



MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, June 20, 2024, starting at 7:00 PM in the **Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT**. The meeting will be streamed on YouTube, and the link to the meeting will be posted on www.KaysvilleLive.com.

Public comment is only taken during a meeting for Action Items, "Call to the Public", or for a public hearing. **Those wishing to speak during these times must sign-up in person before the meeting begins.** Comments may also be directed to the City Council via email to publiccomment@kaysville.gov. Emailed comments will NOT be read out-loud at the meeting.

CITY COUNCIL Q&A – 6:30 PM

The City Council will be available to answer questions or discuss any matters the public may have.

CITY COUNCIL MEETING – 7:00 PM

The agenda shall be as follows:

- 1) OPENING
 - a) Presented by Council Member Abbigayle Hunt
- 2) CALL TO THE PUBLIC (3 MINUTE LIMIT, MUST SIGN UP IN PERSON)
- 3) PRESENTATIONS AND AWARDS
 - a) Proclamation declaring July 2024 as Parks and Recreation Month
 - b) Police Department Report - Chief Sol Oberg
 - c) Legal Department Report, and Open and Public Meetings Training - City Attorney Nic Mills
- 4) DECLARATION OF ANY CONFLICTS OF INTEREST
- 5) CONSENT ITEMS
 - a) Reappointment of Wilf Sommerkorn and Erin Young as Planning Commission Members
 - b) Approval of Interlocal Cooperation Agreement with Davis County for 911 Dispatching Services through December 31, 2024, and termination of the Agreement thereafter
 - c) Approval of Interlocal Cooperation Agreement with Bountiful City for 911 Dispatching Services
- 6) ACTION ITEMS
 - a) A Resolution amending the Kaysville City Budgets for Fiscal Year 2024
 - b) A Resolution adopting Fiscal Year 2025 Council Approved Positions, Compensation Schedules for City Officials and Employees, and a Compensation Progression Plan
 - c) A Resolution adopting the Consolidated Fee Schedule for Fiscal Year 2025
 - d) A Resolution adopting the 2024 Certified Tax Rate for Kaysville City and the Fiscal Year 2025 Budgets
- 7) COUNCIL MEMBERS REPORTS
- 8) CITY MANAGER REPORT
- 9) ADJOURNMENT

KAYSVILLE CITY REDEVELOPMENT AGENCY MEETING

The agenda shall be as follows:

- 1) OPENING
- 2) A RESOLUTION ADOPTING THE KAYSVILLE CITY REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2025
- 3) ADJOURNMENT

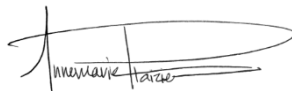
KAYSVILLE CITY MUNICIPAL BUILDING AUTHORITY MEETING

The agenda shall be as follows:

- 1) OPENING
- 2) A RESOLUTION ADOPTING THE KAYSVILLE CITY MUNICIPAL BUILDING AUTHORITY BUDGET FOR FISCAL YEAR 2025
- 3) ADJOURNMENT

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services, or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235 at least 24 hours in advance of the meeting to be held.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at Kaysville City Hall, Kaysville City website at www.kaysville.gov, and the Utah Public Notice website at www.utah.gov/pmn. Posted on June 14, 2024.



Annemarie Plaizier
City Recorder

Proclamation for Parks and Recreation Month July 2024

WHEREAS, parks and recreation programs are integral to communities across this country, playing a crucial role in establishing and maintaining quality of life, enhancing the health and wellness of citizens, and contributing to environmental sustainability; and

WHEREAS, our parks and natural recreation areas enhance the ecological beauty of our community and provide spaces for children and adults to connect with nature and enjoy outdoor activities; and

WHEREAS, parks and recreation fosters time spent in nature, which positively impacts mental health by improving cognitive performance and overall well-being, and aids in alleviating mental health issues; and

WHEREAS, parks and recreation encourages physical activities by offering spaces for popular sports, hiking trails, and many other activities designed to promote active lifestyles; and

WHEREAS, Kaysville City has a well-loved parks system consisting of 12 parks, open spaces, and trails, complemented by a variety of recreation programs; and

WHEREAS, it is important to recognize the significant contributions of employees and volunteers in our parks and recreation facilities, who ensure our public parks remain clean and safe for visitors, organize activities, advocate for more open space and improved trails, and enhance the quality of life for the local community; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month.

NOW THEREFORE, BE IT RESOLVED, that I, Tamara Tran, Mayor of Kaysville City, along with the Kaysville City Council, hereby proclaim the month of July 2024 as

Parks and Recreation Month

in Kaysville City encourage all citizens to explore the benefits by visiting our community parks and recreation resources.

IN WITNESS WHEREOF, I have caused the Seal of the Kaysville City to be affixed on this 20th day of June 2024.

Mayor Tamara Tran



KAYSVILLE

Police Department



Annual Report 2023

KAYSVILLE POLICE DEPARTMENT
ANNUAL REPORT 2023

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Chief of Police
Sol Oberg



Assistant Chief
Seth Ellington



Lieutenant
Paul Thompson

Support Services



Support Services Supervisor
Jessica Busk



PSAT Sergeant
Jeremy Owens



**Records/Dispatch
Evidence Custodian**
Kimberly Buck



Traffic Officer
Mason Flint



Desk Officer
Alexis Benson



Military Duty
Josh Danielson

Investigations



Detective Sergeant
Lacy Turner



SRO Sergeant
Cade Bradshaw



VAWA Detective
Jordan Nicholas



Detective
Dustin Ballard



Detective
Kendu Givens



**Metro Narcotics
Agent**



SRO Davis High
Michael Criddle



SRO Mountain High
Matt Thurgood



D.A.R.E. Officer
Justin Stanford



P/T SRO DTC
Ryan Freeman



SRO Fairfield Jr
Brandon Woolf



SRO Kaysville Jr
Devan Rich



SRO Centennial Jr
Robert Jackson



Victim Advocate
Jennifer Winchester



Chief of Police
Sol Oberg



Assistant Chief
Seth Ellington



Lieutenant
Preston Benoit



Crossing Guards
18 Full-Time
3 Vacant
13 Part-Time

Patrol



Patrol Sergeant
Josh Steadman



Patrol Sergeant
Jared Jensen



Patrol Officer
Jake Seifert



K-9 Officer
Colton Bartleson



Patrol Officer
Ricardo Lozano



Patrol Officer
Chase Ritter



Patrol Officer
Josh Delos Santos



Patrol Officer
Logan Nicholas



Patrol Officer
Travis Collings



Patrol Officer
Noelia Sarmiento



Patrol Officer
Peydun VanHoff



Patrol Officer
Carter Moser



Patrol Officer
Aaron Velasquez

Mission Statement

The mission of the Kaysville Police Department is to protect the lives, property, and rights of all people through prevention, professionalism, and partnership with our community, as guided by the Constitution of this great state and country.

We will enforce the law impartially with a reverence for human life and provide service with compassion, integrity, and honor.

Vision Statement

Through innovation and a commitment to excellence, the Kaysville Police Department strives to offer exemplary service and unparalleled professionalism while continuing a dedication to enhancing community partnerships.

Oath of Honor

On my honor, I will never betray my badge, my integrity, my character, or the public trust.

I will always have the courage to hold myself and others accountable for our actions.

I will always uphold the Constitution and the community I serve.

Core Values & Value Statement

Excellence

Trust

Honor

Integrity

Community

Service

Kaysville Police Department members believe demonstrating **integrity** in all situations is paramount to earning the **trust** and confidence of our **community**.

We are dedicated to **serving** with respect and empathy in a professional, impartial manner.

Our commitment to **excellence** will enhance the quality of **service** to the **community** and uphold the **honor** of our profession.

KAYSVILLE POLICE DEPARTMENT
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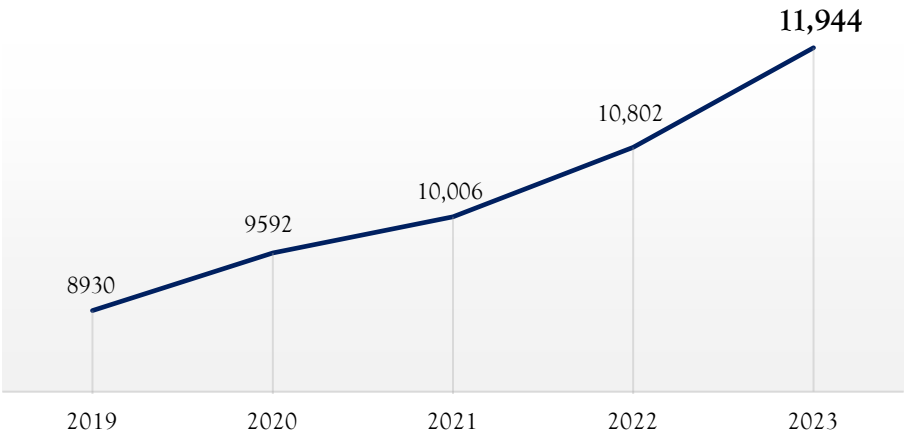
Activity Summary

	2022	2023	% Change
Total Police Service Calls	10,802	11,944	10.6%
<i>Average Daily Police Service Calls</i>	29.6	32.7	10.5%
Cases	2,509	3,147	25.4%
<i>Average Daily Cases</i>	6.9	8.6	24.6%
Average Emergency Response Times	5:39	6:35	16.5%
Arrests	246	331	34.6%
Part I Index Crimes (Crime Index)*	278	343	23.3%
Homicide	0	0	
Forcible Rape	9	10	11.1%
Robbery	1	2	100%
Aggravated Assault	8	11	37.5%
Burglary	24	23	-4.16%
Larceny-Theft	217	277	27.6%
Motor Vehicle Theft	18	19	5.5%
Arson	1	1	
Crime Index Per 1,000 Population	8.30		
Crimes Against Persons			
Sex Offense	42	42	
Assault	42	45	7.1%
Domestic Violence	45		
Child Abuse / Neglect	190	232	22.1%
Property Crimes			
Vehicle Burglary	73	61	-16.4%
Theft	144	175	21.5%
Fraud / Forgery / Financial Crimes	65	102	56.9%
Vandalism	109	101	-7.3%
DUI Arrests	18	23	27.8%
Drug Offenses	124	150	20.9%
K-9 Deployments	28	2	-92.9%
SWAT Call Outs	5	7	40.0%
Traffic Stops	5,347	5,465	2.2%
Traffic Citations	3,491	3,796	8.7%
Traffic Accidents	245	240	-2.0%
Traffic Fatalities	1	0	-100.0%

*Part I crimes (or violent crimes) compile the "crime index" used by the FBI to track our nation's crime rate. If multiple Part I offenses are committed in the same criminal episode, only the most serious offense is reported, which may result in a variance in the number of total offenses reported below.

Police Service Calls

The following graph shows the total number of calls for service received each year.



Top 10 Calls for Service 2023	
Traffic Enforcement	1,732
Citizen Assist	1,111
Extra Patrol	1,039
Suspicious Circumstance	1,033
Medical Assist	788
Agency Assist	624
Traffic Accident	432
Juvenile Problem	405
Residential/Business Alarm	347
911 Hang Up	341

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Police Service Calls Time Analysis

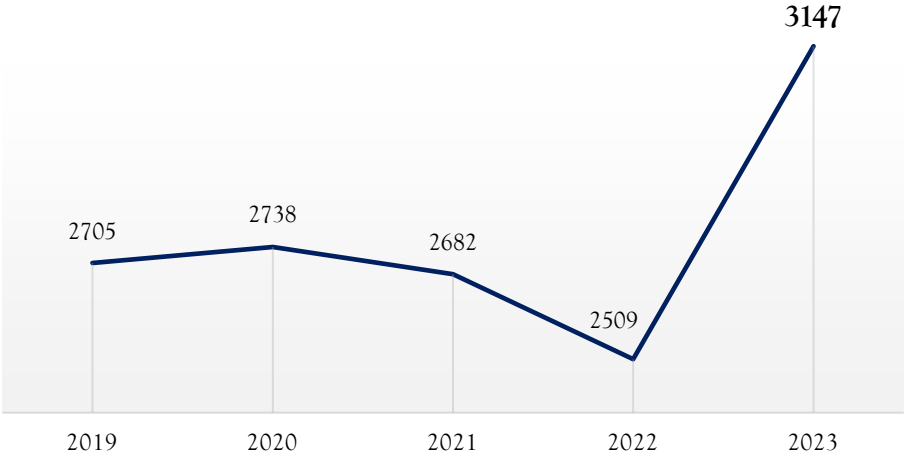
The following table shows the number of calls for service and the specific time and day they were received.

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
0000-0159	65	112	145	73	99	121	109	724
0200-0359	89	77	100	70	78	102	82	598
0400-0559	52	57	48	42	47	44	51	341
0600-0759	95	71	80	96	75	63	38	518
0800-0959	314	269	275	276	248	125	95	1,602
1000-1159	239	214	246	210	203	159	132	1,403
1200-1359	222	188	229	192	196	147	150	1,324
1400-1559	244	208	241	212	160	158	123	1,346
1600-1759	191	177	199	174	145	121	110	1,117
1800-1959	134	147	182	139	178	175	140	1,095
2000-2159	127	129	147	125	170	166	108	972
2200-2359	114	140	132	138	135	144	101	904
Total by Day	1,886	1,789	2,024	1,747	1,734	1,525	1,239	11,944

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Cases

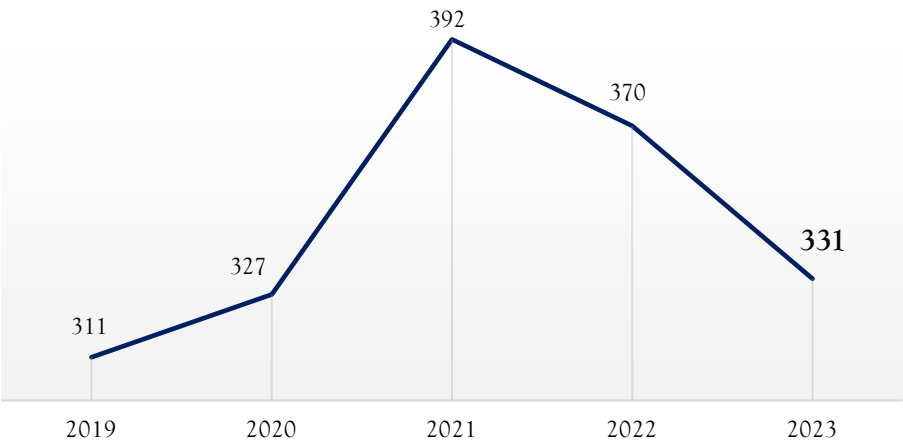
Cases are created from police service calls that require documentation by the responding officer.



Top 10 Cases 2023	
Traffic Accident	249
Criminal Trespass	233
Suspicious Circumstance	231
Agency Assist	200
Citizen Assist	182
Child Abuse/Neglect Report	179
Juvenile Problem	171
Fraud	122
Traffic Offense	122
Theft	114

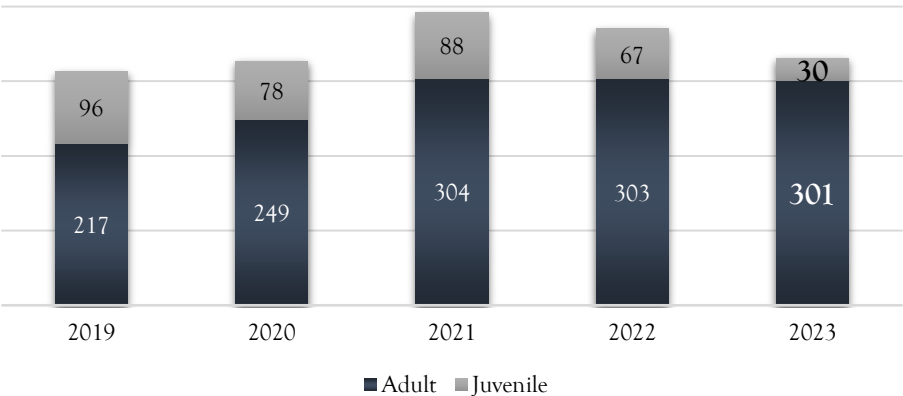
Arrests

An arrest consists of when criminal charges are filed on an individual, regardless if the individual was cited and released, served with a summons to appear in court, or physically arrested and booked into jail.



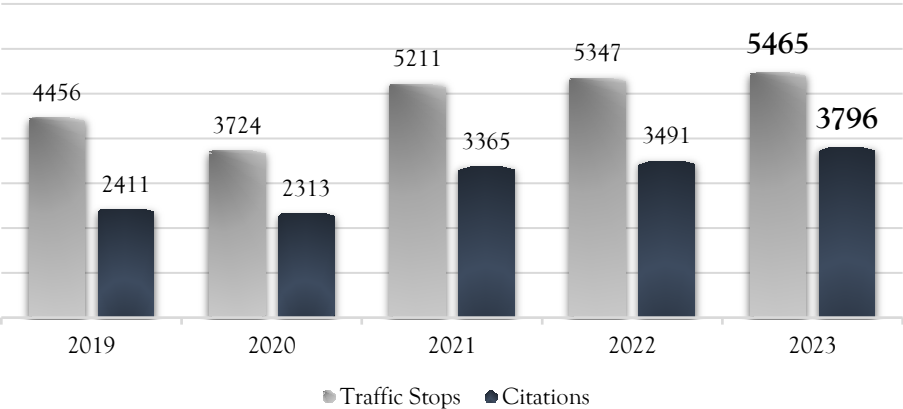
Arrest Demographics

The following chart shows a breakdown of the number of juvenile and adult arrests.



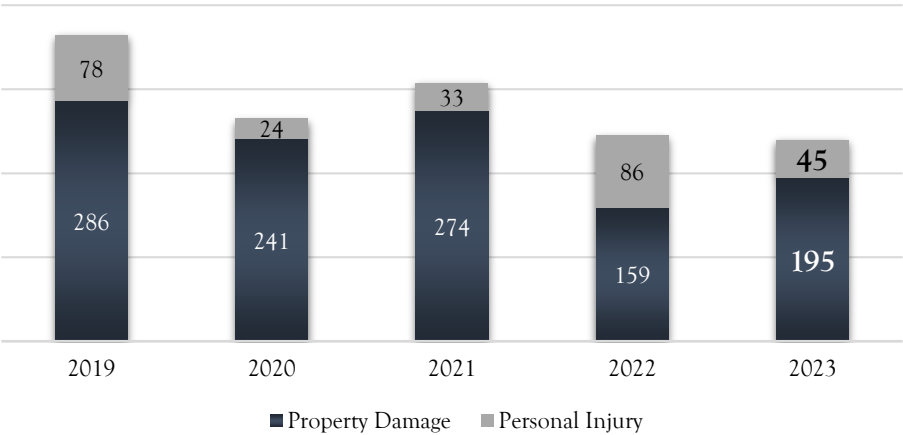
Traffic Statistics

Traffic Stops and Citations



Accidents

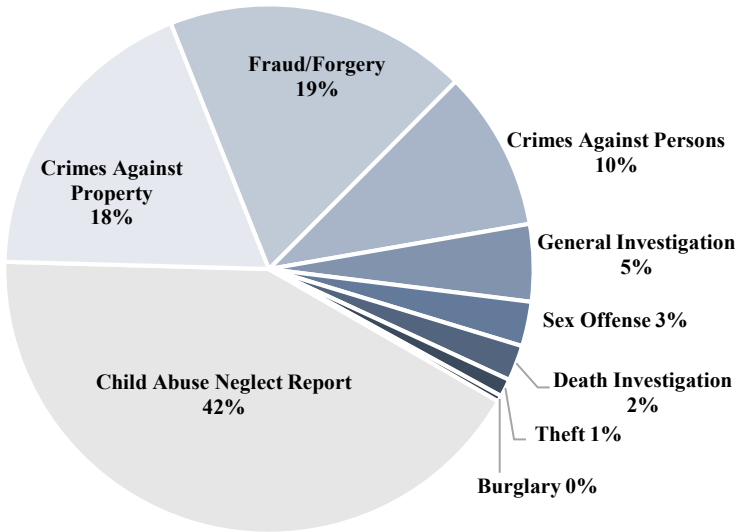
Traffic accidents are categorized as either property damage only or with personal injury to someone involved in the accident. The following statistics show the number of traffic accidents, categorized by accident type.



Investigations Division

In 2023, the Investigations Division investigated 551 total cases, which was a 28.1% increase from 2022. Below is a comparison between the number and types of cases that were investigated in 2022 and 2023. The pie chart shows the percentage of types of cases investigated.

Case Type	2022	2023	% Change
Burglary	25	2	-92.0%
General Investigation	17	26	52.9%
Theft	11	6	-45.5%
Fraud/Forgery	45	102	126.7%
Child Abuse Neglect Report (CANR)	165	232	40.6%
Sex Offense	28	15	-46.4%
Crime Against Person	45	54	20.0%
Crime Against Property	75	102	36.0%
Death Investigation	18	12	-33.3%
Robbery	1	2	100.0%
Total	430	551	28.1%



Registered Sex Offenders

Registered sex offenders are required to register and provide information required by statute to the Department of Corrections or registering entity every six months. Offenders who are not under the supervision of AP&P must register with the police department or sheriff's office that has jurisdiction over the area where the offender resides.

The following is a breakdown of the different types of sex offender registrations in Kaysville City:

13 Active

Offenders who still have a legal obligation to register with the State of Utah

2 Inactive – Other

Offenders whose conviction is not registerable or reduced to a non-registerable offense

5 Inactive – Registration Expired

Offenders who have been terminated from the registry

2 Inactive – Deceased

Offenders who are deceased.

2 Pending

New offenders awaiting verification

In 2023, there were a total of 17 registered sex offenders residing in Kaysville City. Officer Lexi Benson tracked **10** sex offenders with active registrations.

Training

Utah law requires every police officer to complete 40 hours of training per year in order to maintain their peace officer certification. In 2023, Kaysville police officers completed the following training courses:

- Active Shooter Response
- American Sign Language for Law Enforcement
- Arrest Control
- Autism for Law Enforcement: Definition and Prevalence
- Campus Safety
- Child Abduction Response
- Child Exploitation
- CIT Crisis Response
- De-Escalation and Minimizing Use of Force
- De-Escalation and Reasonable use of Force
- De-Escalation Strategies and Techniques
- Domestic Violence
- Duty to Intervene
- Firearms, Taser, OC Recertification
- First Aid/CPR
- ICAT
- Legal Update
- Recruitment and Retention
- Responding to People with Mental Illness
- Sexual Assault
- Victim Services

Pharmaceutical Disposal Program

Drug Disposal Bin



The Kaysville Police Department provides a disposal bin for the public to safely and confidentially dispose of their unwanted or expired medication.

In the year 2023, the Kaysville Police Department destroyed 207.20 pounds of prescription drugs that were received in the pharmaceutical disposal bin.

	2021	2022	2023
Medications received for disposal	456.40 lbs.	497.70 lbs.	207.20 lbs.

National Prescription Drug Take Back

Each year, the U.S. Drug Enforcement Administration periodically hosts National Prescription Drug Take Back events, where temporary drug collection sites are set up in communities for citizens to safely dispose of prescription drugs.



In April and October 2023, the Kaysville Police Department participated in drug takeback at Walgreen's. The event provides an opportunity for citizens to safely dispose of expired and unused medications to prevent addiction and overdose deaths.

Notable Events

2022 Chief of the Year

In March 2023, Chief Oberg was awarded 2022 Chief of the Year by the Utah Chiefs of Police Association.



FBI-LEEDA Trilogy Award

In March 2023, Sergeant Jensen became the first member of our department to complete the FBI-LEEDA Trilogy Series.

The series is a three-part course that includes the Supervisor Leadership Institute, Command Leadership Institute, and Executive Leadership Institute.



Jason W. Read Protect and Serve Foundation Donation



In April 2023, we received our third donation from the Jason W. Read Protect and Serve Foundation. The funds were used to purchase equipment that can be utilized by everyone in the department.

Jason Read was a Centerville police officer who was tragically killed during an off-duty motorcycle accident. The foundation is a non-profit that provides donations to law enforcement agencies to help protect officers while they are on duty.



FBI National Academy



On September 14, 2023, Chief Oberg graduated from the 287th session of the FBI National Academy in Quantico, Virginia.

Internationally renowned for its academic excellence, the National Academy offers 10 weeks of advanced communication, leadership, and fitness training. A total of 54,565 graduates have completed the National

Academy since its inception in 1935.

Southern Police Institute 150th Administrative Officers Course



In November 2023, Sergeant Jeremy Owens graduated from the Southern Police Institute's 150th Administrative Officer's Course in Louisville, Kentucky.

The Southern Police Institute is part of the Department of Criminal Justice at the University of Louisville. The course is a

12-week in-residence accredited college-level educational leadership development program.

Sergeant Owens represented the department admirably and was well regarded by his peers and professors. He is the fifth officer from the Kaysville Police Department to attend this distinguished leadership program.

New Officers

In June 2023, Officer Chris Ransom graduated from the police academy. Officer Ransom previously worked at the Salt Lake County Jail for six years. He successfully completed the Field Training Program in 2023.



In October 2023, Officer Jacob Gobles graduated from the police academy. As we look forward to the next year, we are confident that this



new addition to our department will continue to have a positive impact on our growth and success.

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#copsandlemonade Challenge

Each summer, Kaysville officers look forward to lemonade stand season. This was the second year that we extended the Cops and Lemonade Challenge to all law enforcement agencies. The challenge was a huge success and participants included Bountiful PD, Kaysville Fire Department, Lone Peak PD, North Salt Lake PD, Utah Division of Wildlife Resources, Utah Highway Patrol, Weber County Sheriff, and Woods Cross PD.



Cops and Kids Event

In December 2023, members of the Kaysville Police Department participated in the Cops and Kids event hosted by the Davis County FOP. Officers took the kids to breakfast at Applebee's and then shopped for Christmas gifts at Walmart.



SafeWise Utah's Safest Cities Report



Kaysville City was ranked the 2nd safest city in Utah by the SafeWise Utah's Safest Cities report, making the list for the sixth year in a row. The report previously ranked Kaysville City as #1 in 2017, #9 in 2018, #6 in 2019, #3 in 2020, and #3 in 2021.

The results are based on the most recent FBI crime report statistics and population data, narrowed down by the number of reported violent and property crimes in each city. They calculate the rate of crimes per 1,000 people in each city to directly compare the likelihood of these crimes occurring in cities with vastly different populations.

Below is an excerpt from the report:

According to our 2022 State of Safety report, Utah is less concerned overall about crime and safety than most of the country, with the least worrisome issues being violent crime and gun violence. Chances are people who live in one of Utah's 10 safest cities have even less to worry about, especially when it comes to violent and property crime.

The full SafeWise Utah's Safest Cities report can be found at <https://www.safewise.com/blog/safest-cities-utah>.

Department Awards

Each year in May during National Police Week, the Kaysville Police Department hosts an annual awards banquet to celebrate the year's achievements and future perspectives.

Employee of the Year

Mason Flint

The Kaysville Police Department recognizes Officer Mason Flint for his exemplary service throughout 2022.

As the departments traffic officer, Officer Flint received numerous accolades from the city staff, residents and department members about his performance. In addition to administering the departments traffic safety program, Officer Flint covered patrol shifts and conducted field training of new officers.

Not only was the quality of his work impressive, but the quantity was notable as well. Officer Flint is a department instructor and member of the county's public order unit. His diligence to uphold the mission of the Kaysville Police Department is exceptional.

Officer Flint's professionalism and dedication are a credit to himself and the Kaysville Police Department.

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Distinguished Service Award

Josh Steadman

In recognition for his exemplary service with the North Davis Metro Special Weapons and Tactics Team.

Sergeant Steadman served on the SWAT for ten years, beginning his service in 2013. His length of service on the team is remarkable. During that time, Sgt. Steadman responded to many different high-risk operations. His training and experience have been invaluable to the Kaysville Police Department through trainings he has instructed to department personnel.

Sergeant Steadman's longstanding service to the North Davis Metro SWAT Team and the dedication and sacrifices he had made in this capacity are a credit to himself and the Kaysville Police Department.



Medal of Valor

Kalawai Delos Santos

In recognition for Kalawai Delos Santos' exemplary service and actions taken on April 15, 2022.

While on patrol, Officer Delos Santos responded to a wrong way driver traveling northbound in the southbound lanes of I15. The suspect vehicle had eluded other law enforcement attempts to stop it and was heading towards Kaysville.

At great risk to himself, Officer Delos Santos was able to locate the wrong way driver on I15 and stop the vehicle using a PIT maneuver. Through his courageous actions he was able to prevent a high speed, head-on, collision that would have undoubtedly resulted in the loss of lives.

Officer Delos Santos' quick thinking and decisive actions are a credit to himself and the Kaysville Police Department.



Lifesaving Award
Kalawai Delos Santos

In recognition for the lifesaving actions taken by Officer Kalawai Delos Santos on April 15, 2022.

On September 28, 2022, Officer Delos Santos was dispatched to a traumatic injury call where a citizen had accidentally cut themselves with a chainsaw. Upon arrival, Officer Delos Santos observed large amounts of blood from the injury, which was sustained to the victim's upper thigh. Officer Delos Santos summoned a medical helicopter and was able to stop the bleeding by applying two tourniquets to the wound.

Officer Delos Santos's quick thinking and decisive actions saved this citizen's life. His actions are a credit to himself and the Kaysville Police Department.



Chief's Star Award

Tyson Embley

In recognition for exemplary service rendered by Agent Tyson Embley while assigned to the Davis Metro Narcotics Strike Force.

Agent Embley was recognized by the US Attorney's Office for his investigative role in Operation Fat Doves. This was the most significant cocaine conspiracy case in district history resulting in a 16 count indictment, 18 search warrants, and significant drug and money seizures.

Agent Embley also developed and implemented the first drug K9 program in DMNSF history. His K9 has become a significant asset to the task force and area law enforcement's drug enforcement efforts.

Agent Embley's dedication and sacrifice to the disruption of drug trafficking organizations is a credit to himself and the Kaysville Police Department.

Meritorious Service Award

Travis Collings

In recognition of exemplary service and actions taken by Officer Travis Collings on February 26, 2022.

While on patrol, Officer Collings responded to assist another officer with a DUI arrest. The arrestee, who was secured inside the police department processing area with the arresting officer, became combative and frustrated the arresting officer to the point that the situation was becoming unstable.

As the arresting officer began to lose his composure, Officer Collings intervened and took over until the situation stabilized. He was able to resolve a volatile situation and ensure the professionalism of the arresting officer and the department.

Officer Collings' decisive actions are credit to himself and the Kaysville Police Department.

Meritorious Service Award

Matt Thurgood

In recognition of exemplary service and actions taken on August 1, 2023.

While on patrol, Officer Thurgood responded to assist another officer serve and arrest warrant. The arrestee, fled into his home to avoid arrest and was tased by the arresting officer. The arrestee berated the officer and frustrated the officer to the point that the situation was becoming unstable.

As the arresting officer began to lose his composure, Officer Thurgood intervened and took over until the situation stabilized. He was able to resolve a volatile situation and ensure the professionalism of the arresting officer and the department.

Officer Thurgood's decisive actions are credit to himself and the Kaysville Police Department.



Unit Citation

Sgt. Steadman, Sgt. Jensen, Agent Embley, Officer Ritter, Det. Givens, Officer Collings, and Officer Vanhoff

The Kaysville Police Department recognizes these officers for their quick thinking and decisive actions taken on June 2, 2022.

While qualifying on their handguns at the firearms range, an officer accidentally shot herself in the upper leg. The officers present took immediate action placing two tourniquets on the victim's leg to control the bleeding. They alerted dispatch and had the intersections to the hospital closed while officers drove the victim to the hospital.

The lifesaving actions of these officers are a credit to themselves and the Kaysville Police Department.



Kaysville Legal Department

2024 Summary

1. Criminal Law

Kaysville City is responsible for prosecuting all Class B and C Misdemeanors and Infractions that occur in Kaysville City. The Legal Department receives its cases from the Kaysville City Police Department, Davis County Sheriff's Office, Utah High Patrol, Davis County Animal Control, and various other local law enforcement agencies.

Case Load

Kaysville City prosecutes a robust case load. In 2017, the City (again, King & King) prosecuted 2,912 cases. In 2023, the Legal Department prosecuted 3,836 cases. These new filings are in addition to ongoing cases that the City monitors to insure that probation is being complied with.

In 2023, the City prosecuted just over 73 cases every week.

Trial Work

In 2023, the City conducted 12 trials. The city prevailed in 10 of the trials.

2. Civil

Litigation

The City currently has two civil lawsuits that are pending.¹

- Ivory Development, LLC. filed a lawsuit against the City (and a number of other parties based upon the flooding that occurred in the Orchard Ridge Development.
- Mark and Melanie Hill have filed a lawsuit based on the death of Macey Hill during the 4th of July parade.

In addition, the Attorney's office successfully negotiated and resolved several claims before lawsuits were filed.

- The Attorney's office consulted on minor automobile damage caused by a city employee and resolved that claim.
- The Attorney's office led the negotiation and resolution of an employment issue.
- The Attorney's office worked closely with the public works department on acquiring property interests from five owners so that the City could install necessary improvements.

¹ The City Attorney's Office is happy to discuss these cases in a closed session, but will decline to answer questions about ongoing litigation in an open meeting.

Kaysville Legal Department
2024 Annual Report

Advisory

The City Attorney's office also consults with and provides support to various departments. The Attorney's office wrote 14 ordinances or resolutions that the council considered last year. In addition, the office drafted or reviewed numerous contracts, agreements, and memorandums of understanding. The office also consulted on a number of personnel decisions from a variety of departments. The City Attorney fields "after-hours" calls to advise police officers on a variety of search and seizure issues.

OPEN AND PUBLIC MEETINGS

52-4-101 ET. SEQ.



POLICY

52-4-102. Declaration of public policy.

- (1) The Legislature finds and declares that the state, its agencies and political subdivisions, exist to aid in the conduct of the people's business.
- (2) It is the intent of the Legislature that the state, its agencies, and its political subdivisions:
 - (a) take their actions openly; and
 - (b) conduct their deliberations openly.

WHAT IS A MEETING?

52-4-103 (6)

(a) “Meeting” means the convening of a public body... with a quorum present, including a workshop or an executive session, whether in person or by means of electronic communications, for the purpose of discussing, receiving comments from the public about, or acting upon a matter over which the public body...has jurisdiction or advisory power.

(b) "Meeting" does not mean:

(i) a chance gathering or social gathering

WHAT DOES IT MEAN TO CONVENE?

52-4-103 (3)

“Convening” means the calling together of a public body by a person authorized to do so for the express purpose of discussing or acting upon a subject over which that public body has jurisdiction or advisory power.

THE LAW...IN A NUTSHELL

52-4-201

“A meeting is open to the public unless closed...”

ELECTRONIC MESSAGES?

52-4-210

Nothing in this chapter shall be construed to restrict a member of a public body from transmitting an electronic message to other members of the public body at a time when the public body is not convened in an open meeting.

CITY COUNCIL STAFF REPORT



MEETING DATE: June 20, 2024

TYPE OF ITEM: Consent Items

PRESENTED BY: Mayor Tran

SUBJECT/AGENDA TITLE: Reappointment of Wilf Sommerkorn and Erin Young as Planning Commission Members

EXECUTIVE SUMMARY:

At the end of June the terms of two Planning Commission members will be expiring. Per Ordinance 17-4-1(2), Mayor Tran has chosen to reappoint Wilf Sommerkorn and Erin Young as Planning Commission members. These member's terms will begin on July 1st.

The Planning Commission consists of seven (7) members, all of whom must reside in the City for at least one year prior to their appointment. The term of office for each appointed member is three (3) years with no limit to the number of terms that they can be reappointed.

City Council Options:

Approve or reject

Staff Recommendation:

Approve

Fiscal Impact:

None

ATTACHMENTS:

None

CITY COUNCIL STAFF REPORT



MEETING DATE: June 20, 2024

TYPE OF ITEM: Consent Items

PRESENTED BY: Jaysen Christensen, City Manager

SUBJECT/AGENDA TITLE: Approval of Interlocal Cooperation Agreement with Davis County for 911 Dispatching Services through December 31, 2024, and termination of the Agreement thereafter

EXECUTIVE SUMMARY:

As previously discussed, Kaysville is currently contracted with Davis County for 911 dispatching services. The County is in the process of getting out of the dispatching business, which will leave two dispatching service providers in Davis County: Layton and Bountiful. Layton's estimated annual fee for Kaysville was \$405,000. While Layton provides an excellent service and will be housed in a brand-new building, the cost of going to Bountiful will only be \$144,000 per year. Bountiful has provided dispatching services to other cities for a number of years, including Centerville and Woods Cross, and we are comfortable with the level of service they provide. Bountiful's fee is even less than what Kaysville is currently paying to Davis County (\$157,683). It appears that all cities in southern Davis County (Kaysville and south) will end up with Bountiful, and all cities north of Kaysville will end up with Layton's dispatching service.

The two resolutions on the consent agenda would authorize the City to execute agreements for terminating services with the County after December 31, 2024, and initiating services with Bountiful effective January 1, 2025.

It should also be noted that Bountiful will be entitled to Kaysville's distribution of 911 phone service fees that are currently paid by the state to the county on behalf of Kaysville. The proposed agreement with the County would have the County forward these fees to Bountiful until Bountiful begins receiving them directly from the state after three years. We have met with the County and are not anticipating any dispute; however, should a dispute arise, Kaysville is ultimately responsible for paying these fees to Bountiful, which would amount to \$200,532 in year one, \$133,667 in year two, and \$67,501 in year three.

City Council Options:

1) Authorize 2) Not Authorize 3) Table

Staff Recommendation:

Authorize

Fiscal Impact:

No net increase to the budget

ATTACHMENTS:

1. Resolution Terminating 911 Dispatching Services with Davis County
 2. 2024 Davis County Interlocal Agreement - Red-Lined Copy
 3. 2024 Davis County Interlocal Agreement - Final Copy
-

RESOLUTION 24-06-___

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN KAYSVILLE CITY AND DAVIS COUNTY FOR 911 DISPATCHING SERVICES THROUGH DECEMBER 31, 2024 AND TERMINATION OF THE AGREEMENT THEREAFTER

WHEREAS, Kaysville City currently contracts with the Davis County for 911 dispatching services provided by the Davis County Sheriff's Office; and

WHEREAS, Kaysville City will be contracting 911 dispatching services through another provider effective January 1, 2025; and

WHEREAS, termination of Kaysville's agreement with Davis County requires sixty (60) days written notice.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

1. That the City is hereby authorized to enter into the Interlocal Agreement with Davis County for 911 dispatch services through December 31, 2024 and termination of the agreement thereafter.
2. That the Mayor is authorized to execute this Interlocal Agreement.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this **20th day of June, 2024.**

Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

INTERLOCAL COOPERATION AGREEMENT
(DISPATCH SERVICES FOR PORTION OF 2024, AND TERMINATION OF 2004 INTERLOCAL
COOPERATION AGREEMENT FOR EMERGENCY TELEPHONE FEES)

This agreement is between Davis County, a Utah political subdivision (the "County"), and
Kaysville City, a Utah municipal corporation (the "City").

