

KAYSVILLE CITY COUNCIL
September 21, 2023

Minutes of a regular Kaysville City Council meeting held on September 21, 2023 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, and Council Member Abbigayle Hunt

Council Members excused: Council Member Nate Jackson, and Council Member Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, Deputy City Recorder Chelsie Fromeyer, Community Development Director Melinda Greenwood, Information Technology Assistant Jordan Hansen, Parks and Recreation Director Cole Stephens, Zoning Administrator Dan Jessop, Mindi Edstrom, Dexter Fisher, Bekki Argyle, Michelle Barber, Rick Madsen, Nancy Tippetts, Mitch Arquette

OPENING

Council Member Adams opened the meeting with a thought and led the audience in the Pledge of Allegiance.

CALL TO THE PUBLIC

Rick Madsen commented that he walks his dog near Quail Park almost every day, and approximately 1.5 acres of the park is usually filled with weeds. Mr. Madsen suggested that the city install fencing so that the area could be used as a dog park. He also expressed his willingness to volunteer his time to try to solicit donations for the construction of the dog park area. He also proposed implementing a pay-per-use or subscription model to help cover the maintenance costs of the park.

PRESENTATIONS AND AWARDS

A PROCLAMATION DESIGNATING OCTOBER 1-7, 2023 AS PUBLIC POWER WEEK

Mayor Tran read a Proclamation designating October 1-7, 2023 as Public Power Week and encouraged all citizens to join in recognizing the people behind public power at Kaysville Power & Light for their contributions to the community.

EMPLOYEE OF THE QUARTER AWARD

Community Development Melinda Greenwood explained that the city has a program for its employees where they are given the opportunity to nominate one of their peers for the Employee of the Quarter Award. Dan Jessop was nominated as the Employee of the Quarter. Mr. Jessop has

worked for the city for thirty-one years, giving him a wealth of institutional knowledge that is a great asset for the city. He has previously worked as a building inspector in the city and in our public works department. Mr. Jessop is very intelligent in his job and always demonstrates a willingness to learn. He is one of the most kind-hearted individuals, and has an exceptional ability to handle people who are unhappy, which is of great value to the city.

“WREATHS ACROSS AMERICA” PRESENTATION

Nancy Tippetts stated that “Wreaths Across America” in Kaysville is sponsored by Blue Star Families of Utah, a non-profit organization dedicated to assisting current active duty family members, veteran families, and gold star families. She explained that her motivation to become involved with this initiative stemmed from having military family members interred at Kaysville City Cemetery and her desire to volunteer and show her support. Ms. Tippetts said that she is the location coordinator for our area for Wreaths Across America, and there are approximately 1,350 Veterans that have been laid to rest in the Kaysville Cemetery. This event has been an annual occurrence for three years, with last year’s effort resulting in the placement of 250 wreaths on the graves of Veterans. This sponsored event allows individuals to contribute by making general donations towards the purchase of wreaths, or they have the option to buy a wreath in honor of a specific family member. Typically, the Northridge High School ROTC conducts a flag ceremony before the wreaths are placed on the headstones.

PARKS AND RECREATION DEPARTMENT ANNUAL REPORT

Michelle Barber, the Parks and Recreation Advisory Board Chair, presented an introduction to the Board, and outlined their purpose and goals. The Board serves as a planning and advisory body for the city in matters related to parks and recreation programs, working closely with the Parks and Recreation Department. Any proposed actions are reviewed by city staff before being presented to the City Council. The board consists of seven members who have resided in the city for at least one year, selected from various vocational backgrounds, each serving a four-year term. One of the Board’s priorities is creating a memorial area behind the cemetery office, including adding an Angle of Hope Statue. As part of the construction, this area of land had to be leveled and a retaining wall built between the cemetery land and neighboring properties to the west. The Board is also exploring a partnership with Kaysville Junior High in which the city would help fund the rebuilding of their gymnasium, but would be allowed to use the gymnasium for recreation activities when school is not in session. Creating this partnership would help in addressing the city’s shortage of recreational facilities. This project may require funding from various sources, including through RAMP monies, or through taxpayer funds. The Board also recently celebrated the completion of the Wilderness Park parking lot and trailhead expansion project. This project will benefit many, and was funded with the help of several different entities.

