone 2.97 acres of property at approximately 65 South Angel Street from R-A (Residential Agriculture) to R-1-14 (Single Family Residential). – Ivory Homes
9. Consideration of a Development Agreement and Rezone of 1.53 acres of property at 1450 South Burton Lane from the R-1-20 (Single Family Residential) to the LI (Light Industrial) zoning district. – Jim Puffer
10. Award of Bid for the Burton Lane Street Improvement project.
11. Award of Bid for the 2017 Waterline Project.
12. Qualtrics Proposal – System for gathering and analyzing metrics from City Residents. – Chase Winder
13. Rules of Procedure.
14. Amending section 16-1-8, License Term, and chapter 16-8, Temporary Merchant, of the Revised Ordinances of Kaysville City.
15. Council Member Reports.
16. Minutes.
17. Calendar.
18. Adjournment.

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at City Hall and emailed copies to media representatives on July 14, 2017.

Maria Devereux

Maria T. Devereux/City Recorder

A large, faint, light-gray police badge is centered in the background. It is a shield-shaped badge with a yellow five-pointed star in the center. The star has a circular seal on it. The seal features a central emblem with a mountain and a sun, surrounded by the text "KAYSVILLE POLICE DEPARTMENT" and "EST. 1847". The shield has a decorative border.

KAYSVILLE

POLICE DEPARTMENT

ANNUAL REPORT

2016

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CHIEF OF POLICE
SOL OBERG



ASSISTANT CHIEF
ASSISTANT CHIEF



LIEUTENANT
KENTON PIES



LIEUTENANT
PAUL THOMPSON

SUPPORT SERVICES

INVESTIGATIONS
DIVISION

PATROL DIVISION



SUPPORT SERVICES
SUPERVISOR
JESSICA BUSK



DETECTIVE SERGEANT
SETH ELLINGTON



PATROL SERGEANT
SHAWN MCKINNON



PATROL SERGEANT
PRESTON BENOIT



RECORDS/DISPATCH
EVIDENCE CUSTODIAN
MICHELLE FRANCOM



DETECTIVE
MIKE MOON



SRO DAVIS HIGH
RYAN WILKO



RECORDS/DISPATCH
CRYSTAL ISAACSON



DETECTIVE
BRANDON WOOLF



SRO MOUNTAIN HIGH
CADE BRADSHAW



CROSSING
GUARDS
(20)



DETECTIVE
JEREMY OWENS



D.A.R.E. OFFICER
JUSTIN STANFORD



METRO NARCOTICS
AGENT



PATROL OFFICER
ANTHONY THOMPSON



PATROL OFFICER
JEFF RANDALL



PATROL OFFICER
MASON FLINT



PATROL OFFICER
SWAT TEAM
JOSH STEADMAN



P.O.P. OFFICER
SRO KAYSVILLE JR.
LACY TURNER



PATROL OFFICER
DEVAN RICH



PATROL OFFICER
DARON HESLOP



P.O.P. OFFICER/TRAFFIC
SRO CENTENNIAL JR.
SWAT TEAM
MIKE MARTINEZ



K-9 OFFICER
MATT THURGOOD



PATROL OFFICER
SRO FAIRFIELD JR.
JORDAN NICHOLAS



PATROL OFFICER
JOSH DANIELSON



POLICE OFFICER
POLICE OFFICER

KAYSVILLE POLICE DEPARTMENT 2016 ORGANIZATIONAL CHART

MISSION STATEMENT

The mission “*to protect and serve*” states the essential purpose of the Kaysville Police Department.

The Department *protects* the right of all persons within its jurisdiction to be free of criminal attack, to be secure in their possessions, and to live in peace.

The Department *serves* the people of Kaysville in a professional manner; and it is to these people that the police department is ultimately responsible.

KAYSVILLE POLICE DEPARTMENT
ANNUAL REPORT 2016

ACTIVITY SUMMARY

	2015	2016	% CHANGE
Total Police Service Calls	8,805	8,405	-4.5%
<i>Average Daily Police Service Calls</i>	24.1	23.0	-4.6%
Cases	2,789	2,686	-3.7%
<i>Average Daily Cases</i>	7.6	7.4	-2.6%
Average Emergency Response Times	7:43	8:16	7.1%
Arrests	460	354	-23.0%

Part I Index Crimes (Crime Index)*	256	286	11.7%
Homicide	0	0	0.0%
Forcible Rape	2	6	200.0%
Robbery	1	4	300.0%
Aggravated Assault	8	6	-25.0%
Burglary	57	52	-8.8%
Larceny-Theft	166	210	26.5%
Motor Vehicle Theft	21	7	-66.7%
Arson	1	1	0.0%
Crime Index Per 1,000 Population	8.41	9.39	11.7%

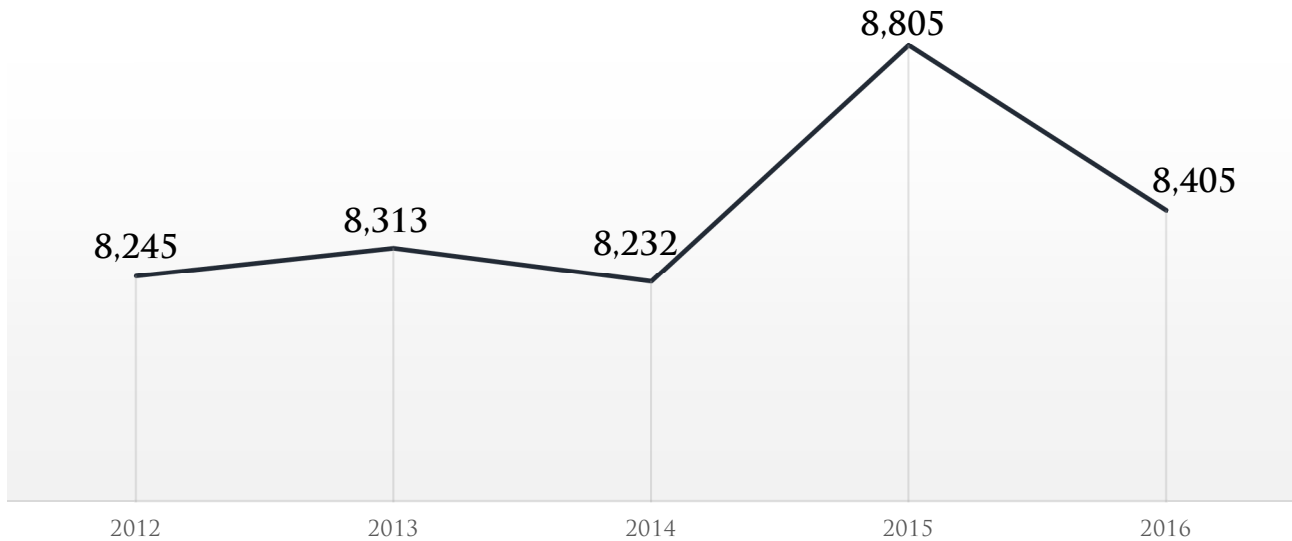
*Part I crimes (or violent crimes) compile the "crime index" used by the FBI to track our nation's crime rate. If multiple Part I offenses are committed in the same criminal episode, only the most serious offense is reported, which may result in a variance in the number of total offenses reported below.

Crimes Against Persons	226	187	-17.3%
Sex Offense	46	50	8.7%
Assault	74	53	-28.4%
Domestic Violence	34	27	-20.6%
Child Abuse / Neglect	72	57	-20.8%
Property Crimes	428	487	13.8%
Vehicle Burglary	23	84	265.2%
Theft	149	145	-2.7%
Fraud / Forgery / Financial Crimes	51	60	17.6%
Vandalism	126	130	3.2%

DUI Arrests	29	24	-17.2%
Drug Offenses	94	79	-16.0%
K-9 Deployments	115	44	-61.7%
SWAT Call Outs	5	13	160.0%

Traffic Stops	4,469	3,549	-20.6%
Traffic Citations	3,776	2,821	-25.3%
Traffic Accidents	396	489	23.5%
Traffic Fatalities	0	0	0.0%

POLICE SERVICE CALLS



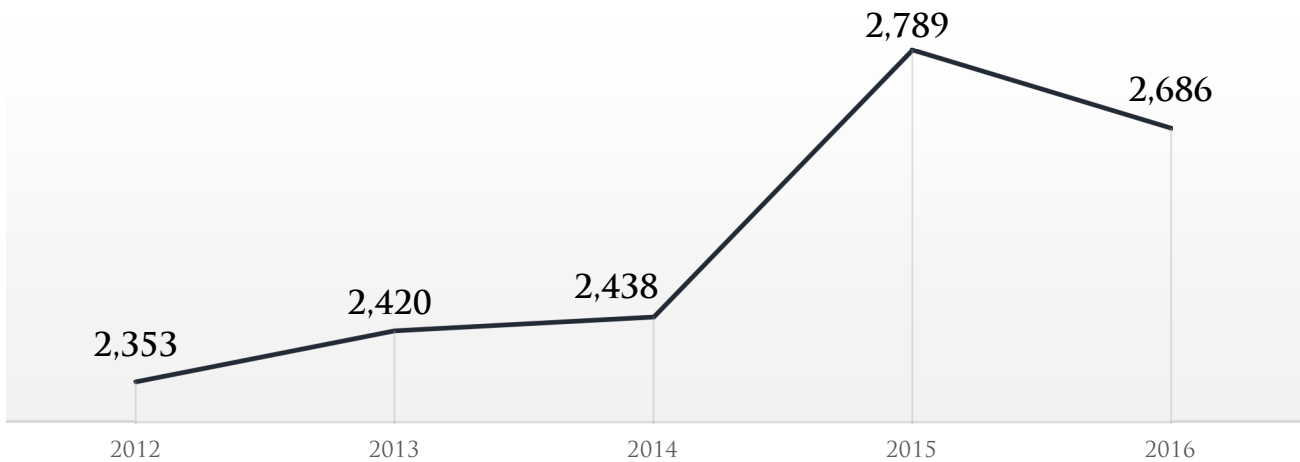
POLICE SERVICE CALLS TIME ANALYSIS

The following table shows the number of calls for service and the specific time and day they were received.

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
0000-0259	75	132	108	118	127	139	133	832
0300-0559	41	38	49	43	82	59	63	375
0600-0859	100	89	106	91	93	67	54	600
0900-1159	224	261	226	258	223	151	114	1457
1200-1459	245	244	213	230	205	148	109	1394
1500-1759	222	251	262	238	242	153	122	1490
1800-2059	172	166	184	168	179	140	118	1127
2100-2359	149	132	162	159	206	184	138	1130
Total by Day	1228	1313	1310	1305	1357	1041	851	8405

CASES

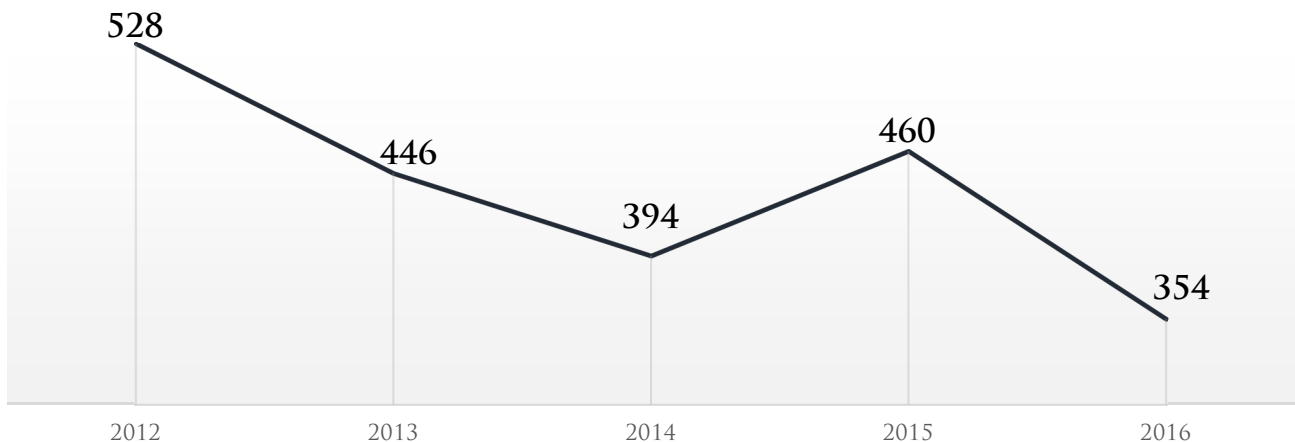
Cases are created from police service calls that require documentation by the responding officer.



TOP 10 CASES	
Suspicious Circumstance	1,233
Citizen Assist	829
Medical Assist	592
Extra Patrol	523
Traffic Accident	480
Alarm	467
Agency Assist	330
Vehicle Keys	317
Community-Oriented Policing	262
Juvenile Problem	195

ARRESTS

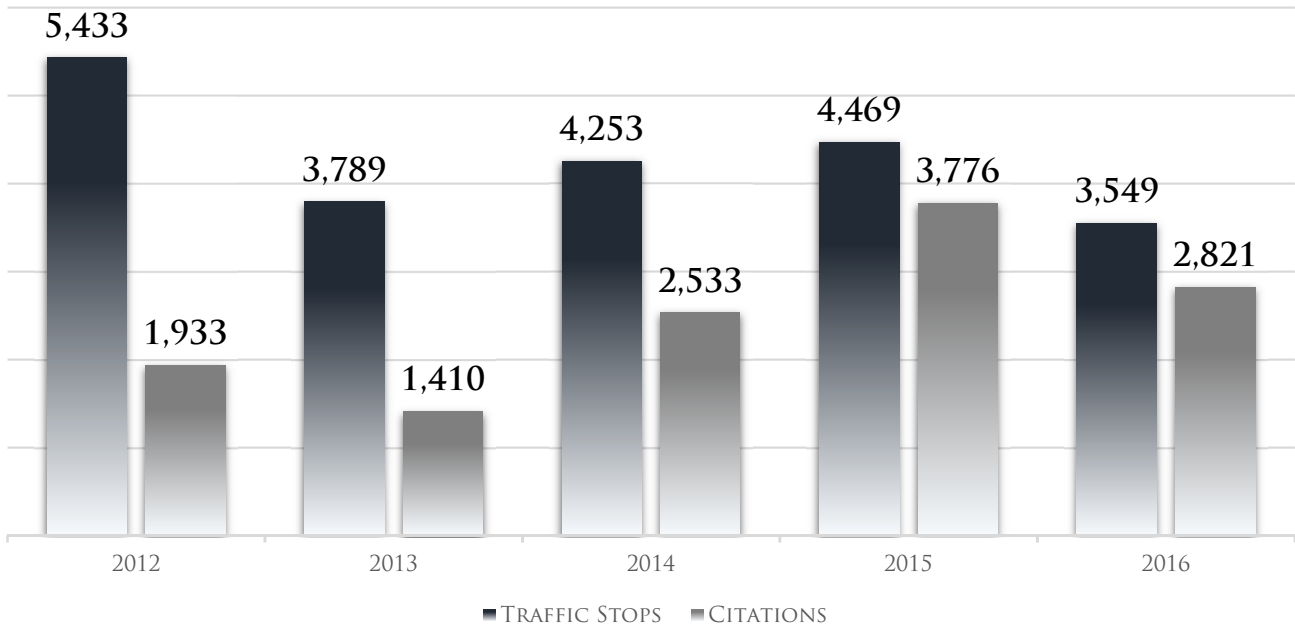
An arrest consists of when criminal charges are filed on an individual; regardless if the individual was cited and released, served with a summons to appear in court, or physically arrested and booked into jail.



**Reporting methods changed in 2012, contributing to the substantial decrease in number of arrests*

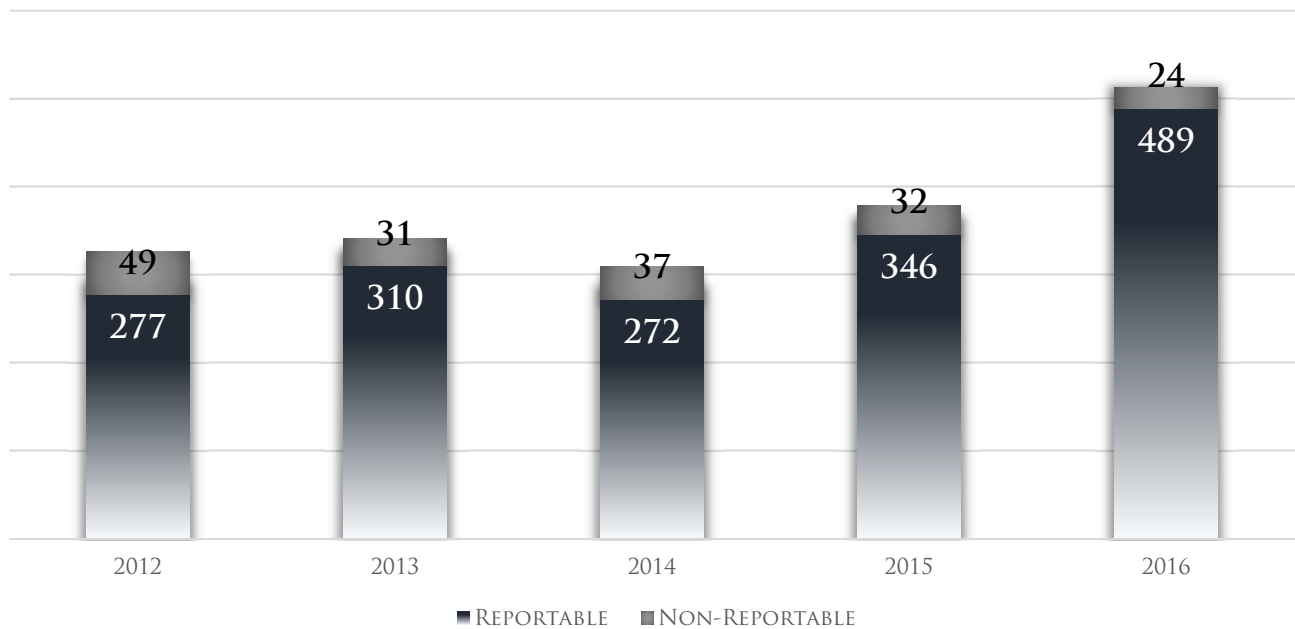
TRAFFIC STATISTICS

Traffic Stops and Citations



Accidents

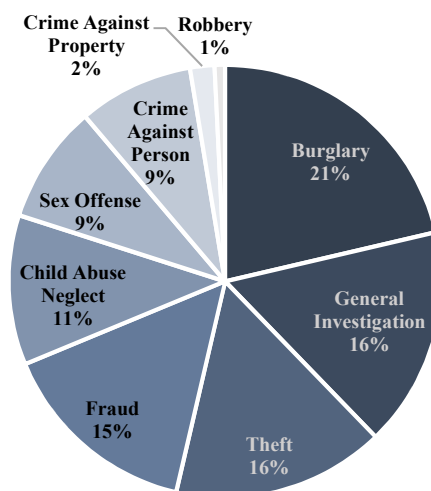
Traffic accidents are categorized as either reportable or non-reportable. Reportable accidents include those resulting in injury or death of any person, or total property damage to the apparent extent of \$1,500.



INVESTIGATIONS DIVISION

In 2016, the Investigations Division investigated 384 total cases. Below is a comparison between the number and types of cases that were investigated in 2015 and 2016.

CASE TYPE	2015	2016
Burglary	45	82
General Investigation	57	63
Theft	60	61
Fraud/Forgery	36	58
Child Abuse Neglect Report (CANR)	8	43
Sex Offense	47	34
Crime Against Person	80	33
Crime Against Property	7	7
Robbery	0	3
Total	340	384



Registered Sex Offenders

Registered sex offenders are required to register and provide information required by statute to the Department of Corrections or registering entity every six months. Offenders who are not under the supervision of AP&P must register with the Police Department or Sheriff's Office that has jurisdiction over the area where the offender resides.

