MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, July 18, 2024, starting at 7:00 PM in the **Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT**. The meeting will be streamed on YouTube, and the link to the meeting will be posted on www.KaysvilleLive.com.

Public comment is only taken during a meeting for Action Items, "Call to the Public", or for a public hearing. **Those wishing to speak during these times must sign-up in person before the meeting begins.** Comments may also be directed to the City Council via email to publiccomment@kaysville.gov. Emailed comments will NOT be read out-loud at the meeting.

CITY COUNCIL Q&A – 6:30 PM

The City Council will be available to answer questions or discuss any matters the public may have.

CITY COUNCIL MEETING – 7:00 PM

The agenda shall be as follows:

1) OPENING
   a) Presented by Mayor Tami Tran
2) CALL TO THE PUBLIC (3 MINUTE LIMIT, MUST SIGN UP IN PERSON)
3) PRESENTATIONS AND AWARDS
   a) Employee of the Quarter Award to Robyn Dickson
   b) Presentation of the Key to the City to Chris Snell
   c) Annual Public Works Department Report
4) DECLARATION OF ANY CONFLICTS OF INTEREST
5) CONSENT ITEMS
   a) Approval of Minutes of June 6, 2024 Council Meeting
   b) Approval of Minutes of June 12, 2024 Council Work Session
   c) Approval of Minutes of June 20, 2024 Council Meeting
   d) Approval of Minutes of June 20, 2024 Redevelopment Agency Board Meeting
   e) Approval of Minutes of June 20, 2024 Municipal Building Authority Board Meeting
   f) Appointment of Katie Ellis as a Planning Commission Member
   g) An Ordinance dissolving the Kaysville Power Advisory Board
   h) Establishing a temporary land use regulation as allowed by State Code 10-9a-504 for appropriate car wash locations and regulatory standards
6) WORK ITEMS
   a) "Get Healthy Utah" Application
   b) Code Blue Shelter Update
7) COUNCIL MEMBERS REPORTS

8) CITY MANAGER REPORT

9) ADJOURNMENT

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services, or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235 at least 24 hours in advance of the meeting to be held.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at Kaysville City Hall, Kaysville City website at www.kaysville.gov, and the Utah Public Notice website at www.utah.gov/pmn. Posted on July 12, 2024.

Annemarie Plaizier
City Recorder

Employee of the Quarter Award Q-2 2024
Congratulations to
Robyn Dickson

Robyn encompasses the spirit of outstanding employee service. As the Employee of the Quarter (EOQ), she is a credit to Kaysville City through leadership, work relationships, achievement of objectives, service/customer relations, and excellent work performance.

Robyn's dedication to Kaysville Parks and Recreation is unmatched. She coordinates the best recreation soccer program in Utah and oversees an incredible basketball program. Robyn organizes two soccer seasons each year with roughly 2,000 participants in each session. She recruits hundreds of coaches for multiple sports she coordinates. Robyn’s recruitment and retention of Kaysville’s youth staff is impressive. She is a great mentor to the youth staff who enjoy working with her and return season after season because of her genuine interest in them and the example she sets.

Robyn will be recognized at City Council Meeting and receive $100, 4 hours of paid time off, an award certificate, and her name displayed on the Employee of the Quarter plaque at City Hall.

Other rock stars nominated for Employee of the Quarter (Q-2) are as follows:

Bryan White, Cole Edgar, Jennifer Winchester, Jeremy Owens, Katie Nolan, and Lexi Benson

*Nominations will remain active for consideration for two EOQ award cycles.

KAYSVILLE CITY COUNCIL
June 6, 2024

Minutes of a regular Kaysville City Council meeting held on June 6, 2024 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT. Budget public hearings were held beginning at 6:30 p.m. prior to the meeting.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson, and Council Member Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, Finance Director Dean Storey, Deputy City Recorder Chelsie Fromeyer, Information Technology Assistant Jordan Hansen, Fire Chief Paul Erickson, Firefighter Brent Law, Jason Largey, Lisa Fuller, Jill Dredge, Laurene Starkey, Luke Johnson, Jason Larsen, Michael Larsen, Brittany Larsen, Amanda Mitchell, Sadie Burton, Jordan Frazier, Joyce Clarkson, Kaylee White

PUBLIC HEARINGS

6:30 P.M. – REDEVELOPMENT AGENCY BUDGET HEARING

Council Member Oaks made a motion to open the Redevelopment Agency Budget Hearing, seconded by Council Member Hunt. The motion passed unanimously.

Finance Director Dean Storey clarified that the city was obligated by Utah State Statue to conduct public hearings regarding the city budgets. The council had already held several budget work sessions preceding the current public hearings, aimed at gathering public input. Storey announced plans for a work session on June 12 to review public comments and finalize budget decisions.

There were no comments or questions from the public.

Council Member Blackham made a motion to close the public hearing for this item at 6:33 p.m., seconded by Council Member Oaks and passed unanimously.

6:35 PM - MUNICIPAL BUILDING AUTHORITY BUDGET HEARING

Council Member Hunt made a motion to open the Municipal Building Authority Budget Hearing, seconded by Council Member Jackson. The motion passed unanimously.

Dean Storey provided clarification on the Municipal Building Authority, emphasizing its role as a distinct governmental entity that aids in financing public building projects. Specifically, he noted that the budget pertained to lease payments for ongoing projects such as the police station and city hall renovations. The projected budget for Fiscal Year 2025 for the Municipal Building Authority is estimated at $717,000.

Council Member Blackham inquired about information on the timeline for paying off loans related to the police station and city hall renovation projects.

Dean Storey clarified that the police station's loan is expected to be fully paid off by 2031, while the city hall renovation loan should be settled by 2034.

Jason Largey asked about the operating expenditure shown in the budget.

Dean Storey elaborated that the bank managing the funds imposes a trustee expense, which is included in the budget to cover costs passed on to bondholders involved in debt repayment.

Council Member Blackham made a motion to close the public hearing for this item at 6:40 p.m., seconded by Council Member Adams and passed unanimously.

<u>6:40 P.M. - KAYSVILLE CITY BUDGET HEARING FISCAL YEAR 2025 – COMPENSATION SCHEDULE FOR EXECUTIVE MUNICIPAL OFFICERS</u>

Council Member Jackson made a motion to open the public hearing for the Compensation Schedule for Executive Municipal Officers, seconded by Council Member Oaks and passed unanimously.

Dean Storey explained that the 2024 Utah Legislature enacted Utah Code Section 10-3-818, which mandates a separate public hearing for proposed compensation increases for elective and statutory officers. The proposed FY 2025 budget includes funding for compensation increases starting July 1, 2024, through June 30, 2025.

Michael Larsen asked for details on the proposed market adjustment for the mayor and city council members.

Dean Storey clarified that the total market adjustment proposed amounted to $19,900.

Michael Larsen further inquired about the frequency of market adjustments for the city council's salaries.

Dean Storey indicated it had been six years since their last adjustment.

Michael Larsen asked how long it had been since the executive staff had received a market adjustment.

Dean Storey said that executive staff typically receive an adjustment each year as a market adjustment as well as a merit increase, if they are eligible.

Michael Larsen asked what the market adjustments were based on.

Dean Storey stated that the current proposed market adjustment includes a three-percent standard adjustment and additional merit increases of up to three percent for eligible individuals.

Council Member Oaks made a motion to close the public hearing for this item at 6:44 p.m., seconded by Council Member Blackham and passed unanimously.

<u>6:45 PM - KAYSVILLE CITY BUDGET HEARING FISCAL YEAR 2025 – ENTERPRISE FUNDS INTERFUND SERVICES AND TRANSFERS</u>

Council Member Hunt made a motion to open the public hearing for the Enterprise Funds Interfund Services and Transfers, seconded by Council Member Adams and passed unanimously.

Dean Storey detailed compliance with Utah Code 10-6-135.5, which mandates that cities proposing transfers from an Enterprise Fund must give prior notice and conduct a separate public hearing before budget adoption. Additionally, the budget must include a detailed cost accounting breakdown of how funds within the Enterprise Fund are allocated. Mr. Storey proceeded to review the Fiscal Year 2025 Budget's proposed transfers, distinguishing between reciprocal transfers and non-reciprocal transfers.

There were no comments or questions from the public.

Council Member Oaks made a motion to close the public hearing for this item at 6:49 p.m., seconded by Council Member Adams and passed unanimously.

<u>6:50 PM - KAYSVILLE CITY BUDGET HEARING FISCAL YEAR 2025 – AMENDMENTS TO FY 2024 BUDGETS AND CONSIDERATION OF FY 2025 BUDGETS</u>

Council Member Hunt made a motion to open the public hearing for Amendments to FY 2024 Budgets and Consideration of FY 2025 Budgets, seconded by Council Member Jackson and passed unanimously.

Dean Storey discussed the necessity of budget amendments during the city's budget process, highlighting three specific areas in the FY 2024 budget of the general fund that require adjustments. Firstly, an early payment of the Utah League of Cities and Towns membership fee was inadvertently included, which won't recur in the next fiscal year. Secondly, adjustments were needed due to a staffing issue in the Planning and Zoning Department. Thirdly, changes in fleet maintenance expenditures occurred when planned larger vehicle purchases were replaced with smaller passenger vehicles. Mr. Storey addressed non-reciprocal utility expenses required for financial statement reporting and minor adjustments in the city's debt service fund for FY 2024. He informed the public that the FY 2025 budget details are accessible for review on the city's website.