Mitch Arquette, a member of the Parks and Recreation Advisory Board, provided an overview of current activities within the Recreation Department, and the city’s community events. Mr. Arquette emphasized that one of the Recreation Department’s most pressing needs is for additional court space. They are also needing more seasonal and full-time staff.

Parks and Recreation Director Cole Stephens added that the improvement of the basketball courts

at Barnes Park had been funded this year through RAMP funds. The courts will be equipped with lighting, allowing for their use during league events. The City Council approved funding earlier this year for trail improvements at the Wilderness Park, with landscaping enhancements at the Wilderness Park parking lot now nearing completion. These projects are on track to be finished by the end of the year.

Michelle Barber discussed the 2021 General Plan and Land Use Survey, emphasizing its value in having gathered input from residents on what they desire for the city's parks and recreation. A considerable number of residents expressed a strong interest in having a recreation center in the city. Nearly 50% of survey respondents indicated that they utilize city parks multiple times a month. Mrs. Barber provided an update on Trappers Field and said that it is currently considered a passive park offering an open grassy area for enjoyment. However, the north side of Trappers Field remains undeveloped. While the Board has reviewed the proposals for park improvements for the remaining area of Trappers Field, most of these proposals exceed available budget. Nevertheless, the Board regards this project as a high priority and aims to be able to find a way to invest money into the park to make it a valuable city facility.

Cole Stephens expressed gratitude to the Parks and Recreation Board for their continuous support of the Parks and Recreation Department. The Angel of Hope statue has been ordered, thanks to monetary donations collected for its funding. The city is currently in the process of selecting a design engineer who will work on the design of the memorial space where the statue will be placed. While awaiting the completion of the memorial garden space behind the cemetery office, the Angel of Hope statue will be temporarily located elsewhere in the cemetery. The city is also seeking an engineer for the design of the trailhead at Flint Street and Webb Lane. This is a project that could potentially be considered for the use of RAMP funds to complete the project in the upcoming year. Mr. Stephens said that the city's Parks and Recreation plays an essential role in the community by contributing to economic value, health, and social importance in the city. He shared statistics indicating high park visitation, with 301,200 park visitors at Barnes Park in the last twelve months, and 16,500 attendees at this year's Independence Day Celebration at Barnes Park. Mr. Stephens expressed his appreciation to the city council for their support of the department's efforts.

Council Member Adams asked Mr. Stephens about the early mention of a dog park, as brought up by Mr. Madsen during the meeting. The city frequently receives request for dog parks from residents.

Cole Stephens responded that dog parks are more complex and involve more nuances than a typical city park. Mr. Stephens said that they obtained Mr. Madsen's information and would be reaching out to him to invite him to attend one of their Parks and Recreation Board meetings to discuss the idea. Mr. Stephens added that they recently had a discussion internally as staff about the master plan for the Quail Crossing Park and the possibility of incorporating a dog park there was being considered.

Council Member Blackham said that there is a mountain biking trail running from North Salt Lake through Bountiful, with a gap in the Fruit Heights area between Farmington and Kaysville. Council Member Blackham asked if it was possible for the city to connect the trail.

Cole Stephens responded that the city's boundary extends only to the end of the Wilderness Parking Lot. The area in question falls within the boundaries of Fruit Heights City. Mr. Stephens indicated that he had discussed this matter with Fruit Heights and mentioned that they have plans to establish the connection. The county owns all the land below the shooting range and Fruit Heights is working with the county to determine a suitable route that would run below the shooting range and bridge the gap in the mountain biking trail.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Council Member Adams made a motion to approve the following consent item:

- a) Approval of Minutes of August 17, 2023.
- b) Award of Bid for the FY2024 Crack Seal Project.

