

KAYSVILLE CITY COUNCIL
December 5, 2024

Minutes of a regular Kaysville City Council meeting held on December 5, 2024 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson, and Council Member Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, City Recorder Annemarie Plaizier, Public Works Director Josh Belnap, Information Technology Assistant Jordan Hansen, Sgt. Jeremy Owens, Val Starkey, Laurene Starkey, Mary Ann Ebert, Mark Ebert, Stan Bonnemort, Daniel Smith, Summer Smith, Jill Dredge, Bela Szeto, Chase Griffin, Kal Flammer, Ephriam Raehl, Jacob Blood, Jace Van Orman, Jacob Rathbun, Madison Kelly, Amanda Neely, Levi Neely

OPENING

Council Member Blackham opened the meeting with a shared thought and prayer. The Pledge of Allegiance was then recited by those in attendance.

CALL TO THE PUBLIC

Val Starkey raised concerns about public safety communication. He referenced a recent police report regarding an arrest and noted that there had been no timely public communication about the incident. He suggested that there should be better mechanisms in place to ensure the public is informed of critical safety matters beyond what is provided by the media. Mr. Starkey stated that proactive communication would help keep the community informed and safe, and acknowledged the strong reputation of the Kaysville police force.

Summer Smith spoke in support of the proposed Code Blue warming centers for unsheltered individuals. Drawing on her personal experience with homelessness and her family's volunteer efforts, she highlighted the positive impact such centers have on both individuals in need and the broader community. She encouraged those who may be skeptical of the initiative of warming centers to volunteer at the centers, as it would provide insight into the value and impact of the service.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts of interest were disclosed.

CONSENT ITEMS

Council Member Blackham made a motion to remove Consent Item (e) — Negotiation of contract for the reconstruction of 200 North utilities and pavement project — for further discussion. Council Member Oaks seconded the motion.

The vote on the motion was as follows:

Council Member Adams, Yea
Council Member Hunt, Yea
Council Member Jackson, Yea
Council Member Oaks, Yea
Council Member Blackham, Yea

The motion passed unanimously.

Council Member Oaks made a motion to approve the remaining consent items as listed:

- a) Approval of minutes from the October 25, 2024, Council Work Session.
- b) Approval of minutes from the November 7, 2024, Council Meeting.
- c) Obligation of American Rescue Plan Act (ARPA) funds.
- d) Negotiation of contract for signal installation at Mutton Hollow Road and Main Street.

Council Member Hunt seconded the motion.

The vote on the motion was as follows:

Council Member Hunt, Yea
Council Member Jackson, Yea
Council Member Oaks, Yea
Council Member Blackham, Yea
Council Member Adams, Yea

The motion passed unanimously.

4E. NEGOTIATION OF CONTRACT FOR THE RECONSTRUCTION OF 200 NORTH UTILITIES AND PAVEMENT PROJECT

Public Works Director Josh Belnap provided an overview of the 200 North utilities and pavement project. He explained that the city had been working for eighteen months to design and coordinate a project to replace underground water, storm drain, and sewer lines, as well as to add sidewalks, curbs, and repave 200 North from Main Street to Fruit Heights.

Mr. Belnap stated that the city issued a request for proposals in 2023 to find a contractor that could help create a design to reduce costs, maximize ease of construction, and minimize community impacts. After interviewing three contractors, the city selected Brinkerhoff Construction as its

partner for the general design and construction. The contractor was required to open its accounting records on past projects to assist the city in developing a cost estimate. This process also allowed the city to execute a construction contract if it determined the contractor's pricing to be fair and reasonable, and if the city felt the contractor was capable of completing the necessary construction. City staff spent significant time reviewing Brinkerhoff Construction's accounting records, have reviewed their bid on another Kaysville project (which was a low bid), and have spoken with other entities who have worked with Brinkerhoff Construction, and are recommending that the city council authorize the City Manager to negotiate a contract with Brinkerhoff Construction for this project.

This project will be split into two phases, and the timing for the design of Phase 2 will be finalized as construction on Phase 1 is ongoing. Brinkerhoff Construction will then move into Phase 2 once the first phase is complete. The total project cost was estimated at \$13.8 million, with 24% of the funds dedicated to waterline work and 76% allocated to curbs, sidewalks, and paving. ARPA funds, including at least \$1.1 million, would be used, and the city anticipated a \$3.5 million grant from Davis County, though the grant had not been finalized.

