



MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, August 3, 2023, starting at 7:00 PM in the **Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT**. A Truth in Taxation Public Hearing will be held prior to the meeting at 6:00 PM followed by a special city council meeting at 6:30 PM. The public hearing and meetings will be streamed on YouTube, and the link to the meeting will be posted on www.KaysvilleLive.com.

Public comment is only taken during a meeting for Action Items, "Call to the Public", or for a public hearing. **Those wishing to speak during these times must sign-up in person before the meeting begins.** Comments may also be directed to the City Council via email to publiccomment@kaysville.gov. Emailed comments will NOT be read out-loud at the meeting.

PUBLIC HEARING - FISCAL YEAR 2024 BUDGET TRUTH IN TAXATION - 6:00 P.M.

Members of the public who wish to make comments during the public hearing do not need to sign up to speak, and will be allowed 3 minutes to make their comments.

SPECIAL CITY COUNCIL MEETING - 6:30 P.M.

- 1) OPENING
- 2) ADOPTION OF THE 2023 CERTIFIED TAX RATE FOR KAYSVILLE CITY AND THE FISCAL YEAR 2024 BUDGETS
- 3) ADJORNMENT

CITY COUNCIL MEETING – 7:00 PM

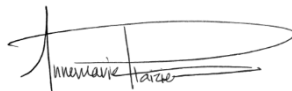
The agenda shall be as follows:

- 1) OPENING
 - a) Presented by Council Member Perry Oaks
- 2) CALL TO THE PUBLIC (3 MINUTE LIMIT, MUST SIGN UP IN PERSON PRIOR TO 7:00 PM WHEN THE MEETING BEGINS)
- 3) DECLARATION OF ANY CONFLICTS OF INTEREST
- 4) ACTION ITEMS
 - a) An Ordinance amending Section 17-19 "General Commercial District" and Section 17-20 "Central Commercial" of the Kaysville City Code to add restrictions for vehicle-centered uses
 - b) An Ordinance enacting Section 17-31-4 "Fireworks Stands, Christmas Tree Stands, and Temporary or Seasonal Retail Sales" of the Kaysville City Code
 - c) An Ordinance enacting Section 17-31-5 "Beekeeping" of the Kaysville City Code
- 5) COUNCIL MEMBERS REPORTS
- 6) CITY MANAGER REPORT
- 7) ADJOURNMENT

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services, or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235 at

least 24 hours in advance of the meeting to be held.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at Kaysville City Hall, Kaysville City website at www.kaysville.gov, and the Utah Public Notice website at www.utah.gov/pmn. Posted on July 28, 2023.

A handwritten signature in black ink, appearing to read "Annemarie Plaizier", written over a horizontal line.

Annemarie Plaizier
City Recorder

RESOLUTION NO. _____

ADOPTION OF THE 2023 CERTIFIED TAX RATE FOR KAYSVILLE CITY AND THE FISCAL YEAR 2024 BUDGETS.

WHEREAS, Section 10-6-118, Utah Code Annotated, the Uniform Fiscal Procedures Act, requires Kaysville City Corporation by ordinance or resolution to adopt an annual budget for each fund; and

WHEREAS, Section 59-2-924, Utah Code Annotated, the Revenue and Taxation Act, requires Kaysville City to set a certified tax rate as part of the annual budget; and

WHEREAS, the Kaysville City Council, after giving due notice required by statute, has held public hearings and given notice as required now desires to adopt the 2023 Certified Tax rate and the Fiscal Year 2024 Budget.

NOW THEREFORE, BE IT RESOLVED BY THE KAYSVILLE CITY COUNCIL:

1. The City Council hereby sets a certified tax rate at .001562 as calculated and attached hereto as Exhibit A - Certified Tax Rate Calculation and incorporated herein by this reference.
2. The City Council hereby adopts the Fiscal Year 2024 Budgets and attached hereto as Exhibit B- Kaysville City Fiscal Year 2024 Budgets.
3. The Resolution shall be effective upon adoption.

APPROVED and ADOPTED this 3rd day of August 2023.

Tamara Tran
Mayor

ATTEST:

Annemarie Plaizier
City Recorder



CERTIFIED TAX RATES

Welcome dstorey
My Account
Help
Logout

View Data Entry Reports Forms Administration

Tax Year 2023 County 06_DAVIS Entity 3070_KAYSVILLE Accounting Cycle: Fiscal Year

Rate Detail

(233b) Auditor Data Entry Completed	(750) Treasurer Data Entry Completed	(233b) BOE Calculated	(750) Collection Rate Calculated	(697) Assessor Data Entry Completed	(693) Proposed Rates Entered	Rates USTC Approved	Rates Finalized
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REAL PROPERTY VALUES						
	2023 Original	2022 Year End	Orig - Year End	% Change	Value Change	% Change
Real Property (97.52 %)	3,591,166,818	3,556,953,017	34,213,801	0.96 %	- 58,591,283	- 1.65 %
(-) Incremental Value	11,223,706	11,062,332	161,374	1.46 %	Assessor NG	% Change
(=) Total Adjusted Value Real	3,579,943,112	3,545,890,685	34,052,427	0.96 %	92,805,084	2.61 %
CENTRALLY ASSESSED PROPERTY VALUES						
	2023 Original	2022 Year End	Orig - Year End	% Change		Value
Centrally Assessed (1.02 %)	37,634,136	47,444,213	- 9,810,077	- 20.68 %	Benchmark (2022)	41,578,305
(-) Incremental Value	7,369	11,923	- 4,554	- 38.20 %	(-) 2022 Incremental Value	11,923
(=) Total Adjusted Value CA	37,626,767	47,432,290	- 9,805,523	- 20.67 %	(=) Adjusted Benchmark	41,566,382
PERSONAL PROPERTY VALUES						
	2022 Year End	2021 Year End	2022YE - 2021YE	% Change		
Personal Property (1.46 %)	53,823,897	48,860,921	4,962,976	10.16 %		
(-) Incremental Value	2,318,805	2,782,758	- 463,953	- 16.67 %		
(-) Semiconductor						
(=) Total Adjusted Value PP	51,505,092	46,078,163	5,426,929	11.78 %		

REAL PROPERTY NEW GROWTH	
	Total Adjusted Value Real
2023 Original	3,579,943,112
(-) 2022 Year End	3,545,890,685
(=) Orig - Year End	34,052,427
(-) Value Change	- 58,591,283
(=) Real New Growth	92,643,710
CENTRALLY ASSESSED NEW GROWTH	
	Total Adjusted Value CA
2023 Original	37,626,767
(-) Benchmark	41,566,382
(=) CA New Growth	0
PROJECT AREA NEW GROWTH	
Real	
(+) Centrally Assessed	
(+) Personal	
(=) Project Area New Growth	0

NEW GROWTH TOTALS	
Real New Growth	92,643,710
(+) CA New Growth	
(+) Project Area New Growth	
(=) Eligible New Growth	92,643,710
(x) 5 Year Avg Collection Rate	95.58 %
(=) Collection Rate Adjusted Eligible New Growth	88,548,858

CERTIFIED TAX RATE CALCULATION	
Total Adjusted Value (R+CA+PP)	3,669,074,971
(-) Board of Equalization (BOE) Adjustment	5,880,730
(x) 5 Year Average Collection (2023/2022)	95.58 % / 95.64 %
(=) Proposed Tax Rate Value	3,501,281,056
(-) Collection Rate Adjusted Eligible New Growth	88,548,858
(=) Certified Tax Rate Value	3,412,732,198

Budget Code	Budget Name	2022 Year End Budgeted Revenue	2022 Year End Adjusted Budgeted Revenue	Calc. Certified Tax Rate	2022 Year End Final Tax Rate	% Change	Certified Tax Rate Revenue W/O New Growth	New Growth Revenue	Certified Tax Rate Revenue W/ New Growth	Auditor's Certified Tax Rate	Auditor's Certified Rate Revenue	Proposed Tax Rate	Budgeted Revenue	Final Tax Rate	Final Bud Revenue
10	General Operations	\$ 4,460,345	\$ 4,369,391	0.001280	0.001281	-0.08%	\$ 4,368,297	\$ 113,343	\$ 4,481,640	0.001280	\$ 4,481,640	0.001562	\$ 5,467,284	0.001562	\$ 5,467,284
190	Discharge of Judgement														
	Grand Total	\$ 4,460,345	\$ 4,369,391	0.001280	0.001281		\$ 4,368,297	\$ 113,343	\$ 4,481,640	0.001280	\$ 4,481,640	0.001562	\$ 5,467,284	0.001562	\$ 5,467,284

NOTES:

Adjusted for Animal Control Services.



FY 2024

Modified

Budget



Table of Contents

1. **Budget Summary**
2. **Personnel**
3. **Consolidated Fee Schedule**
4. **Three Year Capital Improvement Schedule**
5. **General Fund Revenue Detail**
6. **General Fund Expenditure Detail**
 - Administration**
 - Parks, Recreation & Public Properties**
 - Community Development**
 - Public Works**
 - Police**
 - Fire / Emergency Services**
 - Transfers and Payments**
7. **Special Revenue Funds**
 - Redevelopment Agency**
 - Municipal Building Authority**
 - Streets and Roads**
 - American Rescue Plan**
8. **Debt Service Fund**
9. **Capital Improvement Fund**
10. **Enterprise Funds**
 - Water**
 - Power**
 - Storm Water**
 - Sewer**
 - Pressure Irrigation**
 - Sanitation**
11. **Permanent Funds**
 - Cemetery Perpetual Care**
 - Library Endowment**
12. **Budget Supplemental Information**

Kaysville City Revenue and Expenditure Summary
General Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
General Fund Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>TAXES</i>	\$ 14,593,809	\$ 14,330,345	\$ 14,926,640	\$ 596,295
<i>TRUTH IN TAXATION</i>			\$ 985,644	\$ 985,644
<i>LICENSES</i>	\$ 786,158	\$ 665,000	\$ 665,000	\$ -
<i>INTERGOVERNMENTAL</i>	\$ 249,304	\$ 218,000	\$ 238,000	\$ 20,000
<i>CHARGES FOR SERVICES</i>	\$ 3,791,550	\$ 3,441,881	\$ 3,781,500	\$ 339,619
<i>FINES AND FORFEITURES</i>	\$ 175,868	\$ 136,500	\$ 155,000	\$ 18,500
<i>COMMUNITY EVENTS</i>	\$ 50,377	\$ 36,000	\$ 41,500	\$ 5,500
<i>MISCELLANEOUS</i>	\$ 1,234,827	\$ 158,000	\$ 689,000	\$ 531,000
<i>TRANSFERS - RESERVES - CONTRIB</i>	\$ -	\$ 1,277,763	\$ 508,928	\$ (768,835)
General Fund Revenues	\$ 20,881,892	\$ 20,263,489	\$ 21,991,212	\$ 1,727,724

Kaysville City Revenue and Expenditure Summary
General Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Personnel Expenditures	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ 74,933	\$ 81,000	\$ 84,909	\$ 3,909
<i>CITY MANAGER</i>	\$ 219,180	\$ 231,981	\$ 243,330	\$ 11,349
<i>ADMINISTRATIVE SERVICES</i>	\$ 876,217	\$ 998,963	\$ 1,106,575	\$ 107,612
<i>INFORMATION SYSTEMS</i>	\$ 501,495	\$ 539,232	\$ 577,607	\$ 38,374
<i>LEGAL SERVICES</i>	\$ 284,153	\$ 314,276	\$ 357,137	\$ 42,861
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 61,146	\$ 67,984	\$ 73,269	\$ 5,286
<i>PLANNING & ZONING</i>	\$ 376,380	\$ 423,867	\$ 474,701	\$ 50,833
<i>POLICE DEPARTMENT</i>	\$ 4,754,325	\$ 5,651,086	\$ 6,103,405	\$ 452,319
<i>FIRE DEPARTMENT</i>	\$ 1,889,466	\$ 3,013,906	\$ 3,230,748	\$ 216,843
<i>BUILDING INSPECTION</i>	\$ 477,877	\$ 538,637	\$ 588,953	\$ 50,317
<i>FLEET MAINTENANCE</i>	\$ 197,876	\$ 241,048	\$ 252,201	\$ 11,154
<i>PUBLIC WORKS</i>	\$ 543,424	\$ 778,247	\$ 848,352	\$ 70,106
<i>PARKS</i>	\$ 729,740	\$ 875,310	\$ 912,451	\$ 37,141
<i>RECREATION</i>	\$ 551,346	\$ 630,538	\$ 682,453	\$ 51,915
<i>COMMUNITY EVENTS</i>	\$ 47,426	\$ 70,218	\$ 70,795	\$ 577
<i>CEMETERY</i>	\$ 219,194	\$ 326,801	\$ 349,360	\$ 22,559
General Fund Personnel Expenditures	\$ 11,804,176	\$ 14,783,093	\$ 15,956,246	\$ 1,173,154

Kaysville City Revenue and Expenditure Summary
General Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Operating Expenditures	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ 105,207	\$ 64,625	\$ 64,625	\$ -
<i>CITY MANAGER</i>	\$ 19,203	\$ 18,625	\$ 18,625	\$ -
<i>ADMINISTRATIVE SERVICES</i>	\$ 207,166	\$ 192,500	\$ 205,000	\$ 12,500
<i>INFORMATION SYSTEMS</i>	\$ 220,629	\$ 245,700	\$ 347,420	\$ 101,720
<i>LEGAL SERVICES</i>	\$ 29,618	\$ 44,500	\$ 44,500	\$ -
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 151,705	\$ 176,700	\$ 195,800	\$ 19,100
<i>ELECTIONS</i>	\$ 54,101	\$ -	\$ 55,000	\$ 55,000
<i>PLANNING & ZONING</i>	\$ 52,714	\$ 62,500	\$ 70,100	\$ 7,600
<i>POLICE DEPARTMENT</i>	\$ 667,552	\$ 720,367	\$ 738,328	\$ 17,961
<i>FIRE DEPARTMENT</i>	\$ 638,315	\$ 684,729	\$ 712,800	\$ 28,071
<i>BUILDING INSPECTION</i>	\$ 66,621	\$ 88,000	\$ 90,500	\$ 2,500
<i>FLEET MAINTENANCE</i>	\$ 70,279	\$ 84,850	\$ 93,850	\$ 9,000
<i>PUBLIC WORKS</i>	\$ 309,119	\$ 256,500	\$ 363,500	\$ 107,000
<i>PARKS</i>	\$ 297,594	\$ 356,500	\$ 391,000	\$ 34,500
<i>RECREATION</i>	\$ 441,757	\$ 417,600	\$ 482,640	\$ 65,040
<i>COMMUNITY EVENTS</i>	\$ 132,254	\$ 125,400	\$ 142,400	\$ 17,000
<i>CEMETERY</i>	\$ 84,072	\$ 89,850	\$ 120,100	\$ 30,250
<i>NON DEPARTMENTAL</i>	\$ 799,959	\$ 803,000	\$ 710,000	\$ (93,000)
General Fund Operating Expenditures	\$ 4,347,864	\$ 4,431,946	\$ 4,846,188	\$ 414,242

Kaysville City Revenue and Expenditure Summary
General Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Capital Expenditures	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ -	\$ -	\$ -	\$ -
<i>CITY MANAGER</i>	\$ -	\$ -	\$ -	\$ -
<i>ADMINISTRATIVE SERVICES</i>	\$ -	\$ 6,000	\$ 6,000	\$ -
<i>INFORMATION SYSTEMS</i>	\$ 78,227	\$ 56,000	\$ 46,000	\$ (10,000)
<i>LEGAL SERVICES</i>	\$ -	\$ -	\$ -	\$ -
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 37,639	\$ 88,500	\$ 35,000	\$ (53,500)
<i>ELECTIONS</i>	\$ -	\$ -	\$ -	\$ -
<i>PLANNING & ZONING</i>	\$ -	\$ 3,000	\$ 3,000	\$ -
<i>POLICE DEPARTMENT</i>	\$ 273,182	\$ 227,000	\$ 247,000	\$ 20,000
<i>FIRE DEPARTMENT</i>	\$ 653,206	\$ -	\$ 154,928	\$ 154,928
<i>BUILDING INSPECTION</i>	\$ -	\$ 3,000	\$ 3,000	\$ -
<i>FLEET MAINTENANCE</i>	\$ 709,130	\$ 286,600	\$ 354,000	\$ 67,400
<i>PUBLIC WORKS</i>	\$ 220,843	\$ -	\$ 45,000	\$ 45,000
<i>PARKS</i>	\$ 284,783	\$ 69,500	\$ 32,000	\$ (37,500)
<i>RECREATION</i>	\$ -	\$ -	\$ -	\$ -
<i>COMMUNITY EVENTS</i>	\$ -	\$ -	\$ -	\$ -
<i>CEMETERY</i>	\$ 37,261	\$ 45,000	\$ 5,000	\$ (40,000)
General Fund Capital Expenditures	\$ 2,294,271	\$ 784,600	\$ 930,928	\$ 146,328

Kaysville City Revenue and Expenditure Summary
General Fund - Modified Budget
Fiscal Year 2024

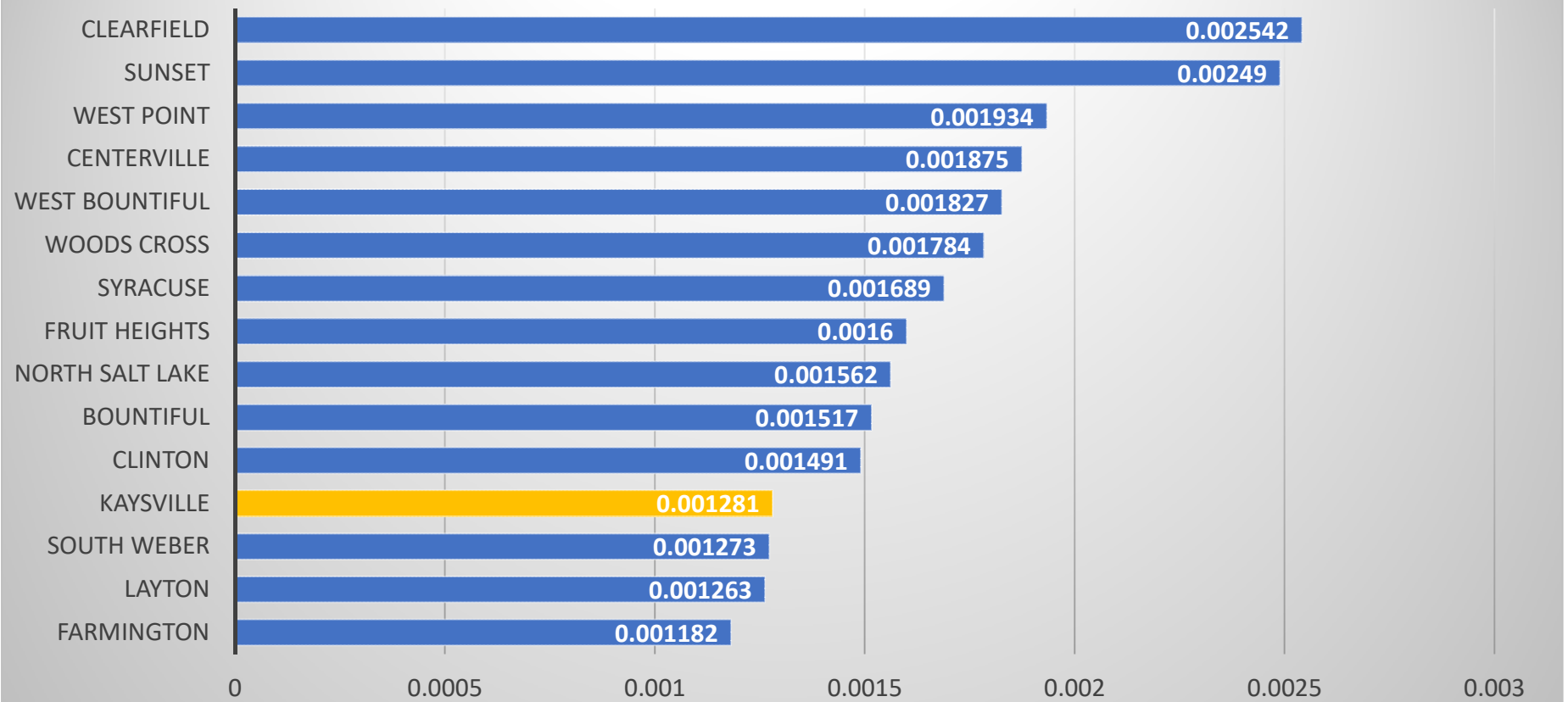
	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Combined Expenditures	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>CITY COUNCIL</i>	\$ 180,139	\$ 145,625	\$ 149,534	\$ 3,909
<i>CITY MANAGER</i>	\$ 238,384	\$ 250,606	\$ 261,955	\$ 11,349
<i>ADMINISTRATIVE SERVICES</i>	\$ 1,092,133	\$ 1,197,463	\$ 1,317,575	\$ 120,112
<i>INFORMATION SYSTEMS</i>	\$ 800,351	\$ 840,932	\$ 971,027	\$ 130,094
<i>LEGAL SERVICES</i>	\$ 313,771	\$ 358,776	\$ 401,637	\$ 42,861
<i>GENERAL GOVERNMENT BUILDINGS</i>	\$ 250,490	\$ 333,184	\$ 304,069	\$ (29,114)
<i>ELECTIONS</i>	\$ 54,101	\$ -	\$ 55,000	\$ 55,000
<i>PLANNING & ZONING</i>	\$ 429,093	\$ 489,367	\$ 547,801	\$ 58,433
<i>POLICE DEPARTMENT</i>	\$ 5,695,059	\$ 6,598,453	\$ 7,088,733	\$ 490,280
<i>FIRE DEPARTMENT</i>	\$ 3,210,837	\$ 3,698,635	\$ 4,098,476	\$ 399,842
<i>BUILDING INSPECTION</i>	\$ 544,498	\$ 629,637	\$ 682,453	\$ 52,817
<i>FLEET MAINTENANCE</i>	\$ 977,284	\$ 612,498	\$ 700,051	\$ 87,554
<i>PUBLIC WORKS</i>	\$ 1,073,386	\$ 1,034,747	\$ 1,256,852	\$ 222,106
<i>PARKS</i>	\$ 1,314,502	\$ 1,301,310	\$ 1,335,451	\$ 34,141
<i>RECREATION</i>	\$ 993,103	\$ 1,048,138	\$ 1,165,093	\$ 116,955
<i>COMMUNITY EVENTS</i>	\$ 179,679	\$ 195,618	\$ 213,195	\$ 17,577
<i>CEMETERY</i>	\$ 340,527	\$ 461,651	\$ 474,460	\$ 12,809
<i>NON DEPARTMENTAL</i>	\$ 799,959	\$ 803,000	\$ 710,000	\$ (93,000)
<i>TRANSFERS</i>	\$ 308,844	\$ 263,850	\$ 257,850	\$ (6,000)
General Fund Combined Expenditures	\$ 18,796,142	\$ 20,263,489	\$ 21,991,212	\$ 1,727,724

General Fund Revenues	\$ 20,881,892	\$ 20,263,489	\$ 21,991,212	\$ 1,727,724
Transfers and Fund Balance	\$ 308,844	\$ 263,850	\$ 257,850	\$ (6,000)
General Fund Expenditures	\$ 18,487,297	\$ 19,999,639	\$ 21,733,362	\$ 1,733,724
Revenues Over Expenditures	\$ 2,085,750	\$ -	\$ -	\$ -

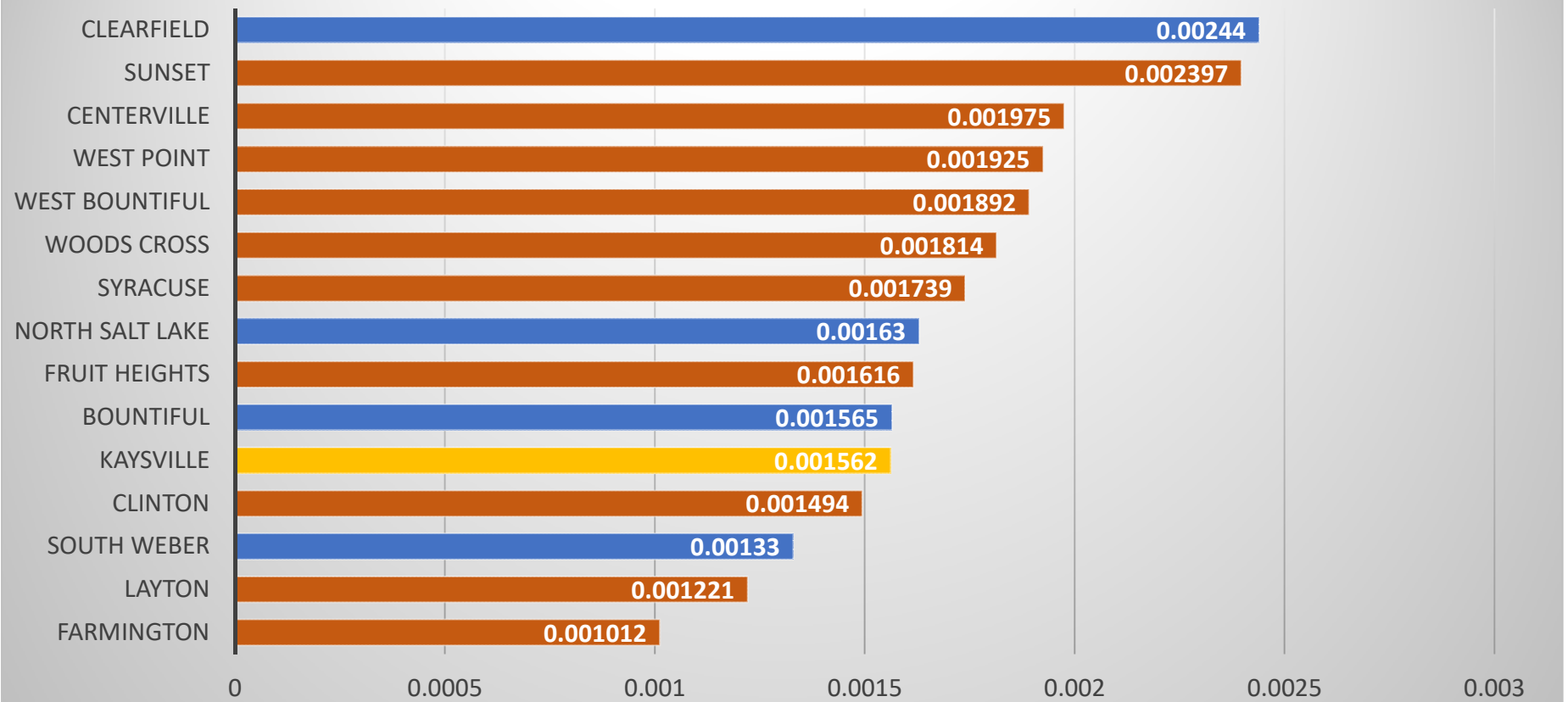
Truth in Taxation Information

Proposed Tax Rate Value		\$3,501,281,056
Auditor's Certified Tax Rate Revenue		\$4,481,640
Modified Tentative Budget Revenue		\$5,467,284
Percentage Increase		21.99%
Difference		\$985,644
Tax Levy (Revenue / Tax Rate Value)		0.000282
Average Single Family Home Value		\$640,078
Taxable Value (55%)		\$352,043
Annual Additional Tax Revenue per Average Value Home	Annual	\$99.10
	Monthly	\$8.26
Annual Additional Tax Revenue per Business with Same Value	Annual	\$180.19
	Monthly	\$15.02
Auditor's Certified Tax Rate	0.00128	
Additional Rate	0.000282	
Proposed Tax Rate	0.001562	
Estimated New Growth Revenue	\$150,000.00	
Actual New Growth Revenue	\$113,343.00	

PROPERTY TAX RATES COMPARISON



PROPERTY TAX RATES COMPARISON - PROJECTED



Kaysville City Revenue and Expenditure Summary
Redevelopment Agency Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>TAXES</i>	\$ 135,328	\$ 135,000	\$ 150,000	\$ 15,000
<i>MISCELLANEOUS</i>	\$ 2,654	\$ -	\$ 20,000	\$ 20,000
Total Revenues	\$ 137,982	\$ 135,000	\$ 170,000	\$ 35,000

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 7,500	\$ 135,000	\$ 62,500	\$ (72,500)
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ -	\$ 107,500	\$ 107,500
Total Expenditures	\$ 7,500	\$ 135,000	\$ 170,000	\$ 35,000