The following is a breakdown of the different types of sex offender registrations in Kaysville City:

- 15 **Active** (*offenders who still have a legal obligation to register with the State of Utah*)
- 4 **Inactive – Other** (*offenders whose conviction is not registerable or reduced to a non-registerable offense*)
- 2 **Inactive – Out of Area** (*offenders who have listed a secondary or temporary address in Kaysville City but do not primarily reside in the city*)
- 4 **Inactive – Registration Expired** (*offenders who have been terminated from the registry*)
- 1 **Incarcerated** (*offenders who are incarcerated*)
- 1 **Pending** (*new offenders awaiting verification*)

In 2016, there were a total of 27 registered sex offenders residing in Kaysville City and detectives tracked 13* sex offenders with active registrations. Kaysville detectives conducted 23 sex offender registration compliance checks and had 100% compliance from all offenders in the city.

*2 of the 15 active offenders were under the supervision of Adult Probation & Parole.

PHARMACEUTICAL DISPOSAL PROGRAM

The Kaysville Police Department provides a disposal bin for the public to safely and confidentially dispose of their unwanted or expired medication. In the year 2016, the Kaysville Police Department destroyed 590.64 pounds of prescription drugs that were received in the pharmaceutical disposal bin.

	2015	2016
Medications received for disposal	550.20 lbs	590.64 lbs

NOTABLE EVENTS

Missing Kids Readiness Project

In March 2016, the Kaysville Police Department became members of the Missing Kids Readiness Project from the National Center for Missing and Exploited Children. The project promotes best practices for police departments and the way officers respond to calls of missing, abducted, and sexually exploited children. It provides for standardized responses through policy implementation and training incorporating best practices. Kaysville was only the 2nd agency in Utah and the 33rd in the nation to receive this certification.

Sex Abuse Prevention Event

On April 5, 2016, the Kaysville Police Department hosted the second annual *The Power of One: Breaking the Cycle of Child Abuse*, a sexual abuse prevention event open to the community. Speakers included Kaysville Detective Jeremy Owens, Miss Utah 2013 Ciera Pekrick, a former SVU detective, parents of abused children, and survivors of abuse, who shared their experiences and valuable insight in preventing sexual abuse.

Citizens Police Academy

The Kaysville Police Department is a participating agency in the Davis County Citizens Police Academy (CPA) and hosted a class on April 13, 2016. Detectives instructed the class on crime scene investigation and a they were also given a K-9 demonstration with Rex.

Domestic Violence Lethality Assessment Program (LAP)

In May 2016, the Kaysville Police Department adopted and implemented the Maryland model of Domestic Violence Lethality Assessment Program (LAP). The LAP is a strategy to prevent domestic homicides and reduce intimate partner violence through training, policy implementation, and collaboration with the Safe Harbor Domestic Violence Shelter.

The LAP, a project of the Maryland Network Against Domestic Violence, is a two-pronged intervention process that makes use of a specialized lethality assessment instrument and an accompanying protocol.

Trained police officers on the scene of a domestic violence call assess a victim's risk for serious injury or death using the one-of-a-kind Lethality Assessment Screen. Using patrol pones, officers immediately link "high risk" victims to the community-based victim service provider hotline in their area with the goal of having victims receive services.

The LAP enables police officers and local victim service providers to work as equal partners in a more coordinated, communicative, and cooperative manner to engage victims who may otherwise be unlikely to be connected to or seek the support of domestic violence services.

NOTABLE EVENTS

Amber Alert

On June 27, 2016, the Kaysville Police Department investigated a child abduction and child endangerment case from the Division of Child and Family Services, resulting in the issuance of an Amber Alert. Due to the great efforts of our detectives and patrol officers, as well as the cooperation of investigators within the Davis County Child Abduction Response Team, the children were ultimately located shortly after the Amber Alert was issued.

#copslovelemonadestands

During the summer of 2016, Officer Lacy Turner and Officer Mike Martinez started a social media campaign titled #copslovelemonadestands as a fun way for officers to build relationships with the kids in our community and support young entrepreneurs. The social media campaign was an overnight success and the police department received daily requests for officers to stop by various lemonade stands throughout the city. The campaign was highlighted by the KUTV 2News and Mountain America Credit Union “Pay It Forward” Program.

White House

In August 2016, Chief Oberg was among 40 police chiefs from across the country, and the only one from Utah, who were invited to the White House to discuss the findings of the President’s task force on 21st century policing and trying to find better ways for law enforcement to communicate with communities they serve.

Our Hometown Parade

On August 16, 2016, the Kaysville Police Department hosted an unveiling of “Our Hometown Parade,” the latest painting by Chad Hawkins. The painting is a tribute to the Kaysville Police Department and all of the great values shared by our community. We were extremely honored to have such a talented artist create such an amazing piece of art for our department and we believe he perfectly captured everything our community stands for.

Beyond the Badge Award

In October 2016, Officer Lacy Turner was the recipient of the KSL *Beyond the Badge* award. Chief Oberg nominated Officer Turner due to her commitment to actively building trust and improving relationships with the public in addition to her dedication in her duties as a peace officer. The award recognizes the good work that Utah’s public safety officers do every day to make each of our lives better.

No Shave November

The Kaysville Police Department partnered with seven other police departments to raise money for children in need, allowing officers who made a \$20 donation to grow facial hair for the months of October and November. This was a county-wide effort by police officers from Bountiful, Clearfield, Centerville, Kaysville, Layton, Syracuse, West Bountiful, and Woods Cross.

The amount raised from the fundraiser was \$4,797, which was donated to the Davis Education Foundation, a non-profit organization that services 86 schools and close to 71,000 Davis County school children.

DEPARTMENT AWARDS

Each year during National Police Week, the Kaysville Police Department hosts an annual awards banquet to celebrate the year's achievements and future perspectives. In 2016, the following awards were given to officers, whose actions were a great credit to themselves and the Kaysville Police Department.

Unit Citation

The Kaysville Police Department recognized Lieutenant Pies, Lieutenant Thompson, Sergeant Ellington, Sergeant Benoit, Detective Owens, Detective Moon, Detective Woolf, Officer Heslop, Officer Anthony Thompson, Officer Randall, Officer Martinez, Officer Matt Thurgood, Officer Nicholas, Officer Cade Bradshaw, and Officer Turner for their actions taken on February 1, 2016. These officers responded to and investigated an armed car-jacking in Kaysville City.

The suspects robbed the driver of her vehicle at knife-point and fled the city. As they fled, the stolen vehicle was disabled in Centerville, while one suspect was apprehended. The suspects were arrested and criminally prosecuted for their crimes. The actions of these officers were critical in the dynamic moments of the event as well as the subsequent investigation.

Lifesaving Award

The Kaysville Police Department recognized Officer Lacy Turner for the lifesaving actions she took on March 4, 2016. While on routine patrol, Officer Turner was dispatched to a medical emergency. Upon her arrival, she located a person who was not breathing and did not have a pulse.

She performed lifesaving CPR measures and was able to revive the subject, who was consequently transported to the hospital. Officer Turner's quick thinking and decisive actions saved the life of this person.

Unit Citation

The Kaysville Police Department recognized Lieutenant Paul Thompson, Sergeant Ellington, Sergeant Benoit, Officer Nicholas, and Officer Turner for their actions taken on March 31, 2016. These officers responded initially to a house fire, later determined to be an arson. Upon their arrival, officers breached the fully-engulfed home and yard in an attempt to locate living persons. They heard gunshots and upon searching for the origin of the shots, located the arson suspect with a self-inflicted gunshot wound.

Officers summoned medical and facilitated fire department actions while containing the scene to protect the public. Though the suspect died, all other members of the community remained safe. The actions of these officers in the dynamic moments of the event were crucial to the preservation of public safety and security.

Meritorious Service

The Kaysville Police Department recognized Officer Matthew Thurgood for his actions on October 23, 2016. While on routine patrol, Officer Thurgood initiated a traffic stop on a vehicle and conducted an investigation into the occupants. After developing probable cause and searching the vehicle, he located an amount of illegal narcotics, burglary tools, and 11 catalytic converters.

A subsequent investigation revealed that the catalytic converters had been stolen from vehicles in the area and ultimately resulted in the successful closure of multiple theft cases. Officer Thurgood's initiative and decisive actions increased the public's safety and security.

DEPARTMENT AWARDS

Lifesaving Award

The Kaysville Police Department recognized Officer Josh Danielson for the lifesaving actions he took on November 29, 2016. While on routine patrol, Officer Danielson was dispatched to a medical emergency. Upon his arrival, he located a person who was not breathing and did not have a pulse.

He performed lifesaving CPR measures and was able to revive the subject, who was subsequently transported to a hospital. Officer Danielson's quick thinking and decisive actions saved the life of this person.

Distinguished Service

The Kaysville Police Department recognized Officer Lacy Turner for her community-policing initiatives. While assigned as a Problem-Oriented Policing officer, Lacy Turner implemented several community policing initiatives that built trust between the Kaysville Police Department and our community.

Her programs and actions particularly relating to the city's youth was recognized by the Governor's Office, Kaysville City Council, the NAACP, schools, community groups, and media outlets. The media coverage of these events promoted a positive, professional image of the Kaysville Police Department to tens of thousands of community members.



City Council Staff Report

Preliminary and Final Plat Approval for Hill Farms Subdivision Phase 2C Amended July 20, 2017

Applicant/Owner: Destination Homes
Location: 2002 West Phillips Street (lot 248) and 554 North Hill Farms Lane (Lot 317)
Zone: R-1-20 PRUD

Description:

The property owners of lot 248 and lot 317 in the Hill Farms Subdivision wish to adjust a common property line making lot 317 smaller and lot 248 larger. No new lots will be created and because of the PRUD each lot may be approved as proposed. Lot 317 is proposed to be 0.27 acres and lot 248 will grow to 1.08 acres in size. The land exchanged is in the rear of each of the lots and does not affect the frontage of either property.

Recommendation:

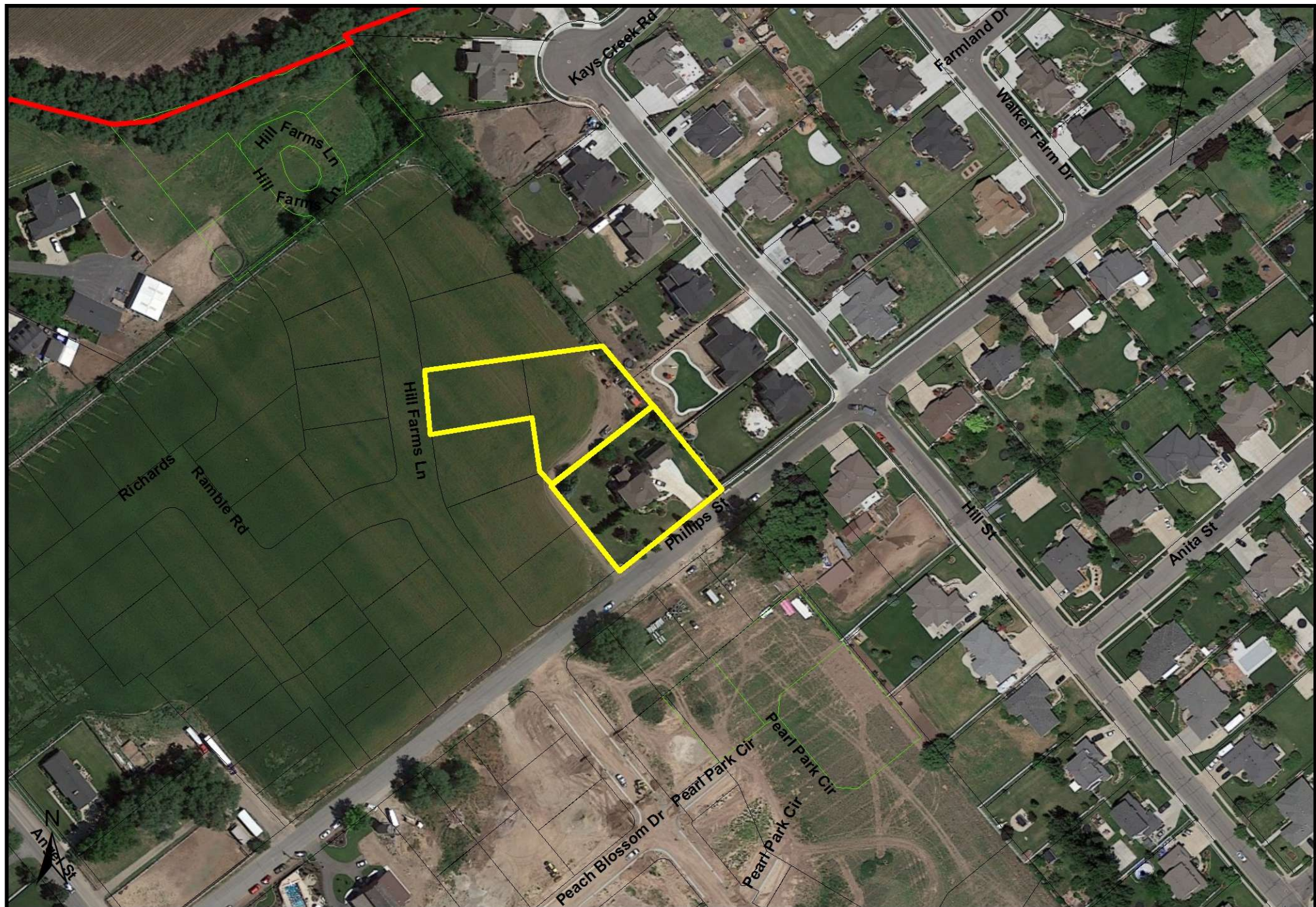
The Planning Commission voted unanimously to forward a favorable recommendation to the City Council for the approval of the Preliminary and Final Plat for the Hill Farms Phase 2C Amended plat as proposed.

Reasoning:

The proposed adjustment does not create any ordinance violations and is consistent with the subdivision and PRUD zoning previously approved.

Attachment 1: Location Map
Attachment 2-3: Current Plat Maps
Attachment 4: Phase 2C Amended Final Plat

Lot 317 and Lot 248 Hill Farms Subdivision





City Council Staff Report

Parkwood Phase 3 Subdivision Final Plat Approval July 20, 2017

Applicant/Owner: Jack Fisher Capital
Location: Approximately 35 West Shepard Lane
Zone: R-1-LD

Description:

The preliminary plat for this project has previously been approved with the first phase already developed and several homes under construction. Phase 2 is currently being improved and the developer/applicant desires to have approvals in place in order to move forward with phase 3 improvements as soon as phase 2 is complete.

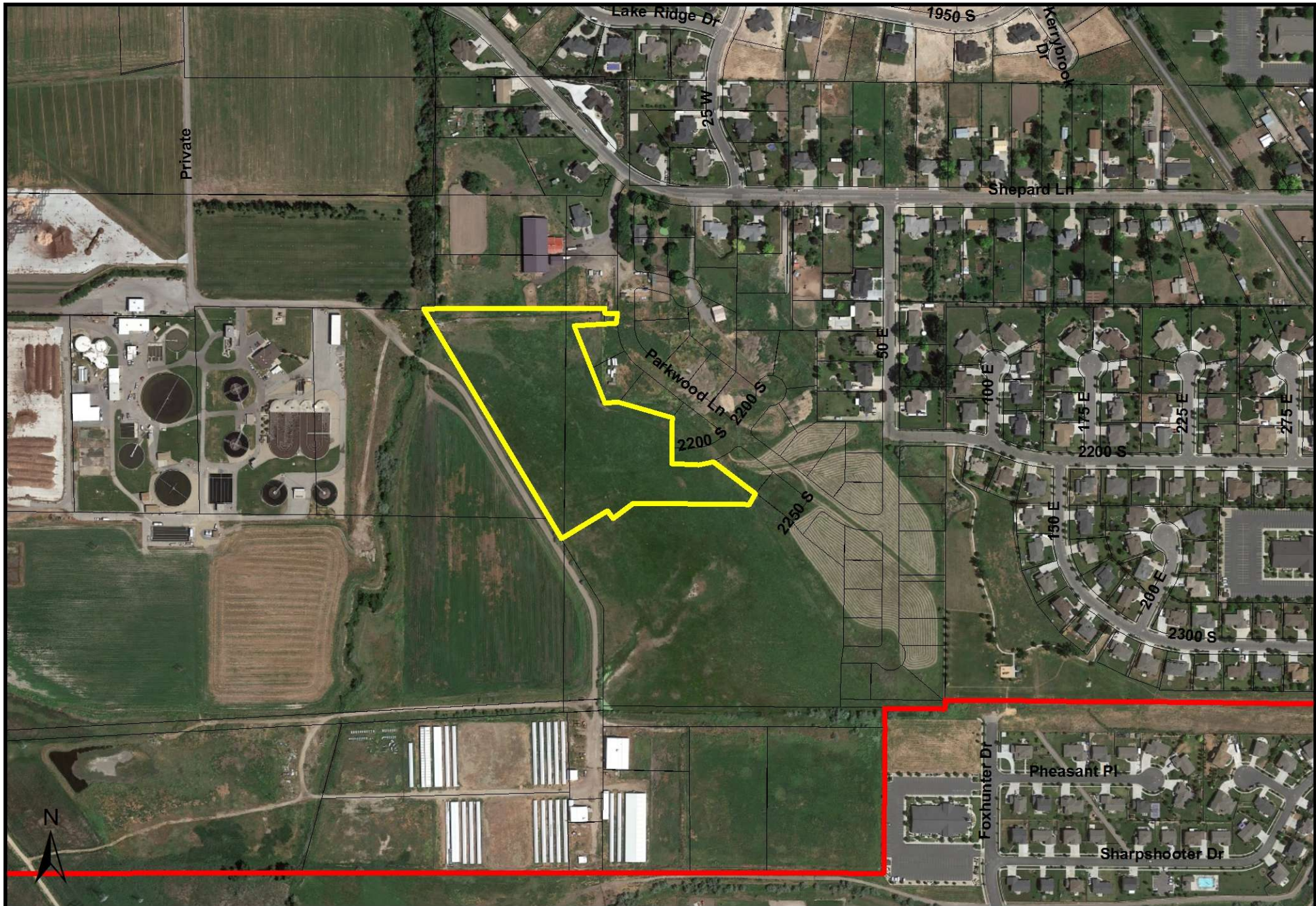
Phase 3 is the northwest phase of the overall Parkwood Development and completes the subdivision. This phase consists of 17 lots including a cul-de-sac and a completing the internal connectivity of streets in the subdivision. The number of lots and layout is consistent with the approved preliminary plat and the lot frontage and acreage minimums are compliant with the R-1-LD zoning district. Parcel A as shown on the plat is to be dedicated to the Central Davis Sewer District to accommodate an existing utility line.

Recommendation:

The Planning Commission voted unanimously to forward a favorable recommendation for the approval of the Final Plat for the Parkwood Phase 3 Subdivision. The plat is consistent with the preliminary plat and meets all other applicable requirements.