Jason Largey asked about the changes in election expenses, noting a budgeted $64,000 but actual spending of $55,000.

Dean Storey explained that city elections are held biennially, thus the expenses vary year to year, with the $55,000 accounting for the election costs in the current year and some carryover expenses from public notices.

Jill Dredge inquired about the services provided by the League of Cities and Towns.

Mayor Tran responded, explaining the league's role as a lobbying body for cities, assisting in legislative matters, and representing city interests. Mayor Tran highlighted the league's efforts in advocating for cities' needs without requiring each city to hire their own lobbyist.

Council Member Jackson elaborated on the league's benefits, including providing a platform for cities to voice their opinions on legislative bills and offering various resources and training for municipal staff.

Mayor Tran and Council Member Hunt further discussed the league's educational role, particularly in helping city officials understand and comply with new laws passed by the legislature. The mayor also mentioned the league's involvement in addressing homelessness issues, underscoring its value to the city.

Council Member Oaks compared the League of Cities and Towns in Utah to similar organizations nationwide, noting Utah's league as more conservative.

Laurene Starkey questioned the perceived discrepancy in administrative service raises, suspecting they were higher than the stated 3%.

Dean Storey clarified that the figures discussed included the total budget, encompassing all personnel and operating expenses, not just individual salaries.

Council Member Jackson made a motion to close the public hearing for this item at 7:02 p.m., seconded by Council Member Oaks and passed unanimously.

OPENING – 7:03 PM

Council Member Adams opened the meeting with a prayer, and then led the audience in the Pledge of Allegiance.

CALL TO THE PUBLIC

Mayor Tran commented that many individuals in the audience were present to discuss the homeless shelter issue, specifically addressing the implementation of House Bill 499. This bill mandates counties to create a winter response plan for housing unsheltered individuals from October 15 to April 30.

City Manager Jaysen Christensen provided an overview, explaining that the county's task force, composed of a county commissioner and mayors in Davis County, has been working to establish a Code Blue temporary shelter plan since April of the previous year. They are required to submit this plan to the State by August 1. The Code Blue plan requires that Davis County provide a location with 16 cots and basic amenities for nights when temperatures drop below 18 degrees. Mr. Christensen mentioned that while the task force has not yet decided on the locations for these shelters, the county could use its facilities if necessary. Two potential Kaysville locations–the County's emissions building and the Senior Center–have been discussed by the County as potential locations, with consideration of rotating the shelter among several cities. He noted that last year's Code Blue events saw 8 to 30 individuals seeking shelter on extremely cold nights, and the task force is projecting similar numbers for this year.

Jason Largey emphasized that Kaysville does not have a significant homeless problem and argued against locating the shelter there. He criticized the Commissioner's presentation of a false choice between the Senior Center and the emissions building, arguing that it is pitting different areas of Kaysville against each other. Mr. Largey warned that any expense to modify a facility for Code Blue use could lead to it becoming a permanent solution. He suggested a more temporary and flexible approach, such as using a tent and portable toilets near the known homeless populations, rather than establishing a fixed site in Kaysville. Mr. Largey concluded by supporting the council and Mayor Tran in opposing the proposal, urging residents to maintain a united front against placing the shelter in Kaysville.

Lisa Fuller, a Kaysville Elementary teacher, expressed concerns about the safety and well-being of students if the shelter were located near the school across from the Senior Center, noting increased anxiety and fear among children.

Jill Dredge questioned why Kaysville was being considered for the shelter, advocating that homelessness should be addressed where it already exists. She expressed skepticism about the claims that the shelter would be temporary and its potential long-term impact. Ms. Dredge highlighted the lack of detailed data on the city-by-city breakdown of homelessness in Davis County and questioned whether Kaysville is equipped to handle the mental health issues associated with homelessness. Ms. Dredge raised concerns about crime and safety, particularly for individuals who had been banned from other shelters. She questioned the feasibility of ensuring that homeless individuals would return to their original locations each morning and stressed the importance of placing shelters where homeless populations already exist, to minimize disruption and additional costs.

Laurene Starkey raised concerns about homeless services' impact on teens and questioned the accuracy of homeless statistics in Davis County. Mrs. Starkey pointed out that the numbers might include teens who are only temporarily without a home or seeking temporary assistance, potentially inflating the statistics. Mrs. Starkey expressed concern that the focus on homeless services might divert resources from other important needs. She questioned the allocation of funds for homeless teens and how these resources are impacting other students. Mrs. Starkey emphasized the need for careful consideration and transparency in addressing the issue, thanking the council and residents for their vigilance in protecting the community and supporting family values.

Luke Johnson, a resident of the Schick Farms HOA, raised concerns about the city's agreement with the HOA regarding the use of the Trappers Field property. Mr. Johnson noted that the original agreement stipulated no organized sports on the property, but he has observed that organized sports have been occurring there. He mentioned issues such as the presence of a city-provided porta-potty, which he described as an eyesore, and the increase in public use of the horse trail designated for private access by homeowners. Mr. Johnson emphasized that this trail, specified in the contract as a right-of-way for homeowners, has become a public thoroughfare, resulting in vandalism, graffiti, and unauthorized access to private driveways. He pointed out the dangers posed by his and his neighbors' horses, which could pose significant risks to people using the trail improperly. Mr. Johnson requested that the city install gates, bollards, and signs to restrict public access and clarify that the trail is not a public thoroughfare. He also offered to have his landscaping team assist in maintaining the horse trail if the city provided the necessary materials. Mr. Johnson stressed that maintaining the trail properly would help mitigate the nuisances and safety hazards currently affecting the neighborhood.

Jason Larsen said that the city council members have the power to oppose the proposed shelter and should assertively do so. He acknowledged the council's efforts to represent Kaysville residents but urged them to take a stronger stance by outright refusing the proposal. Mr. Larsen highlighted that the county commission's claim of authority over city property was not absolute and that the city could utilize its police and fire departments to enforce local control. He advocated for civil disobedience if necessary, to prevent the establishment of a homeless shelter in Kaysville. Mr. Larsen concluded by reiterating that Kaysville does not have a significant homeless problem and that introducing a shelter would only create new issues rather than solve existing ones.

The council members expressed their unanimous opposition to the proposed locations within Kaysville for the shelter.

Council Member Blackham criticized House Bill 499 as a problematic bill and called for a collective legal challenge against it, suggesting that all cities in the county band together to oppose the legislation. He described the bill as a bad law, pointing out that it attempts to solve a problem that does not exist in Davis County but rather in another county. He argued that any structure with a foundation could not be considered temporary and expressed his strong opposition to accommodating the homeless shelter in Kaysville.

Council Member Oaks reiterated Kaysville's lack of resources for a homeless shelter, and stressed that Kaysville does not have a homelessness problem and should not introduce one. He praised Mayor Tran for her transparency and efforts to address the issue, acknowledging the challenges of being a leader and taking a stand. Council Member Oaks underscored the importance of standing up for Kaysville residents and ensuring that the city's interests are protected.

Council Member Jackson emphasized the importance a data-driven solution and noted that the law allows for the use of facilities owned by private organizations, nonprofits, state entities, or local governments for Code Blue shelters, which opens up many possibilities. Council Member Jackson highlighted the need for accurate data, such as the point-in-time count of homeless individuals, to make informed decisions. He reiterated that Kaysville is not equipped to handle a homeless shelter, and encouraged residents to stay involved and provide input on potential locations for shelters.

Council Member Hunt highlighted the council's commitment to addressing homelessness responsibly and ensuring the safety of residents. She acknowledged the complexity of the problem and the need for effective solutions that do not negatively impact the community. Council Member Hunt stressed that the council members and residents are not opposed to helping people but are focused on finding the best approach to address homelessness. She expressed her opposition to the proposed locations for the shelter, particularly near an elementary school, and emphasized the importance of solving the problem without creating new issues.

Council Member Adams supported forming a task force to challenge the bill and suggested creative solutions for temporary shelters, such as using portable facilities. He reiterated his opposition to both proposed Kaysville locations for a shelter and emphasized the importance of standing up for Kaysville residents. Council Member Adams highlighted the need for a well-thought-out solution that ensures the safety and well-being of the community.

Mayor Tran acknowledged the complexity of the issue and reaffirmed her commitment to representing Kaysville's interests while seeking a collaborative solution. She mentioned plans to meet with state legislators to discuss potential amendments to House Bill 499 to better suit Davis County's needs. She also praised the work of organizations like Open Doors, which help individuals transition into permanent housing. Mayor Tran emphasized the importance of community relationships and advocacy. She acknowledged that the final decision might be out of the city's control but vowed to continue advocating for the community's best interests. Mayor Tran apologized if her transparency had caused any offense but stood by her commitment to keeping residents informed.

PRESENTATIONS AND AWARDS

PRESENTATION TO FIREFIGHTER BRENT LAW FOR 35 YEARS OF SERVICE

Chief Paul Erickson stated that they were here tonight to honor and celebrate Firefighter Brent Law's 35 years of service with the Kaysville Fire Department. Brent Law, who also works full-time with the federal government as the fleet coordinator for the Forest Service, has dedicated his days off to serve the Kaysville community. Chief Erickson recounted Brent's journey, beginning in 1988 when he initially considered a career with the police. After a conversation with the Kaysville police chief, Brent was offered a volunteer position for ride-alongs and community events, which he found exciting. However, his parents were concerned about the dangers and night shifts involved, causing him to reconsider his career path. Growing up on a farm in west Kaysville, Brent had initially considered veterinary school, but his grades led him to pursue a different direction. He then decided to become an EMT, inspired by the similarity between caring for animals and people. In the spring of 1989, after obtaining his EMT certification, Brent joined the fire department, starting at the old fire station on 100 East, which is now used by the city recreation department. Throughout his 35 years, Brent has witnessed significant changes in the department, from moving into a new station to acquiring reliable vehicles and transitioning to providing medical services. Chief Erickson said that Brent has shared his passion for making a difference in people's lives, particularly during their darkest moments.