TOTAL REVENUES OVER EXPENDITURES	\$ 130,482	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
ARPA Special Revenue Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>ARPA FUNDING</i>	\$ 4,878,378	\$ 3,300,000	\$ -	\$ (3,300,000)
<i>MISCELLANEOUS</i>	\$ 8,414	\$ -	\$ -	\$ -
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ 154,577	\$ 2,941,939	\$ 2,787,362
Total Revenues	\$ 4,886,792	\$ 3,454,577	\$ 2,941,939	\$ (512,638)

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ 75,737	\$ 154,577	\$ 136,939	\$ (17,638)
<i>OPERATING</i>	\$ 166,645	\$ -	\$ -	\$ -
<i>CAPITAL</i>	\$ 154,322	\$ 3,300,000	\$ 2,805,000	\$ (495,000)
<i>TRANSFERS AND FUND BALANCE</i>	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 396,705	\$ 3,454,577	\$ 2,941,939	\$ (512,638)

TOTAL REVENUES OVER EXPENDITURES	\$ 4,490,087	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Road Special Revenue Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>INTERGOVERNMENTAL - CONNECTOR ROAD</i>	\$ 115,000	\$ -	\$ 2,500,000	\$ 2,500,000
<i>ROAD UTILITY FEE</i>	\$ 1,166,880	\$ 1,175,000	\$ 1,200,000	\$ 25,000
<i>CLASS C ROAD</i>	\$ 1,374,602	\$ 1,350,000	\$ 1,400,000	\$ 50,000
<i>LOCAL ACTIVE TRANSPORTATION</i>	\$ 687,615	\$ 660,000	\$ 720,000	\$ 60,000
<i>PAY BACK AGREEMENTS</i>	\$ 29,296	\$ 60,000	\$ 40,000	\$ (20,000)
<i>INTEREST INCOME</i>	\$ 9,579	\$ -	\$ 151,000	\$ 151,000
<i>IMPACT FEES</i>	\$ 468,727	\$ -	\$ -	\$ -
<i>TRANSFER FROM FUND 58</i>	\$ 1,751,608	\$ -	\$ -	\$ -
<i>FUND BALANCE - CONNECTOR ROAD</i>	\$ -	\$ 242,807	\$ 5,500,000	\$ 5,257,193
Total Revenues	\$ 5,603,307	\$ 3,487,807	\$ 11,511,000	\$ 8,023,193

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ 27,143	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 664,228	\$ 485,000	\$ 2,531,000	\$ 2,046,000
<i>CAPITAL</i>	\$ 1,484,195	\$ 2,910,000	\$ 980,000	\$ (1,930,000)
<i>CONNECTOR ROAD</i>	\$ -	\$ -	\$ 8,000,000	\$ 8,000,000
<i>TRANSFERS AND FUND BALANCE</i>	\$ 74,250	\$ 92,807	\$ -	\$ (92,807)
Total Expenditures	\$ 2,249,816	\$ 3,487,807	\$ 11,511,000	\$ 8,023,193

TOTAL REVENUES OVER EXPENDITURES	\$ 3,353,491	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
RAMP Special Revenue Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>RAMP TAXES</i>	\$ 146,440	\$ 300,000	\$ 300,000	\$ -
<i>INTERGOVERNMENTAL</i>	\$ -	\$ -	\$ 340,000	\$ 340,000
<i>INTEREST INCOME</i>	\$ -	\$ -	\$ -	\$ -
<i>FUND BALANCE</i>	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 146,440	\$ 300,000	\$ 640,000	\$ 340,000

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ -	\$ 86,000	\$ 35,413	\$ (50,587)
<i>CAPITAL</i>	\$ -	\$ 214,000	\$ 604,587	\$ 390,587
Total Expenditures	\$ -	\$ 300,000	\$ 640,000	\$ 340,000

TOTAL REVENUES OVER EXPENDITURES	\$ 146,440	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Municipal Building Authority Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>MBA LEASE REVENUE</i>	\$ 705,000	\$ 708,000	\$ 710,000	\$ 2,000
<i>INTEREST EARNINGS</i>	\$ 239	\$ -	\$ -	\$ -
<i>OTHER REVENUE</i>	\$ 45,000	\$ -	\$ -	\$ -
Total Revenues	\$ 750,239	\$ 708,000	\$ 710,000	\$ 2,000

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 5,510	\$ -	\$ -	\$ -
<i>CAPITAL</i>	\$ 40,447	\$ -	\$ -	\$ -
<i>POLICE STATION DEBT SERVICE</i>	\$ 366,283	\$ 371,000	\$ 373,000	\$ 2,000
<i>CITY HALL DEBT SERVICE</i>	\$ 335,695	\$ 337,000	\$ 337,000	\$ -
Total Expenditures	\$ 747,935	\$ 708,000	\$ 710,000	\$ 2,000

TOTAL REVENUES OVER EXPENDITURES	\$ 2,304	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Debt Service Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>GENERAL FUND TRANSFER</i>	\$ 178,000	\$ 263,850	\$ 257,850	\$ (6,000)
<i>CAP PROJ FUND TRANSFER-IMPACT</i>	\$ 208,000	\$ 210,000	\$ 207,000	\$ (3,000)
<i>OTHER REVENUE</i>	\$ 86,560	\$ -	\$ -	\$ -
Total Revenues	\$ 472,560	\$ 473,850	\$ 464,850	\$ (9,000)

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -		\$ -
<i>OPERATING</i>	\$ 0	\$ -	\$ -	\$ -
<i>AERIAL LIFT FIRE TRUCK DEBT SERVICE</i>	\$ 152,051	\$ 154,500	\$ 153,000	\$ (1,500)
<i>AMBULANCE DEBT SERVICE</i>	\$ 86,560	\$ 89,000	\$ 84,500	\$ (4,500)
<i>PIONEER PARK DEBT SERVICE</i>	\$ 206,419	\$ 210,000	\$ 207,000	\$ (3,000)
<i>WIDE AREA MOWER DEBT SERVICE</i>	\$ 20,308	\$ 20,350	\$ 20,350	\$ -
Total Expenditures	\$ 465,338	\$ 473,850	\$ 464,850	\$ (9,000)

TOTAL REVENUES OVER EXPENDITURES	\$ 7,221	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Capital Projects Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>GENERAL FUND TRANSFER</i>	\$ -	\$ -	\$ -	\$ -
<i>INTEREST INCOME</i>	\$ 11,523	\$ -	\$ 70,000	\$ 70,000
<i>GRANTS</i>	\$ 25,600	\$ -	\$ -	\$ -
<i>IMPACT FEES</i>	\$ 1,060,877	\$ 210,000	\$ 402,000	\$ 192,000
<i>FUND BALANCE</i>	\$ -	\$ 535,000	\$ 580,000	\$ 45,000
Total Revenues	\$ 1,098,000	\$ 745,000	\$ 1,052,000	\$ 307,000

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ -	\$ -	\$ -	\$ -
<i>CAPITAL</i>	\$ 25,600	\$ 535,000	\$ 845,000	\$ 310,000
<i>TRANSFER TO DEBT SERVICE FUND - PIONEER PARK</i>	\$ 208,000	\$ 210,000	\$ 207,000	\$ (3,000)
Total Expenditures	\$ 233,600	\$ 745,000	\$ 1,052,000	\$ 307,000

TOTAL REVENUES OVER EXPENDITURES	\$ 864,400	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Cemetery Perpetual Care Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>PERPETUAL CARE FEES</i>	\$ 107,000	\$ 90,000	\$ 90,000	\$ -
<i>INTEREST EARNINGS</i>	\$ 3,613	\$ 50,000	\$ 50,000	\$ -
<i>FUND BALANCE - REV</i>	\$ -	\$ 60,000	\$ -	\$ (60,000)
Total Revenues	\$ 110,613	\$ 200,000	\$ 140,000	\$ (60,000)

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING</i>	\$ 385	\$ -	\$ 25,000	\$ 25,000
<i>CAPITAL</i>	\$ -	\$ 200,000	\$ 25,000	\$ (175,000)
<i>FUND BALANCE - EXP</i>	\$ -	\$ -	\$ 90,000	\$ 90,000
Total Expenditures	\$ 385	\$ 200,000	\$ 140,000	\$ (60,000)

TOTAL REVENUES OVER EXPENDITURES	\$ 110,228	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expenditure Summary
Library Endowment Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>SALE PROCEEDS ENDOWMENT</i>	\$ -	\$ -	\$ -	\$ -
<i>INTEREST EARNINGS</i>	\$ 7,692	\$ 10,000	\$ 20,000	\$ 10,000
<i>UNRESTRICTED REVENUE</i>	\$ -	\$ 10,000	\$ -	\$ (10,000)
Total Revenues	\$ 7,692	\$ 20,000	\$ 20,000	\$ -

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenditures				
<i>PERSONNEL</i>	\$ -	\$ -	\$ -	\$ -
<i>OPERATING - DAVIS COUNTY LIBRARY</i>	\$ -	\$ 20,000	\$ 20,000	\$ -
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>FUND BALANCE - EXP</i>	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 20,000	\$ 20,000	\$ -

TOTAL REVENUES OVER EXPENDITURES	\$ 7,692	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Water Utility Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>WATER SALES</i>	\$ 3,197,767	\$ 3,635,609	\$ 3,600,000	\$ (35,609)
<i>CONNECTION FEES</i>	\$ 70,203	\$ 45,000	\$ 45,000	\$ -
<i>SPECIAL REVENUE TANK DESIGN</i>	\$ 1,037,396	\$ -	\$ -	\$ -
<i>OTHER REVENUES</i>	\$ 888,774	\$ 40,000	\$ 40,000	\$ -
<i>MISCELLANEOUS</i>	\$ 772,227	\$ 8,000	\$ 122,000	\$ 114,000
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 1,400,069	\$ 626,395	\$ (773,674)
Total Revenues	\$ 5,966,366	\$ 5,128,678	\$ 4,433,395	\$ (695,283)

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 1,079,154	\$ 1,173,593	\$ 1,268,395	\$ 94,802
<i>OPERATING</i>	\$ 2,009,335	\$ 1,312,700	\$ 1,981,000	\$ 668,300
<i>CAPITAL</i>	\$ -	\$ 2,244,867	\$ 1,144,000	\$ (1,100,867)
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 274,609	\$ 397,518	\$ 40,000	\$ (357,518)
Total Expenses	\$ 3,363,099	\$ 5,128,678	\$ 4,433,395	\$ (695,283)

TOTAL REVENUES OVER EXPENSES	\$ 2,603,267	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Sewer Utility Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>TREATMENT CHARGES</i>	\$ 2,717,297	\$ 2,739,550	\$ 3,074,877	\$ 335,327
<i>OTHER REVENUES</i>	\$ 1,072	\$ 5,000	\$ 5,000	\$ -
<i>MISCELLANEOUS</i>	\$ 3,019	\$ 5,000	\$ 5,000	\$ -
Total Revenues	\$ 2,721,388	\$ 2,749,550	\$ 3,084,877	\$ 335,327

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 992	\$ 11,743	\$ 13,877	\$ 2,134
<i>OPERATING</i>	\$ 17,282	\$ 15,000	\$ 121,000	\$ 106,000
<i>CAPITAL</i>	\$ 74,500	\$ 97,807	\$ -	\$ (97,807)
<i>TRANSFER CENTRAL DAVIS SEWER D</i>	\$ 2,597,939	\$ 2,625,000	\$ 2,950,000	\$ 325,000
Total Expenses	\$ 2,690,714	\$ 2,749,550	\$ 3,084,877	\$ 335,327

TOTAL REVENUES OVER EXPENSES	\$ 30,674	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Electric Utility Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>ELECTRICITY SALES</i>	\$ 16,050,931	\$ 16,025,532	\$ 16,757,137	\$ 731,605
<i>ENERGY USE TAX</i>	\$ 969,295	\$ 925,000	\$ 1,005,450	\$ 80,450
<i>IMPACT FEES</i>	\$ 629,438	\$ -	\$ 1,970,000	\$ 1,970,000
<i>EXTENSION FEES</i>	\$ 512,888	\$ 500,000	\$ 500,000	\$ -
<i>OTHER REVENUES</i>	\$ 362,486	\$ 310,000	\$ 310,000	\$ -
<i>MISCELLANEOUS</i>	\$ 173,809	\$ 140,000	\$ 339,500	\$ 199,500
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 1,300,000	\$ 2,656,851	\$ 1,356,851
Total Revenues	\$ 18,698,845	\$ 19,200,532	\$ 23,538,938	\$ 4,338,406

Expenses	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>PERSONNEL</i>	\$ 1,553,787	\$ 2,336,777	\$ 2,577,079	\$ 240,302
<i>OPERATING</i>	\$ 13,873,036	\$ 12,936,500	\$ 14,999,409	\$ 2,062,909
<i>CAPITAL</i>	\$ 204,805	\$ 2,273,333	\$ 4,137,000	\$ 1,863,667
<i>ENERGY SALES AND USE TAX</i>	\$ 969,295	\$ 925,000	\$ 1,005,450	\$ 80,450
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 410,023	\$ 728,922	\$ 820,000	\$ 91,078
Total Expenses	\$ 17,010,946	\$ 19,200,532	\$ 23,538,938	\$ 4,338,406

TOTAL REVENUES OVER EXPENSES	\$ 1,687,900	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Pressure Irrigation Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>REVENUE</i>	\$ 1,320,699	\$ 1,370,550	\$ 1,632,877	\$ 262,327
<i>MISCELLANEOUS</i>	\$ 307	\$ -	\$ -	\$ -
Total Revenues	\$ 1,321,006	\$ 1,370,550	\$ 1,632,877	\$ 262,327

	Actual	Budget	Modified Budget	Budget Change from Prior Year
Expenses				
<i>PERSONNEL</i>	\$ 878	\$ 11,743	\$ 13,877	\$ 2,134
<i>OPERATING</i>	\$ 6,895	\$ 6,000	\$ 6,000	\$ -
<i>CAPITAL</i>	\$ -	\$ -	\$ -	\$ -
<i>PAYMENTS TO DAVIS AND WEBER</i>	\$ 1,251,133	\$ 1,260,000	\$ 1,512,000	\$ 252,000
<i>ADMINISTRATIVE SERVICES</i>	\$ 74,250	\$ 92,807	\$ 101,000	\$ 8,193
Total Expenses	\$ 1,333,156	\$ 1,370,550	\$ 1,632,877	\$ 262,327

TOTAL REVENUES OVER EXPENSES	\$ (12,150)	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Sanitation Utility Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>SANITATION FEES</i>	\$ 1,728,651	\$ 1,740,000	\$ 1,781,269	\$ 41,269
<i>RECYCLE FEES</i>	\$ 772,742	\$ 780,000	\$ 795,600	\$ 15,600
<i>OTHER REVENUES</i>	\$ -	\$ 12,000	\$ 12,000	\$ -
<i>MISCELLANEOUS</i>	\$ 5,936	\$ -	\$ 45,000	\$ 45,000
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 164,691	\$ -	\$ (164,691)
Total Revenues	\$ 2,507,329	\$ 2,696,691	\$ 2,633,869	\$ (62,822)

Expenses	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>PERSONNEL</i>	\$ 16,778	\$ 36,680	\$ 40,123	\$ 3,443
<i>OPERATING</i>	\$ 2,136,186	\$ 2,128,800	\$ 2,199,000	\$ 70,200
<i>CAPITAL</i>	\$ -	\$ 300,000	\$ -	\$ (300,000)
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 177,210	\$ 231,211	\$ 394,746	\$ 163,535
Total Expenses	\$ 2,330,173	\$ 2,696,691	\$ 2,633,869	\$ (62,822)

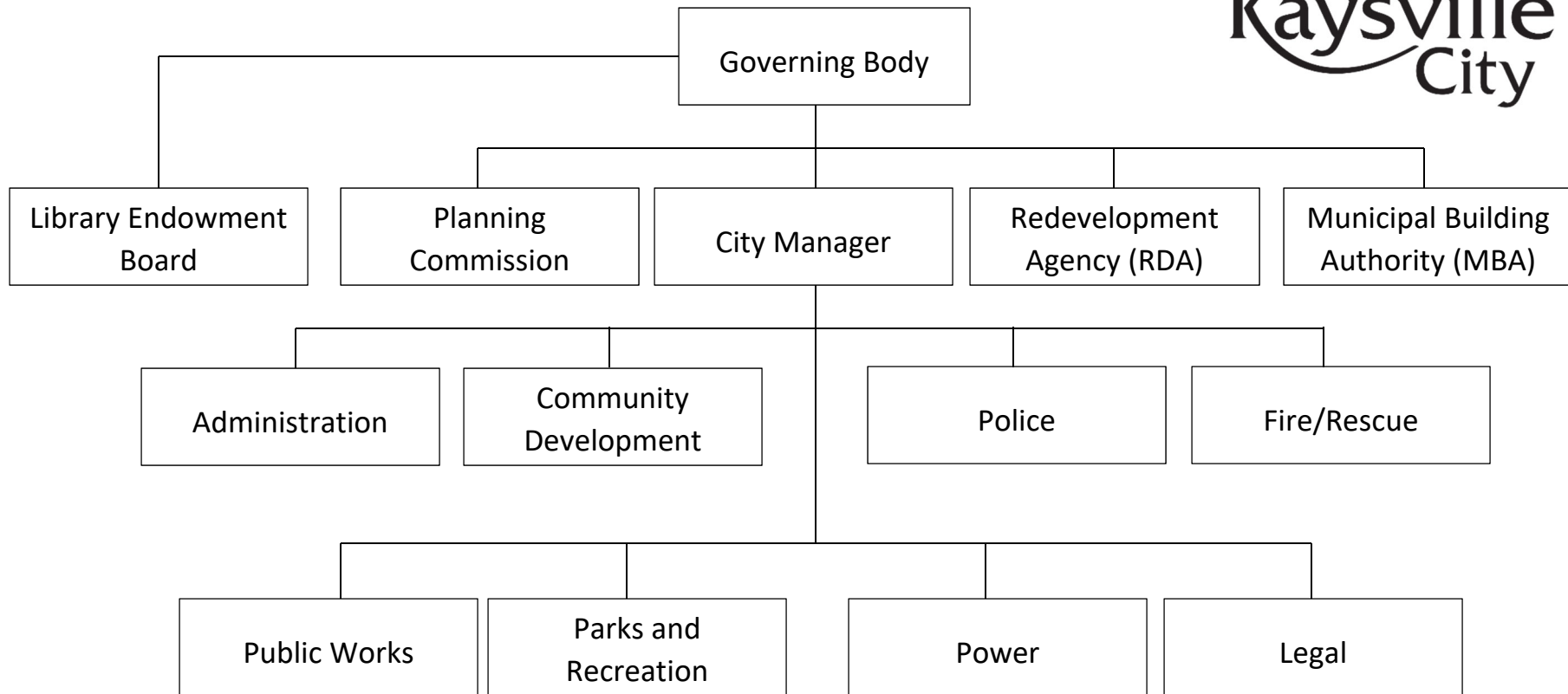
TOTAL REVENUES OVER EXPENSES	\$ 177,155	\$ -	\$ -	\$ -
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Kaysville City Revenue and Expense Summary
Storm Water Utility Fund - Modified Budget
Fiscal Year 2024

	6/30/2022	6/30/2023	6/30/2024	\$ Diff
Revenues	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>STORM WATER FEES</i>	\$ 1,219,778	\$ 1,225,000	\$ 1,250,000	\$ 25,000
<i>OTHER REVENUES</i>	\$ 560,220	\$ 25,000	\$ 25,000	\$ -
<i>MISCELLANEOUS</i>	\$ 8,516	\$ -	\$ 45,000	\$ 45,000
<i>RETAINED EARNINGS - REV</i>	\$ -	\$ 958,980	\$ 605,268	\$ (353,712)
Total Revenues	\$ 1,788,514	\$ 2,208,980	\$ 1,925,268	\$ (283,712)

Expenses	Actual	Budget	Modified Budget	Budget Change from Prior Year
<i>PERSONNEL</i>	\$ 558,737	\$ 714,806	\$ 756,368	\$ 41,562
<i>OPERATING</i>	\$ 848,525	\$ 461,500	\$ 365,900	\$ (95,600)
<i>CAPITAL</i>	\$ 3,167	\$ 831,867	\$ 544,000	\$ (287,867)
<i>TRANSFERS AND RETAINED EARNINGS</i>	\$ 144,484	\$ 200,807	\$ 259,000	\$ 58,193
Total Expenses	\$ 1,554,912	\$ 2,208,980	\$ 1,925,268	\$ (283,712)

TOTAL REVENUES OVER EXPENSES	\$ 233,602	\$ -	\$ -	\$ -
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Architectural Review Committee	Civic Committee	Youth City Council	Youth Court	CERT	Heritage Park Committee



Current Positions and Staffing by Department			
Department			Positions by Name
City Manager	1	FT	Jaysen Christensen
Administration			
Finance/Administrative Services Director	1	FT	Dean Storey
City Recorder	1	FT	Annemarie Plaizier
Human Resource Specialist	1	FT	Kim Bosworth
Senior Billing Clerk Supervisor	1	FT	Holly Henderson
Utility Billing Clerk	1	FT	Rachel Talbot
Accounts Payable Clerk	1	FT	Brenda Pugmire
Cash Receipting Clerk	1	FT	Cheryl Weight
Office Clerk II	1	FT	Kathy Chatterton
Assistant Finance Director	1	FT	Levi Ball
Mechanic Shop Foreman	1	FT	Cody Nelson
Mechanic	1	FT	Zachary Cole Edgar
Information Systems Manager	1	FT	Ryan Judd
Computer Specialist	1	FT	Jake Gold
Electronic Document Management Coordinator	1	FT	Duncan Rappleye
GIS Specialist	1	FT	Jordan Hansen
Legal			
City Attorney	1	FT	Nic Mills
Paralegal	1	FT	Chelsie Fromeyer
Assistant City Attorney - Grant Funded	1	PT NB	Open Position
Parks & Recreation, Buildings, Cemetery			
Parks and Recreation Director	1	FT	Cole Stephens
Parks Superintendent	1	FT	Justin Brimhall
Recreation Superintendent	1	FT	Kris High
Parks Foreman	1	FT	James Sutherland
Lead Worker	2	FT	Shaun Sackett, Andrew Firmage
Crew Leader	3	FT	Brad Hulse, Jake Anderson, Jess Firmage
Recreation Coordinator	2	FT	Robyn Dickson, Bryan White
PT Recreation Specialist	1	PT B	Tracy Murray
Cemetery Sexton	1	FT	Trent Walker
Admin Office Assistant	3	PT NB	Jackie Hubbard, Angie Kilgore, Harrison Haslam
Temporary Rec Worker	Varies	Temp	
Seasonal Worker	Varies	Seasonal	



Current Positions and Staffing by Department			
Department			Positions by Name
Community Development			
Community Development Director	1	FT	Melinda Greenwood
Building Official	1	FT	James Day
Building Inspector II	1	FT	Duane Gordon
Building Inspector I	1	FT	Jason Tubbs
Zoning Administrator	1	FT	Dan Jessop
Building Permit Technician Lead	1	FT	Rebecca Argyle
Business License Specialist	1	FT	Mindi Edstrom
Office Clerk II	1	FT	April Olson
Public Works/ Utilities			
Public Works Superintendent	1	FT	Josh Belnap
Public Works Foreman	1	FT	Cody Thompson
City Engineer	1	FT	Dexter Fisher
Streets Manager	1	FT	Ryan Roberts
Drinking Water Manager	1	FT	Jared Tubbs
Storm Water Manager	1	FT	Logan Barker
Maintenance Worker IV	3	FT	William Huerta, Mark Grey, Brad Lund
Maintenance Worker III	8	FT	Nick Moss, RJ Hooper, Greg Phillips, Seth Ballantyne, Brian Caldwell, Zach O'brien, Matthew Hachmeister, Brant Sulser
Maintenance Worker II	1	FT	Gustavo Cisneros
Public Works Inspector	1	FT	Curtis Randall
Water Quality and Backflow Administrator	1	FT	Jesse Shupe
Water Technical Aide	1	FT	Tyson Shaw
Locator	1	FT	Brandon Willey
Public Works Inspector	1	FT	Curtis Randall
Administrative Assistant - Secretary	1	FT	Amanda Cross
Laborer	Varies	Seasonal	
Police			
Police Chief	1	FT	Sol Oberg
Assistant Police Chief	1	FT	Seth Ellington
Lieutenant	2	FT	Paul Thompson, Preston Benoit
Sergeant	5	FT	Jeremy Owens, Lacy Turner, Cade Bradshaw, Jared Jensen, Joshua Steadman
Master Officer	4	FT	Brandon Woolf, Jordan Nicholas, Matthew Thurgood, Mason Flint
Patrol Officer III	11	FT/PT	Mike Criddle, Justin Stanford, Josh Danielson, Devin Rich, Alexis Benson, Robert Jackson, Dustin Ballard, Tyson Embley, Kendu Givens, Travis Collings, Ryan Freeman
Patrol Officer II	10	FT	Chris Ransom, Chase Ritter, Jacob Seifert, Logan Nicholas, Joshua DeLos Santos, Peydun VanHoff, Aaron Velasquez, Carter Moser, Noelia Sarmiento, Vacant
Mental Health Therapist	1	FT	Stuart Palmer
Victim Advocate	1	FT	Jennifer Winchester
Support Services Supervisor	1	FT	Jessica Busk
Evidence and Records Custodian	1	FT	Kimberly Buck
Crossing Guard	35	PT NB	27 permanent, 8 reserve



Current Positions and Staffing by Department			
Department			Positions by Name
Fire			
Fire Chief	1	FT	Paul Erickson
Fire Captain Paramedic	2	FT	Jason Taylor, Ryan Eckardt
Fire Captain AEMT	1	FT	Aaron Shupe
Fire Engineer Paramedic	1	FT	Kelton Vine
Fire Engineer AEMT	2	FT	Cameron McKinnon, Todd Smith
Firefighter Paramedic	7	FT	Colton Bascom, Spencer Brothers, Michael Hays, Brandon Holt, Shannon Nelson, Kasey Adams, Colton Alvey
Firefighter AEMT	8	FT	Tyler Reece, Kyle Wood, Dan Udy, David Olson, Garrett Matthews, Cameron Bledsoe, Mitchell Probert, Dallin Peck
Office Clerk I	1	PT B	Amber Budzynski
PT Firefighter	Varies	PT NB	
Power			
Power Superintendent	1	FT	Brian Johnson
Resource Service Manager	1	FT	Bruce Rigby
Line Operations Supervisor	1	FT	Bret Thomas
Senior Line Supervisor	3	FT	Brandon Child, Danny Black, Steve Rice
Substation Technician Supervisor	1	FT	Greg Remmington
Journeyman Lineman	2	FT	Wesley Jones, Justin Page
Apprentice Lineman	4	FT	Gavin Davey, Parker Peterson, Preston Mills, Christopher Banz
Locator	1	FT	Tyler Lewis
Meter Reader	1	FT	Jeff Fillin
Administrative Assistant - Secretary	1	FT	Stacie Harward
Laborer	Varies	Temp	

127 Full Time Positions
 2 Part Time Positions - Benefited
 39 Part Time Positions - Non Benefited
 Varies Seasonal/Temporary

Proposed Compensation Plan Fiscal Year 2024

- 6% Overall Market Adjustment
- 3% Merit for Eligible Employees.
- Selective Market Adjustment based on Market Comparisons

Methodology for Selective Market Adjustment

Objective: Bring Majority of Positions to not more than 5% lower than market average.

Off Market Average	Recommended Pay Range Adjustment
Equal to or > 20%	10%
Equal to or > 15%	9%
Equal to 13%	8%
Equal to 12%	7%
Equal to 11%	6%
Equal to 10%	5%
Equal to 9%	4%
Equal to 8%	3%
Equal to 7%	2%
Equal to 6%	1%
> 5%	No Change

Number of Employees Receiving Selective Market Adjustments								
	Administration	Community Development	Fire	Police	Power	Public Works	Legal	Parks & Rec
10%	1	1	1		3	1	1	
9%								
8%	1	1	2					
7%			1			1		
6%					1	2		
5%	2		7		4	1		
4%	1		8					
3%		1						
2%	2							
1%	3	1		1				
Total	10	4	19	1	8	5	1	0

Please find the FY 2024 Proposed Compensation Plan for

We very much appreciate the input of the City Council. We are able to present to you an
Allow us to address more positions to be market comparable.

Savings of approximately \$50,000 in the general fund shifting from a market adjustment of 8% to a
market adjustment of 6% and target additional Selective Market Adjustments.