Attachment 1: Location Map
Attachment 2: Preliminary Plat showing Phase 3
Attachment 3: Parkwood Phase 3 Final Plat

Parkwood Phase 3 Location Map



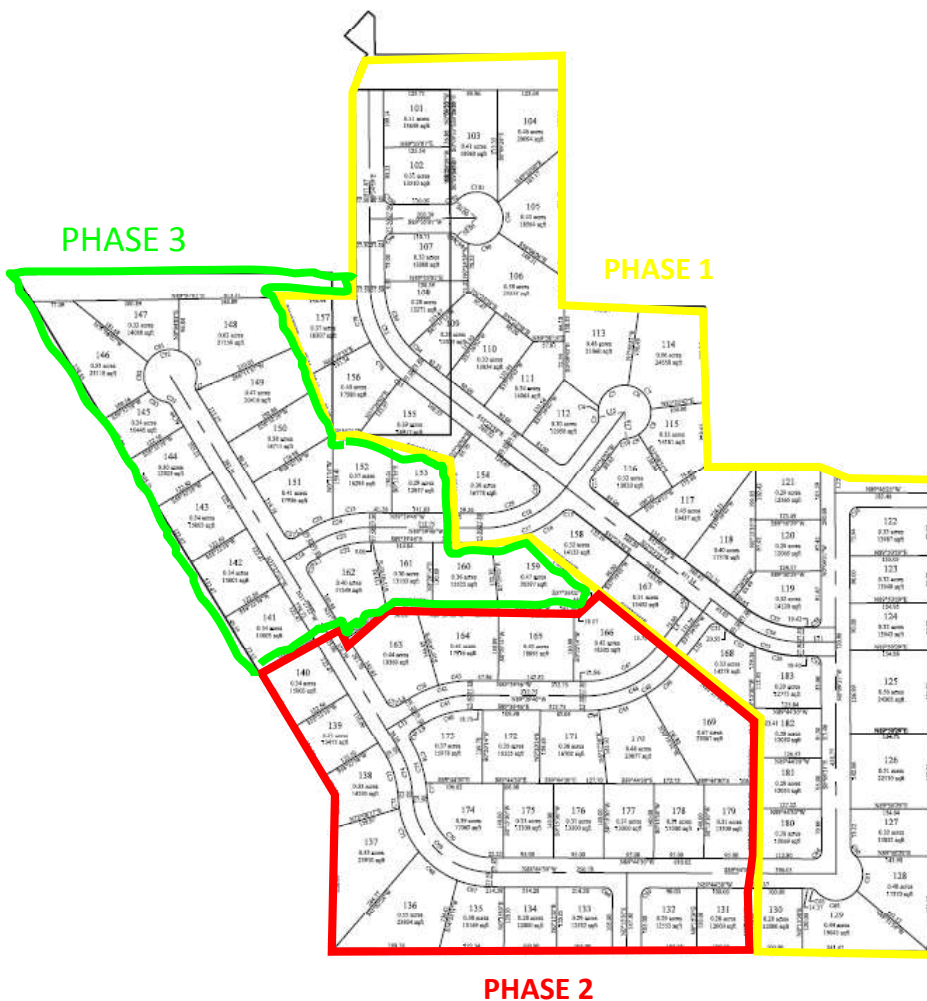


LOCATED AT:

ORIGINAL PROPERTY	39.94 ACRES
SINGLE FAMILY LOTS	83
TOTAL DENSITY	2.08 UNITS/ACRE

ZONE REQUIREMENTS

ZONE:	R-LD
LOT SIZE:	12,000 SF
FRONTAGE:	90'
CUL-DE-SAC RADIUS:	50'
ROW WIDTH:	66'

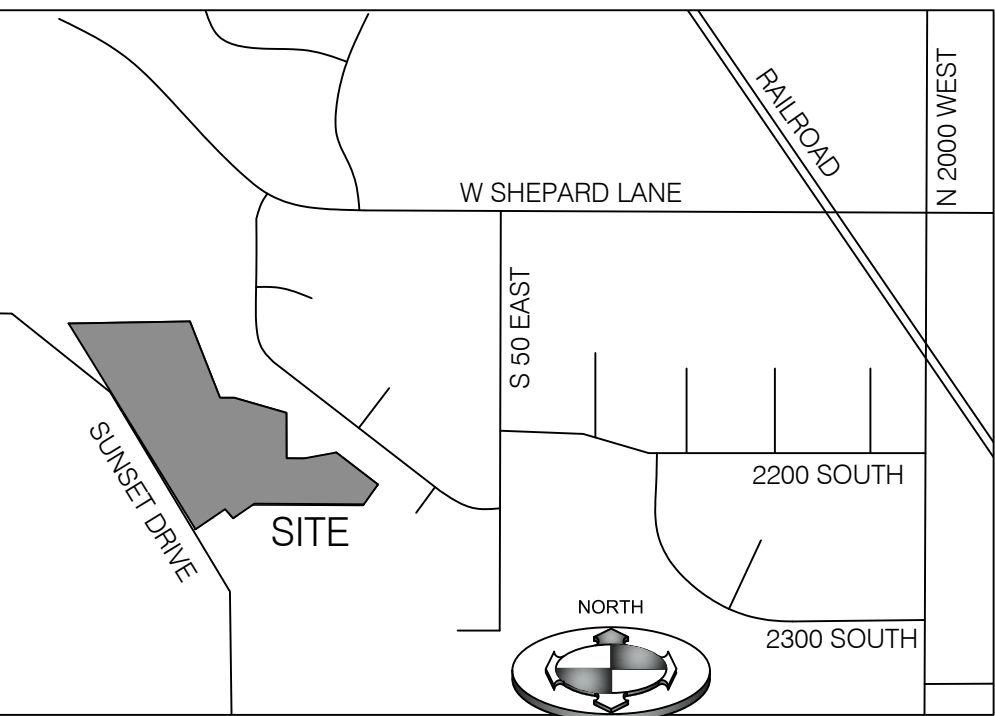


GENERAL NOTE:

INFORMATION PROVIDED ON THIS PLAN IS BASED ON THE BEST AVAILABLE DATA AT THE TIME OF PREPARATION AND MAY CHANGE AT ANYTIME FOR ANY REASON. THIS PLAN IS FOR ILLUSTRATIVE PURPOSES ONLY.

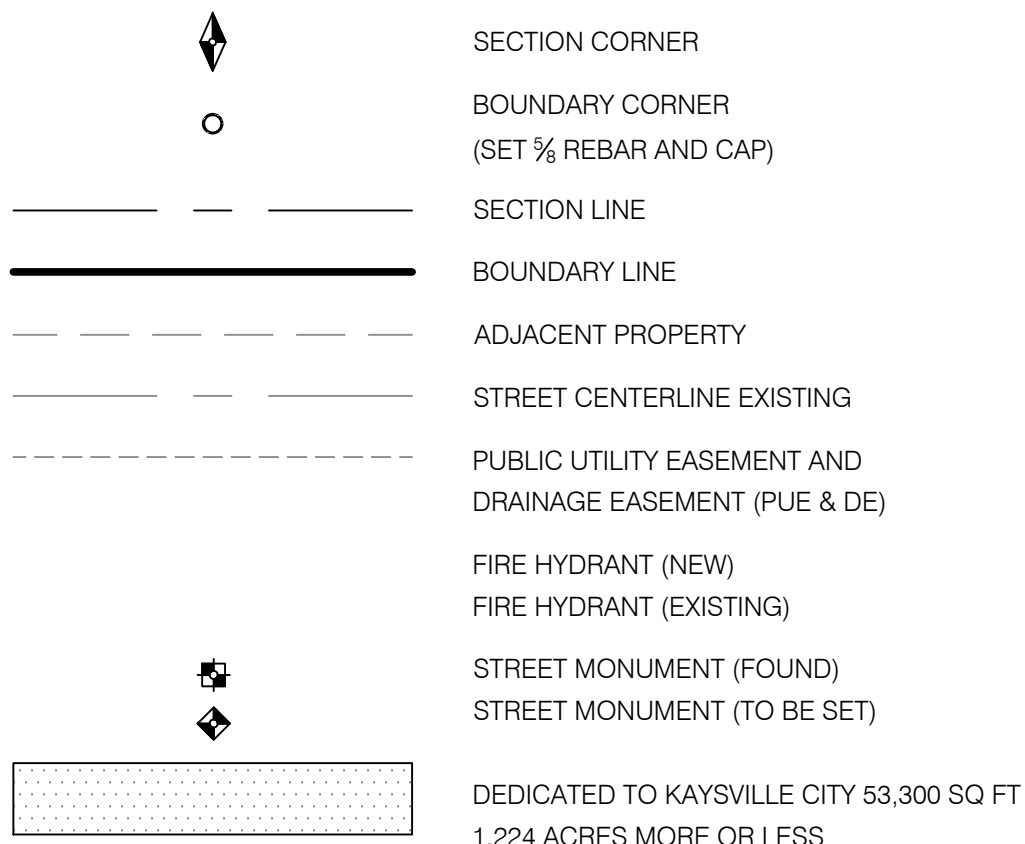
DESIGNED BY:





LEGEND

- SECTION CORNER
- BOUNDARY CORNER (SET 1/2 REBAR AND CAP)
- SECTION LINE
- BOUNDARY LINE
- ADJACENT PROPERTY
- STREET CENTERLINE EXISTING
- PUBLIC UTILITY EASEMENT AND DRAINAGE EASEMENT (PUE & DE)
- FIRE HYDRANT (NEW)
- FIRE HYDRANT (EXISTING)
- STREET MONUMENT (FOUND)
- STREET MONUMENT (TO BE SET)



CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	12.87'	15.00'	49°09'36"	N 56°02'24" W	12.48'
C2	38.93'	50.00'	44°36'45"	S 58°19'04" E	37.96'
C3	59.31'	50.00'	67°57'53"	S 02°01'45" E	55.89'
C4	67.86'	50.00'	77°45'31"	S 70°49'57" W	62.77'
C5	76.79'	50.00'	88°00'00"	N 26°17'18" W	69.47'
C6	12.87'	15.00'	49°10'04"	S 06°52'20" E	12.48'
C7	23.56'	15.00'	90°00'00"	S 76°27'22" E	21.21'
C8	54.49'	227.50'	13°43'26"	S 65°24'21" W	54.36'
C9	71.75'	227.50'	18°04'11"	S 81°18'09" W	71.45'
C10	23.56'	15.00'	90°00'00"	S 13°32'38" W	21.21'
C11	95.72'	172.50'	31°47'36"	N 74°26'26" E	94.50'
C12	126.24'	227.50'	31°47'36"	S 74°26'26" E	124.63'
C13	18.17'	227.50'	4°34'30"	N 88°02'58" E	18.16'
C14	65.44'	227.50'	16°28'55"	N 77°31'15" E	65.22'
C16	242.89'	50.00'	278°20'08"	S 58°32'38" W	65.38'
C17	110.98'	200.00'	31°47'36"	S 74°26'26" W	109.56'

CITY ENGINEER

APPROVED AS TO FORM THIS _____ DAY OF _____, 20____.

KAYSVILLE CITY ENGINEER _____

CITY ATTORNEY

APPROVED AS TO FORM THIS _____ DAY OF _____, A.D., 20____.

KAYSVILLE CITY ATTORNEY _____

CITY COUNCIL

PRESENTED TO THE KAYSVILLE CITY COUNCIL THIS _____ DAY OF _____, 20____, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

MAYOR _____

ATTEST
CITY RECORDER _____

PARCEL LINE TABLE		
LINE #	BEARING	DISTANCE
L1	N 58°32'38" E	25.28'
L2	S 89°39'46" E	5.06'
L3	N 89°39'46" W	41.26'
L4	S 58°32'38" W	25.28'
L5	S 58°32'38" W	67.78'

PLANNING COMMISSION

APPROVED THIS _____ DAY OF _____, 20____, BY THE KAYSVILLE CITY PLANNING COMMISSION.

CHAIRMAN, PLANNING COMMISSION _____

SECONDARY WATER

APPROVED AS TO FORM THIS _____ DAY OF _____, 20____.

BENCHLAND WATER DISTRICT _____

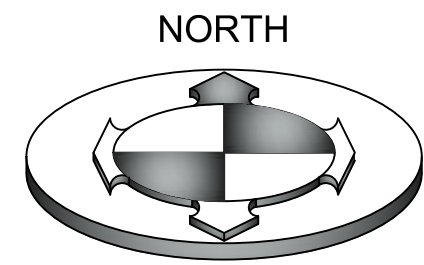
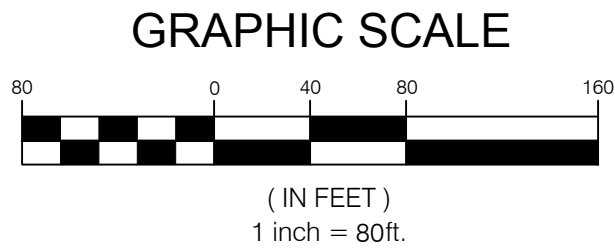
PARKWOOD SUBDIVISION PHASE 3

AMENDING PARCEL "F" OF PARKWOOD SUBDIVISION PHASE 2

LOCATED IN THE NORTHWEST QUARTER
AND NORTHEAST QUARTER OF SECTION 15,
TOWNSHIP 3 NORTH, RANGE 1 WEST,
SALT LAKE BASE AND MERIDIAN



BENCHMARK
ENGINEERING &
LAND SURVEYING
9130 SOUTH STATE STREET SUITE # 100
SANDY, UTAH 84070 (801) 542-7192
www.benchmarkcivil.com



SURVEYOR'S CERTIFICATE

I, BRIAN A. LINAM, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD LICENSE NO. 7240531 AS PRESCRIBED BY THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT THE AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW AS THE FIELD SUBDIVISION, AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AS SHOWN ON THIS PLAT.

PARKWOOD SUBDIVISION PHASE 3
AMENDING PARCEL "F" OF
PARKWOOD SUBDIVISION PHASE 2

BOUNDARY DESCRIPTION

PARCEL "F" OF PARKWOOD SUBDIVISION PHASE 2, AS ON FILE IN THE OFFICE OF THE DAVIS COUNTY RECORDER.

CONTAINS 368,404 SQ. FT OR 8.457 ACRES
17 LOTS

7240531
BRIAN A. LINAM
STATE OF UTAH

OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT _____, THE _____ UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND, HAVING CAUSED SAME TO BE SUBDIVIDED INTO LOTS AND STREETS, TO BE HEREAFTER KNOWN AS

PARKWOOD SUBDIVISION PHASE 3
AMENDING PARCEL "F" OF PARKWOOD SUBDIVISION PHASE 2

DO HEREBY DEDICATE, FOR PERPETUAL USE OF THE PUBLIC, ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. IN WITNESS WHEREBY _____ HAVE HEREUNTO SET OUR HANDS THIS _____ DAY OF _____, 20____ A.D.

L=83.61
R=227.50
Δ=21°03'27"
CH=N 79°48'24" E
CL=83.14

ACKNOWLEDGMENT

State of Utah } S.S.
County of Salt Lake }

ON THE _____ DAY OF _____ A.D., 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF SALT LAKE IN SAID STATE OF UTAH _____, THE SIGNER(S) OF THE ABOVE OWNERS DEDICATION, _____ IN NUMBER, WHO DULY ACKNOWLEDGED TO ME THAT SIGNED IT FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN MENTIONED.

COMMISSION NUMBER: _____ PRINT NAME _____

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC
RESIDING IN SALT LAKE COUNTY

ACKNOWLEDGMENT

State of Utah } S.S.
County of Salt Lake }

ON THE _____ DAY OF _____ A.D., 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF SALT LAKE IN SAID STATE OF UTAH _____, THE SIGNER(S) OF THE ABOVE OWNERS DEDICATION, _____ IN NUMBER, WHO DULY ACKNOWLEDGED TO ME THAT SIGNED IT FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN MENTIONED.

COMMISSION NUMBER: _____ PRINT NAME _____

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC
RESIDING IN SALT LAKE COUNTY

PARKWOOD SUBDIVISION PHASE 3
AMENDING PARCEL "F" OF PARKWOOD SUBDIVISION PHASE 2

LOCATED IN THE NORTHWEST QUARTER
AND NORTHEAST QUARTER OF SECTION 15,
TOWNSHIP 3 NORTH, RANGE 1 WEST,
SALT LAKE BASE AND MERIDIAN

SHEET 1 OF 1

RECORDED#

STATE OF UTAH COUNTY OF DAVIS RECORDED AND FILED AT THE REQUEST OF: _____

DATE _____ TIME _____ BOOK _____ PAGE _____

FEE(S) _____ COUNTY RECORDER _____



City Council Staff Report

Rezone of 2.97 acres of property from the R-A (Residential Agriculture) to the R-1-14 (Single Family Residential) zoning district. July 20, 2017

Applicant/Owner: Ivory Homes – Chase Freebairn
Location: 64 South Angel Street

Description:

Ivory homes has submitted a rezone request at the subject property in order to subdivide the land into a 7 lot subdivision on a cul-de-sac. Currently the property is zoned R-A which requires ½ acre lots.

In regards to housing, the General Plan states that West of I-15 to allow zero to two units per acre with some higher density housing along the major streets.

The surrounding zoning is R-A with R-1-20 zoning across the street to the east. There are also some remaining agricultural properties along Angel Street. Angel Street is classified as a Collector Street in Kaysville City's Major Street Plan.

The R-1-14 zoning district regulations are found in Chapter 17-12 of the Kaysville City Ordinances. Lots must be at least 14,000 square feet in area with a minimum 90 ft. lot width. Another distinction from the R-A zoning district and the R-1 districts is the ability to construct two-family dwellings by conditional use in the R-1 districts. Two-family dwellings are not permitted in the R-A zone.

Recommendation:

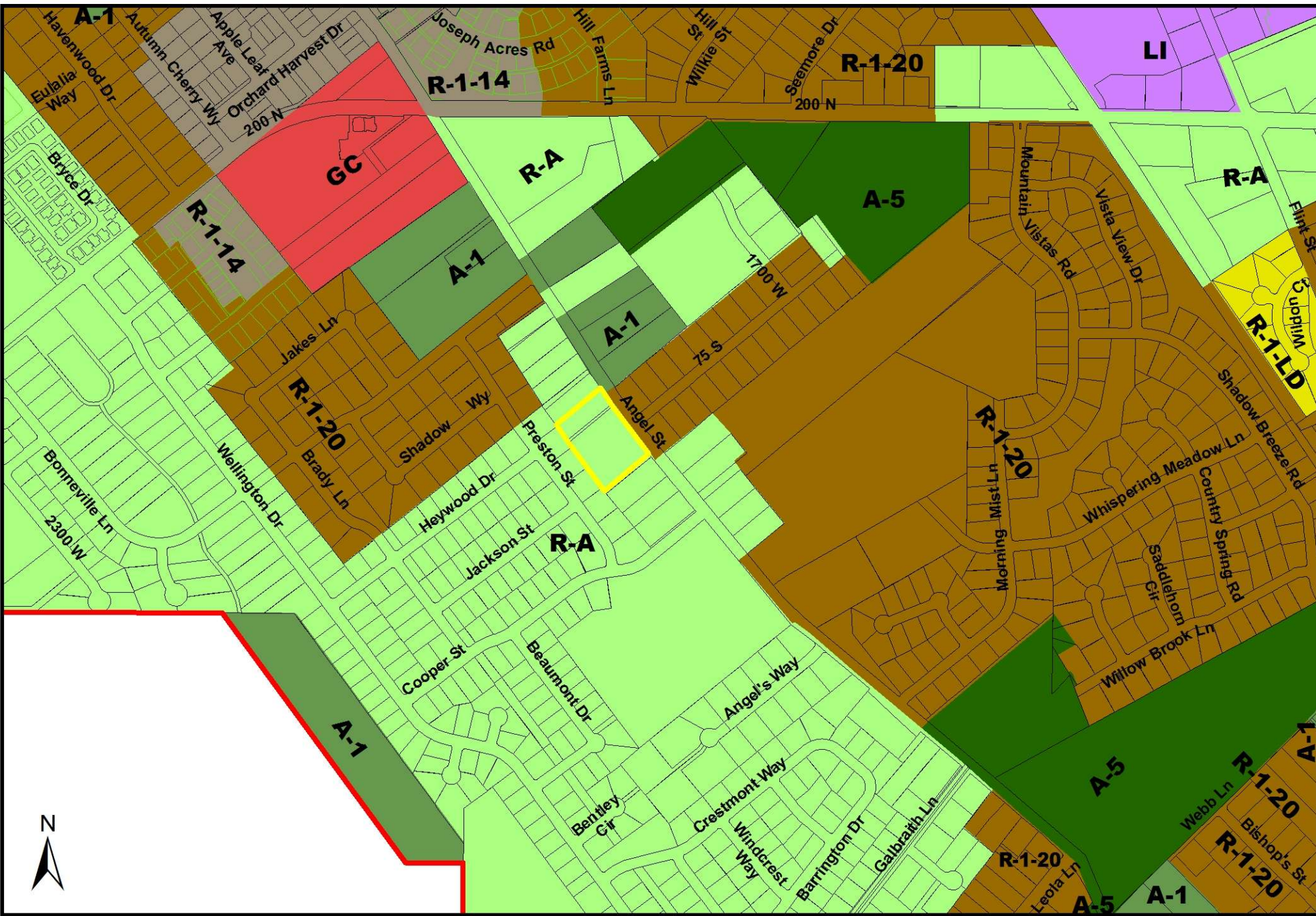
The Planning Commission voted unanimously to recommend approval of the rezone with the condition that homes within the subdivision be limited to single story homes.