Deleted: Farmington

Recitals

- A. The parties are authorized to enter into in this agreement pursuant to the Utah Interlocal Cooperation Act, which is codified at Title 11, Chapter 13, Utah Code Annotated (the "Act").
- B. The County provides dispatch services within the limits of Davis County through the 9-1-1 communications center (the "Center"), which is operated by the Davis County Sheriff's Office (the "DCSO").
- C. The City desires to benefit from the services of the County, the DCSO, and the Center as specified in this agreement, for the duration of the term.
- D. The County desires to permit the City to benefit from the services of the County, the DCSO, and the Center as specified in this agreement.
- E. The City and Davis County previously entered into an Interlocal Cooperation Agreement for Emergency Telephone Fees ("E-911 fees") in March 2004 (designated as Interlocal Agreement 2004-059), governing the disbursement of 911 emergency telephone charges in connection with the provision of 911 emergency dispatch services within the City.
- F. The City will be transferring dispatch services to another provider at the conclusion of 2024, and the Parties desire an orderly transition to the new service.

The parties therefore agree as follows:

- 1. Services.
 - A. The County, through the DCSO and the Center, shall provide dispatch services and emergency dispatch services to the City for police, fire, and EMS services twenty-four hours per day, seven days per week, for the duration of this Agreement. These services shall include dispatching appropriate response units to and from an incident, acting as the central point of ordering and dispatching resources, and providing accurate incident reports. These services will be dispatched over the radio, 2-tone paging system, the Alpha-Numeric-Paging system, and the Station Pre-Alerting system.
 - B. The County, through the DCSO and the Center, will utilize the UCA 800 MHz and 700 MHz radio systems for all radio communications and will assign specific operations channel(s) (Ops) to be used upon dispatch.
 - C. The County, through the DCSO, the Center, and the current Spillman CAD system, will maintain a record of all telephone and radio calls involving the City and record all call times and radio transmissions on the appropriate Police, Fire, and EMS incidents.
 - D. The County, through the DCSO, shall provide contingency dispatch services and planning in the event that there is a disruption of services at the Center.
 - E. The County, through the DCSO and the Davis County Human Resources Department, shall have and maintain the sole responsibility for the recruitment, employment, and supervision of the employees assigned to the Center. If the City has any personnel

concerns regarding the Center, the City shall address such personnel concerns through the following chain of command: (a) the Center shift supervisor; (b) the Center manager; (c) the Center Director; (d) the Chief Deputy assigned to assist the Center; (e) the Sheriff; (f) the County Human Resources Director; and finally (g) the County Commission.

2. Equipment.

- A. All equipment located within the Center on or before June 30, 2017 is owned and will continue to be owned by the County (the "County Equipment"). As the owner of the County Equipment, the County shall derive all profits (e.g. revenues from sale, replacement, or otherwise) and all losses (e.g. expenses due to maintenance, replacement, or otherwise) regarding the County Equipment.
- B. On or after July 1, 2017, all equipment utilized for police, fire, and EMS dispatching is subject to the following:
 - 1) Prior to equipment being connected to the County's dispatching system for the use, the entity or entities responsible for such equipment shall provide all requested records relating to the equipment to and obtain written approval from the Davis County Information Systems Director, Utah Communications Authority, the radio vendor (e.g. Motorola), and the County representative responsible for the County's radios;
 - 2) Upon approval as required in Section 2.2.1, it shall be the sole obligation and responsibility of the entity or entities responsible for the dispatching equipment to adequately and reasonably maintain such equipment, which may require being a party to a valid County maintenance agreement that covers the maintenance of such equipment;
 - 3) Unless access to the dispatching equipment is necessary due to a bona-fide emergency (e.g. the dispatching equipment fails in a manner that precludes necessary dispatching services from being performed), the entity or entities responsible for the dispatching equipment and/or their employees, agents, contractors, or otherwise shall arrange access to the dispatching equipment with the County, through the DCSO and the Center, at least twenty-four hours in advance of the time they desire to gain access to the dispatching equipment. In the event of a bona-fide emergency, as much notice as reasonably possible shall be provided to the County, through the DCSO and the Center and, upon receiving such notice, the County, through the DCSO and the Center, will permit access to the dispatching equipment; and
 - 4) Notwithstanding anything herein to the contrary, the County has no obligation to maintain and shall not be responsible or held responsible for maintenance, replacement, or any other expenses arising from, in connection with, or relating in any way to such dispatching equipment.

This section shall survive termination of this agreement.

3. Compensation. For the term of this agreement (July 1, 2024 through December 31, 2024), the City shall pay the County ~~seventy-eight thousand, eight-hundred forty-one dollars and forty-four cents (\$78,841.44)~~ for the services provided by the County to the City under this agreement, including both fire and police calls. The City shall pay to the County the

Deleted: fifty-eight thousand, eight-hundred sixteen dollars and fifty cents (\$58,816.50)

obligations set forth in this section in equal monthly payments within thirty calendar days of receipt of the monthly invoice from the County.

4. E-911 Revenue.

- A. Davis County currently receives distributions of E-911 fees collected from customers within Kaysville City, as provided in Interlocal Agreement 2004-059. That Agreement, pursuant to Section 8(B), permits termination of the agreement with sixty (60) days' written notice.
- B. The Parties agree that this agreement constitutes written notice as contemplated in Section 8(B) of Interlocal Agreement 2004-059, that the arrangement will be terminated at 11:59:59 PM on December 31, 2024.
- C. The Parties agree that the E-911 fees collected for the months during term of this Agreement shall continue to be conveyed to Davis County, for the services rendered during the term of the Agreement.
- D. The Parties agree that fees collected by the Utah State Tax Commission beginning January 1, 2025 and thereafter should be directed to Bountiful City due to it becoming the City's new public safety answering point, as provided in Chapter 69-2 of the Utah Code.
- E. Davis County agrees to cooperate with the City in effecting the transfer of the designation by the Utah State Tax Commission for 911 dispatch services in the City from Davis County to Bountiful City, including providing call volume information to the Utah State Tax Commission as part of its calculations and redistribution processes, as described in Sections 69-2-302 and -303 of the Utah Code. Davis County agrees that the redistribution determination date to be established by the Utah State Tax Commission as provided in subsection 69-2-303(1)(g) should be January 1, 2025.

Deleted: Farmington

- 5. Effective Date of this Agreement. The Effective Date of this agreement shall be on the earliest date after this agreement satisfies the requirements of Title 11, Chapter 13, Utah Code Annotated (the "Effective Date").
- 6. Term of Agreement. The term of this agreement shall begin as of July 1, 2024 and shall, subject to the termination and other provisions set forth herein, terminate at the conclusion of December 31, 2024 (the "Term"). The parties may, by written amendment to this agreement, extend the Term of this agreement.
- 7. Termination of Agreement. This agreement may be terminated prior to the completion of the Term by any of the following actions:
 - A. The mutual written agreement of the parties;
 - B. By either party:
 - 1) After any material breach of this agreement; and
 - 2) Thirty calendar days after the non-breaching party sends a written demand to the breaching party to cure such material breach, and the breaching party fails to timely cure such material breach; provided however, the cure period shall be extended as may be required beyond the thirty calendar days, if the nature of the cure is such that it reasonably requires more than thirty calendar days to cure the breach, and the

- breaching party commences the cure within the thirty calendar day period and thereafter continuously and diligently pursues the cure to completion; and
- 3) After the written notice to terminate this agreement, which the non-breaching party shall provide to a breaching party, is effective pursuant to the notice provisions of this agreement;
 - C. By either party, with or without cause, three months after the terminating party mails a written notice to terminate this agreement to the non-terminating party pursuant to the notice provisions of this agreement; or
 - D. As otherwise set forth in this agreement or as permitted by law, ordinance, regulation, rule or similar authority.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, THIS AGREEMENT IS SUBJECT TO ANNUAL APPROPRIATIONS BY THE PARTIES AND THE PARTIES SHALL EACH HAVE THE RIGHT TO TERMINATE THIS AGREEMENT, AT ANY TIME UPON WRITTEN NOTICE TO THE OTHER PARTY, IF ANNUAL APPROPRIATIONS, AS PART OF THE PARTY'S ANNUAL PUBLIC BUDGETING PROCESS, ARE NOT MADE BY THE PARTY TO ADEQUATELY OR SUFFICIENTLY PAY FOR THE OBLIGATIONS UNDER THIS AGREEMENT, WITHOUT FURTHER OBLIGATION OR LIABILITY TO THE TERMINATING PARTY UNDER THIS AGREEMENT.

8. Notices. Any notices that may or must be sent under the terms and/or provisions of this agreement should be delivered, by hand delivery or by United States mail, postage prepaid, as follows, or as subsequently amended in writing:

<u>To the City:</u>	<u>To the County:</u>
<u>Kaysville</u> City	Davis County
Attn: City Manager	Attn: DCSO Administrative Chief Deputy
<u>23 East Center</u> Street	PO Box 618
<u>Kaysville, UT 84037</u>	Farmington, UT 84025

Deleted: Farmington

Deleted: Brigham Mellor,

Deleted: 160 South Main

Deleted: Farmington

Deleted: 84025

9. Governmental Immunity. The parties recognize and acknowledge that each party is covered by the Governmental Immunity Act of Utah, which is codified at Sections 63G-7-101 through 63G-7-904, Utah Code Annotated. Nothing herein is intended to waive or modify any rights, defenses or provisions of the parties provided in the Governmental Immunity Act of Utah. Officials, employees, and/or volunteers who perform services arising from, in connection with, or relating to this agreement shall be deemed officials, employees, and/or volunteers of the party directing their services for purposes of this agreement and the Utah Governmental Immunity Act, even if the services are performed outside of the territorial limits of such party. Each party shall be responsible for and shall defend the actions and/or omissions of its own officials, employees, and/or volunteers, which arise from, are in connection with, or relate relating to this agreement, whether negligent or otherwise. The section shall survive the termination of this agreement.

10. No Separate Legal Entity. No separate legal entity is created by this agreement.
11. Review; Approval; and Filing. This agreement shall be submitted to an authorized attorney for each party for review in accordance with Section 11-13-202.5 of the Act. This agreement shall be approved by the executive or the executive body or each party in accordance with Section 11-13-202.5 of the Act. A fully executed version of this agreement shall be filed with the keeper of records for each party in accordance with Section 11-13-209 of the Act.
12. Benefits. The parties acknowledge, understand, and agree that each of their respective officials, employees, and volunteers are not in any manner or degree officials, employees, or volunteers of the other party and shall have no right to and shall not be provided with any benefits from the other party. The County's officials, employees, and/or volunteers, while providing or performing services under or in connection with this agreement, shall be deemed officials, employees, and/or volunteers of the County for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits. The City's officials, employees, and/or volunteers, while providing or performing services under or in connection with this agreement, shall be deemed officials, employees, and/or volunteers of the City for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits.
13. Waiver. The rights of and available to each of the parties under this agreement may only be waived or released by an instrument in writing that is signed by the party whose rights will be diminished or adversely affected by such waiver or release.
14. Entire Agreement, Amendment. This agreement, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this agreement. Unless otherwise set forth in this agreement, this agreement supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this agreement. An amendment to this agreement is only effective if it is in writing and signed by both parties.
15. Force Majeure. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required under this agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs
16. Assignment Restricted. The parties agree that neither this agreement nor the duties, obligations, responsibilities, or privileges in this agreement may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of both of the parties. Any purported transfer in violation of this section will be void.
17. Choice of Law. Utah law governs any action, suit, claim, investigation, or proceeding, whether in a judicial, administrative, or alternative dispute resolution forum, brought by one party against the other party arising out of, in connection with, or relating to this agreement.

18. Severability. The parties acknowledge that if a dispute between the parties arise out of, in connection with, or relating to this agreement or the subject matter of this agreement, then the parties desire the decision maker to interpret this agreement as follows:

- A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
- B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.

19. Counterparts. This agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same agreement.

Each party is signing this agreement on the dates set forth below.

<u>KAYSVILLE CITY</u>	<u>DAVIS COUNTY</u>
_____ Mayor <u>Tamara Tran</u>	_____ Chair, Board of County Commissioners
Dated: _____	Dated: _____
ATTEST:	ATTEST:
_____ Recorder	_____ Clerk
Dated: _____	Dated: _____
Reviewed as to proper form and compliance with applicable law:	Reviewed as to proper form and compliance with applicable law:
_____ City Attorney	_____ Attorney's Office
Dated: _____	Dated: _____

Deleted: FARMINGTON

Deleted: Brett Anderson

INTERLOCAL COOPERATION AGREEMENT
**(DISPATCH SERVICES FOR PORTION OF 2024, AND TERMINATION OF 2004 INTERLOCAL
COOPERATION AGREEMENT FOR EMERGENCY TELEPHONE FEES)**

This agreement is between Davis County, a Utah political subdivision (the "County"), and ~~Farmington~~Kaysville City, a Utah municipal corporation (the "City").

Recitals

- A. The parties are authorized to enter into in this agreement pursuant to the Utah Interlocal Cooperation Act, which is codified at Title 11, Chapter 13, Utah Code Annotated (the "Act").
- B. The County provides dispatch services within the limits of Davis County through the 9-1-1 communications center (the "Center"), which is operated by the Davis County Sheriff's Office (the "DCSO").
- C. The City desires to benefit from the services of the County, the DCSO, and the Center as specified-in this agreement, for the duration of the term.
- D. The County desires to permit the City to benefit from the services of the County, the DCSO, and the Center as specified in this agreement.
- E. The City and Davis County previously entered into an Interlocal Cooperation Agreement for Emergency Telephone Fees ("E-911 fees") in March 2004 (designated as Interlocal Agreement 2004-059), governing the disbursement of 911 emergency telephone charges in connection with the provision of 911 emergency dispatch services within the City.
- F. The City will be transferring dispatch services to another provider at the conclusion of 2024, and the Parties desire an orderly transition to the new service.

The parties therefore agree as follows:

- 1. Services.
 - A. The County, through the DCSO and the Center, shall provide dispatch services and emergency dispatch services to the City for police, fire, and EMS services twenty-four hours per day, seven days per week, for the duration of this Agreement. These services shall include dispatching appropriate response units to and from an incident, acting as the central point of ordering and dispatching resources, and providing accurate incident reports. These services will be dispatched over the radio, 2-tone paging system, the Alpha-Numeric-Paging system, and the Station Pre-Alerting system.
 - B. The County, through the DCSO and the Center, will utilize the UCA 800 MHz and 700 MHz radio systems for all radio communications and will assign specific operations channel(s) (Ops) to be used upon dispatch.
 - C. The County, through the DCSO, the Center, and the current Spillman CAD system, will maintain a record of all telephone and radio calls involving the City and record all call times and radio transmissions on the appropriate Police, Fire, and EMS incidents.
 - D. The County, through the DCSO, shall provide contingency dispatch services and planning in the event that there is a disruption of services at the Center.
 - E. The County, through the DCSO and the Davis County Human Resources Department, shall have and maintain the sole responsibility for the recruitment, employment, and supervision of the employees assigned to the Center. If the City has any personnel

concerns regarding the Center, the City shall address such personnel concerns through the following chain of command: (a) the Center shift supervisor; (b) the Center manager; (c) the Center Director; (d) the Chief Deputy assigned to assist the Center; (e) the Sheriff; (f) the County Human Resources Director; and finally (g) the County Commission.

2. Equipment.

- A. All equipment located within the Center on or before June 30, 2017 is owned and will continue to be owned by the County (the "County Equipment"). As the owner of the County Equipment, the County shall derive all profits (e.g. revenues from sale, replacement, or otherwise) and all losses (e.g. expenses due to maintenance, replacement, or otherwise) regarding the County Equipment.
- B. On or after July 1, 2017, all equipment utilized for police, fire, and EMS dispatching is subject to the following:
 - 1) Prior to equipment being connected to the County's dispatching system for the use, the entity or entities responsible for such equipment shall provide all requested records relating to the equipment to and obtain written approval from the Davis County Information Systems Director, Utah Communications Authority, the radio vendor (e.g. Motorola), and the County representative responsible for the County's radios;
 - 2) Upon approval as required in Section 2.2.1, it shall be the sole obligation and responsibility of the entity or entities responsible for the dispatching equipment to adequately and reasonably maintain such equipment, which may require being a party to a valid County maintenance agreement that covers the maintenance of such equipment;
 - 3) Unless access to the dispatching equipment is necessary due to a bona-fide emergency (e.g. the dispatching equipment fails in a manner that precludes necessary dispatching services from being performed), the entity or entities responsible for the dispatching equipment and/or their employees, agents, contractors, or otherwise shall arrange access to the dispatching equipment with the County, through the DCSO and the Center, at least twenty-four hours in advance of the time they desire to gain access to the dispatching equipment. In the event of a bona-fide emergency, as much notice as reasonably possible shall be provided to the County, through the DCSO and the Center and, upon receiving such notice, the County, through the DCSO and the Center, will permit access to the dispatching equipment; and
 - 4) Notwithstanding anything herein to the contrary, the County has no obligation to maintain and shall not be responsible or held responsible for maintenance, replacement, or any other expenses arising from, in connection with, or relating in any way to such dispatching equipment.

This section shall survive termination of this agreement.

3. Compensation. For the term of this agreement (July 1, 2024 through December 31, 2024), the City shall pay the County seventy-eight thousand, eight-hundred forty-one dollars and forty-four cents (\$78,841.44)~~fifty-eight thousand, eight-hundred sixteen dollars and fifty cents (\$58,816.50)~~ for the services provided by the County to the City under this

agreement, including both fire and police calls. The City shall pay to the County the obligations set forth in this section in equal monthly payments within thirty calendar days of receipt of the monthly invoice from the County.

4. E-911 Revenue.

- A. Davis County currently receives distributions of E-911 fees collected from customers within ~~Farmington~~Kaysville City, as provided in Interlocal Agreement 2004-059. That Agreement, pursuant to Section 8(B), permits termination of the agreement with sixty (60) days' written notice.
- B. The Parties agree that this agreement constitutes written notice as contemplated in Section 8(B) of Interlocal Agreement 2004-059, that the arrangement will be terminated at 11:59:59 PM on December 31, 2024.
- C. The Parties agree that the E-911 fees collected for the months during term of this Agreement shall continue to be conveyed to Davis County, for the services rendered during the term of the Agreement.
- D. The Parties agree that fees collected by the Utah State Tax Commission beginning January 1, 2025 and thereafter should be directed to Bountiful City due to it becoming the City's new public safety answering point, as provided in Chapter 69-2 of the Utah Code.
- E. Davis County agrees to cooperate with the City in effecting the transfer of the designation by the Utah State Tax Commission for 911 dispatch services in the City from Davis County to Bountiful City, including providing call volume information to the Utah State Tax Commission as part of its calculations and redistribution processes, as described in Sections 69-2-302 and -303 of the Utah Code. Davis County agrees that the redistribution determination date to be established by the Utah State Tax Commission as provided in subsection 69-2-303(1)(g) should be January 1, 2025.

5. Effective Date of this Agreement. The Effective Date of this agreement shall be on the earliest date after this agreement satisfies the requirements of Title 11, Chapter 13, Utah Code Annotated (the "Effective Date").

6. Term of Agreement. The term of this agreement shall begin as of July 1, 2024 and shall, subject to the termination and other provisions set forth herein, terminate at the conclusion of December 31, 2024 (the "Term"). The parties may, by written amendment to this agreement, extend the Term of this agreement.

7. Termination of Agreement. This agreement may be terminated prior to the completion of the Term by any of the following actions:

- A. The mutual written agreement of the parties;
- B. By either party:
 - 1) After any material breach of this agreement; and
 - 2) Thirty calendar days after the non-breaching party sends a written demand to the breaching party to cure such material breach, and the breaching party fails to timely cure such material breach; provided however, the cure period shall be extended as may be required beyond the thirty calendar days, if the nature of the cure is such that it reasonably requires more than thirty calendar days to cure the breach, and the

- breaching party commences the cure within the thirty calendar day period and thereafter continuously and diligently pursues the cure to completion; and
- 3) After the written notice to terminate this agreement, which the non-breaching party shall provide to a breaching party, is effective pursuant to the notice provisions of this agreement;
 - C. By either party, with or without cause, three months after the terminating party mails a written notice to terminate this agreement to the non-terminating party pursuant to the notice provisions of this agreement; or
 - D. As otherwise set forth in this agreement or as permitted by law, ordinance, regulation, rule or similar authority.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, THIS AGREEMENT IS SUBJECT TO ANNUAL APPROPRIATIONS BY THE PARTIES AND THE PARTIES SHALL EACH HAVE THE RIGHT TO TERMINATE THIS AGREEMENT, AT ANY TIME UPON WRITTEN NOTICE TO THE OTHER PARTY, IF ANNUAL APPROPRIATIONS, AS PART OF THE PARTY'S ANNUAL PUBLIC BUDGETING PROCESS, ARE NOT MADE BY THE PARTY TO ADEQUATELY OR SUFFICIENTLY PAY FOR THE OBLIGATIONS UNDER THIS AGREEMENT, WITHOUT FURTHER OBLIGATION OR LIABILITY TO THE TERMINATING PARTY UNDER THIS AGREEMENT.

8. Notices. Any notices that may or must be sent under the terms and/or provisions of this agreement should be delivered, by hand delivery or by United States mail, postage prepaid, as follows, or as subsequently amended in writing:

<u>To the City:</u> Farmington <u>Kaysville</u> City Attn: Brigham Mellor , City Manager 160 South Main <u>23 East Center</u> Street Farmington <u>Kaysville</u> , UT 84025 <u>84037</u>	<u>To the County:</u> Davis County Attn: DCSO Administrative Chief Deputy PO Box 618 Farmington, UT 84025
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9. Governmental Immunity. The parties recognize and acknowledge that each party is covered by the Governmental Immunity Act of Utah, which is codified at Sections 63G-7-101 through 63G-7-904, Utah Code Annotated. Nothing herein is intended to waive or modify any rights, defenses or provisions of the parties provided in the Governmental Immunity Act of Utah. Officials, employees, and/or volunteers who perform services arising from, in connection with, or relating to this agreement shall be deemed officials, employees, and/or volunteers of the party directing their services for purposes of this agreement and the Utah Governmental Immunity Act, even if the services are performed outside of the territorial limits of such party. Each party shall be responsible for and shall defend the actions and/or omissions of its own officials, employees, and/or volunteers, which arise from, are in connection with, or relate relating to this agreement, whether negligent or otherwise. The section shall survive the termination of this agreement.

10. No Separate Legal Entity. No separate legal entity is created by this agreement.
11. Review; Approval; and Filing. This agreement shall be submitted to an authorized attorney for each party for review in accordance with Section 11-13-202.5 of the Act. This agreement shall be approved by the executive or the executive body of each party in accordance with Section 11-13-202.5 of the Act. A fully executed version of this agreement shall be filed with the keeper of records for each party in accordance with Section 11-13-209 of the Act.
12. Benefits. The parties acknowledge, understand, and agree that each of their respective officials, employees, and volunteers are not in any manner or degree officials, employees, or volunteers of the other party and shall have no right to and shall not be provided with any benefits from the other party. The County's officials, employees, and/or volunteers, while providing or performing services under or in connection with this agreement, shall be deemed officials, employees, and/or volunteers of the County for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits. The City's officials, employees, and/or volunteers, while providing or performing services under or in connection with this agreement, shall be deemed officials, employees, and/or volunteers of the City for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits.
13. Waiver. The rights of and available to each of the parties under this agreement may only be waived or released by an instrument in writing that is signed by the party whose rights will be diminished or adversely affected by such waiver or release.
14. Entire Agreement, Amendment. This agreement, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this agreement. Unless otherwise set forth in this agreement, this agreement supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this agreement. An amendment to this agreement is only effective if it is in writing and signed by both parties.
15. Force Majeure. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required under this agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs
16. Assignment Restricted. The parties agree that neither this agreement nor the duties, obligations, responsibilities, or privileges in this agreement may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of both of the parties. Any purported transfer in violation of this section will be void.
17. Choice of Law. Utah law governs any action, suit, claim, investigation, or proceeding, whether in a judicial, administrative, or alternative dispute resolution forum, brought by one party against the other party arising out of, in connection with, or relating to this agreement.

18. Severability. The parties acknowledge that if a dispute between the parties arise out of, in connection with, or relating to this agreement or the subject matter of this agreement, then the parties desire the decision maker to interpret this agreement as follows:
- A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
 - B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.
19. Counterparts. This agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same agreement.

Each party is signing this agreement on the dates set forth below.

FARMINGTON <u>KAYSVILLE</u> CITY	DAVIS COUNTY
_____ Mayor Brett Anderson <u>Tamara Tran</u>	_____ Chair, Board of County Commissioners
Dated: _____	Dated: _____
ATTEST:	ATTEST:
_____ Recorder	_____ Clerk
Dated: _____	Dated: _____
Reviewed as to proper form and compliance with applicable law:	Reviewed as to proper form and compliance with applicable law:
_____ City Attorney	_____ Attorney's Office
Dated: _____	Dated: _____

CITY COUNCIL STAFF REPORT



MEETING DATE: June 20, 2024

TYPE OF ITEM: Consent Items

PRESENTED BY: Jaysen Christensen, City Manager

SUBJECT/AGENDA TITLE: Approval of Interlocal Cooperation Agreement with Bountiful City for 911 Dispatching Services

EXECUTIVE SUMMARY:

See Staff Report for Consent Item 5b. "Approval of Interlocal Cooperation Agreement with Davis County for 911 Dispatching Services through December 31, 2024, and termination of the Agreement thereafter".

City Council Options:

1) Authorize 2) Not Authorize 3) Table

Staff Recommendation:

Authorize

Fiscal Impact:

No net increase to the budget

ATTACHMENTS:

1. Resolution 911 Dispatching Services with Bountiful
 2. 2024 Bountiful Interlocal Agreement - Red-Lined Copy
 3. 2024 Bountiful Interlocal Agreement - Final Copy
-

RESOLUTION 24-06-___

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN KAYSVILLE CITY AND BOUNTIFUL CITY FOR 911 DISPATCHING SERVICES

WHEREAS, Kaysville City currently contracts with the Davis County Sheriff's Office for 911 dispatching services; and

WHEREAS, the Davis County Sheriff's Office will no longer be providing this service; and

WHEREAS, Layton City and Bountiful City will become the only 911 dispatch service providers in Davis County going forward; and

WHEREAS, it was determined that Bountiful City could provide services to Kaysville at approximately the same rate as the Davis County Sheriff's Office and at a rate significantly lower than Layton City; and

WHEREAS, the Utah Interlocal Cooperation Act provides that any two or more public agencies may enter into an Agreement with one another for joint or cooperative actions; and

WHEREAS, Bountiful City and Kaysville City have determined that entering into an Interlocal Cooperation Agreement for Bountiful to provide 911 dispatch services to Kaysville is in the best interest of both cities to make the most efficient use of their authority and resources by providing services and facilities in a manner that provides for mutual advantage, economies of scale, and utilization of resources for the overall promotion of the general welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

1. That the City is hereby authorized to enter into the Interlocal Agreement with Bountiful City for 911 dispatch services.
2. That the Mayor is authorized to execute this Interlocal Agreement.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this **20th day of June, 2024.**

Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

INTERLOCAL COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY AND KAYSVILLE CITY FOR DISPATCH SERVICES

This Interlocal Cooperation Agreement (the "Agreement") is made and entered into this day of 2024 by and between the City of Bountiful, a Utah municipal corporation ("Bountiful"), and Kaysville City, a Utah municipal corporation ("Kaysville").

Deleted: 1st

Deleted: March

RECITALS

WHEREAS, Bountiful and Kaysville are public agencies as contemplated in the Utah Interlocal Cooperation Act, as set forth in Utah Code §§ 11-13-101, et seq., as amended; and

WHEREAS, the Utah Interlocal Cooperation Act provides that any two or more public agencies may enter into an Agreement with one another for joint or cooperative actions; and

WHEREAS, Bountiful, through its 911 Communications Dispatch Center (the "Center") operated by the Bountiful Police Department, provides dispatch services within the limits of Davis County; and

WHEREAS, Bountiful and Kaysville desire to enter into an Interlocal Cooperation Agreement for Dispatch Services as more particularly provided herein; and

WHEREAS, Bountiful and Kaysville have determined that entering into this Agreement is in the best interest of the Parties to make the most efficient use of their authority and resources by providing services and facilities in a manner that provides for mutual advantage, economies of scale, and utilization of resources for the overall promotion of the general welfare of the public.

NOW, THEREFORE, for and in consideration of the mutual promises, obligations, and covenants contained herein, and for other good and valuable consideration, the receipt, fairness, and sufficiency of which are hereby acknowledged, and the Parties intending to be legally bound, the Parties do hereby mutually agree as follows:

1. Services. Bountiful, through its Police Department and Center, shall provide dispatch services and emergency dispatch services to Kaysville for police, fire, and emergency medical services, twenty-four hours a day, seven days a week, three hundred sixty-five days per year. Dispatching services shall include receiving calls for service and dispatching response units to and from an incident, acting as the central point of ordering and dispatching resources, and providing incident reports. These services shall include or be subject to the following provisions:

- a. Dispatch services will be dispatched over the radio through the use of the CAD system, two-tone paging system, the Alpha-Numeric-Paging system, and the Station Pre-Alerting system, as applicable.

- b. Bountiful, through its Police Department and Center, shall provide contingency dispatch services and planning in the event that there is a disruption of services at the Center.
- c. Bountiful, through its Police Department and Center and its CAD system, will maintain a record of all telephone and radio calls involving Kaysville and record all call times and radio transmissions of the appropriate police, fire, and emergency medical services incidents and shall retain and manage such records in accordance with the Utah Government Records Access and Management Act, as set forth in Utah Code §§ 63G-2-101, et seq., as amended.
- d. Bountiful, through its Police Department, Center, and systems, shall maintain interoperability with Kaysville's records management system active at the time of the execution of this Agreement. Kaysville will reimburse Bountiful for reasonable costs associated with changes to Kaysville's records management system during the term of this Agreement.
- e. Bountiful agrees to provide adequate staffing to the Center, including hiring new employees.
- f. Bountiful agrees to provide an adequate physical location for the Center.

2. Equipment. All equipment within the Center shall be provided by and is the sole property of Bountiful. As the owner of the equipment, Bountiful shall derive all profits and losses from the equipment. Kaysville shall be responsible for providing the necessary equipment in Kaysville vehicles to communicate with the Center. Such equipment in Kaysville vehicles shall be the sole property of Kaysville, and Kaysville shall derive all profits and losses from such equipment. On or after the Effective Date of this Agreement, all equipment utilized for Police, Fire, and EMS dispatching is subject to the following:

- a. Before any equipment is connected to Bountiful's dispatch system, the entity responsible for such equipment shall provide all requested records relating to the equipment and obtain written approval from the Bountiful Information Systems Director, Utah Communications Authority, and any applicable radio vendor.
- b. It shall be the sole obligation and responsibility of the entity responsible for the dispatching equipment to adequately and reasonably maintain any and all equipment necessary for the Center to carry out its duties as detailed in this Agreement effectively. This obligation includes but is not limited to entering into third-party maintenance agreements that cover any equipment owned or leased by the entity responsible for the equipment. Any and all financial or otherwise obligations under such an agreement shall be the sole responsibility of the entity responsible for the equipment.
- c. Except in the case of an emergency, Kaysville shall arrange access to the dispatching equipment with Bountiful through the Bountiful Police Department and the Center at least twenty-four (24) hours in advance. In the event of a bona-

fide emergency, as much notice as reasonably possible shall be provided to Bountiful through the Bountiful Police Department and the Center. Upon receiving notice as described herein, Bountiful, through the Bountiful Police Department and the Center, will permit access to the dispatching equipment.

3. Compensation. For each annual fiscal year (July 1 through June 30), Kaysville shall pay Bountiful for the services described in this Agreement as follows:

- a. One Hundred and Forty-Four Thousand Dollars (\$144,000) per year for the utilization of the Center and services as described herein ("Annual Compensation"). The Annual Compensation shall be paid to Bountiful in equal quarterly payments (at the beginning of each quarter: July, October, January, April) within thirty (30) calendar days of receipt of a monthly invoice from Bountiful.
- b. In addition to the payment described above, Bountiful will be entitled to any and all 911 phone service fees that are paid to or on behalf of Kaysville. Kaysville agrees to forward any and all 911 phone service fees to Bountiful and, in the event of any dispute regarding said fees, to cooperate and assist Bountiful as necessary in seeking, obtaining, and receiving said fees.
 - i. Kaysville shall be responsible for having their portion of E-911 revenue distributed to Davis County over a three (3) year period transferred to Bountiful. If those fees cannot be re-distributed to Bountiful from Davis County, Kaysville agrees to pay Bountiful a proportionately similar amount as follows:
 1. Year one: \$200,532
 2. Year two: \$133,667
 3. Year three: \$67,501
- c. No adjustments to the compensation shall be made during the initial two years of this Agreement without the consent of both parties. After the initial two-year period, Bountiful may make annual adjustments to the compensation based on inflation and an increase in the cost of living assessments for employees. Such adjustments to the annual compensation for services shall not require any amendment to this Agreement. They should be requested and pursued with sufficient time to be addressed as part of the annual budget process of the Parties. Bountiful must produce, upon request, a detailed breakdown of the annual adjustment.

4. Effective Date of Agreement. The effective date of this Agreement shall be the January 1, 2025 (the "Effective Date").

Deleted: date first written above, Month ____ 202__

5. Term of Agreement. The term of this Agreement shall be for a period of five (5) years commencing on the Effective Date. At the end of the initial five (5) year term, this Agreement will automatically renew for an additional five (5) year term unless either Party notifies the other not less than ninety (90) days before the expiration of the initial term that it does not want the Agreement to auto-renew. The Parties may also extend the terms of this

Agreement by mutual written Agreement of the Parties. Under no circumstances shall the Term of this Agreement extend more than fifty (50) years from March 1, 2024.

6. Termination of Agreement. This Agreement may be terminated prior to the completion of any term by any of the following:

- a. Mutual written Agreement of the Parties;
- b. By either Party after any material breach of this Agreement; and
 - i. Thirty (30) calendar days after the non-breaching Party sends a demand to the breaching Party to cure such material breach, and the breaching Party fails to timely cure such material breach; provided, however, the cure period shall be extended as may be required beyond the thirty calendar days, if the nature of the cure is such that it reasonably requires more than thirty calendar days to cure the breach, and the breaching Party commences the cure within the thirty calendar day period and thereafter continuously and diligently pursues the cure to completion; and
 - ii. After the notice to terminate this Agreement, which the non-breaching Party shall provide to the breaching Party, is effective pursuant to the notice provisions of this Agreement;
- c. By either Party, with or without cause, six (6) months after the terminating Party mails a written notice to terminate this Agreement to the non-terminating Party pursuant to the notice provisions of this Agreement or
- d. As otherwise set forth in this Agreement or as permitted by law, ordinance, rule, regulation, or otherwise.

7. Notices. Any notices that may or must be sent under the terms and provisions of this Agreement should be delivered by hand delivery or by United States mail, postage prepaid, as follows, or as subsequently amended in writing:

Bountiful City
Attn: City Manager
790 South 100 East
Bountiful, UT 84010

Kaysville City
Attn: City Manager
23 East Center St,
Kaysville, UT 84037

8. Indemnification and Hold Harmless. The Parties agree to indemnify and hold harmless the other Party as follows:

- a. Kaysville, for itself, and on behalf of its officers, officials, owners, members, managers, employees, agents, representatives, contractors, volunteers, and any person or persons under the supervision, direction, or control of the City (collectively, the "Kaysville Representatives"), agrees and promises to indemnify and hold harmless Bountiful, as well as Bountiful's officers,

officials, employees, agents, representatives, contractors, and volunteers (collectively, the "Bountiful Representatives"), from and against any loss, damage, injury, liability, claim, action, cause of action, demand, expense, cost, fee, or otherwise (collectively, the "Claims") that may arise from, may be in connection with, or may relate in any way to the acts or omissions, negligent or otherwise, of the Kaysville and Kaysville Representatives, whether or not the Claims are known or unknown, or are in law, equity, or otherwise. No term or condition of this Agreement, including, but not limited to, insurance that may be required under this Agreement, shall limit or waive any liability that Kaysville may have arising from, in connection with, or relating in any way to the acts or omissions, negligent or otherwise, of Kaysville or Kaysville Representatives.

- b. Bountiful, for itself, and on behalf of its officers, officials, owners, members, managers, employees, agents, representatives, contractors, volunteers, and any person or persons under the supervision, direction, or control of Bountiful (collectively, the "Bountiful Representatives"), agrees and promises to indemnify and hold harmless Kaysville, as well as the Kaysville's officers, officials, employees, agents, representatives, contractors, and volunteers (collectively, the "Kaysville's Representatives"), from and against any loss, damage, injury, liability, claim, action, cause of action, demand, expense, cost, fee, or otherwise (collectively, the "Claims") that may arise from, may be in connection with, or may relate in any way to the acts or omissions, negligent or otherwise, of Bountiful and Bountiful Representatives, whether or not the Claims are known or unknown, or are in law, equity, or otherwise. No term or condition of this Agreement, including, but not limited to, insurance that may be required under this Agreement, shall limit or waive any liability that Bountiful may have arising from, in connection with, or relating in any way to the acts or omissions, negligent or otherwise, of the Bountiful or Bountiful Representatives.

9. Governmental Immunity. The Parties recognize and acknowledge that each Party is covered by the Governmental Immunity Act of Utah, as set forth in Utah Code §§ 63G-7-101, et seq., as amended, and nothing herein is intended to waive or modify any rights, defenses, or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the Party employing their services, even if performing functions outside of the territorial limits of such Party. They shall be deemed officers and employees of such Party under the provisions of the Utah Governmental Immunity Act. Each Party shall be responsible and defend the action of its own employees, negligent or otherwise, pursuant to this Agreement's provisions.

10. No Separate Legal Entity. No separate legal entity is created by this Agreement.

11. Survival after Termination. Termination of this Agreement shall not extinguish or prejudice either Party's right to enforce this Agreement, or any term, provision, or promise under this Agreement, regarding insurance, indemnification, defense, save or hold harmless, or damages, with respect to any uncured breach or default of or under this Agreement.

12. Employees and Benefits. The Parties acknowledge, understand, and agree that the respective representatives, agents, contractors, officers, officials, members, employees, volunteers, and any person or persons under the supervision, direction, or control of a Party are not in any manner or degree employees of the other Party and shall have no right to and shall not be provided with any benefits from the other Party. While providing or performing services under this Agreement, Bountiful employees shall be deemed employees of Bountiful for all purposes, including, but not limited to, workers' compensation, withholding, salary, insurance, and benefits. Kaysville employees, while providing or performing services under or in connection with this Agreement, shall be deemed employees of Kaysville for all purposes, including, but not limited to, workers' compensation, withholding, salary, insurance, and benefits.

13. Waivers or Modification. No waiver or failure to enforce one or more parts or provisions of this Agreement shall be construed as a continuing waiver of any part or provision of this Agreement, which shall preclude the Parties from receiving the full, bargained-for benefit under the terms and provisions of this Agreement. A waiver or modification of any of the provisions of this Agreement or any breach thereof shall not constitute a waiver or modification of any other provision or breach, whether or not similar, and any such waiver or modification shall not constitute a continuing waiver. The rights of and available to each of the Parties under this Agreement cannot be waived or released verbally. They may be waived or released only by an instrument in writing, signed by the Party whose rights will be diminished or adversely affected by the waiver.