Council Member Blackham asked for clarification on the item, believing the item pertained to the hiring of a construction management contractor.

Josh Belnap explained that the item was for the approval of a construction contract for the 200 North project, which included repaving and waterline work, rather than construction management. He noted that Brinkerhoff Construction had been initially engaged to assist with construction planning and value engineering. The current approval would allow the project to progress, utilizing ARPA funds and meeting federal requirements. The project was divided into two phases, with the second phase focusing on additional elements such as curbs, sidewalks, and aesthetic improvements.

Council Member Blackham emphasized the benefits of hiring a construction management firm for large projects, referencing its success in previous projects, as it reduced the burden on city staff.

Josh Belnap acknowledged this approach and noted that the design firm J-U-B Engineers, which had been involved in the design for both the city and the Central Davis Sewer District for this project, might also serve as the construction manager, ensuring streamlined coordination.

Council Member Hunt made a motion to approve Consent Item (E) - Negotiation of contract for the reconstruction of 200 North utilities and pavement project – as presented. Council Member Jackson seconded the motion.

The vote on the motion was as follows:

Council Member Jackson, Yea
Council Member Oaks, Yea
Council Member Blackham, Yea
Council Member Adams, Yea
Council Member Hunt, Yea

The motion passed unanimously.

ACTION ITEMS

A RESOLUTION ADOPTING THE PROPOSED WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT RECYCLING OPT-OUT PROGRAM

City Manager Jaysen Christensen presented the resolution to adopt the proposed Wasatch Integrated Waste Management District Recycling Opt-Out Program, which had been discussed previously as a Work Item. The program would automatically enroll new Kaysville residents in the recycling program beginning January 1, 2025. Households at or below 150% of the federal poverty line could opt out through a hardship program, which follows the Utah HEAT program. It is not anticipated that many households would qualify for this hardship program, but for those that do, the city would subsidize the \$5 monthly recycling fee. The goal of this recycling program is to increase participation in recycling, as 80% of new residents already voluntarily enroll. Automatic enrollment would help the city qualify for a \$3,500 monthly diversion incentive.

Council Member Oaks clarified that the program would apply only to new residents and that current residents who had opted out of recycling would not be affected.

Council Member Adams made a motion to approve the resolution adopting the proposed Wasatch Integrated Waste Management District Recycling Opt-Out Program, which was seconded by Council Member Oaks.

The vote on the motion was as follows:

Council Member Oaks, Yea
Council Member Blackham, Nay
Council Member Adams, Yea
Council Member Hunt, Yea
Council Member Jackson, Nay

The motion passed with a vote of three to two.

WORK ITEMS

INTERLOCAL AGREEMENT WITH CENTRAL DAVIS SEWER DISTRICT FOR THE 200 NORTH ROAD IMPROVEMENT PROJECT

Public Works Director Josh Belnap provided an update on the ongoing coordination between Kaysville City and the Central Davis Sewer District regarding the 200 North Road Improvement Project, which includes approximately \$1.4 million in underground sewer line replacement. He explained that the interlocal agreement between the two entities would formalize roles and responsibilities related to public involvement, construction oversight, and cost sharing for the project. Mr. Belnap emphasized the importance of clearly delineating responsibilities to prevent

miscommunication and streamline the execution of the project. He also highlighted the need to minimize community impact, such as avoiding prolonged road closures and maintaining access during construction.

Mr. Belnap proposed hiring a single contractor to manage both the city's and the Sewer District's portions of the work. This approach aimed to reduce community disruptions, avoid duplicated efforts, and improve overall project efficiency. By having one contractor oversee both portions of the project, the city would reduce the likelihood of conflicting schedules, misaligned construction goals, and unexpected delays caused by multiple contractors working simultaneously in the same area.

