KAYSVILLE CITY COUNCIL
JANUARY 21, 2016

Minutes of a regular meeting of the Kaysville City Council held January 21, 2016 at 7:00 p.m. in the City Council Chambers of the Kaysville City Municipal Center.

Council Members present: Mayor Steve Hiatt, Susan Lee, Chris Snell, Larry Page, David Adams and Jake Garn.

Others present: City Manager John Thacker, Recorder Linda Ross, Finance Director Dean Storey, Zoning Administrator Lyle Gibson, Police Chief Sol Oberg, Parks and Recreation Superintendent Vance Garfield, Recreation Director Kris Willey-High, Power Superintendent Gary Hatch, Louise Shaw-Clipper, Margaret Brough, Carole Walker, Gregory Frank, Lynn Galbraith, Walter Parrish, Hazel Parrish, Darrell McKinnon, David Krummenacher, Lyle Smith, Grant Smith, James Burton, Cole Forsberg, Braeger Andreasen, Jordan Vegas, Tate Leonhardt, Brett Leonhardt, Trevan Leonhardt, Craig Caldwell, Keith Duncan, Tyler Wood, Tyler Mertlich, Cade Mertlich, Alex McReynolds, Tyler Ing, Kyle Green, Chase Rowe, Ben Stucki, Conner Roe, Adam Stucki, James Humphreys, Michael Richins, Dan Moody, Reva Taylor, Dave Noack, Scott Patrick, Nixon Noack, Jeremiah Hampton, Kyle Greenwood, Josh Hale, Josh Gilmore, Drew Humphreys, Kyle Lortz, Andre Lortz, Ronda Page, Kelly Moore, Boston Andrus, Grant Andrus, Chase Anderson, Jeffery Sumsion, Luke Valentine, Fletcher Anderi, Luke Burman, Jordan Jones, Joshua Hale, Joshua Gilmore and Evan Deasey.

VOLUNTEER OF THE MONTH RECOGNITION

Council Member Snell recognized James Burton as volunteer of the month. He explained that James has been an outstanding head coach in soccer, basketball and baseball. He has also volunteered as an assistant coach in tackle and flag football.

REQUEST FOR PROGRESS/TIMELINE FOR PIONEER PARK

Scott Patrick, representing Cub Scout Pack 843, introduced his cub scouts and explained that they have to help solve an issue in the community. They believe helping get Pioneer Park built would help the community. He then asked some of the scouts to explain what they would like to see in this park or ask the Council Members a question.

Jeremiah Hampton stated that he would like to see a slide and monkey bars.

Nixon Noack stated that he would like a skateboard park.

Adams Stucki wanted to know how they could help build the park.

Kyle Greenwood stated that he would like monkey bars.

Joshua Hale wanted to know if there will be bushes in the park or if there would be wood chips.

Joshua Gilmore stated that he would like a rock climbing place.

Michael Richins stated that he would like to help with recreational activities and sports.

Luke Burman stated that he would like to see more trees and plants and more stuff to play on.

Chase Rowe stated that he would like to see a swimming pool.

Mayor Hiatt stated that the City has acquired a 10 acre site on Angel Street which has been designated as the future Pioneer Park. Before a park can be built, there are some things that need to come first, such as infrastructure.

Council Member Snell stated that building this park is a matter of planning and putting forward funding to improve that park.

Vance Garfield stated that the City has finished paying for this land. He estimates that construction of this park will begin in three to five years. The first step is to design the park and he would like to have a committee of neighbors in that area help design that park. The design will then be brought before the City Council to see when they want to fund it.

Council Member Snell stated that in the past, parks have been phased. He would like to make sure that the City doesn't rush and put in sod and a sprinkling system and then go back later and dig it up to put in a parking lot.

Mayor Hiatt stated that thanks to a contribution to Heritage Park, the entire park was sodded. Once the grass was there, everything else snowballed. Zions Bank gave money for a lighted walkway, and an anonymous family donated money for the splash pad and playground equipment.