14. Binding Effect, Entire Agreement, Amendment. This Agreement is binding upon the Parties and their officers, directors, employees, agents, representatives, and to all persons or entities claiming by, through, or under them. This Agreement, including all attachments, if any, constitutes and represents the entire Agreement and understanding between the Parties with respect to the subject matter herein. There are no other written or oral agreements, understandings, or promises between the Parties that are not set forth herein. This Agreement supersedes and cancels all prior agreements, negotiations, and understandings between the Parties regarding the subject matter herein, whether written or oral, which are void, nullified, and of no legal effect if they are not recited or addressed in this Agreement. This Agreement nor any provisions hereof may be supplemented, amended, modified, changed, discharged, or terminated verbally. Rather, this Agreement and all provisions hereof may only be supplemented, amended, modified, changed, discharged, or terminated by an instrument in writing, signed by the Parties.

15. Force Majeure. In the event that either Party shall be delayed or hindered in or prevented from the performance of any act required under this Agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs, labor troubles, inability to procure materials, failure of power, inclement weather, restrictive governmental laws, ordinances, rules, regulations or otherwise, delays in or refusals to issue necessary governmental permits or licenses, riots, insurrection, wars, or other reasons of a like nature not the fault of the Party delayed in performing work or doing acts required under the terms of this Agreement, then the performance of such act(s) shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay, without any liability to the delayed Party.

16. Assignment Restricted. The Parties agree that neither this Agreement nor the duties, obligations, responsibilities, or privileges herein may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of both of the Parties.

17. Choice of Law, Jurisdiction, Venue. All matters, disputes, and claims arising out of, in connection with, or relating to this Agreement or its subject matter, formation, or validity (including non-contractual matters, disputes, and claims) shall be governed by, construed, and interpreted in accordance with the laws of the state of Utah, without reference to conflict of law principals. The Parties agree that the courts located in Davis County, State of Utah (or Salt Lake City, State of Utah, for claims that may only be litigated or resolved in the federal courts) shall have exclusive jurisdiction and be the exclusive venue with respect to any suit, action, proceeding, matter, dispute, and claim arising out of, in connection with, or relating to this Agreement, or its formation or validity.

18. Severability. Suppose any part or provision of this Agreement is found to be invalid, prohibited, or unenforceable in any jurisdiction. In that case, such part or provision of this Agreement shall, as to such jurisdiction only, be inoperative, null, and void to the extent of such invalidity, prohibition, or unenforceability without invalidating the remaining parts or provisions hereof, and any such invalidity, prohibition, or unenforceability in any jurisdiction shall not invalidate or render inoperative, null or void such part or provision in any other jurisdiction. Those parts or provisions of this Agreement that are not invalid, prohibited, or unenforceable shall remain in full force and effect.

19. Remedies for Breach of This Agreement. In the event of a material breach of this Agreement by either Party, the non-breaching Party may pursue such remedies provided herein or available at law; provided, remedies for contractual breach by either Party shall be limited to specific performance. The Parties agree that in the event a Party believes the other Party to be in material breach of this Agreement, said Party will give written notice of the alleged breach to the other Party. At that time, the Party alleged to be in breach shall have thirty (30) calendar days to remedy the alleged breach. If the Party alleged to be in breach, upon receiving written notice, immediately engages in a good faith effort to remedy the alleged breach but said breach could not reasonably be remedied within thirty (30) days, the Parties may extend the timeframe to allow the alleged breach to be remedied. It is expressly understood and agreed that the terms and provisions of this Section shall survive the termination of this Agreement. The rights and remedies of the Parties under this Agreement shall be construed cumulatively, and none of the rights and remedies under this Agreement shall be exclusive of, or in lieu or limitation of, any other right, remedy, or priority allowed by law unless specifically set forth herein.

20. No Third-Party Beneficiaries. The Parties enter into this Agreement for the exclusive benefit of the Parties and their respective successors, assigns, and affiliated persons referred to herein. Except and only to the extent provided by applicable statute, no creditor or other third Party shall have any rights or interests or receive any benefits under this Agreement. Notwithstanding anything herein to the contrary, Bountiful is expressly authorized by Kaysville to continue or enter into similar agreements with any or all of the other cities or other governmental or quasi-governmental entities located within Davis County.

21. Recitals Incorporated. The Recitals to this Agreement are incorporated herein by reference and made contractual in nature.

22. Authorization. The persons executing this Agreement on behalf of a Party hereby represent and warrant that they are duly authorized and empowered to execute the same, that they have carefully read this Agreement, and that this Agreement represents a binding and enforceable obligation of such Party.

23. Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same Agreement.

24. Construction. This Agreement is the result of negotiations between the Parties. Accordingly, this Agreement shall not be construed for or against any party, regardless of which Party drafted this Agreement or any part hereof. The headings and captions of the various paragraphs of this Agreement are for convenience of reference only. They shall in no way modify or affect the meaning or construction of any of the terms or provisions of this Agreement. Unless the context requires otherwise, singular nouns and pronouns used in this Agreement shall be deemed to include the plural and pronouns of one gender or the neuter shall be deemed to include the equivalent pronouns of the other gender or the neuter.

25. Counterparts. Electronically Transmitted Signatures. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all such counterparts shall constitute one and the same Agreement. Signatures transmitted by facsimile and e-mail shall have the same force and effect as original signatures.

WHEREFORE, the Parties hereto have executed this Interlocal Cooperation Agreement on the dates indicated below to be effective as of the date first written above.

Kaysville City

Tamara Tran
Kaysville City Mayor
Dated: _____

ATTEST:

Annemarie Plaizier
Kaysville City Recorder

Approved as to form and legality:

Nic Mills

Kaysville City Attorney

Bountiful City

Kendalyn Harris
Bountiful City Mayor
Dated: _____

ATTEST:

Shawna Andrus
Bountiful City Recorder

Approved as to form and legality:

Brad Jeppsen
Bountiful City Attorney

INTERLOCAL COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY AND KAYSVILLE CITY FOR DISPATCH SERVICES

This Interlocal Cooperation Agreement (the “Agreement”) is made and entered into this ____ day of ____ 2024 by and between the City of Bountiful, a Utah municipal corporation (“Bountiful”), and Kaysville City, a Utah municipal corporation (“Kaysville”).

RECITALS

WHEREAS, Bountiful and Kaysville are public agencies as contemplated in the Utah Interlocal Cooperation Act, as set forth in Utah Code §§ 11-13-101, et seq., as amended; and

WHEREAS, the Utah Interlocal Cooperation Act provides that any two or more public agencies may enter into an Agreement with one another for joint or cooperative actions; and

WHEREAS, Bountiful, through its 911 Communications Dispatch Center (the “Center”) operated by the Bountiful Police Department, provides dispatch services within the limits of Davis County; and

WHEREAS, Bountiful and Kaysville desire to enter into an Interlocal Cooperation Agreement for Dispatch Services as more particularly provided herein; and

WHEREAS, Bountiful and Kaysville have determined that entering into this Agreement is in the best interest of the Parties to make the most efficient use of their authority and resources by providing services and facilities in a manner that provides for mutual advantage, economies of scale, and utilization of resources for the overall promotion of the general welfare of the public.

NOW, THEREFORE, for and in consideration of the mutual promises, obligations, and covenants contained herein, and for other good and valuable consideration, the receipt, fairness, and sufficiency of which are hereby acknowledged, and the Parties intending to be legally bound, the Parties do hereby mutually agree as follows:

1. Services. Bountiful, through its Police Department and Center, shall provide dispatch services and emergency dispatch services to Kaysville for police, fire, and emergency medical services, twenty-four hours a day, seven days a week, three hundred sixty-five days per year. Dispatching services shall include receiving calls for service and dispatching response units to and from an incident, acting as the central point of ordering and dispatching resources, and providing incident reports. These services shall include or be subject to the following provisions:

- a. Dispatch services will be dispatched over the radio through the use of the CAD system, two-tone paging system, the Alpha-Numeric-Paging system, and the Station Pre-Alerting system, as applicable.

- b. Bountiful, through its Police Department and Center, shall provide contingency dispatch services and planning in the event that there is a disruption of services at the Center.
- c. Bountiful, through its Police Department and Center and its CAD system, will maintain a record of all telephone and radio calls involving Kaysville and record all call times and radio transmissions of the appropriate police, fire, and emergency medical services incidents and shall retain and manage such records in accordance with the Utah Government Records Access and Management Act, as set forth in Utah Code §§ 63G-2-101, et seq., as amended.
- d. Bountiful, through its Police Department, Center, and systems, shall maintain interoperability with Kaysville's records management system active at the time of the execution of this Agreement. Kaysville will reimburse Bountiful for reasonable costs associated with changes to Kaysville's records management system during the term of this Agreement.
- e. Bountiful agrees to provide adequate staffing to the Center, including hiring new employees.
- f. Bountiful agrees to provide an adequate physical location for the Center.

2. Equipment. All equipment within the Center shall be provided by and is the sole property of Bountiful. As the owner of the equipment, Bountiful shall derive all profits and losses from the equipment. Kaysville shall be responsible for providing the necessary equipment in Kaysville vehicles to communicate with the Center. Such equipment in Kaysville vehicles shall be the sole property of Kaysville, and Kaysville shall derive all profits and losses from such equipment. On or after the Effective Date of this Agreement, all equipment utilized for Police, Fire, and EMS dispatching is subject to the following:

- a. Before any equipment is connected to Bountiful's dispatch system, the entity responsible for such equipment shall provide all requested records relating to the equipment and obtain written approval from the Bountiful Information Systems Director, Utah Communications Authority, and any applicable radio vendor.
- b. It shall be the sole obligation and responsibility of the entity responsible for the dispatching equipment to adequately and reasonably maintain any and all equipment necessary for the Center to carry out its duties as detailed in this Agreement effectively. This obligation includes but is not limited to entering into third-party maintenance agreements that cover any equipment owned or leased by the entity responsible for the equipment. Any and all financial or otherwise obligations under such an agreement shall be the sole responsibility of the entity responsible for the equipment.
- c. Except in the case of an emergency, Kaysville shall arrange access to the dispatching equipment with Bountiful through the Bountiful Police Department and the Center at least twenty-four (24) hours in advance. In the event of a bona-

vide emergency, as much notice as reasonably possible shall be provided to Bountiful through the Bountiful Police Department and the Center. Upon receiving notice as described herein, Bountiful, through the Bountiful Police Department and the Center, will permit access to the dispatching equipment.

3. Compensation. For each annual fiscal year (July 1 through June 30), Kaysville shall pay Bountiful for the services described in this Agreement as follows:

- a. One Hundred and Forty-Four Thousand Dollars (\$144,000) per year for the utilization of the Center and services as described herein (“Annual Compensation”). The Annual Compensation shall be paid to Bountiful in equal quarterly payments (at the beginning of each quarter: July, October, January, April) within thirty (30) calendar days of receipt of a monthly invoice from Bountiful.
- b. In addition to the payment described above, Bountiful will be entitled to any and all 911 phone service fees that are paid to or on behalf of Kaysville. Kaysville agrees to forward any and all 911 phone service fees to Bountiful and, in the event of any dispute regarding said fees, to cooperate and assist Bountiful as necessary in seeking, obtaining, and receiving said fees.
 - i. Kaysville shall be responsible for having their portion of E-911 revenue distributed to Davis County over a three (3) year period transferred to Bountiful. If those fees cannot be re-distributed to Bountiful from Davis County, Kaysville agrees to pay Bountiful a proportionately similar amount as follows:
 1. Year one: \$200,532
 2. Year two: \$133,667
 3. Year three: \$67,501
- c. No adjustments to the compensation shall be made during the initial two years of this Agreement without the consent of both parties. After the initial two-year period, Bountiful may make annual adjustments to the compensation based on inflation and an increase in the cost of living assessments for employees. Such adjustments to the annual compensation for services shall not require any amendment to this Agreement. They should be requested and pursued with sufficient time to be addressed as part of the annual budget process of the Parties. Bountiful must produce, upon request, a detailed breakdown of the annual adjustment.

4. Effective Date of Agreement. The effective date of this Agreement shall be the January 1, 2025 (the “Effective Date”).

5. Term of Agreement. The term of this Agreement shall be for a period of five (5) years commencing on the Effective Date. At the end of the initial five (5) year term, this Agreement will automatically renew for an additional five (5) year term unless either Party notifies the other not less than ninety (90) days before the expiration of the initial term that it does not want the Agreement to auto-renew. The Parties may also extend the terms of this

Agreement by mutual written Agreement of the Parties. Under no circumstances shall the Term of this Agreement extend more than fifty (50) years from March 1, 2024.

6. Termination of Agreement. This Agreement may be terminated prior to the completion of any term by any of the following:

- a. Mutual written Agreement of the Parties;
- b. By either Party after any material breach of this Agreement; and
 - i. Thirty (30) calendar days after the non-breaching Party sends a demand to the breaching Party to cure such material breach, and the breaching Party fails to timely cure such material breach; provided, however, the cure period shall be extended as may be required beyond the thirty calendar days, if the nature of the cure is such that it reasonably requires more than thirty calendar days to cure the breach, and the breaching Party commences the cure within the thirty calendar day period and thereafter continuously and diligently pursues the cure to completion; and
 - ii. After the notice to terminate this Agreement, which the non-breaching Party shall provide to the breaching Party, is effective pursuant to the notice provisions of this Agreement;
- c. By either Party, with or without cause, six (6) months after the terminating Party mails a written notice to terminate this Agreement to the non-terminating Party pursuant to the notice provisions of this Agreement or
- d. As otherwise set forth in this Agreement or as permitted by law, ordinance, rule, regulation, or otherwise.

7. Notices. Any notices that may or must be sent under the terms and provisions of this Agreement should be delivered by hand delivery or by United States mail, postage prepaid, as follows, or as subsequently amended in writing:

Bountiful City
Attn: City Manager
790 South 100 East
Bountiful, UT 84010

Kaysville City
Attn: City Manager
23 East Center St,
Kaysville, UT 84037

8. Indemnification and Hold Harmless. The Parties agree to indemnify and hold harmless the other Party as follows:

- a. Kaysville, for itself, and on behalf of its officers, officials, owners, members, managers, employees, agents, representatives, contractors, volunteers, and any person or persons under the supervision, direction, or control of the City (collectively, the "Kaysville Representatives"), agrees and promises to indemnify and hold harmless Bountiful, as well as Bountiful's officers,

officials, employees, agents, representatives, contractors, and volunteers (collectively, the "Bountiful Representatives"), from and against any loss, damage, injury, liability, claim, action, cause of action, demand, expense, cost, fee, or otherwise (collectively, the "Claims") that may arise from, may be in connection with, or may relate in any way to the acts or omissions, negligent or otherwise, of the Kaysville and Kaysville Representatives, whether or not the Claims are known or unknown, or are in law, equity, or otherwise. No term or condition of this Agreement, including, but not limited to, insurance that may be required under this Agreement, shall limit or waive any liability that Kaysville may have arising from, in connection with, or relating in any way to the acts or omissions, negligent or otherwise, of Kaysville or Kaysville Representatives.

- b. Bountiful, for itself, and on behalf of its officers, officials, owners, members, managers, employees, agents, representatives, contractors, volunteers, and any person or persons under the supervision, direction, or control of Bountiful (collectively, the "Bountiful Representatives"), agrees and promises to indemnify and hold harmless Kaysville, as well as the Kaysville's officers, officials, employees, agents, representatives, contractors, and volunteers (collectively, the "Kaysville's Representatives"), from and against any loss, damage, injury, liability, claim, action, cause of action, demand, expense, cost, fee, or otherwise (collectively, the "Claims") that may arise from, may be in connection with, or may relate in any way to the acts or omissions, negligent or otherwise, of Bountiful and Bountiful Representatives, whether or not the Claims are known or unknown, or are in law, equity, or otherwise. No term or condition of this Agreement, including, but not limited to, insurance that may be required under this Agreement, shall limit or waive any liability that Bountiful may have arising from, in connection with, or relating in any way to the acts or omissions, negligent or otherwise, of the Bountiful or Bountiful Representatives.

9. Governmental Immunity. The Parties recognize and acknowledge that each Party is covered by the Governmental Immunity Act of Utah, as set forth in Utah Code §§ 63G-7-101, et seq., as amended, and nothing herein is intended to waive or modify any rights, defenses, or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the Party employing their services, even if performing functions outside of the territorial limits of such Party. They shall be deemed officers and employees of such Party under the provisions of the Utah Governmental Immunity Act. Each Party shall be responsible and defend the action of its own employees, negligent or otherwise, pursuant to this Agreement's provisions.

10. No Separate Legal Entity. No separate legal entity is created by this Agreement.

11. Survival after Termination. Termination of this Agreement shall not extinguish or prejudice either Party's right to enforce this Agreement, or any term, provision, or promise under this Agreement, regarding insurance, indemnification, defense, save or hold harmless, or damages, with respect to any uncured breach or default of or under this Agreement.

12. Employees and Benefits. The Parties acknowledge, understand, and agree that the respective representatives, agents, contractors, officers, officials, members, employees, volunteers, and any person or persons under the supervision, direction, or control of a Party are not in any manner or degree employees of the other Party and shall have no right to and shall not be provided with any benefits from the other Party. While providing or performing services under this Agreement, Bountiful employees shall be deemed employees of Bountiful for all purposes, including, but not limited to, workers' compensation, withholding, salary, insurance, and benefits. Kaysville employees, while providing or performing services under or in connection with this Agreement, shall be deemed employees of Kaysville for all purposes, including, but not limited to, workers' compensation, withholding, salary, insurance, and benefits.

13. Waivers or Modification. No waiver or failure to enforce one or more parts or provisions of this Agreement shall be construed as a continuing waiver of any part or provision of this Agreement, which shall preclude the Parties from receiving the full, bargained-for benefit under the terms and provisions of this Agreement. A waiver or modification of any of the provisions of this Agreement or any breach thereof shall not constitute a waiver or modification of any other provision or breach, whether or not similar, and any such waiver or modification shall not constitute a continuing waiver. The rights of and available to each of the Parties under this Agreement cannot be waived or released verbally. They may be waived or released only by an instrument in writing, signed by the Party whose rights will be diminished or adversely affected by the waiver.

14. Binding Effect, Entire Agreement, Amendment. This Agreement is binding upon the Parties and their officers, directors, employees, agents, representatives, and to all persons or entities claiming by, through, or under them. This Agreement, including all attachments, if any, constitutes and represents the entire Agreement and understanding between the Parties with respect to the subject matter herein. There are no other written or oral agreements, understandings, or promises between the Parties that are not set forth herein. This Agreement supersedes and cancels all prior agreements, negotiations, and understandings between the Parties regarding the subject matter herein, whether written or oral, which are void, nullified, and of no legal effect if they are not recited or addressed in this Agreement. This Agreement nor any provisions hereof may be supplemented, amended, modified, changed, discharged, or terminated verbally. Rather, this Agreement and all provisions hereof may only be supplemented, amended, modified, changed, discharged, or terminated by an instrument in writing, signed by the Parties.

15. Force Majeure. In the event that either Party shall be delayed or hindered in or prevented from the performance of any act required under this Agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs, labor troubles, inability to procure materials, failure of power, inclement weather, restrictive governmental laws, ordinances, rules, regulations or otherwise, delays in or refusals to issue necessary governmental permits or licenses, riots, insurrection, wars, or other reasons of a like nature not the fault of the Party delayed in performing work or doing acts required under the terms of this Agreement, then the performance of such act(s) shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay, without any liability to the delayed Party.

16. Assignment Restricted. The Parties agree that neither this Agreement nor the duties, obligations, responsibilities, or privileges herein may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of both of the Parties.

17. Choice of Law, Jurisdiction, Venue. All matters, disputes, and claims arising out of, in connection with, or relating to this Agreement or its subject matter, formation, or validity (including non-contractual matters, disputes, and claims) shall be governed by, construed, and interpreted in accordance with the laws of the state of Utah, without reference to conflict of law principals. The Parties agree that the courts located in Davis County, State of Utah (or Salt Lake City, State of Utah, for claims that may only be litigated or resolved in the federal courts) shall have exclusive jurisdiction and be the exclusive venue with respect to any suit, action, proceeding, matter, dispute, and claim arising out of, in connection with, or relating to this Agreement, or its formation or validity.

18. Severability. Suppose any part or provision of this Agreement is found to be invalid, prohibited, or unenforceable in any jurisdiction. In that case, such part or provision of this Agreement shall, as to such jurisdiction only, be inoperative, null, and void to the extent of such invalidity, prohibition, or unenforceability without invalidating the remaining parts or provisions hereof, and any such invalidity, prohibition, or unenforceability in any jurisdiction shall not invalidate or render inoperative, null or void such part or provision in any other jurisdiction. Those parts or provisions of this Agreement that are not invalid, prohibited, or unenforceable shall remain in full force and effect.

19. Remedies for Breach of This Agreement. In the event of a material breach of this Agreement by either Party, the non-breaching Party may pursue such remedies provided herein or available at law; provided, remedies for contractual breach by either Party shall be limited to specific performance. The Parties agree that in the event a Party believes the other Party to be in material breach of this Agreement, said Party will give written notice of the alleged breach to the other Party. At that time, the Party alleged to be in breach shall have thirty (30) calendar days to remedy the alleged breach. If the Party alleged to be in breach, upon receiving written notice, immediately engages in a good faith effort to remedy the alleged breach but said breach could not reasonably be remedied within thirty (30) days, the Parties may extend the timeframe to allow the alleged breach to be remedied. It is expressly understood and agreed that the terms and provisions of this Section shall survive the termination of this Agreement. The rights and remedies of the Parties under this Agreement shall be construed cumulatively, and none of the rights and remedies under this Agreement shall be exclusive of, or in lieu or limitation of, any other right, remedy, or priority allowed by law unless specifically set forth herein.

20. No Third-Party Beneficiaries. The Parties enter into this Agreement for the exclusive benefit of the Parties and their respective successors, assigns, and affiliated persons referred to herein. Except and only to the extent provided by applicable statute, no creditor or other third Party shall have any rights or interests or receive any benefits under this Agreement. Notwithstanding anything herein to the contrary, Bountiful is expressly authorized by Kaysville to continue or enter into similar agreements with any or all of the other cities or other governmental or quasi-governmental entities located within Davis County.

21. Recitals Incorporated. The Recitals to this Agreement are incorporated herein by reference and made contractual in nature.

22. Authorization. The persons executing this Agreement on behalf of a Party hereby represent and warrant that they are duly authorized and empowered to execute the same, that they have carefully read this Agreement, and that this Agreement represents a binding and enforceable obligation of such Party.

23. Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same Agreement.

24. Construction. This Agreement is the result of negotiations between the Parties. Accordingly, this Agreement shall not be construed for or against any party, regardless of which Party drafted this Agreement or any part hereof. The headings and captions of the various paragraphs of this Agreement are for convenience of reference only. They shall in no way modify or affect the meaning or construction of any of the terms or provisions of this Agreement. Unless the context requires otherwise, singular nouns and pronouns used in this Agreement shall be deemed to include the plural and pronouns of one gender or the neuter shall be deemed to include the equivalent pronouns of the other gender or the neuter.

25. Counterparts. Electronically Transmitted Signatures. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all such counterparts shall constitute one and the same Agreement. Signatures transmitted by facsimile and e-mail shall have the same force and effect as original signatures.

WHEREFORE, the Parties hereto have executed this Interlocal Cooperation Agreement on the dates indicated below to be effective as of the date first written above.

Kaysville City

Tamara Tran
Kaysville City Mayor
Dated: _____

ATTEST:

Annemarie Plaizier
Kaysville City Recorder

Approved as to form and legality:

Nic Mills

Kaysville City Attorney

Bountiful City

Kendalyn Harris
Bountiful City Mayor
Dated: _____

ATTEST:

Shawna Andrus
Bountiful City Recorder

Approved as to form and legality:

Brad Jeppsen
Bountiful City Attorney

RESOLUTION NO _____

A RESOLUTION AMENDING THE KAYSVILLE CITY BUDGETS FOR FISCAL YEAR 2024

WHEREAS, the Kaysville City Council has adopted a Fiscal Year 2024 Budgets and now finds it advisable to amend these budgets:

BE IT RESOLVED BY THE KAYSVILLE CITY COUNCIL:

1. The City Council hereby amends the Fiscal Year 2024 Budgets, which amendment is attached hereto as Exhibit A – Kaysville City Fiscal Year 2024 Budget Amendments and incorporated herein by this reference.
2. The effective date of this resolution shall be the date of adoption.

APPROVED and ADOPTED this 20th day of June 2024.

Tamara Tran
Mayor

ATTEST:

Annemarie Plaizier
City Recorder

**Fiscal Year 2024
Budget Amendments
Governmental Funds
Exhibit A**

GENERAL FUND

	Original Budget	Amended Budget	Increase	Reason	
Council	\$156,416.28	\$180,416.28	\$24,000.00	<i>Prepaid ULCT Annual Fee</i>	10-41-470
Planning and Zoning	\$547,800.90	\$597,800.90	\$50,000.00	<i>Salaries and Wages</i>	10-41-110
Fleet Maintenance	\$700,051.27	\$895,051.27	\$195,000.00	<i>Vehicle Purchases (Allocation)</i>	10-59-762
Total Expenditures	\$1,404,268.45	\$1,673,268.45	\$269,000.00		10-39991
Revenue - Fund Balance			\$269,000.00		

GENERAL FUND

	Original Budget	Amended Budget	Increase	Reason	
Non Reciprocal Utility Expense					
General Government	\$0.00	\$100,500.00	\$100,500.00	Value of Utility Services to General Fund	10-90-811
Public Safety	\$0.00	\$48,000.00	\$48,000.00	Value of Utility Services to General Fund	10-90-812
Community Development	\$0.00	\$68,000.00	\$68,000.00	Value of Utility Services to General Fund	10-90-813
Public Works	\$0.00	\$21,000.00	\$21,000.00	Value of Utility Services to General Fund	10-90-814
Parks and Recreation	\$0.00	\$178,000.00	\$178,000.00	Value of Utility Services to General Fund	10-90-815
Revenue - Non Reciprocal Utility			\$415,500.00		

Debt Service Fund

	Original Budget	Amended Budget	Increase	Reason	
Total Expenditures	\$0.00	\$1,500.00	\$1,500.00	<i>Trustee Expense</i>	30-85-052
Revenue - Fund Balance	\$0.00	\$1,500.00	\$1,500.00		

RESOLUTION NO. _____

A RESOLUTION ADOPTING A SCHEDULE OF FISCAL YEAR 2025 COUNCIL APPROVED POSITIONS AND COMPENSATION SCHEDULES FOR CITY OFFICIALS AND EMPLOYEES.

WHEREAS, the Kaysville City Council, after giving due notice required by statute, has held public hearings and given notice as required desires to incorporate as part of the Fiscal Year 2025 Budgets a schedule of Council Approved Positions and a Compensation Schedule for City Officials and employees as part of said budget:

NOW THEREFORE, BE IT RESOLVED BY THE KAYSVILLE CITY COUNCIL:

1. The City Council hereby adopts a schedule of Fiscal Year 2025 Council Approved Positions and a Compensation Schedule for City Officials and Employees with an effective date of July 1, 2024. The Schedules are attached hereto as Exhibit A and incorporated herein by this reference.
2. The effective date of this resolution shall be the date of adoption.

APPROVED and ADOPTED this 20th day of June 2024.

Tamara Tran
Mayor

ATTEST:

Annemarie Plaizier
City Recorder



Current Positions and Staffing by Department									
Department			Positions by Name	FY 2025		FY 2026		FY 2027	
				Position	Cost	Position	Cost	Position	Cost
City Manager	1	FT	Jaysen Christensen						
Administration									
Finance/Administrative Services Director	1	FT	Dean Storey						
City Recorder	1	FT	Annemarie Plazier						
Human Resource Manager	1	FT	Kim Bosworth						
Senior Billing Clerk Supervisor	1	FT	Holly Henderson						
Utility Billing Clerk	1	FT	Rachel Talbot						
Accounts Payable Clerk	1	FT	Brenda Pugmire						
Cash Receipting Clerk	1	FT	Cheryl Weight						
Office Clerk II	1	FT	Kathy Chatterton						
Accounting Clerk				1	\$ 91,791				
Deputy Finance Director	1	FT	Maryn Nelson						
Mechanic Shop Foreman	1	FT	Cody Nelson						
Mechanic	1	FT	Zachary Cole Edgar						
Information Systems Manager	1	FT	Ryan Judd						
Metering System Analyst	1	FT	Shaun Sackett						
Computer Specialist	1	FT	Jake Gold						
Electronic Document Management Coordinator	1	FT	Duncan Rappleye						
GIS Specialist	1	FT	Jordan Hansen						
Legal									
City Attorney	1	FT	Nic Mills						
Paralegal	1	FT	Chelsie Fromeyer						
Assistant City Attorney	1	PT NB	Open Position	1	\$ 136,839				
Parks & Recreation, Buildings, Cemetery									
Parks and Recreation Director	1	FT	Cole Stephens						
Parks Superintendent	1	FT	Justin Brimhall						
Recreation Superintendent	1	FT	Kris High						
Parks Foreman	1	FT	Brad Hulsey						
Lead Worker	2	FT	Andrew Firmage, Jacob Anderson			1	\$ 95,462		
Crew Leader	3	FT	Logan Jaques, David Smuin, Bailey LaRue	1	\$ 88,598			1	\$ 88,598
Recreation Coordinator	2	FT	Robyn Dickson, Bryan White					1	\$ 78,920
PT Recreation Specialist	1	PT B	Tracy Murray						
Cemetery Sexton	1	FT	Trent Walker						
Office Clerk II		PT B		1	\$ 66,500	1	\$ 66,500		
Admin Office Assistant	3	PT NB	Jackie Hubbard, Angie Kilgore, Kaitlyn Swain	-1	\$ (22,000)	-1	\$ (22,000)	-1	\$ (22,000)
Temporary Rec Worker	Varies	Temp							
Seasonal Worker	Varies	Seasonal							



Current Positions and Staffing by Department				FY 2025		FY 2026		FY 2027	
Department			Positions by Name	Position	Cost	Position	Cost	Position	Cost
Community Development									
Community Development Director	1	FT	Melinda Greenwood						
Building Official	1	FT	James Day						
Building Inspector II	1	FT	Duane Gordon						
Building Inspector I	1	FT	Jason Tubbs						
Zoning Administrator	1	FT	Dan Jessop						
City Planner				1	\$ 91,791				
Building Permit Technician Lead	1	FT	Rebecca Argyle						
Business License Specialist	1	FT	Mindi Edstrom						
Office Clerk II	1	FT	April Olson						
Public Works									
Public Works Director	1	FT	Josh Belnap						
Public Works Foreman	1	FT	Cody Thompson						
City Engineer	1	FT	Dexter Fisher						
Streets Manager	1	FT	Ryan Roberts						
Drinking Water Manager	1	FT	Jared Tubbs						
Storm Water Manager	1	FT	Logan Barker						
Maintenance Worker IV	3	FT	William Huerta, Mark Grey, Brad Lund						
Maintenance Worker III	8	FT	Nick Moss, RJ Hooper, Greg Phillips, Seth Ballantyne, Brian Caldwell, Zach O'brien, Tanner Giles, Brant Sulser	1	\$ 95,961				
Maintenance Worker II	1	FT	Gustavo Cisneros						
Public Works Inspector	1	FT	Curtis Randall						
Water Quality and Backflow Administrator	1	FT	Jesse Shupe						
Water Technical Aide	1	FT	Tyson Shaw						
Locator	1	FT	Brandon Willey						
Administrative Assistant - Secretary	1	FT	Amanda Cross						
Laborer	Varies	Seasonal							
Public Information Officer				1	\$ -				
Police									
Police Chief	1	FT	Sol Oberg						
Assistant Police Chief	1	FT	Seth Ellington						
Lieutenant	2	FT	Paul Thompson, Preston Benoit						
Sergeant	5	FT	Jeremy Owens, Lacy Turner, Cade Bradshaw, Jared Jensen, Joshua Steadman			2	\$ 305,556		
Master Officer	4	FT	Brandon Woolf, Jordan Nicholas, Matthew Thurgood, Mason Flint						
Police Officer III	13	FT	Mike Criddle, Justin Stanford, Devin Rich, Alexis Benson, Robert Jackson, Dustin Ballard, Tyson Embley, Kendu Givens, Travis Collings, Chase Ritter, Jacob Seifert, Chris Ransom, Joshua Danielson						
Police Officer III	1	PT NB	Ryan Freeman						
Police Officer II	7	FT	Logan Nicholas, Joshua DeLos Santos, Peydun VanHoff, Carter Moser, Noelia Sarmiento, Blake Garrison, Jacob Gobles	2	\$ 224,000				
Mental Health Therapist	1	FT	Stuart Palmer						
Victim Advocate	1	FT	Jennifer Winchester						
Support Services Supervisor	1	FT	Kimberly Buck						
Evidence and Records Custodian	1	FT	Cheryll Coffman						
Crossing Guard	35	PT NB	27 permanent, 8 reserve						
Office Clerk				1	\$ 71,197				



Current Positions and Staffing by Department				FY 2025		FY 2026		FY 2027	
Department			Positions by Name	Position	Cost	Position	Cost	Position	Cost
Fire									
Fire Chief	1	FT	Paul Erickson						
Deputy Chief/Fire Marshal				1	\$ 180,852				
Fire Captain Paramedic	1	FT	Jason Taylor						
Fire Captain AEMT	2	FT	Aaron Shupe, Cameron McKinnon						
Fire Engineer Paramedic	2	FT	Kelton Vine, Tyler Reece						
Fire Engineer AEMT	1	FT	Todd Smith						
Firefighter Paramedic	7	FT	Colton Bascom, Cameron Cessna, Michael Hays, Brandon Holt, Shannon Nelson, Colton Alvey, Mitchell Probert						
Firefighter AEMT	8	FT	Jason Anderson, Wesley Daugherty, Dan Udy, David Olson, Garrett Matthews, Cameron Bledsoe, Dallin Peck, Jason Huff	3	\$ 337,340				
Administrative Assistant - Secretary	1	PT B	Aryel Daniels						
PT Firefighter	Varies	PT NB			\$ (242,324)				
Power									
Power Director	1	FT	Brian Johnson						
Resource Service Manager	1	FT	Bruce Rigby						
Line Operations Supervisor	1	FT	Bret Thomas						
Senior Line Supervisor	3	FT	Brandon Child, Danny Black, Steve Rice						
Substation Technician Supervisor	1	FT	Greg Remmington						
Journeyman Lineman	3	FT	Wesley Jones, Justin Page, Aaron Leonhardt						
Meter Technician				1	\$ 136,839				
Journeyman Substation Technician						1	\$ 130,404		
Apprentice Lineman	3	FT	Gavin Davey, Parker Peterson, Preston Mills						
Locator	1	FT	Tyler Lewis						
Administrative Assistant - Secretary	1	FT	Stacie Harward						
Laborer	Varies	Temp							
				14	1,257,384	4	575,922	1	145,518

136 Full Time Positions
 2 Part Time Positions - Benefited
 40 Part Time Positions - Non Benefited
 Varies Seasonal/Temporary

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2025

Council Approved Positions		FY 25 PROPOSED COMPENSATION PLAN							
		3.00% Market Adjustment Included							
		Annual Compensation				Conversion to Hourly Rate			
		Minimum	Midpoint	Maximum		Minimum	Midpoint	Maximum	
Administration Department									
City Manager			\$140,920.00	\$165,588.80	\$190,236.80		\$67.75	\$79.61	\$91.46
Finance/Administrative Services Director			\$111,155.20	\$130,603.20	\$150,051.20		\$53.44	\$62.79	\$72.14
Information Systems Manager			\$89,648.00	\$105,331.20	\$121,014.40		\$43.10	\$50.64	\$58.18
Deputy Finance Director			\$80,204.80	\$94,244.80	\$108,264.00		\$38.56	\$45.31	\$52.05
Human Resource Manager			\$57,220.80	\$67,246.40	\$77,251.20		\$27.51	\$32.33	\$37.14
GIS Specialist			\$67,974.40	\$79,872.00	\$91,769.60		\$32.68	\$38.40	\$44.12
Computer Specialist			\$67,974.40	\$79,872.00	\$91,769.60		\$32.68	\$38.40	\$44.12
Electronic Document Management Coordinator			\$67,974.40	\$79,872.00	\$91,769.60		\$32.68	\$38.40	\$44.12
Mechanic Shop Foreman			\$66,643.20	\$78,312.00	\$89,980.80		\$32.04	\$37.65	\$43.26
City Recorder			\$61,027.20	\$71,718.40	\$82,388.80		\$29.34	\$34.48	\$39.61
Mechanic			\$58,156.80	\$68,328.00	\$78,499.20		\$27.96	\$32.85	\$37.74
Senior Billing Clerk Supervisor			\$57,220.80	\$67,246.40	\$77,251.20		\$27.51	\$32.33	\$37.14
Metering System Analyst			\$55,348.80	\$65,041.60	\$74,713.60		\$26.61	\$31.27	\$35.92
Accounting Clerk			\$51,126.40	\$60,070.40	\$69,014.40		\$24.58	\$28.88	\$33.18
Accounts Payable Clerk			\$48,880.00	\$57,449.60	\$65,998.40		\$23.50	\$27.62	\$31.73
Utility Billing Clerk			\$48,880.00	\$57,449.60	\$65,998.40		\$23.50	\$27.62	\$31.73
Cash Receipting Clerk			\$48,880.00	\$57,449.60	\$65,998.40		\$23.50	\$27.62	\$31.73
Office Clerk II			\$40,851.20	\$48,006.40	\$55,161.60		\$19.64	\$23.08	\$26.52
Office Clerk I			\$35,110.40	\$41,267.20	\$47,403.20		\$16.88	\$19.84	\$22.79
Community Development Department									
Community Development Director			\$109,324.80	\$128,460.80	\$147,596.80		\$52.56	\$61.76	\$70.96
Building Official			\$83,740.80	\$98,404.80	\$113,048.00		\$40.26	\$47.31	\$54.35
Building Inspector III			\$63,564.80	\$74,692.80	\$85,800.00		\$30.56	\$35.91	\$41.25
Building Inspector II			\$61,297.60	\$72,030.40	\$82,763.20		\$29.47	\$34.63	\$39.79
Senior City Planner			\$71,219.20	\$83,678.40	\$96,137.60		\$34.24	\$40.23	\$46.22
Building Inspector I			\$58,552.00	\$68,806.40	\$79,040.00		\$28.15	\$33.08	\$38.00
City Planner			\$55,120.00	\$64,771.20	\$74,401.60		\$26.50	\$31.14	\$35.77
Code Enforcement Officer			\$54,204.80	\$63,689.60	\$73,174.40		\$26.06	\$30.62	\$35.18
Executive Assistant			\$53,684.80	\$63,086.40	\$72,488.00		\$25.81	\$30.33	\$34.85
Building Permit Technician Lead			\$53,497.60	\$62,857.60	\$72,217.60		\$25.72	\$30.22	\$34.72
Building Permit Technician			\$46,779.20	\$54,974.40	\$63,148.80		\$22.49	\$26.43	\$30.36
Business License Specialist			\$47,028.80	\$55,265.60	\$63,502.40		\$22.61	\$26.57	\$30.53
Office Clerk II			\$40,851.20	\$48,006.40	\$55,161.60		\$19.64	\$23.08	\$26.52
Office Clerk I			\$35,110.40	\$41,267.20	\$47,403.20		\$16.88	\$19.84	\$22.79