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2024

		FY 24 PROPOSED COMPENSATION PLAN					
Council Approved Positions		Annual Compensation			Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Administration Department							
City Manager		\$136,801.60	\$160,742.40	\$184,683.20	\$65.77	\$77.28	\$88.79
Finance/Administrative Services Director		\$107,889.60	\$126,776.00	\$145,662.40	\$51.87	\$60.95	\$70.03
Information Systems Manager		\$87,027.20	\$102,252.80	\$117,478.40	\$41.84	\$49.16	\$56.48
Assistant Finance Director		\$76,065.60	\$89,377.60	\$102,668.80	\$36.57	\$42.97	\$49.36
Human Resource Specialist		\$55,556.80	\$65,270.40	\$74,984.00	\$26.71	\$31.38	\$36.05
GIS Specialist		\$62,795.20	\$73,777.60	\$88,379.20	\$30.19	\$35.47	\$42.49
Computer Specialist		\$62,795.20	\$73,777.60	\$88,379.20	\$30.19	\$35.47	\$42.49
Electronic Document Management Coordinator		\$62,795.20	\$73,777.60	\$88,379.20	\$30.19	\$35.47	\$42.49
Mechanic Shop Foreman		\$64,708.80	\$76,024.00	\$87,360.00	\$31.11	\$36.55	\$42.00
City Recorder		\$59,238.40	\$69,617.60	\$79,976.00	\$28.48	\$33.47	\$38.45
Mechanic		\$56,451.20	\$66,331.20	\$76,211.20	\$27.14	\$31.89	\$36.64
Senior Billing Clerk Supervisor		\$55,556.80	\$65,270.40	\$74,984.00	\$26.71	\$31.38	\$36.05
Accounting Clerk		\$49,628.80	\$58,302.40	\$66,996.80	\$23.86	\$28.03	\$32.21
Accounts Payable Clerk		\$47,444.80	\$55,764.80	\$64,064.00	\$22.81	\$26.81	\$30.80
Utility Billing Clerk		\$47,444.80	\$55,764.80	\$64,064.00	\$22.81	\$26.81	\$30.80
Cash Receipting Clerk		\$47,444.80	\$55,764.80	\$64,064.00	\$22.81	\$26.81	\$30.80
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20	\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60	\$16.37	\$19.24	\$22.12
Community Development Department							
Community Development Director		\$106,142.40	\$124,716.80	\$143,291.20	\$51.03	\$59.96	\$68.89
Building Official		\$79,040.00	\$92,872.00	\$109,740.80	\$38.00	\$44.65	\$52.76
Building Inspector III		\$60,985.60	\$71,656.00	\$82,326.40	\$29.32	\$34.45	\$39.58
Building Inspector II		\$59,508.80	\$69,929.60	\$80,350.40	\$28.61	\$33.62	\$38.63
Zoning Administrator		\$60,049.60	\$70,553.60	\$81,057.60	\$28.87	\$33.92	\$38.97
Building Inspector I		\$56,846.40	\$66,788.80	\$76,731.20	\$27.33	\$32.11	\$36.89
City Planner		\$53,497.60	\$62,857.60	\$72,217.60	\$25.72	\$30.22	\$34.72
Code Enforcement Officer		\$52,624.00	\$61,838.40	\$71,032.00	\$25.30	\$29.73	\$34.15
Executive Assistant		\$52,124.80	\$61,235.20	\$70,366.40	\$25.06	\$29.44	\$33.83
Building Permit Technician Lead		\$51,937.60	\$61,006.40	\$70,096.00	\$24.97	\$29.33	\$33.70
Building Permit Technician		\$45,406.40	\$53,352.00	\$61,297.60	\$21.83	\$25.65	\$29.47
Business License Specialist		\$45,406.40	\$53,352.00	\$61,297.60	\$21.83	\$25.65	\$29.47
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20	\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60	\$16.37	\$19.24	\$22.12

KAYSVILLE CITY PROPOSED COMPENSATION PLAN FY 2024

Council Approved Positions		FY 24 PROPOSED COMPENSATION PLAN					
		Annual Compensation			Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Fire Department							
Fire Chief		\$108,472.00	\$127,441.60	\$146,432.00	\$52.15	\$61.27	\$70.40
Fire Captain Paramedic		\$86,195.20	\$101,279.36	\$116,363.52	\$29.60	\$34.78	\$39.96
Fire Captain AEMT		\$74,954.88	\$88,088.00	\$101,192.00	\$25.74	\$30.25	\$34.75
Fire Marshall/Inspector		\$64,471.68	\$75,741.12	\$87,039.68	\$22.14	\$26.01	\$29.89
Fire Engineer Paramedic		\$70,848.96	\$83,224.96	\$95,630.08	\$24.33	\$28.58	\$32.84
Fire Engineer AEMT		\$60,540.48	\$71,140.16	\$81,710.72	\$20.79	\$24.43	\$28.06
Firefighter Paramedic		\$61,239.36	\$71,955.52	\$82,671.68	\$21.03	\$24.71	\$28.39
Firefighter AEMT		\$52,794.56	\$62,025.60	\$71,256.64	\$18.13	\$21.30	\$24.47
Administrative Assistant - Secretary		\$47,444.80	\$55,764.80	\$64,064.00	\$22.81	\$26.81	\$30.80
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20	\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60	\$16.37	\$19.24	\$22.12
					2912 Hourly Rate		
Legal Department							
City Attorney		\$118,601.60	\$139,360.00	\$160,097.60	\$57.02	\$67.00	\$76.97
Paralegal		\$55,556.80	\$65,270.40	\$74,984.00	\$26.71	\$31.38	\$36.05
Assistant City Attorney - Grant Funded							
Parks and Recreation Department							
Parks and Recreation Director		\$98,238.40	\$115,419.20	\$132,620.80	\$47.23	\$55.49	\$63.76
Recreation Superintendent		\$78,020.80	\$91,686.40	\$105,331.20	\$37.51	\$44.08	\$50.64
Parks Superintendent		\$77,646.40	\$91,228.80	\$104,811.20	\$37.33	\$43.86	\$50.39
Cemetery Sexton		\$58,032.00	\$68,182.40	\$78,353.60	\$27.90	\$32.78	\$37.67
Parks Foreman		\$57,553.60	\$67,620.80	\$77,688.00	\$27.67	\$32.51	\$37.35
Lead Worker		\$54,766.40	\$64,355.20	\$73,944.00	\$26.33	\$30.94	\$35.55
Recreation Coordinator		\$52,915.20	\$62,171.20	\$71,427.20	\$25.44	\$29.89	\$34.34
Crew Leader		\$50,460.80	\$59,300.80	\$68,120.00	\$24.26	\$28.51	\$32.75
Marketing Coordinator		\$49,483.20	\$58,136.00	\$66,788.80	\$23.79	\$27.95	\$32.11
PT Recreation Specialist		\$36,348.00	\$42,712.80	\$49,062.00	\$23.30	\$27.38	\$31.45
Program Assistant		\$45,260.80	\$53,185.60	\$61,089.60	\$21.76	\$25.57	\$29.37
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20	\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60	\$16.37	\$19.24	\$22.12
		75% of Full-time					

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2024

Council Approved Positions		FY 24 PROPOSED COMPENSATION PLAN						
		Annual Compensation				Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum		Minimum	Midpoint	Maximum
Police Department								
Police Chief		\$129,084.80	\$151,673.60	\$174,262.40		\$62.06	\$72.92	\$83.78
Assistant Police Chief		\$104,332.80	\$122,574.40	\$140,836.80		\$50.16	\$58.93	\$67.71
Lieutenant		\$99,112.00	\$116,459.20	\$133,785.60		\$47.65	\$55.99	\$64.32
Mental Health Therapist		\$72,592.00	\$96,657.60	\$120,702.40		\$34.90	\$46.47	\$58.03
Sergeant		\$87,734.40	\$103,084.80	\$118,435.20		\$42.18	\$49.56	\$56.94
Master Officer		\$76,065.60	\$89,377.60	\$102,689.60		\$36.57	\$42.97	\$49.37
Patrol Officer III		\$69,867.20	\$82,097.60	\$94,307.20		\$33.59	\$39.47	\$45.34
Support Services Supervisor		\$61,360.00	\$72,092.80	\$82,825.60		\$29.50	\$34.66	\$39.82
Patrol Officer II		\$59,779.20	\$70,241.60	\$80,683.20		\$28.74	\$33.77	\$38.79
Victim Advocate		\$52,416.00	\$61,588.80	\$70,761.60		\$25.20	\$29.61	\$34.02
Evidence and Records Custodian		\$51,563.20	\$60,590.40	\$69,617.60		\$24.79	\$29.13	\$33.47
Patrol Officer		\$52,603.20				\$25.29		
Administrative Assistant - Secretary		\$47,444.80	\$55,764.80	\$64,064.00		\$22.81	\$26.81	\$30.80
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20		\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60		\$16.37	\$19.24	\$22.12
Power Department								
Power Superintendent		\$115,814.40	\$136,094.40	\$156,353.60		\$55.68	\$65.43	\$75.17
Resource Service Manager		\$98,716.80	\$116,001.60	\$133,286.40		\$47.46	\$55.77	\$64.08
Line Operations Supervisor		\$98,716.80	\$116,001.60	\$133,286.40		\$47.46	\$55.77	\$64.08
Senior Line Supervisor		\$86,320.00	\$101,441.60	\$116,542.40		\$41.50	\$48.77	\$56.03
Substation Technician Supervisor		\$86,320.00	\$101,441.60	\$116,542.40		\$41.50	\$48.77	\$56.03
Journeyman Lineman		\$88,379.20	\$95,576.00	\$102,772.80		\$42.49	\$45.95	\$49.41
Meter Technician		\$88,379.20	\$95,576.00	\$102,772.80		\$42.49	\$45.95	\$49.41
Journeyman Substation Technician		\$76,689.60	\$90,105.60	\$103,521.60		\$36.87	\$43.32	\$49.77
Apprentice Lineman - 4th Year		\$84,281.60	\$86,340.80	\$88,379.20		\$40.52	\$41.51	\$42.49
Apprentice Lineman - 3rd Year		\$80,163.20	\$82,222.40	\$84,281.60		\$38.54	\$39.53	\$40.52
Apprentice Lineman - 2nd Year		\$76,044.80	\$78,104.00	\$80,163.20		\$36.56	\$37.55	\$38.54
Apprentice Lineman - 1st Year				\$76,044.80				\$36.56
Meter Reader		\$52,665.60	\$61,880.00	\$71,094.40		\$25.32	\$29.75	\$34.18
Locator		\$51,209.60	\$60,174.40	\$69,139.20		\$24.62	\$28.93	\$33.24
Groundworker		\$47,590.40	\$55,910.40	\$64,230.40		\$22.88	\$26.88	\$30.88
Administrative Assistant - Secretary		\$47,444.80	\$55,764.80	\$64,064.00		\$22.81	\$26.81	\$30.80
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20		\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60		\$16.37	\$19.24	\$22.12

KAYSVILLE CITY
PROPOSED COMPENSATION PLAN FY 2024

Council Approved Positions		FY 24 PROPOSED COMPENSATION PLAN					
		Annual Compensation			Conversion to Hourly Rate		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Public Works Department							
Public Works Superintendent		\$110,968.00	\$130,374.40	\$149,780.80	\$53.35	\$62.68	\$72.01
Public Works Foreman		\$86,216.00	\$101,296.00	\$116,376.00	\$41.45	\$48.70	\$55.95
City Engineer		\$83,179.20	\$97,718.40	\$112,278.40	\$39.99	\$46.98	\$53.98
Drinking Water Manager		\$68,369.60	\$80,329.60	\$92,289.60	\$32.87	\$38.62	\$44.37
Storm Water Manager		\$67,350.40	\$79,123.20	\$90,916.80	\$32.38	\$38.04	\$43.71
Streets Manager		\$66,830.40	\$78,520.00	\$90,209.60	\$32.13	\$37.75	\$43.37
Public Works Inspector		\$60,611.20	\$71,219.20	\$81,806.40	\$29.14	\$34.24	\$39.33
Water Quality and Backflow Administrator		\$59,654.40	\$70,075.20	\$80,516.80	\$28.68	\$33.69	\$38.71
Maintenance Worker IV		\$59,467.20	\$69,867.20	\$80,288.00	\$28.59	\$33.59	\$38.60
Water Technical Aide		\$55,203.20	\$64,875.20	\$74,526.40	\$26.54	\$31.19	\$35.83
Maintenance Worker III		\$54,163.20	\$63,648.00	\$73,112.00	\$26.04	\$30.60	\$35.15
Compliance and Enforcement Administrator		\$52,624.00	\$61,838.40	\$71,032.00	\$25.30	\$29.73	\$34.15
Maintenance Worker II		\$50,460.80	\$59,300.80	\$68,120.00	\$24.26	\$28.51	\$32.75
Administrative Assistant - Secretary		\$47,444.80	\$55,764.80	\$64,064.00	\$22.81	\$26.81	\$30.80
Office Clerk II		\$39,624.00	\$46,550.40	\$53,539.20	\$19.05	\$22.38	\$25.74
Office Clerk I		\$34,049.60	\$40,019.20	\$46,009.60	\$16.37	\$19.24	\$22.12

KAYSVILLE CITY PROPOSED COMPENSATION PLAN FY 2024

Council Approved Positions

OTHER COMPENSATION

Mayor \$18,000 annual

Council \$9,600 annual

For URS purposes Tier 2 elected officials are considered part-time ineligible employees. However, Kaysville City has elected to make an 18% 401k contribution for all elected officials.

Planning Commission and Power Commission \$30.00 per meeting

Per Diem Allowance: \$10.00 Breakfast, \$15.00 Lunch, \$20.00 Dinner

Mileage Reimbursement: \$0.655 per mile (IRS Rate)

On-Call Pay: \$25.00 scheduled work days and \$50.00 non-working days

*Fire Engineer/Captain Shift - Additional \$2/hour

*When a firefighter is required to be the acting Engineer or Captain

Gym Reimbursement of \$20/month

Public Safety monthly cleaning allowance \$15/month

Police Annual Uniform Allowance - \$1,200 (Reimbursement Basis)

Fire (Full-Time) Annual Uniform Allowance - \$800

Fire (Part-Time) Annual Uniform Allowance - \$400

Vehicle Allowance

City Manager \$6,600

Attorney \$4,800

Finance Director \$3,600

Community Development Director \$4,200

Police Chief - City Vehicle

Fire Chief - City Vehicle

Parks & Recreation Director \$4,200

Public Works Director \$4,200

Power Director - City Vehicle

FY 24 PROPOSED COMPENSATION PLAN

Annual Compensation			Conversion to Hourly Rate		
Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
INCENTIVE PROGRAM					
Budget Annual Amount of \$600 per number of Department Employees					
Department Heads may grant cash incentive awards to an employee or group of employees that demonstrate exceptional effort or accomplishment beyond what is normally expected on the job for a unique event or over a sustained period of time.					
Incentive awards are discretionary, not an entitlement, and are subject to the availability of funds and upon approval of the City Manager. Each Department Head shall prepare a written request submitted to the City Manager. Incentives awarded according to the approved compensation plan.					

URS Retirement Contribution Rates

Fiscal Year July 1, 2023 - June 30, 2024

		***URS Required	*Optional Employee Pickup	**Additional Optional 401k Contribution	Total Employer Cost
Tier 1	Public Employees	17.97%	-	-	17.97%
	Police	35.71%	-	-	35.71%
	Fire	3.61%	15.05%	-	18.66%
Tier 2	Public Employees	16.19%	-	-	16.19%
	Police	26.99%	2.59%	5.41%	34.99%
	Fire	14.08%	2.59%	5.41%	22.08%

*URS establishes the rate required to participate in the pension plan every year. If the cost to participate exceeds the required employer contribution then the employee must pay in the difference. Kaysville City has opted to pay that difference for our employees. This is commonly referred to as the "employee pickup" which is optional for each participating employer.

**Kaysville City opted to make an additional retirement contribution to Police and Fire employees to compensate for a Tier 2 reduced retirement benefit. This is optional and unique to Kaysville City.

***Included in the URS required rate for Tier 2 employees is a Tier 1 amortization fee of 6.19%. The 401k contribution for Tier 2 employees who opt into the defined contribution plan is the total cost less the amortization fee.

Summary of Changes to Consolidated Fee Schedule

Rate Description	Old Rate	New Rate	Comments
Sewer			
Residential Dwelling Units	\$24.25	\$27.25	Central Davis Sewer District increased their rates by \$3
Commercial, Industrial Users	\$41.50	\$44.50	Central Davis Sewer District increased their rates by \$3
Community Development			
Commercial Plan Review Deposit (applied to total plan review charge)		\$1,000	No increase to fees – Requiring a deposit going forward
Residential Plan Review Deposit (applied to total plan review charge)		\$25	No increase to fees – Requiring a deposit going forward
Plan Check Fee	10% of permit fee	10% of permit fee (review of duplicate plans)	Additional language added
Internal Accessory Dwelling Unit		\$65	New line added to fee schedule
Set up fee (charged once for initial business license application)	\$15	\$15	Additional language added to description
Weed Mowing	Actual cost charged by contractor Plus \$45.00 administrative charge	Actual cost charged by contractor Plus \$65.00 administrative charge	
Appeal	\$200	\$400.00 + ½ fee charged by administrative law judge	Break out into separate line and increase rate
Variance	\$200	\$340	Break out into separate line and increase rate
Conditional Use Permit	\$50	\$200	
Text Amendment	\$150	\$400	
Lot line adjustment by plat	\$100	\$200	
Preliminary plat	\$100	\$380	
	Plus, per lot or unit \$10	Plus, per lot or unit \$10	
Final plat	The greater of \$320 or \$32 per lot or unit	The greater of \$500 or \$32 per lot or unit	
Easement Vacation		\$200	New line added to fee schedule
Preliminary or Final Plat Extension Request		The greater of \$320 or \$32 per lot or unit	New line added to fee schedule
Site Plan Review	\$200	\$400	Remove “Commercial” from description and increase rate
Central Davis County Sewer District	\$1,700-\$2,200	As adopted by CDCSD	Removing dollar reference to simplify fee schedule
North Davis County Sewer District	\$3,256	As adopted by NDSD	Removing dollar reference to simplify fee schedule

Rate Description	Old Rate	New Rate	Comments
Parks and Recreation			
Art (youth and adult)	\$48	\$48-\$62	
Basketball: Pre K – 12 th grade	Varied	\$45-\$65	Simplify fee structure
Baseball: Pre K – 12 th grade	Varied	\$40-\$110	Simplify fee structure
Softball Leagues Adult (Spring) Team	\$405	\$475	Increase in umpire rates
Softball Leagues Adult (Fall) Team	\$365	\$435	Increase in umpire rates
Accelerated Leagues	\$400-\$1,500	\$650-\$1,500	Increase in umpire rates
Fast Pitch Tournament	\$450	\$525	
Baseball Tournament	\$250	\$400	
Skiing/Snowboarding	\$145-\$200	\$200-\$275	
Soccer (per season) Pre K – 12 th Grade	Varied	\$30-\$40	Consolidate multiple lines into one
Soccer Jersey	\$15	\$15	Remove “Preschool to 12 th grade” from description
Youth Flag Football K – 12 th grade	Varied	\$55-\$70	Consolidate multiple lines into one
Youth Tackle Football	\$140	\$200	
Fitness Class	\$5	\$5	Change name from “Zumba” to “Fitness Class”

Capital Asset Listing - Buildings				
	FY 2023	FY 2024	FY 2025	FY 2026
Buildings	1,678,000	1,460,000	37,556,000	12,925,500
General Fund - Fire				
New Fire Station Design			750,000	
Build New Fire Station				7,200,000
General Fund - Police				
Epoxy Sallyport			8,000	
Garage/Shed				10,000
Interview Room Sound Dampeners			20,000	
Paint Police Station			15,000	
MBA Fund				
Police Station	371,000	373,000	376,000	378,500
City Hall	337,000	337,000	337,000	337,000
Library Building				
Capital Projects Fund				
Operation Center Power/PW facility			36,000,000	
Operation Center Replace Roof (30+ years old)		650,000		
Operation Center Roll Up dooors	175,000			
KJH Gynmasium				5,000,000
Underground Oil Tank Replacement			50,000	
Water Fund				
Bulk Water Loading Station		100,000		
Lower Pasture Pump House - New Pump House at Lower Pasture Tank	420,000			
Salt Shed Roll Up Doors	15,000			
Chlorinator Buildings - Build permanent structures for chlorine injection	360,000			
Grand Total	1,678,000	1,460,000	37,556,000	12,925,500

Capital Asset Listing - Equipment				
	FY 2023	FY 2024	FY 2025	FY 2026
Equipment	76,350	228,350	106,000	142,000
General Fund - Cemetery				
Yard Trailer		5,000		
General Fund - Fire				
LifePak 15		38,000		
General Fund - Parks				
Snow Removal Equipment		15,000		
Rider Mower (8yr replacement cycle)		17,000	18,000	18,000
General Fund - Police				
Copy Machine			7,000	
Gym Equipment Replacement			15,000	
Standing/Lift Desks			17,000	
VR Training System				65,000
General Fund - Administration				
Copy Machine		6,000		
General Fund - Planning & Zoning				
Copy Machine		3,000		
General Fund - Public Works				
Orange Sander		9,000		
Mini Excavator (Cost after trade-in value)		36,000		
General Fund - Building Inspection				
Copy Machine		3,000		
General Fund - Info Systems				
Network Switch Replacement		35,000		35,000
Server Replacement	23,000		25,000	
UPS Battery Backup for Police	11,000	11,000		
SAN Expansion Unit	15,000			
KVM	7,000			
Debt Service Fund				
Parks Wide Area Mower - Lease Purchase	20,350	20,350	24,000	24,000
Water Fund				
Two Data Collectors		30,000		
Grand Total	76,350	228,350	106,000	142,000

Capital Asset Listing - Improvements				
	FY 2023	FY 2024	FY 2025	FY 2026
Improvements	974,000	1,263,515	4,600,000	925,000
General Fund - Fire				
Station Alerting System		116,928		
General Fund - Parks				
Angel Street Soccer Complex Playgrounds			225,000	
Park Lighting Upgrades to LED				150,000
Rail Trail Asphalt Re-surface			75,000	
Skate Park (Location TBD)				600,000
General Fund - Police				
Parking Lot Gate Replacements			18,000	
Electric Vehicle Charging Stalls	20,000			
General Fund - Gov. Buildings				
Replace HVAC - 2 at Op Center and 1 at Rec Building		35,000		
Capital Projects Fund				
City Hall Audio Improvements	40,000			
Hods Hollow and Quail Crossing Playgrounds		150,000		
New Trash Receptacles & Benches In All Parks	40,000			
Ponds Park Playground Replacement	130,000			
Trappers Field Design and Development	150,000		3,800,000	
Wilderness Park Trail Improvements		45,000		
Debt Service Fund				
Pioneer Park	210,000	207,000	207,000	
Cemetery Perpetual Fund				
Retaining Wall Along Property Line	200,000			
Cremation Garden Phase 1-4		25,000	175,000	175,000
ARPA Fund				
Fiber Barnes Park		80,000		
RAMP Fund				
Basketball Courts Barnes Park		225,000		
Rail Trail Head Restroom and Parking		39,587	100,000	
Wilderness Park Parking Lot	184,000	340,000		
Grand Total	974,000	1,263,515	4,600,000	925,000

Capital Asset Listing - Infrastructure				
	FY 2023	FY 2024	FY 2025	FY 2026
Infrastructure	4,855,000	12,955,000	8,960,000	13,275,000
Road Fund				
Burton Ln/50 W Intersection - Signal or Roundabout	1,200,000			
Capacity Improvement - Widen Crestwood		480,000	160,000	3,500,000
Capacity Improvement/inf replace - Widen 200 N and Repave		300,000	1,000,000	5,000,000
Ponds Park Parking Lot	110,000			
Infrastructure upgrade - Repave Mutton Hollow and Install Two Traffic Signals	1,600,000	200,000	600,000	
Connector Road Project - West Davis Corridor		8,000,000		
Water Fund				
Automation of Ward Rd Valves - Ward Rd valves able to be operated remotely	355,000			
Infrastructure Replacement - 200 N Waterline Replacement (upper end)	40,000	200,000	4,500,000	800,000
Infrastructure Replacement - Crestwood Waterline Replacement		100,000	75,000	2,780,000
Infrastructure Replacement - 4" Main Replacement Old Town (east of Main)			450,000	450,000
Infrastructure Replacement - Mutton Hollow Waterline Replacement	750,000			
Infrastructure Replacement - 400 W Waterline Replacement		500,000		
Lower Pasture Tank #2 - Build New Tank at Lower Pasture (not Green Rd)				700,000
US 89 Betterments	50,000			
Storm Water Fund				
Infrastructure Expansion - Curb/Concrete Repair	100,000			
Storm Water Project - Dredging Roueche Ponds	650,000			
Storm Water Quality Project - Additional Wetland projects for LID		50,000	2,000,000	45,000
Webb Ln Curb		200,000		
Webb Ln Land Drain Repair		200,000		
ARPA Fund				
Water - Infrastructure upgrade - Upgrade and add telemetry to multiple PRV's		175,000	175,000	
Fiber Project (Federal)		1,500,000		
Fiber Project (State)		1,050,000		
Grand Total	4,855,000	12,955,000	8,960,000	13,275,000

Capital Asset Listing - Electric Infrastructure

	FY 2023	FY 2024	FY 2025	FY 2026
Infrastructure	1,495,000	3,514,000	2,840,000	1,777,000
Electric Fund				
Impact Fee Facilities Plan - 200 N. to Old Mill to Flint Upsize Wire Capacity			140,000	
Impact Fee Facilities Plan - Burton Substation Transfomer	185,000		850,000	
Impact Fee Facilities Plan - Fairfield Rd. to 400 East Upsize Wire Capacity		220,000		
Impact Fee Facilities Plan - Fairfield Rd. Upsize Wire Capacity	205,000			
Impact Fee Facilities Plan - Schick Substation Transformer	185,000	850,000		
Impact Fee Facilities Plan - Upgrade Burton Sub. To Accommodate Trans.		350,000	500,000	
Impact Fee Facilities Plan - Upgrade Schick Sub to Accommodate Trans.	200,000	550,000		
Long Range Plan Study - 900 E. to 500 E. Center Upsize Wire Capacity		130,000		
Long Range Plan Study - Burton Ln. Sunset Dr. Upsize Wire Capacity	100,000			
Long Range Plan Study - County Mill Dr. Upsize Wire Capacity (URD)				154,000
Long Range Plan Study - Old Mill Kays Dr. Upsize Wire Capacity (URD)				123,000
Long Range Plan Study - Schick Sub to 200 N. Dip Upsize Wire Capacity	120,000			
Long Range Plan Study - West Substation Upsize Wire Capacity		24,000		
System - Battery Control House West Substation				250,000
System - Boring - Direct Bury Outdated Wire		250,000	500,000	
System - Boring Conduit Rebuild 2400 Volt System		150,000		
System - Main Substation Switches			100,000	
System - Rebuild of King Clarion, Failed Pole Replacement		490,000	250,000	250,000
System - Reconductor Old Overhead Wire				500,000
System - Generation Facility				
New Line Construction	500,000	500,000	500,000	500,000
Grand Total	1,495,000	3,514,000	2,840,000	1,777,000

Capital Asset Listing - Vehicles

	FY 2023	FY 2024	FY 2025	FY 2026
Vehicles	2,297,285	1,769,500	1,219,000	941,000
General Fund - Fire				
New Medic Rescue - One Year Build			105,000	
General Fund - Fleet				
Administration	27,000	65,000	15,000	15,000
Parks and Recreation	35,000	60,000	93,000	68,000
Public Works	161,100	209,000	118,800	108,000
Public Works - Dump Truck Bed		20,000		
Community Development	66,000		66,000	30,000
General Fund - Police				
Police Vehicles	207,000	247,000	316,000	263,000
Capital Projects Fund				
Fire Engine	1,065,619			
Debt Service Fund				
Ambulance - Lease Purchase	89,000	84,500	90,000	90,000
Fire Rescue Truck - Lease Purchase	154,500	153,000	76,000	
Water Fund				
Water Fund	159,367	214,000	138,600	126,000
Storm Water Fund				
Storm Water Fund	159,367	94,000	138,600	126,000
Electric Fund				
Power Fund	173,333	173,000	62,000	115,000
Derrick Truck		450,000		
Grand Total	2,297,285	1,769,500	1,219,000	941,000



