

KAYSVILLE CITY COUNCIL



Meeting Minutes

March 16, 2017

Meeting minutes of a Library Endowment Fund committee meeting beginning at 7:00 p.m. on Thursday, March 16, 2017, followed by a regular City Council meeting at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Mayor Hiatt, Committee Member Snell, Committee Member Page, Committee Member Adams, Committee Member Lee and Committee Member Garn.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, City Recorder Maria Devereux, Parks Superintendent Cole Stephens, Chief Sol Oberg, Chris Sanford, and Josh Johnson.

**LIBRARY ENDOWMENT FUND/BLOOD TRUST**

Chris Sanford, Davis County Library Director, advised they are in need of materials for the new library. She explained that the Kaysville Library has become very busy and is growing in numbers and participants. She praised the Bloods for their generosity with this fund and noted it provides a substantial benefit to the community.

Josh Johnson, Deputy Director explained that funds are needed for books, materials, children's materials, and more. He noted that they are requesting \$100,000 for E-materials such as picture books, eBooks, young adult, adult, audio visual, and other free books that can be downloaded. He stated they want to create a greater opportunity for Kaysville residents.

Committee Member Snell noted that being able to download a book from the library, instead of purchasing, is a beneficial option.

Josh Johnson explained that eBooks are leased from \$2.00-\$60.00 dollars and can be leased for a specific amount of time though it is up to the publisher.

Committee Member Lee noted that she is impressed that the Kaysville library is busy and growing.

Chris Sanford noted that the libraries have changed over the years and have introduced new features. She explained that it is rewarding to see residents using meeting rooms and checking out eBooks, it provides connectivity.

Committee Member Snell made a motion to approve the request for \$100,000 from the Blood Endowment Fund for purposes to enhance the collection, second by Committee Member Lee.

The vote on the motion was as follows:

Committee Member Snell, Yea  
Committee Member Page, Yea  
Committee Member Adams, Yea  
Committee Member Garn, Yea  
Committee Member Lee, Yea

The motion passed unanimously.

Committee Member Garn made a motion to close the Library Endowment Fund committee meeting, second by Committee Member Lee.

### **CITY COUNCIL MEETING**

Meeting minutes of a regular City Council meeting at 7:31 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Mayor Hiatt, Council Member Snell, Council Member Page, Council Member Adams, Council Member Lee and Council Member Garn.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, City Recorder Maria Devereux, Parks Superintendent Cole Stephens, Chief Sol Oberg, Carole Walker, Ramona Porter, Rebecca Kohler, Kendra Wyckoff, Rustin Jessen, Darrell McKinnon, Katie Witt, Jill Arveseth, Brandon Arveseth, Luke Kelley, Julie Stephenson, Andrew Donigan, Jamie West, Bruce Hunt, Mike Houston, Micah Livingston, Karson Burton, Daniel K Hansen, Paul K Hansen, Autumn Perkes, Edward Perkes, Sean Lodder, Karaden Lodder, Sandi Rees, Craig Rees, Sarah Forbush, Nathan Forbush, Thomas Gibbs, Kelly Gibbs, Marianne Senecal, Ben Senecal, Ellen Peterson, Norma Fraustro, Sergio Fraustro, and Lorene Kamalu.

### **CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING**

Mayor Hiatt read a letter of achievement awarded by the Government Finance Officers Association. He explained that the Certificate of Achievement is the highest form of recognition in the area of financial reporting and government accounting and explained that its attainment represents a significant accomplishment by the entity and its management. He noted that the City has been awarded the Certificate of Achievement for 22 consecutive years now. He thanked the Finance Department: Dean Story, Finance Director, and Cami Moss for their excellent work and praised their efforts.

### **SEXUAL ASSAULT AWARENESS MONTH**

Mayor Hiatt noted that they received correspondence requesting a proclamation establishing April as Sexual Assault Awareness Month.

Julie Stephenson, Utah Coalition Against Sexual Assault, thanked the Council for their willingness to establish the proclamation.

Kendra Wyckoff, Executive Director of Safe Harbor Crisis Center, noted that they appreciate the City Council and the awareness the City is bringing to this issue. She noted that each year the crisis center provides services to thousands of people at the Kaysville location.

She explained that she appreciates the State Coalition who brings awareness to important topics. She noted that the proclamation is important.

Mayor Hiatt noted that Safe Harbor provides many services and in addition to the needs the City assists with during the holidays, added that the community may be able to provide additional items throughout the year. He asked what donations they are in need of.

Kendra Wyckoff explained that the center is in need of food donations, paper towels, diapers, wipes, and explained that a comprehensive wish list can be found at [www.Safeharborhope.org](http://www.Safeharborhope.org). She

noted that there are ongoing needs within the city. She asked that the proclamation be posted on website and Facebook page to raise awareness.

Council Member Snell made a motion to adopt the proclamation for Sexual Assault Awareness Month, April 2017, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Yea  
Council Member Garn, Yea  
Council Member Lee, Yea

The motion passed unanimously.