Vance Garfield suggested that design of the park come first, then infrastructure, then structures (such as a pavilion, walkway and rest rooms), then grading, sprinklers and lawn.

Council Member Garn wanted to know if there is money in the budget for development.

Council Member Adams suggested that the area could be turned into a BMX track. He suggested that the City contact Jared Doxey who lives in that neighborhood and who would probably be willing to help build the park. He likes the idea of private funding. He recommends that the City solicit people on their website who would be willing to partner with the City to build this park. He also suggested that an outdoor pickle ball court be constructed there.

Mayor Hiatt explained that as the Council proceeds through work on next year's budget, that they look at phasing and preliminary design. He recommended that the Parks and Recreation Superintendent bring back a design cost estimate to the Council.

CITY MANAGER ITEM

John Thacker stated that he has been asked about his desires concerning employment with Kaysville City and has recently considered what would be best for his family. He has decided that he will leave Kaysville City employment effective July 1, 2016. July 1st is his employment date and will complete 36 years of service to Kaysville City. July 1st is also important because so much City work needs his attention while a replacement manager is selected and brought up-to-speed on matters that only he has been able to handle. He will assist with the transition to a new City Manager in any way he can. He thanked the people of Kaysville for growing together.

Mayor Hiatt stated that working with Mr. Thacker for the past eight years he has seen a lot of great things that have been done. It has been his experience that Mr. Thacker has always done what he felt was best for the City. He expressed his appreciation for his heart and passion for improving Kaysville City and the great job he has done. He thanked Mr. Thacker for his service.

Council Member Snell stated that he has worked with Mr. Thacker for eight years and considers it a privilege to have worked alongside him. He appreciates the dedication and commitment Mr. Thacker has to the community. He knows Mr. Thacker is a standup and honest man of tremendous caliber. He appreciates his steady hand at the helm. There has been tremendous growth in Kaysville during his tenure and he appreciates Mr. Thacker's leadership.

Council Member Garn stated that he has served on the Planning Commission for four years. Mr. Thacker has always supported the Planning Commission. He appreciates Mr. Thacker's professionalism. He stated that Mr. Thacker never makes any issue political. He always gives the Planning Commission options. He has found him to be competent, capable, professional, and the epitome of what a City Manager should be. He thanked him for his service.

Council Member Adams stated that Kaysville City has been built on solid footing and a solid foundation. He hopes Mr. Thacker does something to relax. He wishes Mr. Thacker well.

Council Member Lee stated that she also wishes Mr. Thacker well.

Council Member Page thanked Mr. Thacker for his service.

CALL TO THE PUBLIC

Dave Webb stated that he built his home on Creekside Lane in 1989. His house abuts the standard lot being proposed in the RWT Subdivision. The previous owners of that property built a retaining wall and he is concerned that if that is removed, his property will slide onto this lot. Also, if a home is built on that lot that faces Creekside Way, there will be an 8' side yard requirement. He wanted to know if that measurement would be taken from the property line or the retaining wall. He also wonders what the height requirement will be for a home on that lot and if property values would change with the development of this subdivision.

Patty Snow stated that her home is adjacent to the property that is requesting a rezone this evening. Her concern is traffic safety. She understands there will be a driveway with an entrance onto Creekside Way. She is concerned that people turning onto Creekside Way may swing to the far left and collide with traffic coming out of this driveway. She also would like to know how tall a house can be in this subdivision. She is also concerned about water eroding her property. Flooding has been an issue with many homes in this area and she wanted to know if the retaining wall will be removed or compromised. Property value is also a concern to her. She does not believe that rezoning will benefit any resident in this area. She also wonders who pays the cost for this development.

Lynn Galbraith commended the City Council for moving forward on Pioneer Park. He recommended that the public be involved in planning, development and the work. He also recommends fundraising.

Dave Davies congratulated new members of the City Council. He believes that when people get involved, they can make changes. He appreciates decisions that were made last year. He believes that a traffic signal is needed at 600 West and 200 North.