Chief Erickson presented Brent with a plaque recognizing his 35 years of loyal and distinguished service to Kaysville.

Brent Law thanked the mayor, council members, Chief Erickson, and his colleagues for their support and highlighted the progress the fire department has made. He emphasized the strong camaraderie within the department and expressed his excitement about continuing to serve the people of Kaysville.

Mayor Tran thanked Brent for his service, highlighting the city’s fortune in having dedicated employees like him. She praised the community spirit and the exceptional contributions of Kaysville's employees.

PUBLIC WORKS ANNUAL REPORT

Mayor Tran noted that the scheduled presentation by the Public Works Director would be deferred to the next City Council meeting.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Council Member Blackham made a motion to approve the following consent items:

a) Approval of Minutes of April 24, 2024 Council Work Session.
b) Approval of Minutes of May 2, 2024 Council Meeting.
c) Approval of Minutes of May 2, 2024 KBP Architectural Review Committee Meeting.
d) Approval of Minutes of May 16, 2024 Council Meeting.
e) Schick Substation Bay 2 Construction Bid.
f) Pick-Up Contribution of the employee portion of the Utah Retirement Systems Tier 2 Public Safety and Firefighter Retirement System enhancements.
g) Approval of an Interlocal Agreement with Syracuse City, Farmington City and the City of West Haven for Third- Party Building Inspections to Fulfill State Requirements in Utah State Code 15A-1-105.

Council Member Adams seconded the motion.

The vote on the motion was as follows:

Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea

The motion passed unanimously.

COUNCIL MEMBERS REPORTS

Council Member Adams praised the recent Memorial Day Program, highlighting the excellent speaker and the impressive display by the Honor Guard at the cemetery. He expressed gratitude to all involved and noted the city's pride in its cemetery facilities.

Council Member Hunt then provided updates on ongoing city activities despite summer slowdowns, mentioning progress with the CTC and youth courts, as well as potential partnerships with the Parks and Recreation Advisory Board to enhance city health programs. Additionally, she discussed her involvement with the League of Cities and Towns on housing affordability, linking it to her previous work on the Planning Commission.

Council Member Jackson reflected on the budget discussions, describing them as stressful yet crucial. He emphasized the careful consideration and collaborative effort involved in these deliberations. Council Member Jackson also mentioned upcoming planning meetings and invited further input from colleagues and staff before final decisions are made.

CITY MANAGER REPORT

City Manager Jaysen Christensen announced that the city council would be holding a final budget work session this upcoming Wednesday June 12, at 4:00 p.m.

ADJOURNMENT

Council Member Adams made a motion to adjourn the city council meeting at 8:06 p.m. The motion passed unanimously.

KAYSVILLE CITY COUNCIL
WORK SESSION
June 12, 2024

Minutes of a special Kaysville City Council work session held on Wednesday, June 12, 2024 beginning at 4:00 p.m. in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson, Council Member Perry Oaks

Staff Present: City Manager Jaysen Christensen, Finance Director Dean Storey, City Recorder Annemarie Plaizier

OPENING

Mayor Tran opened the work session and welcomed everyone present.

CONTINUED REVIEW AND DISCUSSION OF THE TENTATIVE FY 2025 BUDGET

Finance Director Dean Storey began by outlining the agenda focused on finalizing the budget discussions. He mentioned upcoming action items for the June 20 city council meeting, including adopting various budgets and schedules, and possibly scheduling a Truth in Taxation hearing.

Council Member Adams sought clarification on scheduling the Truth in Taxation hearing and whether the budget would be adopted as tentative or final.

Dean Storey responded that it would be the decision of the city council to schedule a Truth in Taxation, or to adopt the final budget as presented at the June 20 meeting. If the city council wishes to schedule a Truth in Taxation hearing, prompt decisions need to be made to meet county requirements for noticing the hearing and outlining minor amendments to the budget. Mr. Storey reviewed shifts in schedule changes and fee adjustments in the budget, particularly noting changes in utility rates and their impact on revenue streams. Specific adjustments in sewer and power rates were detailed, including tiered pricing adjustments for different usage levels during summer months.

Council members engaged in detailed conversation primarily focused on proposed changes to the electricity rate structure and the impact of adjusting rates during summer months. Calculations were presented illustrating how the proposed rate adjustments would affect average household power bills, emphasizing a shift in the tiered pricing for different levels of electricity usage. The dialogue included concerns about fairness in pricing for residents with varying energy consumption levels, with Council Member Adams seeking clarification on historical rate structures for high-usage thresholds. The council deliberated on the financial implications of the proposed changes, noting projections that these adjustments could help stabilize the city's power fund balance.

Council Member Adams expressed concern that the cost for power still exceeds the city’s incoming power revenue. This portion of the meeting concluded with the council agreeing that they were okay with the proposed changes to the city’s consolidated fee schedule.

Dean Storey outlined the proposed adjustments to the city’s compensation plan. He explained that the current proposal includes a 3% market adjustment aimed at keeping the city's compensation competitive with other employers in the area. This adjustment is designed to ensure that positions within the city attract and retain talent effectively. Additionally, there is a proposed 3% merit adjustment intended to reward individual employees for their performance based on annual evaluations. Mr. Storey emphasized that the merit adjustment allows department heads some discretion within the budget to recognize exceptional performance.

Council Member Adams raised questions about the process, particularly concerning how employees can advocate for salary increases beyond the approved adjustments.

Dean Storey clarified that such requests typically require approval from the city manager and notification to the City Council, especially if they exceed the authorized 3% merit increase.

Further discussion between the mayor and city council delved into comparisons with private sector practices. Council members highlighted differences in how salary adjustments are handled in private companies versus government entities like the city. They debated whether employees should proactively seek raises based on performance or if such requests might lead to disparities or increased pressure on supervisors.

Council Member Oaks drew parallels with federal government practices, noting the structured step increases that occur periodically based on tenure rather than performance. This contrasted with the city's proposed merit-based system, where performance evaluations directly impact salary adjustments.

Council Member Adams expressed concerns about the predictability of salary increases and the potential impact of altering the merit adjustment percentage. He emphasized the importance of transparency and consistency in the city's compensation policies, ensuring that employees understand the framework under which they are hired and compensated.

Dean Storey elaborated on the pay range structure, explaining that it spans from an entry point to an endpoint, representing a 35% range. He discussed how annual increases affect an employee's progression within this range, illustrating that a consistent 3.5% annual increase would lead to reaching the top of the range within ten years.

Council Member Adams inquired about initial expectations when the pay structure was revised several years ago, recalling a shift from a step plan to the current range system. He expressed concern over potential discrepancies between initial expectations and current practices regarding annual merit increases, specifically questioning whether employees were informed that they could expect a fixed 3% increase annually.

Council Member Blackham contributed historical context, mentioning previous variations in the initial years of employment versus later years under the previous step plan.

Dean Storey clarified that the transition aimed to provide more flexibility while adhering to budget constraints set annually by the council.

Council Member Jackson shifted the discussion to the concept of cost-of-living adjustments (COLAs) and their predictability.

Dean Storey noted that historically the city's target has been to match the Utah Retirement Systems' COLA, highlighting its role in maintaining consistency in compensation.

Council members deliberated on proposed adjustments to the compensation plan, focusing on whether to adjust the market and merit increases by 2% or 3%.

Dean Storey provided financial projections for each scenario, outlining potential savings and impacts on different city funds.

There was debate on whether to prioritize maintaining the expected 3% merit increase or adjusting it in favor of a higher market increase to address broader fiscal concerns.

Council Member Blackham referenced the practices of other cities, noting that Farmington would be implementing a 5% wage increase for city employees. He emphasized the financial burden on taxpayers and the importance of comparing public sector compensation with private sector practices when considering such increases.

Mayor Tran interjected, highlighting the challenges faced by the city due to a multi-year hiring freeze and the resulting strain on existing staff.

Council Member Jackson expressed concerns about the freeze's impact on employee workload and voiced support for a 3% merit increase given inflationary pressures.

Council Member Adams sought consensus on whether to proceed with a 2.5% or 3% cost-of-living adjustment (COLA) and echoed concerns about the budget deficit.

Dean Storey provided updated financial figures, including a shortfall in projected revenue from property assessments, and outlined ongoing expenditures from the fund balance for capital projects.

Council members deliberated on the implications of potential tax increases versus using the fund balance to cover budget shortfalls. They discussed deferred maintenance costs, such as cemetery improvements and waterline repairs, emphasizing the need to balance immediate fiscal responsibilities with long-term infrastructure needs.

Council Member Blackham expressed reluctance towards truth-in-taxation measures, preferring to manage budget gaps through existing funds rather than imposing additional tax burdens on residents.

Mayor Tran and Dean Storey discussed adjustments to the projected deficit based on various proposed budget scenarios, including potential tax increases and expenditure reductions.

Council Member Jackson expressed concerns about the impact of budget constraints on hiring critical personnel, highlighting recent staff losses and the strain on remaining employees.