Budget Worksheet
Fiscal Year 2024
REVENUE

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
GENERAL FUND - TAXES								
10-31-100	CURRENT YEAR PROPERTY TAXES	3,763,296	4,484,909	4,797,130	4,460,345	4,525,000	4,481,640	
10-31-200	PRIOR YEAR PROPERTY TAXES	97,016	114,828	-	125,000	150,000	150,000	
TRUTH IN TAXATION						1,092,284	985,644	
10-31-250	REGISTERED VEHICLES	243,207	270,250	-	315,000	315,000	315,000	
10-31-300	SALES AND USE TAXES	6,571,051	7,555,446	5,808,255	7,495,000	7,850,000	7,850,000	
10-31-310	PMT IN LIEU PROP TAX POWER	23,936	28,570	-	25,000	30,000	30,000	
10-31-400	FRANCHISE & TELECOMMUNICATION	538,149	593,121	418,885	585,000	585,000	585,000	
10-31-500	ENERGY SALES AND USE CHARGE	1,353,682	1,546,686	1,612,653	1,325,000	1,515,000	1,515,000	
Total Taxes		12,590,338	14,593,809	12,636,922	14,330,345	16,062,284	15,912,284	-
GENERAL FUND - LICENSES								
10-32-100	BUSINESS LICENSES	71,392	74,093	71,520	65,000	65,000	65,000	
10-32-210	BUILDING PERMITS	612,239	691,765	421,199	600,000	600,000	600,000	
10-32-341	BONDS-FORFEITURE	19,900	20,300	-	-			
Total Licenses		703,530	786,158	492,719	665,000	665,000	665,000	-
GENERAL FUND - INTERGOVERNMENTAL								
10-33-580	STATE LIQUOR FUND ALLOTMENT	23,834	25,169	28,822	20,000	20,000	20,000	
10-33-585	VOCA GRANT - PUBLIC SAFETY	112,830	73,967	31,468	90,000	90,000	90,000	
10-33-586	VAWA GRANT - POLICE	-	49,233	32,688	23,000	45,000	45,000	
10-33-587	VAWA GRANT - LEGAL	-	30,738	-	30,000	38,000	38,000	
10-33-596	FEMA REIMBURSEMENT	-	70,197	14,039	-			
10-33-598	CARES ACT	1,200,941	-	-	-			
10-33-600	OTHER STATE AND LOCAL GRANTS	153,793	-	125,442	25,000	10,000	10,000	
10-33-630	HOMELAND SECURITY GRANT - FIRE	-	-	-	30,000	35,000	35,000	
10-33-640	EMS GRANT	3,985	-	-	-			
Total Intergovernmental		1,495,383	249,304	232,459	218,000	238,000	238,000	-



Budget Worksheet
Fiscal Year 2024
REVENUE

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
22,869	48,358	6,170	30,000	20,000	20,000	
140,720	165,763	155,676	135,000	145,000	145,000	
9,006	(9,050)	-	-			
39,124	55,250	6,000	-			
-	-	-	500			
-	571,731	495,408	565,000	565,000	565,000	
273,392	395,109	75,032	65,000	65,000	65,000	
251,656	292,169	402,732	285,000	300,000	300,000	
785	2,540	8,740	-			
309	-	-	-			
22,240	42,259	20,880	-			
3,300	6,300	1,200	2,500	2,500	2,500	
310,000	310,000	284,167	310,000	470,000	470,000	
795,000	820,000	935,807	1,020,881	1,115,000	1,115,000	
112,000	94,000	95,333	104,000	108,000	108,000	
448,932	589,100	473,303	500,000	575,000	575,000	
56,211	47,220	29,663	50,000	50,000	50,000	
18,073	18,815	15,394	20,000	20,000	20,000	
-	1,140	7,110	10,000	10,000	10,000	
3,557	1,677	4,679	3,000	20,000	20,000	
6,539	5,880	7,535	6,000	6,000	6,000	
128,330	133,025	112,150	135,000	115,000	115,000	
192,350	198,215	179,625	195,000	190,000	190,000	
7,131	2,048	6,325	5,000	5,000	5,000	
2,841,523	3,791,550	3,322,928	3,441,881	3,781,500	3,781,500	-



Budget Worksheet
Fiscal Year 2024
REVENUE

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

GENERAL FUND - FINES AND FORFEITURES

10-35-110	COURT FINES	124,188	153,746	156,884	135,000	155,000	155,000
10-35-120	KAYSVILLE YOUTH COURT	-	220	20	1,500		
10-35-132	FORFEITURE - DEVELOPMENT FEES	-	21,901	-	-		
Total Fines & Forfeitures		124,188	175,868	156,904	136,500	155,000	155,000

GENERAL FUND - COMMUNITY EVENTS

10-36-010	JULY 4TH BREAKFAST	110	4,815	6,194	5,000	6,000	6,000
10-36-012	JULY 4TH FESTIVAL	550	1,700	1,050	1,500	1,000	1,000
10-36-015	JULY 4TH PARADE ENTRY FEES	3,450	2,025	750	3,000	3,000	3,000
10-36-020	JULY 4TH OTHER DONATIONS	-	-	450	1,500	1,000	1,000
10-36-064	COMMUNITY THEATRE	14,781	27,781	14,869	17,000	17,000	17,000
10-36-065	GARDEN PLOTS	40	-	-	500		
10-36-068	DADDY/DAUGHTER DANCE	-	4,580	6,340	4,500	5,000	5,000
10-36-076	MONSTER MASH	631	964	586	-		
10-36-752	JULY 24TH BOWMANS BREAKFAST	3,041	2,975	2,673	2,000	2,500	2,500
10-36-900	MISCELLANEOUS CHARGES	150	-	-	-		
10-36-950	DONATIONS- PARKS & REC	-	5,537	-	1,000	6,000	6,000
Total Community Events		22,753	50,377	32,912	36,000	41,500	41,500



Budget Worksheet
Fiscal Year 2024
REVENUE

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
31,293	10,746	197,995	95,000	160,000	310,000	
-	-	19,728	-	15,000	15,000	
-	(204,517)	-	-	200,000	200,000	
11,999	42,684	31,621	-	20,000	20,000	
25,312	29,419	27,901	18,000	24,000	24,000	
-	238,775	-	-			
87,510	246,380	72,200	-	50,000	50,000	
4,770	7,481	26,153	25,000			
-	842,629	-	-			
9,439	7,028	22,524	-			
-	-	121,372	-	50,000	50,000	
-	-	-	-			
-	-	-	-			
17,393	14,203	85,481	20,000	20,000	20,000	
187,715	1,234,827	604,975	158,000	539,000	689,000	-
-	-	-	-			
-	-	-	-			
-	-	-	-			
298,515	-	-	-			
-	-	-	991,163			
-	-	-	-			
-	-	-	-			
-	-	-	286,600			
-	-	-	-	508,928	508,928	
298,515	-	-	1,277,763	508,928	508,928	-
18,263,944	20,881,892	17,479,820	20,263,489	21,991,212	21,991,212	-



**Budget Worksheet
Fiscal Year 2024
CITY COUNCIL**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-41-110	SALARIES - MAYOR AND COUNCIL	56,400	62,000	60,500	66,000	66,000	66,000	
10-41-130	EMPLOYEE BENEFITS	14,446	12,933	16,617	15,000	18,909	18,909	
TOTAL PERSONNEL		70,846	74,933	77,117	81,000	84,909	84,909	-
OPERATIONS & MAINTENANCE								
10-41-210	BOOKS, SUB., MEMBERSHIPS	-	4,295	-	400	400	400	
10-41-230	TRAVEL	4,871	17,433	5,065	12,000	12,000	12,000	
10-41-240	OFFICE SUPPLIES AND EXPENSE	604	5,431	494	600	600	600	
10-41-280	TELEPHONE	1,437	1,282	914	2,500	2,500	2,500	
10-41-310	PROFESSIONAL & TECHNICAL	120	32,000	24,000	-			
10-41-330	EDUCATION AND TRAINING	3,843	11,834	6,748	11,500	11,500	11,500	
10-41-470	ASSOCIATIONS	23,063	23,756	25,985	25,500	25,500	25,500	
10-41-480	SPECIAL SUPPLIES	5,945	6,644	10,335	8,500	8,500	8,500	
10-41-490	CHAMBER	1,000	-	1,000	1,000	1,000	1,000	
10-41-510	INSURANCE	1,852	2,532	2,274	2,625	2,625	2,625	
TOTAL OPERATIONS & MAINTENANCE		42,734	105,207	76,815	64,625	64,625	64,625	-
TOTAL CITY COUNCIL		113,579	180,139	153,932	145,625	149,534	149,534	-



**Budget Worksheet
Fiscal Year 2024
CITY MANAGER**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-43-110	SALARIES AND WAGES	151,820	161,640	136,147	164,697	172,737	172,737	
10-43-130	EMPLOYEE BENEFITS	56,263	57,540	43,914	67,284	70,593	70,593	
TOTAL PERSONNEL		208,083	219,180	180,061	231,981	243,330	243,330	-
OPERATIONS & MAINTENANCE								
10-43-210	BOOKS, SUB., AND MEMBERSHIPS	1,289	265	870	1,400	1,400	1,400	
10-43-230	TRAVEL	3,472	4,611	1,660	5,500	5,500	5,500	
10-43-240	OFFICE SUPPLIES AND EXPENSE	305	421	303	250	250	250	
10-43-250	EQUIP. SUPPLIES AND MNT.	-	-	-	1,500	1,500	1,500	
10-43-280	TELEPHONE	886	1,538	1,405	500	500	500	
10-43-310	PROFESSIONAL AND TECHNICAL	-	-	62				
10-43-330	EDUCATION AND TRAINING	2,849	3,390	535	6,500	6,500	6,500	
10-43-480	SPECIAL DEPARTMENT SUPPLIES	2,079	7,446	2,183	350	350	350	
10-43-510	INSURANCE AND SURETY BONDS	1,852	1,532	2,274	2,625	2,625	2,625	
TOTAL OPERATIONS & MAINTENANCE		12,731	19,203	9,292	18,625	18,625	18,625	-
CAPITAL EQUIPMENT & PROJECTS								
10-43-740	EQUIPMENT	-	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL CITY MANAGER		220,814	238,384	189,352	250,606	261,955	261,955	-



Budget Worksheet
Fiscal Year 2024
ADMINISTRATIVE
SERVICES

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024	
		FY 21	FY 22	FY 23	FY 23	FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Final Budget
PERSONNEL							
10-45-110	SALARIES AND WAGES	483,264	570,628	564,105	619,064	695,680	695,680
10-45-120	WAGES - PART TIME	-	1,537	1,672	10,000	10,000	10,000
10-45-130	EMPLOYEE BENEFITS	234,735	294,380	278,559	358,798	389,795	389,795
10-45-131	WELLNESS- ZERO OUT WITH ALLOCA	2,012	-	-	-		
10-45-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500
10-45-150	EMPL APPRECIATION ALLOWANCE	9,130	9,673	10,412	9,600	9,600	9,600
TOTAL PERSONNEL		729,141	876,217	854,748	998,963	1,106,575	1,106,575 -
OPERATIONS & MAINTENANCE							
10-45-210	BOOKS, SUB. AND MEMBERSHIPS	1,086	3,262	4,340	1,500	1,500	1,500
10-45-220	PUBLIC NOTICES	813	3,953	114	3,500	3,500	3,500
10-45-230	TRAVEL	751	4,441	2,660	5,000	5,000	5,000
10-45-240	OFFICE SUPPLIES AND EXPENSE	39,780	48,905	43,489	50,000	50,000	50,000
10-45-250	EQUIPMENT SUPPLIES, EXPENSE	41,745	34,002	25,136	48,000	48,000	48,000
10-45-280	TELEPHONE	7,884	5,330	5,658	6,000	6,000	6,000
10-45-310	PROFESSIONAL TECHNICAL	28,166	52,323	35,431	30,000	35,000	35,000
10-45-330	EDUCATION AND TRAINING	524	3,455	8,273	7,500	8,500	8,500
10-45-460	CITY NEWS LETTER	16,713	250	-	-		
10-45-480	SPECIAL SUPPLIES	15,970	19,735	8,641	12,000	12,000	12,000
10-45-510	INSURANCE / BONDS	7,406	6,130	9,273	10,500	10,500	10,500
10-45-520	COLLECTION COSTS	-	387	-	-		
10-45-620	CIVIC CLERK MINUTES MANAGEMENT	-	-	11,829	-		
10-45-650	CASELLE SUPPORT & CLARITY UPGR	16,879	24,993	22,580	18,500	25,000	25,000
TOTAL OPERATIONS & MAINTENANCE		177,717	207,166	177,425	192,500	205,000	205,000 -



**Budget Worksheet
Fiscal Year 2024
ADMINISTRATIVE**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
						Tentative	Modified	Final
		Actual	Actual	YTD - Actual	Budget	Budget	Budget	Budget
CAPITAL EQUIPMENT & PROJECTS								
10-45-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	6,000	6,000	6,000	
10-45-850	CARES ACT - ADMIN	-	8,750	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	8,750	-	6,000	6,000	6,000	-
TOTAL ADMINISTRATIVE SERVICES		906,858	1,092,133	1,032,173	1,197,463	1,317,575	1,317,575	-



**Budget Worksheet
Fiscal Year 2024
INFORMATION SYSTEMS**

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
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PERSONNEL							
10-47-110	SALARIES AND WAGES	268,117	317,703	303,421	344,726	370,986	370,986
10-47-120	WAGES - PART TIME	6,255	11,537	11,947	14,040	14,560	14,560
10-47-130	EMPLOYEE BENEFITS	151,849	172,255	156,048	180,466	192,061	192,061
TOTAL PERSONNEL		426,221	501,495	471,416	539,232	577,607	-
OPERATIONS & MAINTENANCE							
10-47-210	BOOKS, SUB., MEMBERSHIPS	-	-	-	500	500	500
10-47-230	TRAVEL	840	374	3,091	1,500	2,500	2,500
10-47-240	OFFICE SUPPLIES AND EXPENSE	815	1,238	326	3,000	3,000	3,000
10-47-250	EQUIP. SUPPLIES AND MNT.	4,099	5,916	3,231	3,500	3,500	3,500
10-47-251	COMPUTER EQUIPMENT	62,013	31,877	(3,385)	59,000	127,000	127,000
10-47-280	TELEPHONE	10,791	10,059	6,072	4,000	4,500	4,500
10-47-310	PROFESSIONAL & TECHNICAL	8,491	10,140	8,764	12,000	12,000	12,000
10-47-330	EDUCATION AND TRAINING	5,441	4,140	3,689	10,000	12,000	12,000
10-47-480	SPECIAL SUPPLIES	2,172	1,069	1,763	13,200	13,200	13,200
10-47-485	GIS SOFTWARE LICENSING	17,877	13,126	13,384	18,500	18,500	18,500
10-47-486	IS SOFTWARE LICENSING	96,877	97,391	68,973	85,000	103,220	103,220
10-47-487	HYLAND ONBASE	-	34,268	32,132	25,000	38,000	38,000
10-47-488	WEBSITE UPDATE	-	8,986	-	2,500		
10-47-510	INSURANCE	2,469	2,043	3,031	3,000	4,000	4,000
10-47-650	GIS AERIAL PHOTOGRAPHY	-	-	5,150	5,000	5,500	5,500
TOTAL OPERATIONS & MAINTENANCE		211,884	220,629	146,222	245,700	347,420	-
CAPITAL EQUIPMENT & PROJECTS							
10-47-740	CAPITAL OUTLAY - EQUIPMENT	28,555	78,227	-	56,000	46,000	46,000
10-47-741	CAPITAL OUTLAY - GIS EQUIPMENT	12,579	-	-	-		
TOTAL CAPITAL EQUIPMENT & PROJECTS		41,134	78,227	-	56,000	46,000	-
TOTAL INFORMATION SYSTEMS		679,240	800,351	617,638	840,932	971,027	-



Budget Worksheet
Fiscal Year 2024
LEGAL

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024	
		FY 21	FY 22	FY 23	FY 23	FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Final Budget
PERSONNEL							
10-48-110	LEGAL WAGES	205,450	200,100	189,508	184,992	215,933	215,933
10-48-120	WAGES-PART TIME	-	-	-	31,065	32,001	32,001
10-48-130	LEGAL BENEFITS	94,229	84,052	75,847	96,420	107,403	107,403
10-48-150	EMPL APPRECIATION ALLOWANCE	-	-	437	1,800	1,800	1,800
TOTAL PERSONNEL		299,679	284,153	265,792	314,276	357,137	357,137
OPERATIONS & MAINTENANCE							
10-48-210	BOOKS, SUBS & MEMBERSHIPS	1,443	5,376	3,977	13,000	13,000	13,000
10-48-230	TRAVEL	2,931	1,666	2,318	4,000	4,000	4,000
10-48-240	OFFICE AND SUPPLIES EXPENSE	4,185	1,669	2,026	2,000	2,000	2,000
10-48-250	EQUIP. SUPPLIES AND MNT	-	-	609	-	-	-
10-48-270	UTILITIES	-	-	-	-	-	-
10-48-280	TELEPHONE	3,081	2,021	1,771	3,500	3,500	3,500
10-48-310	PROFESSIONAL TECHNICAL	2,615	-	-	2,000	2,000	2,000
10-48-315	OUTSIDE LEGAL SERVICES	5,410	6,072	8,860	5,000	5,000	5,000
10-48-320	CLAIMS	-	-	-	-	-	-
10-48-330	EDUCATION AND TRAINING	5,906	3,243	5,841	5,000	5,000	5,000
10-48-340	PROSECUTION	9,643	9,271	9,310	10,000	10,000	10,000
10-48-480	SPECIAL SUPPLIES	-	300	-	-	-	-
10-48-510	INSURANCE	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		35,213	29,618	34,711	44,500	44,500	44,500
CAPITAL EQUIPMENT & PROJECTS							
10-48-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-
TOTAL LEGAL		334,891	313,771	300,503	358,776	401,637	401,637



Budget Worksheet
Fiscal Year 2024
BUILDINGS

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-50-110	SALARIES AND WAGES	40,650	40,584	39,933	43,014	46,592	46,592	
10-50-120	WAGES - PART TIME	-	-	-	-	-		
10-50-130	EMPLOYEE BENEFITS	21,115	20,562	19,068	24,969	26,677	26,677	
TOTAL PERSONNEL		61,765	61,146	59,000	67,984	73,269	73,269	-
OPERATIONS & MAINTENANCE								
10-50-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	-	100	100	100	
10-50-230	TRAVEL	100	-	-	-			
10-50-240	OFFICE AND SUPPLIES EXPENSE	358	-	-	500	500	500	
10-50-250	EQUIP. SUPPLIES AND MNT.	2,715	7,155	1,817	4,000	4,000	4,000	
10-50-260	BLDGS. & GROUND SUP. & MNT.	13,411	22,615	14,131	25,000	25,000	25,000	
10-50-270	UTILITIES	7,252	9,248	10,460	6,500	9,000	9,000	
10-50-280	TELEPHONE	-	239	19	-	100	100	
10-50-310	PROFESSIONAL & TECHNICAL SERVI	31,138	26,117	29,665	32,000	40,000	40,000	
10-50-330	EDUCATION AND TRAINING	-	-	-	100	100	100	
10-50-480	SPECIAL BUILDING SUPPLIES	18,534	20,404	26,332	30,000	30,000	30,000	
10-50-510	INSURANCE	7,935	6,568	9,744	10,000	10,000	10,000	
10-50-560	EQUIPMENT RENTAL	-	-	-	500	500	500	
10-50-620	MISCELLANEOUS SERVICES	56,142	59,359	61,545	68,000	76,500	76,500	
TOTAL OPERATIONS & MAINTENANCE		137,585	151,705	153,712	176,700	195,800	195,800	-
CAPITAL EQUIPMENT & PROJECTS								
10-50-710	CAPITAL OUTLAY - LAND	-	-	-	-			
10-50-730	CAPITAL OUTLAY - IMPROVEMENTS	9,054	37,639	57,160	88,500	35,000	35,000	
TOTAL CAPITAL EQUIPMENT & PROJECTS		9,054	37,639	57,160	88,500	35,000	35,000	-
TOTAL BUILDINGS		208,404	250,490	269,873	333,184	304,069	304,069	-



**Budget Worksheet
Fiscal Year 2024
ELECTIONS**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
10-51-220	ELECTION NOTICES	-	-	-	-			
10-51-480	SPECIAL SUPPLIES	176	54,101	64		55,000	55,000	
10-51-620	MISCELLANEOUS SERVICES JUDGES	-	-	-	-			
TOTAL OPERATIONS & MAINTENANCE		176	54,101	64	-	55,000	55,000	-
TOTAL ELECTIONS		176	54,101	64	-	55,000	55,000	-



Budget Worksheet
Fiscal Year 2024
PLANNING & ZONING

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024	
		FY 21	FY 22	FY 23	FY 23	FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Final Budget
PERSONNEL							
10-52-110	SALARIES AND WAGES	201,057	245,102	250,378	277,342	314,506	314,506
10-52-120	WAGES - PART TIME	648	-	-	-		
10-52-130	EMPLOYEE BENEFITS	114,765	126,652	115,431	139,625	153,295	153,295
10-52-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500
10-52-150	EMPL APPRECIATION ALLOWANCE	2,935	4,626	3,673	5,400	5,400	5,400
TOTAL PERSONNEL		319,404	376,380	369,482	423,867	474,701	474,701
OPERATIONS & MAINTENANCE							
10-52-210	BOOKS, SUB., AND MEMBERSHIPS	730	268	387	1,000	7,500	7,500
10-52-220	PUBLIC NOTICES	69	-	-	500		
10-52-230	TRAVEL	5,571	8,857	5,818	5,000	4,000	4,000
10-52-235	PLANNING COMM. TRAVEL/TRAINING	-	-	-		8,000	8,000
10-52-240	OFFICE SUPPLIES AND EXPENSE	4,217	2,600	1,782	4,500	4,500	4,500
10-52-241	SOFTWARE CONTRACTS	-	-	6,750	4,000	8,100	8,100
10-52-250	EQUIP. SUPPLIES AND MNT.	3,150	4,615	3,995	5,000	5,000	5,000
10-52-280	TELEPHONE	6,158	3,950	2,351	6,000	6,000	6,000
10-52-310	PROFESSIONAL & TECHNICAL	25,689	20,341	3,071	20,000	20,000	20,000
10-52-320	PLAT RECORDING FEES	(1,134)	980	-	2,000		
10-52-330	EDUCATION AND TRAINING	885	1,850	4,625	4,000	3,000	3,000
10-52-480	SPECIAL SUPPLIES	1,244	7,721	1,006	7,500	1,000	1,000
10-52-510	INSURANCE	1,852	1,532	2,274	3,000	3,000	3,000
TOTAL OPERATIONS & MAINTENANCE		48,431	52,714	32,059	62,500	70,100	70,100
CAPITAL EQUIPMENT & PROJECTS							
10-52-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	3,000	3,000	3,000
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	3,000	3,000	3,000
TOTAL PLANNING & ZONING		367,835	429,093	401,541	489,367	547,801	547,801



Budget Worksheet
Fiscal Year 2024
POLICE

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

PERSONNEL							
10-54-110	SALARIES AND WAGES	2,424,239	2,705,253	2,973,995	3,221,554	3,464,499	3,464,499
10-54-120	SALARIES AND WAGES - TEMP.	135,680	191,484	169,845	168,000	242,720	242,720
10-54-130	EMPLOYEE BENEFITS	1,724,089	1,831,673	1,859,174	2,220,433	2,351,860	2,351,860
10-54-140	OTHER BENEFITS	12,812	8,031	9,242	18,000	18,000	18,000
10-54-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500
10-54-150	EMPL APPRECIATION ALLOWANCE	12,408	17,884	19,333	21,600	24,825	24,825
TOTAL PERSONNEL		4,309,228	4,754,325	5,031,590	5,651,086	6,103,405	6,103,405

OPERATIONS & MAINTENANCE							
10-54-210	BOOKS, SUB., AND MEMBERSHIPS	4,735	6,819	4,921	6,500	7,500	7,500
10-54-220	PUBLIC NOTICES	-	-	-	500	500	500
10-54-230	TRAVEL	26,951	29,438	25,079	25,000	30,000	30,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	11,779	12,461	5,068	13,000	13,000	13,000
10-54-250	EQUIP. SUPPLIES AND MNT.	70,640	173,180	105,149	125,000	125,000	125,000
10-54-260	BLDGS. & GROUND SUP. & MNT.	25,052	6,537	12,781	21,000	25,000	25,000
10-54-270	UTILITIES	3,487	10,188	13,119	8,500	11,000	11,000
10-54-280	TELEPHONE	41,411	37,960	34,324	38,000	38,000	38,000
10-54-282	MDT - MOBILE DATA TRANSFER	14,040	15,236	3,032	18,000	18,000	18,000
10-54-310	PROFESSIONAL AND TECHNICAL	23,790	24,869	13,727	27,000	25,000	25,000
10-54-330	EDUCATION AND TRAINING	25,549	35,510	27,490	35,000	40,000	40,000
10-54-440	EXPENDITURES - LIQUOR FUNDS	20,972	11,623	-	18,000	18,000	18,000
10-54-450	DISPATCH SERVER MAINTENANCE	-	-	85,098	45,000	32,041	32,041
10-54-452	SCHOOL RESOURCE OFFICER	4,472	6,741	3,308	4,500	2,000	2,000
10-54-455	DISPATCH SERVICES	83,127	79,968	75,503	82,367	82,187	82,187
10-54-460	NEW UNIFORMS	11,947	11,575	2,282	10,000	10,000	10,000
10-54-465	UNIFORMS REIMBURSEMENTS	37,709	41,671	34,848	40,000	42,600	42,600
10-54-470	COMPUTER SUPPLIES AND EXP.	3,485	3,497	4,838	5,000	6,000	6,000
10-54-475	COMPUTER CONTRACT SERVICES	40,502	50,654	53,422	63,000	55,000	55,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	67,116	76,559	61,149	75,000	95,000	95,000



Budget Worksheet
Fiscal Year 2024
POLICE

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
10-54-481	CROSSING GUARD EXPENSES	-	-	-	-	2,500	2,500	
10-54-498	SECURITY CONTRACTS	-	-	-	-			
10-54-510	INSURANCE	37,519	33,065	48,652	60,000	60,000	60,000	
10-54-850	CARES ACT - POLICE	-	-	-	-			
10-55-112	DUI / SEATBELTS	1,030	-	344	-			
10-55-113	VFAST	4,239	-	962	-			
10-55-114	JR HIGH CONTRACT	-	-	-	-			
10-55-115	PRIVATE CONTRACTS	-	-	45,885	-			
10-55-116	HIGH SCHOOL CONTRACT	2,074	-	4,904	-			
10-55-117	COMPLIANCE CHECKS	-	-	-	-			
10-55-118	METRO NARCOTICS	4,900	-	19,164	-			
10-55-132	ALCOHOL BENEFITS	-	-	-	-			
10-55-134	JR HIGH BENEFITS	-	-	-	-			
10-55-135	PRIVATE CONTRACTS BENEFITS	-	-	-	-			
10-55-136	HIGH SCHOOL BENEFITS	-	-	-	-			
10-55-137	DUI / SEATBELTS BENEFITS	-	-	-	-			
10-55-138	METRO NARCOTICS BENEFITS	-	-	-	-			
10-55-400	METRO NARCOTICS STRIKE FORCE	-	-	-	-			
10-55-450	STATE AND FEDERAL GRANTS	55,420	-	51,513	-			
TOTAL OPERATIONS & MAINTENANCE		621,946	667,552	736,565	720,367	738,328	738,328	-
CAPITAL EQUIPMENT & PROJECTS								
10-54-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-			
10-54-730	CAPITAL OUTLAY - IMPROVEMENTS	-	18,297	-	-			
10-54-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-			
10-54-760	CAPITAL OUTLAY - VEHICLES	253,592	254,885	198,847	227,000	247,000	247,000	
TOTAL CAPITAL EQUIPMENT & PROJECTS		253,592	273,182	198,847	227,000	247,000	247,000	-
TOTAL POLICE		5,184,766	5,695,059	5,967,002	6,598,453	7,088,733	7,088,733	-