Jerry Goodspeed, representing Utah State Botanical Center, expressed his gratitude to Mayor Hiatt, the Council Members, and the City Manager for their support and backing. They love being part of Kaysville City. Infrastructure at the Center is being done because of that support. They hope to create a place of beauty for Kaysville. He stated that John Thacker has been instrumental in their progression.

REZONE OF 1.35 ACRES OF PROPERTY AT 472 AND 482 NORTH MAIN STREET FROM GC (GENERAL COMMERCIAL) TO R-1-8 (SINGLE FAMLY RESIDENTIAL)

Lyle Gibson explained that this proposal would leave two existing homes/buildings that front Main Street in place and create three new lots to the east for a total of five lots. Currently, the property at 482 North is used as a residence and the building on the corner at 472 North is an historic home that has been used as a commercial business for many years. The three new lots would be developed as one standard lot fronting Creekside Way and two flag lots that would be accessed from Creekside Way. Each standard lot is at least 8,000 square feet with at least 65 feet of frontage. The flag lots are each 10,000 square feet or larger with the required access width and frontage. The ability to approve the subdivision as proposed for residential use requires the R-1-8 zone. Because of the condition and historic status of the home on the corner property, staff does not believe it is likely to be demolished and redeveloped anytime in the foreseeable future. While the home has been used historically as a commercial business, the current interest is for the property to be a residence. The desire for use as a residence is in part due to the limited ability of the existing structure to function as a commercial space. If this structure and property are to be residential, the feasibility of commercial in the remainder of the proposed subdivision becomes more difficult leading to the consideration for rezoning the entire property residential. A public hearing was held on January 14th and comments received were in favor of residential development rather than commercial development but some concern was expressed about how close the new homes may be to existing homes. A commercial development has a 20 foot setback requirement from residential properties and a flag lot has a 20 foot setback on all sides but the standard lot (Lot

5) would have a side yard adjacent to existing homes which only requires an 8' setback. He explained that this development is in the preliminary stages and the retaining wall has not been discussed. The City will require that information from the developers. He also stated that the drainage will be required to meet City standards. The permitted height of the homes is a maximum of 30'. He further explained that traffic safety was not discussed during the Planning Commission meeting but there is sufficient space to enter and access the driveway. The developer is responsible for all fees and costs of that development. The Planning Commission recommended approval of both the rezone and preliminary plat.

Reva Taylor, developer of this property, stated that the retaining wall will be addressed and will benefit the new homes more than the existing homes. If it was removed, they would install something in its place, such as a new retaining wall or fence. As long as they have owned the property, it has never flooded.

Mayor Hiatt wanted to know if they have plans for the homes that will be built on the property.

Reva Taylor stated that they want to preserve the historical home that exists on the property and believe the best way to do that is to rezone the property to residential. They believe single family homes on the other lots would help maintain the ambience that is there now.

Mayor Hiatt explained that any time a new subdivision comes in, all costs are shouldered by the developer. Property values is not something the City can speak to.

Council Member Snell stated that if the property is left in a commercial zone, the historic home would probably be demolished. It makes sense to him to rezone this to residential. He also believes that commercial use would have more of a detrimental effect on the residential areas around it. He wanted to know if Lot 1 would take its access off Creekside Way.

Reva Taylor stated that the driveway for Lot 1 could go either out onto Creekside Way or onto the private drive depending on the house plan. The historic home has been completely restored and they felt it would be best to rezone the property residential.

Council Member Adams wanted to know if the new homes in this development were going to be spec homes or pre-sold.

Reva Taylor stated that they would be willing to sell individual lots or if a developer wants to buy all of the lots they would create CC&R's for the development.

Council Member Adams assured Ms. Snow that the Council is listening to her and would be happy to walk the property with her.