Jaysen Christensen elaborated on the city's conservative budgeting approach for the upcoming year, emphasizing the need for thorough planning and data analysis to determine staffing priorities and associated revenue needs. He mentioned ongoing efforts to explore alternative solutions, such as outsourcing fire inspections and leveraging partnerships with neighboring cities.

Council members deliberated on the balance between cost-of-living adjustments (COLAs) and merit increases within the budget.

Jaysen Christensen advocated for maintaining a 3% COLA to remain competitive with other cities in the region, while acknowledging the importance of merit-based pay adjustments for employee retention.

Council Member Jackson sought clarification on URS (Utah Retirement Systems) and its maximum annual adjustment limits, which are capped at 4% by state law, with provisions for catching up on previous years' adjustments.

Council Member Blackham elaborated on the legislative constraints and the statutory limits for annual increases, emphasizing the catch-up mechanism allowed within the 4% cap.

Dean Storey and council members discussed the implications of CPI (Consumer Price Index) adjustments versus URS adjustments, with CPI influencing cost-of-living considerations and URS focusing on retirement system adjustments.

There was debate among council members regarding the optimal COLA (Cost of Living Adjustment) rate for city employees, with Jaysen Christensen advocating for a 3% COLA to remain competitive and align with regional norms.

Council Member Jackson expressed concerns about the financial impact on residents amidst rising costs and suggested cautious approaches to tax increases and fund allocations.

The dialogue also touched on the city's fund balance and the potential need for a truth-in-taxation hearing to ensure transparency about the city's financial needs.

Mayor Tran emphasized the importance of truth-in-taxation for public understanding, despite the potential public backlash.

The council deliberated on different adjustment strategies, including maintaining a 3% increase while using the fund balance to cover any shortfalls.

Council Member Adams expressed concern about future budgeting and the impact of potential hiring next year.

The consensus leaned towards a cautious approach to adjustments, considering both immediate financial needs and long-term fiscal responsibility. The council discussed merit-based increases for city employees, with suggestions on discretionary allocation to ensure fairness and reward exceptional performance.

Council Member Oaks emphasized the city's responsibility to its 30,000 to 33,000 residents, highlighting recent improvements in wage rates and cost-of-living adjustments (COLA).

Council Member Blackham noted changes in employee benefits like holiday policies and personal time off, emphasizing the broader benefits available to government workers.

The conversation shifted to healthcare costs, with council members expressing concerns over rising premiums despite the city covering a significant portion of these expenses.

Dean Storey clarified that the city shoulders 85% of the healthcare premium increase, mitigating some of the financial burden on employees.

Council Member Adams raised specific concerns about the impact of healthcare cost increases on employees' take-home pay, citing examples of significant monthly healthcare expenses.

Mayor Tran added comparative context, mentioning how neighboring cities like Bountiful and Salt Lake City have adjusted their COLA rates.

Council members expressed varying opinions on the appropriate COLA rate, with Council Member Hunt advocating for a higher increase to maintain competitiveness and reward past efforts.

Council Member Adams suggested a compromise at 5.5% (3% market increase, and up to a 2.5% merit increase), aiming to secure consensus among the council members.

Council Member Blackham argued for a differentiated approach to merit increases, pointing out disparities between Tier 1 and Tier 2 retirement benefits. He advocated for a 2.5% merit increase, particularly benefiting newer employees in Tier 2 of the retirement system.

Council Member Jackson remained steadfast in supporting a 3% COLA and a 2.5% merit increase, expressing his position clearly.

Council Member Adams indicated reluctant acceptance of the 3% COLA and 2.5% merit increase proposal, highlighting a desire for consensus by the council and a commitment not to obstruct the budget approval process.

Council Member Oaks echoed a similar sentiment, emphasizing the importance of unity among council members despite personal reservations.

Discussions briefly touch on the idea of using fund balance versus implementing truth-in-taxation measures, with Dean Storey providing financial insights about fiscal stability and the audit process.

The city council deliberated on the complexities of merit-based compensation and its impact on morale and performance evaluation. The council concluded with the majority agreeing to approve a 3% market increase and a 2.5% percent merit increase for qualifying individuals.

Council Member Oaks requested to be excused for the remainder of the meeting at 5:35 p.m.

Dean Storey presented a proposed increase in compensation for the mayor and city council members.

Council Member Jackson argued in favor of the increase, noting the time commitment required for council duties and suggesting that a higher compensation could attract more qualified individuals to run for office in the future.

Council Member Adams raised concerns about the proposed amount, recalling previous discussions where he had suggested a higher figure.

Council Member Hunt emphasized prioritizing employee salaries over council compensation. She stressed that while she had never been in favor of raising council salaries, any increase should align with the approach taken with city employees. She suggested that council members' compensation should not exceed the percentage difference below market average that city employees were experiencing.

Mayor Tran sought clarity on the proposed amount and explored the implications of approving a higher salary. She acknowledged the need for a balanced approach, considering both the fiscal responsibility to the city's budget and fairness in compensating council members for their time and effort.

Dean Storey clarified the procedural requirements for increasing council compensation, highlighting the city council's need to hold another a public hearing due to state requirements if they wish to increase the proposed amount from what was discussed in the previous public hearing.

Council Member Jackson and Council Member Blackham expressed willingness to hold another public hearing, despite potential public perception.

Council Member Adams supported the idea of discussion higher compensation publically as well.

Council Member Hunt indicated that she would likely vote against the budget if a proposed council salary increase were included, reiterating her prioritization of employee salaries and fiscal restraint. Increasing the council's salary would draw more funds from the city's general fund reserve balance.

Council Member Jackson reiterated that increasing the salaries for these elected positions may help attract more candidates.

Council Member Hunt noted that the majority of individuals who seek elected positions are motivated by factors other than financial compensation. Council Member Hunt emphasized her lack of support, particularly if there is another proposal to increase council salaries within the budget.

Mayor Tran posed a critical question to Council Member Hunt, inquiring whether she would oppose the entire budget if it included a salary increase for the city council and mayor.

Council Member Hunt responded that, at this time, she would likely vote against the budget.

Council Member Blackham expressed surprise at learning that Council Member Hunt would oppose the proposed budget due to the compensation increase for council members. Although there are elements within the budget that he personally disagrees with, he indicated his willingness to support it overall.

Council Member Jackson asked Council Member Hunt if she would be willing to compromise and support the proposed council salary increase if they agreed not to increase the proposed salary amount any further for the FY 2025 budget.

Council Member Hunt agreed to compromise, stating that if the council compensation remains as currently proposed, she would likely vote in favor of the budget.

Council Member Adams added that, from the outset, he has strongly believed that the city council and mayor deserve a higher increase than what is currently presented in the budget. However, he expressed his willingness to accept the compensation as it is proposed.

The discussion continued with suggestions for future policies to regulate council compensation, including comparisons with salaries in similar cities.

Mayor Tran advocated for creating a policy framework to guide future adjustments, aiming to avoid prolonged debates and ensure consistency in compensation decisions. Mayor Tran suggested implementing a policy that aligns city council compensation with the annual market increases received by city employees.

Council Member Jackson supported this idea, noting that it could reduce future debates.

Council Member Adams expressed concern that Council Member Hunt's vocal disapproval of the compensation increase might create a misconception that the rest of the council is motivated by greed.

Council Member Hunt reaffirmed her commitment to approve the budget if the proposed compensation for the city council remains unchanged, though she would likely still express her concerns about this part of the budget.

Mayor Tran mentioned that previous council members had declined their offered compensation.

Council Member Adams suggested that compensation could be revisited the following year, while Jackson voiced concerns about the possibility of waiting another six years for an increase.

Council Member Hunt emphasized that while the council invests significant time in their roles, it is the city employees who are essential to the city's operations and should be prioritized for any available salary increases.

Jayson Christensen advocated for a comprehensive review of compensation benchmarks from comparable cities. He proposed compiling a list of ten cities similar in size to Kaysville and examining their council and staff salaries to establish clearer market norms.

Dean Storey reiterated the findings from a recent compensation study done by the city, which had compared Kaysville's salaries with those of similar municipalities across the state. The study included the mayor and city council salaries and informed the current proposed increases.

Mayor Tran emphasized the importance of data-driven decision making, suggesting that the council not increase the proposed council salaries any further than what is already being proposed. She also recommended establishing a policy for regular compensation reviews for the mayor and city council positions to prevent similar debates in the future. This approach, she argued, would foster transparency and predictability in budgeting while ensuring that council members are fairly compensated for their service. Making additional changes to the proposed council salaries now is not the best idea.

Council Member Adams expressed agreement with Mayor Tran's proposal, emphasizing the need for future compensation studies to maintain parity with evolving market standards. He cited examples of neighboring cities currently paying higher council salaries and stressed the importance of remaining competitive in attracting and retaining qualified leaders.

After further deliberation, the council agreed to proceed with the proposed compensation package for the mayor and council members while directing staff to explore the development of a formal policy for future adjustments. This decision marked a compromise between recognizing the current workload and responsibilities of council members and maintaining fiscal responsibility within the city's budgetary constraints.

Dean Storey concluded by thanking the council for their active participation in the budget process and invited feedback on how to improve future budget processes. He emphasized upcoming capital infrastructure needs, highlighting the ongoing financial challenges and the strategic planning required for the city's development.

Mayor Tran adjourned the meeting with a unanimous vote by the council at 6:13 p.m.