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2025

		FY 25 PROPOSED COMPENSATION PLAN					
		3.00% Market Adjustment Included					
Council Approved Positions		Annual Compensation			Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Fire Department							
Fire Chief		\$111,737.60	\$131,289.60	\$150,841.60	\$53.72	\$63.12	\$72.52
Fire Captain Paramedic		\$88,786.88	\$104,336.96	\$119,857.92	\$30.49	\$35.83	\$41.16
Fire Captain AEMT		\$77,226.24	\$90,737.92	\$104,249.60	\$26.52	\$31.16	\$35.80
Fire Marshal/Inspector		\$66,422.72	\$78,041.60	\$89,660.48	\$22.81	\$26.80	\$30.79
Fire Engineer Paramedic		\$73,265.92	\$86,107.84	\$98,920.64	\$25.16	\$29.57	\$33.97
Fire Engineer AEMT		\$62,753.60	\$73,731.84	\$84,710.08	\$21.55	\$25.32	\$29.09
Firefighter Paramedic		\$63,103.04	\$74,139.52	\$85,176.00	\$21.67	\$25.46	\$29.25
Firefighter AEMT		\$54,367.04	\$63,889.28	\$73,411.52	\$18.67	\$21.94	\$25.21
Administrative Assistant - Secretary		\$48,880.00	\$57,449.60	\$65,998.40	\$23.50	\$27.62	\$31.73
Office Clerk II		\$40,851.20	\$48,006.40	\$55,161.60	\$19.64	\$23.08	\$26.52
Office Clerk I		\$35,110.40	\$41,267.20	\$47,403.20	\$16.88	\$19.84	\$22.79
						2912 Hourly Rate	
Legal Department							
City Attorney		\$125,736.00	\$147,742.40	\$169,748.80	\$60.45	\$71.03	\$81.61
Paralegal		\$57,220.80	\$67,246.40	\$77,251.20	\$27.51	\$32.33	\$37.14
Assistant City Attorney - Grant Funded							
Parks and Recreation Department							
Parks and Recreation Director		\$101,192.00	\$118,913.60	\$136,614.40	\$48.65	\$57.17	\$65.68
Recreation Superintendent		\$80,371.20	\$94,432.00	\$108,492.80	\$38.64	\$45.40	\$52.16
Parks Superintendent		\$79,976.00	\$93,974.40	\$107,972.80	\$38.45	\$45.18	\$51.91
Cemetery Sexton		\$59,800.00	\$70,262.40	\$80,724.80	\$28.75	\$33.78	\$38.81
Parks Foreman		\$59,280.00	\$69,659.20	\$80,038.40	\$28.50	\$33.49	\$38.48
Lead Worker		\$56,430.40	\$66,310.40	\$76,169.60	\$27.13	\$31.88	\$36.62
Recreation Coordinator		\$54,516.80	\$64,064.00	\$73,590.40	\$26.21	\$30.80	\$35.38
Crew Leader		\$51,979.20	\$61,089.60	\$70,179.20	\$24.99	\$29.37	\$33.74
Marketing Coordinator		\$50,960.00	\$59,883.20	\$68,806.40	\$24.50	\$28.79	\$33.08
PT Recreation Specialist		\$37,440.00	\$43,992.00	\$50,544.00	\$24.00	\$28.20	\$32.40
Program Assistant		\$46,612.80	\$54,787.20	\$62,940.80	\$22.41	\$26.34	\$30.26
Office Clerk II		\$40,851.20	\$48,006.40	\$55,161.60	\$19.64	\$23.08	\$26.52
Office Clerk I		\$35,110.40	\$41,267.20	\$47,403.20	\$16.88	\$19.84	\$22.79
			75% of Full-time				

KAYSVILLE CITY

PROPOSED COMPENSATION PLAN FY 2025

Council Approved Positions		FY 25 PROPOSED COMPENSATION PLAN						
		3.00% Market Adjustment Included						
		Annual Compensation				Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum		Minimum	Midpoint	Maximum
Police Department								
Police Chief		\$132,974.40	\$156,249.60	\$179,504.00		\$63.93	\$75.12	\$86.30
Assistant Police Chief		\$107,473.60	\$126,276.80	\$145,080.00		\$51.67	\$60.71	\$69.75
Lieutenant		\$102,065.60	\$119,932.80	\$137,800.00		\$49.07	\$57.66	\$66.25
Mental Health Therapist		\$92,102.40	\$108,222.40	\$124,342.40		\$44.28	\$52.03	\$59.78
Sergeant		\$90,355.20	\$106,184.00	\$121,992.00		\$43.44	\$51.05	\$58.65
Master Officer		\$78,353.60	\$92,081.60	\$105,788.80		\$37.67	\$44.27	\$50.86
Police Officer III		\$71,968.00	\$84,572.80	\$97,156.80		\$34.60	\$40.66	\$46.71
Support Services Supervisor		\$63,211.20	\$74,276.80	\$85,321.60		\$30.39	\$35.71	\$41.02
Police Officer II		\$61,568.00	\$72,342.40	\$83,116.80		\$29.60	\$34.78	\$39.96
Victim Advocate		\$53,996.80	\$63,460.80	\$72,904.00		\$25.96	\$30.51	\$35.05
Evidence and Records Custodian		\$53,123.20	\$62,420.80	\$71,718.40		\$25.54	\$30.01	\$34.48
Police Officer		\$54,828.80				\$26.36		
Administrative Assistant - Secretary		\$48,880.00	\$57,449.60	\$65,998.40		\$23.50	\$27.62	\$31.73
Office Clerk II		\$40,851.20	\$48,006.40	\$55,161.60		\$19.64	\$23.08	\$26.52
Office Clerk I		\$35,110.40	\$41,267.20	\$47,403.20		\$16.88	\$19.84	\$22.79
Power Department								
Power Director		\$119,308.80	\$140,192.00	\$161,054.40		\$57.36	\$67.40	\$77.43
Resource Service Manager		\$101,712.00	\$119,516.80	\$137,300.80		\$48.90	\$57.46	\$66.01
Line Operations Supervisor		\$101,712.00	\$119,516.80	\$137,300.80		\$48.90	\$57.46	\$66.01
Senior Line Supervisor		\$88,940.80	\$104,499.20	\$120,057.60		\$42.76	\$50.24	\$57.72
Substation Technician Supervisor		\$88,940.80	\$104,499.20	\$120,057.60		\$42.76	\$50.24	\$57.72
Journeyman Substation Technician		\$80,433.60	\$94,515.20	\$108,576.00		\$38.67	\$45.44	\$52.20
Journeyman Lineman		\$92,144.00	\$99,652.80	\$107,140.80		\$44.30	\$47.91	\$51.51
Meter Technician		\$92,144.00	\$99,652.80	\$107,140.80		\$44.30	\$47.91	\$51.51
Apprentice Lineman - 4th Year		\$87,859.20	\$90,001.60	\$92,144.00		\$42.24	\$43.27	\$44.30
Apprentice Lineman - 3rd Year		\$83,574.40	\$85,716.80	\$87,859.20		\$40.18	\$41.21	\$42.24
Apprentice Lineman - 2nd Year		\$79,289.60	\$81,432.00	\$83,574.40		\$38.12	\$39.15	\$40.18
Apprentice Lineman - 1st Year				\$79,289.60				\$38.12
Locator		\$52,748.80	\$61,984.00	\$71,219.20		\$25.36	\$29.80	\$34.24
Groundworker		\$49,004.80	\$57,595.20	\$66,164.80		\$23.56	\$27.69	\$31.81
Administrative Assistant - Secretary		\$48,880.00	\$57,449.60	\$65,998.40		\$23.50	\$27.62	\$31.73
Office Clerk II		\$40,851.20	\$48,006.40	\$55,161.60		\$19.64	\$23.08	\$26.52
Office Clerk I		\$35,110.40	\$41,267.20	\$47,403.20		\$16.88	\$19.84	\$22.79

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2025

		FY 25 PROPOSED COMPENSATION PLAN					
		3.00% Market Adjustment Included					
Council Approved Positions		Annual Compensation			Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
		Based on a % of Journeyman Lineman Position					
Public Works Department							
Public Works Director		\$114,296.00	\$134,305.60	\$154,294.40	\$54.95	\$64.57	\$74.18
Public Works Foreman		\$88,795.20	\$104,332.80	\$119,870.40	\$42.69	\$50.16	\$57.63
City Engineer		\$101,088.00	\$118,788.80	\$136,468.80	\$48.60	\$57.11	\$65.61
Drinking Water Manager		\$70,428.80	\$82,763.20	\$95,076.80	\$33.86	\$39.79	\$45.71
Storm Water Manager		\$69,388.80	\$81,536.00	\$93,662.40	\$33.36	\$39.20	\$45.03
Streets Manager		\$69,139.20	\$81,244.80	\$93,329.60	\$33.24	\$39.06	\$44.87
Public Works Inspector		\$62,420.80	\$73,340.80	\$84,260.80	\$30.01	\$35.26	\$40.51
Water Quality and Backflow Administrator		\$61,443.20	\$72,196.80	\$82,950.40	\$29.54	\$34.71	\$39.88
Maintenance Worker IV		\$61,256.00	\$71,988.80	\$82,700.80	\$29.45	\$34.61	\$39.76
Water Technical Aide		\$56,867.20	\$66,830.40	\$76,772.80	\$27.34	\$32.13	\$36.91
Maintenance Worker III		\$55,785.60	\$65,561.60	\$75,316.80	\$26.82	\$31.52	\$36.21
Compliance and Enforcement Administrator		\$54,204.80	\$63,689.60	\$73,174.40	\$26.06	\$30.62	\$35.18
Maintenance Worker II		\$51,979.20	\$61,089.60	\$70,179.20	\$24.99	\$29.37	\$33.74
Administrative Assistant - Secretary		\$48,880.00	\$57,449.60	\$65,998.40	\$23.50	\$27.62	\$31.73
Office Clerk II		\$40,851.20	\$48,006.40	\$55,161.60	\$19.64	\$23.08	\$26.52
Office Clerk I		\$35,110.40	\$41,267.20	\$47,403.20	\$16.88	\$19.84	\$22.79

KAYSVILLE CITY PROPOSED COMPENSATION PLAN FY 2025

Council Approved Positions

OTHER COMPENSATION	
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Mayor	\$23,400 annual
Council	\$12,500 annual

For URS purposes Tier 2 elected and appointed officials are considered part-time ineligible employees. However, Kaysville City has elected to make an 18% 401k contribution for all elected officials. The appointed officials below work as full-time employees and are an exception to this rule. They will be certified as full-time eligible employees.

- City Manager

Planning Commission and Power Commission \$30.00 per meeting

Per Diem Allowance: \$10.00 Breakfast, \$15.00 Lunch, \$20.00 Dinner

Mileage Reimbursement: \$0.67 per mile (IRS Rate)

On-Call Pay: \$25.00 scheduled work days and \$50.00 non-working days

*Fire Engineer/Captain Shift - Additional \$2/hour

*When a firefighter is required to be the acting Engineer or Captain

Gym Reimbursement of \$20/month

Public Safety monthly cleaning allowance \$15/month

Police Annual Uniform Allowance - \$1,200 (Reimbursement Basis)

Fire (Full-Time) Annual Uniform Allowance - \$800

Fire (Part-Time) Annual Uniform Allowance - \$400

Vehicle Allowance

City Manager	\$6,600 or Use of City Vehicle
Attorney	\$4,800 or Use of City Vehicle
Finance Director	\$3,600 or Use of City Vehicle
Community Development Director	\$4,200 or Use of City Vehicle
Police Chief	City Vehicle
Fire Chief	City Vehicle
Parks & Recreation Director	\$4,200 or Use of City Vehicle
Public Works Director	\$4,200 or Use of City Vehicle
Power Director	\$4,200 or Use of City Vehicle

FY 25 PROPOSED COMPENSATION PLAN

3.00% Market Adjustment Included

Annual Compensation			Conversion to Hourly Rate		
Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
INCENTIVE PROGRAM					
Budget Annual Amount of \$600 per number of Department Employees					
Department Heads may grant cash incentive awards to an employee or group of employees that demonstrate exceptional effort or accomplishment beyond what is normally expected on the job for a unique event or over a sustained period of time.					
Incentive awards are discretionary, not an entitlement, and are subject to the availability of funds and upon approval of the City Manager. Each Department Head shall prepare a written request submitted to the City Manager. Incentives awarded according to the approved compensation plan.					

Kaysville City Corporation
Compensation - Part Time, Temporary and Seasonal Positions
Fiscal Year 2025
Administrative Approved Positions

<u>ADMINISTRATIVE</u>						
Interns	\$ 10.00	\$ 12.00	\$ 14.00	\$ 16.00		
Support	\$ 12.00	\$ 14.00	\$ 16.00	\$ 18.00		
<u>PARKS AND RECREATION</u>						
<i>Building (Limited Part-time)</i>						
Custodian	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00
<i>Cemetery-Parks (Seasonal)</i>						
Seasonal Maintenance Crew (Parks or Cemetery)	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
Seasonal Mower Operator	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00
Seasonal Wide Area Mower Operator	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00	\$21.00
<i>Recreation (Temporary)</i>						
Temp Recreation Worker 1 (14-15)	\$9.00	\$9.50				
Temp Recreation Worker 2 (16-17)	\$10.00	\$10.50				
Temp Site Supervisor 1	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	
Temp Site Supervisor 2	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
Temp Adult Scorekeeper	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	
<i>Department (Limited Part-time)</i>						
Administrative Support	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00
<u>POLICE</u>						
Crossing Guard	\$14.00	\$15.00	\$16.00			
Crossing Guard Supervisor	\$18.00					

<u>FIRE - Part-time</u>	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Paramedic	\$20.00	\$20.56	\$21.11	\$21.67	\$22.22	\$22.78
Fire Fighter II / EMT A	\$16.00	\$16.64	\$17.29	\$17.93	\$18.57	\$19.21
<u>PUBLIC WORKS</u>						
Laborer	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00
<u>POWER DEPARTMENT</u>						
Laborer	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE KAYSVILLE CITY CONSOLIDATED FEE SCHEDULE
FOR FISCAL YEAR 2025

WHEREAS, the Kaysville City Council, after giving due notice required by statute, has held public hearings and given notice as required on the budgets and now desires to adopt a Consolidated Fee Schedule for Fiscal Year 2025 as part of said budget:

NOW THEREFORE, BE IT RESOLVED BY THE KAYSVILLE CITY COUNCIL:

1. The City Council hereby adopts a Consolidated Fee Schedule for Fiscal Year 2023 as attached hereto as Exhibit A - FY 2025 Consolidated Fee Schedule.
2. The effective date of this ordinance shall be July 1, 2024.

APPROVED and ADOPTED this 20th day of June 2024.

Tamara Tran
Mayor

ATTEST:

Annemarie Plaizier
City Recorder

Parks and Recreation			
Rate Description	Old Rate	New Rate	Comments
Basketball - Men's League	\$430.00-\$450.00/team	\$650.00	Increase in officiating fees
Skiing/Snowboarding	\$200.00-\$275.00	\$325.00	Increased pricing for resort and transportation
Youth Tackle Football	\$200.00	\$215.00	Increase in uniform fees, official and league fees
Soccer (per season): Pre K - 12th Grade	\$30-\$40	\$35-\$45	Increased pricing for RSL
Youth Flag Football: K - 12th Grade	\$55-\$70	\$60-\$75	Increase in uniform and official fees
Refund Check Processing Fee	N/A	\$15.00	Increase in time associated with processing program refund requests
Track Camp	\$35.00	\$45.00	Increase in number competition days
Cemetery Burial Space - Adjust	\$800 (pre-need)	N/A	Remove pre-need sale category from schedule
Community Development			
Rate Description	Old Rate	New Rate	Comments
Address Change Fee	N/A	\$50.00	Cover administrative costs
Development Agreement Amendment	N/A	\$400.00	Cover administrative costs and legal review
Mixed Use Rezone Request	N/A	\$800.00	Cover additional work for legal and admin
Food Truck/Trailer	N/A	\$100.00	There has been enough change to state code that it makes more sense to separate food trucks from the "Temporary Merchant" rate.
Instructional Home Occupation	N/A	\$65.00	This is a new type of business license
On premise beer/alcohol	\$200.00	\$200.00	We have always allowed for on premise alcohol sales. This just adds clarification.
Special Event Permit - Profitable Event	N/A	\$65.00	New line on fee schedule
Special Event Permit - Non-Profitable Event	N/A	\$25.00	New line on fee schedule
Excavation Permit	\$150.00	\$30.00	Non-refundable fee amount covers most of the internal costs
Administrative			
Rate Description	Old Rate	New Rate	Comments
Computer disk copies	Actual Cost	N/A	We don't provide these anymore
Maps - Zoning (color)	\$2.00	\$20.00	Covering preparation and printing costs
Maps - Zoning (large black & white)	\$1.00	\$10.00	Covering preparation and printing costs
Meeting minutes disk	\$4.00	N/A	We don't provide these anymore. Can be provided digitally.
Video recordings	\$10.00	N/A	Legal only provides certain videos, usually with discovery requests and they don't charge for those.
Water			
Rate Description	Old Rate	New Rate	Comments
Fire Hydrant Temporary Connection Deposit	\$950.00	\$2,000.00	Cost to replace is just over \$2,000
Fire Hydrant Temporary Connection Monthly Fee	\$30/month	\$50/month	Increase in difficulty getting meters back in timely manner
Sanitation			
Rate Description	Old Rate	New Rate	Comments
Primary Container - One container per household	\$13.75	\$15.15	Adjustment to Sanitation Collection Contract
Additional Container (two maximum)	\$10.25	\$11.40	Adjustment to Sanitation Collection Contract
Green Recycling	\$6.90	\$7.00	Adjustment to Sanitation Collection Contract
Recycling	\$4.90	\$5.00	Adjustment to Sanitation Collection Contract
Sewer			
Rate Description	Old Rate	New Rate	Comments
Residential Dwelling Unit	\$27.25	\$37.25	CDS Rate Change Effective July 1, 2024
Residential Dwelling Unit - With Pump Station	\$28.75	\$38.75	CDS Rate Change Effective July 1, 2024
Residential Dwelling Unit - Olde Orchard	\$44.25	\$48.75	CDS Rate Change Effective July 1, 2024
Residential Dwelling Unit - NDSD	\$27.25	\$33.75	CDS Rate Change Effective July 1, 2024
Residential Dwelling Unit - NDSD/Layton Collection	\$27.25	\$48.70	CDS Rate Change Effective July 1, 2024
Commercial, Industrial Users	\$46.50	\$64.00	CDS Rate Change Effective July 1, 2024
Commercial, Industrial Users - Winter Water Usage in Excess of 20,000 gal per month	\$2.32	\$3.21	CDS Rate Change Effective July 1, 2024

Power			
Rate Description	Old Rate	New Rate	Comments
Residential			
Customer Service Charge	\$9.00	\$10.00	
Summer Rates - First 400 kwh	First 1,000 kwh - \$0.09044	First 400 kwh - \$0.09044	No change to rate. Adjusting the usage tier from 1,000 to 400 kwh.
Next 600 kwh	\$0.09044	\$0.09492	
Summer Rates - All additional kwh	\$0.1230	\$0.12713	5% increase in the rate
Summer Rates - Minimum single phase service	\$5.00	N/A	Remove "Minimum single phase service"
Summer Rates - Minimum three phase service	\$15.00	N/A	Remove "Minimum three phase service"
Winter Rates - First 400 kwh	First 1,000 kwh - \$0.09044	First 400 kwh - \$0.09044	No change to rate. Adjusting the usage tier from 1,000 to 400 kwh.
Next 600 kwh	\$0.0904	0.09492	5% increase in the rate
Winter Rates - All additional kwh	\$0.10203	\$0.10713	5% increase in the rate
Winter Rates - Minimum single phase service	\$5.00	N/A	Remove "Minimum single phase service"
Winter Rates - Minimum three phase service	\$15.00	N/A	Remove "Minimum three phase service"
Small Commercial (up to 10kW demand)			
Custome Service Charge	\$12.32	\$13.50	
Tier 1 - First 400 kwh	First 1,000 kwh - \$0.08488	First 400 kwh - \$0.09044	Increasing rate and adjusting the usage tier from 1,000 to 400 kwh
Tier 2 - 401 kwh to 9,000 kwh	\$0.08	\$0.09	5% increase in the rate
Tier 3 - All additional kwh	\$0.07	\$0.07	5% increase in the rate
Medium Commercial (10kW to 39kW)			
Customer Service Charge	\$14.56	\$14.50	
Tier 1 - First 400 kwh	First 1,000 kwh - \$0.08488	First 400 kwh - \$0.09044	Increasing rate and adjusting the usage tier from 1,000 to 400 kwh
Tier 2 - 401 kwh to 9,000 kwh	\$0.08	\$0.09	5% increase in the rate
Tier 3 - All additional kwh	\$0.07	\$0.07	5% increase in the rate
Demand Charge - Each kW over 9 kW	\$12.17	\$12.78	5% increase in the rate
Large Commercial (39kW to greater)			
Customer Service Charge	\$66.08	\$67.50	
Tier 1 - First 400 kwh	First 1,000 kwh - \$0.08488	First 400 kwh - \$0.09044	Increasing rate and adjusting the usage tier from 1,000 to 400 kwh
Tier 2 - 401 kwh to 9,000 kwh	\$0.08	\$0.09	5% increase in the rate
Tier 3 - All additional kwh	\$0.07	\$0.07	5% increase in the rate
Demand Charge - Each kW over 9 kW	\$15.21	\$15.97	5% increase in the rate
Industrial Class			
Customer Service Charge	\$100.80	\$105.00	
All kwh	\$0.04	\$0.04	5% increase in the rate
Demand Full Cost	\$13.94	\$14.64	5% increase in the rate

RESOLUTION NO. _____

ADOPTION OF THE 2024 CERTIFIED TAX RATE FOR KAYSVILLE CITY AND THE FISCAL YEAR 2025 BUDGETS.

WHEREAS, Section 10-6-118, Utah Code Annotated, the Uniform Fiscal Procedures Act, requires Kaysville City Corporation by ordinance or resolution to adopt an annual budget for each fund; and

WHEREAS, Section 59-2-924, Utah Code Annotated, the Revenue and Taxation Act, requires Kaysville City to set a certified tax rate as part of the annual budget; and

WHEREAS, the Kaysville City Council, after giving due notice required by statute, has held public hearings and given notice as required now desires to adopt the 2024 Certified Tax rate and the Fiscal Year 2025 Budget.

NOW THEREFORE, BE IT RESOLVED BY THE KAYSVILLE CITY COUNCIL:

1. The City Council hereby sets a certified tax rate at .001512 as calculated and attached hereto as Exhibit A - Certified Tax Rate Calculation and incorporated herein by this reference.
2. The City Council hereby adopts the Fiscal Year 2025 Budgets and attached hereto as Exhibit B- Kaysville City Fiscal Year 2025 Budgets.
3. The Resolution shall be effective upon adoption.

APPROVED and ADOPTED this 20th day of June 2024.

Tamara Tran
Mayor

ATTEST:

Annemarie Plaizier
City Recorder

(233b) Auditor Data Entry Completed	(750) Treasurer Data Entry Completed	(233b) BOE Calculated	(750) Collection Rate Calculated	(697) Assessor Data Entry Completed	(693) Proposed Rates Entered	Rates USTC Approved	Rates Finalized
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Rate Detail

REAL PROPERTY VALUES						
	2024 Original	2023 Year End	Orig - Year End	% Change	Value Change	% Change
Real Property (97.09 %)	3,773,840,229	3,587,445,368	186,394,871	5.20 %	107,036,951	2.98 %
(-) Incremental Value	11,970,397	11,366,261	604,136	5.32 %	Assessor NG	% Change
(=) Total Adjusted Value Real	3,761,869,832	3,576,079,097	185,790,735	5.20 %	79,357,920	2.21 %
CENTRALLY ASSESSED PROPERTY VALUES						
	2024 Original	2023 Year End	Orig - Year End	% Change		Value
Centrally Assessed (0.94 %)	36,700,406	37,634,136	- 933,730	- 2.48 %	Benchmark (2022)	41,578,305
(-) Incremental Value	8,099	7,461	638	8.55 %	(-) 2023 Incremental Value	7,461
(=) Total Adjusted Value CA	36,692,307	37,626,675	- 934,368	- 2.48 %	(=) Adjusted Benchmark	41,570,844
PERSONAL PROPERTY VALUES						
	2023 Year End	2022 Year End	2023YE - 2022YE	% Change		
Personal Property (1.97 %)	76,459,233	53,823,897	22,635,336	42.05 %		
(-) Incremental Value	2,220,314	2,318,805	- 98,491	- 4.25 %		
(-) Semiconductor						
(=) Total Adjusted Value PP	74,238,919	51,505,092	22,733,827	44.14 %		

REAL PROPERTY NEW GROWTH	
	Total Adjusted Value Real
2024 Original	3,761,869,832
(-) 2023 Year End	3,576,079,097
(=) Orig - Year End	185,790,735
(-) Value Change	107,036,951
(=) Real New Growth	78,753,784
CENTRALLY ASSESSED NEW GROWTH	
	Total Adjusted Value CA
2024 Original	36,692,307
(-) Benchmark	41,570,844
(=) CA New Growth	0
PROJECT AREA NEW GROWTH	
Real	
(+) Centrally Assessed	
(+) Personal	
(=) Project Area New Growth	0

NEW GROWTH TOTALS	
Real New Growth	78,753,784
(+) CA New Growth	
(+) Project Area New Growth	
(=) Eligible New Growth	78,753,784
(x) 5 Year Avg Collection Rate	95.45 %
(=) Collection Rate Adjusted Eligible New Growth	75,170,487

CERTIFIED TAX RATE CALCULATION	
Total Adjusted Value (R+CA+PP)	3,872,801,058
(-) Board of Equalization (BOE) Adjustment	4,221,180
(x) 5 Year Average Collection (2024/2023)	95.45 % / 95.58 %
(=) Proposed Tax Rate Value	3,692,559,494
(-) Collection Rate Adjusted Eligible New Growth	75,170,487
(=) Certified Tax Rate Value	3,617,389,007

Budget Code	Budget Name	2023 Year End Budgeted Revenue	2023 Year End Adjusted Budgeted Revenue	Calc. Certified Tax Rate	2023 Year End Final Tax Rate	% Change	Certified Tax Rate Revenue W/O New Growth	New Growth Revenue	Certified Tax Rate Revenue W/ New Growth	Auditor's Certified Tax Rate	Auditor's Certified Rate Revenue	Proposed Tax Rate	Budgeted Revenue	Final Tax Rate	Final Budgeted Revenue
10	General Operations	\$ 5,467,584	\$ 5,470,322	0.001512	0.001562	-3.20%	\$ 5,469,492	\$ 113,658	\$ 5,583,150	0.001512	\$ 5,583,150				
190	Discharge of Judgement														
	Grand Total	\$ 5,467,584	\$ 5,470,322	0.001512	0.001562		\$ 5,469,492	\$ 113,658	\$ 5,583,150	0.001512	\$ 5,583,150				

NOTES:



FY 2025

Final

Budget



FY 2025 Budget

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Kaysville City Revenue and Expenditure Summary
General Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
General Fund Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>TAXES</i>	\$ 15,075,496	\$ 15,912,284	\$ 16,699,509	\$ 787,225
<i>LICENSES</i>	\$ 602,806	\$ 665,000	\$ 525,000	\$ (140,000)
<i>INTERGOVERNMENTAL</i>	\$ 223,598	\$ 238,000	\$ 158,000	\$ (80,000)
<i>CHARGES FOR SERVICES</i>	\$ 3,716,983	\$ 3,781,500	\$ 4,020,100	\$ 238,600
<i>FINES AND FORFEITURES</i>	\$ 175,032	\$ 155,000	\$ 155,000	\$ -
<i>COMMUNITY EVENTS</i>	\$ 34,362	\$ 41,500	\$ 39,100	\$ (2,400)
<i>MISCELLANEOUS</i>	\$ 803,174	\$ 689,000	\$ 879,000	\$ 190,000
<i>TRANSFERS - RESERVES - CONTRIB</i>	\$ 412,652	\$ 508,928	\$ 1,520,721	\$ 1,011,793
General Fund Revenues	\$ 21,044,103	\$ 21,991,212	\$ 23,996,430	\$ 2,005,218

Kaysville City Revenue and Expenditure Summary
General Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Personnel Expenditures	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ 80,185	\$ 84,909	\$ 110,510	\$ 25,601
<i>CITY MANAGER</i>	\$ 199,392	\$ 243,330	\$ 250,873	\$ 7,543
<i>ADMINISTRATIVE SERVICES</i>	\$ 936,442	\$ 1,106,575	\$ 1,158,717	\$ 52,142
<i>INFORMATION SYSTEMS</i>	\$ 516,957	\$ 577,607	\$ 606,744	\$ 29,137
<i>LEGAL SERVICES</i>	\$ 289,750	\$ 357,137	\$ 383,844	\$ 26,708
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 64,732	\$ 73,269	\$ 69,374	\$ (3,895)
<i>PLANNING & ZONING</i>	\$ 405,915	\$ 474,701	\$ 507,288	\$ 32,587
<i>POLICE DEPARTMENT</i>	\$ 5,377,985	\$ 6,103,405	\$ 6,617,350	\$ 513,946
<i>FIRE DEPARTMENT</i>	\$ 2,829,219	\$ 3,230,748	\$ 3,457,835	\$ 227,086
<i>BUILDING INSPECTION</i>	\$ 488,890	\$ 588,953	\$ 622,020	\$ 33,067
<i>FLEET MAINTENANCE</i>	\$ 212,325	\$ 252,201	\$ 260,965	\$ 8,764
<i>PUBLIC WORKS</i>	\$ 652,935	\$ 848,352	\$ 878,236	\$ 29,884
<i>PARKS</i>	\$ 824,053	\$ 912,451	\$ 919,328	\$ 6,877
<i>RECREATION</i>	\$ 607,392	\$ 682,453	\$ 709,417	\$ 26,965
<i>COMMUNITY EVENTS</i>	\$ 50,817	\$ 70,795	\$ 73,388	\$ 2,593
<i>CEMETERY</i>	\$ 306,631	\$ 349,360	\$ 372,018	\$ 22,658
General Fund Personnel Expenditures	\$ 13,843,619	\$ 15,956,246	\$ 16,997,909	\$ 1,041,663

Kaysville City Revenue and Expenditure Summary
General Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Operating Expenditures	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ 81,535	\$ 64,625	\$ 64,625	\$ -
<i>CITY MANAGER</i>	\$ 10,796	\$ 18,625	\$ 18,625	\$ -
<i>ADMINISTRATIVE SERVICES</i>	\$ 200,967	\$ 205,000	\$ 220,500	\$ 15,500
<i>INFORMATION SYSTEMS</i>	\$ 287,762	\$ 347,420	\$ 329,200	\$ (18,220)
<i>LEGAL SERVICES</i>	\$ 46,484	\$ 44,500	\$ 46,500	\$ 2,000
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 181,882	\$ 195,800	\$ 195,800	\$ -
<i>ELECTIONS</i>	\$ 64	\$ 55,000	\$ -	\$ (55,000)
<i>PLANNING & ZONING</i>	\$ 34,517	\$ 70,100	\$ 70,100	\$ -
<i>POLICE DEPARTMENT</i>	\$ 744,946	\$ 738,328	\$ 727,031	\$ (11,297)
<i>FIRE DEPARTMENT</i>	\$ 658,487	\$ 712,800	\$ 708,000	\$ (4,800)
<i>BUILDING INSPECTION</i>	\$ 107,926	\$ 90,500	\$ 90,500	\$ -
<i>FLEET MAINTENANCE</i>	\$ 78,569	\$ 93,850	\$ 93,850	\$ -
<i>PUBLIC WORKS</i>	\$ 456,625	\$ 363,500	\$ 399,700	\$ 36,200
<i>PARKS</i>	\$ 399,776	\$ 391,000	\$ 410,000	\$ 19,000
<i>RECREATION</i>	\$ 461,944	\$ 482,640	\$ 523,240	\$ 40,600
<i>COMMUNITY EVENTS</i>	\$ 130,230	\$ 142,400	\$ 142,000	\$ (400)
<i>CEMETERY</i>	\$ 102,534	\$ 120,100	\$ 123,950	\$ 3,850
<i>NON DEPARTMENTAL</i>	\$ 753,477	\$ 710,000	\$ 717,000	\$ 7,000
General Fund Operating Expenditures	\$ 4,738,521	\$ 4,846,188	\$ 4,880,621	\$ 34,433

Kaysville City Revenue and Expenditure Summary
General Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Capital Expenditures	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ -	\$ -	\$ -	\$ -
<i>CITY MANAGER</i>	\$ -	\$ -	\$ -	\$ -
<i>ADMINISTRATIVE SERVICES</i>	\$ -	\$ 6,000	\$ 6,000	\$ -
<i>INFORMATION SYSTEMS</i>	\$ -	\$ 46,000	\$ 112,000	\$ 66,000
<i>LEGAL SERVICES</i>	\$ -	\$ -	\$ -	\$ -
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 81,579	\$ 35,000	\$ 8,000	\$ (27,000)
<i>ELECTIONS</i>	\$ -	\$ -	\$ -	\$ -
<i>PLANNING & ZONING</i>	\$ -	\$ 3,000	\$ 3,000	\$ -
<i>POLICE DEPARTMENT</i>	\$ 280,767	\$ 247,000	\$ 376,500	\$ 129,500
<i>FIRE DEPARTMENT</i>	\$ 1,101,226	\$ 154,928	\$ 200,000	\$ 45,072
<i>BUILDING INSPECTION</i>	\$ -	\$ 3,000	\$ 3,000	\$ -
<i>FLEET MAINTENANCE</i>	\$ 589,134	\$ 354,000	\$ 447,400	\$ 93,400
<i>PUBLIC WORKS</i>	\$ 17,750	\$ 45,000	\$ -	\$ (45,000)
<i>PARKS</i>	\$ 47,075	\$ 32,000	\$ 446,000	\$ 414,000
<i>RECREATION</i>	\$ -	\$ -	\$ -	\$ -
<i>COMMUNITY EVENTS</i>	\$ -	\$ -	\$ -	\$ -
<i>CEMETERY</i>	\$ 19,850	\$ 5,000	\$ -	\$ (5,000)
General Fund Capital Expenditures	\$ 2,137,381	\$ 930,928	\$ 1,601,900	\$ 670,972

Kaysville City Revenue and Expenditure Summary
General Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Combined Expenditures	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ 161,720	\$ 149,534	\$ 175,135	\$ 25,601
<i>CITY MANAGER</i>	\$ 210,187	\$ 261,955	\$ 269,498	\$ 7,543
<i>ADMINISTRATIVE SERVICES</i>	\$ 1,137,409	\$ 1,317,575	\$ 1,385,217	\$ 67,642
<i>INFORMATION SYSTEMS</i>	\$ 804,719	\$ 971,027	\$ 1,047,944	\$ 76,917
<i>LEGAL SERVICES</i>	\$ 336,234	\$ 401,637	\$ 430,344	\$ 28,708
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 328,192	\$ 304,069	\$ 273,174	\$ (30,895)
<i>ELECTIONS</i>	\$ 64	\$ 55,000	\$ -	\$ (55,000)
<i>PLANNING & ZONING</i>	\$ 440,431	\$ 547,801	\$ 580,388	\$ 32,587
<i>POLICE DEPARTMENT</i>	\$ 6,403,699	\$ 7,088,733	\$ 7,720,881	\$ 632,149
<i>FIRE DEPARTMENT</i>	\$ 4,588,932	\$ 4,098,476	\$ 4,365,835	\$ 267,358
<i>BUILDING INSPECTION</i>	\$ 596,817	\$ 682,453	\$ 715,520	\$ 33,067
<i>FLEET MAINTENANCE</i>	\$ 880,027	\$ 700,051	\$ 802,215	\$ 102,164
<i>PUBLIC WORKS</i>	\$ 1,127,310	\$ 1,256,852	\$ 1,277,936	\$ 21,084
<i>PARKS</i>	\$ 1,270,903	\$ 1,335,451	\$ 1,775,328	\$ 439,877
<i>RECREATION</i>	\$ 1,069,335	\$ 1,165,093	\$ 1,232,657	\$ 67,565
<i>COMMUNITY EVENTS</i>	\$ 181,047	\$ 213,195	\$ 215,388	\$ 2,193
<i>CEMETERY</i>	\$ 429,015	\$ 474,460	\$ 495,968	\$ 21,508
<i>NON DEPARTMENTAL</i>	\$ 753,477	\$ 710,000	\$ 717,000	\$ 7,000
<i>TRANSFERS</i>	\$ 676,502	\$ 257,850	\$ 516,000	\$ 258,150
General Fund Combined Expenditures	\$ 21,396,023	\$ 21,991,212	\$ 23,996,430	\$ 2,005,218

General Fund Revenues	\$ 21,044,103	\$ 21,482,284	\$ 22,818,554	\$ 1,336,270
Budgeted Use of Fund Balance		\$ 508,928	\$ 1,177,876	\$ 668,948
General Fund Expenditures	\$ 21,396,023	\$ 21,991,212	\$ 23,996,430	\$ 2,005,218
Revenues Over Expenditures	\$ (351,920)	\$ -	\$ -	\$ 0

Kaysville City Revenue and Expenditure Summary
Redevelopment Agency Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>TAXES</i>	\$ 127,165	\$ 150,000	\$ 130,000	\$ (20,000)
<i>GRANT PROCEEDS</i>	\$ -	\$ -	\$ 130,500	\$ 130,500
<i>MISCELLANEOUS</i>	\$ 21,537	\$ 20,000	\$ 2,000	\$ (18,000)
Total Revenues	\$ 148,702	\$ 170,000	\$ 262,500	\$ 92,500

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 8,951	\$ 62,500	\$ 190,000	\$ 127,500
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ 107,500	\$ 72,500	\$ (35,000)
Total Expenditures	\$ 8,951	\$ 170,000	\$ 262,500	\$ 92,500

TOTAL REVENUES OVER EXPENDITURES	\$ 139,751	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
ARPA Special Revenue Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>ARPA FUNDING</i>	\$ -	\$ -	\$ -	\$ -
<i>MISCELLANEOUS</i>	\$ 108,730	\$ -	\$ -	\$ -
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ 2,941,939	\$ 1,642,956	\$ (1,298,983)
Total Revenues	\$ 108,730	\$ 2,941,939	\$ 1,642,956	\$ (1,298,983)

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ 125,373	\$ 136,939	\$ 142,956	\$ 6,017
<i>OPERATING</i>	\$ 7,088	\$ -	\$ -	\$ -
<i>CAPITAL</i>	\$ 157,180	\$ 2,805,000	\$ 1,500,000	\$ (1,305,000)
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 289,641	\$ 2,941,939	\$ 1,642,956	\$ (1,298,983)