### **CALL TO THE PUBLIC**

Mayor Hiatt noted that Call to the Public is the time to address agenda items and asked the audience to limit comments to three minutes.

Craig Reese thanked the council for their openness and stated that he appreciates the City Council for preserving the open space within Pioneer Park, as the City continues to grow.

Lorene Kamalu noted that she was able to make a donation to Safe Harbor's food bank and noted it a worthy cause.

Dean Wall noted that the batteries needed to be changed in the Council room clock.

### **REZONE OF 0.97 ACRES OF PROPERTY AT 138 SOUTH ANGEL STREET FROM R-A (RESIDENTIAL AGRICULTURE) TO THE R-1-14 (SINGLE FAMILY RESIDENTIAL) ZONING DISTRICT**

Andy Thompson, City Engineer, explained that the applicants are requesting to rezone the property to allow for the possibility of a future lot split. He noted that the R-A zoning district allows lots to be as small as 21,780 sq. ft. or ½ an acre. Because the lot is shy of a true acre it could not be divided under the existing zoning. Furthermore, the applicant's desire would be to keep the existing house and accessory structure leaving the area to the west of the accessory structure for a potential new lot. He explained that to accomplish this proposal the R-1-14 zone would be necessary in order to allow a lot small enough to leave the existing buildings.

Council Member Lee asked if postcards were mailed out and asked if there was any comment from residents.

Andy Thompson noted that the adjacent property owners were sent a notice and that the Planning Commission unanimously recommended to approve the rezone.

Flint Barber, representing the Scofield's, noted that the two unit requirement is on the deed and explained that it is hard to join a homeowners association.

Council Member Snell made a motion to approve the rezone of 0.97 acres of property at 138 south Angel Street from R-A to the R-1-14 zoning district with condition that the property not exceed two lots, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Nay  
Council Member Garn, Yea  
Council Member Lee, Yea

The motion passed four to one.

#### **DISCUSSION AND POSSIBLE ACTION TO ALTER KAYSVILLE RULES OF ORDER**

Mayor Hiatt explained that there are three options for Rules of Procedure and Order: Short and Informal (currently in practice), Short and Formal, and Long and Business Casual. He noted that he would like to get direction or consensus from the Council in regard to their preference.

Council Member Page noted that option two is not short, he noted that many cities use Robert's rules. He noted that Roberts Rules of Order, newly revised 2011 addition, is what he is familiar with. He explained that they would need further training since it is more complex. He explained that he thinks the Council can do better with broader participation, and more efficiency. He stated that he would prefer option three but is happy with option two or three.

Council Member Snell noted that option one creates a warmer environment, he noted that he is leaning toward option three or a modified variance of option three. He explained that having more formal rules will help meetings be conducted more efficiently.

Council Member Lee noted that she is in favor of option three.

Council Member Adams noted that he approves of option three with agenda items that can be added by one Council Member.

Council Member Garn noted that he feels that Roberts Rules, or a combination of option two or three is his preference.

Council Member Lee made a motion to table this item and directed staff to reach out to David Church to focus on option three and ask him to format it for our form of government, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Yea  
Council Member Garn, Yea  
Council Member Lee, Yea

The motion passed unanimously.

### **COUNCIL MEMBER REPORTS**

Council Member Snell noted that an open house for the design of Pioneer Park was attended by 90 people. He noted the public was able to contribute their ideas. He explained that they received good feedback and comments.

Council Member Garn noted that he and Council Member Snell met with the Youth City Council and that they have established the Mayor as Emma Francis and Mayor Pro Tempore as Anna Thompson. He explained they have established citizen coordinators and stated that the Youth Council will be doing more activities and holding more frequent meetings.

Mayor Hiatt noted that he and the City Manager attended the National League of Cities and Towns convention, he explained that the conference was useful with many broad topics that benefited cities.

Council Member Lee noted that there is a committee meeting in regard to the City Museum which will be held on March 21 at 6:30 pm at the City Hall. She welcomes all ideas. She noted that this will be a privately funded venture.

### **MINUTES**

Mayor Hiatt asked for a motion to approve the Minutes of March 2, 2017.

Council Member Garn made a motion to approve the Minutes for March 2, 2017, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Yea  
Council Member Garn, Yea  
Council Member Lee, Yea

The motion passed unanimously.

### **CALENDAR ITEMS**

The current calendar items are listed on the website.

Mayor Hiatt noted that the April 6<sup>th</sup> City Council meeting has been cancelled and special City Council meeting will be held March 30, 2017. He noted that Saturday, April 22<sup>nd</sup> is the Budget Session.

### **CLOSED SESSION**

Council Member Lee made a motion to move into closed session, second by Council Member Snell. The motion passed unanimously.

Closed Session to discuss pending or reasonably imminent litigation, pursuant to Utah Code Annotated § 52-4-205 (1) (c).

**ADJOURNMENT**

Council Member Snell made a motion for adjournment at 9:45 p.m., second by Council Member Garn and passed unanimously.