Reasoning:

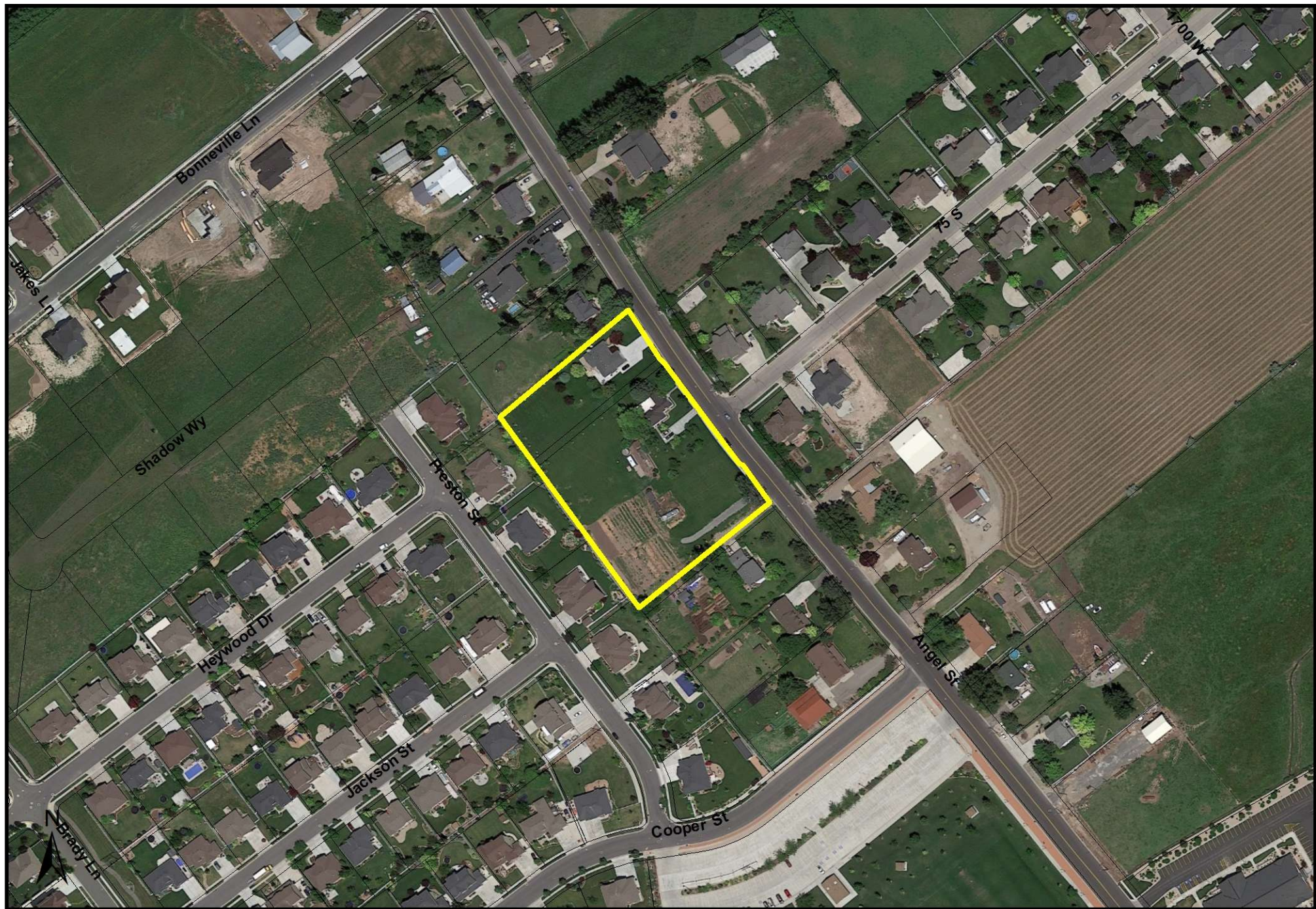
After holding a public hearing where 6 people spoke the Planning Commission motioned to recommend approval of the request subject to a condition limiting height as it appeared to address the concerns that were expressed by those who spoke. The developer has stated their willingness to accept such a condition.

Attachment	1:	Area Zoning Map
Attachment	2:	Location Map
Attachment	3:	Conceptual Plat

64 South Angel Street R-A to R-1-14



Rezone of 2.97 acres to R-1-14 (Single Family Residential)





PO Box 522056 Salt Lake City, UT 84152-2056
(801) 201-7494 www.edmllc.net



SCALE: 1" = 30'



DEVELOPER:

Ivory Development
978 East Woodoak Lane
Salt Lake City, UT 84117
801-747-7000



NOTES:

PROJECT STATISTICS:

TOTAL RESIDENTIAL AREA = 2.97 ACRES
TOTAL UNITS = 7 (2.36 UNITS/ACRE)

Apple Blossom
Estates
Conceptual Site Plan

PROJECT:	1600
DRAWN BY:	NMM
REVIEWED BY:	PMD
REVISIONS:	
No. DATE	REMARKS

DATE: May 19, 2017

SHEET NUMBER:

O-1



City Council Staff Report

Development agreement and request to rezone 1.53 acres of property from R-1-20 (Single Family Residential) to the LI (Light Industrial) zoning district July 20, 2017

Applicant/Owner: Jim Puffer
Location: Approximately 1450 South Burton Lane

Description:

The request to rezone the subject property to the LI zoning district is for the purpose of accommodating the desired use of the applicant to store landscaping materials at the subject property.

This item has been before the Planning Commission and City Council on multiple occasions including the most recent discussion with the City Council on July 6, 2017.

The motion which carried at the previous council meeting was to table consideration of this request with the direction for staff to return to the Council with a more robust development agreement for review. Direction was given to specifically include additional language which: requires a screening fence along the west and south property lines, addresses concerns with the ingress/egress to the property including surface material, provides more detail dealing with dust control, noise mitigation, and enforcement provisions. The council also gave direction to allow input from the general public.

To this end changes have been made to the agreement in an effort to include the items detailed by the City Council. As of the date of this report staff has used the recommendation from the Planning Commission, concerns expressed during meetings and to city staff, a list of recommendations from at least one member of the neighboring community, and the comments of the City Council as a means of creating the proposed Development Agreement. A copy of the agreement as presented to the council has been forwarded to a representative of the neighboring properties for their awareness ahead of this meeting.

Many of the items listed in the Development Agreement reference the site plan which is included as Exhibit B. As of the date of this report a new exhibit has been requested which reflects some of the mitigating elements required in the agreement but has not yet been completed. It is expected this updated exhibit will be available for the review of the Council by July 20 meeting.

Recommendation:

Possible Motions:

- Approve of the request subject the attached development agreement as written or with specific modifications.
- Deny the request for the proposed rezone.

- Table a decision pending additional information.

Attachment 1: Location Map

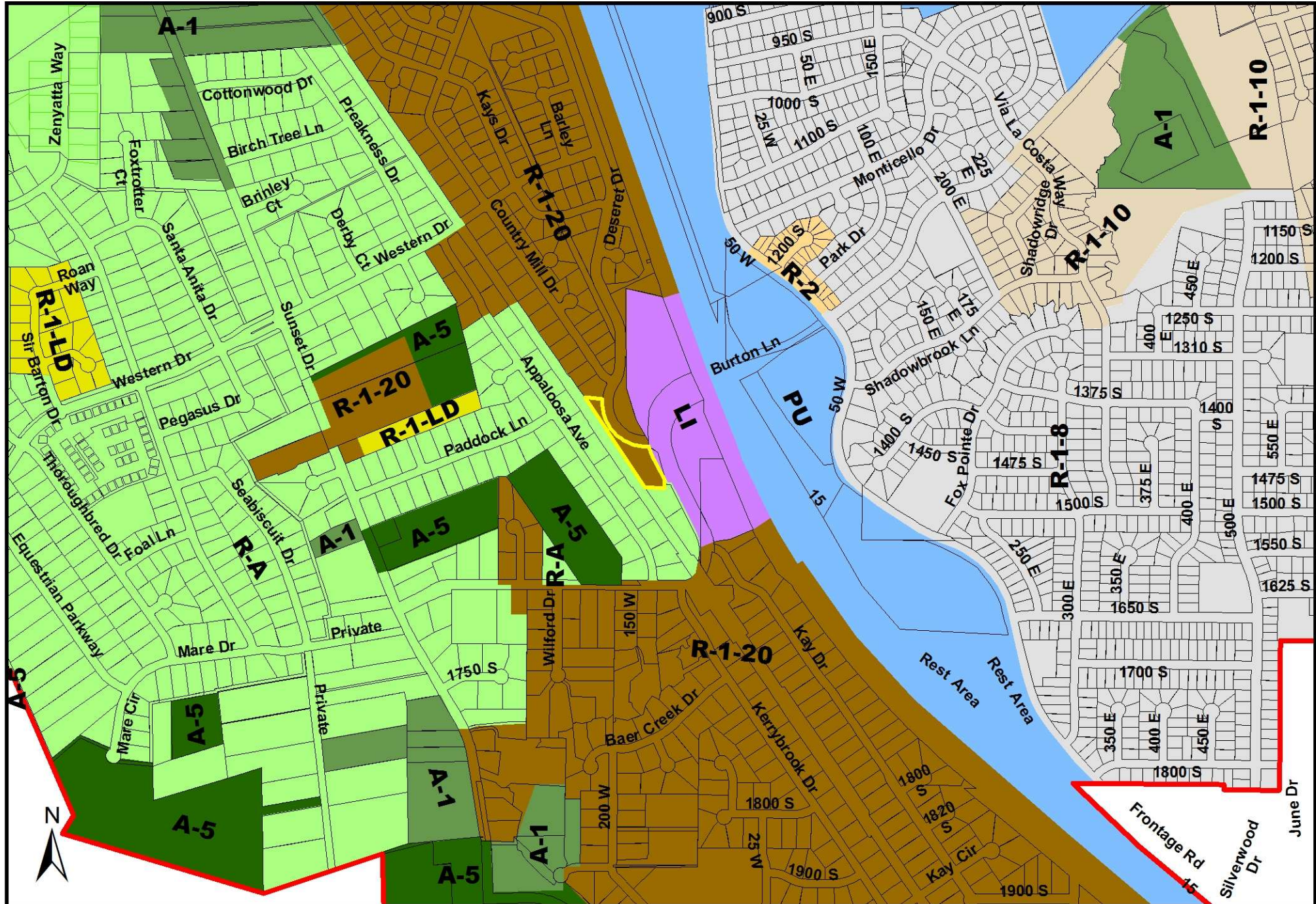
Attachment 2: Current Zoning Map

Attachment 3: Development Agreement

Approximately 1450 South and Burton Lane



Approximately 1450 South and Burton Lane - Zoning Map



**DEVELOPMENT AGREEMENT
FOR 1.51 ACRES OF PROPERTY AT
APPROXIMATELY 1450 SOUTH BURTON LANE**

THIS AGREEMENT is made and entered into this _____ day of _____, 2017, by and between Kaysville City, a municipal corporation organized and existing under the laws of the State of Utah (hereinafter the “City”), and Jim Puffer Landscape, Inc. (hereinafter the “Owner;” , as follows:

RECITALS

A Owner desires to rezone its properties at approximately 1450 South Burton Lane consisting of 1.51 acres to the LI (Light Industrial) zoning district; and

WHEREAS, the purpose of this Agreement is to restrict the uses normally allowed in the LI zone; and

WHEREAS, the City is willing to approve the rezone of the property with specific restrictions as to the use of the property;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

1. PROPERTY DESCRIPTION

The property to which this Agreement applies (herein after referred to as the “Property”) consists of 1.51 acres is located in Kaysville City, Davis County, State of Utah and is specifically described as follows:

OPEN SPACE K, OLD MILL VILLAGE - PHASE 1B CLUSTER SUBDIVISION.
CONT. 1.51000 ACRES.

2. RESTRICTIONS TO THE LIGHT INDUSTRIAL ZONING DISTRICT

Owner hereby agrees to the following restrictions pertaining to the use of the Property.

- A. Fencing shall be as shown in exhibit B, a 6 ft. tall screening fence shall be kept in whole condition along the westerly and southerly property lines.
- B. Trees and landscaping shall be planted as shown in exhibit B, and shall be permanently maintained in a live, healthy condition, and weeds shall be kept under control. At any point should Kaysville City determine it is necessary to make changes to the right-of-way that would impact the trees as shown, trees shall be planted on the Property in a manner similar to exhibit B of this Agreement with approval by the Kaysville City Council.
- C. Dust shall be controlled on site so as not to adversely affect the surrounding area or adjoining premises. The City may require the application of dust control measures as determined to be necessary.
- D. Business activity shall be allowed only between the hours of 7:00 a.m. and 9:00 p.m. on weekdays or between the hours of 8:00 a.m. and 6:00 p.m. on weekends (Saturdays and Sundays) or legal holidays. Noise from activity on the site when measured outside the property shall not exceed 75 dB(A) nor exceed 55 dB(A) for a period of time that exceeds 10 consecutive minutes and not more than 20 minutes total in any 60 minute time period.
- E. Noise restrictions shall not apply to construction activities related to the installation of improvements required by this Agreement or normal maintenance activities conducted during permitted business hours as stated in the previous section.
- F. Noise for the purpose of removing boulders currently on site shall be permitted to exceed the decibel limitation only after contacting Kaysville City; noise exceeding allowed limits from such activity shall not exceed a 10 minute period within the allowed hours of operation previously stated.
- G. No sign structures shall be permitted.
- H. No buildings shall be permitted on site.
- I. Pallets and materials not stored in bins shall not be stacked higher than 6 ft. in height.

Bins are limited to 8 feet in height and materials stored within bins may not exceed the height of the bin it is stored in. Bins shall be located as shown in exhibit B.

J. Vehicular access to the property shall be restricted by the use of a gate and shall be paved for the first 50 ft. from the existing edge of asphalt as shown in exhibit B.

K. All operations taking place on the Property shall be conducted in a manner that is safe to those working on site, surrounding properties, and the general public.

L. The primary use of the site is for the purpose of material storage, regular business activity should take place at a licensed location.

M. The use of the Property shall be limited to storage of landscape materials and equipment. Any future change of use requires amendment to this Development Agreement.

3. REZONE OF PROPERTY

The City hereby agrees to rezone the Property to the LI (Light Industrial) zoning district as defined in the Kaysville City Ordinances, as shown on the map attached hereto as Exhibit A and incorporated by reference herein, effective upon the effective date of this Development Agreement, limiting the use of the property as described in Section 2 of this Agreement on the 1.51 acres of property portrayed in exhibit A.

4. ASSIGNMENT

Owner may assign this Agreement to any other third party provided that the City consents to such assignment, which consent shall not be unreasonably withheld.

5. BINDING EFFECT

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns.

6. TIMING

It shall be the responsibility of the Owner or its successors to implement all the provisions

of this Agreement and install any necessary improvements no later than the 15th day of November, 2017.

7. ENFORCEMENT

Kaysville City will perform a monthly inspection for 1 year from the effective date of this Agreement to verify compliance with applicable regulations.

In the event Kaysville City verifies one or more violations of the provisions of the Light Industrial Zoning District, the Kaysville City ordinance, or the provisions of this Agreement, the following process shall take place:

A. The first infraction shall be served by written notice to be corrected within the timeframe stated within the notice. Failure to comply with the warning shall be means for termination of this agreement.

B. Any additional infractions within a 365 day timeframe of a written notice shall be means for a fine a minimum of \$500 per day along with an additional written notice. Failure to make appropriate corrections as stated within the notice as well as failure to pay the fine shall be means for termination of this agreement.

8. ATTORNEYS' FEES

In the event that this Agreement or any provision hereof shall be enforced by an attorney retained by a party hereto, whether by suit or otherwise, the fees and costs of such attorney shall be paid by the party who breaches or defaults hereunder, including fees and costs incurred upon appeal or in bankruptcy court.

9. SEVERABILITY

If any term or provision of this Agreement shall, to any extent, be determined by a court of competent jurisdiction to be void, voidable, or unenforceable, such void, voidable or unenforceable term or provision shall not affect the enforceability of any other term or provision of this

Agreement.

10. CAPTIONS

The Section and Paragraph headings contained in this Agreement are for the purposes of reference only and shall not limit, expand or otherwise affect the construction of any provisions hereof.

11. GOVERNING LAW

This Agreement and all matters relating hereto, shall be governed by, construed and interpreted in accordance with the laws of the State of Utah.

12. ENTIRE AGREEMENT

This Agreement, together with the exhibits attached hereto, constitutes the entire understanding and agreement by and among the parties hereto, and supersedes all prior agreements, representations or understandings by and among them, whether written or oral, pertaining to the subject matter hereof.

13. CONSTRUCTION

As used herein, all words in any gender shall be deemed to include the masculine, feminine, or neuter gender, all singular words shall include the plural, and all plural words shall include the singular, as the context may require.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

OWNER

James C. Puffer
Jim Puffer Landscape, Inc.

KAYSVILLE CITY

By: _____
STEVE A. HIATT
Mayor

ATTEST:

By: _____
Maria Devereux
City Recorder

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

On the _____ day of _____, 2017, personally appeared before me STEVE A. HIATT, and Maria Devereux, who being by me duly sworn did say, each for himself and herself that he, the said STEVE A. HIATT, is the Mayor of Kaysville City, Davis County, State of Utah and that she, the said Maria Devereux, is the City Recorder of Kaysville City, and that the within and foregoing instrument was signed on behalf of the said Kaysville City by authority of the City Council of Kaysville City and said STEVE A. HIATT and Maria Devereux, each duly acknowledged to me that the said Kaysville City executed the same and that the seal affixed is the seal of the said Kaysville City.

NOTARY PUBLIC

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

On the _____ day of _____, 2017, personally appeared before me, James C. Puffer, the signer of the foregoing Development Agreement, who duly acknowledged to me that he executed the same for and on behalf of Jim Puffer Landscape, Inc.

NOTARY PUBLIC

EXHIBIT A

Property Address: Approximately 1450 South Burton Lane – Kaysville, UT 84037

Parcel ID: 08-367-0183

Legal Description: OPEN SPACE K, OLD MILL VILLAGE - PHASE 1B CLUSTER SUBDIVISION. CONT. 1.51000 ACRES.