Council Member Blackham seconded the motion.

The vote on the motion was as follows:

Council Member Blackham, yea

Council Member Adams, yea

Council Member Hunt, yea

The motion passed unanimously.

COUNCIL MEMBERS REPORTS

Mayor Tran said that the city has been considering creating a Community Council Advisory Board where residents can bring ideas forward in an organized manner and have a way to vet the ideas.

CITY MANAGER REPORT

City Manager Jaysen said that the city held an employee-wide meeting early that morning where the city's Mental Health Coordinator, Stuart Palmer, spoke in regards to mental health.

ADJOURNMENT

Council Member Adams made a motion to adjourn the City Council meeting at 7:50 p.m. The motion was seconded by Council Member Blackham and passed unanimously.

KAYSVILLE BUSINESS PARK
ARCHITECTURAL REVIEW COMMITTEE MEETING
September 21, 2023

Minutes of a Kaysville Business Park Architectural Review Committee Meeting held on September 21, 2023 at 7:50 p.m. in the City Council Chambers of the Kaysville City Municipal Center at 23 East Center Street, Kaysville, UT.

Committee Members present: Chairperson Tamara Tran, John Swan Adams, Mike Blackham, and Abbigayle Hunt

Committee Members excused: Nate Jackson and Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, Deputy City Recorder Chelsie Fromeyer, Community Development Director Melinda Greenwood, Information Technology Assistant Jordan Hansen

OPENING

Chairperson Tran opened the meeting by welcoming those present.

CONSIDERATION OF A VARIANCE REQUEST FOR STORAGE UNITS FOR ALUMINUM SHINGLE COMPANY AT 524 NORTH 900 WEST (TABLED ITEM)

APPROVAL OF A NEW OFFICE/WAREHOUSE BUILDING AT 524 NORTH 900 WEST FOR ALUMINUM SHINGLES (TABLED ITEM)

CONSIDERATION OF A VARIANCE REQUEST TO SECTION I.C. "MATERIALS" OF THE DEVELOPMENT STANDARDS WITHIN THE KAYSVILLE BUSINESS PARK GUIDE

Community Development Director Melinda Greenwood explained that the Architectural Review Committee initially heard this variance request to allow a building under 5,000 square feet on Aluminum Shingles property the committee's August 21, 2023 meeting. At the conclusion of the committee's discussion, Staff was directed to solicit input from the Kaysville Business Park property owners so the committee could make a more informed decision on the variance request. A notice of the variance request was mailed to all 42 property owners and the deadline for feedback was Wednesday, September 13. Staff received input from two individuals. One was in the form of an email and was in support of the variance request. The other was a phone call from a gentleman who wished to remain anonymous, but was against the variance request, citing concerns about the need for interior walls in the storage units, and potential to rent the units out to the public. If the variance on the building size is approved, Mr. Stapp has indicated his desire to use his shingle product on the storage units. The Kaysville Business Park developer standards section states that "Walls with metal or painted metal as the outer layer are not allowed". Allowing the metal shingles

to be utilized would also require a variance. Mr. Stapp has indicated that he would not want to construct the building if he could not use his own products. The shingles that will be used have a wind rating of 165 mph, and also have a lifetime rating.

Chairperson Tran commented that she, as well as some other committee members, were able to visit the site. In touring the facility, it was evident that the shingles are made from high-quality material, and she felt comfortable that the type of material to be used on the building should be allowed.

Committee Member Adams made a motion to approve the variance request and building plans for construction of the storage unit, as well as the variance request for the use of aluminum shingle materials, at 524 North 900 West for Aluminum Shingles. Committee Member Hunt seconded the request.

The vote on the motion was as follows:

Committee Member Adams, yea

Committee Member Hunt, yea

Committee Member Blackham, yea

The motion passed unanimously.

ADJOURNMENT

Committee Member Adams made a motion to adjourn the Kaysville Business Park Architectural Review Committee Meeting at 7:58 p.m. seconded by Committee Member Hunt and passed unanimously.