KAYSVILLE CITY COUNCIL
June 20, 2024

Minutes of a regular Kaysville City Council meeting held on June 20, 2024 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams (via phone), Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson, and Council Member Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, Finance Director Dean Storey, City Recorder Annemarie Plaizier, Police Chief Sol Oberg, Victim Advocate Jennifer Winchester, K-9 Advocate "Walter", Information Systems Manager Ryan Judd, Information Systems Assistant Ardi Harsano, Utah State Representative Stewart Barlow, Dick Bourne, Loraine Bourne, Amy Lawrence, Mickie Johnson, Tawnee Johnson, Cindy Woodward, Scott Woodward, Kaylee White, Sadie Burton, Willie Dunford, Jeff Dunford, Charles Nope, Debra Nope, Melissa Layton, David Cook, Val Starkey, Laurene Starkey, Jill Dredge, Tom Kerr, Cindy Kerr, Coleen Ostergaard, Merilyn Johnson, Juliann Bradshaw, Julie Harris, Joel Harris

OPENING

Council Member Hunt opened the meeting with a thought, and then led the audience in the Pledge of Allegiance.

CALL TO THE PUBLIC

Laurene Starkey began by expressing her gratitude for the community's efforts and highlighted two significant achievements. First, she praised the recent success of Senate Bill 57, which reaffirms Utah's sovereignty and allows the state to reject federal mandates, such as those requiring gender-neutral locker rooms and bathrooms. Second, she celebrated the resolution of a local issue involving Davis Technical College. Due to community activism, the college relocated its large commercial trucks from a residential area near a grade school to the Freeport Center, a more appropriate location without children. Mrs. Starkey then addressed the city's approach to homelessness, referencing a comment from a Planning Commissioner who suggested that the city might be asking the wrong questions about the issue. She shared statistics from the Safe Harbor Crisis Center, which serves a significant number of people from Kaysville and surrounding areas, and emphasized that Kaysville has substantial subsidized housing through Mercy Housing's Francis Peak Apartments located on Mutton Hollow Road. Additionally, she mentioned local resources like the Mountain High Family Enrichment Center, asserting that Kaysville is making considerable efforts to address homelessness and should be acknowledged for its contributions. Mrs. Starkey concluded by expressing gratitude for the leaders and community members who work collaboratively to find solutions that benefit the community.

Joel Harris, a Kaysville resident and Republican Party county delegate, addressed the council to express his gratitude for their proactive approach to the homelessness issue. He emphasized the importance of developing solutions and answers rather than reacting emotionally to the problem. Mr. Harris highlighted his role in guiding his neighbors and friends to focus on constructive approaches to support the council's efforts. He warned that without local solutions, higher authorities such as the county or state might impose their own definitions and actions upon the city. Mr. Harris concluded by reiterating his appreciation, noting his long-term residency in Kaysville and his family's deep connection to the community.

Amy Lawrence began by expressing her gratitude for the opportunity to voice her opinions and emphasized the importance of being an informed and involved citizen. Having lived in Kaysville for fifteen years, she and her family have deep roots in the community, with her children actively participating in local activities. Ms. Lawrence's comments focused on concerns regarding homelessness and the potential establishment of homeless shelters in Kaysville. She acknowledged the severity of homelessness and the need to help those affected but expressed doubts about the city's capacity to provide adequate resources. She questioned the introduction of homelessness into Kaysville, contrasting it with Salt Lake City, which has more resources to support homeless individuals. Ms. Lawrence voiced fears about potential drug problems and the criminal activities associated with homelessness. She also expressed concerns about illegal immigration, mentioning worries about criminal migrants and terrorists from various regions. She shared personal fears as a runner and mother, citing stories of crimes committed by illegal immigrants and arguing that they do not share the same values as the local community. She concluded by questioning why Kaysville would introduce elements that could potentially harm the community, urging for a balanced approach to helping others without compromising local safety and values. Ms. Lawrence thanked the council for their time and dedication to the city.

Juliann Bradshaw shared her extensive personal experiences with homelessness and addiction to underline her concerns about the potential establishment of homeless shelters in Kaysville. She recounted a personal story of taking in a homeless woman and her children, which ended negatively with the woman returning to homelessness, introducing drugs to her daughter, and causing significant damage to her property. She also shared her background as a proctor parent for addicted teenagers, her own daughter's struggles with addiction and homelessness, and her volunteer work at the Davis County Jail. Ms. Bradshaw emphasized the unpredictability and variety within the homeless population, highlighting the difficulties in managing who would come to Kaysville and the potential negative impacts on the community. She expressed concerns about homeless individuals congregating in downtown areas, engaging in behaviors like begging, shoplifting, and squatting. She warned that some individuals might construct makeshift shelters and that addicts, while sometimes nice when sober, could become manipulative and dangerous under the influence of substances. She highlighted the potential risks to the Kaysville Senior Center, which serves a vulnerable population, and its proximity to an elementary school, city offices, a bank, a theater, and retail shops. Ms. Bradshaw feared that the presence of a homeless shelter could lead to harassment, intimidation, and a general decline in safety and quality of life. Drawing from her experiences in the Detroit area and her sister's observations in Colorado Springs, she argued that introducing a homeless shelter would be a detrimental decision for Kaysville.

Jill Dredge raised two key points during her address to the council. First, she questioned the implications of Bill 499, noting that it does not include penalties. She inquired whether submitting a plan for a homeless shelter or temporary homeless shelter would commit the city to that plan, highlighting the uncertainty surrounding the bill's requirements and enforcement. Secondly, Dredge mentioned that it had come to light that Davis County had sought $30 million to address the homeless situation. She requested the council address this issue, seeking clarification and more information on the matter.

PRESENTATIONS AND AWARDS

PROCLAMATION DECLARING JULY 2024 AS PARKS AND RECREATION MONTH

Mayor Tran read a proclamation declaring July 2024 as Parks and Recreation Month in Kaysville.

The proclamation emphasized the vital role of parks and recreation programs in enhancing the quality of life, health, and wellness of citizens, and contributing to environmental sustainability. It highlighted the importance of parks and natural recreation areas in providing spaces for people to connect with nature and engage in outdoor activities, which benefit mental health and promote active lifestyles. The proclamation acknowledged Kaysville's well-loved park system, consisting of 12 parks, open spaces, and trails, as well as the significant contributions of employees and volunteers who maintain these areas and organize activities.

Mayor Tran expressed gratitude to Cole Stephens, the Parks and Recreation Director, and his team for their dedication.

Mayor Tran welcomed Representative Stuart Barlow, who represents a portion of Kaysville in the state legislature, noting his presence as a special guest at the meeting. She also acknowledged that Council Member Adams was out of town but was participating in the meeting via phone.

ANNUAL POLICE DEPARTMENT REPORT

Chief Sol Oberg of the Kaysville Police Department addressed the council to provide an overview of the annual report and highlight key activities and challenges faced by the department over the past year. He noted that while most crime statistics remained stable, there was a notable increase of about 20% in child abuse and neglect, as well as domestic violence cases. The department is addressing these issues with the help of a detective assigned through a grant and the support of a victim services representative. Chief Oberg emphasized that Kaysville remains the second safest city in Utah for the second consecutive year, despite a significant increase in police calls for service, rising from 8,900 in 2019 to nearly 12,000 this year. This increase places additional strain on public safety resources. He discussed several significant projects, including the consolidation of the dispatch server with other Davis County law enforcement agencies, which enhances interoperability and efficiency. The department is also seeking a grant for software to improve crime-reporting accuracy. Additionally, the police department is transitioning to a new dispatch provider, Bountiful City, which is a multi-year project aimed at improving service delivery. Chief Oberg mentioned that staffing challenges are a major concern, particularly in the front office, which has experienced high turnover and burnout due to the workload. This has necessitated pauses in certain programs, such as the DARE program, to focus on mission-critical tasks. Chief Oberg mentioned efforts to find efficiencies to alleviate the burden on staff and improve retention.

Council members asked questions about the increase in internet crimes and fraud, the availability of alternative locations for prescription drug disposal, and the costs and challenges associated with hiring and training new officers.

Chief Oberg explained that internet crimes and fraud have increased significantly, with organized crime groups, particularly from overseas, targeting vulnerable populations, especially the elderly, through sophisticated scams. These crimes, including those related to cryptocurrency, are complex and resource-intensive to investigate. He emphasized that this trend is straining the department's Detective Division, which is currently operating with only three detectives. Regarding prescription drug disposal, Chief Oberg noted that the department would no longer accept these drugs due to increased workload on his staff as well as safety concerns, particularly the improper disposal of hypodermic needles, which posed a risk to staff. He provided information on alternative locations for drug disposal, such as the Davis Behavioral Health facility near the Kaysville-Layton border and other local police departments. Chief Oberg detailed the significant costs and challenges associated with hiring and training new officers. He explained that the pool of pre-certified candidates has diminished, requiring the department to hire uncertified individuals and send them to the police academy. This process takes approximately six months, during which the department pays the recruits' wages and benefits. Additionally, there is no guarantee that recruits will complete the academy, as evidenced by a recent case where a recruit resigned in the final week. After the academy, recruits undergo another three to four months of training specific to Kaysville's procedures. This entire process can take up to a year, during which existing officers must cover shifts through overtime, leading to burnout and increased operational costs. Furthermore, new officers require additional supervision and support, which diverts resources from other critical tasks.

The council expressed appreciation for the police department's efforts and the challenges they face. They highlighted the importance of supporting the department and ensuring that it has the necessary resources to continue providing high-quality public safety services.

Chief Oberg concluded by introducing Jennifer Winchester, the Victim Services Director, who will present her annual report. He praised her expertise and dedication to the community, noting her high regard within the state's victim services community.

