

KAYSVILLE CITY COUNCIL

Meeting Minutes

February 2, 2017



Minutes of the Kaysville City Council meeting held Thursday, February 2, 2017 at 7:00 p.m. in the City Council Chambers of the Kaysville City Municipal Center at 23 E Center St., Kaysville, UT 84037.

Present: Mayor Hiatt, Council Member Snell, Council Member Page, Council Member Adams, Council Member Lee and Council Member Garn.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, City Recorder Maria Devereux, Parks and Recreation Superintendent Cole Stephens, Police Chief Oberg, Logan Hammer, Lorene Kamalu, Luke Johnson, Sheyne Stanley, David Vance, Megan Goff, Scott Bredthauer (KFD), James Wade (KFD), Cameron McKinnon (KFD), Gavin Tuttle (KFD), Brent Law (KFD), Jim Dotson Jr. (KFD), Jay Bell (KFD), Mike Blackham (KFD), Christian Harrison (KFD), Kasey Adams (KFD), Thomas Burningham, Danny Knowlton, Brent Rose, Daxton Dunn, Riley Allen, Samuel Johnson, Jack Tanner, Aaron Shupe, Kyler Hansen, John McCleary, Dean Wal, Brett GARlick, Jeff Dunford, and Ron Zollinger.

Opening provided by Council Member Jake Garn.

CALL TO THE PUBLIC

Mayor Hiatt noted that Call to the Public is the time to address agenda items and asked the audience to limit comments to three minutes.

John McCleary complimented the City snow plow drivers and their efforts this winter season.

Luke Johnson noted that he has followed much rhetoric on Facebook. He asked that bickering amongst Council Members, stop.

Dean Wall stated that he hasn't heard anything back in regard to his neighbors account and requested a phone call and explanation. He also noted that he appreciates the Fire Department and Public Works for their good work within the City.

Brett Garlick explained that other businesses have been impacted with parking issues. He stated that residents knew about parking issues when they moved in the area close to Davis High School.

Jeff Dunford stated that he has read the staff report for Parking, he explained the City should allow diagonal parking spaces, and establish a park and ride lot for students.

Ron Zollinger thanked Andy Thompson, City Engineer, for including people in the neighborhood to derive a parking solution. He noted that most residents would rather have no parking during certain hours and that the primary concern is safety.

ADDING FULL TIME EMPLOYEES IN KAYSVILLE FIRE DEPARTMENT

Captain Jason Taylor thanked the City Council and Mayor for allowing them to present. He gave recommendations for staffing. He explained that the fire department is in need of full time employees as well as permanent part time positions in order to be a competent, safe department.

Video: Why Seconds Count – The video depicts the spread of fire within a home within minutes.

Captain Eckardt noted that fire can spread quickly. He noted that their purpose is to keep residents safe and stated the importance of a quick response. He noted that due to lack of manpower, many unsafe situations can occur.

Shayne Scott, City Manager reviewed the Market Comparison. He explained that the estimated fiscal impact is an annual cost of \$93,896 per fire fighter if no substitution is made and an incremental cost of \$42,342 if a substitution is made.

Council Member Snell noted that over the years they have progressed into needing a full time Fire Department, and noted that their presentation was important. He thanked the Fire Department for their efforts.

Captain Eckardt explained that until the full time positions can be added that part time shifts would help. He explained that crew cohesiveness would help with familiarity and subsequent safety.

Council Member Garn noted that if consultants are to be effective they need to know the Fire Dept. staff as well as the needs of Kaysville City.

Council Member Garn made a motion to direct staff to come back to the Council with amendments to permanent part-time shifts, one per shift and begin to formulate long term needs, including the new full time positions, with an implementation plan, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Nay
Council Member Adams, Nay
Council Member Garn, Yea
Council Member Lee, Nay

The motion fails three to two.

City Manager Shayne Scott noted that the recommendation for three permanent part-time employees and that approving the permanent part-time positions would enable the department to cover the station.

Council Member Garn noted that the sentiment is that the City needs to move toward staffing due to the City's growth. He suggested the Council move on this matter to assist in assuring the safety of our community.

PARKWOOD SUBDIVISION PHASE 1 ACCEPTANCE OF IMPROVEMENTS AT APPROXIMATELY 35 WEST SHEPHARD LANE

Andy Thompson, City Engineer, explained that the developer of this project has completed installing the required improvements and has requested that they be accepted. Andy noted that that when Staff report was sent, there was one section of curb that needed repair, that curb has now been repaired. Andy Thompson also explained that a required rock retaining wall adjacent to a neighboring property could not be installed until the weather gets better. Since this is considered a landscaping item it is allowed and recommended that the improvements be accepted with the standard ten percent bond and \$40,000 bond to cover landscaping, which is to be completed before July 1, 2017.