**Budget Worksheet
Fiscal Year 2024
FIRE**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024	
		FY 21	FY 22	FY 23	FY 23	FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget
							Final Budget
PERSONNEL							
10-57-110	SALARIES AND WAGES	881,150	1,223,024	1,572,156	1,693,212	1,921,919	1,921,919
10-57-120	SALARIES AND WAGES - PART TIME	90,651	211,779	212,470	227,760	190,000	190,000
10-57-125	ON-CALL FIREFIGHTERS WAGES	222,508	-	-	-		
10-57-130	EMPLOYEE BENEFITS	396,394	404,345	736,504	1,051,777	1,081,894	1,081,894
10-57-135	EMPLOYEE BENEFITS - PART TIME	41,609	39,943	41,351	24,256	20,235	20,235
10-57-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500
10-57-150	EMPL APPRECIATION ALLOWANCE	3,246	10,375	17,168	15,400	15,200	15,200
TOTAL PERSONNEL		1,635,558	1,889,466	2,579,650	3,013,906	3,230,748	3,230,748
OPERATIONS & MAINTENANCE							
10-57-210	BOOKS, SUB., AND MEMBERSHIPS	16,986	22,378	40,965	46,000	46,000	46,000
10-57-220	FIRE PREVENTION	2,430	1,107	3,824	2,500	2,500	2,500
10-57-230	TRAVEL	571	3,807	304	3,000		
10-57-240	OFFICE SUPPLIES	7,062	5,649	8,106	12,000	12,000	12,000
10-57-250	EQUIP. SUPPLIES AND MNT.	47,076	115,920	114,091	148,000	148,000	148,000
10-57-260	BLDGS. & GROUND SUP. & MNT.	10,084	11,709	377	50,000	50,000	50,000
10-57-270	UTILITIES	5,218	8,566	12,083	8,000	10,000	10,000
10-57-280	TELEPHONE	14,154	14,506	11,254	15,000	15,000	15,000
10-57-310	PROFESSIONAL & TECHNICAL	15,625	22,283	21,412	12,000	15,000	15,000
10-57-330	EDUCATION AND TRAINING	23,586	39,030	39,598	41,000	40,000	40,000
10-57-335	PHYSICAL EXAMS	2,500	3,408	2,508	7,800	4,500	4,500
10-57-350	PERSONAL PROTECTIVE EQUIPMENT	-	29,833	19,652	25,000	25,000	25,000
10-57-450	EMS SUPPLIES	28,738	113,657	55,015	40,000	60,000	60,000
10-57-455	DISPATCH SERVICES	53,211	51,660	88,060	56,279	60,000	60,000
10-57-460	COMMUNICATIONS	4,597	50,945	7,858	10,000	10,000	10,000
10-57-465	UNIFORMS ALLOWANCE	29,181	9,305	22,339	38,800	38,800	38,800
10-57-480	SPECIAL DEPARTMENT SUPPLIES	61,498	49,708	33,694	65,000	65,000	65,000
10-57-481	SPECIAL DEPT SUPPLIES GRANT	5,833	-	-	-		
10-57-490	BILLING SERVICES	37,898	39,450	26,394	40,000	45,000	45,000



**Budget Worksheet
Fiscal Year 2024
FIRE**

		6/30/2021 FY 21	6/30/2022 FY 22	5/31/2023 FY 23	6/30/2023 FY 23	6/30/2024 FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
10-57-510	INSURANCE	19,997	16,551	24,606	28,350	30,000	30,000	
10-57-540	BAD DEBT EXPENSE	75,961	-	-	-			
10-57-620	PARAMEDIC SERVICES	35,281	7,286	1,965	10,000	10,000	10,000	
10-57-621	STATE AMBULANCE ASSESSMENT	16,930	21,557	17,745	26,000	26,000	26,000	
10-57-850	CARES ACT - FIRE	-	29,851	-	-			
TOTAL OPERATIONS & MAINTENANCE		514,417	668,166	551,849	684,729	712,800	712,800	-
CAPITAL EQUIPMENT & PROJECTS								
10-57-730	CAPITAL OUTLAY - IMPROVEMENTS	-	88,371	-	-	116,928	116,928	
10-57-740	CAPITAL OUTLAY - EQUIPMENT	30,837	65,143	-	-	38,000	38,000	
10-57-760	CAPITAL OUTLAY - VEHICLES	-	499,692	1,065,619	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		30,837	653,206	1,065,619	-	154,928	154,928	-
TOTAL FIRE		2,180,812	3,210,837	4,197,118	3,698,635	4,098,476	4,098,476	-



Budget Worksheet
Fiscal Year 2024
BUILDING INSPECTION

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-58-110	SALARIES AND WAGES	275,847	266,593	297,782	340,794	376,003	376,003	
10-58-120	WAGES PART TIME	20,346	34,719	-	-			
10-58-130	EMPLOYEE BENEFITS	177,830	176,565	146,576	197,842	212,950	212,950	
TOTAL PERSONNEL		474,023	477,877	444,358	538,637	588,953	588,953	-
OPERATIONS & MAINTENANCE								
10-58-210	BOOKS, SUB., AND MEMBERSHIPS	901	583	873	4,000	5,000	5,000	
10-58-230	TRAVEL	68	1,470	1,834	4,000	4,000	4,000	
10-58-240	OFFICE SUPPLIES AND EXPENSE	2,284	792	1,120	3,500	3,500	3,500	
10-58-241	SOFTWARE CONTRACTS	5,500	-	-	4,000	5,500	5,500	
10-58-250	EQUIP. SUPPLIES AND MNT.	3,960	8,571	4,817	5,000	5,000	5,000	
10-58-280	TELEPHONE	5,232	6,275	4,532	5,500	5,500	5,500	
10-58-310	PROFESSIONAL & TECHNICAL	22,326	40,944	76,364	50,000	50,000	50,000	
10-58-330	EDUCATION AND TRAINING	1,195	3,190	1,505	5,000	5,000	5,000	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	3,562	3,702	7,505	5,000	5,000	5,000	
10-58-510	INSURANCE	1,323	1,095	1,960	2,000	2,000	2,000	
TOTAL OPERATIONS & MAINTENANCE		46,351	66,621	100,511	88,000	90,500	90,500	-
CAPITAL EQUIPMENT & PROJECTS								
10-58-740	CAPITAL OUTLAY - EQUIPMENT	425	-	-	3,000	3,000	3,000	
TOTAL CAPITAL EQUIPMENT & PROJECTS		425	-	-	3,000	3,000	3,000	-
TOTAL BUILDING INSPECTION		520,800	544,498	544,868	629,637	682,453	682,453	-



Budget Worksheet
Fiscal Year 2024
FLEET

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
124,523	120,519	129,021	143,307	150,419	150,419	
-	-	-	15,000	15,000	15,000	
70,687	77,356	65,228	82,741	86,783	86,783	
195,209	197,876	194,249	241,048	252,201	252,201	-
-	-	-	1,500	1,500	1,500	
-	-	-	500	500	500	
146	80	464	500	500	500	
-	-	-	-	6,000	6,000	
27,104	41,781	30,516	32,000	35,000	35,000	
-	-	-	500	500	500	
-	-	230	2,500	2,500	2,500	
1,862	2,048	1,401	1,800	1,800	1,800	
50	258	43	500	500	500	
-	-	-	800	800	800	
24,142	19,121	27,842	35,000	35,000	35,000	
2,645	2,189	3,248	3,750	3,750	3,750	
150	150	-	1,000	1,000	1,000	
4,383	4,651	4,358	4,500	4,500	4,500	
60,481	70,279	68,102	84,850	93,850	93,850	-



Budget Worksheet
Fiscal Year 2024
FLEET

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
						Tentative	Modified	Final
		Actual	Actual	YTD - Actual	Budget	Budget	Budget	Budget
CAPITAL EQUIPMENT & PROJECTS								
10-59-740	CAPITAL OUTLAY - EQUIPMENT	-	-	9,710	-			
10-59-760	CAPITAL OUTLAY - VEHICLES ADM	-	709,130	256,689	286,600	65,000	65,000	
10-59-761	CAPITAL OUTLAY - VEHICLES P&R	-	-	-	-	60,000	60,000	
10-59-762	CAPITAL OUTLAY - VEHICLES PW	-	-	305,112	-	229,000	229,000	
10-59-763	CAPITAL OUTLAY - VEHICLES CD	-	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	709,130	571,511	286,600	354,000	354,000	-
TOTAL FLEET		255,690	977,284	833,861	612,498	700,051	700,051	-



**Budget Worksheet
Fiscal Year 2024
PUBLIC WORKS**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-66-110	SALARIES AND WAGES	175,812	363,090	427,625	513,270	557,353	557,353	
10-66-120	WAGES - PART TIME	810	-	-	3,510	3,900	3,900	
10-66-130	EMPLOYEE BENEFITS	94,615	180,334	172,484	261,466	287,099	287,099	
TOTAL PERSONNEL		271,237	543,424	600,110	778,247	848,352	848,352	-
OPERATIONS & MAINTENANCE								
10-66-220	PUBLIC NOTICES	-	-	-	1,000	1,000	1,000	
10-66-230	TRAVEL	539	239	1,015	1,000	1,000	1,000	
10-66-240	OFFICE SUPPLIES AND EXPENSE	5,239	10,851	14,801	12,000	10,000	10,000	
10-66-241	COMPUTER, DEVICES & SOFTWARE	-	-	-	-	6,000	6,000	
10-66-250	EQUIP. SUPPLIES AND MNT.	34,787	103,607	124,370	50,000	85,000	85,000	
10-66-260	BLDGS. & GROUND SUP. & MNT.	243	-	-	1,000	1,000	1,000	
10-66-270	UTILITIES	-	-	-	-			
10-66-280	TELEPHONE	14,337	12,282	8,420	14,000	14,000	14,000	
10-66-310	PROFESSIONAL & TECHNICAL	29,502	6,326	2,631	-	2,500	2,500	
10-66-320	PROF. AND TECH - FIELD	-	-	422	-			
10-66-330	EDUCATION AND TRAINING	926	1,015	1,948	3,000	3,000	3,000	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	15,864	10,217	10,741	32,000	30,000	30,000	
10-66-481	STREET SIGNS - PUBLIC WORKS	31,168	8,029	5,859	25,000	25,000	25,000	
10-66-482	SALT - SNOWPLOWING	97,383	64,247	204,792	85,000	110,000	110,000	
10-66-510	INSURANCE	15,186	12,302	20,615	23,000	28,000	28,000	
10-66-560	EQUIPMENT RENTAL	107,263	6,217	18,650	9,500	12,000	12,000	
10-66-620	MISCELLANEOUS SERVICES	-	-	-	-			
10-66-651	SIDEWALK MAINTENANCE	31,934	73,787	24,261	-	35,000	35,000	
10-66-850	CARES ACT - PUBLIC WORKS	-	-	-	-			
TOTAL OPERATIONS & MAINTENANCE		384,371	309,119	438,524	256,500	363,500	363,500	-



**Budget Worksheet
Fiscal Year 2024
PUBLIC WORKS**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-66-740	CAPITAL OUTLAY - EQUIPMENT	184,765	145,570	17,750	-	45,000	45,000	
10-66-736	SPECIAL PROJECT	8,500	-	-	-			
10-66-737	SIGNAL UPGRADES 200 NORTH	-	75,273	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		193,265	220,843	17,750	-	45,000	45,000	-
TOTAL PUBLIC WORKS		848,873	1,073,386	1,056,384	1,034,747	1,256,852	1,256,852	-



Budget Worksheet
Fiscal Year 2024
PARKS

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
256,874	347,162	361,585	401,163	430,941	430,941	
206,309	148,965	127,322	221,770	214,760	214,760	
185,533	230,305	223,948	247,277	260,651	260,651	
-	-	-	1,500	1,500	1,500	
2,615	3,308	3,960	3,600	4,600	4,600	
651,331	729,740	716,815	875,310	912,451	912,451	-
728	903	1,170	1,200	1,200	1,200	
349	2,073	3,828	4,500	4,500	4,500	
740	638	1,100	3,800	3,800	3,800	
2,022	55,428	45,382	48,000	52,000	52,000	
6,472	6,927	6,303	10,000	10,000	10,000	
3,185	3,994	6,088	3,500	4,500	4,500	
6,034	5,665	5,236	6,000	6,000	6,000	
10,807	11,851	5,750	10,000	10,000	10,000	
174	1,991	3,738	3,500	4,000	4,000	
161,672	157,798	150,045	210,500	218,000	218,000	
16,424	19,774	-	20,000	20,000	20,000	
-	3,940	-	10,000	10,000	10,000	
-	-	-	-	6,000	6,000	
6,224	14,844	4,333	10,000	10,000	10,000	
6,467	5,543	8,883	7,500	10,000	10,000	
21,670	5,385	-	1,500	14,500	14,500	
-	-	-	500	500	500	
3,050	840	3,985	6,000	6,000	6,000	
-	-	5,430	-			
246,017	297,594	251,269	356,500	391,000	391,000	-



**Budget Worksheet
Fiscal Year 2024
PARKS**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-70-730	CAPITAL OUTLAY - IMPROVEMENTS	6,812	181,985	-	-			
10-70-740	CAPITAL OUTLAY - EQUIPMENT	56,326	91,359	52,410	64,500	32,000	32,000	
10-70-731	CAPITAL PROJECTS - ADDITIONAL	497,188	-	-	-			
10-70-781	SPECIAL PROJECT- DESERET DRIVE	-	11,439	-	5,000			
10-70-850	CARES ACT - PARKS & REC	-	2,385	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		560,326	287,168	52,410	69,500	32,000	32,000	-
TOTAL PARKS		1,457,675	1,314,502	1,020,494	1,301,310	1,335,451	1,335,451	-



**Budget Worksheet
Fiscal Year 2024
RECREATION**

 Budget Worksheet Fiscal Year 2024 RECREATION		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-74-110	SALARIES AND WAGES	189,012	230,561	243,188	280,296	305,838	305,838	
10-74-120	WAGES - PART TIME	151,022	149,780	143,719	164,060	177,640	177,640	
10-74-130	EMPLOYEE BENEFITS	136,877	168,167	157,815	180,181	193,175	193,175	
10-74-150	EMPL APPRECIATION ALLOWANCE	1,875	2,837	4,236	6,000	5,800	5,800	
TOTAL PERSONNEL		478,787	551,346	548,958	630,538	682,453	682,453	-
OPERATIONS & MAINTENANCE								
10-74-210	BOOKS, SUB., AND MEMBERSHIPS	503	290	575	1,000	1,000	1,000	
10-74-230	TRAVEL	-	6,369	7,331	4,200	6,500	6,500	
10-74-240	OFFICE SUPPLIES AND EXPENSE	23,965	7,306	4,851	13,000	16,240	16,240	
10-74-250	EQUIP. SUPPLIES AND MNT.	584	1,383	1,308	1,000	1,000	1,000	
10-74-270	UTILITIES	2,446	2,855	4,598	2,900	2,900	2,900	
10-74-280	TELEPHONE	6,257	7,711	7,775	5,000	8,000	8,000	
10-74-310	PROFESSIONAL & TECHNICAL	7,885	4,624	7,627	8,000	8,000	8,000	
10-74-330	EDUCATION AND TRAINING	1,290	2,928	3,123	2,400	3,000	3,000	
10-74-480	SPECIAL DEPARTMENT SUPPLIES	210,207	243,694	218,437	235,000	215,000	215,000	
10-74-490	CONCESSION SUPPLIES	-	-	4,206	1,100	31,000	31,000	
10-74-510	INSURANCE	4,232	3,503	5,197	6,000	6,000	6,000	
10-74-560	FACILITIES RENTAL	-	-	-	-	4,000	4,000	
10-74-620	MISCELLANEOUS SERVICES	118,935	156,217	126,313	128,000	170,000	170,000	
10-74-650	ALL STAR PROGRAM	7,679	4,876	13,087	10,000	10,000	10,000	
TOTAL OPERATIONS & MAINTENANCE		383,983	441,757	404,428	417,600	482,640	482,640	-
CAPITAL EQUIPMENT & PROJECTS								
10-74-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-			
10-74-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL RECREATION		862,770	993,103	953,386	1,048,138	1,165,093	1,165,093	-



Budget Worksheet
Fiscal Year 2024
COMMUNITY EVENTS

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
10-76-110	SALARIES & WAGES	35,979	31,276	31,127	41,628	45,019	45,019	
10-76-120	WAGES - PART TIME	2,407	-	-	4,000			
10-76-130	EMPLOYEE BENEFITS	16,887	16,018	15,130	24,590	25,776	25,776	
10-76-150	VOLUNTEER APPRECIATION DINNER	-	132	-	-			
TOTAL PERSONNEL		55,273	47,426	46,257	70,218	70,795	70,795	-
OPERATIONS & MAINTENANCE								
10-76-010	JULY 4TH BREAKFAST	592	6,441	6,809	6,500	7,000	7,000	
10-76-012	JULY 4TH FESTIVAL	1,516	21,090	11,669	15,000	15,000	15,000	
10-76-014	JULY 4TH DEVOTIONAL	-	-	348	500	300	300	
10-76-015	JULY 4TH PARADE	9,944	11,313	19,587	15,000	25,000	25,000	
10-76-020	FIRE WORKS	-	49,342	23,584	36,000	38,000	38,000	
10-76-028	COMMUNITY EVENTS PROMOTIONS	3,822	-	481	4,000	4,000	4,000	
10-76-030	COMMUNITY REPRESENTATIVES	-	-	-	600	600	600	
10-76-035	JULY 24TH BREAKFAST	-	-	131	300	300	300	
10-76-040	EASTER EGG HUNT	1,950	3,070	2,655	2,000	3,000	3,000	
10-76-045	COLD CONES AND COOL CARS	-	500	-	500	500	500	
10-76-050	MOUNTAIN STAR	-	-	-	500	300	300	
10-76-052	KAYSVILLE YOUTH COURT	113	-	1,007	1,000	1,000	1,000	
10-76-055	YOUTH CITY COUNCIL	378	1,827	1,674	1,200	1,500	1,500	
10-76-057	CERT PROGRAM	-	2,138	2,374	2,000	2,000	2,000	
10-76-058	CHRISTMAS LIGHTS/PARADE	497	-	-	500	500	500	
10-76-059	ARBOR DAY PLANTING	1,348	2,500	-	2,000	2,000	2,000	
10-76-061	VETERANS DAY CELEBRATION	-	-	1,700	2,000	2,000	2,000	
10-76-062	VETERANS FLAG PLACEMENT	-	-	-	200	200	200	
10-76-063	MEMORIAL DAY PROGRAM	637	1,615	-	1,000	1,500	1,500	
10-76-064	COMMUNITY THEATRE	13,678	24,666	26,170	25,000	25,000	25,000	
10-76-065	YARDS AND GARDENS	650	132	-	500			
10-76-068	DADDY / DAUGHTER DANCE	685	4,130	4,351	4,000	5,000	5,000	



Budget Worksheet
Fiscal Year 2024
COMMUNITY EVENTS

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
10-76-069	MOM / SON EVENT					2,000	2,000	
10-76-074	MOVIES IN THE PARK	875	1,384	4,315	2,300	3,000	3,000	
10-76-215	LICENSE FEES	735	795	858	1,000	1,000	1,000	
10-76-250	EQUIP. SUPPLIES AND MNT.	90	1,311	609	1,500	1,500	1,500	
10-76-330	EDUCATION AND TRAINING	-	-	-	300	200	200	
TOTAL OPERATIONS & MAINTENANCE		37,510	132,254	108,321	125,400	142,400	142,400	-
CAPITAL EQUIPMENT & PROJECTS								
10-76-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
TOTAL COMMUNITY EVENTS		92,783	179,679	154,579	195,618	213,195	213,195	-



**Budget Worksheet
Fiscal Year 2024
CEMETERY**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024	
		FY 21	FY 22	FY 23	FY 23	FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget
							Final Budget
PERSONNEL							
10-77-110	SALARIES AND WAGES	121,633	96,419	139,756	158,091	168,940	168,940
10-77-120	WAGES - PART TIME	65,053	57,726	57,491	70,200	75,440	75,440
10-77-130	EMPLOYEE BENEFITS	73,308	64,357	76,402	97,310	102,880	102,880
10-77-150	EMPL APPRECIATION ALLOWANCE	447	692	787	1,200	2,100	2,100
TOTAL PERSONNEL		260,441	219,194	274,435	326,801	349,360	349,360
OPERATIONS & MAINTENANCE							
10-77-210	BOOKS, SUB., AND MEMBERSHIPS	35	150	90	250	250	250
10-77-220	PUBLIC NOTICES	-	-	-	-		
10-77-230	TRAVEL	-	-	-	600	600	600
10-77-240	OFFICE SUPPLIES AND EXPENSE	1,086	1,170	2,767	5,500	5,500	5,500
10-77-250	EQUIP. SUPPLIES AND MNT.	7,610	14,628	16,788	10,000	15,000	15,000
10-77-260	BUILDING, GROUNDS MAINTENANCE	847	1,256	1,027	2,000	2,000	2,000
10-77-270	UTILITIES	661	777	1,288	1,000	1,000	1,000
10-77-280	TELEPHONE	2,228	2,150	1,665	1,000	1,200	1,200
10-77-310	PROFESSIONAL & TECHNICAL	-	-	2,864	2,700	3,500	3,500
10-77-330	EDUCATION AND TRAINING	-	-	150	500	500	500
10-77-480	SPECIAL DEPARTMENT SUPPLIES	13,706	28,986	31,814	35,000	38,500	38,500
10-77-485	ASPHALT REPAIRS & MAINT	-	4,895	-	5,000	5,000	5,000
10-77-490	ARBOR CARE	675	8,377	11,260	11,800	11,800	11,800
10-77-495	BRICK COLUMN MAINT	-	1,200	1,320	1,500	1,500	1,500
10-77-500	HEADSTONE REPAIRS	4,000	770	-	1,500	7,200	7,200
10-77-501	CORNER MARKERS	-	-	-	8,150	8,200	8,200
10-77-510	INSURANCE	1,587	1,314	1,949	2,250	2,250	2,250
10-77-560	EQUIPMENT RENTAL	-	18,400	-	500	15,500	15,500
10-77-620	MISCELLANEOUS SERVICES	-	-	102	600	600	600
TOTAL OPERATIONS & MAINTENANCE		32,436	84,072	73,084	89,850	120,100	120,100



Budget Worksheet
Fiscal Year 2024
CEMETERY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
10-77-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-			
10-77-740	CAPITAL OUTLAY - EQUIPMENT	(6,385)	37,261	34,563	45,000	5,000	5,000	
TOTAL CAPITAL EQUIPMENT & PROJECTS		(6,385)	37,261	34,563	45,000	5,000	5,000	-
TOTAL CEMETERY		286,492	340,527	382,082	461,651	474,460	474,460	-



**Budget Worksheet
Fiscal Year 2024**

**TRANSFERS, FUND BALANCE &
INTERFUND SERVICES**

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

Non-Departmental

10-80-020	PAYMENT TO ANIMAL CONTROL	95,123	94,959	45,477	95,000		
10-80-032	LEASE PAYMENT TO MBA-POLICE	365,000	365,000	371,000	371,000	374,000	374,000
10-80-033	LEASE PAYMENT TO MBA-CITY HALL	340,000	340,000	337,000	337,000	336,000	336,000
Total Non-Departmental		800,123	799,959	753,477	803,000	710,000	710,000
							-

TRANSFER & FUND BALANCE

10-90-020	TRANSFER TO DEBT SERVICE FUND	178,000	178,000	263,850	263,850	257,850	257,850
10-90-021	TRANSFER TO CAPITAL PROJECTS	850,000	-	-	-		
10-90-022	TRANSFER TO CIP	-	-	-	-		
10-90-025	ROAD REVENUES	-	-	-	-		
10-90-030	TRANSFER TO AMBULANCE FUND	537,550	85,844	-	-		
10-90-031	TNT COUNCIL DISCRETION	-	-	-	-		
10-90-032	TRANSFER CROAD & LAT TO ROADWA	-	-	-	-		
10-90-033	TRANSFER FUND BALANCE ROADWAY	-	-	-	-		
10-90-034	TRANSFER TO FLEET SERVICE FUND	-	-	-	-		
10-90-040	TRANSFER TO MBA	-	45,000	-	-		
10-90-811	NON-RECIPROCAL UTILITY EXPENSE	298,515	-	-	-		
10-90-975	INTERFUND UTILITY SERVICES	-	-	-	-		
10-90-990	FUND BALANCE - EXP	-	-	-	-		
Total Transfer & Fund Balance		1,864,065	308,844	263,850	263,850	257,850	257,850
							-



**Budget Worksheet
Fiscal Year 2024**

**TRANSFERS, FUND BALANCE &
INTERFUND SERVICES**

6/30/2021 FY 21	6/30/2022 FY 22	5/31/2023 FY 23	6/30/2023 FY 23	6/30/2024 FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

CARES ACT EXPENSES

10-85-015	CARES ACT - ADMIN	782,072	-	-	-			
10-85-020	CARES ACT - COM DEV	32,550	-	-	-			
10-85-030	CARES ACT - FIRE	367,495	-	-	-			
10-85-031	CARES ACT - FIRE WAGES	101,090	-	-	-			
10-85-040	CARES ACT - LEGAL	589	-	-	-			
10-85-050	CARES ACT - PARKS, REC, & BLD	86,643	-	-	-			
10-85-060	CARES ACT - POLICE	187,941	-	-	-			
10-85-061	CARES ACT - POLICE WAGES	207,352	-	-	-			
10-85-070	CARES ACT - POWER	-	-	-	-			
10-85-080	CARES ACT - PUBLIC WORKS	84,500	-	-	-			
10-85-090	KAYSVILLE CARES CASH	4,640	-	-	-			
Total Transfers & Fund Balance		1,854,870	-	-	-	-	-	-
General Fund Revenue Total		18,263,944	20,881,892	17,479,820	20,263,489	21,991,212	21,991,212	-
		-	-	-	-			
General Fund Expenditure Total		19,041,518	18,796,142	19,092,178	20,263,489	21,991,212	21,991,212	-
		(0)	-	-	-			
Difference in Revenue & Expenditures		(777,574)	2,085,750	(1,612,358)	-	-	-	-



Budget Worksheet
Fiscal Year 2024
REDEVELOPMENT AGENCY
SPECIAL REVENUE FUND

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
20-30-125	TRANSFER FROM GENERAL FUND	-	-	-	-			
20-30-130	PROCEEDS SALE OF RE INVESTMENT	-	-	-	-			
20-30-140	ASSUMPTION OF LIABILITY ELECTR	-	-	-	-			
20-30-150	GENERAL FUND REVENUES	-	-	-	-			
20-31-100	CURRENT YEAR PROPERTY TAXES	142,321	135,328	127,165	135,000	150,000	150,000	
20-38-100	INTEREST EARNINGS	2,740	2,654	18,668	-	20,000	20,000	
20-38-600	GRANT PROCEEDS	-	-	-	-			
20-38-800	SALE OF PROPERTY	-	-	-	-			
20-38-900	RDA SUNDRY REVENUES	-	-	-	-			
20-39-990	FUND BALANCE - REV	-	-	-	-			
TOTAL REVENUE		145,061	137,982	145,833	135,000	170,000	170,000	-
GENERAL ADMINISTRATION								
20-40-100	DISCOUNT ON SALE	-	-	-	-			
20-40-101	CLOSING COSTS	-	-	-	-			
20-40-210	BOOKS, SUB., AND MEMBERSHIPS	-	-	295	-	5,000	5,000	
20-40-310	PROFESSIONAL & TECHNICAL	-	7,500	8,156	-	7,500	7,500	
20-40-470	INTEREST EXPENSE	-	-	-	-			
20-40-480	RDA EXPENSES	-	-	-	135,000	50,000	50,000	
20-40-990	FUND BALANCE - EXP	-	-	-	-	107,500	107,500	
TOTAL GENERAL ADMINISTRATION		-	7,500	8,451	135,000	170,000	170,000	-
TOTAL RDA FUND REVENUES		145,061	137,982	145,833	135,000	170,000	170,000	-
TOTAL RDA FUND EXPENSES		-	7,500	8,451	135,000	170,000	170,000	-
DIFFERENCE IN REVENUES AND EXPENSES		145,061	130,482	137,382	-	-	-	-