Jennifer Winchester, the Victim Services Director, presented an overview of the programs funded by the grants they have been given, emphasizing the importance of continued funding for their critical services. The grants their program has received are the VAWA (Violence Against Women Act) grant and the UVSP (Utah Victim Service Provider) grant. Previously, their program had been funded by the VOCA (Victims of Crime Act), but federal support for VOCA has been diminishing, prompting the need for a new funding source. She explained that the VAWA grant, which they obtained in 2020, funds a portion of a detective's position to handle labor-intensive cases involving sexual assault, stalking, and domestic violence. Although the grant focuses on crimes against women, it also supports male victims aged 11 and older. This grant is currently in its second year of the cycle; however, funding for it unfortunately has been reduced to $37,000 for the next fiscal year. Ms. Winchester explained that the VOCA grant has funded her position, enabling her to assist victims of various crimes. Unfortunately, because her position is understaffed, she has to prioritize the cases she is able to assist. Since shifting over to the state grant, the state has allocated some funding specifically for criminal justice-based victim services. This is because they found that a lot of funding was going to shelters, but not much was going towards criminal-based advocacy. Not much of this funding is being disbursed at this time, with their program being the only one selected in Davis County to receive the funding. With the new funding, Ms. Winchester's involvement includes being part of a mass casualty liaison team for the state, enhancing the state's preparedness for such events. Ms. Winchester outlined the role of the VAWA detective, as well as the services provided by the Victim Advocate, such as crisis intervention, court advocacy, and emergency housing. She shared a detailed case example from 2023 to illustrate the extensive support provided to a domestic violence victim, highlighting the collaborative efforts between detectives and victim advocates to ensure the victim's safety and successful resolution of the case. Ms. Winchester presented statistics showing the increasing demand for services. In 2022, the VAWA detective handled 134 cases, while the projected total for 2023 is around 160. Her own caseload as Victim Advocate rose significantly from 180 cases in the previous fiscal year to already 284 cases in the first three quarters of the current year. The direct services provided to victims also saw a substantial increase, underscoring the growing need for support. She emphasized the positive impact of having dedicated victim services, noting improved victim experiences and more successful case outcomes. Winchester shared personal testimonials from victims expressing gratitude for the support received, reinforcing the program's value.

Mayor Tran and Council Member Jackson expressed their deep appreciation for Ms. Winchester’s work. They both agreed on the necessity of additional support for Ms. Winchester and her team, thanking her for her exceptional work and dedication.

Council Member Jackson acknowledged the emotional toll of Ms. Winchester’s job and commended her dedication, suggesting the need for an assistant to help manage the increasing workload. He highlighted the city's efforts to be fiscally responsible but recognized the growing needs demonstrated by the reports from the Police Chief and Ms. Winchester.

Mayor Tran supported Council Member Jackson’s comments, pointing out the 28% increase in the investigation division's workload over the previous year. She emphasized the importance of addressing staffing and personnel issues, noting that these numbers represent real people in need.

<u>LEGAL DEPARTMENT REPORT, AND OPEN AND PUBLIC MEETINGS TRAINING</u>

City Attorney Nic Mills commented that he had provided the city council with a brief summary of the Legal Department. Mr. Mills then provided the required annual training on the Open and Public Meetings Act to the city council. He emphasized that this training is mandated by the state legislature to ensure that public bodies conduct their business transparently. Mr. Mills summarized the key principles of the Act, stressing that public action and deliberations must be conducted openly to maintain public trust. He clarified what constitutes a meeting under the Act, explaining that a meeting involves a quorum of the council discussing or acting upon matters within their jurisdiction. However, casual social gatherings or training sessions, such as those held by the League of Cities and Towns, do not qualify as meetings under the Act. Mr. Mills recounted a relevant instance where city council members' email interactions were scrutinized to determine if they constituted a meeting. He clarified that while disseminating information via email is permissible, engaging in dialogue or decision-making through electronic communication violates the Act. He stressed that only authorized persons, such as the mayor or council, can convene a meeting. The Act allows meetings to be closed to the public for specific reasons, such as discussing property transactions, security issues, or personnel matters. These reasons are explicitly listed, and no other justifications are permitted for closing a meeting. Mr. Mills concluded by noting that electronic communications could be used to hold public meetings, provided they comply with the Act's requirements.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Council Member Blackham made a motion to approve the following consent items:

a) Reappointment of Wilf Sommerkorn and Erin Young as Planning Commission Members.

b) Approval of Interlocal Cooperation Agreement with Davis County for 911 Dispatching Services through December 31, 2024, and termination of the Agreement thereafter.

c) Approval of Interlocal Cooperation Agreement with Bountiful City for 911 Dispatching Services.

Council Member Oaks seconded the motion.

The vote on the motion was as follows:

Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea
Council Member Adams, yea

The motion passed unanimously.

ACTION ITEMS

A RESOLUTION AMENDING THE KAYSVILLE CITY BUDGETS FOR FISCAL YEAR 2024

City Manager Jaysen Christensen said that there have been extensive budget meetings held since February, all of which were open to the public. He highlighted the significant efforts by the council to achieve a balanced budget for the year without increasing taxes. This was accomplished primarily by deferring some key items and funding various needs from the reserves. Mr. Christensen acknowledged the repeated requests for additional staffing positions, particularly in the police department, which have not been funded. He emphasized the priority to gather and present comprehensive data to the council to identify and prioritize future staffing needs accurately. Despite the budget constraints, the city managed to avoid a property tax increase, maintaining Kaysville's position near the bottom in property tax rates among the fifteen cities in Davis County. Mr. Christensen noted that only two cities in the county would have lower property taxes than Kaysville, underscoring the city's efficiency given its relatively small commercial base and limited sales tax revenue. He commended the city staff for their effective resource management and reaffirmed the commitment to addressing staffing needs in the future.

Mayor Tran opened the public comment period for this item, but there were no comments or questions from the public.

Council Member Jackson acknowledged the hard work and effort put in by the council to reach this point.

Council Member Oaks appreciated the ability to avoid truth in taxation, crediting the city's finance team for building up the general fund to cover necessary items without increasing taxes. He acknowledged the widespread inflation affecting residents and expressed gratitude for the sacrifices made to avoid further financial burdens.

Council Member Blackham echoed these sentiments, commending the council and staff for their hard work and dedication. He recognized the financial challenges faced by families due to inflation and stressed the council's commitment to representing the citizens' interests. Council Member Blackham praised the city's lean and efficient operations, expressing pride in the staff's efforts and the council's ability to present a balanced budget to the community.

Mayor Tran and other council members expressed their gratitude and appreciation for the collective efforts in achieving a balanced budget, recognizing the challenges and sacrifices involved.

Council Member Oaks made a motion to approve a Resolution amending the Kaysville City Budgets for Fiscal Year 2024, seconded by Council Member Hunt.

The vote on the motion was as follows:

Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea
Council Member Adams, yea
Council Member Hunt, yea

The motion passed unanimously.

A RESOLUTION ADOPTING FISCAL YEAR 2025 COUNCIL APPROVED POSITIONS, COMPENSATION SCHEDULES FOR CITY OFFICIALS AND EMPLOYEES, AND A COMPENSATION PROGRESSION PLAN

City Manager Jaysen Christensen informed the council about a 3% cost of living increase and a

2.5% merit increase included in the budget to keep employee salaries competitive with other cities.

Mayor Tran opened the public comment period for this item, but there were no comments or questions from the public.

Mayor Tran and Council Member Hunt then discussed the challenges and successes of this year's budget process.

Council Member Hunt acknowledged the tough budget year, exacerbated by inflation and the shift towards subscription services for essential items. She highlighted the unexpected move to subscription models for products like tasers, which added financial strain. She mentioned the ongoing "wage wars" to retain and attract employees, emphasizing the difficulty of keeping competitive salaries amidst rising costs. She noted the extensive deliberations needed to find budget compromises. Council Member Hunt highlighted the diverse backgrounds of the council members, which brought varied perspectives to the budgeting process, and praised the collaborative effort in reaching a balanced budget. Despite her initial opposition to a council raise, Council Member Hunt stated that she had decided to support the compensation plan due to the collaborative compromises made during the budget discussions.

Council Member Oaks expressed appreciation for avoiding a tax increase and acknowledged the sacrifices made by the staff and council to achieve a balanced budget. He commended the collaborative and respectful deliberations among council members and staff, emphasizing the importance of compromise in effective governance.

Council Member Jackson made a motion to approve a Resolution adopting Fiscal Year 2025 Council Approved Positions, Compensation Schedules for City Officials and Employees, and a Compensation Progression Plan. The motion was seconded by Council Member Oaks.

The vote on the motion was as follows:

Council Member Oaks, yea
Council Member Blackham, yea
Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea

The motion passed unanimously.

<u>A RESOLUTION ADOPTING THE CONSOLIDATED FEE SCHEDULE FOR FISCAL YEAR 2025</u>

Council Member Blackham made a motion to approve a Resolution adopting the Consolidated Fee Schedule for Fiscal Year 2025, seconded by Council Member Jackson.

The vote on the motion was as follows:

Council Member Blackham, yea
Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea

The motion passed unanimously.

A RESOLUTION ADOPTING THE 2024 CERTIFIED TAX RATE FOR KAYSVILLE CITY AND THE FISCAL YEAR 2025 BUDGETS

Council Member Blackham raised a question to Dean Storey, the city's Finance Director, asking for clarification on the certified tax rate. He asked if the rate provided was final and if there was any possibility of it being higher.

