

KAYSVILLE CITY COUNCIL
May 19, 2016

Minutes of a special meeting of the Kaysville City Council held May 19, 2016 at 5:30 p.m. in the City Council Chambers of the Kaysville City Municipal Center, Kaysville, Utah.

Council Members present: Mayor Steve Hiatt, Susan Lee, Chris Snell, Larry Page, David Adams and Jake Garn.

Others present: City Manager John Thacker, Finance Director Dean Storey, City Recorder Maria Devereux, IT Manager Ryan Judd, Power Resource Manager Bruce Rigby, Power Superintendent Gary Hatch, Cody Thompson, Jared Tubbs, Chris Hanse, Kevin Pochocki, and Jim Richardson.

REVIEW AND DISCUSSION OF METER READING AND METER DATA COLLECTION

Dean Storey, Finance Director, explained that several weeks ago the Council discussed meter reading for electric and water utilities, as well as the future possibilities for meter readings. He noted that tonight we will discuss what the City is currently doing and the different options available to the City.

Ryan Judd explained the current meter reading systems for Kaysville City. He noted that statistics and data logs are created to read meters. He explained that hand meters are cumbersome and can be slow. He stated that the City doesn't read water meters in the winter months and explained that the current process of checking meters is lengthy. He noted the software currently used include Neptune Sight R900 (water), Master Meter Systems (water), MVRS (power) and Caselle Clarity (billing). Ryan explained how meters are read, and wanted the Council to understand how long it takes to read each one. He showed examples of data collectors for power and water.

Jim Richardson with Landis Gyr, explained the benefits of grid automation and Advanced Meter Infrastructure (AMI). He noted that grid automation will prepare the City with advanced capabilities. He explained the evolving industry challenges being grid reliability, power quality, operational efficiency, asset optimization, aging infrastructure, capacity constrained circuits, customer service, restoration management and consumers wanting to be more engaged in their energy decisions.

Jim Richardson advised that with the help of these meters, the City will have the ability to monitor the water/power more accurately. He stated the many reasons to use a radio frequency communication system, such as 100 % two-way network coverage that has the capability to provide more information thus enabling the City to provide more complete information to customers. He stated the multi-purpose network, is a proven low risk technology and the bandwidth speed and capacity can do more for our system as the City grows.

Jim Richardson noted that residents can look at their individual energy usage and that no additional infrastructure is needed. He explained smart thermostats, and how they can control utilities away from home. He explained that the energy manager gives the consumer more information, and that this leads to fewer customer service calls and customer control.

Jim Richardson discussed data analytics, and the significant amount of information being collected. He explained real time visualization of the distribution grid and explained how data collection can optimize capital investments. He noted that consumer engagement gives the customer the ability to manage their energy usage better.

Council Member Garn asked the cost of the system and if different features can be added over time.

Jim Richardson described that they would start with meter reading and add features. He explained management fees and application fees would apply. He noted that he can provide a price list.

Ryan Judd asked about the security and encryption and if it had these features.

Jim Richardson noted that the company has security measures in place.

Dean Storey suggested 90 days to study the metering options and come back to the Council with a recommendation.

Mayor Hiatt noted that smart metering can produce long term savings with the ease of reading. He asked the Council to give direction to staff to look into this matter further.

Mayor Hiatt thanked Jim Richardson and Kevin Pochocki for their time and presentation.

Council Member Lee made a motion to adjourn at 6:33 p.m., second by Council Member Adams, and passed unanimously.

KAYSVILLE CITY COUNCIL
May 19, 2016

Minutes of a regular meeting of the Kaysville City Council held May 19, 2016 at 7:00 p.m. in the City Council Chambers of the Kaysville City Municipal Center.

Council Members present: Mayor Steve Hiatt, Susan Lee, Chris Snell, Larry Page, David Adams and Jake Garn.

Others present: City Manager John Thacker, Finance Director Dean Storey, Engineer Andy Thompson, Zoning Administrator Lyle Gibson, City Recorder Maria Devereux, Parks Director Cole Stephens, Darrell Mckinnon, Recreation Director Kris Willey-High, Parks and Recreation Superintendent Vance S Garfield, Margaret Brough, Hazel Parrish, Justin Brimhall, Shawn Sackett, Mark Brown, Walt Parrish, Lorene Kamalu, Sherri Jamieson, Lynn Gailbraith, Camille Gailbraith, Carole Walker, Ramona Porter, Zach Smith, Ann Smith, Orwin Draney, Daisy Scott, Kate Scott, Maggie Scott, Parly Scott, Clare Scott, Shayne Scott, Allan Wursten, Jim Dotson Jr., Kasey Adams, Sol Oberg, Gregory Frank, Katie Witt, Andereson Perry, Carter Green, Mark Barnes, Ron Durtschi, Tom Devereux, Bruce Rigby, Jared Tubbs, Gary Hatch, Chris Hansen, Anthony Lujan, Meredith Cragun, Mackenzie Humphrey, Lauri Cragun, Curtis Cragun, Devin Smith, Marc Robinson and David Robinson.