Council Member Lee made a motion to accept the improvements at Parkwood Subdivision Phase one at approximately 35 West Shephard Lane with the standard 10% warranty and an extra \$40,000 to assure that the landscaping including the rock wall, be completed before July 1, 2017, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

FINAL PLAT APPROVAL FOR CLIFTON SUBDIVISION AT 42 NORTH ANGEL STREET – PAUL CLIFTON

Andy Thompson explained that in October of 2016 the City Council following the recommendation of the Planning Commission approved the preliminary plat and PRUD overlay zone for the Clifton Subdivision. The final plat remains as originally proposed during the preliminary plat review with a standard lot and 2 additional flag lots. The final plat demonstrates that each lot meets the minimum lot size requirement of the zone. The Planning Commission voted unanimously to forward a favorable recommendation to the City Council for approval of the Clifton Subdivision final plat. Andy Thompson noted that the plat meets the requirements of the Kaysville City Ordinance and is consistent with what has been previously approved during the preliminary plat review.

Council Member Lee made a motion to accept the Clifton Subdivision at 42 North Angel Street, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

FINAL PLAT APPROVAL FOR MEADOW MANOR SUBDIVISION AMENDED AT 1512 SOUTH DRIFTWOOD LANE – ROBERT WOOD

Andy Thompson explained that the owners of two adjacent lots in the Meadow Manor Subdivision would like to adjust their common property line. The newly configured lots both still comply with the zoning and make the properties work better for the owners.

To make this lot line adjustment, an amended plat of the two affected lots is required. He noted that this plat was given final approval in August of 2014 but was never recorded. Per 19-4-5 Final Plat Approvals (5) the original approval has expired as it was not recorded within one year. The proposal has not changed from what was originally approved and is now ready to be recorded. The Planning Commission voted unanimously to recommend approval of the final plat as proposed to the City Council as the amended lots comply with applicable requirements of the Kaysville City Ordinance.

Council Member Page made a motion to accept the Final Plat Approval for Meadow Manor Subdivision Amended at 1512 South driftwood, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

FINAL PLAT APPROVAL FOR LOT 9 KINGSVIEW ESTATES AMENDED AT 278 EAST SHEPARD LANE – WENDELL PEERY

Andy Thompson explained that Mr. Peery owns about 1.2 acres of property on Shepard Lane and he would like to subdivide the property into two lots including a flag lot. Both lots conform to the existing R-A zoning and PRUD overlay previously approved. He explained that this subdivision was given final plat approval in July of 2015 but has not yet been recorded. Per 19-4-5

Final Plat Approval (5) the approval of the final plat is good for one year. As this time frame has lapsed the plat is again before the City Council. No changes have been made to the plat since the original approval, it is now ready to be recorded.

Council Member Page made a motion to approve the Final Plat for Lot 9 Kingsview Estates Amended at 278 East Shepard Lane, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

PERMIT PROPOSAL FOR PARKING ON RESIDENTIAL STREETS AROUND DAVIS HIGH SCHOOL

Andy Thompson explained that Parking has been a much discussed topic in Kaysville the last few years – specifically the parking in and around Davis high School. Since discussing parking issues on September 1 at the regular City Council meeting, various groups have met and discussed the aspects surrounding this issue.

Andy Thompson explained that the proposal he was asked to analyze is to divide the area of concern into zones, restrict parking from 9:00 AM to 2:00 PM school days only in the zones and issue a limited number of permits in each zone. He suggested that permits be sold on an annual basis, first come first serve, until the zone is sold out, the suggested price of permit \$20, to install signs indicating the restrictions and the zone designation, and Kaysville PD patrol and enforce as needed.

Council Member Lee noted that she appreciates all the time and effort put into the parking permitting plan. However, she doesn't feel that permitting is a solution. She noted that it would be easier to have the City paint curb in front of a resident's home. She explained that color coding would be beneficial and suggested it may provide flexibility to residents in the community.

Council Member Page noted that he doesn't feel that permit parking would work within the city. He explained that he likes Council Member Lee's suggestion of color coding. He noted that it is easy for the police to enforce.