TOTAL REVENUES OVER EXPENDITURES	\$ (180,912)	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Road Special Revenue Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>INTERGOVERNMENTAL - CONNECTOR ROAD</i>	\$ 9,459,760	\$ 2,500,000	\$ -	\$ (2,500,000)
<i>ROAD UTILITY FEE</i>	\$ 1,180,885	\$ 1,200,000	\$ 1,200,000	\$ -
<i>CLASS C ROAD</i>	\$ 1,457,173	\$ 1,400,000	\$ 1,400,000	\$ -
<i>LOCAL ACTIVE TRANSPORTATION</i>	\$ 710,095	\$ 720,000	\$ 720,000	\$ -
<i>PAY BACK AGREEMENTS</i>	\$ 662	\$ 40,000	\$ 40,000	\$ -
<i>INTEREST INCOME</i>	\$ 138,887	\$ 151,000	\$ 100,000	\$ (51,000)
<i>SALE OF ASSET</i>	\$ 6,650	\$ -	\$ -	\$ -
<i>IMPACT FEES</i>	\$ 478,301	\$ -	\$ 500,000	\$ 500,000
<i>TRANSFER FROM FUND 58</i>	\$ -	\$ -	\$ -	\$ -
<i>FUND BALANCE</i>	\$ -	\$ 5,500,000	\$ 4,792,000	\$ (708,000)
Total Revenues	\$ 13,432,414	\$ 11,511,000	\$ 8,752,000	\$ (2,759,000)

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ 358	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 169,565	\$ 680,000	\$ 957,000	\$ 277,000
<i>CAPITAL</i>	\$ 6,479,478	\$ 8,980,000	\$ 7,795,000	\$ (1,185,000)
<i>TRANSFERS AND FUND BALANCE</i>	\$ 92,807	\$ 1,851,000	\$ -	\$ (1,851,000)
Total Expenditures	\$ 6,742,208	\$ 11,511,000	\$ 8,752,000	\$ (2,759,000)

TOTAL REVENUES OVER EXPENDITURES	\$ 6,690,206	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
RAMP Special Revenue Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>RAMP TAXES</i>	\$ 523,811	\$ 300,000	\$ 465,000	\$ 165,000
<i>INTERGOVERNMENTAL</i>	\$ -	\$ 340,000	\$ -	\$ (340,000)
<i>INTEREST INCOME</i>	\$ 7,543	\$ -	\$ -	\$ -
<i>FUND BALANCE</i>	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 531,353	\$ 640,000	\$ 465,000	\$ (175,000)

Expenditures	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 17,488	\$ 35,413	\$ 41,500	\$ 6,087
<i>CAPITAL</i>	\$ 259,070	\$ 604,587	\$ 423,500	\$ (181,087)
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 276,559	\$ 640,000	\$ 465,000	\$ (175,000)

TOTAL REVENUES OVER EXPENDITURES	\$ 254,795	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Municipal Building Authority Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>MBA LEASE REVENUE</i>	\$ 708,000	\$ 710,000	\$ 717,000	\$ 7,000
<i>INTEREST EARNINGS</i>	\$ 24,596	\$ -	\$ -	\$ -
<i>OTHER REVENUE</i>	\$ 30,683	\$ -	\$ -	\$ -
Total Revenues	\$ 763,279	\$ 710,000	\$ 717,000	\$ 7,000

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 4,010	\$ -	\$ 3,000	\$ 3,000
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>POLICE STATION DEBT SERVICE</i>	\$ 369,077	\$ 373,000	\$ 377,000	\$ 4,000
<i>CITY HALL DEBT SERVICE</i>	\$ 335,046	\$ 337,000	\$ 337,000	\$ -
Total Expenditures	\$ 708,133	\$ 710,000	\$ 717,000	\$ 7,000

TOTAL REVENUES OVER EXPENDITURES	\$ 55,145	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Debt Service Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>TRANSFER FROM GENERAL FUND</i>	\$ 263,850	\$ 257,850	\$ 100,500	\$ (157,350)
<i>TRANSFER FROM CAP PROJ-IMPACT</i>	\$ 210,000	\$ 207,000	\$ 208,000	\$ 1,000
<i>OTHER REVENUE</i>	\$ 3,693	\$ -	\$ -	\$ -
Total Revenues	\$ 477,543	\$ 464,850	\$ 308,500	\$ (156,350)

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 1,500	\$ -	\$ -	\$ -
<i>AERIAL LIFT FIRE TRUCK DEBT SERVICE</i>	\$ 152,051	\$ 153,000	\$ 76,500	\$ (76,500)
<i>AMBULANCE DEBT SERVICE</i>	\$ 86,560	\$ 84,500	\$ -	\$ (84,500)
<i>PIONEER PARK DEBT SERVICE</i>	\$ 206,967	\$ 207,000	\$ 208,000	\$ 1,000
<i>WIDE AREA MOWER DEBT SERVICE</i>	\$ 20,308	\$ 20,350	\$ 24,000	\$ 3,650
Total Expenditures	\$ 467,386	\$ 464,850	\$ 308,500	\$ (156,350)

TOTAL REVENUES OVER EXPENDITURES	\$ 10,157	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Capital Projects Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>GENERAL FUND TRANSFER</i>	\$ -	\$ -	\$ -	\$ -
<i>INTEREST INCOME</i>	\$ 66,322	\$ 70,000	\$ -	\$ (70,000)
<i>INTERGOVERNMENTAL</i>	\$ -	\$ -	\$ 630,000	\$ 630,000
<i>IMPACT FEES</i>	\$ 501,512	\$ 402,000	\$ 223,000	\$ (179,000)
<i>FUND BALANCE</i>	\$ -	\$ 580,000	\$ 150,000	\$ (430,000)
Total Revenues	\$ 567,834	\$ 1,052,000	\$ 1,003,000	\$ (49,000)

Expenditures	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ -	\$ -	\$ -	\$ -
<i>CAPITAL - GENERAL GOVERNMENT</i>	\$ -	\$ -	\$ 100,000	\$ 100,000
<i>CAPITAL - PUBLIC WORKS</i>	\$ 170,198	\$ 650,000	\$ -	\$ (650,000)
<i>CAPITAL - FIRE</i>	\$ -	\$ -	\$ -	\$ -
<i>CAPITAL - PARKS</i>	\$ 262,286	\$ 195,000	\$ 695,000	\$ 500,000
<i>CAPITAL - RECREATION</i>	\$ 12,000	\$ -	\$ -	\$ -
<i>TRANSFER TO DEBT SERVICE FUND - PIONEER PARK</i>	\$ 210,000	\$ 207,000	\$ 208,000	\$ 1,000
Total Expenditures	\$ 654,484	\$ 1,052,000	\$ 1,003,000	\$ (49,000)

TOTAL REVENUES OVER EXPENDITURES	\$ (86,650)	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Cemetery Perpetual Care Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>PERPETUAL CARE FEES</i>	\$ 112,430	\$ 90,000	\$ 90,000	\$ -
<i>INTEREST EARNINGS</i>	\$ 58,269	\$ 50,000	\$ 50,000	\$ -
<i>FUND BALANCE - REV</i>	\$ -	\$ -	\$ 610,000	\$ 610,000
Total Revenues	\$ 170,699	\$ 140,000	\$ 750,000	\$ 610,000

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ -	\$ 25,000	\$ -	\$ (25,000)
<i>CAPITAL</i>	\$ 138,770	\$ 25,000	\$ 750,000	\$ 725,000
<i>FUND BALANCE - EXP</i>	\$ -	\$ 90,000	\$ -	\$ (90,000)
Total Expenditures	\$ 138,770	\$ 140,000	\$ 750,000	\$ 610,000

TOTAL REVENUES OVER EXPENDITURES	\$ 31,929	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Library Endowment Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>SALE PROCEEDS ENDOWMENT</i>	\$ -	\$ -	\$ -	\$ -
<i>INTEREST EARNINGS</i>	\$ 14,831	\$ 20,000	\$ 20,000	\$ -
<i>UNRESTRICTED REVENUE</i>	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 14,831	\$ 20,000	\$ 20,000	\$ -

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING - DAVIS COUNTY LIBRARY</i>	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>FUND BALANCE - EXP</i>	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 20,000	\$ 20,000	\$ 20,000	\$ -

TOTAL REVENUES OVER EXPENDITURES	\$ (5,169)	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Water Utility Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>WATER SALES</i>	\$ 3,443,036	\$ 3,600,000	\$ 3,650,000	\$ 50,000
<i>CONNECTION FEES</i>	\$ 36,388	\$ 45,000	\$ 45,000	\$ -
<i>OTHER REVENUES</i>	\$ 700,647	\$ 40,000	\$ 40,000	\$ -
<i>MISCELLANEOUS</i>	\$ 128,956	\$ 122,000	\$ 123,000	\$ 1,000
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 626,395	\$ 1,091,034	\$ 464,639
Total Revenues	\$ 4,309,027	\$ 4,433,395	\$ 4,949,034	\$ 515,639

Expenses	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>PERSONNEL</i>	\$ 1,111,267	\$ 1,268,395	\$ 1,390,534	\$ 122,139
<i>OPERATING</i>	\$ 2,081,208	\$ 1,552,000	\$ 1,571,500	\$ 19,500
<i>CAPITAL</i>	\$ -	\$ 1,144,000	\$ 1,518,000	\$ 374,000
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 538,983	\$ 469,000	\$ 469,000	\$ -
Total Expenses	\$ 3,731,458	\$ 4,433,395	\$ 4,949,034	\$ 515,639

TOTAL REVENUES OVER EXPENSES	\$ 577,569	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Sewer Utility Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>TREATMENT CHARGES</i>	\$ 2,770,886	\$ 3,074,877	\$ 4,397,444	\$ 1,322,567
<i>OTHER REVENUES</i>	\$ 5,023	\$ 5,000	\$ 5,000	\$ -
<i>MISCELLANEOUS</i>	\$ 22,749	\$ 5,000	\$ 20,000	\$ 15,000
Total Revenues	\$ 2,798,657	\$ 3,084,877	\$ 4,422,444	\$ 1,337,567

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 5,800	\$ 13,877	\$ 21,444	\$ 7,567
<i>OPERATING</i>	\$ 10,619	\$ 15,000	\$ 121,000	\$ 106,000
<i>CAPITAL</i>	\$ 97,830	\$ 106,000	\$ -	\$ (106,000)
<i>PAYMENT TO SEWER DISTRICTS</i>	\$ 2,670,774	\$ 2,950,000	\$ 4,280,000	\$ 1,330,000
Total Expenses	\$ 2,785,024	\$ 3,084,877	\$ 4,422,444	\$ 1,337,567

TOTAL REVENUES OVER EXPENSES	\$ 13,633	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Power Utility Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>ELECTRICITY SALES</i>	\$ 17,567,205	\$ 16,757,137	\$ 17,947,650	\$ 1,190,513
<i>ENERGY SALES AND USE TAX</i>	\$ 1,054,123	\$ 1,005,450	\$ 1,076,859	\$ 71,409
<i>IMPACT FEES</i>	\$ 479,489	\$ 1,970,000	\$ 2,660,000	\$ 690,000
<i>EXTENSION FEES</i>	\$ 405,672	\$ 500,000	\$ 500,000	\$ -
<i>OTHER REVENUES</i>	\$ 486,945	\$ 310,000	\$ 310,000	\$ -
<i>MISCELLANEOUS</i>	\$ 344,449	\$ 339,500	\$ 340,000	\$ 500
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 2,656,851	\$ 1,930,364	\$ (726,487)
Total Revenues	\$ 20,337,882	\$ 23,538,938	\$ 24,764,873	\$ 1,225,935

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 1,988,396	\$ 2,577,079	\$ 2,638,401	\$ 61,322
<i>OPERATING</i>	\$ 17,304,618	\$ 14,999,409	\$ 16,164,613	\$ 1,165,204
<i>CAPITAL</i>	\$ -	\$ 4,137,000	\$ 4,065,000	\$ (72,000)
<i>TRANSFER TO GEN FUND - EUT</i>	\$ 1,054,123	\$ 1,005,450	\$ 1,076,859	\$ 71,409
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 890,198	\$ 820,000	\$ 820,000	\$ -
Total Expenses	\$ 21,237,335	\$ 23,538,938	\$ 24,764,873	\$ 1,225,935

TOTAL REVENUES OVER EXPENSES	\$ (899,453)	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Pressure Irrigation Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>SERVICE FEES - UTILITY</i>	\$ 1,477,720	\$ 1,632,877	\$ 1,718,444	\$ 85,567
<i>INTEREST EARNINGS</i>	\$ 1,757	\$ -	\$ -	\$ -
Total Revenues	\$ 1,479,477	\$ 1,632,877	\$ 1,718,444	\$ 85,567

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 92	\$ 13,877	\$ 21,444	\$ 7,567
<i>OPERATING</i>	\$ 5,599	\$ 6,000	\$ 6,000	\$ -
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>PAYMENTS TO DAVIS AND WEBER</i>	\$ 1,418,886	\$ 1,512,000	\$ 1,590,000	\$ 78,000
<i>ADMINISTRATIVE SERVICES</i>	\$ 92,807	\$ 101,000	\$ 101,000	\$ -
Total Expenses	\$ 1,517,384	\$ 1,632,877	\$ 1,718,444	\$ 85,567

TOTAL REVENUES OVER EXPENSES	\$ (37,907)	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Sanitation Utility Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>SANITATION FEES</i>	\$ 1,762,383	\$ 1,781,269	\$ 1,860,000	\$ 78,731
<i>RECYCLE FEES</i>	\$ 782,977	\$ 795,600	\$ 800,000	\$ 4,400
<i>OTHER REVENUES</i>	\$ 8,267	\$ 12,000	\$ 12,000	\$ -
<i>MISCELLANEOUS REVENUE</i>	\$ 112,378	\$ 45,000	\$ 45,000	\$ -
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 2,666,005	\$ 2,633,869	\$ 2,717,000	\$ 83,131

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 25,679	\$ 40,123	\$ 42,370	\$ 2,246
<i>OPERATING</i>	\$ 2,209,030	\$ 2,199,000	\$ 2,342,000	\$ 143,000
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 241,244	\$ 394,746	\$ 332,630	\$ (62,116)
Total Expenses	\$ 2,475,953	\$ 2,633,869	\$ 2,717,000	\$ 83,131

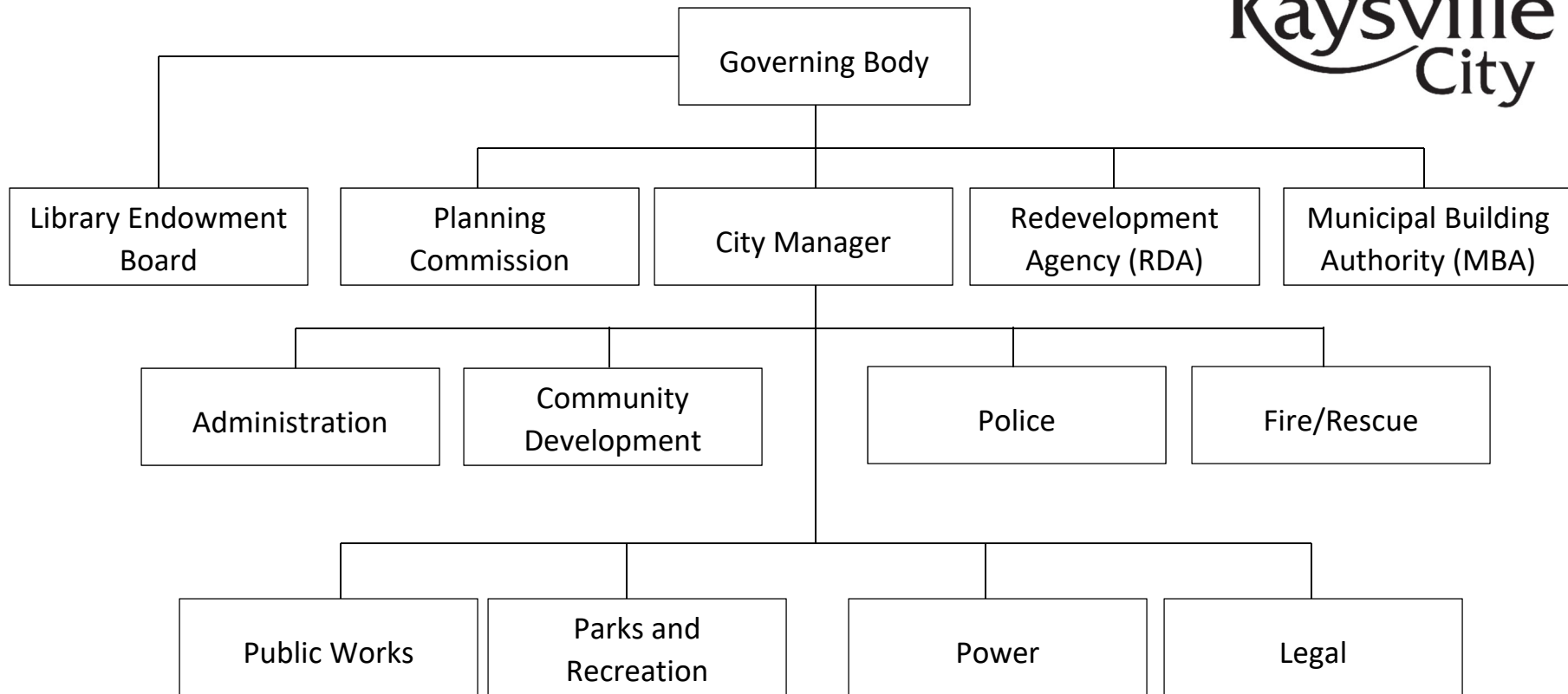
TOTAL REVENUES OVER EXPENSES	\$ 190,052	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Storm Water Utility Fund - Final Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Final Budget	Budget Change from Prior Year
<i>STORM WATER FEES</i>	\$ 1,235,418	\$ 1,250,000	\$ 1,275,000	\$ 25,000
<i>INTERGOVERNMENTAL - LID PROJECT</i>	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
<i>OTHER REVENUES</i>	\$ 698,192	\$ 25,000	\$ 25,000	\$ -
<i>MISCELLANEOUS</i>	\$ 54,436	\$ 45,000	\$ 45,000	\$ -
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 605,268	\$ 612,312	\$ 7,044
Total Revenues	\$ 1,988,045	\$ 1,925,268	\$ 3,957,312	\$ 2,032,044

	Actual	Budget	Final Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 750,361	\$ 756,368	\$ 796,612	\$ 40,244
<i>OPERATING</i>	\$ 1,031,485	\$ 365,900	\$ 456,100	\$ 90,200
<i>CAPITAL</i>	\$ -	\$ 544,000	\$ 2,445,600	\$ 1,901,600
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 244,413	\$ 259,000	\$ 259,000	\$ -
Total Expenses	\$ 2,026,260	\$ 1,925,268	\$ 3,957,312	\$ 2,032,044

TOTAL REVENUES OVER EXPENSES	\$ (38,214)	\$ -	\$ -	\$ -
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Architectural Review Committee	Civic Committee	Youth City Council	Youth Court	CERT	Heritage Park Committee
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Current Positions and Staffing by Department			
Department			Positions by Name
City Manager	1	FT	Jaysen Christensen
Administration			
Finance/Administrative Services Director	1	FT	Dean Storey
City Recorder	1	FT	Annemarie Plaizier
Human Resource Manager	1	FT	Kim Bosworth
Senior Billing Clerk Supervisor	1	FT	Holly Henderson
Utility Billing Clerk	1	FT	Rachel Talbot
Accounts Payable Clerk	1	FT	Brenda Pugmire
Cash Receipting Clerk	1	FT	Cheryl Weight
Office Clerk II	1	FT	Kathy Chatterton
Accounting Clerk			
Deputy Finance Director	1	FT	Levi Ball
Mechanic Shop Foreman	1	FT	Cody Nelson
Mechanic	1	FT	Zachary Cole Edgar
Information Systems Manager	1	FT	Ryan Judd
Metering System Analyst	1	FT	Shaun Sackett
Computer Specialist	1	FT	Jake Gold
Electronic Document Management Coordinator	1	FT	Duncan Rappleye
GIS Specialist	1	FT	Jordan Hansen
Legal			
City Attorney	1	FT	Nic Mills
Paralegal	1	FT	Chelsie Fromeyer
Assistant City Attorney	1	PT NB	Open Position
Parks & Recreation, Buildings, Cemetery			
Parks and Recreation Director	1	FT	Cole Stephens
Parks Superintendent	1	FT	Justin Brimhall
Recreation Superintendent	1	FT	Kris High
Parks Foreman	1	FT	Brad Hulsey
Lead Worker	2	FT	Andrew Firmage, Jacob Anderson
Crew Leader	3	FT	Logan Jaques, David Smuin, Bailey LaRue
Recreation Coordinator	2	FT	Robyn Dickson, Bryan White
PT Recreation Specialist	1	PT B	Tracy Murray
Cemetery Sexton	1	FT	Trent Walker
Office Clerk II		PT B	
Admin Office Assistant	3	PT NB	Jackie Hubbard, Angie Kilgore, Kaitlyn Swain
Temporary Rec Worker	Varies	Temp	
Seasonal Worker	Varies	Seasonal	



Current Positions and Staffing by Department			
Department			Positions by Name
Community Development			
Community Development Director	1	FT	Melinda Greenwood
Building Official	1	FT	James Day
Building Inspector II	1	FT	Duane Gordon
Building Inspector I	1	FT	Jason Tubbs
Zoning Administrator	1	FT	Dan Jessop
City Planner			
Building Permit Technician Lead	1	FT	Rebecca Argyle
Business License Specialist	1	FT	Mindi Edstrom
Office Clerk II	1	FT	April Olson
Public Works			
Public Works Director	1	FT	Josh Belnap
Public Works Foreman	1	FT	Cody Thompson
City Engineer	1	FT	Dexter Fisher
Streets Manager	1	FT	Ryan Roberts
Drinking Water Manager	1	FT	Jared Tubbs
Storm Water Manager	1	FT	Logan Barker
Maintenance Worker IV	3	FT	William Huerta, Mark Grey, Brad Lund
Maintenance Worker III	8	FT	Nick Moss, RJ Hooper, Greg Phillips, Seth Ballantyne, Brian Caldwell, Zach O'brien, Tanner Giles, Brant Sulser
Maintenance Worker II	1	FT	Gustavo Cisneros
Public Works Inspector	1	FT	Curtis Randall
Water Quality and Backflow Administrator	1	FT	Jesse Shupe
Water Technical Aide	1	FT	Tyson Shaw
Locator	1	FT	Brandon Willey
Administrative Assistant - Secretary	1	FT	Amanda Cross
Laborer	Varies	Seasonal	
Public Information Officer			
Police			
Police Chief	1	FT	Sol Oberg
Assistant Police Chief	1	FT	Seth Ellington
Lieutenant	2	FT	Paul Thompson, Preston Benoit
Sergeant	5	FT	Jeremy Owens, Lacy Turner, Cade Bradshaw, Jared Jensen, Joshua Steadman
Master Officer	4	FT	Brandon Woolf, Jordan Nicholas, Matthew Thurgood, Mason Flint
Police Officer III	13	FT	Mike Criddle, Justin Stanford, Devin Rich, Alexis Benson, Robert Jackson, Dustin Ballard, Tyson Embley, Kendu Givens, Travis Collings, Chase Ritter, Jacob Seifert, Chris Ransom, Joshua Danielson
Police Officer III	1	PT NB	Ryan Freeman
Police Officer II	7	FT	Logan Nicholas, Joshua DeLos Santos, Peydun VanHoff, Carter Moser, Noelia Sarmiento, Blake Garrison, Jacob Gobles
Mental Health Therapist	1	FT	Stuart Palmer
Victim Advocate	1	FT	Jennifer Winchester
Support Services Supervisor	1	FT	Kimberly Buck
Evidence and Records Custodian	1	FT	Cheryll Coffman
Crossing Guard	35	PT NB	27 permanent, 8 reserve
Office Clerk			



Current Positions and Staffing by Department			
Department			Positions by Name
Fire			
Fire Chief	1	FT	Paul Erickson
Deputy Chief/Fire Marshal			
Fire Captain Paramedic	1	FT	Jason Taylor
Fire Captain AEMT	2	FT	Aaron Shupe, Cameron McKinnon
Fire Engineer Paramedic	2	FT	Kelton Vine, Tyler Reece
Fire Engineer AEMT	1	FT	Todd Smith
Firefighter Paramedic	7	FT	Colton Bascom, Cameron Cessna, Michael Hays, Brandon Holt, Shannon Nelson, Colton Alvey, Mitchell Probert
Firefighter AEMT	8	FT	Jason Anderson, Wesley Daugherty, Dan Udy, David Olson, Garrett Matthews, Cameron Bledsoe, Dallin Peck, Jason Huff
Administrative Assistant - Secretary	1	PT B	Aryel Daniels
PT Firefighter	Varies	PT NB	
Power			
Power Director	1	FT	Brian Johnson
Resource Service Manager	1	FT	Bruce Rigby
Line Operations Supervisor	1	FT	Bret Thomas
Senior Line Supervisor	3	FT	Brandon Child, Danny Black, Steve Rice
Substation Technician Supervisor	1	FT	Greg Remington
Journeyman Lineman	3	FT	Wesley Jones, Justin Page, Aaron Leonhardt
Meter Technician			
Journeyman Substation Technician			
Apprentice Lineman	3	FT	Gavin Davey, Parker Peterson, Preston Mills
Locator	1	FT	Tyler Lewis
Administrative Assistant - Secretary	1	FT	Stacie Harward
Laborer	Varies	Temp	

136 Full Time Positions
 2 Part Time Positions - Benefited
 40 Part Time Positions - Non Benefited
 Varies Seasonal/Temporary

Capital Asset Listing				
	FY 2024	FY 2025	FY 2026	FY 2027
Buildings	1,495,000	813,000	912,000	9,413,000
General Fund - Fire				
New Fire Station Design				
Build New Fire Station				
Current Fire Station Improvements (Alternative to new station)				1,500,000
General Fund - Parks				
Restroom Doors and Locking Systems			41,500	
General Fund - Police				
Interview Room Sound Dampeners			35,000	
Garage/Shed			10,000	
Range Shed			10,000	
General Fund - Gov. Buildings				
Replace 3 HVAC Units	35,000			
MBA Fund				
Police Station	373,000	376,000	378,500	376,000
City Hall	337,000	337,000	337,000	337,000
Capital Projects Fund				
Underground Oil Tank Replacement				100,000
Operation Center Replace Roof (30+ years old)	650,000			
Operation Center Improvements		100,000	100,000	100,000
KJH Gymnasium				7,000,000
Water Fund				
Bulk Water Loading Station	100,000			

Capital Asset Listing

	FY 2024	FY 2025	FY 2026	FY 2027
Improvements	1,228,515	2,513,000	4,944,000	1,050,000
General Fund - Cemetery				
Cremation Garden Phase 1-4	25,000		250,000	250,000
General Fund - Fire				
Station Alerting System	116,928			
General Fund - Parks				
Angel Street Soccer Complex Playgrounds		300,000		
Re-surface Pickleball/Tennis Courts		60,000	36,000	
Barnes Tower Concrete/Bleacher Upgrades			100,000	100,000
Hess Farm Park Playgound			150,000	-
Heritage Park Playground				200,000
General Fund - Police				
Parking Lot Gate Replacements			18,000	
Electric Vehicle Charging Stalls				
Capital Projects Fund				
Hods Hollow Park Playground	75,000			
Quail Crossing Park Playground	75,000			
Wilderness Park Trail Improvements	45,000	15,000	15,000	
Trappers Field Design and Development			3,800,000	
Finish City Hall Landscaping		50,000		
Operation Center Asphalt Re-surface			150,000	150,000
Quail Crossing Park Enhancements			125,000	125,000
New Trash Receptacles & Benches In All Parks				50,000
West Davis Corridor Trail Enhancements (UDOT Funding)		630,000		
Road Fund				
Rail Trail Asphalt Re-surface		75,000		
Debt Service Fund				
Pioneer Park	207,000	208,000		
Cemetery Perpetual Fund				
Replacement of Old sections irrigation system		750,000		
Reburbish Cemetery Fence				25,000
ARPA Fund				
Fiber Barnes Park	80,000			
RDA Fund				
Downtown - Main Street Improvements				
RAMP Fund				
Basketball Courts Barnes Park	225,000			
Wilderness Park Parking Lot	340,000			
Rail Trail Head Restroom and Parking	39,587	350,000		
Digital Sign Barnes Park		75,000		
Park Lighting Upgrades to LED			300,000	
Improvements TBD			-	150,000

Capital Asset Listing				
	FY 2024	FY 2025	FY 2026	FY 2027
Equipment	228,350	433,500	398,600	312,600
General Fund - Cemetery				
Yard Trailer	5,000			
General Fund - Fire				
Lifepak 15	38,000			
Lucas Device (Full Arrest)			40,000	
General Fund - Parks				
Rider Mower (8yr replacement cycle)	17,000	17,500	18,000	18,000
Snow Removal Equipment	15,000	16,500		
Utility Cart (replacement)			20,000	10,000
Turf Tractor (replacement)		52,000		
General Fund - Police				
In-car and body camera system (Liquor Funds)		136,500	93,000	93,000
Copy Machine			7,000	
Standing/Lift Desks			17,000	
VR Training System			65,000	
Gym Equipment Replacement			15,000	
Taser replacement				27,000
Enclosed Trailer				30,000
General Fund - Gov. Buildings				
Floor Cleaning Equipment		8,000		
Power Fund				
Pump Trailer - Split with Water		20,000		
General Fund - Administration				
Copy Machine	6,000	6,000		
General Fund - Planning & Zoning				
Copy Machine	3,000	3,000		
General Fund - Public Works				
Mini Excavator (Cost after trade-in value)	36,000			
Orange Sander	9,000			
General Fund - Building Inspection				
Copy Machine	3,000	3,000		
General Fund - Info Systems				
Network Switch Replacement	35,000	90,000	30,000	75,000
UPS Battery Backup for Police	11,000		9,600	9,600
Server Replacement		22,000		26,000
SAN Expansion Unit			60,000	
Debt Service Fund				
Parks Wide Area Mower - Lease Purchase	20,350	24,000	24,000	24,000
Water Fund				
Two Data Collectors	30,000			
Pump Trailer - Split with Power		35,000		

Capital Asset Listing				
	FY 2024	FY 2025	FY 2026	FY 2027
Infrastructure	17,786,611	16,890,000	9,739,900	5,252,000
Power Fund				
New Line Construction	500,000	500,000	500,000	500,000
System - Rebuild of King Clarion, Failed Pole Replacement	490,000	100,000	100,000	100,000
System - Boring - Direct Bury Outdated Wire	-	250,000	250,000	
System - Boring Conduit Rebuild 2400 Volt System	-	250,000	250,000	
System - Battery Control House West Substation				250,000
System - Reconductor Old Overhead Wire				250,000
Impact Fee Facilities Plan - Schick Substation Transformer	1,400,000	1,010,000		
Impact Fee Facilities Plan - Burton Substation Transformer	-	1,650,000	950,000	87,000
Impact Fee Facilities Plan - 200 N. to Old Mill to Flint Upsize Wire Capacity				140,000
Long Range Plan Study - Burton Ln. Sunset Dr. Upsize Wire Capacity		60,000		
Long Range Plan Study - County Mill Dr. Upsize Wire Capacity (URD)			154,000	
Long Range Plan Study - Old Mill Kays Dr. Upsize Wire Capacity (URD)			123,000	
Long Range Plan Study - West Substation Upsize Wire Capacity	-			25,000
System - DTC URD Loop Feed Rebuild		75,000		
Road Fund				
Connector Road - West Davis Corridor	8,000,000			
Burton Lane Roundabout	1,381,513			
200 N - Widen and Repave	300,000	3,600,000	3,239,900	
200 N - Repave between Angel and WDC		750,000		
Widen Crestwood	480,000	250,000		
Mutton Hollow - Repave and Install Two Traffic Signals	200,000	3,000,000	150,000	
Main St - Diagonal Parking		120,000		
Water Fund				
200 N - Waterline (Upper End)	200,000	1,255,000	1,255,000	
Crestwood - Waterline	100,000	100,000		
400 W - Waterline	500,000			
Lower Pasture Tank #2			700,000	3,900,000
Storm Water Fund				
Additional Wetland Projects for LID	50,000	2,000,000	45,000	
Webb Ln - Curb	-	200,000	400,000	
Webb Ln - Land Drain	-	220,000		
50 W/Main - Storm Drain Upgrade			1,623,000	
ARPA Fund				
Fiber Project (Federal)	1,500,000	1,500,000		
Fiber Project (State)	1,050,000			
200 N - Waterline (400 W-Main)	1,460,098			
Water - Upgrade/Add Telemetry to PRV's	175,000			

Capital Asset Listing				
	FY 2024	FY 2025	FY 2026	FY 2027
Vehicles	1,319,500	1,267,500	1,076,000	1,663,000
General Fund - Fire				
Fire Truck		130,000		
New Medic Rescue - One Year Build		70,000		
General Fund - Fleet				
Administration	65,000	-	15,000	15,000
Parks and Recreation	60,000	50,000	68,000	64,000
Public Works	209,000	358,400	108,000	109,200
Public Works - Dump Truck Bed	20,000			
Community Development		39,000	30,000	30,000
General Fund - Police				
Police Vehicles	247,000	240,000	263,000	
Power Fund				
Crew Trucks	173,000	150,000		250,000
Derrick Truck	-			450,000
Bucket Trucks			250,000	400,000
Debt Service Fund				
Ambulance - Lease Purchase	84,500		90,000	90,000
Fire Rescue Truck - Lease Purchase	153,000	76,500		
Water Fund				
Water Fund	214,000	128,000	126,000	127,400
Storm Water Fund				
Storm Water Fund	94,000	25,600	126,000	127,400
Grand Total	22,057,976	21,917,000	17,070,500	17,690,600

Summary of Changes to Consolidated Fee Schedule

Parks and Recreation			
<u>Rate Description</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Comments</u>
Basketball - Men's League	\$430.00-\$450.00/team	\$650.00	Increase in officiating fees
Skiing/Snowboarding	\$200.00-\$275.00	\$325.00	Increased pricing for resort and transportation
Youth Tackle Football	\$200.00	\$215.00	Increase in uniform fees, official and league fees
Soccer (per season): Pre K - 12th Grade	\$30-\$40	\$35-\$45	Increased pricing for RSL
Youth Flag Football: K - 12th Grade	\$55-\$70	\$60-\$75	Increase in uniform and official fees
Refund Check Processing Fee	N/A	\$15.00	Increased time associated with processing program refund requests
Track Camp	\$35.00	\$45.00	Increased number competition days
Cemetery Burial Space - Adjust	\$800 (pre-need)	N/A	Remove pre-need sale category from schedule
Community Development			
<u>Rate Description</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Comments</u>
Address Change Fee	N/A	\$50.00	Cover administrative costs
Development Agreement Amendment	N/A	\$400.00	Cover administrative costs and legal review
Mixed Use Rezone Request	N/A	\$800.00	Cover additional work for legal and admin
Food Truck/Trailer	N/A	\$100.00	There has been enough change to state code that it makes more sense to separate food trucks from the "Temporary Merchant" rate.
Instructional Home Occupation	N/A	\$65.00	This is a new type of business license
On premise beer/alcohol	\$200.00	\$200.00	We have always allowed for on premise alcohol sales. This just adds clarification.
Special Event Permit - Profitable Event	N/A	\$65.00	New line on fee schedule
Special Event Permit - Non-Profitable Event	N/A	\$25.00	New line on fee schedule
Excavation Permit	\$150.00	\$30.00	Non-refundable fee amount covers most of the internal costs
Administrative			
<u>Rate Description</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Comments</u>
Computer disk copies	Actual Cost	N/A	We don't provide these anymore
Maps - Zoning (color)	\$2.00	\$20.00	Covering preparation and printing costs
Maps - Zoning (large black & white)	\$1.00	\$10.00	Covering preparation and printing costs
Meeting minutes disk	\$4.00	N/A	We don't provide these anymore. Can be provided digitally.
Video recordings	\$10.00	N/A	Legal only provides certain videos, usually with discovery requests and they don't charge for those.
Water			
<u>Rate Description</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Comments</u>
Fire Hydrant Temporary Connection Deposit	\$950.00	\$2,000.00	Cost to replace is just over \$2,000
Fire Hydrant Temporary Connection Monthly Fee	\$30/month	\$50/month	Increase in difficulty getting meters back in timely manner
Sanitation			
<u>Rate Description</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Comments</u>
Primary Container - One container per household	\$13.75	\$14.50	Adjustment to Sanitation Collection Contract
Additional Container (two maximum)	\$10.25	\$10.75	Adjustment to Sanitation Collection Contract
Green Recycling	\$6.90	\$7.00	Adjustment to Sanitation Collection Contract
Recycling	\$4.90	\$5.00	Adjustment to Sanitation Collection Contract
Sewer			
<u>Rate Description</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Comments</u>
Residential Dwelling Unit	\$27.25	\$37.25	CDSD Rate Change Effective July 1, 2024
Residential Dwelling Unit - With Pump Station	\$28.75	\$38.75	CDSD Rate Change Effective July 1, 2024
Residential Dwelling Unit - Olde Orchard	\$44.25	\$48.75	CDSD Rate Change Effective July 1, 2024
Residential Dwelling Unit - NDSD	\$27.25	\$33.75	CDSD Rate Change Effective July 1, 2024
Residential Dwelling Unit - NDSD/Layton Collection	\$27.25	\$48.70	CDSD Rate Change Effective July 1, 2024
Commercial, Industrial Users	\$46.50	\$64.00	CDSD Rate Change Effective July 1, 2024
Commercial, Industrial Users - Winter Water Usage in Excess of 20,000 gal per month	\$2.32	\$3.21	CDSD Rate Change Effective July 1, 2024

Summary of Changes to Consolidated Fee Schedule

Power			
Rate Description	Old Rate	New Rate	Comments
Residential			
Customer Service Charge	\$9.00	\$10.00	
Summer Rates - First 400 kwh	First 1,000 kwh - \$0.09044	First 400 kwh - \$0.09044	Added new tier for kwh between 0 to 400
Summer Rates - Next 600 kwh	First 1,000 kwh - \$0.09044	Next 600 kwh - \$0.12203	Added new tier for kwh between 400 to 1,000
Summer Rates - All additional kwh	\$0.12303	\$0.12918	5% increase in the rate
Summer Rates - Minimum single phase service	\$5.00	N/A	Remove "Minimum single phase service"
Summer Rates - Minimum three phase service	\$15.00	N/A	Remove "Minimum three phase service"
Winter Rates - First 400 kwh	First 1,000 kwh - \$0.09044	First 400 kwh - \$0.09044	Added new tier for kwh between 0 to 400
Winter Rates - Next 600 kwh	First 1,000 kwh - \$0.09044	Next 600 kwh - \$0.10203	Added new tier for kwh between 400 to 1,000
Winter Rates - All additional kwh	\$0.10203	\$0.10713	5% increase in the rate
Winter Rates - Minimum single phase service	\$5.00	N/A	Remove "Minimum single phase service"
Winter Rates - Minimum three phase service	\$15.00	N/A	Remove "Minimum three phase service"
Small Commercial (up to 10kW demand)			
Custome Service Charge	\$12.32	\$13.50	
Tier 1 - First 400 kwh	First 1,000 kwh - \$0.08488	First 400 kwh - \$0.09044	Increasing rate and adjusting the usage tier from 1,000 to 400 kwh
Tier 2 - 401 kwh to 9,000 kwh	\$0.08230	\$0.08642	5% increase in the rate
Tier 3 - All additional kwh	\$0.06747	\$0.07084	5% increase in the rate
Medium Commercial (10kW to 39kW)			
Custome Service Charge	\$14.56	\$14.50	
Tier 1 - First 400 kwh	First 1,000 kwh - \$0.08488	First 400 kwh - \$0.09044	Increasing rate and adjusting the usage tier from 1,000 to 400 kwh
Tier 2 - 401 kwh to 9,000 kwh	\$0.08230	\$0.08642	5% increase in the rate
Tier 3 - All additional kwh	\$0.06747	\$0.07084	5% increase in the rate
Demand Charge - Each kW over 9 kW	\$12.17	\$12.78	5% increase in the rate
Large Commercial (39kW to greater)			
Custome Service Charge	\$66.08	\$67.50	
Tier 1 - First 400 kwh	First 1,000 kwh - \$0.08488	First 400 kwh - \$0.09044	Increasing rate and adjusting the usage tier from 1,000 to 400 kwh
Tier 2 - 401 kwh to 9,000 kwh	\$0.08230	\$0.08642	5% increase in the rate
Tier 3 - All additional kwh	\$0.06747	\$0.07084	5% increase in the rate
Demand Charge - Each kW over 9 kW	\$15.21	\$15.97	5% increase in the rate
Industrial Class			
Custome Service Charge	\$100.80	\$105.00	
All kwh	\$0.03505	\$0.03680	5% increase in the rate
Demand Full Cost	\$13.94	\$14.64	5% increase in the rate