IMAGE

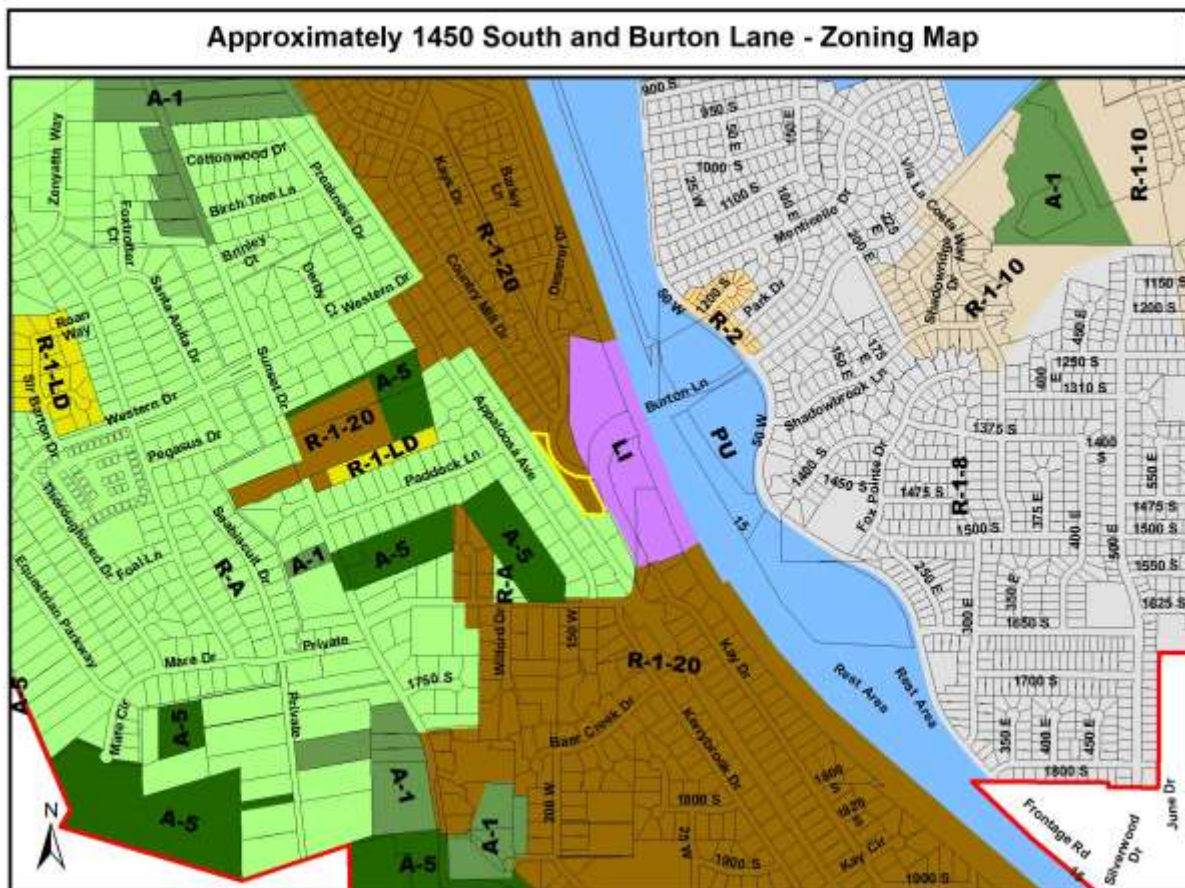
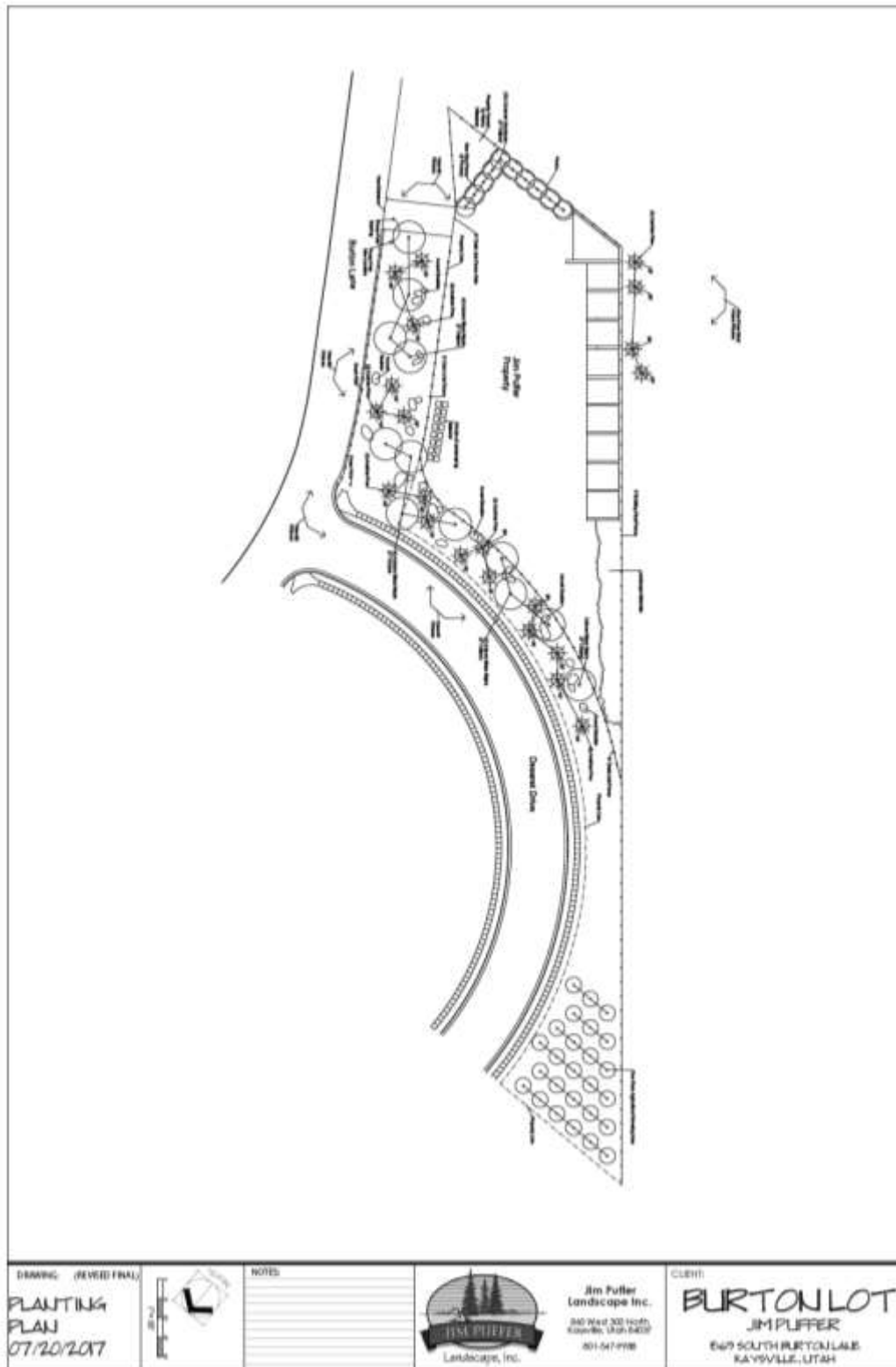


EXHIBIT B





J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

July 14, 2017

Mr. Shayne Scott
City Manager
23 East Center Street
Kaysville, Utah 84037

Re: Burton Lane Street Improvement Project

Dear Shayne,

Enclosed is a bid tabulation of the bids opened on Wednesday July 12, 2017 for the Burton Lane Street Improvement Project and three copies of the Notice of Award. The apparent Low Bidder and Bid Amount are as follows:

Apparent Low Bidder:	Advanced Paving and Construction PO Box 12847 Ogden, UT 84412
Telephone:	(801) 731-7882
Fax:	(801) 731-7885
Total Bid Amount:	\$278,363.00

Based upon the criteria we have established and the information received, we recommend that the project be awarded to Advanced Paving and Construction. We trust this information will meet your needs.

Sincerely,
J-U-B ENGINEERS, Inc.

Shane McFarland
Project Manager

KAYSVILLE CITY CORPORATION

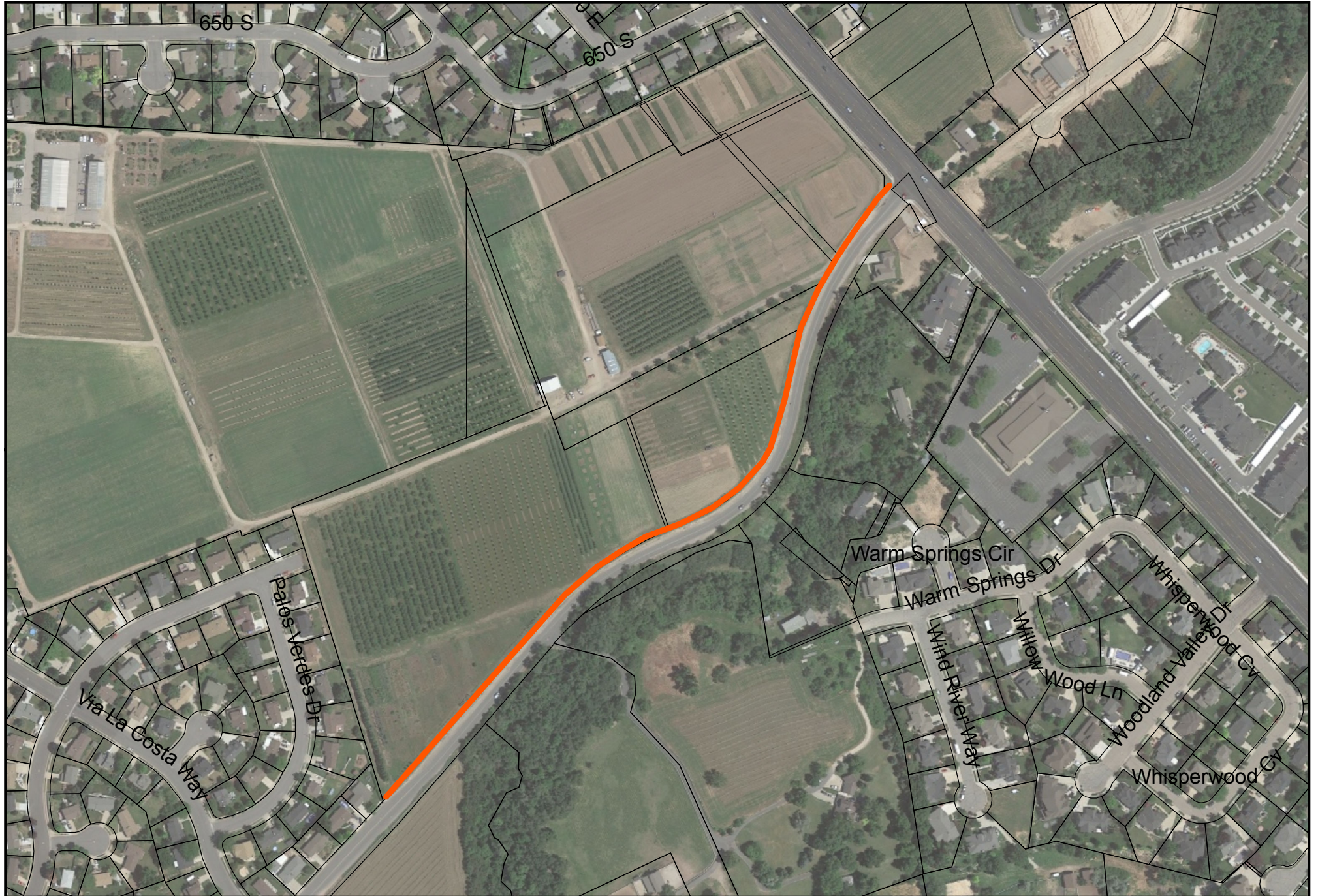
Burton Lane Improvements Project

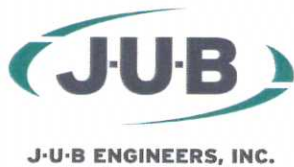
J-U-B Project No. 55-14-077

7/14/17

Bid Item	Description	Unit	Bid Quantity	Engineer's Estimate		Advanced Paving		ACME	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 39,000.00	\$ 39,000.00	\$ 17,900.00	\$ 17,900.00
2	Traffic Control	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3	Install Standard Curb and Gutter	LF	2,210	\$ 20.00	\$ 44,200.00	\$ 17.00	\$ 37,570.00	\$ 15.00	\$ 33,150.00
4	Install 4" thick sidewalk & park strip	LF	2,200	\$ 27.00	\$ 59,400.00	\$ 36.00	\$ 79,200.00	\$ 31.50	\$ 69,300.00
5	Install ADA Ramp	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 820.00	\$ 820.00	\$ 2,350.00	\$ 2,350.00
6	Relocate Existing Sign	EA	5	\$ 200.00	\$ 1,000.00	\$ 320.00	\$ 1,600.00	\$ 185.00	\$ 925.00
7	Relocate Existing Telephone Pedestal	EA	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Install 3" Thick Asphalt	TON	700	\$ 90.00	\$ 63,000.00	\$ 69.00	\$ 48,300.00	\$ 125.00	\$ 87,500.00
9	Untreated Base Course	TON	3,200	\$ 18.00	\$ 57,600.00	\$ 20.00	\$ 64,000.00	\$ 29.00	\$ 92,800.00
10	Saw Cut 3" Asphalt	LF	2,210	\$ 1.50	\$ 3,315.00	\$ 1.30	\$ 2,873.00	\$ 1.00	\$ 2,210.00
Total				\$ 260,015.00	\$ 260,015.00	Total	\$ 278,363.00	Total	\$ 311,135.00

Burton Lane Street Improvement Project





J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

July 14, 2017

Mr. Shayne Scott
City Manager
23 East Center Street
Kaysville, Utah 84037

Re: 2017 Waterline Projects

Dear Shayne,

Enclosed is a bid tabulation of the bids opened on Thursday July 13, 2017 for the 2017 Waterline Projects and three copies of the Notice of Award. The apparent Low Bidder and Bid Amount are as follows:

Apparent Low Bidder: B. Jackson Construction
4188 West Nike Drive
West Jordan, UT 84088

Telephone: (801) 260-0988
Fax: (801) 260-0989

Total Bid Amount: \$515,264.20

Based upon the criteria we have established and the information received, we recommend that the project be awarded to B. Jackson Construction. We trust this information will meet your needs.

Sincerely,
J-U-B ENGINEERS, Inc.

Shane McFarland
Project Manager

KAYSVILLE CITY CORPORATION
Kaysville 2017 Waterline Project
J-U-B Project No. 55-17-053
7/13/17

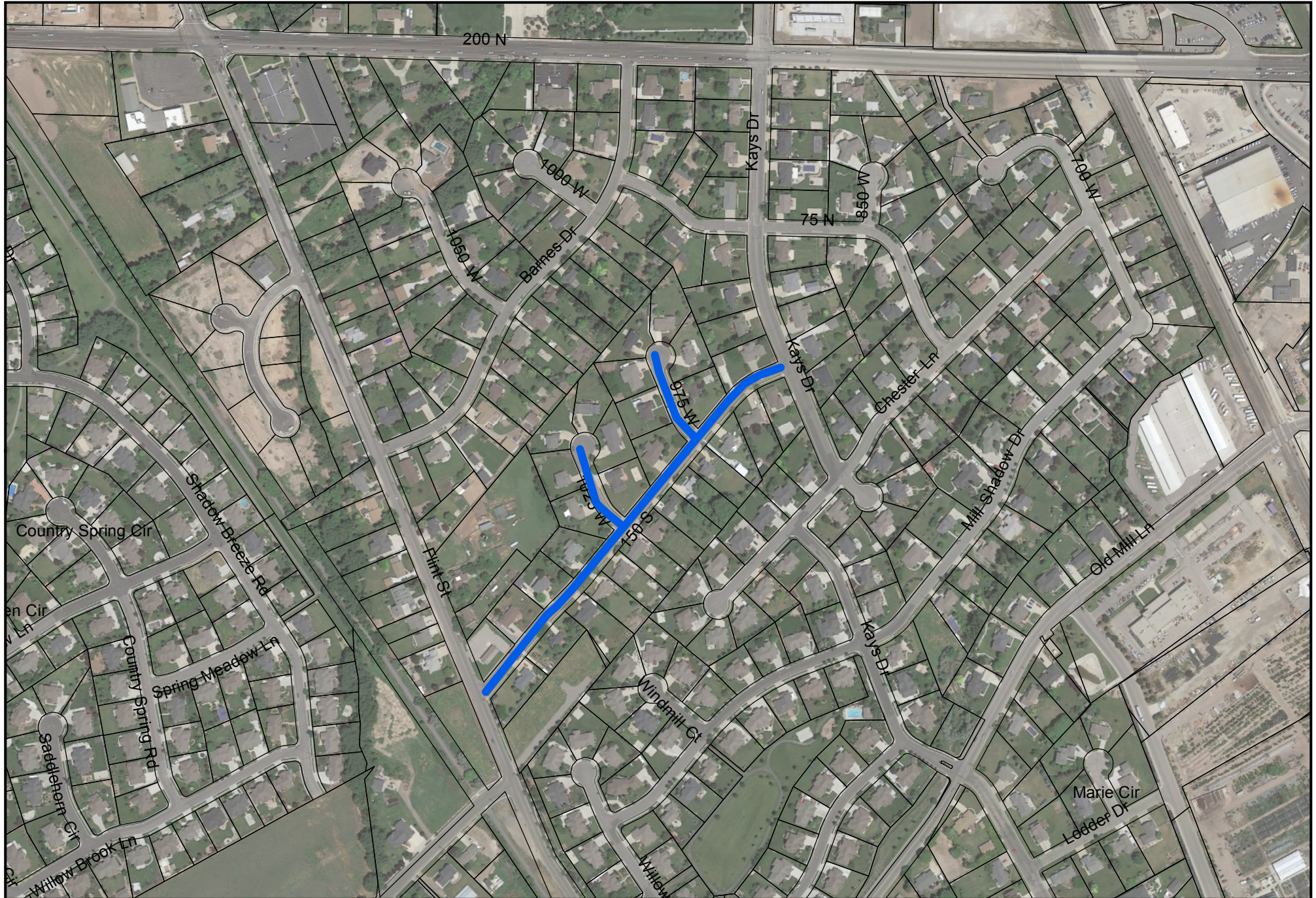
Schedule A				B. Jackson Construction		Ormond Construction	
Bid Item	Description	Unit	Bid Quantity	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	\$ 25,345.00	\$ 25,345.00	\$ 21,000.00	\$ 21,000.00
2	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 11,050.00	\$ 11,050.00
3	Furnish 10" HDPE pipe	LF	1,460	\$ 19.41	\$ 28,338.60	\$ 21.85	\$ 31,901.00
4	Install 10" HDPE pipe	LF	2,210	\$ 43.51	\$ 96,157.10	\$ 44.50	\$ 98,345.00
5	Furnish and install 8" PVC C-900	LF	30	\$ 80.00	\$ 2,400.00	\$ 55.41	\$ 1,662.30
6	Furnish and install 6" PVC C-900	LF	30	\$ 63.00	\$ 1,890.00	\$ 51.00	\$ 1,530.00
7	Furnish and install 10" Waterous Alpha Gate Valve	EA	6	\$ 2,405.00	\$ 14,430.00	\$ 2,674.40	\$ 16,046.40
8	Furnish and install 10" x 8" Reducer	EA	1	\$ 196.00	\$ 196.00	\$ 831.59	\$ 831.59
9	Furnish and install 10" x 6" Reducer	EA	2	\$ 448.00	\$ 892.00	\$ 648.79	\$ 1,297.58
10	Furnish and install 10" HDPE Tee (PE)	EA	2	\$ 396.00	\$ 792.00	\$ 548.09	\$ 1,096.18
11	Furnish and install 10" x 6" HDPE Tee (PE)	EA	3	\$ 360.00	\$ 1,080.00	\$ 605.24	\$ 1,815.72
12	Furnish and install 10" Tee (MxFL)	EA	1	\$ 854.00	\$ 854.00	\$ 1,504.84	\$ 1,504.84
13	Furnish and install 10" 45° Bend (HDPE)	EA	1	\$ 163.00	\$ 163.00	\$ 375.28	\$ 375.28
14	Furnish and install 10" 22.5° Bend (HDPE)	EA	2	\$ 155.00	\$ 310.00	\$ 366.68	\$ 733.36
15	Furnish and install 8" 45° Bend (C-900)	EA	2	\$ 373.00	\$ 746.00	\$ 563.71	\$ 1,127.42
16	Furnish and install 6" Thrust Restraining Gland	EA	3	\$ 110.00	\$ 330.00	\$ 93.79	\$ 281.37
17	Cap and Block Existing 6"	EA	4	\$ 340.00	\$ 1,360.00	\$ 138.51	\$ 554.04
18	Connect to existing 10" PVC	EA	2	\$ 821.00	\$ 1,642.00	\$ 2,148.90	\$ 4,297.80
19	Connect to existing 8" Tee	EA	1	\$ 627.00	\$ 627.00	\$ 3,158.13	\$ 3,158.13
20	Reconnect Long Side Water Service Laterals	EA	19	\$ 967.00	\$ 18,373.00	\$ 835.31	\$ 15,870.89
21	Reconnect Short Side Water Service Laterals	EA	8	\$ 781.00	\$ 6,248.00	\$ 826.09	\$ 6,608.72
22	Furnish and install Waterous Alpha Fire Hydrant	EA	5	\$ 4,041.00	\$ 20,205.00	\$ 5,040.54	\$ 25,202.70
23	Remove and Return existing Fire Hydrant	EA	5	\$ 676.00	\$ 3,380.00	\$ 500.00	\$ 2,500.00
24	Remove existing lee	EA	1	\$ 843.00	\$ 843.00	\$ 300.00	\$ 300.00
25	Asphalt Repair	TON	230	\$ 80.00	\$ 18,400.00	\$ 120.21	\$ 27,848.30
26	Untreated Base Course Material	TON	500	\$ 17.22	\$ 8,610.00	\$ 25.00	\$ 12,500.00
27	Import pipe bedding material	TON	1,560	\$ 15.14	\$ 23,618.40	\$ 10.50	\$ 16,380.00
28	Import Backfill Material	TON	1,360	\$ 14.80	\$ 20,128.00	\$ 10.50	\$ 14,280.00
29	Remove existing asphalt	SY	1,220	\$ 1.44	\$ 1,756.80	\$ 4.50	\$ 5,490.00
30	Saw Cut 3" thick asphalt	LF	2,200	\$ 1.43	\$ 3,146.00	\$ 0.72	\$ 1,584.00
31	Remove and Replace Curb and Gutter	LF	50	\$ 17.00	\$ 850.00	\$ 45.00	\$ 2,250.00
				Total	\$ 308,110.90	Total	\$ 329,222.60