Council Member Blackham expressed support for the use of a dedicated construction management firm to oversee the project. He highlighted the benefits of having a single point of oversight to reduce the workload on city staff and ensure consistent coordination between all stakeholders. He also stressed the importance of clearly defining the roles and responsibilities of each party within the interlocal agreement, including managing public notifications, coordinating water shut-offs, and scheduling inspections. Clear definitions, he noted, would help prevent disputes or confusion as construction progressed.

Josh Belnap agreed with Council Member Blackham's recommendations and noted that the engineering firm J-U-B, which was actively involved in the project's design for both Kaysville City and the Central Davis Sewer District, was expected to assume the role of construction manager. By doing so, the city would benefit from J-U-B's existing familiarity with the project, streamlined coordination between the city's and the Sewer District's objectives, and an established working relationship with the city's team.

Council Member Oaks inquired about the budgeting for construction management.

Josh Belnap confirmed that the costs, including public involvement and construction oversight, were accounted for in the project budget as a lump sum.

Council Member Jackson expressed appreciation for the proactive approach, emphasizing the importance of keeping residents informed and minimizing disruptions.

Council Member Hunt made a motion to move the item to an Action Item Council Member Blackham seconded the motion.

The vote on the motion was as follows:

Council Member Blackham, Yea
Council Member Adams, Yea
Council Member Hunt, Yea
Council Member Jackson, Yea
Council Member Oaks, Yea

The motion passed unanimously.

COUNCIL MEMBERS REPORTS

Mayor Tran provided an update on the eighth annual "Kaysville Gives" initiative, a community-driven Christmas fundraiser benefitting local schools, shelters, food pantries, and subsidized housing. The program supports eight elementary schools, two junior highs, one high school, and an alternative high school in Kaysville. Mayor Tran highlighted recent activities, including a shopping day where city staff and community volunteers purchased gifts to fulfill donation tags. She noted that approximately 300 gift tags remained, which could be fulfilled via Amazon or picked out from the virtual tree. Mayor Tran encouraged residents to participate in the upcoming "Fill the Fire Truck" event on Saturday morning, December 7, at the fire station, where donations could be dropped off. She reported that last year the program supported 140 families and this year it aims to assist 130 families identified as needing help through school counselors.

Council Member Hunt commended the program, emphasizing the personal impact of fulfilling specific gift requests from children, which ensures recipients receive meaningful items.

Council Member Adams noted the presence of community members who had prepared signs to share their perspectives on warming centers for unhoused individuals. He inquired if they would be allowed to briefly address the council.

Mayor Tran asked if there were members of the audience wishing to speak to the council at that time.

Madison Kelly expressed support for warming centers, emphasizing their importance for vulnerable groups such as veterans and LGBTQ+ individuals. She highlighted that many Americans are just a few paychecks away from homelessness, underscoring the essential role of these centers. She stated that many of these individuals do not have family or a church they can rely on for support and often have nowhere to go. She stressed that it is the community's responsibility to ensure these individuals have access to a safe and warm place to stay.

Amanda Neely shared a sign her six-year-old son created and spoke about her experiences as a foster parent. She highlighted the challenges faced by foster youth aging out of the system, many of whom lack a support network and often end up without stable housing. Mrs. Neely emphasized the importance of providing resources and community support to help these individuals overcome systemic challenges and find a secure path forward.

Levi Neely echoed Amanda Neely's sentiments, stressing the importance of providing safe, warm spaces for the unhoused and advocating for community support.

CITY MANAGER REPORT

City Manager Jaysen Christensen announced that Kaysville would transition from the Davis County Sheriff's dispatch service to Bountiful's dispatch service on January 9, 2025, along with other cities in southern Davis County. This change is expected to result in significant cost savings for the city.

Mr. Christensen proposed canceling the April 3, 2025 council meeting, which coincides with the Davis School District's spring break. He noted that budget work sessions would be held in March and April.

Mr. Christensen also provided an update on UDOT's Shepherd Lane Overpass reconstruction. He reported that UDOT plans to close the overpass for 90 days from May to August 2025 to expedite the project, potentially completing it by fall 2025 instead of mid-2026. The plan had been reviewed with first responders, the school district, and Farmington officials, with no major concerns raised.

ADJOURNMENT

Council Member Oaks made a motion to adjourn the city council meeting at 7:39 p.m. The motion passed unanimously.