Budget Worksheet
Fiscal Year 2025
REVENUE

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
TAXES								
10-31-100	CURRENT YEAR PROPERTY TAXES	4,484,909	4,456,376	5,932,174	5,467,284	5,610,000	5,583,150	5,583,150
10-31-200	PRIOR YEAR PROPERTY TAXES	114,828	156,530	-	150,000	150,000	150,000	150,000
TRUTH IN TAXATION						-	-	-
10-31-250	REGISTERED VEHICLES	270,250	256,360	-	315,000	365,000	365,000	365,000
10-31-300	SALES AND USE TAXES	7,555,446	7,755,116	6,008,580	7,850,000	8,085,500	8,085,500	8,085,500
10-31-310	PMT IN LIEU PROP TAX POWER	28,570	22,337	-	30,000	30,000	30,000	30,000
10-31-400	FRANCHISE & TELECOMMUNICATION	593,121	555,862	383,306	585,000	585,000	585,000	585,000
10-31-500	ENERGY SALES AND USE TAX	1,546,686	1,872,916	1,588,475	1,515,000	1,900,859	1,900,859	1,900,859
Total Taxes		14,593,809	15,075,496	13,912,535	15,912,284	16,726,359	16,699,509	16,699,509
		-	-	-				
LICENSES								
10-32-100	BUSINESS LICENSES	74,093	73,470	72,151	65,000	75,000	75,000	75,000
10-32-210	BUILDING PERMITS	691,765	443,136	267,528	600,000	450,000	450,000	450,000
10-32-341	BONDS-FORFEITURE	20,300	86,200	-	-			
Total Licenses		786,158	602,806	339,679	665,000	525,000	525,000	525,000
		-	-	-				
INTERGOVERNMENTAL								
10-33-580	STATE LIQUOR FUND ALLOTMENT	25,169	28,822	26,279	20,000	28,000	28,000	28,000
10-33-585	VOCA GRANT - POLICE	73,967	81,516	49,230	90,000	-	-	-
10-33-586	VAWA GRANT - POLICE	49,233	54,122	31,874	45,000	45,000	45,000	45,000
10-33-587	VAWA GRANT - LEGAL	30,738	34,683	-	38,000	-	-	-
10-33-588	CJVA GRANT - POLICE	-	-	-	-	75,000	75,000	75,000
10-33-596	FEMA REIMBURSEMENT	70,197	14,039	-	-	-	-	-
10-33-600	OTHER STATE AND LOCAL GRANTS	-	10,415	32,359	10,000	10,000	10,000	10,000
10-33-630	HOMELAND SECURITY GRANT - FIRE	-	-	33,261	35,000	-	-	-
Total Intergovernmental		249,304	223,598	173,003	238,000	158,000	158,000	158,000
		-	-	-				



Budget Worksheet
Fiscal Year 2025
REVENUE

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CHARGES FOR SERVICES								
10-34-130	ZONING ADMINISTRATION	48,358	6,640	2,238	20,000	20,000	20,000	20,000
10-34-135	PLAN CHECK FEES	165,763	163,118	90,457	145,000	145,000	145,000	145,000
10-34-138	BUILDING INSPECTION FINES	(9,050)	-	-	-	-	-	-
10-34-140	CONSTRUCTION INSPECTION	55,250	7,000	11,500	-	7,500	7,500	7,500
10-34-150	SALE OF MAPS AND PUBLICATIONS	-	-	-	-	-	-	-
10-34-200	AMBULANCE FEES	571,731	617,647	528,949	565,000	600,000	600,000	600,000
10-34-220	FIRE PROTECTION	395,109	75,032	-	65,000	75,000	75,000	75,000
10-34-230	LAW ENFORCEMENT SERVICES	292,169	368,498	413,637	300,000	450,000	450,000	450,000
10-34-235	PARKING VIOLATIONS	2,540	8,796	3,010	-	3,000	3,000	3,000
10-34-315	EXCAVATION PERMIT FEE	42,259	36,902	5,770	-	5,000	5,000	5,000
10-34-320	SUBDIVISION SIGNS	6,300	1,500	1,600	2,500	2,500	2,500	2,500
10-34-500	INFO SYSTEMS SERVICE CHARGE	310,000	310,000	391,667	470,000	470,000	470,000	470,000
10-34-525	ADMINISTRATIVE SERVICE CHARGE	820,000	1,020,881	929,167	1,115,000	1,115,000	1,115,000	1,115,000
10-34-550	FLEET MGMT SERVICE CHARGE	94,000	104,000	90,000	108,000	108,000	108,000	108,000
10-34-740	RECREATION REVENUE	589,100	581,464	449,517	575,000	631,100	631,100	631,100
10-34-741	RECREATION FACILITY RENTAL	47,220	43,247	30,907	50,000	45,000	45,000	45,000
10-34-742	BOWERY RESERVATION	18,815	18,124	8,105	20,000	20,000	20,000	20,000
10-34-746	RECREATION ALL STAR TOURNAMENT	1,140	12,060	9,647	10,000	12,000	12,000	12,000
10-34-750	RECREATION CONCESSION	1,677	8,769	8,540	20,000	20,000	20,000	20,000
10-34-751	RECREATION FIELD SIGNS	5,880	7,535	9,050	6,000	6,000	6,000	6,000
10-34-810	CEMETERY LOT SALES	133,025	123,750	59,500	115,000	90,000	90,000	90,000
10-34-830	BURIAL FEES	198,215	195,675	138,250	190,000	190,000	190,000	190,000
10-34-900	MISCELLANEOUS CHARGES	2,048	6,345	3,361	5,000	5,000	5,000	5,000
Total Charges for Services		3,791,550	3,716,983	3,184,871	3,781,500	4,020,100	4,020,100	4,020,100
		-	-	-				



**Budget Worksheet
Fiscal Year 2025
REVENUE**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
FINES AND FORFEITURES								
10-35-110	COURT FINES	153,746	175,012	143,991	155,000	155,000	155,000	155,000
10-35-120	KAYSVILLE YOUTH COURT	220	20	-	-	-	-	-
Total Fines & Forfeitures		153,967	175,032	143,991	155,000	155,000	155,000	155,000
		-	-	-				
COMMUNITY EVENTS								
10-36-010	JULY 4TH BREAKFAST	4,815	6,194	8,668	6,000	7,500	7,500	7,500
10-36-012	JULY 4TH FESTIVAL	1,700	1,525	100	1,000	1,000	1,000	1,000
10-36-015	JULY 4TH PARADE ENTRY FEES	2,025	1,575	(75)	3,000	2,000	2,000	2,000
10-36-020	JULY 4TH OTHER DONATIONS	-	450	333	1,000	500	500	500
10-36-064	COMMUNITY THEATRE	27,781	15,009	2,480	17,000	17,000	17,000	17,000
10-36-068	DADDY/DAUGHTER DANCE	4,580	6,340	6,445	5,000	6,000	6,000	6,000
10-36-076	MONSTER MASH	964	586	15	-	-	-	-
10-36-752	JULY 24TH BOWMANS BREAKFAST	2,975	2,683	114	2,500	2,600	2,600	2,600
10-36-950	DONATIONS- PARKS & REC	5,537	-	350	6,000	2,500	2,500	2,500
Total Community Events		50,377	34,362	18,430	41,500	39,100	39,100	39,100
		-	-	-				



Budget Worksheet
Fiscal Year 2025
REVENUE

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
MISCELLANEOUS								
10-38-100	INTEREST EARNINGS	10,746	226,689	153,533	310,000	350,000	350,000	350,000
10-38-120	TRANSACTION SERVICE CHARGE	-	24,600	11,340	15,000	15,000	15,000	15,000
10-38-125	MORETON NET INVESTMENT RETURNS	(204,517)	169,640	-	200,000	350,000	350,000	350,000
10-38-150	INSURANCE DIVIDENDS & PREMIUMS	42,684	31,621	371	20,000	20,000	20,000	20,000
10-38-210	RENT & LEASES	29,419	30,068	23,820	24,000	24,000	24,000	24,000
10-38-250	NOTES ISSUED	238,775	-	-	-	-	-	-
10-38-400	SALE OF FIXED ASSETS	246,380	62,952	143,575	50,000	50,000	50,000	50,000
10-38-500	SALE OF MATERIAL AND SUPPLIES	7,481	5,570	32,595	-	-	-	-
10-38-525	SALE OF ASSETS - PROPERTY	842,629	-	-	-	-	-	-
10-38-550	SCRAP METAL SALES	7,028	22,558	1,364	-	-	-	-
10-38-600	SURPLUS PROPERTY SALES - TNT	-	98,619	44,244	50,000	50,000	50,000	50,000
10-38-860	DONATIONS - PUBLIC SAFETY	-	2,225	-	-	-	-	-
10-38-900	SUNDRY REVENUES	14,203	85,346	4,501	20,000	20,000	20,000	20,000
10-38-920	FORFEITURE - DEVELOPMENT FEES	21,901	43,288	-	-	-	-	-
10-38-999	CREDIT CARD - ZERO	-	-	-	-	-	-	-
Total Miscellaneous		1,256,728	803,174	415,343	689,000	879,000	879,000	879,000
		-	-	-				
TRANSFERS - RESERVES - CONTRIBUTIONS								
10-39-210	TRANSFER CEMETERY PERPETUAL	-	-	-	-	-	-	-
10-39-880	NONRECIP UTILITY TRANSFER IN	-	412,652	-	-	415,500	415,500	415,500
10-39-970	FUND BALANCE - OPERATIONAL	-	-	-	-	379,476	306,821	306,821
10-39-991	FUND BALANCE - CAPITAL	-	-	-	508,928	798,400	798,400	798,400
Total Transfers- Reserves- Contributions		-	412,652	-	508,928	1,593,376	1,520,721	1,520,721
		-	-	-				
TOTAL REVENUE		20,881,892	21,044,103	18,187,852	21,991,212	24,095,935	23,996,430	23,996,430



**Budget Worksheet
Fiscal Year 2025
CITY COUNCIL**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-41-110	SALARIES - MAYOR AND COUNCIL	62,000	63,441	67,100	66,000	85,900	85,900	85,900
10-41-130	EMPLOYEE BENEFITS	12,933	16,744	17,610	18,909	24,610	24,610	24,610
TOTAL PERSONNEL		74,933	80,185	84,710	84,909	110,510	110,510	110,510
OPERATIONS & MAINTENANCE								
10-41-210	BOOKS, SUB., MEMBERSHIPS	4,295	2,064	640	400	400	400	400
10-41-230	TRAVEL	17,433	5,065	2,596	12,000	12,000	12,000	12,000
10-41-240	OFFICE SUPPLIES AND EXPENSE	5,431	494	1,522	600	600	600	600
10-41-280	TELEPHONE	1,282	1,113	1,026	2,500	2,500	2,500	2,500
10-41-310	PROFESSIONAL & TECHNICAL	32,000	24,000	-	-	-	-	-
10-41-330	EDUCATION AND TRAINING	11,834	9,095	6,109	11,500	11,500	11,500	11,500
10-41-470	ASSOCIATIONS	23,756	25,985	52,067	25,500	25,500	25,500	25,500
10-41-480	SPECIAL SUPPLIES	6,644	10,445	4,254	8,500	8,500	8,500	8,500
10-41-490	CHAMBER	-	1,000	1,000	1,000	1,000	1,000	1,000
10-41-510	INSURANCE	2,532	2,274	2,216	2,625	2,625	2,625	2,625
TOTAL OPERATIONS & MAINTENANCE		105,207	81,535	71,429	64,625	64,625	64,625	64,625
TOTAL CITY COUNCIL		180,139	161,720	156,139	149,534	175,135	175,135	175,135



**Budget Worksheet
Fiscal Year 2025
CITY MANAGER**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-43-110	SALARIES AND WAGES	161,640	151,105	145,658	172,737	180,235	178,613	178,613
10-43-130	EMPLOYEE BENEFITS	57,540	48,286	56,459	70,593	72,709	72,260	72,260
TOTAL PERSONNEL		219,180	199,392	202,118	243,330	252,944	250,873	250,873
OPERATIONS & MAINTENANCE								
10-43-210	BOOKS, SUB., AND MEMBERSHIPS	265	1,966	1,104	1,400	1,400	1,400	1,400
10-43-230	TRAVEL	4,611	1,660	1,823	5,500	5,500	5,500	5,500
10-43-240	OFFICE SUPPLIES AND EXPENSE	421	303	423	250	250	250	250
10-43-250	EQUIP. SUPPLIES AND MNT.	-	-	-	1,500	1,500	1,500	1,500
10-43-280	TELEPHONE	1,538	1,709	1,174	500	500	500	500
10-43-310	PROFESSIONAL AND TECHNICAL	-	62	-	-	-	-	-
10-43-330	EDUCATION AND TRAINING	3,390	609	3,831	6,500	6,500	6,500	6,500
10-43-480	SPECIAL DEPARTMENT SUPPLIES	7,446	2,213	367	350	350	350	350
10-43-510	INSURANCE AND SURETY BONDS	1,532	2,274	2,216	2,625	2,625	2,625	2,625
TOTAL OPERATIONS & MAINTENANCE		19,203	10,796	10,938	18,625	18,625	18,625	18,625
CAPITAL EQUIPMENT & PROJECTS								
10-43-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL CITY MANAGER		238,384	210,187	213,055	261,955	271,569	269,498	269,498



Budget Worksheet
Fiscal Year 2025
ADMINISTRATIVE
SERVICES

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-45-110	SALARIES AND WAGES	570,628	624,213	586,139	695,680	734,751	729,302	729,302
10-45-120	WAGES - PART TIME	1,537	1,672	1,134	10,000	10,000	10,000	10,000
10-45-130	EMPLOYEE BENEFITS	294,380	299,799	288,311	389,795	409,824	408,316	408,316
10-45-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	1,500
10-45-150	EMPL APPRECIATION ALLOWANCE	9,673	10,758	6,850	9,600	9,600	9,600	9,600
TOTAL PERSONNEL		876,217	936,442	882,434	1,106,575	1,165,675	1,158,717	1,158,717
OPERATIONS & MAINTENANCE								
10-45-210	BOOKS, SUB. AND MEMBERSHIPS	3,262	4,832	3,772	1,500	1,500	1,500	1,500
10-45-220	PUBLIC NOTICES	3,953	114	513	3,500	3,500	3,500	3,500
10-45-230	TRAVEL	4,441	4,005	4,523	5,000	5,000	5,000	5,000
10-45-240	OFFICE SUPPLIES AND EXPENSE	48,905	49,002	43,336	50,000	50,000	50,000	50,000
10-45-250	EQUIPMENT SUPPLIES, EXPENSE	34,002	27,922	26,744	48,000	48,000	48,000	48,000
10-45-280	TELEPHONE	5,330	6,397	5,640	6,000	6,000	6,000	6,000
10-45-310	PROFESSIONAL TECHNICAL	52,323	35,431	27,816	35,000	35,000	35,000	35,000
10-45-330	EDUCATION AND TRAINING	3,455	9,211	4,583	8,500	12,000	12,000	12,000
10-45-460	CITY NEWS LETTER	250	-	(1,200)	-	-	-	-
10-45-480	SPECIAL SUPPLIES	19,735	20,371	2,950	12,000	12,000	12,000	12,000
10-45-510	INSURANCE / BONDS	6,130	9,273	8,914	10,500	10,500	10,500	10,500
10-45-520	COLLECTION COSTS	387	-	-	-	-	-	-
10-45-620	CIVIC CLERK MINUTES MANAGEMENT	-	11,829	11,193	-	12,000	12,000	12,000
10-45-650	CASELLE SUPPORT & CLARITY UPGR	24,993	22,580	24,217	25,000	25,000	25,000	25,000
TOTAL OPERATIONS & MAINTENANCE		207,166	200,967	163,003	205,000	220,500	220,500	220,500



**Budget Worksheet
Fiscal Year 2025
ADMINISTRATIVE**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-45-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	6,000	6,000	6,000	6,000
10-45-850	CARES ACT - ADMIN	8,750	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		8,750	-	-	6,000	6,000	6,000	6,000
TOTAL ADMINISTRATIVE SERVICES		1,092,133	1,137,409	1,045,437	1,317,575	1,392,175	1,385,217	1,385,217



**Budget Worksheet
Fiscal Year 2025
INFORMATION SYSTEMS**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-47-110	SALARIES AND WAGES	317,703	335,890	307,669	370,986	387,853	385,690	385,690
10-47-120	WAGES - PART TIME	11,537	13,311	12,698	14,560	20,800	20,800	20,800
10-47-130	EMPLOYEE BENEFITS	172,255	167,756	154,502	192,061	200,853	200,254	200,254
TOTAL PERSONNEL		501,495	516,957	474,869	577,607	609,506	606,744	606,744
OPERATIONS & MAINTENANCE								
10-47-210	BOOKS, SUB., MEMBERSHIPS	-	-	-	500	500	500	500
10-47-230	TRAVEL	374	3,091	3,712	2,500	2,500	2,500	2,500
10-47-240	OFFICE SUPPLIES AND EXPENSE	1,238	781	2,920	3,000	3,000	3,000	3,000
10-47-250	EQUIP. SUPPLIES AND MNT.	5,916	3,869	3,654	3,500	3,500	3,500	3,500
10-47-251	COMPUTER EQUIPMENT	31,877	125,252	82,238	127,000	58,000	58,000	58,000
10-47-280	TELEPHONE	10,059	7,387	7,918	4,500	4,500	4,500	4,500
10-47-310	PROFESSIONAL & TECHNICAL	10,140	13,155	6,016	12,000	12,000	12,000	12,000
10-47-330	EDUCATION AND TRAINING	4,140	3,689	4,520	12,000	12,000	12,000	12,000
10-47-480	SPECIAL SUPPLIES	1,069	3,333	1,429	13,200	13,200	13,200	13,200
10-47-485	GIS SOFTWARE LICENSING	13,126	13,384	13,916	18,500	18,500	18,500	18,500
10-47-486	IS SOFTWARE LICENSING	97,391	73,507	73,094	103,220	147,000	147,000	147,000
10-47-487	HYLAND ONBASE	34,268	32,132	38,237	38,000	40,000	40,000	40,000
10-47-488	WEBSITE UPDATE	8,986	-	-	-	5,000	5,000	5,000
10-47-510	INSURANCE	2,043	3,031	3,377	4,000	4,000	4,000	4,000
10-47-650	GIS AERIAL PHOTOGRAPHY	-	5,150	5,408	5,500	5,500	5,500	5,500
TOTAL OPERATIONS & MAINTENANCE		220,629	287,762	246,439	347,420	329,200	329,200	329,200
CAPITAL EQUIPMENT & PROJECTS								
10-47-740	CAPITAL OUTLAY - EQUIPMENT	78,227	-	67,799	46,000	112,000	112,000	112,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		78,227	-	67,799	46,000	112,000	112,000	112,000
TOTAL INFORMATION SYSTEMS		800,351	804,719	789,107	971,027	1,050,706	1,047,944	1,047,944



Budget Worksheet
Fiscal Year 2025
LEGAL

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-48-110	LEGAL WAGES	200,100	207,789	185,230	215,933	234,030	231,930	231,930
10-48-120	WAGES-PART TIME	-	-	-	32,001	36,400	36,400	36,400
10-48-130	LEGAL BENEFITS	84,052	81,524	84,138	107,403	114,296	113,715	113,715
10-48-150	EMPL APPRECIATION ALLOWANCE	-	437	305	1,800	1,800	1,800	1,800
TOTAL PERSONNEL		284,153	289,750	269,673	357,137	386,527	383,844	383,844
OPERATIONS & MAINTENANCE								
10-48-210	BOOKS, SUBS & MEMBERSHIPS	5,376	4,300	5,292	13,000	12,000	12,000	12,000
10-48-230	TRAVEL	1,666	3,183	2,988	4,000	4,000	4,000	4,000
10-48-240	OFFICE AND SUPPLIES EXPENSE	1,669	2,181	2,995	2,000	2,000	2,000	2,000
10-48-250	EQUIP. SUPPLIES AND MNT	-	609	-	-	-	-	-
10-48-270	UTILITIES	-	-	-	-	-	-	-
10-48-280	TELEPHONE	2,021	2,099	1,087	3,500	3,500	3,500	3,500
10-48-310	PROFESSIONAL TECHNICAL	-	-	-	2,000	2,000	2,000	2,000
10-48-315	OUTSIDE LEGAL SERVICES	6,072	14,960	2,809	5,000	5,000	5,000	5,000
10-48-320	CLAIMS	-	-	-	-	-	-	-
10-48-330	EDUCATION AND TRAINING	3,243	9,142	4,398	5,000	5,000	5,000	5,000
10-48-340	PROSECUTION	9,271	10,010	8,500	10,000	11,000	11,000	11,000
10-48-480	SPECIAL SUPPLIES	300	-	10	-	1,000	1,000	1,000
10-48-510	INSURANCE	-	-	-	-	1,000	1,000	1,000
TOTAL OPERATIONS & MAINTENANCE		29,618	46,484	28,079	44,500	46,500	46,500	46,500
CAPITAL EQUIPMENT & PROJECTS								
10-48-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL LEGAL		313,771	336,234	297,752	401,637	433,027	430,344	430,344



**Budget Worksheet
Fiscal Year 2025
GOV BUILDINGS**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-50-110	SALARIES AND WAGES	40,584	44,186	38,841	46,592	44,298	43,885	43,885
10-50-120	WAGES - PART TIME	-	-	-	-	-	-	-
10-50-130	EMPLOYEE BENEFITS	20,562	20,546	17,677	26,677	25,616	25,490	25,490
TOTAL PERSONNEL		61,146	64,732	56,518	73,269	69,914	69,374	69,374
OPERATIONS & MAINTENANCE								
10-50-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	-	100	100	100	100
10-50-240	OFFICE AND SUPPLIES EXPENSE	-	-	-	500	500	500	500
10-50-250	EQUIP. SUPPLIES AND MNT.	7,155	8,912	1,397	4,000	4,000	4,000	4,000
10-50-260	BLDGS. & GROUND SUP. & MNT.	22,615	26,526	14,648	25,000	25,000	25,000	25,000
10-50-270	UTILITIES	9,248	10,646	7,706	9,000	9,000	9,000	9,000
10-50-280	TELEPHONE	239	19	-	100	100	100	100
10-50-310	PROFESSIONAL & TECHNICAL SERVI	26,117	32,172	22,669	40,000	40,000	40,000	40,000
10-50-330	EDUCATION AND TRAINING	-	-	-	100	100	100	100
10-50-480	SPECIAL BUILDING SUPPLIES	20,404	26,723	19,981	30,000	30,000	30,000	30,000
10-50-510	INSURANCE	6,568	9,744	8,442	10,000	10,000	10,000	10,000
10-50-560	EQUIPMENT RENTAL	-	-	-	500	500	500	500
10-50-620	MISCELLANEOUS SERVICES	59,359	67,140	50,259	76,500	76,500	76,500	76,500
TOTAL OPERATIONS & MAINTENANCE		151,705	181,882	125,102	195,800	195,800	195,800	195,800
CAPITAL EQUIPMENT & PROJECTS								
10-50-720	CAPITAL OUTLAY - BUILDINGS	-	-	21,629	35,000	-	-	-
10-50-730	CAPITAL OUTLAY - IMPROVEMENTS	37,639	75,848	-	-	-	-	-
10-50-740	CAPITAL OUTLAY - EQUIPMENT	-	5,731	4,709	-	8,000	8,000	8,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		37,639	81,579	26,338	35,000	8,000	8,000	8,000
TOTAL GOV BUILDINGS		250,490	328,192	207,958	304,069	273,714	273,174	273,174



**Budget Worksheet
Fiscal Year 2025
ELECTIONS**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
10-51-220	ELECTION NOTICES	-	-	-	-	-	-	-
10-51-480	SPECIAL SUPPLIES	54,101	64	12,889	55,000	-	-	-
10-51-620	MISCELLANEOUS SERVICES JUDGES	-	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		54,101	64	12,889	55,000	-	-	-
TOTAL ELECTIONS		54,101	64	12,889	55,000	-	-	-



Budget Worksheet
Fiscal Year 2025
PLANNING & ZONING

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-52-110	SALARIES AND WAGES	245,102	277,480	335,932	314,506	341,149	338,290	338,290
10-52-120	WAGES - PART TIME	-	-	-	-	-	-	-
10-52-130	EMPLOYEE BENEFITS	126,652	124,648	120,644	153,295	162,890	162,099	162,099
10-52-145	SAFETY INCENTIVE ALLOWANCE	-	-	965	1,500	1,500	1,500	1,500
10-52-150	EMPL APPRECIATION ALLOWANCE	4,626	3,787	3,542	5,400	5,400	5,400	5,400
TOTAL PERSONNEL		376,380	405,915	461,084	474,701	510,939	507,288	507,288
OPERATIONS & MAINTENANCE								
10-52-210	BOOKS, SUB., AND MEMBERSHIPS	268	587	866	7,500	7,500	7,500	7,500
10-52-220	PUBLIC NOTICES	-	-	-	-	-	-	-
10-52-230	TRAVEL	8,857	5,818	3,384	4,000	4,000	4,000	4,000
10-52-235	PLANNING COMM. TRAVEL/TRAINING	-	-	3,006	8,000	8,000	8,000	8,000
10-52-240	OFFICE SUPPLIES AND EXPENSE	2,600	1,982	2,118	4,500	4,500	4,500	4,500
10-52-241	SOFTWARE CONTRACTS	-	6,750	8,100	8,100	8,100	8,100	8,100
10-52-250	EQUIP. SUPPLIES AND MNT.	4,615	5,749	2,651	5,000	5,000	5,000	5,000
10-52-280	TELEPHONE	3,950	2,649	2,603	6,000	6,000	6,000	6,000
10-52-310	PROFESSIONAL & TECHNICAL	20,341	3,071	7,991	20,000	20,000	20,000	20,000
10-52-320	PLAT RECORDING FEES	980	-	102	-	-	-	-
10-52-330	EDUCATION AND TRAINING	1,850	4,625	6,430	3,000	3,000	3,000	3,000
10-52-480	SPECIAL SUPPLIES	7,721	1,012	1,480	1,000	1,000	1,000	1,000
10-52-510	INSURANCE	1,532	2,274	2,583	3,000	3,000	3,000	3,000
TOTAL OPERATIONS & MAINTENANCE		52,714	34,517	41,313	70,100	70,100	70,100	70,100
CAPITAL EQUIPMENT & PROJECTS								
10-52-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	3,000	3,000	3,000	3,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	3,000	3,000	3,000	3,000
TOTAL PLANNING & ZONING		429,093	440,431	502,396	547,801	584,039	580,388	580,388



**Budget Worksheet
Fiscal Year 2025
POLICE**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-54-110	SALARIES AND WAGES	2,705,253	3,211,988	2,912,524	3,464,499	3,790,363	3,761,992	3,761,992
10-54-120	SALARIES AND WAGES - TEMP.	191,484	169,845	178,946	242,720	259,760	259,760	259,760
10-54-130	EMPLOYEE BENEFITS	1,831,673	1,963,740	1,732,737	2,351,860	2,564,302	2,551,273	2,551,273
10-54-140	OTHER BENEFITS	8,031	9,473	5,992	18,000	18,000	18,000	18,000
10-54-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	1,500
10-54-150	EMPL APPRECIATION ALLOWANCE	17,884	22,939	14,123	24,825	24,825	24,825	24,825
TOTAL PERSONNEL		4,754,325	5,377,985	4,844,322	6,103,405	6,658,750	6,617,350	6,617,350
OPERATIONS & MAINTENANCE								
10-54-210	BOOKS, SUB., AND MEMBERSHIPS	6,819	6,006	4,223	7,500	7,500	7,500	7,500
10-54-220	PUBLIC NOTICES	-	-	-	500	500	500	500
10-54-230	TRAVEL	29,438	25,907	31,496	30,000	30,000	30,000	30,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	12,461	7,799	5,812	13,000	12,000	12,000	12,000
10-54-250	EQUIP. SUPPLIES AND MNT.	173,180	152,233	110,668	125,000	125,000	125,000	125,000
10-54-260	BLDGS. & GROUND SUP. & MNT.	6,537	19,862	22,844	25,000	33,000	33,000	33,000
10-54-270	UTILITIES	10,188	13,382	11,146	11,000	11,000	11,000	11,000
10-54-280	TELEPHONE	37,960	40,858	35,007	38,000	38,000	38,000	38,000
10-54-282	MDT - MOBILE DATA TRANSFER	15,236	3,032	-	18,000	-	-	-
10-54-310	PROFESSIONAL AND TECHNICAL	24,869	15,137	12,495	25,000	20,000	20,000	20,000
10-54-330	EDUCATION AND TRAINING	35,510	41,562	24,369	40,000	40,000	40,000	40,000
10-54-440	EXPENDITURES - LIQUOR FUNDS	11,623	5,470	-	18,000	5,000	5,000	5,000
10-54-450	DISPATCH SERVER MAINTENANCE	-	85,098	-	32,041	6,686	6,686	6,686
10-54-452	SCHOOL RESOURCE OFFICER	6,741	3,308	-	2,000	-	-	-
10-54-455	DISPATCH SERVICES	79,968	82,367	68,489	82,187	92,845	92,845	92,845
10-54-460	NEW UNIFORMS	11,575	5,996	3,840	10,000	15,000	15,000	15,000
10-54-465	UNIFORMS REIMBURSEMENTS	41,671	41,821	27,311	42,600	42,600	42,600	42,600
10-54-470	COMPUTER SUPPLIES AND EXP.	3,497	4,838	6,000	6,000	15,000	15,000	15,000
10-54-475	COMPUTER CONTRACT SERVICES	50,654	69,774	42,789	55,000	75,400	75,400	75,400
10-54-480	SPECIAL DEPARTMENT SUPPLIES	76,559	71,845	73,589	95,000	95,000	95,000	95,000



Budget Worksheet
Fiscal Year 2025
POLICE

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
10-54-481	CROSSING GUARD EXPENSES	-	-	-	2,500	2,500	2,500	2,500
10-54-510	INSURANCE	33,065	48,652	51,053	60,000	60,000	60,000	60,000
10-55-112	DUI / SEATBELTS	-	-	5,958	-	-	-	-
10-55-113	VFAST	-	-	1,910	-	-	-	-
10-55-115	PRIVATE CONTRACTS	-	-	36,911	-	-	-	-
10-55-116	HIGH SCHOOL CONTRACT	-	-	6,426	-	-	-	-
10-55-118	METRO NARCOTICS	-	-	23,968	-	-	-	-
10-55-450	STATE AND FEDERAL GRANTS	-	-	40,253	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		667,552	744,946	646,554	738,328	727,031	727,031	727,031
CAPITAL EQUIPMENT & PROJECTS								
10-54-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-	-	-	-
10-54-730	CAPITAL OUTLAY - IMPROVEMENTS	18,297	-	-	-	-	-	-
10-54-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	136,500	136,500	136,500
10-54-760	CAPITAL OUTLAY - VEHICLES	254,885	280,767	299,308	247,000	240,000	240,000	240,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		273,182	280,767	299,308	247,000	376,500	376,500	376,500
TOTAL POLICE		5,695,059	6,403,699	5,790,183	7,088,733	7,762,281	7,720,881	7,720,881



Budget Worksheet
Fiscal Year 2025
FIRE

6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
FY 22	FY 23	FY 24	FY 24	FY 25		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

PERSONNEL								
10-57-110	SALARIES AND WAGES	1,223,024	1,740,898	1,671,164	1,921,919	2,095,271	2,080,765	2,080,765
10-57-120	SALARIES AND WAGES - PART TIME	211,779	234,152	199,028	190,000	190,000	190,000	190,000
10-57-130	EMPLOYEE BENEFITS	404,345	792,279	747,703	1,081,894	1,154,491	1,149,735	1,149,735
10-57-135	EMPLOYEE BENEFITS - PART TIME	39,943	44,590	39,535	20,235	20,235	20,235	20,235
10-57-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	1,500
10-57-150	EMPL APPRECIATION ALLOWANCE	10,375	17,301	14,375	15,200	15,600	15,600	15,600
TOTAL PERSONNEL		1,889,466	2,829,219	2,671,805	3,230,748	3,477,097	3,457,835	3,457,835

OPERATIONS & MAINTENANCE								
10-57-210	BOOKS, SUB., AND MEMBERSHIPS	22,378	43,190	29,685	46,000	50,000	50,000	50,000
10-57-220	FIRE PREVENTION	1,107	3,824	3,608	2,500	2,500	2,500	2,500
10-57-230	TRAVEL	3,807	304	-	-	-	-	-
10-57-240	OFFICE SUPPLIES	5,649	8,334	14,943	12,000	12,000	12,000	12,000
10-57-250	EQUIP. SUPPLIES AND MNT.	115,920	136,453	122,089	148,000	148,000	148,000	148,000
10-57-260	BLDGS. & GROUND SUP. & MNT.	11,709	7,607	26,467	50,000	50,000	50,000	50,000
10-57-270	UTILITIES	8,566	12,161	11,116	10,000	10,000	10,000	10,000
10-57-280	TELEPHONE	14,506	13,383	11,794	15,000	15,000	15,000	15,000
10-57-310	PROFESSIONAL & TECHNICAL	22,283	22,301	18,739	15,000	15,000	15,000	15,000
10-57-330	EDUCATION AND TRAINING	39,030	42,321	32,276	40,000	40,000	40,000	40,000
10-57-335	PHYSICAL EXAMS	3,408	2,508	1,002	4,500	4,500	4,500	4,500
10-57-350	PERSONAL PROTECTIVE EQUIPMENT	29,833	26,656	27,222	25,000	30,000	30,000	30,000
10-57-450	EMS SUPPLIES	113,657	68,626	49,146	60,000	60,000	60,000	60,000
10-57-455	DISPATCH SERVICES	51,660	92,750	50,311	60,000	64,000	64,000	64,000
10-57-460	COMMUNICATIONS	50,945	7,858	17,203	10,000	10,000	10,000	10,000
10-57-465	UNIFORMS ALLOWANCE	9,305	33,606	34,214	38,800	36,000	36,000	36,000
10-57-480	SPECIAL DEPARTMENT SUPPLIES	49,708	52,003	20,266	65,000	50,000	50,000	50,000
10-57-490	BILLING SERVICES	39,450	33,902	27,996	45,000	45,000	45,000	45,000



Budget Worksheet
Fiscal Year 2025
FIRE

		6/30/2022 FY 22	6/30/2023 FY 23	4/30/2024 FY 24	6/30/2024 FY 24	6/30/2025 FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
10-57-510	INSURANCE	16,551	24,606	25,327	30,000	30,000	30,000	30,000
10-57-620	PARAMEDIC SERVICES	7,286	1,965	1,312	10,000	10,000	10,000	10,000
10-57-621	STATE AMBULANCE ASSESSMENT	21,557	24,130	20,593	26,000	26,000	26,000	26,000
10-57-850	CARES ACT - FIRE	29,851	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		668,166	658,487	545,308	712,800	708,000	708,000	708,000
CAPITAL EQUIPMENT & PROJECTS								
10-57-730	CAPITAL OUTLAY - IMPROVEMENTS	88,371	-	126,008	116,928	-	-	-
10-57-740	CAPITAL OUTLAY - EQUIPMENT	65,143	35,608	32,244	38,000	-	-	-
10-57-760	CAPITAL OUTLAY - VEHICLES	499,692	1,065,619	74,380	-	200,000	200,000	200,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		653,206	1,101,226	232,632	154,928	200,000	200,000	200,000
TOTAL FIRE		3,210,837	4,588,932	3,449,745	4,098,476	4,385,097	4,365,835	4,365,835



Budget Worksheet
Fiscal Year 2025
BUILDING INSPECTION

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-58-110	SALARIES AND WAGES	266,593	330,675	315,808	376,003	400,782	397,807	397,807
10-58-120	WAGES PART TIME	34,719	-	-	-	-	-	-
10-58-130	EMPLOYEE BENEFITS	176,565	158,215	154,892	212,950	225,036	224,213	224,213
TOTAL PERSONNEL		477,877	488,890	470,700	588,953	625,818	622,020	622,020
OPERATIONS & MAINTENANCE								
10-58-210	BOOKS, SUB., AND MEMBERSHIPS	583	873	1,010	5,000	5,000	5,000	5,000
10-58-230	TRAVEL	1,470	1,834	998	4,000	4,000	4,000	4,000
10-58-240	OFFICE SUPPLIES AND EXPENSE	792	1,120	1,294	3,500	3,500	3,500	3,500
10-58-241	SOFTWARE CONTRACTS	-	5,500	5,500	5,500	5,500	5,500	5,500
10-58-250	EQUIP. SUPPLIES AND MNT.	8,571	5,906	3,002	5,000	5,000	5,000	5,000
10-58-280	TELEPHONE	6,275	5,327	4,447	5,500	5,500	5,500	5,500
10-58-310	PROFESSIONAL & TECHNICAL	40,944	77,288	14,945	50,000	50,000	50,000	50,000
10-58-330	EDUCATION AND TRAINING	3,190	2,550	2,288	5,000	5,000	5,000	5,000
10-58-480	SPECIAL DEPARTMENT SUPPLIES	3,702	5,568	3,318	5,000	5,000	5,000	5,000
10-58-510	INSURANCE	1,095	1,960	1,688	2,000	2,000	2,000	2,000
TOTAL OPERATIONS & MAINTENANCE		66,621	107,926	38,491	90,500	90,500	90,500	90,500
CAPITAL EQUIPMENT & PROJECTS								
10-58-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	3,000	3,000	3,000	3,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	3,000	3,000	3,000	3,000
TOTAL BUILDING INSPECTION		544,498	596,817	509,191	682,453	719,318	715,520	715,520