PRESENTATION ON USING DATA TO UNDERSTAND MORE THAN ONE UNIT PER BUILDING STRUCTURES IN KAYSVILLE

Devin Smith recommended the City define, maintain and use key metrics relevant to the established goals and objectives, to make informed decisions, for items outlined in the General Plan. He explained that he is an advocate for the ongoing use of standard key metrics in the government decision making process.

CALL TO THE PUBLIC LIMITED TO THREE MINUTES

Marc Robinson praised the ideas and goals of the City Council, but stated his displeasure of Council Member Adams. He asked Council Member Adams for proof of the corruption that he is claiming against the City. He urged the City to take action against Council Member Adams due to his inappropriate conduct.

Council Member Adams rebutted the statement that he is claiming corruption against the City in a public meeting.

Anthony Lujan stated that he added a post to Facebook about parking issues at Orlando's Mexican Restaurant and that parking issues are the reason he is attending this meeting.

David Robinson stated that he deems the actions of Council Member Adams inappropriate and unprofessional. He asked that Council Member Adams be censured.

Hazel Parish, thanked Council Member Adams for being straightforward. She expressed appreciation for the work that he has done in the City.

Laurie Cragun welcomed Mr. Scott, the new City Manager, and his family. She expressed her pleasure with living in Kaysville. She stated she felt compelled to come to this meeting and

speak up in light of recent public comments against the current City Manager. She noted that the behavior of Council Member Adams is unbecoming of an elected servant.

Gregory Frank stated that the previous City Council meeting minutes are not posted on the website. Maria Devereux stated that there are minutes from April 21st and May 5th on the agenda to be approved tonight.

Gregory Frank explained that he has been reviewing the budget and would like to know if transfers can be explained in greater detail before the public meeting.

Mayor Hiatt stated that he may follow up with Dean Storey and a Council Member before the next public meeting.

Darrell McKinnon expressed his thanks for the dedicated service of the current City Manager, John Thacker and extended his thanks to the Mayor and City Council for taking care of debris clean-up after the last storm. He also gave thanks to Vance Garfield for his service to the City and his friendship.

Vance Garfield, Parks and Recreation Superintendent, thanked the City personnel for the generosity and kindness extended to him of late.

Vance Garfield stated that he is in favor of pickleball and the new courts. He recommended that eight courts be built on Barnes Park and gave tribute to the Wursten's for their fundraising efforts.

Vance Garfield welcomed Shayne Scott, the new City Manager and his family.

Vance Garfield thanked John Thacker for his integrity, his service as City Manager, and noted that he is proud of the way John Thacker has managed the Departments within the City and proud to work for Kaysville City.

Marc Robinson suggested using Bid Sync as a way to generate interest in City projects for bid.

INTRODUCTION AND APPOINTMENT OF CITY MANAGER AND APPROVAL OF CITY MANAGER EMPLOYMENT AGREEMENT

Mayor Hiatt introduced the new City Manager Shayne Scott and expressed gratitude to Vance Garfield for his assistance to the City Manager candidates and for many years of dedicated service to the City.

Shayne Scott thanked the City Council, and introduced his family. He expressed his appreciation for the opportunity to work for Kaysville City and noted the good work ethic and legacy of current City Manager, John Thacker. He thanked the Council for their vote of confidence.

Shayne Scott stated that he will begin work for Kaysville City on June 20, 2016.

Council Member Snell, made a motion to approve the City Manager employment contract and to appoint Shayne Scott as City Manager, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

WHISPER CREEK AMENDED SUBDIVISION PRELIMINARY AND FINAL PLAT AT 670 EAST 600 SOUTH, CONSISTING OF THREE LOTS COMBINED INTO TWO LOTS

Andy Thompson explained that Symphony Homes has completed the improvements in the Whisper Creek subdivision and are selling lots and constructing homes. He explained that Symphony Homes has requested to combine lots to accommodate their customers. He recommended approval of the preliminary and final plat for Whisper Creek Amended Subdivision.