Budget Worksheet
Fiscal Year 2024
AMERICAN RESCUE PLAN ACT
SPECIAL REVENUE FUND

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

Actual

Actual

YTD - Actual

Budget

Tentative
Budget

Modified
Budget

Final
Budget

REVENUE								
21-33-100	ARPA FUNDING	-	4,878,378	-	3,300,000			
TOTAL REVENUE		-	4,878,378	-	3,300,000	-	-	-
MISCELLANEOUS REVENUE								
21-38-100	INTEREST EARNINGS	-	8,414	95,462	-			
21-39-990	FUND BALANCE - REV	-	-	-	154,577	2,941,939	2,941,939	
TOTAL MISCELLANEOUS REVENUE		-	8,414	95,462	154,577	2,941,939	2,941,939	-
PERSONNEL								
21-40-110	SALARIES AND WAGES	-	55,157	20,885	92,360	99,246	99,246	
21-40-130	EMPLOYEE BENEFITS	-	20,580	7,634	62,218	37,693	37,693	
TOTAL PERSONNEL		-	75,737	28,519	154,577	136,939	136,939	-
OPERATIONS & MAINTENANCE								
21-40-250	EQUIP. SUPPLIES AND MNT.	-	109,407	7,088	-			
21-40-260	BLDGS. & GROUND SUP. & MNT.	-	55,880	-	-			
21-40-310	PROFESSIONAL & TECHNICAL	-	1,358	-	-			
TOTAL OPERATIONS & MAINTENANCE		-	166,645	7,088	-	-	-	-
CAPITAL EQUIPMENT & PROJECTS								
21-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	80,000	80,000	
21-40-740	CAPITAL OUTLAY - EQUIPMENT	-	96,386	-	-			
21-40-750	CAPITAL OUTLAY - INFRASTR.	-	30,960	156,796	3,300,000	2,725,000	2,725,000	
21-40-760	CAPITAL OUTLAY - VEHICLES	-	26,976	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	154,322	156,796	3,300,000	2,805,000	2,805,000	-
TOTAL ARPA FUND REVENUES		-	4,886,792	95,462	3,454,577	2,941,939	2,941,939	-
		-	-	-	-			
TOTAL ARPA FUND EXPENSES		-	396,705	192,403	3,454,577	2,941,939	2,941,939	-
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		-	4,490,087	(96,941)	-	-	-	-



**Budget Worksheet
Fiscal Year 2024
ROAD FUND**

SPECIAL REVENUE FUND

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
22-30-058	TRANSFER FROM FUND 58 (ROAD)	-	1,751,608	-	-		
22-33-600	INTERGOVERNMENTAL	-	-	5,438,159	-	2,500,000	2,500,000
22-37-100	ROAD UTILITY FEE	1,155,886	1,166,880	1,081,925	1,175,000	1,200,000	1,200,000
22-37-120	NON-RECIPROCAL UTILITY REVENUE	-	-	-	-		
22-37-125	TRANSFER GENERAL FUND BALANCE	-	-	-	-		
22-37-135	PROP ONE GRANT - DAVIS COUNTY	-	115,000	-	-		
22-37-150	TRANSFER C ROAD & ACTIVE TRANS	13,834	25,073	-	-		
22-37-310	SERVICE CHARGES	-	-	-	-		
22-37-350	PAY BACK AGREEMENTS - STREET	63,304	29,296	(64,101)	60,000	40,000	40,000
22-37-560	CLASS C ROAD FUND ALLOTMENT	1,305,862	1,349,529	1,116,050	1,350,000	1,400,000	1,400,000
22-37-570	LOCAL OPTION ACTIVE TRANS	592,552	687,615	528,383	660,000	720,000	720,000
22-37-650	DEVELOPERS CONTRIBUTIONS	2,987,706	-	-	-		
22-37-700	TRANSPORTATION IMPACT FEES	360,143	468,727	457,083	-		
TOTAL REVENUE		6,479,287	5,593,728	8,557,499	3,245,000	5,860,000	5,860,000 -
MISCELLANEOUS REVENUE							
22-38-100	INTEREST EARNINGS	3,551	9,579	119,375	-	151,000	151,000
22-38-800	FIXED ASSETS CONTRIBUTED GF	-	-	-	-		
22-39-990	FUND BALANCE - REV	-	-	-	242,807	5,500,000	5,500,000
TOTAL MISCELLANEOUS REVENUE		3,551	9,579	119,375	242,807	5,651,000	5,651,000 -



**Budget Worksheet
Fiscal Year 2024
ROAD FUND**

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

Actual

Actual

YTD - Actual

Budget

Tentative
Budget

Modified
Budget

Final
Budget

PERSONNEL		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
22-40-110	SALARIES AND WAGES	127,366	30,058	303	-	-		
22-40-130	EMPLOYEE BENEFITS	58,348	(2,915)	54	-	-		
TOTAL PERSONNEL		185,713	27,143	358	-	-	-	-
OPERATIONS & MAINTENANCE								
22-40-220	PUBLIC NOTICES	-	-	-	-			
22-40-310	PROFESSIONAL & TECHNICAL	-	2,077	222,205	150,000	175,000	175,000	
22-40-540	BAD DEBT EXPENSE	362	363	-	-			
22-40-580	BANK CHARGES	4,903	5,515	5,964	5,000	5,000	5,000	
22-40-650	DEPRECIATION	2,071,094	-	-	-			
22-40-651	MISCELLANEOUS IMPROVEMENTS	679	63,522	89,984	200,000	250,000	250,000	
22-40-653	SEAL COAT CONTRACT	334,109	247,738	-	50,000	250,000	250,000	
22-40-654	CHIP SEAL CONTRACT	648,639	345,013	-	50,000			
22-40-670	MATERIAL PROCESSING	-	-	-	30,000			
22-40-810	ADMINISTRATIVE SERVICES	67,500	74,250	85,073	92,807	101,000	101,000	
22-40-890	PENSION EXPENSE	5,882	-	-	-			
22-40-990	FUND BALANCE - EXP	-	-	-	-	1,750,000	1,750,000	
TOTAL OPERATIONS & MAINTENANCE		3,133,168	738,478	403,227	577,807	2,531,000	2,531,000	-
CAPITAL EQUIPMENT & PROJECTS								
22-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-			
22-40-730	CAPITAL OUTLAY - IMPROVEMENTS	23,387	-	-	-			
22-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-			
22-40-750	CAPITAL OUTLAY - INFRASTR.	-	803,609	5,065,994	2,910,000	8,980,000	8,980,000	
22-40-755	PAVING PROJECTS	340,533	680,586	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		363,920	1,484,195	5,065,994	2,910,000	8,980,000	8,980,000	-
TOTAL ROAD FUND REVENUES		6,482,838	5,603,307	8,676,874	3,487,807	11,511,000	11,511,000	-
TOTAL ROAD FUND EXPENDITURES		3,682,802	2,249,816	5,469,578	3,487,807	11,511,000	11,511,000	-
DIFFERENCE IN REVENUES AND EXPENSES		2,800,036	3,353,491	3,207,295	-	-	-	-



**Budget Worksheet
Fiscal Year 2024
RAMP**

SPECIAL REVENUE FUND

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

Actual

Actual

YTD - Actual

Budget

Tentative
Budget

Modified
Budget

Final
Budget

REVENUE							
23-31-100	RAMP TAXES	-	146,440	383,767	300,000	300,000	300,000
23-33-100	INTERGOVERNMENTAL	-	-	-	-	340,000	340,000
TOTAL REVENUE		-	146,440	383,767	300,000	640,000	640,000 -
MISCELLANEOUS REVENUE							
23-38-100	INTEREST EARNINGS	-	-	6,217	-		
23-39-990	FUND BALANCE - REV	-	-	-	-		
TOTAL MISCELLANEOUS REVENUE		-	-	6,217	-	-	-
OPERATIONS & MAINTENANCE							
23-40-240	OFFICE SUPPLIES AND EXPENSE	-	-	-	6,000		
23-40-250	EQUIP. SUPPLIES AND MNT.	-	-	-	80,000		
23-40-600	SPONSORSHIP OF RAMP PROGRAMS	-	-	444	-	35,413	35,413
23-40-990	FUND BALANCE - EXP	-	-	-	-		
TOTAL OPERATIONS & MAINTENANCE		-	-	444	86,000	35,413	35,413 -
CAPITAL EQUIPMENT & PROJECTS							
23-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-		
23-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	41,701	214,000	604,587	604,587
23-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	55,058	-		
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	96,759	214,000	604,587	604,587 -
TOTAL RAMP REVENUES		-	146,440	389,984	300,000	640,000	640,000 -
TOTAL RAMP EXPENSES		-	-	97,203	300,000	640,000	640,000 -
DIFFERENCE IN REVENUES AND EXPENSES		-	146,440	292,782	-	-	-



Budget Worksheet
Fiscal Year 2024
MUNICIPAL BUILDING
AUTHORITY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
25-30-125	TRANSFER FROM CAPITAL PROJECTS	-	-	-	-			
25-30-130	TRANSFER FROM GENERAL FUND	-	45,000	-	-			
25-30-150	GENERAL FUND LEASE PAYMENT	-	-	-	-			
25-33-600	STATE GRANTS	-	-	-	-			
25-38-100	INTEREST EARNINGS	5,746	239	22,997	-			
25-39-500	PROCEEDS FROM BONDS	-	-	-	-			
25-39-540	MBA LEASE REVENUE	705,000	705,000	708,000	708,000	710,000	710,000	
25-39-800	MISCELLANEOUS	-	-	30,683	-			
TOTAL REVENUE		710,746	750,239	761,680	708,000	710,000	710,000	-
EXPENDITURES								
25-54-310	PROFESSIONAL & TECHNICAL	-	-	-	-			
25-54-480	SPECIAL SUPPLIES	-	10	10	-			
25-54-750	CONSTRUCTION CONTRACT	1,344,804	40,447	-	-			
25-54-910	TRUSTEE EXPENSE	30,580	5,500	4,000	-			
25-54-920	POLICE STATION DEBT SERVICE	303,000	310,000	318,000	318,000	326,000	326,000	
25-54-921	POLICE STATION DEBT INTEREST	61,366	56,283	51,077	53,000	47,000	47,000	
25-54-940	CITY HALL PROJECT DEBT SERVICE	250,000	255,000	260,000	260,000	266,000	266,000	
25-54-941	CITY HALL PROJECT INTEREST	86,199	80,695	75,046	77,000	71,000	71,000	
TOTAL EXPENDITURES		2,075,950	747,935	708,133	708,000	710,000	710,000	-
TOTAL MBA REVENUES		710,746	750,239	761,680	708,000	710,000	710,000	-
TOTAL MBA EXPENSES		2,075,950	747,935	708,133	708,000	710,000	710,000	-
DIFFERENCE IN REVENUES AND EXPENSES		(1,365,204)	2,304	53,547	-	-	-	-



**Budget Worksheet
Fiscal Year 2024
DEBT SERVICE**

		6/30/2021 FY 21	6/30/2022 FY 22	5/31/2023 FY 23	6/30/2023 FY 23	6/30/2024 FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Final Budget
REVENUE							
30-30-059	TRANSFER FROM FUND 59 (AMBLNC)	-	86,560	-	-		
30-30-100	GENERAL FUND TRANSFER	178,000	178,000	263,850	263,850	257,850	257,850
30-30-300	CAP PROJ FUND TRANSFER	-	-	-	-		
30-38-100	INTEREST EARNINGS	536	-	3,406	-		
30-38-900	SUNDRY	-	-	-	-		
30-39-200	CAP PROJ FUND TRANSFER-IMPACT	208,000	208,000	210,000	210,000	207,000	207,000
TOTAL REVENUE		386,536	472,560	477,256	473,850	464,850	464,850
FIRE DEPARTMENT							
30-83-100	AERIAL LIFT- FIRE TRUCK	134,768	138,654	142,648	145,000	147,000	147,000
30-83-101	AERIAL LIFT- FIRE TRUCK INTERE	17,283	13,397	9,404	9,500	6,000	6,000
30-83-110	AMBULANCE LEASE - PRINCIPAL	-	85,225	83,819	89,000	83,000	83,000
30-83-111	AMBULANCE LEASE - INTEREST	-	1,335	2,741	-	1,500	1,500
TOTAL FIRE DEPARTMENT		152,051	238,611	238,611	243,500	237,500	237,500
PARKS DEPARTMENT							
30-85-050	PIONEER PARK DEBT SERVICE	185,000	188,000	198,773	195,000	198,000	198,000
30-85-051	PIONEER PARK SERVICE INTEREST	23,539	18,419	8,193	15,000	9,000	9,000
30-85-052	TRUSTEE EXPENSES SALES TAX	-	-	1,500	-		
30-85-101	GANG MOWER PRINCIPAL	-	18,140	18,835	18,850	19,600	19,600
30-85-102	GANG MOWER INTEREST	17,469	2,168	1,473	1,500	750	750
30-85-103	GANG MOWER PMT	2,838	-	-	-		
TOTAL PARKS DEPARTMENT		228,847	226,727	228,775	230,350	227,350	227,350
TOTAL DEBT SERVICE REVENUES		386,536	472,560	477,256	473,850	464,850	464,850
		-	-	-	-		
TOTAL DEBT SERVICE EXPENSES		380,899	465,338	467,386	473,850	464,850	464,850
		-	-	-	-		
DIFFERENCE IN REVENUES AND EXPENSES		5,638	7,221	9,870	-	-	-



Budget Worksheet
Fiscal Year 2024
CAPITAL PROJECTS

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
45-30-110	TRANSFER GF - FUND BALANCE	850,000	-	-	-		
45-30-425	REIMBURSEMENT REVENUE	-	-	-	-		
45-30-500	PS CONSTRUCTION REVENUE	-	-	-	-		
45-30-505	PROCEEDS SALES TAX REVENUE BON	-	-	-	-		
45-30-550	INTEREST EARNINGS	6,887	11,523	56,033	-	70,000	70,000
45-30-600	GRANTS	-	25,600	-	-		
45-30-610	PARK DEVELOPMENT IMPACT FEES	-	-	-	-		
45-30-620	TRANSPORTATION IMPACT FEE	-	-	-	-		
45-30-626	CONTRIBUTIONS/SETTLEMENT	-	-	-	-		
45-38-100	CAP. IMPROVEMENT INTEREST	-	-	-	-		
45-38-320	PROCEEDS FROM CAPITAL LEASE	-	-	-	-		
TOTAL REVENUE		856,887	37,123	56,033	-	70,000	70,000 -

RESERVES & CONTRIBUTIONS							
45-39-700	TRANSPORTATION IMPACT FEE	-	-	-	-		
45-39-750	PUBLIC SAFETY IMPACT FEES	74,800	95,090	54,517	-		
45-39-775	FIRE IMPACT FEES	100,233	127,022	92,953	-		
45-39-800	PARKS IMPACT FEES	724,989	838,764	344,960	210,000	402,000	402,000
45-39-990	FUND BALANCE - REV	-	-	-	535,000	580,000	580,000
TOTAL RESERVES & CONTRIBUTIONS		900,022	1,060,877	492,430	745,000	982,000	982,000 -

CAPITAL EQUIPMENT & PROJECTS							
45-40-720	CAPITAL OUTLAY - BUILDINGS	-	25,600	172,198	215,000	650,000	650,000
45-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	74,309	320,000	195,000	195,000
45-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-		
45-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	-	-		
45-40-760	CAPITAL OUTLAY - VEHICLES	-	-	-	-		
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	25,600	246,507	535,000	845,000	845,000 -



Budget Worksheet
Fiscal Year 2024
CAPITAL PROJECTS

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
SPECIAL PROJECTS								
45-51-100	CITY HALL RENOVATION	(1)	-	-	-			
45-51-200	FIBER TO HOME PROJECT PLANNING	6,665	-	-	-			
TOTAL SPECIAL PROJECTS		6,664	-	-	-	-	-	-
STREET IMPROVEMENTS								
45-66-930	200 NORTH BRIDGE SETTLEMENT	813,756	-	-	-			
TOTAL STREET IMPROVEMENTS		813,756	-	-	-	-	-	-
OTHER EXPENDITURES								
45-90-715	TRANSFER TO DEBT SERV PIONEER	208,000	208,000	210,000	210,000	207,000	207,000	
45-90-716	TRANSFER FUND BALANCE ROAD	-	-	-	-			
45-90-725	TRANSFER TO MBA	-	-	-	-			
45-90-990	FUND BALANCE - EXP	-	-	-	-			
TOTAL OTHER EXPENDITURES		208,000	208,000	210,000	210,000	207,000	207,000	-
TOTAL CAPITAL PROJECTS REVENUES		1,756,908	1,098,000	548,463	745,000	1,052,000	1,052,000	-
		-	-	-	-			
TOTAL CAPITAL PROJECTS EXPENSES		1,028,420	233,600	456,507	745,000	1,052,000	1,052,000	-
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		728,488	864,400	91,956	-	-	-	-



Budget Worksheet
Fiscal Year 2024
CEMETERY PERPETUAL CARE

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
74-34-900	PERPETUAL CARE FEES	110,275	107,000	103,580	90,000	90,000	90,000	
TOTAL REVENUE		110,275	107,000	103,580	90,000	90,000	90,000	-
MISCELLANEOUS REVENUE								
74-38-100	INTEREST EARNINGS	14,426	3,613	51,164	50,000	50,000	50,000	
74-39-990	FUND BALANCE - REV	-	-	-	60,000			
TOTAL MISCELLANEOUS REVENUE		14,426	3,613	51,164	110,000	50,000	50,000	-
OPERATIONS & MAINTENANCE								
74-40-310	PROFESSIONAL & TECHNICAL	(0)	385	-	-	25,000	25,000	
74-40-990	FUND BALANCE - EXP	-	-	-	-	90,000	90,000	
TOTAL OPERATIONS & MAINTENANCE		(0)	385	-	-	115,000	115,000	-
CAPITAL EQUIPMENT & PROJECTS								
74-40-730	CAPITAL OUTLAY - IMPROVEMENTS	6,728	-	78,287	200,000	25,000	25,000	
TOTAL CAPITAL EQUIPMENT & PROJECTS		6,728	-	78,287	200,000	25,000	25,000	-
TOTAL CEMETERY PERPETUAL CARE REVENUES		124,701	110,613	154,744	200,000	140,000	140,000	-
TOTAL CEMETERY PERPETUAL CARE EXPENSES		6,728	385	78,287	200,000	140,000	140,000	-
DIFFERENCE IN REVENUES AND EXPENSES		117,973	110,228	76,457	-	-	-	-



Budget Worksheet
Fiscal Year 2024
LIBRARY ENDOWMENT

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
81-34-900	SALE PROCEEDS ENDOWMENT	-	-	-	-			
TOTAL REVENUE		-	-	-	-	-	-	-
MISCELLANEOUS REVENUE								
81-38-100	INTEREST EARNINGS	8,591	7,692	9,538	10,000	20,000	20,000	
81-38-130	UNRESTRICTED REVENUE	-	-	-	10,000			
TOTAL MISCELLANEOUS REVENUE		8,591	7,692	9,538	20,000	20,000	20,000	-
EXPENDITURES								
81-40-460	ENDOWMENT FUND EXPENDITURES	-	-	20,000	20,000	20,000	20,000	
81-40-990	FUND BALANCE - EXP	-	-	-	-			
TOTAL EXPENDITURES		-	-	20,000	20,000	20,000	20,000	-
TOTAL LIBRARY ENDOWMENT REVENUES		8,591	7,692	9,538	20,000	20,000	20,000	-
TOTAL LIBRARY ENDOWMENT EXPENSES		-	-	20,000	20,000	20,000	20,000	-
DIFFERENCE IN REVENUES AND EXPENSES		8,591	7,692	(10,462)	-	-	-	-



Budget Worksheet
Fiscal Year 2024
WATER UTILITY

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

Actual

Actual

YTD - Actual

Budget

Tentative
Budget

Modified
Budget

Final
Budget

REVENUE								
51-37-100	WATER SALES	3,152,635	3,197,767	3,154,769	3,635,609	3,600,000	3,600,000	
51-37-120	NON-RECIPROCAL UTILITY REVENUE	37,136	-	-	40,000	40,000	40,000	
51-37-130	CONNECTION FEES	60,616	70,203	33,959	45,000	45,000	45,000	
51-37-140	RENTAL - WATER	-	-	-	-			
51-37-150	IMPACT FEES	139,702	161,491	76,898	-			
51-37-191	UDOT HIGHWAY 89 COSTS	-	-	29,837	-			
51-37-250	SPECIAL REVENUE TANK DESIGN	1,958,156	1,037,396	-	-			
51-37-550	MISC WATER - REPAIR, DIVIDENDS	28,658	20,461	34,723	-			
51-37-650	DEVELOPER NONCASH CONTRIBUTION	628,494	706,822	-	-			
51-37-660	WATER EXTENSION FEES	-	-	-	-			
51-37-740	SALE OF EQUIPMENT	-	-	-	-			
TOTAL REVENUE		6,005,396	5,194,139	3,330,185	3,720,609	3,685,000	3,685,000	-
MISCELLANEOUS REVENUE								
51-38-100	INTEREST EARNINGS	18,827	16,581	84,002	5,000	119,000	119,000	
51-38-310	WATER METER RENTALS	4,680	28,071	2,396	3,000	3,000	3,000	
51-38-400	SALE OF ASSET	-	13,100	-	-			
51-38-525	SALE OF PROPERTY	-	714,475	-	-			
51-38-700	RETAINED EARNINGS - REV	-	-	-	1,400,069	626,395	626,395	
TOTAL MISCELLANEOUS REVENUE		23,507	772,227	86,398	1,408,069	748,395	748,395	-
PERSONNEL								
51-40-110	SALARIES AND WAGES	725,077	813,066	695,411	756,326	816,294	816,294	
51-40-120	WAGES - PART TIME	-	-	-	7,020	7,800	7,800	
51-40-130	EMPLOYEE BENEFITS	259,162	260,150	372,839	393,747	429,001	429,001	
51-40-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	
51-40-150	EMPL APPRECIATION ALLOWANCE	3,435	5,939	9,355	15,000	13,800	13,800	
TOTAL PERSONNEL		987,675	1,079,154	1,077,605	1,173,593	1,268,395	1,268,395	-



Budget Worksheet
Fiscal Year 2024
WATER UTILITY

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
51-40-210	BOOKS, SUB., AND MEMBERSHIPS	-	1,633	-	3,000	3,000	3,000	
51-40-220	PUBLIC NOTICES	2,293	1,707	5,781	3,500	4,000	4,000	
51-40-230	TRAVEL	2,050	4,810	3,306	3,500	6,500	6,500	
51-40-240	OFFICE SUPPLIES AND EXPENSE	12,485	20,376	23,945	16,000	16,000	16,000	
51-40-241	COMPUTER, DEVICES & SOFTWARE	-	-	-	-	8,500	8,500	
51-40-250	EQUIP. SUPPLIES AND MNT.	19,483	30,457	31,093	25,000	37,000	37,000	
51-40-260	BLDGS. & GROUND SUP. & MNT.	243	-	-	1,000	1,000	1,000	
51-40-270	UTILITIES	3,176	3,994	5,866	4,000	7,000	7,000	
51-40-280	TELEPHONE	10,390	7,656	11,638	10,000	13,000	13,000	
51-40-290	METER READER EQUIPMENT	-	-	-	-	30,000	30,000	
51-40-310	PROFESSIONAL & TECHNICAL	59,290	25,260	53,566	50,000	50,000	50,000	
51-40-311	SAMPLING & COMPLIANCE-PROF & T	-	6	-	-			
51-40-330	EDUCATION AND TRAINING	6,337	7,918	4,222	7,500	8,500	8,500	
51-40-460	WATER PURCHASES	705,264	727,846	743,602	785,000	900,000	900,000	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	187,281	136,485	98,427	95,000	140,000	140,000	
51-40-484	PPE & CLOTHING- SPECIAL DEPT S	-	-	-	3,200			
51-40-510	INSURANCE	23,806	21,656	30,181	37,000	43,000	43,000	
51-40-540	BAD DEBT EXPENSE	3,368	831	-	6,000	6,000	6,000	
51-40-560	EQUIPMENTAL RENTAL	6,217	6,217	-	9,500	12,000	12,000	
51-40-580	BANK CHARGES	13,240	15,311	17,363	13,000	17,000	17,000	
51-40-610	WATER METER SUPPLIES	38,537	147,203	75,230	145,000	150,000	150,000	
51-40-622	WATER QUALITY	-	11,777	29,162	25,000	30,000	30,000	
51-40-645	BLUE STAKE REQUESTS	1,952	2,246	2,471	3,500	4,500	4,500	
51-40-650	DEPRECIATION	657,519	776,357	-	-			
51-40-656	WATER TANKS MAINTENANCE	3,313	59,590	15,326	25,000	50,000	50,000	
51-40-670	MATERIAL PROCESSING	15,000	-	-	30,000			
51-40-690	TELEMETRY MAINTENANCE	-	-	25,947	12,000	15,000	15,000	
51-40-810	ADMINISTRATIVE SERVICES	183,000	187,000	212,683	232,018	254,000	254,000	
51-40-820	INFORMATION SYSTEMS SERVICES	90,500	90,500	82,958	90,500	150,000	150,000	
51-40-830	FLEET MGMT SERVICES	25,000	25,000	32,083	35,000	25,000	25,000	
51-40-840	TRANSFER TO FLEET SERVICE FUND	-	-	-	-			
TOTAL OPERATIONS & MAINTENANCE		2,069,744	2,311,835	1,504,803	1,670,218	1,981,000	1,981,000	-



**Budget Worksheet
Fiscal Year 2024
WATER UTILITY**

Budget Worksheet Fiscal Year 2024 WATER UTILITY		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
51-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	1,031,076	851,000	100,000	100,000	
51-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-			
51-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	3,710	7,500	30,000	30,000	
51-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	1,511,041	1,227,000	800,000	800,000	
51-40-760	CAPITAL OUTLAY - VEHICLES	-	-	-	159,367	214,000	214,000	
51-40-736	SPECIAL PROJECT DENTIST 200 N	6,763	-	-	-			
51-40-749	PUMP HOUSE PROJECT	2,764	-	-	-			
51-40-755	BULK WATER LOADING STATION	4,503	-	-	-			
51-40-758	SALT SHED	370	-	-	-			
51-40-759	WATER TANK AND DISTRIBUTION	20,142	-	-	-			
51-40-769	CHLORINATORS	8,729	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		43,271	-	2,545,827	2,244,867	1,144,000	1,144,000	-
OTHER								
51-40-990	RETAINED EARNINGS - EXP	-	-	-	-			
51-40-880	NON-RECIPROCAL UTILITY TRANSFE	37,136	-	-	40,000	40,000	40,000	
51-40-890	PENSION EXPENSE	41,162	(27,891)	-	-			
TOTAL OTHER		78,298	(27,891)	-	40,000	40,000	40,000	-
TOTAL WATER UTILITY REVENUES		6,028,903	5,966,366	3,416,583	5,128,678	4,433,395	4,433,395	-
TOTAL WATER UTILITY EXPENSES		3,178,988	3,363,099	5,128,235	5,128,678	4,433,395	4,433,395	-
DIFFERENCE IN REVENUES AND EXPENSES		2,849,915	2,603,267	(1,711,652)	-	-	-	-



**Budget Worksheet
Fiscal Year 2024
SEWER UTILITY**

6/30/2021 FY 21	6/30/2022 FY 22	5/31/2023 FY 23	6/30/2023 FY 23	6/30/2024 FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
52-37-120	NON-RECIPROCAL UTILITY REVENUE	5,478	-	-	5,000	5,000	5,000
52-37-310	SERVICE CHARGES	2,681	1,072	-	-		
52-37-350	TREATMENT CHARGES	2,686,142	2,717,297	2,538,135	2,739,550	3,074,877	3,074,877
TOTAL REVENUE		2,694,301	2,718,369	2,538,135	2,744,550	3,079,877	3,079,877
MISCELLANEOUS REVENUE							
52-38-100	INTEREST EARNINGS	4,798	3,019	19,866	5,000	5,000	5,000
TOTAL MISCELLANEOUS REVENUE		4,798	3,019	19,866	5,000	5,000	5,000
PERSONNEL							
52-40-110	SALARIES AND WAGES	2,319	610	4,774	7,662	9,030	9,030
52-40-120	WAGES - PART TIME	-	-	-	-	-	
52-40-130	EMPLOYEE BENEFITS	1,326	382	1,040	4,081	4,847	4,847
TOTAL PERSONNEL		3,645	992	5,814	11,743	13,877	13,877
OPERATIONS & MAINTENANCE							
52-40-240	OFFICE SUPPLIES AND EXPENSE	-	-	-	-		
52-40-250	EQUIP. SUPPLIES AND MNT.	-	-	-	1,000	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	1,143	2,656	-	-		
52-40-540	BAD DEBT EXPENSE	1,853	1,095	-	2,000	2,000	2,000
52-40-580	BANK CHARGES	11,403	12,843	13,998	12,000	12,000	12,000
52-40-650	DEPRECIATION	688	688	-	-		
52-40-810	ADMINISTRATIVE SERVICES	72,500	74,500	85,073	92,807	101,000	101,000
52-40-880	NON-RECIPROCAL UTILITY SERVICE	5,478	-	-	5,000	5,000	5,000
TOTAL OPERATIONS & MAINTENANCE		93,065	91,782	99,072	112,807	121,000	121,000