**Budget Worksheet
Fiscal Year 2025
PUBLIC WORKS**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-66-110	SALARIES AND WAGES	363,090	469,009	396,064	557,353	576,734	573,200	573,200
10-66-120	WAGES - PART TIME	-	-	-	3,900	3,900	3,900	3,900
10-66-130	EMPLOYEE BENEFITS	180,334	183,926	152,723	287,099	302,041	301,137	301,137
TOTAL PERSONNEL		543,424	652,935	548,787	848,352	882,676	878,236	878,236
OPERATIONS & MAINTENANCE								
10-66-220	PUBLIC NOTICES	-	-	-	1,000	1,000	1,000	1,000
10-66-230	TRAVEL	239	1,015	434	1,000	1,000	1,000	1,000
10-66-240	OFFICE SUPPLIES AND EXPENSE	10,851	17,780	5,984	10,000	11,200	11,200	11,200
10-66-241	COMPUTER, DEVICES & SOFTWARE	-	-	425	6,000	6,000	6,000	6,000
10-66-250	EQUIP. SUPPLIES AND MNT.	103,607	134,207	145,728	85,000	110,000	110,000	110,000
10-66-260	BLDGS. & GROUND SUP. & MNT.	-	-	-	1,000	5,000	5,000	5,000
10-66-270	UTILITIES	-	-	-	-	-	-	-
10-66-280	TELEPHONE	12,282	9,821	7,345	14,000	14,000	14,000	14,000
10-66-310	PROFESSIONAL & TECHNICAL	6,326	3,053	1,817	2,500	2,500	2,500	2,500
10-66-330	EDUCATION AND TRAINING	1,015	1,948	2,704	3,000	3,000	3,000	3,000
10-66-480	SPECIAL DEPARTMENT SUPPLIES	10,217	11,870	4,609	30,000	30,000	30,000	30,000
10-66-481	STREET SIGNS - PUBLIC WORKS	8,029	8,378	8,544	25,000	15,000	15,000	15,000
10-66-482	SALT - SNOWPLOWING	64,247	204,792	164,115	110,000	125,000	125,000	125,000
10-66-510	INSURANCE	12,302	20,851	25,985	28,000	29,000	29,000	29,000
10-66-560	EQUIPMENT RENTAL	6,217	18,650	6,817	12,000	12,000	12,000	12,000
10-66-651	SIDEWALK MAINTENANCE	73,787	24,261	35,703	35,000	35,000	35,000	35,000
TOTAL OPERATIONS & MAINTENANCE		309,119	456,625	410,210	363,500	399,700	399,700	399,700



**Budget Worksheet
Fiscal Year 2025
PUBLIC WORKS**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
						Tentative	Modified	Final
		Actual	Actual	YTD - Actual	Budget	Budget	Budget	Budget
CAPITAL EQUIPMENT & PROJECTS								
10-66-740	CAPITAL OUTLAY - EQUIPMENT	145,570	17,750	148,809	45,000	-	-	-
10-66-737	SIGNAL UPGRADES 200 NORTH	75,273	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		220,843	17,750	148,809	45,000	-	-	-
TOTAL PUBLIC WORKS		1,073,386	1,127,310	1,107,806	1,256,852	1,282,376	1,277,936	1,277,936



Budget Worksheet
Fiscal Year 2025
FLEET

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-59-110	SALARIES AND WAGES	120,519	142,535	126,655	150,419	157,080	155,645	155,645
10-59-120	WAGES - PART TIME	-	-	10,350	15,000	15,000	15,000	15,000
10-59-130	EMPLOYEE BENEFITS	77,356	69,790	61,195	86,783	90,717	90,320	90,320
TOTAL PERSONNEL		197,876	212,325	198,200	252,201	262,797	260,965	260,965
OPERATIONS & MAINTENANCE								
10-59-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	-	1,500	1,500	1,500	1,500
10-59-230	TRAVEL EXPENSE	-	-	-	500	500	500	500
10-59-240	OFFICE SUPPLIES AND EXPENSE	80	464	364	500	500	500	500
10-59-241	COMPUTER, DEVICES & SOFTWARE	-	-	4,050	6,000	6,000	6,000	6,000
10-59-250	EQUIP. SUPPLIES AND MNT.	41,781	31,306	26,356	35,000	35,000	35,000	35,000
10-59-260	BLDGS. & GROUND SUP. & MNT.	-	400	450	500	500	500	500
10-59-270	UTILITIES	-	230	-	2,500	2,500	2,500	2,500
10-59-280	TELEPHONE	2,048	1,636	1,360	1,800	1,800	1,800	1,800
10-59-310	PROFESSIONAL SERVICES	258	43	65	500	500	500	500
10-59-330	EDUCATION AND TRAINING	-	-	-	800	800	800	800
10-59-480	SPECIAL SUPPLIES	19,121	36,378	30,686	35,000	35,000	35,000	35,000
10-59-510	INSURANCE	2,189	3,248	3,166	3,750	3,750	3,750	3,750
10-59-560	EQUIPMENT RENTAL	150	-	-	1,000	1,000	1,000	1,000
10-59-620	MISCELLANEOUS SERVICES	4,651	4,865	2,646	4,500	4,500	4,500	4,500
TOTAL OPERATIONS & MAINTENANCE		70,279	78,569	69,142	93,850	93,850	93,850	93,850



Budget Worksheet
Fiscal Year 2025
FLEET

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-59-740	CAPITAL OUTLAY - EQUIPMENT	-	9,710	-	-	-	-	-
10-59-760	CAPITAL OUTLAY - VEHICLES ADM	709,130	-	62,518	65,000	-	-	-
10-59-761	CAPITAL OUTLAY - VEHICLES P&R	-	111,436	76,307	60,000	50,000	50,000	50,000
10-59-762	CAPITAL OUTLAY - VEHICLES PW	-	467,988	620,054	229,000	358,400	358,400	358,400
10-59-763	CAPITAL OUTLAY - VEHICLES CD	-	-	-	-	39,000	39,000	39,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		709,130	589,134	758,879	354,000	447,400	447,400	447,400
TOTAL FLEET		977,284	880,027	1,026,222	700,051	804,047	802,215	802,215



Budget Worksheet
Fiscal Year 2025
PARKS

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-70-110	SALARIES AND WAGES	347,162	402,472	356,150	430,941	436,446	432,678	432,678
10-70-120	WAGES - PART TIME	148,965	173,800	138,392	214,760	215,800	215,800	215,800
10-70-130	EMPLOYEE BENEFITS	230,305	243,795	200,334	260,651	265,896	264,750	264,750
10-70-145	SAFETY INCENTIVE ALLOWANCE	-	-	116	1,500	1,500	1,500	1,500
10-70-150	EMPL APPRECIATION ALLOWANCE	3,308	3,986	4,937	4,600	4,600	4,600	4,600
TOTAL PERSONNEL		729,740	824,053	699,931	912,451	924,242	919,328	919,328
OPERATIONS & MAINTENANCE								
10-70-210	BOOKS, SUB., AND MEMBERSHIPS	903	1,550	190	1,200	1,200	1,200	1,200
10-70-230	TRAVEL	2,073	3,828	6,073	4,500	4,500	4,500	4,500
10-70-240	OFFICE SUPPLIES AND EXPENSE	638	2,369	1,143	3,800	3,800	3,800	3,800
10-70-250	EQUIP. SUPPLIES AND MNT.	55,428	57,524	47,868	52,000	58,000	58,000	58,000
10-70-260	BLDGS. & GROUND SUP. & MNT.	6,927	8,950	10,644	10,000	12,000	12,000	12,000
10-70-270	UTILITIES	3,994	6,109	4,946	4,500	4,500	4,500	4,500
10-70-280	TELEPHONE	5,665	7,351	6,423	6,000	6,000	6,000	6,000
10-70-310	PROFESSIONAL & TECHNICAL	11,851	8,037	4,212	10,000	3,000	3,000	3,000
10-70-330	EDUCATION AND TRAINING	1,991	3,738	4,640	4,000	4,000	4,000	4,000
10-70-480	SPECIAL DEPARTMENT SUPPLIES	157,798	224,513	116,891	218,000	220,000	220,000	220,000
10-70-485	ASPHALT REPAIR & MAINTENANCE	19,774	20,258	-	20,000	20,000	20,000	20,000
10-70-486	CONCRETE REPAIR & MAINTENANCE	3,940	10,000	-	10,000	10,000	10,000	10,000
10-70-487	PARKS IT SECURITY SYTEMS	-	-	6,221	6,000	6,000	6,000	6,000
10-70-488	WATER CONSERVATION PROJECTS	-	-	-	-	-	-	-
10-70-490	ARBOR CARE	14,844	11,867	8,125	10,000	10,000	10,000	10,000
10-70-510	INSURANCE	5,543	14,313	8,466	10,000	10,000	10,000	10,000
10-70-560	EQUIPMENT RENTAL	5,385	15,385	15,385	14,500	25,000	25,000	25,000
10-70-620	MISCELLANEOUS SERVICES	-	-	-	500	-	-	-
10-70-640	HOLIDAY LIGHTING	840	3,985	10,580	6,000	12,000	12,000	12,000
TOTAL OPERATIONS & MAINTENANCE		297,594	399,776	251,804	391,000	410,000	410,000	410,000



Budget Worksheet
Fiscal Year 2025
PARKS

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-70-720	CAPITAL OUTLAY - BUILDINGS	11,439	-	-	-	-	-	-
10-70-730	CAPITAL OUTLAY - IMPROVEMENTS	181,985	-	6,538	-	360,000	360,000	360,000
10-70-740	CAPITAL OUTLAY - EQUIPMENT	91,359	47,075	31,839	32,000	86,000	86,000	86,000
10-70-850	CARES ACT - PARKS & REC	2,385	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		287,168	47,075	38,376	32,000	446,000	446,000	446,000
TOTAL PARKS		1,314,502	1,270,903	990,111	1,335,451	1,780,242	1,775,328	1,775,328



**Budget Worksheet
Fiscal Year 2025
RECREATION**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-74-110	SALARIES AND WAGES	230,561	270,034	251,950	305,838	325,914	323,785	323,785
10-74-120	WAGES - PART TIME	149,780	162,364	144,160	177,640	176,600	176,600	176,600
10-74-130	EMPLOYEE BENEFITS	168,167	169,851	153,640	193,175	204,256	203,833	203,833
10-74-150	EMPL APPRECIATION ALLOWANCE	2,837	5,142	4,508	5,800	5,200	5,200	5,200
TOTAL PERSONNEL		551,346	607,392	554,258	682,453	711,970	709,417	709,417
OPERATIONS & MAINTENANCE								
10-74-210	BOOKS, SUB., AND MEMBERSHIPS	290	575	565	1,000	1,000	1,000	1,000
10-74-230	TRAVEL	6,369	7,331	5,053	6,500	6,500	6,500	6,500
10-74-240	OFFICE SUPPLIES AND EXPENSE	7,306	5,085	10,993	16,240	16,240	16,240	16,240
10-74-250	EQUIP. SUPPLIES AND MNT.	1,383	1,552	1,133	1,000	1,000	1,000	1,000
10-74-270	UTILITIES	2,855	4,624	3,981	2,900	2,900	2,900	2,900
10-74-280	TELEPHONE	7,711	8,993	7,745	8,000	9,000	9,000	9,000
10-74-310	PROFESSIONAL & TECHNICAL	4,624	8,026	17,327	8,000	13,000	13,000	13,000
10-74-330	EDUCATION AND TRAINING	2,928	3,123	2,221	3,000	3,000	3,000	3,000
10-74-480	SPECIAL DEPARTMENT SUPPLIES	243,694	242,535	200,367	215,000	250,600	250,600	250,600
10-74-490	CONCESSION SUPPLIES	-	8,504	26,155	31,000	18,000	18,000	18,000
10-74-510	INSURANCE	3,503	5,197	5,065	6,000	6,000	6,000	6,000
10-74-560	FACILITIES RENTAL	-	-	-	4,000	4,000	4,000	4,000
10-74-620	MISCELLANEOUS SERVICES	156,217	146,507	116,063	170,000	170,000	170,000	170,000
10-74-650	ALL STAR PROGRAM	4,876	19,892	11,071	10,000	22,000	22,000	22,000
TOTAL OPERATIONS & MAINTENANCE		441,757	461,944	407,738	482,640	523,240	523,240	523,240
CAPITAL EQUIPMENT & PROJECTS								
10-74-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-	-
10-74-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL RECREATION		993,103	1,069,335	961,996	1,165,093	1,235,210	1,232,657	1,232,657



Budget Worksheet
Fiscal Year 2025
COMMUNITY EVENTS

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-76-110	SALARIES & WAGES	31,276	34,502	30,847	45,019	46,829	46,424	46,424
10-76-120	WAGES - PART TIME	-	-	-	-	-	-	-
10-76-130	EMPLOYEE BENEFITS	16,150	16,315	14,364	25,776	27,079	26,964	26,964
TOTAL PERSONNEL		47,426	50,817	45,211	70,795	73,908	73,388	73,388
OPERATIONS & MAINTENANCE								
10-76-010	JULY 4TH BREAKFAST	6,441	6,917	7,279	7,000	7,000	7,000	7,000
10-76-012	JULY 4TH FESTIVAL	21,090	16,275	15,624	15,000	15,000	15,000	15,000
10-76-014	JULY 4TH DEVOTIONAL	-	348	52	300	300	300	300
10-76-015	JULY 4TH PARADE	11,313	19,587	23,330	25,000	22,000	22,000	22,000
10-76-020	FIRE WORKS	49,342	30,216	41,740	38,000	38,000	38,000	38,000
10-76-028	COMMUNITY EVENTS PROMOTIONS	-	3,337	1,513	4,000	4,000	4,000	4,000
10-76-030	COMMUNITY REPRESENTATIVES	-	-	-	600	600	600	600
10-76-035	JULY 24TH BREAKFAST	-	131	233	300	300	300	300
10-76-040	EASTER EGG HUNT	3,070	2,655	3,301	3,000	3,500	3,500	3,500
10-76-045	COLD CONES AND COOL CARS	500	-	-	500	500	500	500
10-76-050	MOUNTAIN STAR	-	-	-	300	300	300	300
10-76-052	KAYSVILLE YOUTH COURT	-	1,007	403	1,000	1,000	1,000	1,000
10-76-055	YOUTH CITY COUNCIL	1,827	1,674	1,848	1,500	1,800	1,800	1,800
10-76-057	CERT PROGRAM	2,138	2,374	801	2,000	2,200	2,200	2,200
10-76-058	CHRISTMAS LIGHTS/PARADE	-	-	-	500	-	-	-
10-76-059	ARBOR DAY PLANTING	2,500	-	-	2,000	2,000	2,000	2,000
10-76-061	VETERANS DAY CELEBRATION	-	1,700	2,415	2,000	2,500	2,500	2,500
10-76-062	VETERANS FLAG PLACEMENT	-	84	-	200	200	200	200
10-76-063	MEMORIAL DAY PROGRAM	1,615	1,588	-	1,500	1,600	1,600	1,600
10-76-064	COMMUNITY THEATRE	24,666	31,714	36,352	25,000	25,000	25,000	25,000
10-76-065	YARDS AND GARDENS	132	-	-	-	-	-	-
10-76-068	DADDY / DAUGHTER DANCE	4,130	4,351	4,969	5,000	5,000	5,000	5,000
10-76-069	MOM / SON EVENT	-	-	135	2,000	2,000	2,000	2,000



Budget Worksheet
Fiscal Year 2025
COMMUNITY EVENTS

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
10-76-074	MOVIES IN THE PARK	1,384	4,805	1,618	3,000	4,800	4,800	4,800
10-76-215	LICENSE FEES	795	858	869	1,000	1,000	1,000	1,000
10-76-250	EQUIP. SUPPLIES AND MNT.	1,311	609	1,440	1,500	1,200	1,200	1,200
10-76-330	EDUCATION AND TRAINING	-	-	-	200	200	200	200
TOTAL OPERATIONS & MAINTENANCE		132,254	130,230	143,922	142,400	142,000	142,000	142,000
CAPITAL EQUIPMENT & PROJECTS								
10-76-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL COMMUNITY EVENTS		179,679	181,047	189,133	213,195	215,908	215,388	215,388



Budget Worksheet
Fiscal Year 2025
CEMETERY

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-77-110	SALARIES AND WAGES	96,419	156,966	150,216	168,940	183,597	181,973	181,973
10-77-120	WAGES - PART TIME	57,726	66,317	56,033	75,440	77,520	77,520	77,520
10-77-130	EMPLOYEE BENEFITS	64,357	82,041	71,176	102,880	110,926	110,425	110,425
10-77-150	EMPL APPRECIATION ALLOWANCE	692	1,307	772	2,100	2,100	2,100	2,100
TOTAL PERSONNEL		219,194	306,631	278,197	349,360	374,143	372,018	372,018
OPERATIONS & MAINTENANCE								
10-77-210	BOOKS, SUB., AND MEMBERSHIPS	150	190	-	250	250	250	250
10-77-220	PUBLIC NOTICES	-	-	-	-	-	-	-
10-77-230	TRAVEL	-	-	-	600	600	600	600
10-77-240	OFFICE SUPPLIES AND EXPENSE	1,170	3,306	1,637	5,500	5,000	5,000	5,000
10-77-250	EQUIP. SUPPLIES AND MNT.	14,628	19,839	14,783	15,000	18,000	18,000	18,000
10-77-260	BUILDING, GROUNDS MAINTENANCE	1,256	1,233	1,631	2,000	2,000	2,000	2,000
10-77-270	UTILITIES	777	1,301	916	1,000	1,000	1,000	1,000
10-77-280	TELEPHONE	2,150	1,936	1,625	1,200	1,600	1,600	1,600
10-77-310	PROFESSIONAL & TECHNICAL	-	6,779	145	3,500	3,500	3,500	3,500
10-77-330	EDUCATION AND TRAINING	-	150	-	500	500	500	500
10-77-480	SPECIAL DEPARTMENT SUPPLIES	28,986	38,456	19,446	38,500	43,500	43,500	43,500
10-77-485	ASPHALT REPAIRS & MAINT	4,895	-	-	5,000	5,000	5,000	5,000
10-77-490	ARBOR CARE	8,377	11,260	6,620	11,800	8,000	8,000	8,000
10-77-495	BRICK COLUMN MAINT	1,200	1,320	-	1,500	1,500	1,500	1,500
10-77-500	HEADSTONE REPAIRS	770	-	2,202	7,200	7,200	7,200	7,200
10-77-501	CORNER MARKERS	-	-	-	8,200	8,200	8,200	8,200
10-77-510	INSURANCE	1,314	1,949	1,900	2,250	2,000	2,000	2,000
10-77-560	EQUIPMENT RENTAL	18,400	14,713	15,427	15,500	15,500	15,500	15,500
10-77-620	MISCELLANEOUS SERVICES	-	102	41	600	600	600	600
TOTAL OPERATIONS & MAINTENANCE		84,072	102,534	66,371	120,100	123,950	123,950	123,950



**Budget Worksheet
Fiscal Year 2025
CEMETERY**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-77-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	9,550	-	-	-	-
10-77-740	CAPITAL OUTLAY - EQUIPMENT	37,261	19,850	5,000	5,000	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		37,261	19,850	14,550	5,000	-	-	-
TOTAL CEMETERY		340,527	429,015	359,118	474,460	498,093	495,968	495,968



**Budget Worksheet
Fiscal Year 2025**

**TRANSFERS, FUND BALANCE &
INTERFUND SERVICES**

6/30/2022 FY 22	6/30/2023 FY 23	4/30/2024 FY 24	6/30/2024 FY 24	6/30/2025 FY 25		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

Non-Departmental

10-80-020	PAYMENT TO ANIMAL CONTROL	94,959	45,477	-	-	-	-	-
10-80-032	LEASE PAYMENT TO MBA-POLICE	365,000	371,000	-	374,000	378,500	378,500	378,500
10-80-033	LEASE PAYMENT TO MBA-CITY HALL	340,000	337,000	-	336,000	338,500	338,500	338,500
Total Non-Departmental		799,959	753,477	-	710,000	717,000	717,000	717,000

TRANSFER & FUND BALANCE

10-90-020	TRANSFER TO DEBT SERVICE FUND	178,000	263,850	-	257,850	100,500	100,500	100,500
10-90-021	TRANSFER TO CAPITAL PROJ. FUND	-	-	-	-	-	-	-
10-90-030	TRANSFER TO AMBULANCE FUND	85,844	-	-	-	-	-	-
10-90-032	TRANSFER TO ROAD FUND	-	-	-	-	-	-	-
10-90-040	TRANSFER TO MBA FUND	45,000	-	-	-	-	-	-
10-90-811	NONRECIP UTILITY EXPENSE - GOV	-	100,561	-	-	100,500	100,500	100,500
10-90-812	NONRECIP UTILITY EXPENSE - PS	-	47,937	-	-	48,000	48,000	48,000
10-90-813	NONRECIP UTILITY EXPENSE - CD	-	67,040	-	-	68,000	68,000	68,000
10-90-814	NONRECIP UTILITY EXPENSE - PW	-	20,868	-	-	21,000	21,000	21,000
10-90-815	NONRECIP UTILITY EXPENSE - PR	-	176,246	-	-	178,000	178,000	178,000
Total Transfer & Fund Balance		308,844	676,502	-	257,850	516,000	516,000	516,000

General Fund Revenue Total	20,881,892	21,044,103	18,187,852	21,991,212	24,095,935	23,996,430	23,996,430
	-	-	-	-			
General Fund Expenditure Total	18,796,142	21,396,023	17,608,238	21,991,212	24,095,935	23,996,430	23,996,430
	-	-	-	-			
Difference in Revenue & Expenditures	2,085,750	(351,920)	579,614	-	-	-	-



Budget Worksheet
Fiscal Year 2025
REDEVELOPMENT AGENCY
SPECIAL REVENUE FUND

6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
FY 22	FY 23	FY 24	FY 24	FY 25		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
20-30-125	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
20-31-100	CURRENT YEAR PROPERTY TAXES	135,328	127,165	124,727	150,000	130,000	130,000
20-38-100	INTEREST EARNINGS	2,654	21,537	31,410	20,000	2,000	2,000
20-38-600	GRANT PROCEEDS	-	-	-	-	130,500	130,500
20-38-800	SALE OF PROPERTY	-	-	-	-	-	-
20-38-900	RDA SUNDRY REVENUES	-	-	-	-	-	-
20-39-990	FUND BALANCE - REV	-	-	-	-	-	-
TOTAL REVENUE		137,982	148,702	156,137	170,000	262,500	262,500
GENERAL ADMINISTRATION							
20-40-100	DISCOUNT ON SALE	-	-	-	-	-	-
20-40-101	CLOSING COSTS	-	-	-	-	-	-
20-40-210	BOOKS, SUB., AND MEMBERSHIPS	-	295	500	5,000	-	-
20-40-310	PROFESSIONAL & TECHNICAL	7,500	8,156	6,893	7,500	140,000	140,000
20-40-470	INTEREST EXPENSE	-	-	-	-	-	-
20-40-480	RDA EXPENSES	-	500	-	50,000	50,000	50,000
20-40-990	FUND BALANCE - EXP	-	-	-	107,500	72,500	72,500
TOTAL GENERAL ADMINISTRATION		7,500	8,951	7,393	170,000	262,500	262,500
TOTAL RDA FUND REVENUES		137,982	148,702	156,137	170,000	262,500	262,500
		-	-	-	-		
TOTAL RDA FUND EXPENSES		7,500	8,951	7,393	170,000	262,500	262,500
		-	-	-	-		
DIFFERENCE IN REVENUES AND EXPENSES		130,482	139,751	148,744	-	-	-



Budget Worksheet
Fiscal Year 2025
AMERICAN RESCUE PLAN ACT
SPECIAL REVENUE FUND

	6/30/2022 FY 22	6/30/2023 FY 23	4/30/2024 FY 24	6/30/2024 FY 24	6/30/2025 FY 25		
	Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE							
21-33-100 ARPA FUNDING	4,878,377	-	-	-	-	-	-
TOTAL REVENUE	4,878,377	-	-	-	-	-	-
MISCELLANEOUS REVENUE							
21-38-100 INTEREST EARNINGS	8,414	108,730	123,878	-	-	-	-
21-39-990 FUND BALANCE - REV	-	-	-	2,941,939	1,644,088	1,642,956	1,642,956
TOTAL MISCELLANEOUS REVENUE	8,414	108,730	123,878	2,941,939	1,644,088	1,642,956	1,642,956
PERSONNEL							
21-40-110 SALARIES AND WAGES	55,157	92,304	82,702	99,246	104,704	103,726	103,726
21-40-130 EMPLOYEE BENEFITS	20,580	33,069	29,417	37,693	39,384	39,230	39,230
TOTAL PERSONNEL	75,737	125,373	112,120	136,939	144,088	142,956	142,956
OPERATIONS & MAINTENANCE							
21-40-250 EQUIP. SUPPLIES AND MNT.	109,407	7,088	-	-	-	-	-
21-40-260 BLDGS. & GROUND SUP. & MNT.	55,880	-	-	-	-	-	-
21-40-310 PROFESSIONAL & TECHNICAL	1,358	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE	166,645	7,088	-	-	-	-	-
CAPITAL EQUIPMENT & PROJECTS							
21-40-730 CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	80,000	-	-	-
21-40-740 CAPITAL OUTLAY - EQUIPMENT	96,386	-	-	-	-	-	-
21-40-750 CAPITAL OUTLAY - INFRASTR.	30,960	157,180	1,876,304	2,725,000	1,500,000	1,500,000	1,500,000
21-40-760 CAPITAL OUTLAY - VEHICLES	26,976	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS	154,322	157,180	1,876,304	2,805,000	1,500,000	1,500,000	1,500,000
TOTAL ARPA FUND REVENUES	4,886,791	108,730	123,878	2,941,939	1,644,088	1,642,956	1,642,956
TOTAL ARPA FUND EXPENSES	396,705	289,641	1,988,424	2,941,939	1,644,088	1,642,956	1,642,956
DIFFERENCE IN REVENUES AND EXPENSES	4,490,086	(180,912)	(1,864,546)	-	-	-	-



**Budget Worksheet
Fiscal Year 2025
ROAD FUND**

SPECIAL REVENUE FUND

6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
FY 22	FY 23	FY 24	FY 24	FY 25		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
22-30-058	TRANSFER FROM FUND 58 (ROAD)	1,751,608	-	-	-	-	-
22-33-600	INTERGOVERNMENTAL	-	9,459,760	2,278,736	2,500,000	-	-
22-37-100	ROAD UTILITY FEE	1,166,880	1,180,885	996,517	1,200,000	1,200,000	1,200,000
22-37-135	PROP ONE GRANT - DAVIS COUNTY	115,000	-	-	-	-	-
22-37-350	PAY BACK AGREEMENTS - STREET	29,296	662	19,897	40,000	40,000	40,000
22-37-560	CLASS C ROAD FUND ALLOTMENT	1,374,602	1,457,173	1,033,699	1,400,000	1,400,000	1,400,000
22-37-570	LOCAL OPTION ACTIVE TRANS	687,615	710,095	551,069	720,000	720,000	720,000
22-37-700	TRANSPORTATION IMPACT FEES	468,727	478,301	134,189	-	500,000	500,000
TOTAL REVENUE		5,593,727	13,286,877	5,014,106	5,860,000	3,860,000	3,860,000
MISCELLANEOUS REVENUE							
22-38-100	INTEREST EARNINGS	9,579	138,887	300,006	151,000	100,000	100,000
22-38-400	SALE OF ASSET	-	6,650	-	-	-	-
22-39-990	FUND BALANCE - REV	-	-	-	5,500,000	4,792,000	4,792,000
TOTAL MISCELLANEOUS REVENUE		9,579	145,537	300,006	5,651,000	4,892,000	4,892,000



Budget Worksheet
Fiscal Year 2025
ROAD FUND

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
22-40-110	SALARIES AND WAGES	30,058	303	17,187	-	-	-	-
22-40-130	EMPLOYEE BENEFITS	(2,915)	54	3,063	-	-	-	-
TOTAL PERSONNEL		27,143	358	20,250	-	-	-	-
OPERATIONS & MAINTENANCE								
22-40-220	PUBLIC NOTICES	-	-	-	-	-	-	-
22-40-310	PROFESSIONAL & TECHNICAL	2,077	52,514	26,621	175,000	180,000	180,000	180,000
22-40-540	BAD DEBT / (RECOVERED)	363	(2,169)	-	-	-	-	-
22-40-580	BANK CHARGES	5,515	6,332	6,315	5,000	6,000	6,000	6,000
22-40-651	MISCELLANEOUS IMPROVEMENTS	63,522	112,888	107,437	250,000	250,000	250,000	250,000
22-40-653	PREVENTATIVE ROAD MAINTENANCE	247,738	-	126,650	250,000	420,000	420,000	420,000
22-40-654	CHIP SEAL CONTRACT	345,013	-	-	-	-	-	-
22-40-670	MATERIAL PROCESSING	-	-	35,887	-	-	-	-
22-40-810	ADMINISTRATIVE SERVICES	74,250	92,807	84,167	101,000	101,000	101,000	101,000
22-40-990	FUND BALANCE - EXP	-	-	-	1,750,000	-	-	-
TOTAL OPERATIONS & MAINTENANCE		738,478	262,372	387,077	2,531,000	957,000	957,000	957,000
CAPITAL EQUIPMENT & PROJECTS								
22-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	75,000	75,000	75,000
22-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
22-40-750	CAPITAL OUTLAY - INFRASTR.	1,484,195	6,479,478	7,005,240	8,980,000	7,720,000	7,720,000	7,720,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		1,484,195	6,479,478	7,005,240	8,980,000	7,795,000	7,795,000	7,795,000
TOTAL ROAD FUND REVENUES		5,603,306	13,432,414	5,314,112	11,511,000	8,752,000	8,752,000	8,752,000
		-	-	-	-			
TOTAL ROAD FUND EXPENDITURES		2,249,816	6,742,208	7,412,567	11,511,000	8,752,000	8,752,000	8,752,000
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		3,353,490	6,690,206	(2,098,455)	-	-	-	-



Budget Worksheet
Fiscal Year 2025
RAMP

SPECIAL REVENUE FUND

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

Actual

Actual

YTD - Actual

Budget

Tentative
Budget

Modified
Budget

Final
Budget

REVENUE								
23-31-100	RAMP TAXES	146,440	523,811	423,456	300,000	465,000	465,000	465,000
23-33-100	INTERGOVERNMENTAL	-	-	387,000	340,000	-	-	-
TOTAL REVENUE		146,440	523,811	810,456	640,000	465,000	465,000	465,000
MISCELLANEOUS REVENUE								
23-38-100	INTEREST EARNINGS	-	7,543	8,979	-	-	-	-
23-38-200	LIGHTING EQUIPMENT RENTAL	-	-	9,000	-	-	-	-
23-39-990	FUND BALANCE - REV	-	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUE		-	7,543	17,979	-	-	-	-
OPERATIONS & MAINTENANCE								
23-40-240	OFFICE SUPPLIES AND EXPENSE	-	5,161	-	-	-	-	-
23-40-250	EQUIP. SUPPLIES AND MNT.	-	11,883	-	-	-	-	-
23-40-600	SPONSORSHIP OF RAMP PROGRAMS	-	444	17,457	35,413	41,500	41,500	41,500
23-40-990	FUND BALANCE - EXP	-	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		-	17,488	17,457	35,413	41,500	41,500	41,500
CAPITAL EQUIPMENT & PROJECTS								
23-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	204,012	591,364	604,587	423,500	423,500	423,500
23-40-740	CAPITAL OUTLAY - EQUIPMENT	-	55,058	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	259,070	591,364	604,587	423,500	423,500	423,500
TOTAL RAMP REVENUES		146,440	531,353	828,436	640,000	465,000	465,000	465,000
TOTAL RAMP EXPENSES		-	276,559	608,822	640,000	465,000	465,000	465,000
DIFFERENCE IN REVENUES AND EXPENSES		146,440	254,795	219,614	-	-	-	-



**Budget Worksheet
Fiscal Year 2025
MUNICIPAL BUILDING
AUTHORITY**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
25-30-125	TRANSFER FROM CAPITAL PROJECTS	-	-	-	-	-	-	-
25-30-130	TRANSFER FROM GENERAL FUND	45,000	-	-	-	-	-	-
25-30-150	GENERAL FUND LEASE PAYMENT	-	-	-	-	-	-	-
25-33-600	STATE GRANTS	-	-	-	-	-	-	-
25-38-100	INTEREST EARNINGS	239	24,596	16,251	-	-	-	-
25-39-500	PROCEEDS FROM BONDS	-	-	-	-	-	-	-
25-39-540	MBA LEASE REVENUE	705,000	708,000	-	710,000	717,000	717,000	717,000
25-39-800	MISCELLANEOUS	-	30,683	-	-	-	-	-
TOTAL REVENUE		750,239	763,279	16,251	710,000	717,000	717,000	717,000
EXPENDITURES								
25-54-310	PROFESSIONAL & TECHNICAL	-	-	-	-	-	-	-
25-54-480	SPECIAL SUPPLIES	10	10	10	-	-	-	-
25-54-750	CONSTRUCTION CONTRACT	40,447	-	-	-	-	-	-
25-54-910	TRUSTEE EXPENSE	5,500	4,000	4,000	-	3,000	3,000	3,000
25-54-920	POLICE STATION DEBT SERVICE	310,000	318,000	326,000	326,000	335,000	335,000	335,000
25-54-921	POLICE STATION DEBT INTEREST	56,283	51,077	44,738	47,000	42,000	42,000	42,000
25-54-940	CITY HALL PROJECT DEBT SERVICE	255,000	260,000	266,000	266,000	272,000	272,000	272,000
25-54-941	CITY HALL PROJECT INTEREST	80,695	75,046	68,403	71,000	65,000	65,000	65,000
TOTAL EXPENDITURES		747,935	708,133	709,150	710,000	717,000	717,000	717,000
TOTAL MBA REVENUES		750,239	763,279	16,251	710,000	717,000	717,000	717,000
		-	-	-	-			
TOTAL MBA EXPENSES		747,935	708,133	709,150	710,000	717,000	717,000	717,000
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		2,304	55,145	(692,899)	-	-	-	-



**Budget Worksheet
Fiscal Year 2025
DEBT SERVICE**

		6/30/2022 FY 22	6/30/2023 FY 23	4/30/2024 FY 24	6/30/2024 FY 24	6/30/2025 FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
30-30-059	TRANSFER FROM FUND 59 (AMBLNC)	86,560	-	-	-	-	-	-
30-30-100	TRANSFER FROM GENERAL FUND	178,000	263,850	-	257,850	100,500	100,500	100,500
30-30-300	TRANSFER FROM CAP PROJ FUND	-	-	-	-	-	-	-
30-38-100	INTEREST EARNINGS	-	3,693	57	-	-	-	-
30-39-200	TRANSFER FROM CAP PROJ-IMPACT	208,000	210,000	-	207,000	208,000	208,000	208,000
TOTAL REVENUE		472,560	477,543	57	464,850	308,500	308,500	308,500
FIRE DEPARTMENT								
30-83-100	AERIAL LIFT- FIRE TRUCK	138,654	142,648	146,757	147,000	75,000	75,000	75,000
30-83-101	AERIAL LIFT- FIRE TRUCK INTERE	13,397	9,404	5,295	6,000	1,500	1,500	1,500
30-83-110	AMBULANCE LEASE - PRINCIPAL	85,225	83,819	82,296	83,000	-	-	-
30-83-111	AMBULANCE LEASE - INTEREST	1,335	2,741	1,358	1,500	-	-	-
TOTAL FIRE DEPARTMENT		238,611	238,611	235,705	237,500	76,500	76,500	76,500
PARKS DEPARTMENT								
30-85-050	PIONEER PARK DEBT SERVICE	188,000	193,000	200,648	198,000	204,000	204,000	204,000
30-85-051	PIONEER PARK SERVICE INTEREST	18,419	13,967	5,778	9,000	4,000	4,000	4,000
30-85-052	TRUSTEE EXPENSES SALES TAX	-	1,500	1,500	-	-	-	-
30-85-101	GANG MOWER PRINCIPAL	18,140	18,835	19,558	19,600	20,000	20,000	20,000
30-85-102	GANG MOWER INTEREST	2,168	1,473	750	750	4,000	4,000	4,000
TOTAL PARKS DEPARTMENT		226,727	228,775	228,234	227,350	232,000	232,000	232,000
TOTAL DEBT SERVICE REVENUES		472,560	477,543	57	464,850	308,500	308,500	308,500
		-	-	-	-			
TOTAL DEBT SERVICE EXPENSES		465,338	467,386	463,939	464,850	308,500	308,500	308,500
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		7,221	10,157	(463,883)	-	-	-	-



Budget Worksheet
Fiscal Year 2025
CAPITAL PROJECTS

6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
FY 22	FY 23	FY 24	FY 24	FY 25		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
45-30-110	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
45-30-550	INTEREST EARNINGS	11,523	66,322	108,962	70,000	-	-
45-30-600	INTERGOVERNMENTAL	25,600	-	-	-	630,000	630,000
TOTAL REVENUE		37,123	66,322	108,962	70,000	630,000	630,000

RESERVES & CONTRIBUTIONS							
45-39-750	PUBLIC SAFETY IMPACT FEES	95,090	55,976	23,569	-	-	-
45-39-775	FIRE IMPACT FEES	127,022	96,095	36,711	-	-	-
45-39-800	PARKS IMPACT FEES	838,764	349,440	174,720	402,000	223,000	223,000
45-39-990	FUND BALANCE - REV	-	-	-	580,000	150,000	150,000
TOTAL RESERVES & CONTRIBUTIONS		1,060,877	501,512	235,001	982,000	373,000	373,000

GENERAL GOVERNMENT							
45-40-720	CAPITAL OUTLAY - BUILDINGS	25,600	-	19,910	-	100,000	100,000
45-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-
45-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-
45-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-	-	-
45-40-760	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		25,600	-	19,910	-	100,000	100,000

FIRE							
45-57-720	CAPITAL OUTLAY - BUILDINGS	-	-	5,793	-	-	-
45-57-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-
45-57-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-
45-57-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-	-	-
45-57-760	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	5,793	-	-	-



Budget Worksheet
Fiscal Year 2025
CAPITAL PROJECTS

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

Actual Actual YTD - Actual Budget Tentative Budget Modified Budget Final Budget

PUBLIC WORKS								
45-66-720	CAPITAL OUTLAY - BUILDINGS	-	170,198	604,975	650,000	-	-	-
45-66-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-	-
45-66-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
45-66-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-	-	-	-
45-66-760	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	170,198	604,975	650,000	-	-	-
PARKS								
45-70-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-	-	-	-
45-70-730	CAPITAL OUTLAY - IMPROVEMENTS	-	262,286	102,388	195,000	695,000	695,000	695,000
45-70-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
45-70-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-	-	-	-
45-70-760	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	262,286	102,388	195,000	695,000	695,000	695,000
RECREATION								
45-74-720	CAPITAL OUTLAY - BUILDINGS	-	12,000	26,259	-	-	-	-
45-74-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-	-
45-74-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
45-74-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-	-	-	-
45-74-760	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	12,000	26,259	-	-	-	-



Budget Worksheet
Fiscal Year 2025
CAPITAL PROJECTS

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OTHER EXPENDITURES								
45-90-715	TRANSFER TO DEBT SERV FUND	208,000	210,000	-	207,000	208,000	208,000	208,000
45-90-716	TRANSFER TO ROAD FUND	-	-	-	-	-	-	-
45-90-725	TRANSFER TO MBA FUND	-	-	-	-	-	-	-
45-90-990	FUND BALANCE - EXP	-	-	-	-	-	-	-
TOTAL OTHER EXPENDITURES		208,000	210,000	-	207,000	208,000	208,000	208,000
TOTAL CAPITAL PROJECTS REVENUES		1,098,000	567,834	343,963	1,052,000	1,003,000	1,003,000	1,003,000
		-	-	-	-			
TOTAL CAPITAL PROJECTS EXPENSES		233,600	654,484	759,326	1,052,000	1,003,000	1,003,000	1,003,000
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		864,400	(86,650)	(415,363)	-	-	-	-