Schedule B				B. Jackson Construction		Ormond Construction	
Bid Item	Description	Unit	Bid Quantity	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	\$ 6,300.00	\$ 6,300.00	\$ 15,000.00	\$ 15,000.00
2	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 7,875.00	\$ 7,875.00
3	Furnish and install 8" PVC C-900	LF	1,575	\$ 19.07	\$ 30,035.25	\$ 50.48	\$ 79,506.00
4	Furnish and install 6" PVC C-900	LF	220	\$ 12.10	\$ 2,662.00	\$ 47.00	\$ 10,340.00
5	Furnish and install 8" Waterous Alpha Gate Valve	EA	4	\$ 1,471.00	\$ 5,884.00	\$ 1,816.65	\$ 7,266.60
6	Furnish and install 6" Gate Valve	EA	4	\$ 892.00	\$ 3,568.00	\$ 1,144.79	\$ 4,579.16
7	Furnish and install 8" x 6" Reducer	EA	1	\$ 328.00	\$ 328.00	\$ 472.83	\$ 472.83
8	Furnish and install 8" x 6" Tee	EA	4	\$ 426.00	\$ 1,704.00	\$ 868.44	\$ 3,473.76
9	Furnish and install 6" Thrust Restraining Gland	EA	15	\$ 110.00	\$ 1,650.00	\$ 83.79	\$ 1,256.85
10	Furnish and install 8" 90° Bend	EA	1	\$ 380.00	\$ 380.00	\$ 553.36	\$ 553.36
11	Furnish and install 8" 45° Bend	EA	4	\$ 324.00	\$ 1,296.00	\$ 488.70	\$ 1,954.80
12	Furnish and install 8" 22.5° Bend	EA	3	\$ 322.00	\$ 966.00	\$ 457.76	\$ 1,373.28
13	Furnish and install 6" 45° Bend	EA	8	\$ 251.00	\$ 2,008.00	\$ 389.21	\$ 3,113.68
14	Cap and Block Existing 8"	EA	3	\$ 340.00	\$ 1,020.00	\$ 183.91	\$ 551.73
15	Connect to existing 8" Pipe	EA	1	\$ 755.00	\$ 755.00	\$ 1,544.26	\$ 1,544.26
16	Connect to existing 8" Tee	EA	1	\$ 818.00	\$ 818.00	\$ 1,608.74	\$ 1,608.74
17	Connect to Existing 6" Fire Line	EA	4	\$ 880.00	\$ 3,520.00	\$ 918.73	\$ 3,674.92
18	Reconnect Long Side Water Service Laterals	EA	8	\$ 967.00	\$ 7,736.00	\$ 793.39	\$ 6,347.12
19	Reconnect Short Side Water Service Laterals	EA	12	\$ 781.00	\$ 9,372.00	\$ 790.55	\$ 9,486.60
20	Furnish and install Waterous Alpha Fire Hydrant	EA	3	\$ 4,041.00	\$ 12,123.00	\$ 4,190.88	\$ 12,572.64
21	Remove and Return existing Fire Hydrant	EA	3	\$ 676.00	\$ 2,028.00	\$ 500.00	\$ 1,500.00
22	Asphalt Repair	TON	165	\$ 80.00	\$ 13,200.00	\$ 120.21	\$ 19,834.65
23	Untreated Base Course Material	TON	350	\$ 17.22	\$ 6,027.00	\$ 25.00	\$ 8,750.00
24	Import pipe bedding material	TON	1,120	\$ 15.14	\$ 16,956.80	\$ 10.50	\$ 11,760.00
25	Import Backfill Material	TON	1,000	\$ 14.80	\$ 14,800.00	\$ 10.50	\$ 10,500.00
26	Remove existing asphalt	SY	875	\$ 1.44	\$ 1,260.00	\$ 4.50	\$ 3,937.50
27	Saw Cut 3" thick asphalt	LF	1,600	\$ 1.43	\$ 2,288.00	\$ 0.72	\$ 1,152.00
28	Remove and Replace Curb and Gutter	LF	85	\$ 17.17	\$ 1,459.45	\$ 45.00	\$ 3,825.00
				Total	\$ 155,144.50	Total	\$ 233,010.48

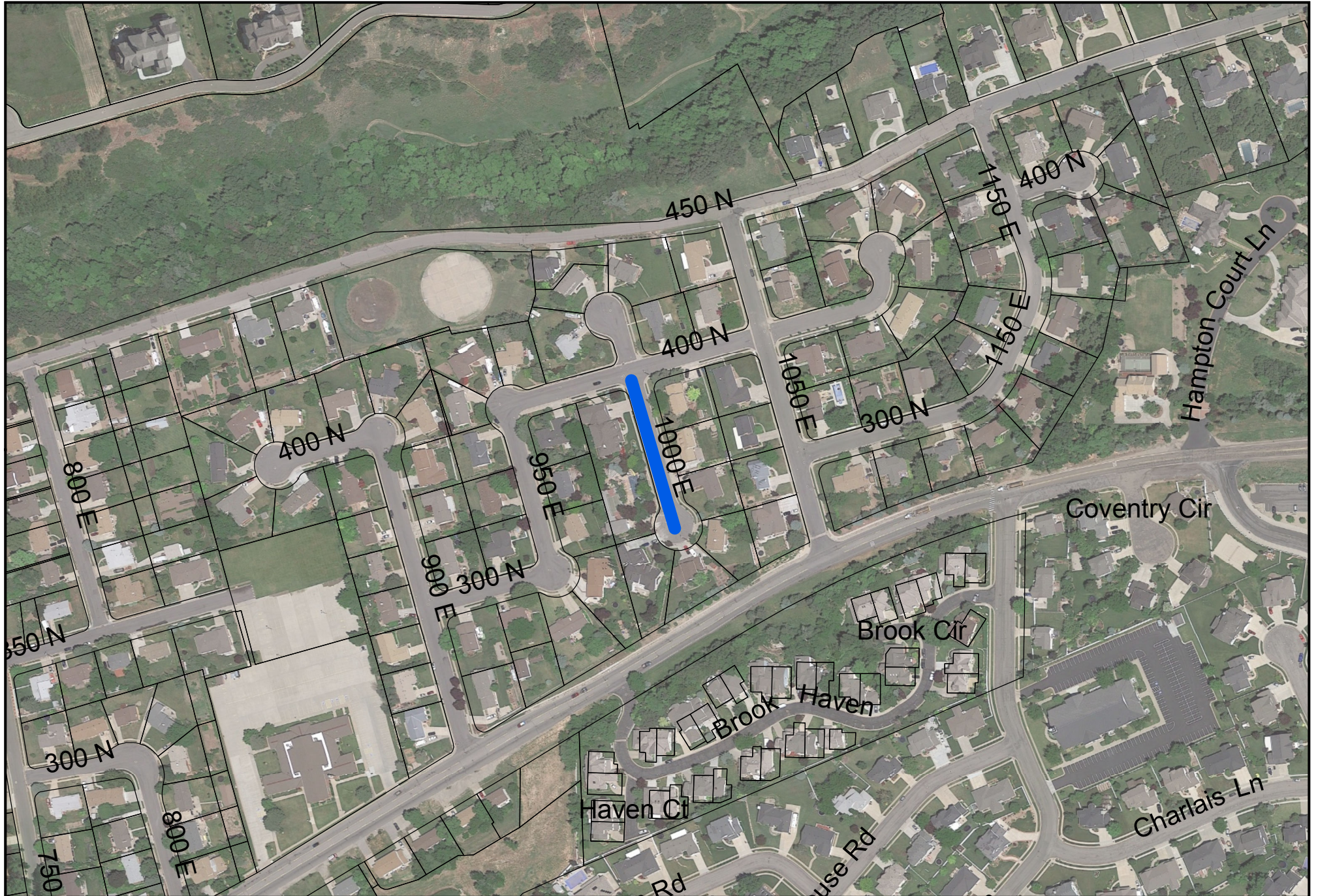
Schedule C				B. Jackson Construction		Ormond Construction	
Bid Item	Description	Unit	Bid Quantity	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	\$ 4,200.00	\$ 4,200.00	\$ 5,000.00	\$ 5,000.00
2	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	\$ 1,750.00	\$ 1,750.00
3	Furnish and install 8" PVC C-900 pipe	LF	350	\$ 35.39	\$ 12,386.50	\$ 30.41	\$ 10,643.50
4	Furnish and install 6" PVC C-900 pipe	LF	25	\$ 29.61	\$ 740.25	\$ 52.20	\$ 1,305.00
5	Furnish and install 8" Waterous Alpha Gate Valve	EA	1	\$ 1,471.00	\$ 1,471.00	\$ 1,785.00	\$ 1,785.00
6	Furnish and install 8" x 6" Reducer	EA	1	\$ 328.00	\$ 328.00	\$ 524.68	\$ 524.68
7	Furnish and install 8" Tee	EA	1	\$ 498.00	\$ 498.00	\$ 765.54	\$ 765.54
8	Furnish and install 8" 45° Bend	EA	1	\$ 324.00	\$ 324.00	\$ 552.32	\$ 552.32
9	Cap and Block Existing 6"	EA	1	\$ 340.00	\$ 340.00	\$ 161.68	\$ 161.68
10	Connecting to existing 8" Pipe	EA	2	\$ 755.00	\$ 1,510.00	\$ 1,619.50	\$ 3,239.00
11	Remove Existing Tee	EA	1	\$ 843.00	\$ 843.00	\$ 500.00	\$ 500.00
12	Reconnect Long Side Water Service Laterals	EA	4	\$ 967.00	\$ 3,868.00	\$ 796.23	\$ 3,184.92
13	Reconnect Short Side Water Service Laterals	EA	4	\$ 781.00	\$ 3,124.00	\$ 790.55	\$ 3,162.20
14	Furnish and install Waterous Alpha Fire Hydrant	EA	1	\$ 4,041.00	\$ 4,041.00	\$ 4,953.55	\$ 4,953.55
15	Remove and Return existing Fire Hydrant	EA	1	\$ 676.00	\$ 676.00	\$ 500.00	\$ 500.00
16	Asphalt Repair	TON	40	\$ 80.00	\$ 3,200.00	\$ 120.21	\$ 4,808.40
17	Untreated Base Course Material	TON	85	\$ 17.22	\$ 1,463.70	\$ 25.00	\$ 2,125.00
18	Import pipe bedding material	TON	265	\$ 15.14	\$ 4,012.10	\$ 10.50	\$ 2,782.50
19	Import Backfill Material	TON	230	\$ 14.80	\$ 3,404.00	\$ 10.50	\$ 2,415.00
20	Remove existing asphalt	SY	200	\$ 1.44	\$ 288.00	\$ 4.50	\$ 900.00
21	Saw Cut 3" thick asphalt	LF	375	\$ 1.43	\$ 536.25	\$ 0.72	\$ 270.00
22	Remove and Replace Curb and Gutter	LF	15	\$ 17.00	\$ 255.00	\$ 45.00	\$ 675.00
				Total	\$ 52,008.80	Total	\$ 52,003.29

Total All	\$ 515,264.20	\$ 614,236.37
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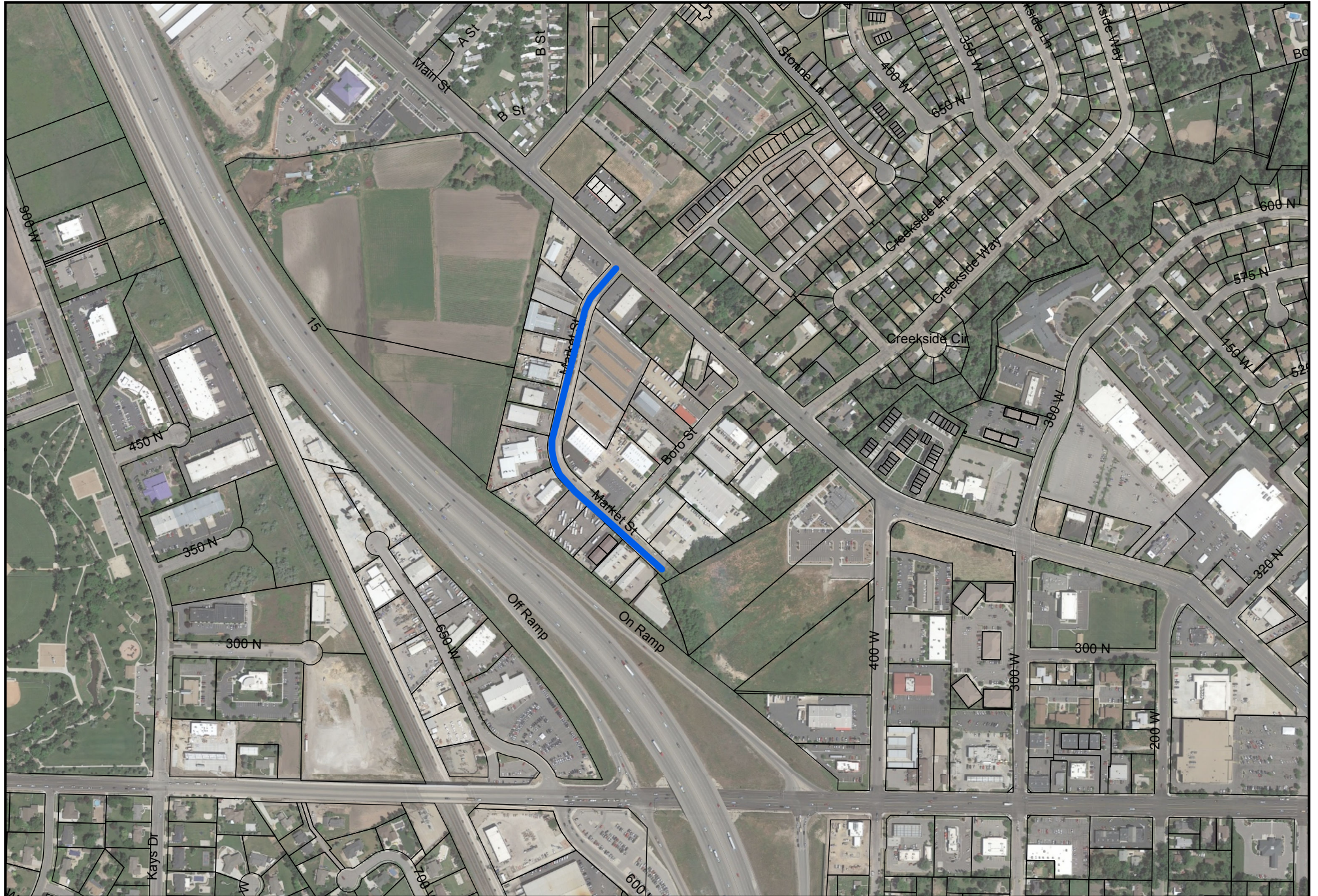
2017 Water Line Projects



2017 Water Line Projects



2017 Water Line Projects





City Council Staff Report

Qualtrics July 20, 2017

Description:

The constant struggle to communicate effectively is felt by every city. As a City pushes information out to its residents, many times it would be helpful to be able to receive communication and feedback in return. Qualtrics is a company that specializes in gathering and analyzing metrics from customers. This in turn would allow the city to monitor feedback, respond to feedback where appropriate, and improve in the way we deliver city services. There is an application for this type of measurement and feedback in every department in the city.

Recommendation:

After evaluation of the presentation by Mr. Winder from Qualtrics, city council may take one of the following actions:

1. A motion to enter into a contract with Qualtrics as proposed
2. A motion to enter into a contract with one or more suggestions of possible alterations to the contract as presented
3. A motion to deny the agreement
4. A motion to table the decision giving time to gather more information

Reasoning:

Staff has taken time over the past 3-4 months to evaluate Qualtrics and its software for use in the City. In many places the city is already using surveys to gauge customer interest (this is mostly done in our recreation department using a free service like Survey Monkey). Qualtrics can use existing customer information that we have to create surveys, send out questionnaires, gather data, and analyze that data for City use. Other cities and Universities in Utah are using Qualtrics with great success such as Bountiful, South Ogden, Provo, Heber, and the Utah League of Cities and Towns.



Qualtrics Service Order

Standalone

This Qualtrics Service Order ("**Service Order**") is entered into between Qualtrics, LLC ("**Qualtrics**") and **Kaysville City Utah** ("**Subscriber**") as of this **7/19/2017** ("Starting Date").

Qualtrics has developed a series of proprietary computer software programs that facilitate and automate the process of conducting surveys, polls, intercepts, and reports (the "**Software**"). Qualtrics provides its clients access to the Software as end users via an application service provider (ASP) model, in which Qualtrics uses, operates, and makes available the applicable software, network, systems, and other technologies in order to provide the Services (as defined below) to clients via the Internet and a web browser. Qualtrics utilizes the services of third party hosting facilities which are attested SSAE-16 SOC I Type II.

For all purposes of this Service Order, the term "**Services**" shall mean and refer to the specific version of the Qualtrics survey, poll, reviews, intercept, and reporting services specified herein and accessible at www.qualtrics.com.

Therefore, (i) Subscriber desires to utilize the Services, and Qualtrics desires to provide the Services to Subscriber and (ii) Subscriber agrees to not reverse engineer or tamper with the security of the Software.

The quote attached to this Service Order sets forth the certain specific Services, which Qualtrics will provide to Subscriber, the time during which Qualtrics will provide such Services, and the fees payable to Qualtrics by Subscriber therefor. Prices shown do not include sales or other taxes that may apply. This Service Order is not an invoice. Subscriber agrees that Qualtrics may use partners for certain portions of the Services.

Qualtrics and Subscriber agree that this Service Order and the Services provided hereunder are subject to the Terms of Service at <https://www.qualtrics.com/terms-of-service/> and the Privacy Statement at <https://www.qualtrics.com/privacy-statement/>.

This Service Order has been prepared and written in English. Any non-English translation of this Service Order is provided for convenience only and is not valid or legally binding. In case of a conflict between this Service Order and any translation, the English version will control.