Council Member Snell made a motion adopting Ordinance No. 16-1-1, Rezoning 1.35 Acres of Property at 472 and 482 North Main Street from GC to R-1-8, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

RWT SUBDIVISION PRELIMINARY PLAT AT 472 AND 482 NORTH MAIN STREET

Lyle Gibson stated that this subdivision consists of five lots.

Council Member Snell made a motion granting preliminary plat approval for RWT Subdivision subject to maintaining the integrity of the elevation and any drainage issues being taken care of, second by Council Member Page.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

GREEN GABLES CLUSTER SUBDIVISION, 1ST AMENDMENT PRELIMINARY AND FINAL PLAT

Lyle Gibson explained that this subdivision is located at 432 South Rooster Hollow and consists of one enlarged lot. This would combine an existing lot in the Green Gables Cluster Subdivision with a sliver of property to the south. The proposal consolidates properties and does not create any new building lots. This will clean up property lines in the area and does not create any noncompliance lot sizes or setback issues. The Planning Commission recommended approval.

Council Member Lee made a motion granting preliminary and final plat approval for Green Gables Cluster Subdivision, 1st Amendment, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

MOUNTAIN VISTA PHASE 1A CLUSTER SUBDIVISION–SECOND AMENDED PRELIMINARY AND FINAL PLAT

Lyle Gibson explained that this subdivision is located at 167 North Mountain Vistas Road and consists of one enlarged lot. This is a lot line adjustment with property to the west. The proposal does not create any new building lots or remove any open space from the Mountain Vista Subdivision. Along with the adjustment of the property lines, public utility easements have been adjusted to match the new lot lines. Moving the easement does not leave any existing infrastructure outside of an easement. Both lots with the proposed adjustment meet the lot size, frontage, and setback requirements of the R-1-20 zone. There was no comment at the public hearing but the City received a phone call about this matter and when it was explained to them they stated that they had no concerns. The Planning Commission recommended approval.

Council Member Garn made a motion granting preliminary and final plat approval of Mountain Vista Phase 1A Cluster Subdivision, second by Council Member Page.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

MILLER SUBDIVISION FINAL PLAT

Lyle Gibson explained that this subdivision is located at 1766 West Phillips Street and consists of two lots. This plat received preliminary approval in November. At that time, the Planning Commission determined that the proposed configuration met the requirements for a single flag lot and leaving Lot 1 as a standard lot having adequate lot width at the 30' setback as required by ordinance. The Planning Commission recommended approval.

Council Member Garn stated that he was on the Planning Commission when this subdivision was discussed. One neighbor to the west expressed concern about the trees but was satisfied with the answers he received.

Council Member Adams made a motion granting final plat approval for Miller Subdivision, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

ACCEPTANCE OF IMPROVEMENTS IN KAYSVILLE SUNSET EQUESTRIAN ESTATES PLAT 15A AND PLAT 15B SUBDIVISION

Lyle Gibson explained that this subdivision is located at approximately 1200 South Angel Street. Improvements have been completed and inspected and found to be acceptable.

Council Member Lee made a motion accepting the improvements in Kaysville Sunset Equestrian Estates Plat 15A and Plat 15B Subdivision with a 10% surety and one year warranty, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

DISCUSSION OF TREE TRIMMING SERVICE

Council Member Adams stated that citizens have complained to him about the tree trimming service in the City and he has also observed concerns in that regard. One morning he observed tree trimmers on his street. He didn't think much about it until he came home about 2:30 p.m. and they were only on their third tree. He told them to speed it up. In 2015, the City hired two companies, Asplund and Trees, Inc. He expressed concern about them leaving their equipment at the shop. He wonders if this job could be done in-house or if the City should offer to help a Kaysville resident start a tree trimming company. He is not in favor of buying new equipment.

Gary Hatch, Power Superintendent, explained that doing tree trimming in-house has been considered in the past. In addition to purchasing equipment, he also evaluated the cost of training and certifications as arborists. He felt the City was getting better productivity from a tree company which clears trees from lines to eliminate power problems. Also, used equipment would have to be tested to make sure it is safe.