Budget Worksheet
Fiscal Year 2025
CEMETERY PERPETUAL CARE

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
74-34-900	PERPETUAL CARE FEES	107,000	112,430	86,900	90,000	90,000	90,000	90,000
TOTAL REVENUE		107,000	112,430	86,900	90,000	90,000	90,000	90,000
MISCELLANEOUS REVENUE								
74-38-100	INTEREST EARNINGS	3,613	58,269	77,048	50,000	50,000	50,000	50,000
74-39-990	FUND BALANCE - REV	-	-	-	-	610,000	610,000	610,000
TOTAL MISCELLANEOUS REVENUE		3,613	58,269	77,048	50,000	660,000	660,000	660,000
OPERATIONS & MAINTENANCE								
74-40-310	PROFESSIONAL & TECHNICAL	385	-	-	25,000	-	-	-
74-40-990	FUND BALANCE - EXP	-	-	-	90,000	-	-	-
TOTAL OPERATIONS & MAINTENANCE		385	-	-	115,000	-	-	-
CAPITAL EQUIPMENT & PROJECTS								
74-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	138,770	609	25,000	750,000	750,000	750,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	138,770	609	25,000	750,000	750,000	750,000
TOTAL CEMETERY PERPETUAL CARE REVENUES		110,613	170,699	163,948	140,000	750,000	750,000	750,000
TOTAL CEMETERY PERPETUAL CARE EXPENSES		385	138,770	609	140,000	750,000	750,000	750,000
DIFFERENCE IN REVENUES AND EXPENSES		110,228	31,929	163,340	-	-	-	-



Budget Worksheet
Fiscal Year 2025
LIBRARY ENDOWMENT

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
81-34-900	SALE PROCEEDS ENDOWMENT	-	-	-	-	-	-	-
TOTAL REVENUE		-	-	-	-	-	-	-
MISCELLANEOUS REVENUE								
81-38-100	INTEREST EARNINGS	7,692	14,831	14,242	20,000	20,000	20,000	20,000
81-38-130	UNRESTRICTED REVENUE	-	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUE		7,692	14,831	14,242	20,000	20,000	20,000	20,000
EXPENDITURES								
81-40-460	ENDOWMENT FUND EXPENDITURES	-	20,000	-	20,000	20,000	20,000	20,000
81-40-990	FUND BALANCE - EXP	-	-	-	-	-	-	-
TOTAL EXPENDITURES		-	20,000	-	20,000	20,000	20,000	20,000
TOTAL LIBRARY ENDOWMENT REVENUES		7,692	14,831	14,242	20,000	20,000	20,000	20,000
		-	-	-	-			
TOTAL LIBRARY ENDOWMENT EXPENSES		-	20,000	-	20,000	20,000	20,000	20,000
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		7,692	(5,169)	14,242	-	-	-	-



**Budget Worksheet
Fiscal Year 2025
WATER UTILITY**

6/30/2022 6/30/2023 4/30/2024 6/30/2024 6/30/2025
FY 22 FY 23 FY 24 FY 24 FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
51-37-100	WATER SALES	3,197,767	3,443,036	2,977,185	3,600,000	3,650,000	3,650,000	3,650,000
51-37-120	NONRECIP UTILITY REVENUE	-	113,739	-	40,000	40,000	40,000	40,000
51-37-130	CONNECTION FEES	70,203	36,388	18,464	45,000	45,000	45,000	45,000
51-37-150	IMPACT FEES	161,491	84,331	47,169	-	-	-	-
51-37-191	UDOT HIGHWAY 89 COSTS	-	29,837	-	-	-	-	-
51-37-250	SPECIAL REVENUE TANK DESIGN	1,037,396	-	-	-	-	-	-
51-37-550	MISC WATER - REPAIR, DIVIDENDS	20,461	34,723	5,634	-	-	-	-
51-37-650	DEVELOPER NONCASH CONTRIBUTION	706,822	438,018	-	-	-	-	-
51-37-660	WATER EXTENSION FEES	-	-	-	-	-	-	-
TOTAL REVENUE		5,194,139	4,180,071	3,048,452	3,685,000	3,735,000	3,735,000	3,735,000
MISCELLANEOUS REVENUE								
51-38-100	INTEREST EARNINGS	16,581	94,223	103,992	119,000	120,000	120,000	120,000
51-38-310	WATER METER RENTALS	28,071	10,421	353	3,000	3,000	3,000	3,000
51-38-400	SALE OF ASSET	13,100	24,313	-	-	-	-	-
51-38-525	SALE OF PROPERTY	714,475	-	-	-	-	-	-
51-38-600	SALE OF EQUIPMENT	-	-	-	-	-	-	-
51-38-700	RETAINED EARNINGS - REV	-	-	-	626,395	1,099,869	1,091,034	1,091,034
TOTAL MISCELLANEOUS REVENUE		772,227	128,956	104,345	748,395	1,222,869	1,214,034	1,214,034
PERSONNEL								
51-40-110	SALARIES AND WAGES	810,740	817,927	732,301	816,294	896,442	889,650	889,650
51-40-120	WAGES - PART TIME	-	-	-	7,800	7,800	7,800	7,800
51-40-130	EMPLOYEE BENEFITS	260,150	278,187	378,064	429,001	479,827	477,784	477,784
51-40-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	1,500
51-40-150	EMPL APPRECIATION ALLOWANCE	5,939	15,154	8,818	13,800	13,800	13,800	13,800
TOTAL PERSONNEL		1,076,828	1,111,267	1,119,183	1,268,395	1,399,369	1,390,534	1,390,534



**Budget Worksheet
Fiscal Year 2025
WATER UTILITY**

		6/30/2022 FY 22	6/30/2023 FY 23	4/30/2024 FY 24	6/30/2024 FY 24	6/30/2025 FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
51-40-210	BOOKS, SUB., AND MEMBERSHIPS	1,633	-	1,973	3,000	3,000	3,000	3,000
51-40-220	PUBLIC NOTICES	1,707	5,781	5,958	4,000	6,000	6,000	6,000
51-40-230	TRAVEL	4,810	3,306	8,757	6,500	6,500	6,500	6,500
51-40-240	OFFICE SUPPLIES AND EXPENSE	20,376	26,285	11,194	16,000	16,000	16,000	16,000
51-40-241	COMPUTER, DEVICES & SOFTWARE	-	-	4,400	8,500	8,500	8,500	8,500
51-40-250	EQUIP. SUPPLIES AND MNT.	30,457	36,162	26,351	37,000	37,000	37,000	37,000
51-40-260	BLDGS. & GROUND SUP. & MNT.	-	-	461	1,000	10,000	10,000	10,000
51-40-270	UTILITIES	3,994	6,109	4,959	7,000	7,000	7,000	7,000
51-40-280	TELEPHONE	7,656	13,947	10,312	13,000	14,500	14,500	14,500
51-40-290	METER READER EQUIPMENT	-	-	-	-	-	-	-
51-40-310	PROFESSIONAL & TECHNICAL	25,266	65,898	28,282	50,000	50,000	50,000	50,000
51-40-330	EDUCATION AND TRAINING	7,918	4,222	7,928	8,500	8,500	8,500	8,500
51-40-460	WATER PURCHASES	727,846	743,602	772,831	900,000	900,000	900,000	900,000
51-40-480	SPECIAL DEPARTMENT SUPPLIES	136,485	133,455	64,929	140,000	140,000	140,000	140,000
51-40-510	INSURANCE	21,656	30,181	37,128	43,000	45,000	45,000	45,000
51-40-540	BAD DEBT / (RECOVERED)	831	(5,693)	-	6,000	-	-	-
51-40-560	EQUIPMENTAL RENTAL	6,217	-	14,528	12,000	12,000	12,000	12,000
51-40-580	BANK CHARGES	15,311	18,432	18,676	17,000	17,000	17,000	17,000
51-40-610	WATER METER SUPPLIES	147,203	108,212	64,936	180,000	180,000	180,000	180,000
51-40-622	WATER QUALITY	11,777	36,501	21,936	30,000	35,000	35,000	35,000
51-40-645	BLUE STAKE REQUESTS	2,246	3,122	2,659	4,500	4,500	4,500	4,500
51-40-650	DEPRECIATION	776,357	810,412	-	-	-	-	-
51-40-656	WATER TANKS MAINTENANCE	59,590	15,326	1,200	50,000	55,000	55,000	55,000
51-40-670	MATERIAL PROCESSING	-	-	35,887	-	-	-	-
51-40-690	TELEMETRY MAINTENANCE	-	25,947	15,928	15,000	16,000	16,000	16,000
TOTAL OPERATIONS & MAINTENANCE		2,009,335	2,081,208	1,161,212	1,552,000	1,571,500	1,571,500	1,571,500



**Budget Worksheet
Fiscal Year 2025
WATER UTILITY**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
51-40-710	CAPITAL OUTLAY - LAND	-	-	-	-	-	-	-
51-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	3,473	100,000	-	-	-
51-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-	-	-
51-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	129,465	30,000	35,000	35,000	35,000
51-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	757,062	800,000	1,355,000	1,355,000	1,355,000
51-40-760	CAPITAL OUTLAY - VEHICLES	-	-	-	214,000	128,000	128,000	128,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	890,000	1,144,000	1,518,000	1,518,000	1,518,000
OTHER								
51-40-990	RETAINED EARNINGS - EXP	-	-	-	-	-	-	-
51-40-810	ADMINISTRATIVE SERVICES	187,000	232,018	211,667	254,000	254,000	254,000	254,000
51-40-820	INFORMATION SYSTEMS SERVICES	90,500	90,500	125,000	150,000	150,000	150,000	150,000
51-40-830	FLEET MGMT SERVICES	25,000	35,000	20,833	25,000	25,000	25,000	25,000
51-40-880	NONRECIP UTILITY TRANSFER OUT	-	113,739	-	40,000	40,000	40,000	40,000
51-40-890	PENSION EXPENSE	(27,891)	67,726	-	-	-	-	-
TOTAL OTHER		274,609	538,983	357,500	469,000	469,000	469,000	469,000
TOTAL WATER UTILITY REVENUES		5,966,366	4,309,027	3,152,797	4,433,395	4,957,869	4,949,034	4,949,034
TOTAL WATER UTILITY EXPENSES		3,360,773	3,731,458	3,527,896	4,433,395	4,957,869	4,949,034	4,949,034
DIFFERENCE IN REVENUES AND EXPENSES		2,605,593	577,569	(375,098)	-	-	-	-



**Budget Worksheet
Fiscal Year 2025
SEWER UTILITY**

6/30/2022 FY 22	6/30/2023 FY 23	4/30/2024 FY 24	6/30/2024 FY 24	6/30/2025 FY 25		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
52-37-120	NONRECIP UTILITY REVENUE	-	5,023	-	5,000	5,000	5,000
52-37-350	TREATMENT CHARGES	2,718,369	2,770,886	2,655,062	3,074,877	4,397,481	4,397,444
TOTAL REVENUE		2,718,369	2,775,909	2,655,062	3,079,877	4,402,481	4,402,444
MISCELLANEOUS REVENUE							
52-38-100	INTEREST EARNINGS	3,019	22,749	34,630	5,000	20,000	20,000
TOTAL MISCELLANEOUS REVENUE		3,019	22,749	34,630	5,000	20,000	20,000
PERSONNEL							
52-40-110	SALARIES AND WAGES	610	4,774	2,234	9,030	13,891	13,850
52-40-120	WAGES - PART TIME	-	-	-	-	-	-
52-40-130	EMPLOYEE BENEFITS	382	1,026	522	4,847	7,590	7,594
TOTAL PERSONNEL		992	5,800	2,756	13,877	21,481	21,444
OPERATIONS & MAINTENANCE							
52-40-240	OFFICE SUPPLIES AND EXPENSE	-	-	-	-	-	-
52-40-250	EQUIP. SUPPLIES AND MNT.	-	-	-	1,000	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	2,656	-	-	-	-	-
52-40-540	BAD DEBT / (RECOVERED)	1,095	(4,933)	-	2,000	2,000	2,000
52-40-580	BANK CHARGES	12,843	14,863	16,289	12,000	12,000	12,000
52-40-650	DEPRECIATION	688	688	-	-	-	-
52-40-810	ADMINISTRATIVE SERVICES	74,500	92,807	84,167	101,000	101,000	101,000
52-40-880	NONRECIP UTILITY TRANSFER OUT	-	5,023	-	5,000	5,000	5,000
TOTAL OPERATIONS & MAINTENANCE		91,782	108,449	100,456	121,000	121,000	121,000



**Budget Worksheet
Fiscal Year 2025
SEWER UTILITY**

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
52-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
52-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
OTHER								
52-40-910	PAYMENT TO SEWER DISTRICTS	2,597,939	2,670,774	2,324,238	2,950,000	4,280,000	4,280,000	4,280,000
TOTAL OTHER		2,597,939	2,670,774	2,324,238	2,950,000	4,280,000	4,280,000	4,280,000
TOTAL SEWER UTILITY REVENUES		2,721,388	2,798,657	2,689,692	3,084,877	4,422,481	4,422,444	4,422,444
		-	-	-	-			
TOTAL SEWER UTILITY EXPENSES		2,690,714	2,785,024	2,427,449	3,084,877	4,422,481	4,422,444	4,422,444
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		30,674	13,633	262,243	-	-	-	-



Budget Worksheet
Fiscal Year 2025
POWER UTILITY

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
53-37-510	ELECTRICITY SALES - TAXABLE	13,819,107	15,101,595	12,819,590	14,357,137	15,377,250	15,377,250	15,377,250
53-37-511	ELECTRICITY SALES - EXEMPT	2,231,824	2,465,610	2,081,323	2,400,000	2,570,400	2,570,400	2,570,400
53-37-512	ENERGY SALES AND USE TAX	969,295	1,054,123	893,931	1,005,450	1,076,859	1,076,859	1,076,859
53-37-550	REPAIR FEES	204,756	6,687	6,438	-	-	-	-
53-37-580	RENTAL POLE ATTACHMENTS	60,812	101,492	82,026	60,000	60,000	60,000	60,000
53-37-600	IMPACT FEES	629,438	479,489	262,256	1,970,000	2,660,000	2,660,000	2,660,000
53-37-625	GENERLINK GENERATOR ADAPTER	39,549	(456)	-	-	-	-	-
53-37-630	REIMBURSEMENTS - UAMPS/ICPA	23,953	30,618	24,878	25,000	25,000	25,000	25,000
53-37-650	RECONNECT CHARGES	8,450	5,760	3,130	-	-	-	-
53-37-651	TEMPORARY CONNECTION FEES	24,966	78,938	11,869	-	-	-	-
53-37-660	EXTENSION FEES	512,888	405,672	306,915	500,000	500,000	500,000	500,000
53-37-670	NONRECIP UTILITY REVENUE	-	263,905	-	225,000	225,000	225,000	225,000
TOTAL REVENUE		18,525,036	19,993,434	16,492,356	20,542,587	22,494,509	22,494,509	22,494,509
MISCELLANEOUS REVENUE								
53-38-100	INTEREST EARNINGS	37,980	251,596	350,208	304,500	305,000	305,000	305,000
53-38-200	PENALTIES - DELINQUENT ACCTS.	63,800	64,777	59,742	35,000	35,000	35,000	35,000
53-38-400	SALE OF ASSETS	7,000	4,940	-	-	-	-	-
53-38-700	RETAINED EARNINGS - REV	-	-	-	2,656,851	1,942,939	1,930,364	1,930,364
53-38-800	SALE OF PROPERTY	-	1,872	4,675	-	-	-	-
53-38-901	MISCELLANEOUS	3,963	9,051	(415)	-	-	-	-
53-38-950	FEMA	61,065	12,213	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUE		173,809	344,449	414,210	2,996,351	2,282,939	2,270,364	2,270,364



**Budget Worksheet
Fiscal Year 2025
POWER UTILITY**

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
53-40-110	SALARIES - MAINTENANCE	1,177,561	1,517,642	1,440,030	1,246,417	1,298,879	1,291,763	1,291,763
53-40-111	WAGES PART TIME	-	-	-	30,000	30,000	30,000	30,000
53-40-120	SALARIES - NEW CONSTRUCTION	-	-	642	460,353	465,666	462,933	462,933
53-40-130	EMPLOYEE BENEFITS	369,704	461,379	654,775	829,209	845,331	842,605	842,605
53-40-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	1,500
53-40-150	EMPL APPRECIATION ALLOWANCE	5,627	9,375	7,847	9,600	9,600	9,600	9,600
TOTAL PERSONNEL		1,552,891	1,988,396	2,103,294	2,577,079	2,650,976	2,638,401	2,638,401
OPERATIONS & MAINTENANCE								
53-40-190	POWER BOARD EXPENSES	660	143	330	3,000	3,000	3,000	3,000
53-40-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	-	1,000	1,000	1,000	1,000
53-40-220	PUBLIC NOTICES	-	-	-	500	500	500	500
53-40-230	TRAVEL	4,207	5,131	9,890	6,500	10,000	10,000	10,000
53-40-240	OFFICE SUPPLIES AND EXPENSE	9,804	10,205	9,600	10,000	10,000	10,000	10,000
53-40-250	EQUIP. SUPPLIES AND MNT.	61,410	58,803	41,564	50,000	50,000	50,000	50,000
53-40-251	EQUIPMENT - HAND TOOLS	57,468	49,907	17,584	60,000	50,000	50,000	50,000
53-40-260	BLDGs. & GROUND SUP. & MNT.	11	-	701	1,500	1,500	1,500	1,500
53-40-270	UTILITIES	3,994	6,109	4,959	4,500	4,500	4,500	4,500
53-40-280	TELEPHONE	20,193	18,304	14,167	20,000	20,000	20,000	20,000
53-40-310	PROFESSIONAL & TECHNICAL	25,779	17,818	9,655	25,000	25,000	25,000	25,000
53-40-311	PROFESSIONAL ANSWERING SERVICE	4,349	3,669	2,184	5,500	5,500	5,500	5,500
53-40-320	IMPACT FEE ANALYSIS 2012	1,846	308	-	-	-	-	-
53-40-330	EDUCATION AND TRAINING	24,880	25,793	28,266	25,000	35,000	35,000	35,000
53-40-460	POWER PURCHASES	11,640,991	15,399,504	9,854,531	12,938,409	14,539,613	14,539,613	14,539,613
53-40-470	INTEREST EXPENSE	-	-	-	-	-	-	-
53-40-480	SPECIAL DEPARTMENT SUPPLIES	30,052	55,149	19,480	45,000	45,000	45,000	45,000
53-40-482	METER READING RADIO FREQUENCY	2,625	-	-	-	-	-	-
53-40-484	GENERLINK GENERATOR ADAPTER	36,686	-	-	-	-	-	-
53-40-510	INSURANCE	37,242	56,167	53,378	60,000	60,000	60,000	60,000
53-40-540	BAD DEBT / (RECOVERED)	13,838	(26,764)	-	13,000	13,000	13,000	13,000
53-40-560	EQUIPMENT RENTAL	-	-	-	3,000	3,000	3,000	3,000



Budget Worksheet
Fiscal Year 2025
POWER UTILITY

6/30/2022
FY 22

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FY 23

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FY 24

6/30/2024
FY 24

6/30/2025
FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
53-40-570	EQUIPMENT LEASE PAYMENT	9,900	13,084	15,721	15,000	16,000	16,000	16,000
53-40-580	BANK CHARGES (CREDIT CARDS)	79,550	98,963	100,067	80,000	80,000	80,000	80,000
53-40-610	SUBSTATION MAINTENANCE	147,606	35,859	73,335	250,000	250,000	250,000	250,000
53-40-625	CONTRACT - TREE TRIMMING	228,913	207,986	278,704	375,000	375,000	375,000	375,000
53-40-630	IMPROVEMENTS - MAINTENANCE	520,358	200,118	373,042	750,000	500,000	500,000	500,000
53-40-632	SUBSTATION MAINTENANCE	-	13,130	-	200,000	-	-	-
53-40-635	MY METER PROJECT	-	42,140	-	-	-	-	-
53-40-645	BLUE STAKE REQUESTS	3,451	5,254	5,917	3,500	7,000	7,000	7,000
53-40-650	DEPRECIATION	907,223	900,868	-	-	-	-	-
53-40-655	OUTAGE MANAGEMENT SOFTWARE	-	106,970	193,729	54,000	60,000	60,000	60,000
TOTAL OPERATIONS & MAINTENANCE		13,873,036	17,304,618	11,106,805	14,999,409	16,164,613	16,164,613	16,164,613
CAPITAL EQUIPMENT & PROJECTS								
53-40-710	CAPITAL OUTLAY - LAND	-	-	-	-	-	-	-
53-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	9,944	-	-	-	-
53-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	138,905	-	-	-	-
53-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	157,272	-	20,000	20,000	20,000
53-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	981,911	3,514,000	3,895,000	3,895,000	3,895,000
53-40-760	CAPITAL OUTLAY - VEHICLES	-	-	168,925	623,000	150,000	150,000	150,000
53-40-724	OPERATIONS CENTER PROJECT	204,563	-	-	-	-	-	-
53-40-735	200 NORTH SUBSTATION REBUILD	242	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		204,805	-	1,456,957	4,137,000	4,065,000	4,065,000	4,065,000



Budget Worksheet
Fiscal Year 2025
POWER UTILITY

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OTHER								
53-40-810	ADMINISTRATIVE SERVICES	220,000	278,422	254,167	305,000	305,000	305,000	305,000
53-40-820	INFORMATION SYSTEMS SERVICES	148,000	148,000	183,333	220,000	220,000	220,000	220,000
53-40-830	FLEET MGMT SERVICES	52,500	52,500	33,333	40,000	40,000	40,000	40,000
53-40-880	NONRECIP UTILITY TRANSFER OUT	-	263,905	-	225,000	225,000	225,000	225,000
53-40-890	PENSION EXPENSE	(39,047)	125,034	-	-	-	-	-
53-40-920	TRANSFER TO GEN FUND - EUT	969,295	1,054,123	893,931	1,005,450	1,076,859	1,076,859	1,076,859
53-40-930	PAYMENT IN LIEU OF PROP TAX	28,570	22,337	-	30,000	30,000	30,000	30,000
53-40-990	RETAINED EARNINGS - EXP	-	-	-	-	-	-	-
TOTAL OTHER		1,379,317	1,944,322	1,364,764	1,825,450	1,896,859	1,896,859	1,896,859
TOTAL POWER UTILITY REVENUES		18,698,845	20,337,882	16,906,566	23,538,938	24,777,448	24,764,873	24,764,873
		-	-	-	-			
TOTAL POWER UTILITY EXPENSES		17,010,050	21,237,335	16,031,820	23,538,938	24,777,448	24,764,873	24,764,873
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		1,688,796	(899,453)	874,745	-	-	-	-



Budget Worksheet
Fiscal Year 2025
PRESSURE IRRIGATION UTILITY

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
54-37-100	SERVICE FEES - UTILITY	1,320,699	1,477,720	1,384,732	1,632,877	1,718,481	1,718,444	1,718,444
TOTAL REVENUE		1,320,699	1,477,720	1,384,732	1,632,877	1,718,481	1,718,444	1,718,444
MISCELLANEOUS REVENUE								
54-38-100	INTEREST EARNINGS	307	1,757	4,892	-	-	-	-
TOTAL MISCELLANEOUS REVENUE		307	1,757	4,892	-	-	-	-
PERSONNEL								
54-40-110	SALARIES AND WAGES	542	(10)	346	9,030	13,891	13,850	13,850
54-40-120	WAGES PART TIME	-	-	-	-	-	-	-
54-40-130	EMPLOYEE BENEFITS	336	102	162	4,847	7,590	7,594	7,594
TOTAL PERSONNEL		878	92	508	13,877	21,481	21,444	21,444
OPERATIONS & MAINTENANCE								
54-40-250	EQUIP. SUPPLIES AND MNT.	-	-	-	-	-	-	-
54-40-540	BAD DEBT / (RECOVERED)	649	(2,356)	-	-	-	-	-
54-40-580	BANK CHARGES	6,245	7,955	8,374	6,000	6,000	6,000	6,000
54-40-810	ADMINISTRATIVE SERVICES	74,250	92,807	84,167	101,000	101,000	101,000	101,000
54-40-910	PAYMENTS TO DAVIS AND WEBER	1,251,133	1,418,886	1,188,517	1,512,000	1,590,000	1,590,000	1,590,000
TOTAL OPERATIONS & MAINTENANCE		1,332,277	1,517,292	1,281,058	1,619,000	1,697,000	1,697,000	1,697,000
TOTAL PRESSURE IRRIGATION UTILITY REVENUES		1,321,006	1,479,477	1,389,624	1,632,877	1,718,481	1,718,444	1,718,444
		-	-	-	-			
TOTAL PRESSURE IRRIGATION UTILITY EXPENSES		1,333,156	1,517,384	1,281,566	1,632,877	1,718,481	1,718,444	1,718,444
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		(12,150)	(37,907)	108,058	-	-	-	-



**Budget Worksheet
Fiscal Year 2025
SANITATION UTILITY**

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
55-37-120	NONRECIP UTILITY REVENUE	-	8,267	-	12,000	12,000	12,000	12,000
55-37-700	SANITATION FEES	1,728,651	1,762,383	1,496,155	1,781,269	1,860,000	1,860,000	1,860,000
55-37-710	RECYCLE FEES	772,742	782,977	660,872	795,600	800,000	800,000	800,000
TOTAL REVENUE		2,501,393	2,553,627	2,157,027	2,588,869	2,672,000	2,672,000	2,672,000
MISCELLANEOUS REVENUE								
55-38-100	INTEREST EARNINGS	5,746	40,178	60,400	45,000	45,000	45,000	45,000
55-38-600	MISCELLANEOUS	190	72,200	-	-	-	-	-
55-38-700	RETAINED EARNINGS - REV	-	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUE		5,936	112,378	60,400	45,000	45,000	45,000	45,000
PERSONNEL								
55-40-110	SALARIES AND WAGES	14,844	7,758	7,801	26,109	27,615	27,365	27,365
55-40-120	WAGES - PART TIME	-	-	-	-	-	-	-
55-40-130	EMPLOYEE BENEFITS	1,933	17,921	18,856	14,014	15,088	15,005	15,005
TOTAL PERSONNEL		16,778	25,679	26,657	40,123	42,703	42,370	42,370



Budget Worksheet
Fiscal Year 2025
SANITATION UTILITY

6/30/2022
FY 22

6/30/2023
FY 23

4/30/2024
FY 24

6/30/2024
FY 24

6/30/2025
FY 25

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
55-40-241	COMPUTER, DEVICES & SOFTWARE	-	-	-	5,000	5,000	5,000	5,000
55-40-250	EQUIPMENT, SUPPLIES, MNT.	5,079	8,583	-	6,000	6,000	6,000	6,000
55-40-470	INTEREST EXPENSE	-	-	-	-	-	-	-
55-40-480	SPECIAL DEPARTMENT SUPPLIES	-	-	-	10,000	10,000	10,000	10,000
55-40-510	INSURANCE	2,408	3,892	9,815	6,000	14,000	14,000	14,000
55-40-540	BAD DEBT / (RECOVERED)	1,035	(4,918)	-	10,000	10,000	10,000	10,000
55-40-580	BANK CHARGES	11,705	13,647	13,633	12,000	12,000	12,000	12,000
55-40-610	WASTE SERVICES	16,302	36,425	27,853	35,000	40,000	40,000	40,000
55-40-620	COLLECTION CONTRACT	532,479	572,096	413,820	520,000	615,000	615,000	615,000
55-40-621	RECYCLE COLLECTION	234,822	226,522	175,881	245,000	260,000	260,000	260,000
55-40-622	GREEN WASTE COLLECTION	224,704	228,181	173,992	245,000	245,000	245,000	245,000
55-40-630	DISPOSAL CHARGES	1,060,330	1,079,605	824,428	1,105,000	1,125,000	1,125,000	1,125,000
55-40-650	DEPRECIATION	47,323	44,998	-	-	-	-	-
55-40-810	ADMINISTRATIVE SERVICES	115,500	139,211	126,667	152,000	152,000	152,000	152,000
55-40-820	TOTER RECYCLE CARTS	56,710	88,766	78,964	85,000	100,000	100,000	100,000
55-40-830	FLEET MGMT SERVICES	5,000	5,000	8,333	10,000	10,000	10,000	10,000
55-40-880	NONRECIP UTILITY TRANSFER OUT	-	8,267	-	12,000	12,000	12,000	12,000
55-40-890	PENSION EXPENSE	-	-	-	-	-	-	-
55-40-990	RETAINED EARNINGS - EXP	-	-	-	135,746	58,297	58,630	58,630
TOTAL OPERATIONS & MAINTENANCE		2,313,396	2,450,274	1,853,386	2,593,746	2,674,297	2,674,630	2,674,630
CAPITAL EQUIPMENT & PROJECTS								
55-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL SANITATION UTILITY REVENUES		2,507,329	2,666,005	2,217,427	2,633,869	2,717,000	2,717,000	2,717,000
		-	-	-	-			
TOTAL SANITATION UTILITY EXPENSES		2,330,173	2,475,953	1,880,043	2,633,869	2,717,000	2,717,000	2,717,000
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		177,155	190,052	337,384	-	-	-	-



Budget Worksheet
Fiscal Year 2025
STORM WATER UTILITY

6/30/2022
FY 22

6/30/2023
FY 23

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FY 24

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FY 24

6/30/2025
FY 25

Actual Actual YTD - Actual Budget Tentative Budget Modified Budget Final Budget

REVENUE								
56-37-100	STORM WATER FEES	1,219,778	1,235,418	1,042,433	1,250,000	1,275,000	1,275,000	1,275,000
56-37-120	NONRECIP UTILITY REVENUE	-	21,718	-	25,000	25,000	25,000	25,000
56-37-150	MISC STORM DRAIN REVENUES	200	1,071	-	-	-	-	-
56-37-650	DEVELOPER NONCASH CONTRIBUTION	560,020	498,228	-	-	-	-	-
56-37-740	GAIN ON SALE OF ASSET	-	177,175	-	-	-	-	-
TOTAL REVENUE		1,779,998	1,933,610	1,042,433	1,275,000	1,300,000	1,300,000	1,300,000
MISCELLANEOUS REVENUE								
56-38-100	INTEREST EARNINGS	8,516	54,436	58,212	45,000	45,000	45,000	45,000
56-38-600	INTERGOVERNMENTAL	-	-	-	-	2,000,000	2,000,000	2,000,000
56-38-700	RETAINED EARNINGS - REV	-	-	-	605,268	617,290	612,312	612,312
TOTAL MISCELLANEOUS REVENUE		8,516	54,436	58,212	650,268	2,662,290	2,657,312	2,657,312
PERSONNEL								
56-40-110	SALARIES AND WAGES	407,807	564,377	426,298	487,379	513,663	509,803	509,803
56-40-120	WAGES - PART TIME	-	-	-	7,800	7,800	7,800	7,800
56-40-130	EMPLOYEE BENEFITS	150,000	185,984	232,219	261,190	280,127	279,009	279,009
TOTAL PERSONNEL		557,807	750,361	658,517	756,368	801,590	796,612	796,612



Budget Worksheet
Fiscal Year 2025
STORM WATER UTILITY

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
56-40-220	PUBLIC NOTICES	-	-	-	-	-	-	-
56-40-240	OFFICE SUPPLIES AND EXPENSE	15,782	21,155	8,276	8,000	10,000	10,000	10,000
56-40-241	COMPUTER, DEVICES & SOFTWARE	-	-	-	9,500	9,500	9,500	9,500
56-40-250	EQUIP. SUPPLIES AND MNT.	23,809	26,537	18,752	27,000	27,000	27,000	27,000
56-40-260	BLDGS. & GROUND SUP. & MNT.	-	-	-	5,000	10,000	10,000	10,000
56-40-270	UTILITIES	-	-	-	1,000	1,000	1,000	1,000
56-40-280	TELEPHONE	7,385	6,077	3,466	8,000	8,000	8,000	8,000
56-40-310	PROFESSIONAL & TECHNICAL	37,497	64,023	88,517	70,000	70,000	70,000	70,000
56-40-320	INSPECTION AND MAINTENANCE	120	125,432	19,156	25,000	50,000	50,000	50,000
56-40-330	EDUCATION AND TRAINING	2,788	3,146	2,395	6,000	6,000	6,000	6,000
56-40-470	INTEREST EXPENSE	-	-	-	-	-	-	-
56-40-480	SPECIAL SUPPLIES	10,944	63,049	12,350	32,000	32,000	32,000	32,000
56-40-495	STORM WATER PERMIT	6,845	1,750	1,750	8,000	8,000	8,000	8,000
56-40-510	INSURANCE	4,903	3,968	29,548	35,000	38,000	38,000	38,000
56-40-520	EASEMENTS AND AGREEMENTS	-	-	-	10,000	15,000	15,000	15,000
56-40-540	BAD DEBT / (RECOVERED)	246	(2,395)	-	-	-	-	-
56-40-560	EQUIPMENT RENTAL	3,050	-	6,817	12,000	12,000	12,000	12,000
56-40-580	BANK CHARGES	5,755	6,625	6,604	5,900	6,000	6,000	6,000
56-40-630	CURB AND GUTTER MAINTENANCE	37,270	907	27,432	100,000	150,000	150,000	150,000
56-40-645	BLUE STAKE REQUESTS	2,246	2,680	2,659	3,500	3,600	3,600	3,600
56-40-650	DEPRECIATION	689,885	708,529	-	-	-	-	-
56-40-670	MATERIAL PROCESSING	-	-	35,887	-	-	-	-
56-40-810	ADMINISTRATIVE SERVICES	74,500	92,807	84,167	101,000	101,000	101,000	101,000
56-40-820	INFORMATION SYSTEMS SERVICES	71,500	71,500	83,333	100,000	100,000	100,000	100,000
56-40-830	FLEET MGMT SERVICES	11,500	11,500	27,500	33,000	33,000	33,000	33,000
56-40-880	NONRECIP UTILITY TRANSFER OUT	-	21,718	-	25,000	25,000	25,000	25,000
56-40-890	PENSION EXPENSE	(13,016)	46,888	-	-	-	-	-
56-40-990	RETAINED EARNINGS - EXP	-	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		993,009	1,275,898	458,608	624,900	715,100	715,100	715,100



Budget Worksheet
Fiscal Year 2025
STORM WATER UTILITY

		6/30/2022	6/30/2023	4/30/2024	6/30/2024	6/30/2025		
		FY 22	FY 23	FY 24	FY 24	FY 25		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
56-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-	-	-	-
56-40-740	CAPITAL OUTLAY - EQUIPMENT	3,167	-	-	-	-	-	-
56-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	450,000	2,420,000	2,420,000	2,420,000
56-40-760	CAPITAL OUTLAY - VEHICLES	-	-	-	94,000	25,600	25,600	25,600
TOTAL CAPITAL EQUIPMENT & PROJECTS		3,167	-	-	544,000	2,445,600	2,445,600	2,445,600
TOTAL STORM WATER UTILITY REVENUES		1,788,514	1,988,045	1,100,645	1,925,268	3,962,290	3,957,312	3,957,312
		-	-	-	-			
TOTAL STORM WATER UTILITY EXPENSES		1,553,982	2,026,260	1,117,126	1,925,268	3,962,290	3,957,312	3,957,312
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		234,532	(38,214)	(16,481)	-	-	-	-

RESOLUTION NO _____

A RESOLUTION ADOPTING A BUDGET FOR THE KAYSVILLE CITY
REDEVELOPMENT AGENCY FOR FISCAL YEAR 2025.

WHEREAS, the Kaysville City Redevelopment Agency has been created to transact the business and exercise all powers provided in the Limited Purpose Local Government Entities – Community Development and Renewal Agencies Act, (the “Act”) Title 17C of the Utah Code, as amended; and

WHEREAS the “Act” requires the Agency to adopt a budget each fiscal year;

BE IT RESOLVED BY THE BOARD OF THE KAYSVILLE CITY
REDEVELOPMENT AGENCY:

1. The Kaysville City Redevelopment Agency Budget for FY 2024 is hereby adopted and attached hereto as Exhibit A – Kaysville Redevelopment Agency Fiscal Year 2025 Budget.
2. This Resolution shall take effect upon the date of adoption.

APPROVED and ADOPTED this 20th day of June 2024.

Tamara Tran
Chair, Agency Board

ATTEST:

Annemarie Plaizier
Secretary

Kaysville City Revenue and Expenditure Summary
Redevelopment Agency Fund - Tentative Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Tentative Budget	Budget Change from Prior Year
<i>TAXES</i>	\$ 127,165	\$ 150,000	\$ 130,000	\$ (20,000)
<i>GRANT PROCEEDS</i>	\$ -	\$ -	\$ 130,500	\$ 130,500
<i>MISCELLANEOUS</i>	\$ 21,537	\$ 20,000	\$ 2,000	\$ (18,000)
Total Revenues	\$ 148,702	\$ 170,000	\$ 262,500	\$ 92,500

	Actual	Budget	Tentative Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 8,951	\$ 62,500	\$ 190,000	\$ 127,500
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ 107,500	\$ 72,500	\$ (35,000)
Total Expenditures	\$ 8,951	\$ 170,000	\$ 262,500	\$ 92,500

TOTAL REVENUES OVER EXPENDITURES	\$ 139,751	\$ -	\$ -	\$ -
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RESOLUTION NO _____

A RESOLUTION ADOPTING A BUDGET FOR THE KAYSVILLE CITY
MUNICIPAL BUILDING AUTHORITY FOR FISCAL YEAR 2025.

WHEREAS, the Municipal Building Authority of Kaysville City desires to adopt a budget for the purpose of accounting for expenditures related to the Municipal Building Authority.

BE IT RESOLVED BY THE BOARD OF THE KAYSVILLE CITY MUNICIPAL
BUILDING AUTHORITY:

1. The Kaysville City Municipal Building Authority Budget for FY 2025 is hereby adopted and attached hereto as Exhibit A – Kaysville City Fiscal Year 2025 Municipal Building Authority Budget.
2. This Resolution shall take effect upon the date of adoption.

APPROVED and ADOPTED this 20th day of June 2024.

Tamara Tran
Chair, Municipal Building Authority

ATTEST:

Annemarie Plaizier
Secretary

Kaysville City Revenue and Expenditure Summary
Municipal Building Authority Fund - Tentative Budget
Fiscal Year 2025

	6/30/2023	6/30/2024	6/30/2025	\$ Diff
Revenues	Actual	Budget	Tentative Budget	Budget Change from Prior Year
<i>MBA LEASE REVENUE</i>	\$ 708,000	\$ 710,000	\$ 717,000	\$ 7,000
<i>INTEREST EARNINGS</i>	\$ 24,596	\$ -	\$ -	\$ -
<i>OTHER REVENUE</i>	\$ 30,683	\$ -	\$ -	\$ -
Total Revenues	\$ 763,279	\$ 710,000	\$ 717,000	\$ 7,000

	Actual	Budget	Tentative Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 4,010	\$ -	\$ 3,000	\$ 3,000
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>POLICE STATION DEBT SERVICE</i>	\$ 369,077	\$ 373,000	\$ 377,000	\$ 4,000
<i>CITY HALL DEBT SERVICE</i>	\$ 335,046	\$ 337,000	\$ 337,000	\$ -
Total Expenditures	\$ 708,133	\$ 710,000	\$ 717,000	\$ 7,000

TOTAL REVENUES OVER EXPENDITURES	\$ 55,145	\$ -	\$ -	\$ -
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