[Remainder Intentionally Left Blank; Signature Page Follow]



Qualtrics Service Order

Signature Page

Qualtrics, LLC	Subscriber: Kaysville City Utah
By (signature):*	By (signature):
Name: Chase Winder	Name: Shayne Scott
Title: State and Local Government	Title: City Manage
Date: 7/29/2017	Date: 7/19/2017

Qualtrics Primary Contact	Subscriber Primary Contact:
Name: Chase Winder	Name: Shayne Scott
Phone: 801-243-9028	Phone: 801-497-7007
Email: cwinder@Qualtrics.com	Email: sscott@kaysvillecity.com



1. **QUALTRICS SERVICES:** Develop, maintain, and host the website that includes all survey, intercept, panel, and assessment development tools, e-mail delivery, online analysis tools, online libraries, tutorials and support facilities. System updates, disaster recovery backup, and maintenance are included.
2. **SUBSCRIPTION AND RENEWAL:** The term and subscription are outlined below. It is the current practice of Qualtrics to send renewal notices to Subscriber sixty (60) days before the end of the then-current term. Upon expiration of the initial and each successive term, this Service Order for identical Services shall automatically renew for a successive term with a price increase no greater than five percent (5%) at each renewal, unless either Party provides written notice of nonrenewal at least forty-five (45) days prior to the end of the then-current term.
3. **TERMINATION:** Notwithstanding any termination for convenience rights in this Service Order or a master services agreement, Subscriber may terminate this Service Order for convenience provided all fees are paid as set forth herein.
 - a. If Subscriber desires to terminate for convenience in the middle of a multi-year Service Order, then Subscriber must pay the fees for the remainder of the multi-year Service Order prior to termination for convenience.
4. **SUPPORT AND TRAINING:** Qualtrics will provide online tutorials and respond to e-mails and phone calls 24 hours a day, 7 days a week, excluding major international holidays. Standard (non-custom) trainings are provided via webinars and other online training materials. The webpage www.qualtrics.com/support has training materials, support contact information and materials, and a portal to submit support tickets. Custom trainings can be provided upon request for an additional fee, either via online webinar or on-site. Fees for such custom training will be agreed by Qualtrics and Subscriber upon request.
5. **ACADEMIC LICENSE (if applicable):** If you are an academic institution on an academic license, your use of the Services is restricted to academic or research purposes. Services may be used only by students, staff or faculty of your institution. Commercial use of the Services is prohibited and includes, without limitation, use of the Services on behalf of other institutions or entities for compensation.
6. **PAYMENT TERMS:** 30 days following invoice
7. **REGION OF DATA CENTER:** ☒ U.S. ☐ E.U. ☐ Canada ☐ Australia
8. **ADDITIONAL TERMS**

TO BE COMPLETED BY SUBSCRIBER

Purchase Order Required?	☐ No ☐ Yes (enter number if available):
Email Address for Invoice Submission	
Billing Address for Invoice	



Qualtrics Service Order

Invoicing Instructions (if applicable)	
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City Council Staff Report

Rules of Procedure and Order Discussion July 20, 2017

Description:

Back on March 16, the Kaysville City Council gave direction to staff and Mayor Hiatt to consult with David Church about our existing Rules of Procedure and Order and to answer specific questions that arose in this council discussion. The questions asked and answers (in yellow) from Mr. Church are included below:

- On page one there is a section about who can add an item to the agenda. There was some discussion about whether one council member should be able to do this or if it should remain a power of the mayor/two council members. Right now we consider consensus by two council members enough to force an item on the agenda although technically we understand that any two council members can "call a council meeting". Clarification on this including your opinion would be very helpful.

I believe that two council members should be able to put something on an agenda even if the mayor and manager disagree. I believe this because they have the power to call a special meeting of their own if you do not put it on the agenda. I think allowing one member alone to put something on an agenda only works if you all trust each other not to abuse the privilege.

- Rule #7 calls out adding an agenda item back with the consent of two council members. This is contradictory to the point above from page one.

This was a drafting error now corrected.

- We would prefer that agenda items, whenever possible, be submitted to the Recorder with 7 days' notice. Perhaps this would not need to be absolutely necessary but it is important to us that we try to produce council materials ahead of time with as much notice as possible and 24 hours is too little.

Change has been made.

- Does all of these particular Rules of Procedure and Order align with our status as a six member form of government?

Yes.

- Since we don't have an in-house attorney or legal counsel that attends our meetings, what would you suggest where the actions of the city attorney are important to carrying out these rules?

Anyone willing to learn the rules and with the confidence to make a decision in times of dispute will do. I changed this version to City Manager.

- There was discussion about the need for our council to have training surrounding this version of Rules of Procedure and Order. What would you suggest as far as training goes? Can we ask you as part of this process (all of which you should bill us for) to train us on these Rules?

After you adopt your rules I am willing to train if you want me to.

- It talks about the mayor's ability to make a motion. Is this the case and should it be the case for Kaysville under our form of government?

This is up to you. There is nothing in the law that says a mayor cannot make a motion under your form of government. Since your current practice is to not make a motion I took this right out of this version of the rules. It can be put back in if you want.

- Is it necessary for members of the Public to state their address during Call to the Public?

No. I have taken that out.

- Are there any other tweaks you would make to this "Long and Business Casual" version of Rules of Procedure and Order that would be appropriate for our form of government?

I have made a few but they are mostly just to clarify and cure some internal inconsistencies.

- Finally, and maybe this is part of the training mentioned above, I think it would be helpful for our council to understand the ramifications of changing the Rules of Procedure and Order. What exactly does this do? How are we to act differently?

If you follow these the meetings should be much more formal. The job of the chair will be tougher. The main difference will be that no one is allowed to speak until they are recognized by the Chair and no matter that requires a motion is debated or discussed by the council until after the motion is made and seconded. This change will prevent long discussions on matters that only have the support of one council member. There is also a clear provision in these rules that will allow the majority to cut off the discussion and debate of a matter.

As a reminder, The 2011 Legislature adopted HB 267 which requires municipal councils to "adopt rules of order and procedure to govern meeting of the legislative body". In November, 2011, Kaysville City did adopt rules of order. At that time, three types of Rules of Order and Procedure were proposed.

Recommendation:

It is recommended that the council review the Rules of Procedure and Order that are included in the packet, make any suggested changes to the rules as outlined, and establish those rules that will empower the Mayor to run the meeting in the most effective way possible. It is also recommended that some future time be set aside for all elected members to receive training on how these rules should be implemented and how meetings with these rules should be handled.

Reasoning:

A city council meeting is where the most important decisions of the city are made. Decorum, order and structure are crucial to conducting business and making decisions as city council members interact with each other and at time, members of the general public in attendance.

KAYSVILLE CITY RULES OF PROCEDURE and ORDER

Recognizing that the City Council, as a legislative body, needs a systematic way of conducting its business, these rules of procedure are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open, and comprehensive debate of issues brought before the City Council for action in a forum open to the public, and which encourages citizens' awareness of City Council activities.

These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, as set forth in state law or local ordinance.

CITY COUNCIL MEETING AGENDA

All meetings of the City Council will have a notice and agenda that complies with the Utah Open Meetings Act

An Item may be placed on the agenda only by the Mayor, City Manager (Administrator), or at the request of any two council members.

Agenda Items must be submitted to the City Recorder at least 7 days before the date of the meeting. Any item that is submitted to the City Recorder after 7 days before the meeting will be put on the next following meeting agenda. The Recorder should notify the Mayor of the added agenda item.

If the agenda contains a Council Member Reports Item on the agenda these reports shall be limited to updates on City projects and events that the council member is directly involved in or assigned to. The time limit for each Council Member Report shall be three minutes per Council Member.

ROLE OF THE MAYOR AS COUNCIL CHAIR AND OTHER COUNCIL MEMBERS:

- The Mayor shall preside at meetings of the City Council.
- Participate in discussion of all matters.
- Shall vote as a member thereof only in case of a tie or where otherwise specifically authorized to do so by state law, and shall have no power to veto.

In addition, the Mayor, as the Chair, has the primary responsibility for ensuring that the Council's rules of procedure are followed and:

- For maintaining the dignity of Council meetings.
- Calls the meeting to order and confines the discussion to the agenda.

- Recognizes Council members for motions and statements and may allow audience and staff participation at appropriate times.
- Requires knowledge of the City's adopted rules of parliamentary procedure and how to apply it.
- Ensures that the Utah Open and Public Meetings Act is complied with.
- Knows how to courteously discourage Council members who talk too much or too often.
- Knows how to courteously ensure those who have the floor are not interrupted and to rule out of order those not following meeting procedures.
- Recognizes the Council member offering the motion, restates the motion, presents it to the Council for consideration, calls for the vote, announces the vote, and then announces the next order of business.

CODE OF CONDUCT FOR CITY COUNCIL AND MAYOR INCLUDES:

Pursuant to Utah Code 10-3-607 the City Council, following a two-thirds vote, may fine or expel a member of the council for disorderly conduct at an open public meeting; a member's direct or indirect financial conflict of interest regarding an issue discussed at or action proposed to be taken at the open public meeting; or a commission of a crime during the open public meeting.

Council members shall conform to the following code of conduct and civility:

- Remarks should apply to the question under debate.
- Shall avoid references to personalities, and refrain from questioning motives of other members or staff personnel.
- Demonstrate courtesy and shall not disrupt proceedings.
- Shall not use their positions to secure privileges or personal gains and shall avoid situations which could cause anyone to believe that they may have brought bias or partiality to a question before the City Council.
- Shall be dedicated to the principles of representative democracy by recognizing that the chief function of local government is to serve the best interests of the public at large while respecting individual rights.
- Shall be dedicated to the effective use of the City's available resources.
- Shall refrain from any activity that would hinder their ability to be objective and impartial.
- City business shall be discussed in open, well-publicized meetings, except in rare situations in which Executive Sessions are authorized.

ETHICS

The mayor and council members shall comply with the Utah Municipal Officers and Employees Ethics Act as found in Utah Code 10-3-1301 et seq.

PARLIAMENTARY RULES:

The following may be referred to as the City's Rules of Order and shall be the parliamentary rules for conducting the business of the City Council. The City Manager will serve as the Parliamentarian, and will recommend rulings, upon request by the chair of the meeting, to all points of order raised during the proceedings. Each Rule is followed by a required Procedure and Purpose to explain the Rule and guide the Mayor and council members in its intended application.

RULE NO. 1: The meeting is governed by the agenda and the agenda constitutes the City Council's agreed-upon roadmap for the meeting.

PROCEDURE. Each agenda item will be handled by the Mayor in the following basic format:

First, the Mayor should clearly announce the agenda item number and should clearly state what the agenda item subject is.

Second, following that agenda format, the Mayor should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Mayor, a member of the City Council, a staff person, or an invited person charged with providing input on the agenda item.

Third, the Mayor should ask members of the City Council if they have any technical questions of clarification. At this point, members of the City Council may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Mayor should invite public comments if at a formal public hearing and should open the public hearing for public input. If numerous members of the public indicate a desire to speak to the subject, the Mayor may limit the time of each public speakers. At the conclusion of the public comments, the Mayor should announce that the public hearing is closed.

Fifth, the Mayor should invite a motion. The Mayor should announce the name of the member of the City Council who makes the motion.

Sixth, the Mayor should determine if any member of the City Council wishes to second the motion. The Mayor should announce the name of the member of the City Council who seconds the motion. If there is no second then the item will be deemed concluded without decision

Seventh, if the motion is made and seconded, the Mayor should make sure everyone understands the motion. This is done in one of three ways: (1) The Mayor can ask the maker of the motion to repeat it. (2) The Mayor can repeat the motion. (3) The Mayor can ask the City Recorder to repeat the motion.

Eighth, the Mayor should now invite discussion of the motion by the City Council. If there is no desired discussion, or after the discussion has ended, the Mayor should announce that the City Council will vote on the motion. If there has been no

discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Mayor asks for a vote of the council members. All votes on ordinances, resolutions, and any action which would create a liability against the City and in any other case at the request of any member of the City Council shall be by a "yes" or a "no" vote and shall be recorded in the minutes. Every resolution or ordinance shall be in writing before the vote is taken.

Tenth, the Mayor should announce the result of the vote and should announce what action (if any) the City Council has taken.

PURPOSE OF THE RULE: The purpose of this rule is to govern how the Mayor chairs the meeting. This is meant to be the rule to guide the Mayor in his or her conduct as a chair. All meetings must comply with the Utah Open and Public Meetings Act which requires that a notice and an agenda for a public meeting be prepared in advance of the meeting and that no final action be taken on any item that is not on the agenda. In addition the Act requires that the minutes of the meeting contain certain minimum information including the name of any member of the council speaking on an issue, the substance of what the member says, an accurate description of any action taken by the council and the voting record of each individual member of the council.

RULE NO. 2: Any matter that requires a City Council decision shall be brought before the Council by motion.

PROCEDURE. The procedure for any motion shall be as follows: First, the Mayor should recognize the member of the City Council. Second, the member of the City Council makes a motion by preceding the member's desired approach with the words: "I move "

So, a typical motion might be: "I move that we give the City Attorney a raise in pay."

The Mayor usually initiates the motion by either (1) Inviting the members of the City Council to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the City Council. "A motion would be in order that we give the City Attorney a raise in pay." (3) Reading a motion suggested by the City Staff and asking if any member would like to make that motion. The Mayor then asks if any member of the City Council wishes to second the motion. If there is no second then the item will be deemed concluded without discussion or decision

PURPOSE OF THE RULE. The purpose of this rule is to limit items under discussion to those and only those that the council members want to discuss; give clarity as to what is being decided; and to make sure everyone, including the person taking the minutes actually knows and can remember what the ultimate outcome of any discussion and debate is.

RULE NO. 3: One matter at a time and one speaker at a time.

PROCEDURE: Only one matter will be discussed at a time. The matter may involve several motions.

There will only be one speaker at a time. Anyone who wishes to speak must raise their hand first after the current speaker finishes. The Mayor will call upon the person by name. Once a member has been recognized, he has been granted “the floor” and may begin speaking. The speaker may not be interrupted except as allowed by these rules. All council member comments or discussions shall be directed through the Chair of the meeting and not to any other council member or member of the public.

If a councilmember wishes to ask a question during their time and retain the floor to speak after the question has been answered they may indicate so before posing the question by saying something similar to “I have additional comments and wish to retain the floor after this question has been answered.”

PURPOSE OF THE RULE. The purpose is to focus on only one subject matter at a time and to allow council members the ability to express their points of consideration without losing their train of thought and to completely finish without fear of interruption.

RULE NO. 4: The Mayor may use General Consent (also known as Unanimous Consent) with all motions except those motions where the votes are used for purposes of the meeting minutes and require a roll call of the council.

PROCEDURE: When the Mayor feels the council is all in agreement, the Mayor asks if there are any objections to the motion to amend, withdraw, or any motions in Rule No. 7. The Mayor pauses and if there are no objections states that the motion is approved. If there is any objection then the motion is put to a regular vote. A council member may object simply because he or she feels it is important to have a formal vote.

Example: The Mayor states, “If there is no objection, we will recess for 10 minutes, [pause to see if any member objects]. There being no objection, we will recess for 10 minutes.

If a member objects by stating, “I object” the matter is then put to a vote.

The Mayor states, “An objection being made, the question is shall we recess for 10 minutes? As many as are in favor, say Aye. Those opposed, say No. The Ayes have it and we will recess for 10 minutes.”

PURPOSE OF THE RULE. General consent is helpful in expediting general routine business or when the Mayor senses the council is in agreement. General consent allows flexibility of the rules while protecting the right of the majority to decide and the minority to be heard.

RULE NO. 5: There are only three basic forms of motions allowed: Initial Motions, Motions to Amend, and Substitute Motions.

PROCEDURE: The initial motion. The initial motion is the one that puts forward an item for the City Council's consideration. An initial motion might be: "I move that we give adopt ordinance number 10-1 as presented."

The motion to amend. If a member wants to change the initial motion that is before the City Council, they would move to amend it. A motion to amend might be: "I move that we amend the motion to adopt ordinance number 10-1 with changes in paragraph 1 as follows...." A motion to amend takes the initial motion which is before the City Council and seeks to change it in some way. The motion to amend must be germane to the initial motion. The motion to amend must not be the same as a negative vote on the initial motion.

The substitute motion. If a member wants to completely do away with the initial motion that is before the City Council, and put a new motion before the City Council, they would move a substitute motion. A substitute motion might be: "I that we refer ordinance number 10-1 to the planning commission for its recommendation."

PURPOSE OF THE RULE. "Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the Mayor. So that if a member makes what that member calls a "motion to amend", but the Mayor determines that it is really a "substitute motion", then the Mayor's designation governs.

RULE NO. 6. There can be up to three motions on the floor at the same time and no more than three. The Mayor can reject a fourth motion until the Mayor has dealt with the three that are on the floor and has resolved them.

PROCEDURE: When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to adopt ordinance 10-1." During the discussion of this motion, a member might make a second motion to "amend the main motion to adopt ordinance 10-1 with changes in paragraph 1 as follows...." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we refer the matter to the planning commission." The proper procedure would be as follows:

First, the Mayor would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the City Council of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Mayor would

proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Mayor would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment. If the motion to amend passed the Mayor would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Mayor would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Mayor would now deal with the first motion that was placed on the floor. The original motion would either be in its original format, or, if amended, would be in its amended format.

PURPOSE OF THE RULE: Too many motions on the same subject can cause confusion as to what the end result is and in the official record. Limiting the number of motions to no more than three at a time, allows for enough debate and parliamentary maneuvering to satisfy those who want to be clever while allowing the slow to still keep up.

RULE NO. 7: The discussion or debate on each individual agenda item will be limited to 5 minutes per council member (other than Council Member Reports which shall be limited to 3 minutes per council member) unless the council, by majority vote, agrees to extend the time of any member. The following motions are not debatable—a motion to adjourn; a motion to recess; a motion to fix a time to adjourn; a motion to table; and a motion to limit debate.

PROCEDURE. There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the City Council to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Mayor must immediately call for a vote of the City Council without debate on the motion):

A motion to adjourn. This motion, if passed, requires the City Council to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the City Council to immediately take a recess. The length should be set in the motion which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the City Council to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the City Council: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case the matter will not be placed back on an

agenda for a future city council meeting except at the order of the Mayor or the request of any two council members. A motion to table an item requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the City Council makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Mayor should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a simple majority vote of the City Council.

PURPOSE OF THE RULE. Debate and discussion are important until they are not. When a matter is chewed on enough it should be swallowed. This rule allows the Mayor by General Consent or the majority of the council to end the debate, after a reasonable time. It also keeps those in a minority position on an issue from filibustering until they get their way.

RULE NO. 8: Three yes votes are required to pass any item before the council with limited exceptions. The exceptions include a motion to go into close session (executive session) which requires a 2/3 vote of the members present and when the mayor is entitled to vote where specifically allowed by state law on matters that add to or diminish the mayors powers. The Mayor is also entitled to vote when there is a tie vote of the council.

PROCEDURE. If the mayor and all five members of the council are present, a vote of 3-2 passes the motion. A vote of 2-2 with one abstention means the motion fails. If one member is absent and the vote is 2-2, the mayor is entitled to vote.

PURPOSE OF THE RULE. Utah statutes set out both the number of the quorum and the minimum vote required on any issue. This rule is meant to clarify that when the entire council is present and voting then it is not a tie when one member abstains. If however the member is absent from the meeting for any reason and the vote is 2-2 then it may be a tie and the mayor may vote as allowed by state statute.

RULE NO. 9: A motion to reconsider any item requires a majority vote to pass, but there are special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the City Council if the item is properly on the agenda. In addition, a motion to reconsider cannot be made at a special meeting of the Council unless the number of members of the council present at the special meeting equals or exceeds the number present at the meeting when the action was approved. Second, a motion to reconsider can only be made by a member who voted in the majority on the original motion.

PROCEDURE. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the City Council may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order.

PURPOSE OF THE RULE. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the City Council again and again. That would defeat the purpose of finality. If the motion to reconsider passes, then the original matter is back before the City Council, and a new initial motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time. A new matter brought before the council that has the effect of repealing or amending a previously decided matter is not considered a motion to reconsider. It is a new matter and should be treated as such.

RULE NO. 10: The Mayor and council members shall adhere to the code of conduct.

PROCEDURE. The Mayor, as chair of the meeting, is primarily responsible to see that debate and discussion of an agenda item focuses on the agenda item and the policy in question, not the personalities of the members of the City Council. There are, however, exceptions that are intended to assist the Mayor in keeping order to the meeting. A council member speaker may be interrupted by a council member only for the following reasons and in the form set forth below:

Privilege. The proper interruption would be: "point of privilege." The Mayor would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort or safety of the meeting or when the reputation of the council or any individual is at stake. For example, the room may be too hot or too cold, a blowing fan might interfere with a person's ability to hear, or the speaker may be misrepresenting an individual's remarks.

Order. The proper interruption would be: "point of order." Again, the Mayor would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Mayor moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Mayor makes a ruling that a member of the City Council disagrees with, that member may appeal the ruling of the Mayor. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Mayor is deemed reversed. An example could be that the shuts off discussion before the council is ready.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the City Council has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Mayor discovers that the agenda has not been followed, the Mayor simply reminds the City Council to return to the agenda item properly before them. If the Mayor fails to do so, the Mayor's determination may be appealed.

Withdraw a motion. To withdraw a motion, the maker of the motion on the floor states, "I request that my motion be withdrawn." The motion to withdraw a motion requires a simple majority vote.