Council Member Adams wanted to know whose responsibility it is to trim trees on private property.

Lyle Gibson explained that parkstrip landscaping is maintained by the property owner adjacent to it. Overgrown trees and bushes must also be maintained by the property owner.

Gary Hatch stated that it has always been the utility company's responsibility to keep the power lines in the easement clear. It is a maintenance provided to make sure power stays on. He explained that people are not legally permitted to be within 10' of a power line. They have to be certified in line tree trimming in order to encroach. They also have to have non-conductive tools.

Council Member Garn stated that a lot of newer areas have underground power. He believes that in older areas where a wire comes down to the house, the property owner should pay for that service.

Council Member Adams stated that he would never want to see the property owner pay for it. He believes that the tree companies could pick up the pace. He recommended that the City investigate doing this job themselves. He asked Mr. Hatch to give the Council a cost estimate of the training.

Council Member Garn stated that the City has to consider if it is less expensive to contract. Generally, it is less expensive than hiring employees. If makes sense to have some contracts to fill in the gaps. He believes it is incumbent upon management to make those assessments. When the City has its own employees, they have to manage performance. When they contract, they are not reporting directly to the City. The mitigating factor is to go through the bid process and hold them to an hourly rate or contract price that is competitively bid.

Council Member Adams stated that he is fine with 10% waste, but he likes 90% efficiency.

Council Member Page stated that he believes taking this in-house should be the last resort. He explained that any time the private sector does these things, they have the headaches of Workman's comp, benefits, and wages. He believes it would be wise to look at the process and come up with something different. He recommends that the City find out from other cities how they do it.

Mayor Hiatt explained that the Power Department studied this issue and felt it was most cost effective to contract for this service. He asked Gary Hatch to do another study and report back to the Council.

DISCUSSION OF CURRENT PURCHASING PROCEDURES

Council Member Lee stated that the City Council was given a copy of the Purchasing Procedures to review and later were sent an updated copy. She wanted to know why the updated version was not in the ordinances.

Dean Storey explained that he accidently sent an old version to the Council in their packets.

Council Member Adams stated that he would like to see a reduction of informal spending. Currently, the department head has to solicit three written bids for anything from $5,000 to $50,000. He would like to see more checks and balances and more control. He would like the City Council to be involved in all purchasing. He would also like to see a system developed where there are two signatures required on all checks. He would like to change the Purchasing Procedures to say that if only one bid is received, the City must contact other companies. He also would like to see absolutely no diluting of projects.

Dean Storey explained that two signatures are required on checks.

Council Member Garn stated that State Code talks about authority. He believes it is a good idea to rework the Purchasing Procedures but he could not find another city that has such a conservative policy. He believes it is bad idea to have the City Council approve all purchasing. He believes the Council's role is to ask questions and be confident controls are working well. He believes that policy should be set by management under Council supervision. He suggested that Kaysville study what other cities are doing and then consider if changes need to be made.

Council Member Adams stated that he has studied the issue. In 2012, the Council legislated this document and made changes to it. He questioned why this Council doesn't have that same right.

Council Member Garn stated that he believes the Council has the right to make changes but not as independent experts. He would not be prepared to make changes before studying it first.

Council Member Adams stated that he doesn't believe there is one recent project that has received three bids. He then noted some of the bids received by the Public Works Department. He believes that the City needs to advertise better and take care of the contractors and suppliers that live in the City. He would like to see a program where the low bid is thrown out and a program where the City pro-actively contacts suppliers and companies. He would like to see Kaysville businesses get preferential treatment.

Council Member Garn stated that his concern is how much that would cost the taxpayers.

Council Member Adams stated that a lot of private contractors have been using the yard at the Operations Center to store their equipment.