Andy Thompson noted that he is not opposed to this. He noted that the concern would be snow covering the painted curb. He stated that that he will evaluate the City parking and create a new proposal.

Council Member Snell thanked Andy Thompson for his efforts, with statistics and planning. He noted that he is still of the opinion that this is a high-demand public resource in need of management in some fashion. He noted that he feels that no parking signs create structure. He explained that the City would benefit from promoting ride share, busses, etc.

Council Member Garn noted that the City should go with the easiest proposal to enforce.

Council Member Snell made a motion to table this item and direct staff to come back with another proposal at next meeting, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

ELECTION AGREEMENT WITH DAVIS COUNTY.

Maria Devereux, City Recorder, explained that the 2017 Election Agreement is included in Council packets for review. She explained that the County would run the election with a vote by mail concept with one polling location at Kaysville City Hall, as in years past. She explained that vote by mail was more costly due to a higher number of residents receiving ballots and voting.

Council Member Snell made a motion to accept the Election Agreement with Davis County, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

AMENDMENT #1 TO THE INTERLOCAL COOPERATION AGREEMENT FOR ANIMAL SERVICES

Mayor Hiatt explained that the amended Interlocal Agreement amends the obligation to the County for service calls for wild nuisance animal pick up and/or euthanization and payment for the 2017 calendar year.

Council Member Lee made a motion to accept Amendment No. 1 to the Interlocal Cooperation Agreement for Animal Services, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

APPROVAL OF TWO JOB DESCRIPTIONS IN KAYSVILLE POLICE DEPARTMENT.

Chief Oberg explained that he appreciates the Council's time in modifying two job descriptions, one is essentially updating a position, to Assistant Police Chief. He explained that the other position changes the Records Management Dispatcher position to a Support Services Supervisor. He noted that this will incorporate many duties. He noted that this allowed them to update the job descriptions and doesn't create additional personnel.

Council Member Snell made a motion to approve two new job descriptions in the Police Department, second by Council Member Lee

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

APPOINTMENT OF MAYOR PRO TEMPORE - 2017

Mayor Hiatt explained that the Council needs to appoint a Mayor Pro-Tempore for 2017. He noted that typically, Mayor Pro-Tempore has been given by seniority. He recommended that Council Member Snell appointed.

Mayor Hiatt expressed his thanks to Council Member Lee for being Mayor Pro-Tempore for 2016.

Council Member Garn made a motion to recommend Council Member Snell as Mayor Pro-Tempore 2017, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

COUNCIL MEMBER REPORTS

Council Member Garn noted that Local Officials Day was a success and stated they had 3 youth City Council Members in attendance.

Council Member Lee noted that Tuesday, February 7, 2017 is the first Power Commission Meeting. She invited everyone to attend.

Mayor Hiatt noted that Officer Lacy Turner was recognized at the NAACP Luncheon last week. He praised her exemplary work.

Mayor Hiatt noted that rules of order are posted on City website. He noted that Cities need to adopt rules of order. He explained that he is willing to revisit this item if the Council is interested at a later time.

Council Member Adams noted that he has felt discriminated against. He stated that this matter of an admonishment has caused undue stress to his family. He asked to be able to read the letter from the previous meeting. He asked if the admonishment letter will continue to be on his record.

Mayor Hiatt noted that he did reach out to David Church and asked him for feedback in regard to how to handle this issue. He noted that he did not place the item on the agenda per the advice of Mr. Church. He noted that he will ask the City Recorder to put this letter on the website as a handout at the meeting. He noted that the letter should be released in its entirety instead of read in portions.

Maria Devereux, City Recorder, agreed to post it online immediately after the meeting.

Council Member Adams noted that he would like to further discuss the cost of work performed by David Church, Attorney, regarding this matter.

MINUTES

Mayor Hiatt asked for a motion to approve the Minutes of January 19, 2017.

Council Member Snell noted, that in regard to Jan 19th minutes, that he was not a part of Power Commission vote. Maria Devereux, City Recorder agreed to amend this.

Council Member Garn and Council Member Adams asked for correction of who distributed the Admonishment Letter to the Council and those in attendance. Maria Devereux agreed to amend this.

Council Member Snell made a motion to approve the Minutes for January 19, 2017 with the two noted changes, second by Council Member Lee

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

CALENDAR ITEMS

The current calendar items are listed on the website.

ADJOURNMENT

Council Member Lee made a motion for adjournment at 9:57 p.m., second by Council Member Garn and passed unanimously.