Finance Director Dean Storey confirmed that the certified tax rate given was accurate and final.

Council Member Oaks made a motion to approve a Resolution adopting the 2024 Certified Tax Rate for Kaysville City and the Fiscal Year 2025 Budgets. The motion was seconded by Council Member Blackham.

The vote on the motion was as follows:

Council Member Adams, yea
Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea

The motion passed unanimously.

COUNCIL MEMBERS REPORTS

Mayor Tran highlighted the Kaysville Fourth of July celebration, noting that there would not be another city council meeting before the event. The celebration will begin with a patriotic devotional on June 30 at 7:00 PM at the Davis High School Auditorium. Major General Kenyon Bell from Hill Air Force Base will be the keynote speaker, and the Davis High marching band will perform. Jerry Goodspeed from Utah State University will be honored as the unsung hero. Mayor Tran also mentioned the Kaysville parade, chaired by Heidi Christensen, wife of the city manager, who volunteered to organize the event when no other volunteers stepped forward. She expressed excitement about the parade and the overall celebration, emphasizing Kaysville's strong tradition of hosting excellent community events.

CITY MANAGER REPORT

Jaysen Christensen provided several updates to the council. He began with good news on the legislative front, mentioning Senate Bill 161 concerning the Intermountain Power Project (IPP) in Delta, which includes Kaysville as part of the twenty-three municipalities involved in overseeing various power plants throughout the Intermountain West. The bill raised significant concerns among cities regarding potential legal issues with the EPA and the possibility of the state overtaking the IPA board. Despite requests from multiple cities, including Kaysville, the governor did not veto the bill. However, the legislature addressed these concerns by passing HB 3004, which resolved key issues by removing the state's authority to overtake the IPA board and extending the deadline for submitting an air permit to keep the coal plant running beyond July 1. This change allows the state to purchase the coal plant while addressing national and state security concerns about energy demands. Mr. Christensen also announced two significant hires. Anne McNamara will join as the senior planner, replacing a previous position. Additionally, Maryn Nelson has been hired as the new Deputy Finance Director, filling a recently vacated position. Lastly, Mr. Christensen noted that the next city council meeting, originally scheduled for July 4, would be canceled due to the holiday. The following meeting will be held on July 18.

ADJOURNMENT

Council Member Blackham made a motion to adjourn the city council meeting at 8:19 p.m. The motion passed unanimously.

KAYSVILLE CITY
REDEVELOPMENT AGENCY BOARD MEETING
June 20, 2024

Minutes of a Kaysville City Redevelopment Agency Board Meeting held on June 20, 2024 at 8:19 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Board Members present: Chairperson Tamara Tran, John Swan Adams (via phone), Mike Blackham, Abbigayle Hunt, Nate Jackson and Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, Finance Director Dean Storey, City Recorder Annemarie Plaizier, Information Systems Assistant Ardi Harsano, Julie Harris, Joel Harris, Val Starkey, Laurene Starkey, Jill Dredge, Juliann Bradshaw

OPENING

Chairperson Tran opened the meeting by welcoming those present.

A RESOLUTION ADOPTING THE KAYSVILLE CITY REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2025

Finance Director Dean Storey explained that the proposed resolution is to adopt the budget for the Kaysville City Redevelopment Agency for Fiscal Year 2025. A public hearing was held prior to the city council meeting on June 6, 2024 and no comments were received.

Board Member Oaks made a motion to approve a Resolution adopting the Kaysville City Redevelopment Agency Budget for Fiscal Year 2025, seconded by Board Member Jackson.

A vote on the motion was as follows:

Board Member Hunt, yea
Board Member Jackson, yea
Board Member Oaks, yea
Board Member Blackham, yea
Board Member Adams, yea

The motion passed unanimously.

ADJOURNMENT

Board Member Hunt made a motion to adjourn the Kaysville City Redevelopment Agency Board Meeting at 8:20 p.m. The motion passed unanimously.

KAYSVILLE CITY
MUNICIPAL BUILDING AUTHORITY BOARD MEETING
June 20, 2024

Minutes of a Kaysville City Municipal Building Authority Board Meeting held on June 20, 2024 at 8:20 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Board Members present: Chairperson Tamara Tran, John Swan Adams (via phone), Mike Blackham, Abbigayle Hunt, Nate Jackson and Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, Finance Director Dean Storey, City Recorder Annemarie Plaizier, Information Systems Assistant Ardi Harsano, Julie Harris, Joel Harris, Val Starkey, Laurene Starkey, Jill Dredge, Juliann Bradshaw

OPENING

Chairperson Tran opened the meeting by welcoming those present.

A RESOLUTION ADOPTING THE KAYSVILLE CITY MUNICIPAL BUILDING AUTHORITY BUDGET FOR FISCAL YEAR 2025

Finance Director Dean Storey explained that the proposed resolution is to adopt the budget for the Kaysville City Municipal Building Authority for Fiscal Year 2025. A public hearing was held prior to the city council meeting on June 6, 2024, and one comment was received asking for clarification about the operating expenditure shown in the budget.

Board Member Hunt made a motion to approve a Resolution adopting the Kaysville City Municipal Building Authority Budget for Fiscal Year 2025, seconded by Board Member Jackson.

A vote on the motion was as follows:

Board Member Jackson, yea
Board Member Oaks, yea
Board Member Blackham, yea
Board Member Adams, yea
Board Member Hunt, yea

The motion passed unanimously.

ADJOURNMENT

Board Member Oaks made a motion to adjourn the Kaysville City Municipal Building Authority Board Meeting at 8:21 p.m. The motion passed unanimously.

CITY COUNCIL STAFF REPORT

MEETING DATE: July 18, 2024

TYPE OF ITEM: Consent Items

PRESENTED BY: Mayor Tran

SUBJECT/AGENDA TITLE: Appointment of Katie Ellis as a Planning Commission Member

EXECUTIVE SUMMARY:

Recently, Steve Lyon vacated his seat as a Planning Commission member. Mayor Tran accepted applications to fill his position and held interviews. Per Ordinance 17-4-1(2), Mayor Tran has chosen to appoint Katie Ellis as a Planning Commission member to fill the remainder of Mr. Lyon's term, which will end on June 30, 2026.

The Planning Commission consists of seven (7) members, all of whom must reside in the city for at least one (1) year prior to their appointment. The term of office for each appointed member is three (3) years, with no limit to the number of terms they can be reappointed.

City Council Options:
Approve or reject

Staff Recommendation:
Approve

Fiscal Impact:
None

ATTACHMENTS:
None

CITY COUNCIL STAFF REPORT

MEETING DATE: July 18, 2024

TYPE OF ITEM: Consent Items

PRESENTED BY: Jaysen Christensen, City Manager

SUBJECT/AGENDA TITLE: An Ordinance dissolving the Kaysville Power Advisory Board

EXECUTIVE SUMMARY:

The Power Advisory Board was established in 2016 with the intent that it would consider general policy matters and provide recommendations to the City Council pertaining to the Kaysville Power and Light Department. However, not unlike other cities that have dissolved their power advisory boards in recent years, the City Council has taken an interest in continuing to be more directly involved with the business of the Power Department rather than delegating these responsibilities to an appointed board. Should a future City Council ever wish to bring back the Power Advisory Board, it could reestablish the Board by ordinance.

City Council Options:

1) Authorize 2) Not Authorize 3) Table

Staff Recommendation:

Authorize

Fiscal Impact:

ATTACHMENTS:

1. Ordinance dissolving Power Advisory Board Title 10-3

ORDINANCE XX-XX-XX

AN ORDINANCE DISSOLVING THE KAYSVILLE POWER ADVISORY BOARD

WHEREAS, Ordinance 16-10-1 was adopted by the Kaysville City Council on October 6, 2016 to establish the Kaysville Power Advisory Board to consider general policy matters and provide recommendations pertaining to the Kaysville Power and Light Department; and

WHEREAS, the Kaysville City Council wishes to return to taking a direct role in overseeing the Power and Light Department and related general policy matters.

NOW THEREFORE, be it ordained by the Council of the Kaysville City, in the State of Utah, as follows:

SECTION 1: Title 10, Chapter 3 (Kaysville Power Advisory Board) is hereby repealed and deleted in its entirety.

SECTION 2: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect after the required approval and publication according to law.

PASSED AND ADOPTED BY THE KAYSVILLE CITY COUNCIL

______________________________.

Presiding Officer	Attest
______________________________	______________________________
Tamara Tran, Mayor, Kaysville City	Annemarie Plaizier, City Recorder, Kaysville City

CITY COUNCIL STAFF REPORT

MEETING DATE: July 18, 2024

TYPE OF ITEM: Consent Items

PRESENTED BY: Melinda Greenwood, Community Development Director

SUBJECT/AGENDA TITLE: Establishing a temporary land use regulation as allowed by State Code 10-9a-504 for appropriate car wash locations and regulatory standards

EXECUTIVE SUMMARY:

The City has recently had two new car washes that have opened for business. Upon opening, both car washes caused issues of varying degrees for residents who were neighboring the car washes or located nearby. Inquiries for additional car washes have come to staff, and based on recent experiences, staff would like to study best practices for car washes and have an ordinance adopted which would regulate such businesses.

Staff believes the following items, among others, should be addressed in an ordinance to prevent and mitigate issues with additional car wash businesses.