**Budget Worksheet
Fiscal Year 2024
SEWER UTILITY**

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
52-40-750	PROJECTS	-	-	-	-			
52-40-790	CAPITAL OUTLAY - OTHER	-	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	-	-	-	-	-
OTHER								
52-40-910	TRANSFER CENTRAL DAVIS SEWER D	2,590,036	2,597,939	2,222,256	2,625,000	2,950,000	2,950,000	
TOTAL OTHER		2,590,036	2,597,939	2,222,256	2,625,000	2,950,000	2,950,000	-
TOTAL SEWER UTILITY REVENUES		2,699,099	2,721,388	2,558,001	2,749,550	3,084,877	3,084,877	-
		-	-	-	-			
TOTAL SEWER UTILITY EXPENSES		2,686,746	2,690,714	2,327,142	2,749,550	3,084,877	3,084,877	-
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		12,353	30,674	230,859	-	-	-	-



**Budget Worksheet
Fiscal Year 2024
ELECTRIC UTILITY**

		6/30/2021 FY 21	6/30/2022 FY 22	5/31/2023 FY 23	6/30/2023 FY 23	6/30/2024 FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
53-37-510	ELECTRICITY SALES - TAXABLE	12,455,666	13,819,107	13,995,348	13,870,532	14,357,137	14,357,137	
53-37-511	ELECTRICITY SALES - EXEMPT	1,862,682	2,231,824	2,263,925	2,155,000	2,400,000	2,400,000	
53-37-512	ENERGY USE TAX	860,486	969,295	976,190	925,000	1,005,450	1,005,450	
53-37-550	REPAIR FEES	21,388	204,756	6,473	-			
53-37-580	RENTAL POLE ATTACHMENTS	29,249	60,812	59,880	40,000	60,000	60,000	
53-37-590	TELECOMMUNICAIONS EXTENSION	-	-	-	-			
53-37-600	IMPACT FEES	529,999	629,438	415,639	-	1,970,000	1,970,000	
53-37-620	TESCO - SURGE PROTECTORS	-	-	-	-			
53-37-625	GENERLINK GENERATOR ADAPTER	108,758	39,549	264	45,000			
53-37-630	REFUNDS AND SAVINGS UAMPS/ICPA	22,991	23,953	28,196	-	25,000	25,000	
53-37-650	RECONNECT CHARGES	21,430	8,450	4,830	-			
53-37-651	TEMPORARY CONNECTION FEES	124,463	24,966	53,110	-			
53-37-660	EXTENSION FEES	678,347	512,888	381,597	500,000	500,000	500,000	
53-37-670	NON-RECIPROCAL UTILITY REVENUE	217,078	-	-	225,000	225,000	225,000	
53-37-800	ELECTRIC SERVICES FROM GENERAL	-	-	-	-			
TOTAL REVENUE		16,932,537	18,525,036	18,185,453	17,760,532	20,542,587	20,542,587	-
MISCELLANEOUS REVENUE								
53-38-100	INTEREST EARNINGS	48,652	37,980	224,897	105,000	304,500	304,500	
53-38-200	PENALTIES - DELINQUENT ACCTS.	32,613	63,800	58,809	35,000	35,000	35,000	
53-38-400	SALE OF ASSETS	5,415	7,000	-	-			
53-38-700	RETAINED EARNINGS - REV	-	-	-	1,300,000	2,656,851	2,656,851	
53-38-800	SALE OF PROPERTY	-	-	1,872	-			
53-38-901	MISCELLANEOUS	78,031	3,963	8,445	-			
53-38-950	FEMA	-	61,065	12,213	-			
53-39-975	TRANSFER INTERFUND UTILITY SER	-	-	-	-			
TOTAL MISCELLANEOUS REVENUE		164,711	173,809	306,235	1,440,000	2,996,351	2,996,351	-



Budget Worksheet
Fiscal Year 2024
ELECTRIC UTILITY

6/30/2021
FY 21

6/30/2022
FY 22

5/31/2023
FY 23

6/30/2023
FY 23

6/30/2024
FY 24

		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
PERSONNEL								
53-40-110	SALARIES - MAINTENANCE	1,039,072	1,178,457	1,330,831	1,121,208	1,246,417	1,246,417	
53-40-111	WAGES PART TIME	-	-	-	30,000	30,000	30,000	
53-40-112	PAYROLL ACCRUAL - WAGE EXPENSE	(3,633)	-	-	-			
53-40-120	SALARIES - NEW CONSTRUCTION	-	-	37,050	395,289	460,353	460,353	
53-40-130	EMPLOYEE BENEFITS	291,376	369,704	669,653	778,581	829,209	829,209	
53-40-145	SAFETY INCENTIVE ALLOWANCE	-	-	-	1,500	1,500	1,500	
53-40-150	EMPL APPRECIATION ALLOWANCE	2,666	5,627	9,044	10,200	9,600	9,600	
TOTAL PERSONNEL		1,329,481	1,553,787	2,046,578	2,336,777	2,577,079	2,577,079	-
OPERATIONS & MAINTENANCE								
53-40-190	POWER BOARD EXPENSES	474	660	143	3,000	3,000	3,000	
53-40-210	BOOKS, SUB., AND MEMBERSHIPS	2,568	-	-	3,000	1,000	1,000	
53-40-220	PUBLIC NOTICES	-	-	-	500	500	500	
53-40-230	TRAVEL	1,511	4,207	5,131	6,500	6,500	6,500	
53-40-240	OFFICE SUPPLIES AND EXPENSE	3,250	9,804	7,678	10,000	10,000	10,000	
53-40-250	EQUIP. SUPPLIES AND MNT.	30,350	61,410	46,971	45,000	50,000	50,000	
53-40-251	EQUIPMENT - HAND TOOLS	14,152	57,468	49,661	80,000	60,000	60,000	
53-40-260	BLDGS. & GROUND SUP. & MNT.	-	11	-	2,000	1,500	1,500	
53-40-270	UTILITIES	3,176	3,994	6,088	4,000	4,500	4,500	
53-40-280	TELEPHONE	18,553	20,193	15,699	20,000	20,000	20,000	
53-40-310	PROFESSIONAL & TECHNICAL	37,414	25,779	8,137	120,000	25,000	25,000	
53-40-311	PROFESSIONAL ANSWERING SERVICE	2,741	4,349	3,396	5,500	5,500	5,500	
53-40-320	IMPACT FEE ANALYSIS 2012	-	1,846	308	-			
53-40-330	EDUCATION AND TRAINING	8,110	24,880	25,116	25,000	25,000	25,000	
53-40-460	POWER PURCHASES	10,776,101	11,640,991	14,845,928	10,950,000	12,938,409	12,938,409	
53-40-470	INTEREST EXPENSE	-	-	-	-			
53-40-480	SPECIAL DEPARTMENT SUPPLIES	37,397	30,052	29,906	60,000	45,000	45,000	
53-40-482	METER READING RADIO FREQUENCY	-	2,625	-	-			
53-40-484	GENERLINK GENERATOR ADAPTER	105,009	36,686	-	-			
53-40-510	INSURANCE	44,967	37,242	56,167	50,000	60,000	60,000	
53-40-540	BAD DEBT EXPENSE	13,035	13,838	-	13,000	13,000	13,000	
53-40-560	EQUIPMENT RENTAL	-	-	-	6,000	3,000	3,000	



Budget Worksheet
Fiscal Year 2024
ELECTRIC UTILITY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
53-40-570	EQUIPMENT LEASE PAYMENT	17,900	9,900	13,084	15,000	15,000	15,000	
53-40-580	BANK CHARGES (CREDIT CARDS)	64,967	79,550	93,666	60,000	80,000	80,000	
53-40-610	SUBSTATION MAINTENANCE	5,373	147,606	29,374	230,000	250,000	250,000	
53-40-625	CONTRACT - TREE TRIMMING	201,303	228,913	165,567	275,000	375,000	375,000	
53-40-630	IMPROVEMENTS - MAINTENANCE	341,656	520,358	456,924	750,000	750,000	750,000	
53-40-632	SUBSTATION MAINTENANCE	-	-	61,780	200,000	200,000	200,000	
53-40-635	MY METER PROJECT	-	-	42,140	-			
53-40-645	BLUE STAKE REQUESTS	3,607	3,451	3,952	3,000	3,500	3,500	
53-40-650	DEPRECIATION	933,525	907,223	-	-			
53-40-655	OUTAGE MANAGEMENT SOFTWARE	-	-	106,970	-	54,000	54,000	
TOTAL OPERATIONS & MAINTENANCE		12,667,140	13,873,036	16,073,786	12,936,500	14,999,409	14,999,409	-
CAPITAL EQUIPMENT & PROJECTS								
53-40-710	CAPITAL OUTLAY - LAND	-	-	-	-			
53-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	-	-			
53-40-730	CAPITAL OUTLAY - IMPROVEMENTS	-	-	289,132	500,000			
53-40-740	CAPITAL OUTLAY - EQUIPMENT	339	-	3,710	-			
53-40-750	CAPITAL OUTLAY - INFRASTR.	-	-	421,706	1,600,000	3,514,000	3,514,000	
53-40-760	CAPITAL OUTLAY - VEHICLES	-	-	214,662	173,333	623,000	623,000	
53-40-722	CAPITAL ADVANCED METERING	72,115	-	-	-			
53-40-724	OPERATIONS CENTER PROJECT	-	204,563	-	-			
53-40-735	200 NORTH SUBSTATION REBUILD	-	242	-	-			
53-40-752	WIND STORM - MUTUAL AID	26,949	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		99,404	204,805	929,210	2,273,333	4,137,000	4,137,000	-



Budget Worksheet
Fiscal Year 2024
ELECTRIC UTILITY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OTHER								
53-40-810	ADMINISTRATIVE SERVICES	215,000	220,000	255,220	278,422	305,000	305,000	
53-40-820	INFORMATION SYSTEMS SERVICES	148,000	148,000	135,667	148,000	220,000	220,000	
53-40-830	FLEET MGMT SERVICES	52,500	52,500	48,125	52,500	40,000	40,000	
53-40-880	NON-RECIPROCAL UTILITY TRANSFE	217,078	-	-	225,000	225,000	225,000	
53-40-890	PENSION EXPENSE	73,503	(39,047)	-	-			
53-40-920	ENERGY SALES AND USE TAX	863,730	969,295	976,190	925,000	1,005,450	1,005,450	
53-40-930	PAYMENT IN LIEU OF PROP TAX	23,936	28,570	-	25,000	30,000	30,000	
53-40-990	RETAINED EARNINGS - EXP	-	-	-	-			
TOTAL OTHER		1,593,746	1,379,317	1,415,201	1,653,922	1,825,450	1,825,450	-
TOTAL ELECTRIC UTILITY REVENUES		17,097,248	18,698,845	18,491,688	19,200,532	23,538,938	23,538,938	-
TOTAL ELECTRIC UTILITY EXPENSES		15,689,771	17,010,946	20,464,775	19,200,532	23,538,938	23,538,938	-
DIFFERENCE IN REVENUES AND EXPENSES		1,407,477	1,687,900	(1,973,087)	-	-	-	-



Budget Worksheet
Fiscal Year 2024
PRESSURE IRRIGATION UTILITY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
54-37-100	SERVICE FEES - UTILITY	1,295,136	1,320,699	1,339,737	1,370,550	1,632,877	1,632,877	
54-37-110	P.I. SERVICE - SEASON CHARGE	5,293	-	-	-			
TOTAL REVENUE		1,300,430	1,320,699	1,339,737	1,370,550	1,632,877	1,632,877	-
MISCELLANEOUS REVENUE								
54-38-100	INTEREST EARNINGS	672	307	1,593	-			
54-38-700	DEVELOPER'S NON CASH CONTRIBUT	-	-	-	-			
TOTAL MISCELLANEOUS REVENUE		672	307	1,593	-	-	-	-
PERSONNEL								
54-40-110	SALARIES AND WAGES	2,029	542	(10)	7,662	9,030	9,030	
54-40-120	WAGES PART TIME	-	-	-	-			
54-40-130	EMPLOYEE BENEFITS	1,125	336	97	4,081	4,847	4,847	
TOTAL PERSONNEL		3,154	878	87	11,743	13,877	13,877	-
OPERATIONS & MAINTENANCE								
54-40-250	EQUIP. SUPPLIES AND MNT.	-	-	-	-			
54-40-540	BAD DEBT EXPENSE	884	649	-	-			
54-40-580	BANK CHARGES	5,498	6,245	7,442	6,000	6,000	6,000	
54-40-810	ADMINISTRATIVE SERVICES	72,500	74,250	85,073	92,807	101,000	101,000	
54-40-650	DEPRECIATION	-	-	-	-			
54-40-910	PAYMENTS TO DAVIS AND WEBER	1,232,527	1,251,133	1,156,001	1,260,000	1,512,000	1,512,000	
TOTAL OPERATIONS & MAINTENANCE		1,311,409	1,332,277	1,248,517	1,358,807	1,619,000	1,619,000	-
TOTAL PRESSURE IRRIGATION UTILITY REVENUES		1,301,102	1,321,006	1,341,330	1,370,550	1,632,877	1,632,877	-
		-	-	-	-			
TOTAL PRESSURE IRRIGATION UTILITY EXPENSES		1,314,563	1,333,156	1,248,604	1,370,550	1,632,877	1,632,877	-
		-	-	-	-			
DIFFERENCE IN REVENUES AND EXPENSES		(13,462)	(12,150)	92,726	-	-	-	-



**Budget Worksheet
Fiscal Year 2024
SANITATION UTILITY**

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
REVENUE								
55-37-120	NON-RECIPROCAL UTILITY REVENUE	12,180	-	-	12,000	12,000	12,000	
55-37-650	NON CASH CONTRIBUTIONS	-	-	-	-			
55-37-700	SANITATION FEES	1,695,172	1,728,651	1,613,953	1,740,000	1,781,269	1,781,269	
55-37-710	RECYCLE FEES	759,052	772,742	717,118	780,000	795,600	795,600	
TOTAL REVENUE		2,466,404	2,501,393	2,331,071	2,532,000	2,588,869	2,588,869	-
MISCELLANEOUS REVENUE								
55-38-100	INTEREST EARNINGS	7,587	5,746	35,355	-	45,000	45,000	
55-38-600	MISCELLANEOUS	80	190	-	-			
55-38-700	RETAINED EARNINGS - REV	-	-	-	164,691			
TOTAL MISCELLANEOUS REVENUE		7,667	5,936	35,355	164,691	45,000	45,000	-
PERSONNEL								
55-40-110	SALARIES AND WAGES	28,947	14,844	6,795	23,933	26,109	26,109	
55-40-120	WAGES - PART TIME	-	-	-	-			
55-40-130	EMPLOYEE BENEFITS	17,674	1,933	16,368	12,747	14,014	14,014	
TOTAL PERSONNEL		46,620	16,778	23,163	36,680	40,123	40,123	-



Budget Worksheet
Fiscal Year 2024
SANITATION UTILITY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024	
		FY 21	FY 22	FY 23	FY 23	FY 24	
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Final Budget
OPERATIONS & MAINTENANCE							
55-40-241	COMPUTER, DEVICES & SOFTWARE	-	-	-	-	5,000	5,000
55-40-250	EQUIPMENT, SUPPLIES, MNT.	-	5,079	8,583	5,000	6,000	6,000
55-40-470	INTEREST EXPENSE	-	-	-	-		
55-40-480	SPECIAL DEPARTMENT SUPPLIES	-	-	-	10,000	10,000	10,000
55-40-510	INSURANCE	2,910	2,408	3,892	6,000	6,000	6,000
55-40-540	BAD DEBT EXPENSE	1,995	1,035	-	10,000	10,000	10,000
55-40-580	BANK CHARGES	10,411	11,705	12,850	12,000	12,000	12,000
55-40-610	WASTE SERVICES	18,691	16,302	30,449	35,000	35,000	35,000
55-40-620	COLLECTION CONTRACT	482,742	532,479	480,707	515,000	520,000	520,000
55-40-621	RECYCLE COLLECTION	241,682	234,822	188,535	245,000	245,000	245,000
55-40-622	GREEN WASTE COLLECTION	219,612	224,704	189,846	230,000	245,000	245,000
55-40-630	DISPOSAL CHARGES	1,046,283	1,060,330	897,600	1,060,800	1,105,000	1,105,000
55-40-650	DEPRECIATION	80,308	47,323	-	-		
55-40-810	ADMINISTRATIVE SERVICES	112,000	115,500	127,610	139,211	152,000	152,000
55-40-820	TOTER RECYCLE CARTS	75,659	56,710	80,089	75,000	85,000	85,000
55-40-830	FLEET MGMT SERVICES	5,000	5,000	4,583	5,000	10,000	10,000
55-40-880	NON-RECIPROCAL UTILITY SERVICE	12,180	-	-	12,000	12,000	12,000
55-40-890	PENSION EXPENSE	9,625	-	-	-		
55-40-990	RETAINED EARNINGS - EXP	-	-	-	-	135,746	135,746
TOTAL OPERATIONS & MAINTENANCE		2,319,096	2,313,396	2,024,744	2,360,011	2,593,746	2,593,746
CAPITAL EQUIPMENT & PROJECTS							
55-40-740	CAPITAL OUTLAY - EQUIPMENT	-	-	305,042	300,000		
TOTAL CAPITAL EQUIPMENT & PROJECTS		-	-	305,042	300,000	-	-
TOTAL SANITATION UTILITY REVENUES		2,474,071	2,507,329	2,366,426	2,696,691	2,633,869	2,633,869
TOTAL SANITATION UTILITY EXPENSES		2,365,717	2,330,173	2,352,949	2,696,691	2,633,869	2,633,869
DIFFERENCE IN REVENUES AND EXPENSES		108,354	177,155	13,477	-	-	-



Budget Worksheet
Fiscal Year 2024
STORM WATER UTILITY

6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
FY 21	FY 22	FY 23	FY 23	FY 24		
Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget

REVENUE							
56-37-100	STORM WATER FEES	1,205,983	1,219,778	1,131,870	1,225,000	1,250,000	1,250,000
56-37-120	NON-RECIPROCAL UTILITY REVENUE	26,643	-	-	25,000	25,000	25,000
56-37-130	STORM WATER CONNECTION FEES	-	-	-	-		
56-37-150	MISC STORM DRAIN REVENUES	-	200	800	-		
56-37-650	DEVELOPER'S NON CASH CONTRIBUT	858,796	560,020	-	-		
56-37-740	GAIN ON SALE OF ASSET	29,565	-	156,750	-		
TOTAL REVENUE		2,120,987	1,779,998	1,289,420	1,250,000	1,275,000	1,275,000

MISCELLANEOUS REVENUE							
56-38-100	INTEREST EARNINGS	10,823	8,516	48,847	-	45,000	45,000
56-38-700	RETAINED EARNINGS - REV	-	-	-	958,980	605,268	605,268
TOTAL MISCELLANEOUS REVENUE		10,823	8,516	48,847	958,980	650,268	650,268

PERSONNEL							
56-40-110	SALARIES AND WAGES	360,596	408,737	501,286	462,134	487,379	487,379
56-40-120	WAGES - PART TIME	-	-	-	7,020	7,800	7,800
56-40-130	EMPLOYEE BENEFITS	154,271	150,000	258,788	245,652	261,190	261,190
TOTAL PERSONNEL		514,868	558,737	760,073	714,806	756,368	756,368



**Budget Worksheet
Fiscal Year 2024
STORM WATER UTILITY**

 Budget Worksheet Fiscal Year 2024 STORM WATER UTILITY		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
OPERATIONS & MAINTENANCE								
56-40-220	PUBLIC NOTICES	-	-	-	-			
56-40-240	OFFICE SUPPLIES AND EXPENSE	9,067	15,782	18,888	13,000	8,000	8,000	
56-40-241	COMPUTER, DEVICES & SOFTWARE	-	-	-	-	9,500	9,500	
56-40-250	EQUIP. SUPPLIES AND MNT.	32,520	23,809	34,263	23,000	27,000	27,000	
56-40-260	BLDGS. & GROUND SUP. & MNT.	243	-	-	1,000	5,000	5,000	
56-40-270	UTILITIES	-	-	-	1,000	1,000	1,000	
56-40-280	TELEPHONE	7,100	7,385	5,255	7,500	8,000	8,000	
56-40-310	PROFESSIONAL & TECHNICAL	15,770	37,497	46,938	60,000	70,000	70,000	
56-40-320	INSPECTION AND MAINTENANCE	7	120	22,841	25,000	25,000	25,000	
56-40-330	EDUCATION AND TRAINING	613	2,788	3,146	4,500	6,000	6,000	
56-40-470	INTEREST EXPENSE	-	-	-	-			
56-40-480	SPECIAL SUPPLIES	12,486	10,944	54,940	32,000	32,000	32,000	
56-40-495	STORM WATER PERMIT	1,750	6,845	1,750	7,500	8,000	8,000	
56-40-510	INSURANCE	4,232	4,903	3,968	35,000	35,000	35,000	
56-40-520	EASEMENTS AND AGREEMENTS	-	-	-	10,000	10,000	10,000	
56-40-540	BAD DEBT EXPENSE	332	246	-	-			
56-40-560	EQUIPMENT RENTAL	6,217	3,050	-	9,500	12,000	12,000	
56-40-570	EQUIPMENT LEASE PAYMENT	-	-	-	95,000			
56-40-580	BANK CHARGES	5,118	5,755	6,240	5,000	5,900	5,900	
56-40-630	CURB AND GUTTER MAINTENANCE	740	37,270	907	100,000	100,000	100,000	
56-40-645	BLUE STAKE REQUESTS	2,250	2,246	2,029	2,500	3,500	3,500	
56-40-650	DEPRECIATION	687,121	689,885	-	-			
56-40-670	MATERIAL PROCESSING	-	-	-	30,000			
56-40-810	ADMINISTRATIVE SERVICES	72,500	74,500	85,073	92,807	101,000	101,000	
56-40-820	INFORMATION SYSTEMS SERVICES	71,500	71,500	65,542	71,500	100,000	100,000	
56-40-830	FLEET MGMT SERVICES	11,500	11,500	10,542	11,500	33,000	33,000	
56-40-840	TRANSFER TO FLEET SERVICE FUND	-	-	-	-			
56-40-880	NON-RECIPROCAL UTILITY SERVICE	26,643	-	-	25,000	25,000	25,000	
56-40-890	PENSION EXPENSE	20,580	(13,016)	-	-			
56-40-990	RETAINED EARNINGS - EXP	-	-	-	-			
TOTAL OPERATIONS & MAINTENANCE		988,291	993,009	362,322	662,307	624,900	624,900	-



Budget Worksheet
Fiscal Year 2024
STORM WATER UTILITY

		6/30/2021	6/30/2022	5/31/2023	6/30/2023	6/30/2024		
		FY 21	FY 22	FY 23	FY 23	FY 24		
		Actual	Actual	YTD - Actual	Budget	Tentative Budget	Modified Budget	Final Budget
CAPITAL EQUIPMENT & PROJECTS								
56-40-720	CAPITAL OUTLAY - BUILDINGS	-	-	24,474	15,000			
56-40-740	CAPITAL OUTLAY - EQUIPMENT	-	3,167	-	7,500			
56-40-750	CAPITAL OUTLAY - INFRASTR.	10,021	-	494,262	650,000	450,000	450,000	
56-40-760	CAPITAL OUTLAY - VEHICLES	-	-	482,469	159,367	94,000	94,000	
56-40-752	HERITAGE PARK DRAIN FACILITY	8,500	-	-	-			
TOTAL CAPITAL EQUIPMENT & PROJECTS		18,521	3,167	1,001,205	831,867	544,000	544,000	-
TOTAL STORM WATER UTILITY REVENUES		2,131,810	1,788,514	1,338,267	2,208,980	1,925,268	1,925,268	-
TOTAL STORM WATER UTILITY EXPENSES		1,521,680	1,554,912	2,123,600	2,208,980	1,925,268	1,925,268	-
DIFFERENCE IN REVENUES AND EXPENSES		610,130	233,602	(785,333)	-	-	-	-



Fiscal Year 2024 Budget Supplement

Enterprise Fund Inter-Fund Services and Transfers

In accordance with Utah Code 10-6-135.5 (revised May 2017) requires a City that is proposing to transfer funds from an Enterprise Fund must provide notice of the transfer and hold a separate public hearing prior to the adoption of the Budget. Additionally, the Budget must include a cost accounting breakdown of how money in the Enterprise Fund is being used.

Reciprocal Transfers

The Kaysville City General Fund provides administrative and overhead services to the enterprise (business-type) funds. These services include utility billing, payment collection and customer service functions, management and legal services as well as costs for human resources, technology, fleet maintenance and other administrative services. The City calculates the estimated costs to provide these services to the enterprise funds; and each enterprise fund transfers their proportionate share of the costs to the General Fund. If these functions were not provided by the General Fund, the enterprise funds would need to hire additional employees and pay the direct personnel, materials and supplies, and equipment costs and/or hire consultants and pay their fees. City Management believes the amount transferred to the General Fund is less than the value of the services received and/or the amount which would be billed by a third party.

The proposed Fiscal Year 2024 Budget includes reciprocal transfers as follows:

Fund	Administrative Services	Information Services	Fleet Services	Total	Percentage of Enterprise Fund
Electric Utility Enterprise Fund	\$305,000	\$220,000	\$40,000	\$565,000	2.40%
Sanitation Utility Enterprise Fund	\$152,000		\$10,000	\$162,000	6.24%
Sewer Utility Enterprise Fund	\$101,000			\$101,000	3.27%
Storm Water Utility Enterprise Fund	\$101,000	\$100,000	\$33,000	\$234,000	12.15%
Water Utility Enterprise Fund	\$254,000	\$150,000	\$25,000	\$429,000	9.67%
Pressurized Irrigation Enterprise Fund	\$101,000			\$101,000	6.18%
Total General Fund	\$1,014,000	\$470,000	\$108,000	\$1,592,000	

The Fiscal Year 2024 Budget includes the following Inter-fund Activity.

Non-Reciprocal Transfers

Kaysville City has funds that operate as business-type funds, providing water, electricity and other services to customers at rates established by the Kaysville City Council.

These estimated costs for unbilled services provided to the City are part of the operations of the utility enterprise funds and inclusive of the total operations of the City. This notice is for informational purposes only and this practice of unbilled utility services does not result in a proposed increase in utility rates.

The proposed Fiscal Year 2024 Budget includes non-reciprocal transfers as follows:

Fund	Utility Services	Percentage of Enterprise Fund
Electric Utility Enterprise Fund	\$225,000	0.88%
Sanitation Utility Enterprise Fund	\$12,000	0.46%
Sewer Utility Enterprise Fund	\$5,000	0.16%
Storm Water Utility Enterprise Fund	\$25,000	1.29%
Water Utility Enterprise Fund	\$40,000	0.90%
Total General Fund	\$307,000	

Fiscal Year 2023 Budget Amendments

GENERAL FUND

	Original Budget	Amended Budget	Increase	Reason
Council	\$145,625.00	\$169,625.00	\$24,000.00	<i>Lobbying Services - Lincoln Hill Partners</i>
Fleet Maintenance	\$612,497.71	\$918,497.71	\$306,000.00	<i>Two new snow plows - Budgeted for in other funds</i>
Public Works	\$1,034,747.00	\$1,234,747.00	\$200,000.00	<i>Snow removal</i>
Fire	\$3,698,635.00	\$4,764,635.00	\$1,066,000.00	<i>Fire truck</i>
Total Expenditures	\$5,491,504.71	\$7,087,504.71	\$1,596,000.00	
Revenue - Fund Balance	\$1,277,763.00	\$2,873,763.00	\$1,596,000.00	

ROAD FUND

	Original Budget	Amended Budget	Increase	Reason
Total Expenditures	\$3,487,807.33	\$7,487,807.33	\$4,000,000.00	<i>Connector Road Project - Costs Reimbursed</i>
Revenue - Intergovernmental	\$0.00	\$8,700,000.00	\$8,700,000.00	

CITY COUNCIL STAFF REPORT



MEETING DATE: August 3, 2023

TYPE OF ITEM: Action Item

PRESENTED BY: Melinda Greenwood, Community Development Director

SUBJECT/AGENDA TITLE: An Ordinance amending Section 17-19 "General Commercial District" and Section 17-20 "Central Commercial" of the Kaysville City Code to add restrictions for vehicle-centered uses

EXECUTIVE SUMMARY:

This item originally came to the Planning Commission in March with a draft ordinance that would restrict additional car washes within close proximity of existing or permitted car washes. The draft concept was pushed forward after a flux of tunnel car washes, all within a few blocks of each other, were proposed or permitted in the City Center area. The Planning Commission felt the original draft of the ordinance was inadvisable due to the wording of the ordinance and the limited action it would implement. The Commission directed staff to expand the proposed restrictions to better support the 2022 General Plan City Center concept.