Council Member Page stated that he agrees with both Council Member Adams and Garn. He believes that since this policy was adopted, Kaysville does not have the big contracts they used to have. He would like to see more competition. He suggested that the purchasing limit be reduced to $10,000. He believes that setting the limit at $50,000 was a mistake. It allows individuals to make sweeping purchases. It shields companies and individuals from market competition. He believes that the City needs to encourage competition, transparency, and fiscal responsibility. He suggested the Council discuss this matter in a work session. He also recommended that as a short gap measure, the Council lower the amount from $50,000 to $10,000. He believes it is not the job of the Council to micromanage but it is their job to hold the department heads accountable.

Council Member Snell wanted to know why the policy was changed in 2012.

Dean Storey explained that he believes it is a balancing game. The Council has to balance legislative oversight with efficiencies. If the limit is set at $10,000 the Council will have to review every vehicle that is purchased, as well as the purchase of power poles, computers, transformers, etc. Before checks are disbursed, the Council will have to approve purchases over $10,000. He believes a $10,000 threshold is too low. He recommends a $20,000 to $25,000 threshold.

Council Member Adams stated that he also believes nepotism needs to be addressed when the City purchases something and projects need to be bid complete and checks and balances be put in place. He also believes change orders are used too many times.

Council Member Adams made a motion to revise the Purchasing Policy so that anything over $15,000 needs to follow formal procedures and anything under $15,000 needs to follow informal procedures until further notice, second by Council Member Page.

Council Member Garn expressed concerns about setting that limit for formal contract procedures.

Council Member Adams made a substitute motion to amend the Purchasing Policy reducing the threshold amount to $15,000, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

The Council Members concurred that they will hold a work session to discuss this matter further.

<u>DISCUSSION OF CITY VEHICLE USE AND LABELING</u>

Council Member Adams made a motion to table this item, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

APPOINTMENT OF PLANNING COMMISSION MEMBER

Mayor Hiatt explained that he and Council Member Page interviewed 9 of the 11 applicants for the open seat on the Planning Commission. He recommends the appointment of Thomas Wood to fill that seat.

Council Member Snell made a motion appointing Thomas Wood to the Planning Commission, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

APPOINTMENT OF CITY RECORDER AND TREASURER

Mayor Hiatt explained that per Utah Code, the City Treasurer and City Recorder must be appointed on or before the first Monday in February following a municipal election. He recommends the appointment of John Thacker as City Treasurer and Linda Ross as City Recorder.

Council Member Snell made a motion to reappointment Linda Ross as City Recorder and John Thacker as City Treasurer, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

COUNCIL MEMBER REPORTS

Council Member Lee stated that she represented the City as a judge at the American Legion Oratorical contest. The students had to study the Constitution and the knowledge of the contestants was amazing. Students that participated did this on their own time. Carson Robb won this contest, which is for scholarship money.

Council Member Snell stated that he and Council Member Garn are advisors to the Youth City Council. They will be taking six Youth City Council Members to the Local Officials Day at the Legislature next week.

Council Member Garn explained that he hasn't heard back about the civic event with educators on March 11. He is trying to get Representative Rob Bishop to attend. His father Jacob Garn, Sr. and the Youth City Council Members will attend.

Council Member Page stated that he assisted the Mayor with interviews of applicants for the Planning Commission. Their desire to serve and the quality of applicants was incredible. He believes the greatest asset Kaysville has is their citizens.

MINUTES

Council Member Garn made a motion approving the January 7, 2016 minutes, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

CLAIMS

Council Member Snell made a motion approving claims in the amount of $1,481,574.94, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

CALENDAR

The Council Members reviewed a three month calendar.

CLOSED MEETING TO DISCUSS PERSONNEL

Council Member Snell made a motion to adjourn the City Council meeting at 11:30 p.m. and reconvene into a closed meeting to discuss personnel, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

Council Member Lee made a motion to adjourn the closed meeting at 2:00 a.m. and reconvene into the City Council meeting, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Lee, yea
Council Member Snell, yea
Council Member Page, yea
Council Member Adams, yea
Council Member Garn, yea

The motion passed unanimously.

Council Member Snell made a motion for adjournment at 2:00 a.m., second by Council Member Lee and passed unanimously.