- Prohibition of car washes when they are adjacent to residential uses
- Standards for sound
- Lighting standards
- Standards for water conservation

It will take some time to research and draft an ordinance. State laws allow a temporary land use regulation (TLUR) to be established in order to address items in the public's interest. A TLUR essentially presses a pause button on development applications on that particular topic and allows up to 180 days to address the issues.

This same item was presented at the Planning Commission meeting on the evening of July 11, 2024. The Planning Commission voted 6-0 to send a recommendation of approval to the City Council for establishing the TLUR for car washes.

City Council Options:

1. Approve the TLUR for car washes.
2. Deny the TLUR for car washes.

Staff Recommendation:

Based on the recommendation of the Planning Commission, staff recommends the City Council establish a temporary land use regulation as allowed by Utah State Code 10-9a-504 for appropriate car wash locations and regulatory standards.

Fiscal Impact:
N/A

ATTACHMENTS:
1. Ordinance TLUR Car Washes

ORDINANCE NO. 24-XX-XX

AN ORDINANCE ESTABLISHING A TEMPORARY LAND USE REGULATION FOR CAR WASH LOCATIONS AND APPLICABLE REGULATORY STANDARDS AS ALLOWED BY STATE CODE 10-9A-504; HEREINAFTER FULLY DESCRIBED; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on July 11, 2024, the Kaysville City Planning Commission held a public meeting and with a vote of 6-0 made a recommendation of approval to the City Council to establish a temporary land use regulation for appropriate car wash locations and additional regulatory standards as allowed by Utah State Code 10-9a-504; and

WHEREAS, the City Council of Kaysville City, State of Utah, has determined in an open public meeting to establish a Temporary Land Use Restriction; and

WHEREAS, said meeting was duly and regularly held and interested parties were given an opportunity to be heard; and

WHEREAS, the City Council, after due consideration of said restriction, has concluded that it is in the best interest of the City and the inhabitants thereof that the establishment of a Temporary Land Use Regulation on car wash locations be approved;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE CITY, UTAH:

SECTION I: Repealer. If any provisions of the City's Code previously adopted are inconsistent herewith they are hereby repealed.

SECTION II: Temporary Land Use Restriction. The City of Kaysville shall restrict for up to 180 days the processing of all new car wash applications throughout the city to allow for research of best practices, drafting of ordinances and the required public process necessary for adoption of appropriate regulatory standards.

SECTION III: Severability. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION VI: This Ordinance shall take effect upon execution of the ordinance.

PASSED AND ADOPTED by the City Council of Kaysville City, Utah, this July 18, 2024.

ORDINANCE NO. 24-XX-XX

____

Tamara Tran
Mayor

ATTEST:

____

Annemarie Plaizier
City Recorder

CITY COUNCIL STAFF REPORT

MEETING DATE: July 18, 2024

TYPE OF ITEM: Work Items

PRESENTED BY: Jaysen Christensen, City Manager

SUBJECT/AGENDA TITLE: "Get Healthy Utah" Application

EXECUTIVE SUMMARY:

Get Healthy Utah (GHU) is a non-profit organization that is endorsed by the Utah League of Cities and Towns and works to improve healthy eating and active living in Utah through system-level change. Cities may apply to receive designation as a Healthy Community by completing three requirements:

1. Provide a letter of support from the Mayor and Council (see attached draft)
2. At the time of application, cities must have fully implemented two health strategies from each of three categories (6 total strategies): Active Living, Access to Healthy Food, and Mental Health. Kaysville has already implemented six strategies that we believe qualify us for designation from GHU as a Healthy Community (see attached draft letter of support). In order to continue Healthy Community designation, GHU would require the City to implement two additional strategies every three years from each of the three categories.
3. Form a Health Coalition to oversee the identification and implementation of health strategies. The Parks and Recreation Advisory Board has agreed to serve as Kaysville's Health Coalition.

We hope Healthy Community designation will not only provide good PR for the City, but also lead to the improved general health and well-being of our residents.

City Council Options:

1) Authorize 2) Not Authorize 3) Table

Staff Recommendation:

Authorize

Fiscal Impact:

NA

ATTACHMENTS:

1. Letter of Support Draft

Kaysville City

SETTLED IN 1850

SENT VIA EMAIL. NO HARD COPY TO FOLLOW.

July 18, 2024

Re. Get Healthy Utah Designation

Dear Get Healthy Utah and the Utah League of Cities and Towns,

Thank you for the opportunity to apply for the Healthy Utah Community designation. It is with great pleasure that I submit Kaysville City as a qualified candidate. As the mayor and city council, we understand that health is foundational to a high-quality of life. We are committed to promoting community health and providing all residents with the opportunity to live well.

In preparation for applying for the designation, Kaysville City has made great strides in ensuring that every resident has access to healthy food, mental health resources, and opportunities to be physical active. To qualify as a Healthy Utah Community, here are six examples of health strategies that have been implemented in Kaysville:

Active Living

1) To supplement walk and bike-friendly environments, Kaysville has made improvements to its trailhead on the Bonneville Shoreline Trail. The trailhead now includes an expanded, paved parking lot, restroom facilities and a drinking fountain.
2) Worksite wellness initiatives have been implemented, including reimbursing employees for up to $20 of monthly gym memberships and entering employees into a monthly drawing for four hours of paid time off if they exercise for 30 minutes at least 10 times per month.

Access to Healthy Food

1) The City has updated its zoning ordinances to allow for beekeeping and raising chickens in residential areas.
2) The City partners with the Utah Food Bank during the summer months to provide space in a city park to distribute food on weekdays to qualifying individuals.

23 East Center Street, Kaysville, Utah 84037 | phone 801-546-1235 | fax 801-544-5646

www.kaysvillecity.com

Mental Health

1) The Kaysville Police Department puts its officers through a 40-hour crisis intervention course that trains officers on how to respond individuals suffering from mental health crisis and how to prevent suicide. The Police Department also employees a full-time victim-services advocate with an in-house therapy dog, Walter, who work with victims of crime and abuse to provide them with the support and services they need.
2) Worksite mental health initiatives have been implemented in Kaysville, including providing employees with an Employee Assistance Program providing counseling services on a variety of issues, including mental health issues and family and marital problems. The City has also obtained a mental health grant and now employees a full-time mental health therapist to work with first responders and their families through the stresses and mental health challenges associated with police and EMS work. The mental health therapist also works with civilian employees as time permits.

Moving forward, Kaysville City has every intention to continue prioritizing health in our community and government processes. We commit to addressing health equity by seeking out further opportunities to address health needs in our community, particularly among the most vulnerable. We look forward to fulfilling our three-year community health plan. As the elected leadership of our community, we understand that decisions made by local government have the potential to improve lives and community wellbeing. We are excited and committed to uphold health as a key priority during our administration and leadership.

Respectfully,

Mayor Tamara Tran
Councilmember John Adams
Councilmember Mike Blackham
Councilmember Abbigayle Hunt
Councilmember Nate Jackson
Councilmember Perry Oaks

CITY COUNCIL STAFF REPORT

MEETING DATE: July 18, 2024

TYPE OF ITEM: Work Items

PRESENTED BY: Mayor Tran, Jaysen Christensen, City Manager

SUBJECT/AGENDA TITLE: Code Blue Shelter Update

EXECUTIVE SUMMARY:

Homeless Shelter Update – July 12, 2024

County Commissioner Stevenson, the current chair of the Winter Response Task Force in Davis County, has requested that each of the 15 mayors throughout Davis County provide at least one location within their respective cities that could serve as a Code Blue warming shelter. This will assist the Task Force in preparing a Code Blue plan, which must be submitted to the State by August 1.

Following is Kaysville's response, which was sent to Commissioner Stevenson on July 11:

> *"We are currently talking with cities in Canada and the US that have implemented warming bus programs and are preparing a white paper that we will share with the task force. We are researching the effectiveness of warming bus programs which save lives. Our research so far indicates that warming buses create unity within communities. Warming buses remove the fear of a permanent facility, unite communities in the common goal of helping people help themselves. Our goal is to contribute to the task force by working on a solution to accomplish the long-term goal of the state (self-reliance). Our white paper will include start-up cost, staffing, yearly maintenance, ongoing costs, and as much detail as possible. After meeting with unsheltered people, past and present, touring multiple facilities across the state, speaking with the State Office of Homeless Services, legislators, and other experts in this space, we recommend warming buses as perhaps the best overall solution for Code Blue in Davis County. Buses also address the inherent transportation challenges associated with brick-and-mortar shelters. Each warming bus includes a bathroom and 16 to 20 private sleeping pods. We believe that buses are as cost effective, if not more so, than brick-and-mortar facilities."*

> *"Additionally, Safe Harbor Shelter in Kaysville (for men, women, children) currently has 33 beds and is the only domestic violence shelter in all of Davis County. Francis Peak Apartments in Kaysville (Mercy Housing) is the largest subsidized housing facility in Davis County. Francis Peak has 120 units (approx. 540 beds) single, double and multifamily, senior (age 65+) and special needs housing (people with HIV/AIDS, formerly homeless and people with physical and mental disabilities). Davis Behavioral Health in Layton, (sits on the Layton-Kaysville border) is building a facility to be completed in 2025 with 60 beds for permanent supportive housing."*

The Task Force continues to evaluate Code Blue options throughout Davis County. No decision on a

Code Blue plan has been made to date. Please stay tuned for additional updates and information, including the City's white paper on warming buses. An update will also be provided at the next Kaysville City Council meeting at 7:00 p.m. on Thursday, July 18.

City Council Options:

NA

Staff Recommendation:

NA

Fiscal Impact:

NA

ATTACHMENTS:

None