Council Member Garn made a motion to approve the preliminary and final plat of Whisper Creek Amended Subdivision at 670 East 600 South, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Lee, Yea
Council Member Garn, Yea

The motion passed unanimously.

ADJUSTMENT OF A COMMON BOUNDARY WITH FARMINTON CITY AT 1561 SOUTH HAIGHT CREEK DRIVE

Andy Thompson, City Engineer, explained that Mr. Clark owns the vacant lot at 1561 South Haight Creek Drive in Kaysville City and would like to adjust the rear lot line to add property to his Farmington parcel.

Council Member Snell made a motion to approve the adjustment of the common boundary with Farmington City at 1561 South Haight Creek Drive, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Lee, Yea
Council Member Garn, Yea

The motion passed unanimously.

AWARD OF CONTRACT FOR 2016 RAIL TRAIL PROJECT, CONSISTING OF FOG COATING OF THE RAIL TRAIL IN KAYSVILLE

Andy Thompson, City Engineer, explained that the City has bid the 2016 Rail Trail Project. He recommends awarding the bid to Advanced Paving.

Mayor Hiatt asked about closure of the Rail Trail and asked how this will impact its use.

Andy Thompson stated that portions of the trail will be closed for a day.

Council Member Garn made a motion to award Advanced Paving the contract for fog coating of the Rail Trail in Kaysville, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

CONSIDERATION OF PARKING AND STRIPING OPTIONS OF FAIRFIELD ROAD AT HERITAGE PARK

Andy Thompson explained that Fairfield Road is scheduled to have a new surface treatment. He explained that in regard to the area adjacent to Heritage Park, there are multiple considerations for how the road may be restriped. He explained that the City worked with a consultant who offered parking alternatives; parallel parking or angled parking. Andy Thompson explained that he would like the Council to express their preferred alternative.

Mayor Hiatt asked for a consensus. He noted his concern is safety in addition to functionality.

Council Member Lee stated that her preferred alternative is number two, Angled Parking. She noted that she prefers the parking on the west side and believes it is safer.

Council Member Page stated that he prefers separate bike lanes. He stated that his preference is Angled Parking. He feels this is a safer option.

Council Member Garn noted that option two is still an improvement and will incorporate a bike lane in conjunction with the new Active Transportation Plan.

Council Member Lee made a motion to approve the Front-in Angled Parking option, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Pass
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed four to one with Council Member Adams passing on his vote.

DISCUSSION OF STRATEGIC PLANNING AND GOALS

Mayor Hiatt explained the purpose of this agenda item will be to discuss priorities and get the Council on track with discussion of policy issues.

Streets: Maintenance and upgrades – funding options

Council Member Page noted that there is a work session on May 28, 2016. He stated that roads need to be a priority within the City. Roads in Kaysville need to be upgraded.

Council Member Snell agreed that upkeep of roads, finding funding, and utilizing Class C funds may be beneficial to all. He noted that other cities have added a Streets utility.

Council Member Garn noted that the City needs to be doing maintenance and upgrades in the most efficient ways.

Council Member Adams stated that Burton Lane and Sunset Drive are in need of repair.

Mayor Hiatt stated that the City recently updated impact fees. The legislature mandates that impact fees cannot be used for existing roads or reconstruction.

Andy Thompson explained impact fees and noted the fees must be used on projects that add capacity.

Council Member Adams noted that it would benefit all on Burton Lane to have curb, gutter and sidewalk included in the scope of work. He suggested discussion of a payment plan may be helpful.

Andy Thompson explained that at this time, there is no ordinance that enables the City to ask the residents to install their own curb and gutter and fund improvements. He noted that there may be time constraints.

Council Member Garn asked that a dedicated time be given to Burton Lane and other road priorities as an agenda item.

Mayor Hiatt asked Andy Thompson to compile an estimate of areas within the City that would benefit from curb, gutter and sidewalk, to find those areas with liens and set priorities.

Capital projects prioritization, scheduling and funding

Council Member Garn stated that the Council needs to discuss prioritization of capital projects to include the use of the former library building.

Legal services discussion

Council Member Garn suggested adding Legal Services as an agenda item. He stated the City should discuss and determine if the City is large enough to warrant having a City Attorney.

Engineering services discussion

Council Member Page noted that the City should reevaluate engineering services being hired out.

Further improve public communications and involvement

Council Member Garn noted that our City has made a good effort with the new website, communications, and social media.