PURPOSE OF THE RULE. Debate and discussion should be focused, but free and open. In the interest of time, the Mayor may, however, limit the time allotted to speakers, including members of the City Council. A council member may continue speaking on a majority vote of the Council. The rules of order are meant to create an atmosphere where the members of the City Council and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Mayor and the members of the City Council to maintain common courtesy and decorum. Only one person at a time will have the floor and every speaker must be recognized by the Mayor before proceeding to speak.

RESIDENTS' RIGHT TO BE HEARD:

It is the Council's goal that residents of the City resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that residents may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, the City Council expects any person presenting to the city council to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending. Council members may not participate as a member of the public during the public the public comment portion of any meeting but should limit make their comments as a member of the council, from the council Dias, and in accordance with the adopted rules of procedure.

- No member of the public shall be heard until recognized by the Mayor.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing or a member of the public is asked to speak on a matter by the mayor.
- Speakers must state their name for the record.
- Any resident requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the Mayor.
- If a representative is elected to speak for a group, the Mayor may approve an increased time allotment.
- Personal attacks made publicly toward any person or city employee are not allowed. Speakers are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel Policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing City Council, shall be deemed to have disrupted a public meeting and may be expelled from the meeting upon a two thirds vote of the City Council.

ORDINANCE NO. 2017-0X-0X

AMENDING SECTION 16-1-8, LICENSE TERM, AND CHAPTER 16-8, TEMPORARY MERCHANT, OF THE REVISED ORDINANCES OF KAYSVILLE CITY.

WHEREAS, the Legislature of the State of Utah has passed Senate Bill 250 – Food Truck Licensing and Regulation, during the 2017 General Session; and

WHEREAS, the bill prevents a political subdivision from requiring multiple licenses, permits, or fees for a food truck to operate in more than one location within a political subdivision; and

WHEREAS, appropriate notice has been given regarding the consideration of this Ordinance Action by the Kaysville City Council;

BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE CITY, UTAH:

SECTION ONE

Section 16-8-11, LICENSE TERM, of Chapter 16-1, ADMINISTRATION, of Title 16, LICENSING CONTROL AND REGULATION OF BUSINESS, of the Revised Ordinances of Kaysville City, 1993, are amended to read as follows:

16-1-11 License Term

All licenses, except temporary merchant businesses, shall be issued for a term not to exceed one calendar year and shall expire at midnight on the 31st day of December in the year issued.

SECTION TWO

Chapter 16-8, TEMPORARY MERCHANT, of Title 16, LICENSING CONTROL AND REGULATION OF BUSINESS, of the Revised Ordinances of Kaysville City, 1993, are amended to read as follows:

16-8-1 Purpose

A temporary merchant under the ordinance shall be deemed and construed to mean and include any person or persons, firm or corporation, either principal or agent, employer or employee who engages in a business in the City by selling or offering for sale goods, wares, merchandise, food or refreshment for a period of not more than one hundred eighty (180) days and who, for the purpose of carrying on such business, hires, leases or occupies any room, building, structure, stand, trailer or vending cart on any real property or on the adjoining street or public place in the City. The person, firm or corporation so engaged shall not be relieved from the provisions of this section by reason of associating temporarily with any local business or event unless participating in an gathering with an approved Kaysville City Special Event Permit.

16-8-2 License Required.

It shall be unlawful for any person to conduct the business of a temporary merchant without first securing a license therefore. A temporary merchant which qualifies as a Food Truck per Utah Code §11-55 requires only one license from Kaysville City and may then operate at multiple approved locations within Kaysville City.

A Kaysville City Business License is not required for a food truck if the food truck meets the following criteria:

1. The food truck will be operating at a private event (not open to the public) which takes place on private property.
OR
2. a. The food truck operator has a business license from any political subdivision within the State; and
b. The food truck is operating at an event that has an approved Kaysville City Special Event Permit.

16-8-3 License Application; Certificate Of License With Term

All applications for a license under this Chapter shall be made to and upon forms provided by the City. Upon the granting of a license, the City shall issue a certificate of license. The certificate shall show the name of the licensee, the business or occupation to be carried on thereunder, the place of business, and the date of expiration of such license.

16-8-4 License Fees

The City shall collect a fee from each temporary merchant in the amount established from time to time by resolution of the City Council.

16-8-5 Regulations

1. No temporary merchant shall use any excessively noisy device to attract attention to his/her wares. The temporary merchant shall not shout or call his/her wares in a loud, boisterous manner.
2. All conveyances and receptacles used by the temporary merchant to carry foodstuffs or other edibles shall be kept in a clean and sanitary condition and foodstuffs and other edibles shall be protected from dirt, dust, insects and other contamination. All State and Davis County food handler requirements must be met and a food handler permit from Davis County must be obtained.
3. All temporary merchants shall be subject to all applicable rules and regulations of the City.
4. No temporary merchant shall stand or allow his/her booth, stand or vehicle to locate upon any public way without receiving prior City approval. The temporary merchant's stand, booth, cart or vehicle must be so located so as to provide adequate parking for his/her customers off the traveled portion of the street and to prevent congestion on public ways.

5. Unless operating under an approved Special Event Permit, a temporary merchant may only locate on property where the zoning permits retail sales and services as approved through City licensure.
6. The temporary merchant must exhibit to the City written permission from the property owner or person in control of the property on which the temporary merchant will locate and operate said business.
7. The temporary merchant's stand, booth, cart or vehicle must be removed from its approved location within fourteen (14) days from the day selling or offering for sale goods, wares, merchandise, food or refreshment stops or from the conclusion of the one hundred and eighty (180) day license period, whichever is sooner.

16-8-6 Cleanup Deposit

A cleanup deposit in the amount established from time to time by resolution of the City Council shall be required of the licensee to assure the removal of unsold goods, stand, booth, cart, vehicle and related debris remaining on the premises within fourteen (14) days from the day selling or offering for sale goods, wares, merchandise, food or refreshment stops or from the conclusion of the one hundred and eighty (180) day license period, whichever is sooner. Said deposit shall be refunded to the licensee, provided the premises are left clean and free of said unsold goods and related debris as determined by inspection.

SECTION THREE

This Ordinance shall take effect upon the date of publication of a summary thereof, one time only, in The Davis Clipper.

APPROVED AND ADOPTED this _____ day of _____, 2017

Steve A. Hiatt
Mayor

ATTEST:

Maria T. Devereux
City Recorder



KAYSVILLE CITY COUNCIL

Meeting Minutes

July 6, 2017

Meeting minutes of a Kaysville Regular City Council Meeting on June 6, 2017, at 6:30 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Mayor Hiatt, Council Member Snell, Council Member Page, Council Member Lee and Council Member Garn, Council Member Adams.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, City Recorder, Maria Devereux., Chief Sol Oberg, Katie Witt, Han Anderson, Ryan Bingham, John Puffer, Jim Puffer, John Palmer, Ericka Loch, Jason Jones, Vinnie Fiole, Gary Pierce, Gerald McKenzie, Dan Ozunia, Seth Farber, Lorene Kamalu, Rustin Jessen, and David Robinson.

CALL TO THE PUBLIC

Mayor Hiatt opened Call to the Public and explained that this is the time for the public to address agenda items. He asked the audience to limit comments to three minutes.

David Robinson suggested the City Council hasten their decision to adopt Council procedures and encouraged the Council to act with civility.

POLL WORKERS

Maria Devereux, City Recorder, noted that the Davis County Election office has provided a list of poll workers for the upcoming elections. Approval and adoption of poll workers and their substitutes are need to be approved by Council.

Council Member Garn made a motion to accept the poll workers and substitutes as listed, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

BOUNDARY ADJUSTMENT WITH FARMINGTON CITY

Andy Thompson, City Engineer, noted that in April of 2017 the City Council approved a Resolution of Intent to consider the subject boundary adjustment wherein Kaysville City would grow by 0.38 acres by adjusting a common municipal boundary and taking a portion of excess UDOT right of way from Farmington City. Since that date staff has certified the petition to adjust the common boundary and has published notice as required by the State of Utah allowing time for affected entities to protest the request. He explained that the property is UDOT surplus which the applicant has under contract to purchase. Mr. Johnson has submitted a petition describing the reason for his interest in the property being in Kaysville City rather than Farmington City.

Andy Thompson explained that while a decision is still pending from Farmington City it is appropriate to consider Kaysville City's interest in the proposal. Should the Council determine that the request is desirable for Kaysville City.

Council Member Page made a motion to approve the boundary adjustment with Farmington City contingent upon the decision of Farmington City, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

PRELIMINARY AND FINAL PLAT FOR AMENDMENT TO LOTS 26 AND 27 OF THE WEST CREEKSIDE ESTATES SUBDIVISION.

Andy Thompson, City Engineer, explained that the West Creekside Estates Subdivision was recorded in June of 2015. Since that time many homes have been constructed on the approved lots and in the case of the subject properties the new owners and residents desire a modification to the original property line recorded between lots 26 and 27.

Andy Thompson noted that no new lot is being proposed under this application, and explained that Lot 26 would be giving what is identified in the survey plat as Parcel A to Lot 27 in exchange for what is identified as Parcel B. It is an exchange of 0.14 acres of property making the frontage along lot 26 slightly wider and giving more of a rear yard to lot 27. It is a mutually agreed upon adjustment that requires an amendment to the subdivision plat. The applicants have shown that the new lot lines do not create any issues of non-compliance as far as set-backs from existing buildings.

The Planning Commission voted unanimously to recommend approval of the Preliminary and Final Plat for the Amendment to Lots 26 and 27 of the West Creekside Estates Subdivision.

The subdivision as proposed is consistent with the original approval for the West Creekside Estates Subdivision which includes the PRUD overlay and does not create any zoning violation issues.

Council Member Lee made a motion to approve the Preliminary and Final Plat for amendment to Lots 26 and 27 of the West Creekside Estates Subdivision, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

FINAL PLAT APPROVAL FOR WRAY SUBDIVISION

Andy Thompson, City Engineer, explained that in March of this year the applicant was approved for the R-A zoning district and given a preliminary plat approval for a 3 lot subdivision which included 2 standard lots and one flag lot. After consideration regarding the timing and intended use of the originally proposed lots the applicant has submitted a final plat which shows only 2 standard lots. The larger of the 2 lots at 2.8 acres contains the existing home which will remain on site. Lot 2 as proposed includes over 150 ft. of frontage and 1 acre of property and is being created for the purpose of allowing a new home.

Andy Thompson noted that the subdivision as proposed is consistent and less intense than the approved preliminary plat and meets and well exceeds the minimum requirements of the R-A zoning district.

Council Member Lee made a motion to approve the Final Plat for the Wray Subdivision, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

FINAL PLAT APPROVAL FOR WEBB LANE

Andy Thompson, City Engineer, noted that in March of this year the City Council following the recommendation of the Planning Commission approved the rezone of the subject property

to the R-1-20 zoning district as well as the preliminary plat for the Meadows at Webb Lane Subdivision.

The subdivision includes 10 total lots in a standard cul-de-sac. The existing homes along Webb lane would be on lots 1 and 10 and 8 new lots would be created each with at least the minimum lot size and frontage for the R-1-20 zone. The subdivision covers 5.7 acres of property. He explained that the final plat is consistent with the preliminary plat and is in compliance with applicable Kaysville City Standards and Ordinances.

Council Member Snell made a motion to approve the Final Plat for Webb Lane, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

FINAL PLAT FOR THE ANGLERS COVE SUBDIVISION CONSISTING OF 3 LOTS ON 1.66 ACRES

Andy Thompson, City Engineer, noted that in April of this year the City Council following the recommendation of the Planning Commission approved the R-1-LD zoning district and preliminary plat for the Anglers Cove Subdivision. He explained that this is consistent with what was shown in the preliminary plat the subdivision includes 3 total lots. The existing home facing Shepard Lane would remain on site and an additional 2 lots to the north of the home are proposed. The existing home would remain on .90 acres while the other lots would be 0.38 acres each or 16,500 sq. ft. The total density is within the 2 units per acre allowed by the zone.

Council Member Garn made a motion to approve the Final Plat for the Anglers Cove Subdivision consisting of 3 lots on 1.66 acres, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

**CONSIDERATION OF A DEVELOPMENT AGREEMENT AND REQUEST TO
REZONE 1.53 ACRES OF PROPERTY FROM R-1-20 (SINGLE FAMILY
RESIDENTIAL) TO THE LI (LIGHT INDUSTRIAL) ZONING DISTRICT**

CALL TO THE PUBLIC

Mayor Hiatt opened a public comment period specifically for this agenda item.

Han Anderson noted that his home is a significant investment and feels that property values should be maintained.

Ryan Bingham explained that he is in opposition of the rezone. He noted that was not made aware that this was taking place.

John Palmer noted that he doesn't live in this area but noted that his children and students in the area use the bridge. He explained the numerous safety issues with children and runners utilizing the bridge along with oversized vehicles and a progressive increase in traffic.

Erica Lock stated that she is opposed to a light industrial area, and noted that her concerns are safe routes due to high traffic volume and large vehicles. She explained that the area is a main thoroughfare for children on their way to school.

Jason Jones explained that he is opposed to the rezone. He stated that he has concerns such as noise, a wall vs. chain link, adjudication vs. enforcement, and noted that a long term solution is needed.

Devon Hansen lives on Appaloosa he loves Kaysville and loves the community. He opposes the rezone due to the impact of those closest to the property.

John Puffer noted that his brother Jim Puffer simply wanted to find a place to store landscape materials and that Jim Puffer has been very communicative, transparent and thoughtful during this process.

Vinnie Fiole noted that he is sensitive to the homeowners association. He is concerned with heavy traffic and safety issues.

Gary Pierce explained that he sent an email about a petition with signatures in opposition to rezoning this property. He explained that his greatest concern is safety.

Dan Ozunia explained that the HOA has had a good relationship with Mr. Puffer and stated that he has always been respectful.

Gerald McKenzie shared his concerns in regard to traffic, noise and dust.

Jim Puffer explained that many rumors that have been posted on social media in regard to safety, traffic, dust and dirt have been untruthful. He noted that his reputation has been damaged.

Jim Puffer explained that he and his crew/family have visited neighbors to make sure that no one objected to his business and noted that his equipment has been on the property for nine months, with no complaints. He noted that there are 15 easements on the property and noted that trees, and landscape design can improve the appearance of the property.

Council Member Page thanked the community for attending and offering their opinions. He explained that after listening to the community, and the Planning Commission, that Mr. Puffer has made improvements. He noted that is in favor of a development agreement but stated that it needs to be more specific and include a time table.

Andy Thompson, City Engineer, noted that a year ago Mr. Brough, Brough Realty, and Mr. Puffer called to ask if they could store landscape supplies. He explained that he gave permission to have Mr. Puffer store his materials with the caveat that if his business grew too big for storing materials then the City would have to consider different options.

Council Member Snell noted that he would be interested in having additional verbiage regarding enforcement added to the development agreement.

Council Member Adams noted that the residents are welcome to give their comments and speak freely.

Council Member Garn noted that negative impacts can be mitigated, he explained that there are options to beautify properties and that home values are not always effected. He explained that Mr. Puffer has made a good faith effort.

Council Member Garn noted that he is in favor of tabling the agreement for two weeks to allow more time to review the agreement.

Council Member Snell made a motion to table the item to add more specificity to the development agreement, to include possible items such as an enforcement mechanism, a screening fence on the west and southern-most property or anything abutting another property, paving of the road, more specific language in regard to dust mitigation, noise mitigation, egress and ingress on burton lane, safety measures, possibly a fence encircling the property, and review the updated document at the next Council meeting, second by Council Member Garn.

Council Member Adams made a substitute motion to deny the rezone request, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Nay
Council Member Page, Nay
Council Member Adams, Yea
Council Member Garn, Nay
Council Member Lee, Yea

The motion fails three to two.

Council Member Snell made a motion to table the item to add more specificity to the development agreement, to include possible items such as an enforcement mechanism, a screening fence on the west and southern-most property or anything abutting another property, paving of the road, more specific language in regard to dust mitigation, noise mitigation, egress and ingress on burton lane, safety measures, possibly a fence encircling the property, and review the updated document at the next Council meeting, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Lee, Nay

The motion passed three to two.

COUNCIL MEMBER REPORTS

No Council Member Reports.

MINUTES

Mayor Hiatt asked for a motion to approve the Minutes of June 6, 2017.

Council Member Snell made a motion to approve the Minutes for June 6, 2017 second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

CALENDAR ITEMS

The current calendar items are listed on the website.

ADJOURNMENT

Council Member Snell made a motion for adjournment 10:17p.m., second by Council Member Lee and passed unanimously.

ADJOURNMENT

Council Member Garn made a motion to move into Closed Session to discuss the purchase, exchange, or lease of real property pursuant to Utah Code § 52-4-204, second by Council Member Lee and passed unanimously.

ADJOURNMENT

Council Member Snell made a motion for adjournment 10:17 p.m., second by Council Member Lee and passed unanimously.

Maria Devereux/City Recorder

Maria T Devereux/City Recorder

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1 7pm - "Little
2	3 7pm - "Little 7pm - Patriotic 9pm - Kaysville	4 City Offices Closed Independence Day 6:30am - 4th of July 7:30am - Rotary 11am - Kaysville 3pm - "Little 3pm - "Little 5pm - Family 7:30pm - Concert in 10pm - Fireworks	5 7pm - "Little	6 6pm - "Ask the 7pm - "Little 7pm - City Council	7 7pm - "Little	8
9	10 6pm - Miss Kaysville	11	12	13 7pm - Planning	14	15 9pm - Movie in the
16	17	18	19	20 7pm - City Council	21	22 10am - Miss
23 Pioneer Day (City) 7am - Bowman's	24	25	26	27 7pm - Planning	28 4pm - Miss Kaysville	29 9am - Miss Kaysville
30	31	1 7pm - Power	2	3 8am - Kaysville 6pm - "Ask the 7pm - City Council	4	5

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1 7pm - Power	2	3 8am - Kaysville 6pm - "Ask the 7pm - City Council	4	5
6	7	8	9	10 7pm - Planning	11	12
13	14	15	16	17 7pm - City Council	18	19 9pm - Movie in the
20	21	22	23	24 7pm - Planning	25	26
27	28	29	30	31	1	2

City Calendar and Events, Holidays in United States, Recreation Programs and Activities

Sep 2017 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	City Offices Closed Labor Day	4 7pm - Power	5 6	7 8am - Kaysville 6pm - "Ask the 7pm - City Council	8	9
10	11	12	13	14 7pm - Planning	15	16
17	18	19	20	21 7pm - City Council	22	23
24	25	26	27	28 7pm - Planning	29	30



MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular Council meeting on Thursday, July 20, 2017, starting at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

The agenda shall be as follows:

6:00 p.m. ASK THE COUNCIL/PUBLIC Q & A

1. Council Member Snell will be available for discussion related to any topic that relates to our community and business of the City.

7:00 p.m. CITY COUNCIL MEETING

1. Opening - Council Member Garn
2. Yard of the Month Awards.
3. Call to the Public.
4. West Davis Corridor Update. – Zoe Rogich, UDOT
5. Department Report. – Chief Sol Oberg
6. Preliminary and final plat approval for Hill Farms Subdivision Phase 2C Amended at 2002 West Phillips Street and 554 North Hill Farms Lane. – Destination Homes
7. Final plat approval for Parkwood Phase 3 Subdivision at approximately 35 West Shepard Lane. – Henry Walker Homes
8. Request to rezone 2.97 acres of property at approximately 65 South Angel Street from R-A (Residential Agriculture) to R-1-14 (Single Family Residential). – Ivory Homes
9. Consideration of a Development Agreement and Rezone of 1.53 acres of property at 1450 South Burton Lane from the R-1-20 (Single Family Residential) to the LI (Light Industrial) zoning district. – Jim Puffer
10. Award of Bid for the Burton Lane Street Improvement project.
11. Award of Bid for the 2017 Waterline Project.
12. Qualtrics Proposal – System for gathering and analyzing metrics from City Residents. – Chase Winder
13. Rules of Procedure.
14. Amending section 16-1-8, License Term, and chapter 16-8, Temporary Merchant, of the Revised Ordinances of Kaysville City.
15. Council Member Reports.
16. Minutes.
17. Calendar.
18. Adjournment.

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at City Hall and emailed copies to media representatives on July 17, 2017.


Maria T. Devereux/City Recorder