Mayor Hiatt noted that staff has been more involved with the public communications processes. He noted that Kaysville Live, currently has 52 viewers.

Electric power: new technology, solar and rate structure and success framework- measuring quality and costs

Council Member Garn explained the metering, solar, and rate structure discussion is making progress already.

Culinary and secondary water issues

Council Member Garn noted that discussion of infrastructure and replacing aging infrastructure would be beneficial.

Hybrid Council – Citywide and District Representation

Council Member Garn suggested adding this item to the agenda. He noted that it might be beneficial to have a Hybrid Council, with citywide and District representation.

COUNCIL MEMBER REPORTS

Mayor Hiatt stated the City has a formula in place in regard to how the City calculates Fire Protection and EMT Services for those in Fruit Heights. He explained that Fruit Heights has experienced increases in cost of late. He noted that the difference in costs may not be fair to them due to slow growth in the City of Fruit Heights and steady growth in Kaysville City. Mayor Hiatt noted that he would like to include this in the budget discussion.

Council Member Snell stated that having regular meetings with the Fruit Heights City Council would be beneficial.

Council Member Lee gave an update on Play Unplugged. She stated they currently have 21 businesses participating. She asked for everyone to encourage more businesses to participate.

Mayor Hiatt applauded Council Member Lee and Council Member Garn in their success with this endeavor.

Mayor Hiatt thanked Zions bank for their \$5000.00 donation for lanyards.

Council Member Snell explained that individuals are driving through the cemetery playing a game on their phones, with GPS coordinates. He noted that citizens have contacted him with concerns and have stated that the cars are a distraction.

Mayor Hiatt stated that the Council may benefit from additional training from the Utah League of City and Towns (ULCT) in regard to Council procedures.

Mayor Hiatt explained that Zions bank offered to donate \$20,000 toward the commissioning of a mural. He noted that there will soon be unveiling of the painting by Mr. Hawkins. He explained that the City will incur some costs to mount it on the wall and other incidentals.

Council Member Garn noted that the City Council, as elected officials, represent the community and should be on their best behavior. He suggested they all follow rules of conduct.

Council Member Garn stated that the Youth City Council should have more involvement in the City Council meetings.

MINUTES

Council Member Adams noted his concern about of the April 21st minutes. He referenced page 11, second paragraph, and stated that the content of what was said at that time was not accurate. He stated that the records are conflicting.

Council Member Garn noted that the minutes are not in conflict with the content of the meeting and Council Member Snell agreed.

Council Member Snell made a motion to approve the April 21st minutes, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Snell, Yea
 Council Member Page, Yea
 Council Member Adams, Nay
 Council Member Garn, Yea
 Council Member Lee, Yea

The motion passed four to one.

Council Member Adams noted that minutes of May 5th, page 6, are inaccurate. He stated that the minutes should read: 'Council Member Adams is appreciative that Kaysville City can assist our citizens and noted that more time should be given to look at clean up options more efficiently.'

Council Member Adams made a motion to approve the May 5, 2016 minutes with an amendment on page 6, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
 Council Member Page, Yea
 Council Member Adams, Yea
 Council Member Garn, Yea
 Council Member Lee, Yea

The motion passed unanimously.

CLAIMS

Council Member Garn made a motion to approve the current claims, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Snell, Yea
 Council Member Page, Yea
 Council Member Lee, Yea
 Council Member Adams, Yea
 Council Member Garn, Yea

The motion passed unanimously.

Council Member Adams asked John Thacker about a past claim that pertains to conferences with the City Attorney who conferred with the Ombudsman. He asked John Thacker if he was researching him.

John Thacker, City Manager, explained that an Ombudsman is an officer of the state that gives advice on how to handle matters and he was not researching him.

CALENDAR ITEMS

Cole Stephens explained that a Veterans program will be held on May 30, 2016, at 10:00 a.m. at the Kaysville City Cemetery. He stated that the guest speaker will be the Commander of the 388th Fighter Wing, Col. Lyons.

Cole Stephens stated that Art and Music in the Park will be held on June 11, 2016, will begin at 2:00 p.m. and will feature local vendors and various musicians.

Council Member Lee stated that Saturday, May 21, 2016, at 11:00 a.m. is the Cabin Grand Opening, hosted by the Daughters of Utah Pioneers and will be at Heritage Park.

Mayor Hiatt noted the Independence Day celebrations are coming soon and details will be available on the website at Kaysville City.com.

Council Member Lee made a motion for adjournment at 10:18 p.m., second by Council Member Adams, and passed unanimously.