A revised draft of the ordinance, which would eliminate uses which are singularly focused on vehicles, was presented at the July 13, 2023 Planning Commission meeting. At that meeting, the Planning Commission held a public hearing and discussed the expanded draft ordinance.

During the public hearing, one comment was received from a representative of Quick Quack car wash. While the commentator was supportive of the ordinance change, they asked for an exemption from the [non-conforming use section of the](#) City's ordinance. Their request would allow for The Good Spray car wash to demolish the existing facility and construct a tunnel wash over two adjacent parcels. After a lengthy discussion, the Planning Commission voted 5-0 to send a recommendation of approval of the draft ordinance to the City Council. Along with the findings, the motion included a few recommendations which are noted in the recommendation section of the staff report.

Minutes from the July 13, 2023 Planning Commission meeting are not yet available, but you may view the relevant portion of the meeting by [clicking on this link](#).

The draft ordinance and the packet from the Planning Commission meeting are attached to this report.

City Council Options:

1. Approve the proposed text amendment as recommended by the Planning Commission.
2. Approve the proposed text amendment with additional modifications.

3. Deny the proposed text amendments.

Staff Recommendation:

Based on the findings and recommendations from the Planning Commission listed below, staff recommends approval of text amendments to Kaysville City Code 17-19 and 17-20.

1. On July 13, 2023, the Planning Commission held a public hearing and voted 5-0 to send a recommendation of approval to the City Council.
2. The proposed text amendments supports the 2022 General Plan guiding principal of “Enriching our city center and downtown.”
3. The proposed text amendments are consistent with and supported by the goals, objectives and implementation measures identified in the 2022 General Plan.
4. The proposed text amendments will support the City Center concept defined in Map 2.4 of the 2022 General Plan.
5. The proposed ordinance will work to recognize and correct recent land use development patterns which are not consistent with the 2022 General Plan.
6. The Planning Commission recommends the funding of a small area plan to assist in implementing the proposed change and the City Center vision outlined in the 2022 General Plan.
7. The Planning Commission recommends the Redevelopment Agency use a Community Reinvestment Area and funding to speed up the land use change being proposed and to assist property owners in the area to comply with the proposed ordinance change.

Fiscal Impact:

Unknown

ATTACHMENTS:

1. Draft Ordinance GC and CC Restrictions on Vehicle Centered Businesses KCC 17-19 and 17-20
 2. July 13, 2023 Planning Commission Packet- GC and CC Vehicle Center
-

ORDINANCE __-__-__

AN ORDINANCE ENACTING TITLE 17, CHAPTER 19, SECTION 8 AND TITLE 17, CHAPTER 20, SECTION 8 EXPRESSLY PROHIBITING CERTAIN USES IN SPECIFIC AREAS OF THE GENERAL COMMERCIAL ZONE AND CENTRAL COMMERCIAL ZONE; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Kaysville City desires to encourage a diverse and healthy business profile; and

WHEREAS, Kaysville City desires to implement the City Center and Downtown vision identified in the 2022 General Plan to ensure that development and redevelopment occur in a manner consistent with the resident's desires; and

WHEREAS, Kaysville City also desires to maintain and attract businesses and uses which create and enhance walkable mixed-use places which are desirable as a destination; and

WHEREAS, the City finds that limiting uses which are singularly focused on vehicles along major corridors of 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South is a critical first step in identified placemaking goals and objectives; and

WHEREAS, the Kaysville City Planning Commission held a public hearing on July 13, 2023 and voted 5-0 to send a recommendation of approval of the proposed ordinance to the City Council; and

WHEREAS, the Kaysville City Council finds it to be in the best interest of its citizens to enact the ordinance outlined below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

SECTION I: Repealer. If any provisions of the City's Code previously adopted are inconsistent herewith they are hereby repealed.

SECTION II: Enactment. Title 17, Chapter 19, Section 8 and Title 17, Chapter 20, Section 8 shall be enacted and Title 17, Chapter 20, Section 4 to be amended to read as follows:

General Commercial District

17-19-8 Prohibited Uses

Uses which are singularly focused on vehicles are expressly prohibited on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South. Such uses include but are not limited to auto repair shops, tire shops, auto detailing services, towing services, auto tinting services, auto rentals, lube and oil service stations, spray and tunnel car washes which are not accompanied with a convenience store, windshield repair centers, drive-through establishments which do not include indoor retail or dining spaces for customers and other uses which create a heavy emphasis on vehicle space.

Storage services are not permitted on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South.

Central Commercial District

17-20-4 Conditional Uses

Compliance with standards shall be determined by the Planning Commission by reference to KCC 17-30.

1. Theaters.
2. Motels or hotels.
3. Light industry/research uses subject to the provisions of KCC 17-23.
4. Dwellings.
5. Social halls, lodges, fraternal organizations.
- ~~6. Automotive repair that does not break the continuity of retail store frontage for pedestrians, does not impose a nuisance on residences or other surrounding uses, does not create traffic hazards or undue traffic congestion, and has pump islands located so that vehicles serviced or awaiting service do not block any public sidewalk or driveway.~~
6. Amusement arcades.
7. Public utility substations.
8. Sale of beer for consumption on the premises of a full-service restaurant, limited-service restaurant, beer-only restaurant, banquet or reception center.
9. Sale of liquor for consumption on the premises of a full-service restaurant, limited-service restaurant, banquet or reception center.

17-20-8 Prohibited Uses

Uses which are singularly focused on vehicles are expressly prohibited on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South. Such uses include but are not limited to auto repair shops, tire shops, auto detailing services, towing services, auto tinting services, auto rentals, lube and oil service stations, spray and tunnel car washes which are not accompanied with a convenience store, windshield repair centers, drive-through establishments which do not include indoor retail or dining spaces for customers and other uses which create a heavy emphasis on vehicle space.

Storage services are not permitted on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South.

SECTION III: Severability. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION IV: Effective Date. This ordinance being necessary for the peace, health and safety of the City, shall become effective immediately upon posting.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this ____ day of _____, 2023.

ATTEST:

Tamara Tran, Mayor

Annemarie Plaizier, City Recorder

PLANNING COMMISSION STAFF REPORT

To: Kaysville City Planning Commission
From: Melinda Greenwood, Community Development Director
Date: July 6, 2023

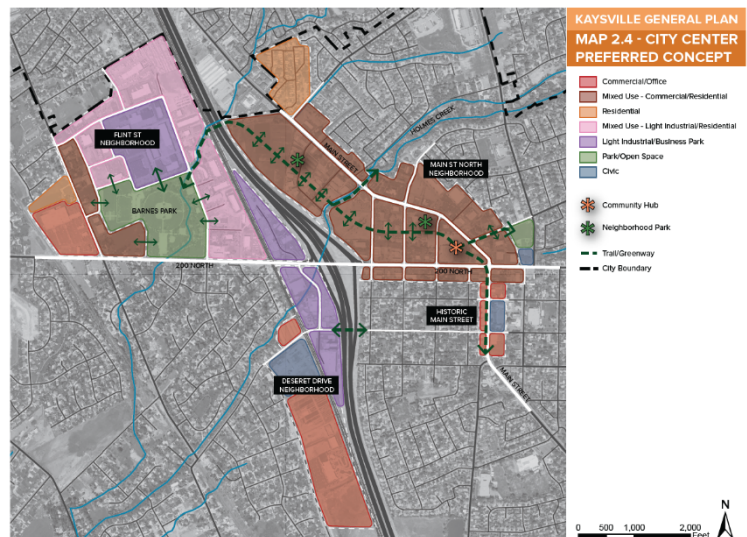
Agenda Item #5: Public Hearing for a text amendment to Title 17 Chapter 19 General Commercial District and Title 17 Chapter 20 Central Commercial District

Meeting Date	July 13, 2023
Application Type	Text Amendment
Applicant	Kaysville City Mayor & Council
Chapter Title Section	17-19-8 Prohibited Uses; 17-20-4 Conditional Uses and 17-20-8 Prohibited Uses

1. BACKGROUND

The City made extensive efforts the past few years to plan for redevelopment of the City Center area, which includes 200 North between 100 West and I-15 and Main Street from the north boundary through the historic downtown area.

Staff has been directed by elected officials to look at implementing an ordinance which would prevent the City Center area from becoming over-saturated by uses which only serve vehicles. Such uses detract from the vision of a mixed use and people-centered destination.



An initial discussion on changes in the City Center area took place at the March 23, 2023 Planning Commission Meeting, but was focused on limiting the particular use of car washes. During that meeting, Commissioners expressed the desire to look at limiting a variety of uses which only serve vehicles, instead of focusing on one use in particular. The Planning Commission implemented a pending ordinance restriction during the meeting and motioned to continue the item until a further date. Staff believes the updated proposed regulations align better with the Planning Commission's direction and the vision set forth in the recently adopted 2022 General Plan.

The proposed text amendments (see attachment 1) for Title 17 Chapter 19 General Commercial and Title 17 Chapter 20 Central Commercial aim to prohibit uses which are singularly focused on vehicles on the frontage of Main Street and 200 North in the designated City Center area between I-15 and 100 East and Main Street between the City’s northern border and 100 South.

2. 2022 GENERAL PLAN

The 2022 General Plan is founded upon five guiding principles, one of which is titled as “Enrich our city center and downtown” and specifically calls out a



Enrich our city center and downtown

We will enhance our city center with commercial and mixed-use development and investing in streetscape and parking.

focus on mixed-use development. Guiding principles are broad in nature and all goals and objectives established in the General Plan should support one or more of these principles. The proposed text amendments to the General Commercial and Central Commercial zones will be a foundational first step in transforming and enriching our City Center area. If adopted, the change should spearhead desirable development and redevelopment that Kaysville citizens established during the community outreach process for the 2022 General Plan.

Also outlined in the 2022 General Plan is the City’s goal of preserving Main Street and our City Center area for uses which will bring vitality, vibrancy and contribute to a pedestrian-oriented area. Page 18 (emphasis added) states:

*Kaysville City Center is a place that builds upon the well-established history, patterns and forms of the downtown area, **yet is not timid in the introduction of new ideas** and places as part of creating a larger, **more diverse and people-centric City Center** of the future.*

Map 2.4 of the 2022 General Plan shows the preferred option of the City Center concept and includes a mixed use development along Main Street from approximately 100 South to the City’s northern border and 200 North between the I-15 and 100 East. The proposed text amendment hones in on the bulk of the City Center area, and if adopted, will be a first bold step to begin the lengthy process of transforming Kaysville’s longest-established commercial cores.

Page 21 of the 2022 General Plan states that as we continue to redevelop our City Center, we should look to create Walkable Mixed Use Streets (see excerpt to the left) and establish a foundation of design characteristics that “will need to be a human scale that is comfortable and safe to walk along.”

WALKABLE MIXED USE STREETS

As the area transitions, the design of the streets themselves should transform to cater to pedestrians. While the area’s streets will balance all the modes – driving, bicycling, transit, freight – their foundational design characteristic will need to be a human scale that is comfortable and safe to walk along.

Key aspects of the future walkable street profile for the Barnes Park and North Main Street areas are:

- A heavier emphasis on person space than vehicular space
- High quality pedestrian realm – wide sidewalks and furnishings area
- Regular street trees
- Streetscape amenities
- High-quality relationship with development sites – frequent direct building/site entries to the sidewalk, building transparency, and active yard spaces

Specific to the north section of Main Street, the 2022 General Plan continues and states we should place a “heavier emphasis on person space than vehicular space.” For this to take place, we need to restrict uses along Main Street in the City Center as well as 200 North which only serve vehicle traffic and do not have dual spaces for dining, shopping or other retail services. The proposed text amendment accomplishes this task by disallowing business such as auto repair shops, towing services, and auto detailing, car washes and similar services.

The culmination of Chapter 1 Land Use & Placemaking Plan outlines specific goals and implementation measures which further support the proposed text amendments.

Chapter 1 Goal 2 is listed as: **Make Kaysville City Center Distinct and Identifiable from Adjacent Neighborhoods and Surrounding Cities** with the specific objectives pasted into the staff report below.

2.1: Improve commercial Frontage and streetscapes along key corridors such as Main Street and 200 North.

Implementation Measure: Preserve the best of what exists and develop new commercial and mixed use buildings to create a “street edge” along the major corridors.

2.2: Create a distinct city center and expand the “heart of the community” to include areas beyond the historic core.

Implementation Measure: Modify existing ordinances and codes to allow for mixed-use development in the Main Street North and Barnes Park neighborhood areas, as detailed in the Placemaking Plan. Consider the implementation of a form-based code to guide future development in achieving a form, scale and style that are appropriate for Kaysville.

Chapter 1 Goal 9 suggests the City should: **Encourage Diverse Commercial Uses to Meet the Needs of the Community and Visitors** and prescribes the following relevant objective and implementation measure.

9.1: Focus primary commercial uses in the City Center and secondary uses in smaller existing/future nodes.

Implementation Measure: Encourage mixed use and flex development in the City Center.

On page 34 of the 2022 General Plan, we find additional support for refining development of the northern portion of Main Street by focusing on walking, biking and transit and therefore limiting development which is vehicle-centric.

NORTH MAIN STREET

The vision for this northern segment of Main Street (north of 200 North) is to transform it to serve and complement the land use and character mix envisioned for the Main Street North (see *Kaysville City Center section*), including more emphasis on walking, bicycling and transit.

The 2022 General Plan continues to support the proposed text amendment in Chapter 2 where Goal 4 is listed as: **Improve Access, Walkability, and Sense of Place on Historic Main Street** which notes that “Historic and **North Main Street** are envisioned to be pedestrian-friendly corridors that support city center activities and uses.” Specific to Main Street, the chapter’s objectives continue to include:

Objective 4.4: Improve Walkability. *Continue to create a high-quality pedestrian realm for a variety of uses such as walking and gathering.*

Chapter 2 sets similar minded goals Goal 5 and Objective 5.1 which again asks the City to create spaces that are less focused on cars and more focused on quality destinations and pedestrians.

Objective 5.1: Create a new and enhanced person-focused network.

Implementation Measure (excerpt): *Create a foundation for the transformation of these areas by planning and implementing a connected and dense network. This network will include street types new to Kaysville that create more focus on space designed for people and less space designed for motor vehicles.*

The addition or expansion of businesses which are strictly focused on automobiles will prolong the City’s ability to accomplish the defined place-making goals and objectives which have been specifically set for the City Center area. Implementing the proposed changes to our zoning code will decrease the focus on vehicles and begin the long task of working towards a sustainable, viable and active mixed-use City Center. Blending uses which create an inviting and destination focused atmosphere for both pedestrians, vehicles and other modes of transportation will be critical to realizing the City Center vision.

The proposed text amendments are duplicative for both the Central Commercial zone and the General Commercial zone and state:

Uses which are singularly focused on vehicles are expressly prohibited on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City’s northern border and 100 South. Such uses include but are not limited to auto repair shops, tire shops, auto detailing services, towing services, auto tinting services, auto rentals, lube and oil service stations, spray and tunnel car washes which are not accompanied with a convenience store, windshield repair centers, drive-through establishments which do not include indoor retail or dining spaces for customers and other uses which create a heavy emphasis on vehicle space.

Storage services are not permitted on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City’s northern border and 100 South.

It is worth clarifying that the City supports services and uses which are solely focused on a vehicle and we want and need them in our community. Nevertheless, we want to take steps to ensure

those services are only in locations where they will not detract from the vision which the 2002 General Plan has clearly established.

3. PUBLIC NOTICING AND PUBLIC COMMENT

A Public Hearing Notice for this matter was posted on Friday, June 30, 2023 and no comments have been received since that posting.

However, comments have been previously submitted to the Planning Commission which stem from the March 23, 2023 Planning Commission meeting. Property owners came and spoke to the Commission under the Call to the Public at the May 11, 2023 Planning Commission meeting and submitted a letter to the Planning Commissioners on June 15, 2023. All those communications are attached to this staff report.

4. RECOMMENDATION

Based on findings below, staff recommends the Planning Commission send a recommendation of approval to the City Council for the proposed text amendments for Title 17-19-8 Prohibited Uses, 17-20-4 Conditional Uses and 17-20-8 Prohibited Uses.

Findings for a recommendation of approval include:

- a. The proposed text amendments supports the 2022 General Plan guiding principal of “Enriching our city center and downtown.”
- b. The proposed text amendments are consistent with and supported by the goals, objectives and implementation measures identified in the 2022 General Plan.
- c. The proposed text amendments will support the City Center concept defined in Map 2.4 of the 2022 General Plan.
- d. Any other findings identified by the Planning Commission.

ATTACHMENTS:

1. Draft Ordinance Amendments
2. Minutes excerpt from March 23, 2023

ORDINANCE __-__-__

AN ORDINANCE ENACTING TITLE 17, CHAPTER 19, SECTION 8 AND TITLE 17, CHAPTER 20, SECTION 8 EXPRESSLY PROHIBITING CERTAIN USES IN SPECIFIC AREAS OF THE GENERAL COMMERCIAL ZONE AND CENTRAL COMMERCIAL ZONE; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Kaysville City desires to encourage a diverse and healthy business profile; and

WHEREAS, Kaysville City desires to implement the City Center and Downtown vision identified in the 2022 General Plan to ensure that development and redevelopment occur in a manner consistent with the resident's desires; and

WHEREAS, Kaysville City also desires to maintain and attract businesses and uses which create and enhance walkable mixed-use places which are desirable as a destination; and

WHEREAS, the City finds that limiting uses which are singularly focused on vehicles along major corridors of 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South is a critical first step in identified placemaking goals and objectives; and

WHEREAS, the Kaysville City Council finds it to be in the best interest of its citizens to enact the ordinance outlined below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

SECTION I: Repealer. If any provisions of the City's Code previously adopted are inconsistent herewith they are hereby repealed.

SECTION II: Enactment. Title 17, Chapter 19, Section 8 and Title 17, Chapter 20, Section 8 shall be enacted and Title 17, Chapter 20, Section 4 to be amended to read as follows:

General Commercial District

17-19-8 Prohibited Uses

Uses which are singularly focused on vehicles are expressly prohibited on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South. Such uses include but are not limited to auto repair shops, tire shops, auto detailing services, towing services, auto tinting services, auto rentals, lube and oil service stations, spray and tunnel car washes which are not accompanied with a convenience store, windshield repair centers, drive-through establishments which do not include indoor retail or dining spaces for customers and other uses which create a heavy emphasis on vehicle space.

Storage services are not permitted on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South.

Central Commercial District

17-20-4 Conditional Uses

Compliance with standards shall be determined by the Planning Commission by reference to KCC 17-30.

1. Theaters.
2. Motels or hotels.
3. Light industry/research uses subject to the provisions of KCC 17-23.
4. Dwellings.
5. Social halls, lodges, fraternal organizations.
- ~~6. Automotive repair that does not break the continuity of retail store frontage for pedestrians, does not impose a nuisance on residences or other surrounding uses, does not create traffic hazards or undue traffic congestion, and has pump islands located so that vehicles serviced or awaiting service do not block any public sidewalk or driveway.~~
6. Amusement arcades.
7. Public utility substations.
8. Sale of beer for consumption on the premises of a full-service restaurant, limited-service restaurant, beer-only restaurant, banquet or reception center.
9. Sale of liquor for consumption on the premises of a full-service restaurant, limited-service restaurant, banquet or reception center.

17-20-8 Prohibited Uses

Uses which are singularly focused on vehicles are expressly prohibited on properties with frontage along 200 North between I-15 and 100 East and Main Street between the City's northern border and 100 South. Such uses include but are not limited to auto repair shops, tire shops, auto detailing services, towing services, auto tinting services, auto rentals, lube and oil service stations, spray and tunnel car washes which are not accompanied with a convenience store, windshield repair centers, drive-through establishments which do not include indoor retail or dining spaces for customers and other uses which create a heavy emphasis on vehicle space.

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SECTION III: Severability. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION IV: Effective Date. This ordinance being necessary for the peace, health and safety of the City, shall become effective immediately upon posting.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this ____ day of _____, 2023.

Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

Commissioner Packer said that he has no problem passing this ordinance on to City Council.

Commissioner Allred made a suggestion to change the wall sign column verbiage.

Commissioner Sommerkorn asks what the street designation is of 200 North in Kaysville and Ms. Greenwood responded saying that it is a minor arterial street.

Commissioner Sommerkorn asked which streets are the major arterial streets in Kaysville and Ms. Greenwood responded those streets are I-15, US-89, and the West Davis Corridor (formerly known as State Route 67).

Commissioner Sommerkorn said that if it's not along a principal arterial or within a certain distance of a principal arterial in our code then a 30 foot sign is allowed. The on-premise and ground sign requirements in the PU, GC, CC and LI zones states that within 1,320 feet of a principal arterial it can be up to 30 feet tall as per the current ordinance.

Commissioner Allred made a motion to continue the ordinance for further discussion and motion was seconded by Commissioner Packer. The vote was unanimous in favor of the motion 7-0.

7- PUBLIC HEARING TO CONSIDER AMENDING TITLE 17 CHAPTER 19 GENERAL COMMERCIAL DISTRICT AND TITLE 17 CHAPTER 20 CENTRAL COMMERCIAL DISTRICT OF KAYSVILLE CITY CODE
Introduced by Melinda Greenwood

This item is brought forward at the request of the Mayor because of tunnel carwash applications with very close proximity to one another. This agenda item is to potentially limit carwash locations and putting proximity regulations on them. Ms. Greenwood shared a slide of the City Center Preferred Concept from the General Plan as well as a map with all the car washes currently in the city. She shared the proposed amendment would prohibit car washes if they didn't fit the three circumstances in Prohibited Uses. The amendment would prohibit all together allowing car washes in the Central Commercial Zone. She said that staff is recommending approval of this ordinance.

Chair Barrus opened up the meeting to the Public Hearing.

Russell Nelson said he is involved with one of the existing car washes in Kaysville and brought up tearing down the Good Spray car wash and leasing the property for that lot and the lot next door to put in a Quick Quack Car Wash. By amending the ordinance it would make the Good Spray a nonconforming use. He said he is asking for consideration that in the ordinance to include some language that would allow the existing car washes to be able to upgrade and expand and improve to meet market demands.

Commissioner Allred asked the applicant if they are wanting a different car wash on the same property.

Russell Nelson said that there would be a complete demo of the existing car wash and the site layout would be changed and possibly a lot line adjustment to combine the two lots.

Ms. Greenwood referred to a chapter in Kaysville City Code about conforming which are not allowed to be expanded. She said that if the proposed ordinance changes are adopted, the applicant wants this chapter to not be applicable to the car wash use.

Commissioner Sommerkorn said that there is a provision in that chapter that says that the Planning Commission can authorize a more desirable non-conforming use to be substituted for one that is more desirable.

Commissioner Sommerkorn stated that the clock has started for a pending ordinance so staff and Planning Commission have six months to discuss this new ordinance. He also said that he would be in favor of not allowing all automobile oriented businesses in the General or Central Commercial Zones.

Commissioner Sundloff made a motion that we recommend approval for the proposed amendment. Motion was seconded by Commissioner Lyon.

Commissioner Sommerkorn said that this ordinance is a good first step, but there are lots of things that need to be considered to improve.

Commissioner Lyon amended his motion to second and said that the city needs to consider area with small area plans with a designated overlay zones that have zoning designated in there to create the community feel.

Commissioner Allred wants to make sure if we send this ordinance on that the property owner does not get nixed by this ordinance and that the language is more clear that says pre-existing uses if taken out then the use can continue and be modified and have some kind of parameters of how they can be modified unless the cities intent is to say no. He also said that distance provisions are not considered defensible in court.

Commissioner Sommerkorn made a substitute motion to table this item and Commissioner Keetch seconded the motion.

Commissioner Allred asked if Commissioner Sommerkorn is open to a substitute motion to change the word from table to continue and Commissioner Sommerkorn is amendable to that substitute.

Chair Barrus said that there is a second so they can vote. The vote was unanimous in favor of the motion (7-0).

8- CALL TO THE PUBLIC

No comments were made.

9- OTHER MATTERS THAT PROPERLY COME BEFORE THE PLANNING COMMISSION



**Kaysville City Planning Commission Meeting Minutes
May 11, 2023**

7- CALL TO THE PUBLIC

Sydney King owner of Good Spray Carwash. She is concerned about some of the new ordinances coming through Planning Commission in the future and how they will affect her and her carwash.

8- ADJOURNMENT

Commissioner Lyon motioned to adjourn the meeting at 7:31 pm.

Dear Kaysville City Planning Commission:

My name is Kelly King. My wife, Sydney King, and I own The Good Spray Car Wash property and adjacent vacant corner lot located at 370 No. Main, Kaysville.

I am sure you are aware of the our agreement with Quick Quack Car Wash to take down our existing car wash and build a new, state of the art, express car wash on our property.

I am writing in regards to the zoning code amendment Melinda Greenwood is proposing to the Kaysville City Council and Planning Commission.

Please allow me to give you some background and history regarding our Good Spray Kaysville Car Wash and adjacent vacant lot. This is a bit lengthy, but I think it is important for you to understand.

The Kaysville Good Spray Car Wash was originally a Super Wash car wash, built in 1994.

In 2008, Sydney and I had the opportunity to purchase three Super Wash car washes, in Centerville, Farmington and Kaysville. Sydney spent hundreds of thousands of dollars upgrading the equipment and renovating the car washes, to insure her customers could wash their cars in a clean and well operating car wash.

In 2014 we worked on a proposal to take down our Kaysville Good Spray Car Wash and construct a building for a Credit Union. Sydney had conversations with Lyle Gibson, from Kaysville City at the time, and they were not very excited about a credit union on the property because it would not provide any tax revenue for the City. We decided against the deal and thought we could find a better potential tenant.

In 2015 we signed a deal with a developer who was going to construct a building for a Burger King on the property. At the 11th hour and after spending thousands of dollars on planning and applications, a deed restriction was discovered on the Good Spray property, that would not allow food business of any kind to be operated on the property. We found the deed restriction was placed on our property by the Romney family. We tried to reason with Romney's to get them to remove the restriction, the Burger King developer even offered to pay the Romney family to remove the restriction, but the Romneys declined. The reason the Romneys gave was, "they did not want to see any other burger places, like Arctic Circle, going dark, because of the competition". So, the deal was killed.

In December, 2018 Lyle approached Sydney about the vacant lot on next to our car wash lot. He informed her the city was selling the lot and suggested she buy it. We purchased the corner lot from Kaysville in January of 2019.

Over the past 3 years we have listed the vacant lot with two different brokers in an attempt to find a good tenant to build to suit. The only companies interested have been independent coffee shop owners, a rental car company, and a physical therapy company.

We have been reluctant to develop the corner lot knowing the real value of the property is the car wash lot and the corner lot combined. However, with Romney's deed restriction on the car wash lot, our options for development are very limited.

In 2019, Sydney was approached by a developer who proposed a possible joint venture, taking our properties, the King Law Firm property and the Romney property to build a multiuse, residential and retail development. We said, we were interested, the King Law Firm people said they were interested, but the Romneys said no, so the concept was killed.

In 2022, we explored the idea of remodeling and expanding the current Good Spray car wash, to make larger bays and possibly a second in-bay automatic. We met with an architect, a builder and our car wash equipment supplier. The estimated cost was \$1.5 million to complete the remodel. After learning Mister was building an express tunnel along with Charlie's, we decided against the investment.

Late 2022, we were approached by three major car wash companies who all wanted to purchase or lease our Kaysville properties to build a new express car wash. After months of meetings and negotiations, we signed a land lease contract with Quick Quack.

After Quick Quack presented to the Kaysville City Planning Commission in April, we were informed of Melinda Greenwood's proposed zone amendment that would restrict any new car wash development.

I deal with commercial real estate brokers all the time and when I explain our situation in Kaysville, they are baffled. They all say the same thing: how can Kaysville deny your application to develop an existing car wash into a new, improved, state of the art car wash when there is already a car wash on the property!

We are in a tough situation. Melinda Greenwood has made it clear that her zoning code amendment will be introduced to the City Council and Planning Commission and it will be passed, based on her email to Sydney dated June 1, 2023. If this amendment is passed, it kills our deal with Quick Quack along with our ability to expand or improve the existing Good Spray car wash.

The Good Spray Car Wash needs about \$100,000 of new equipment and upgrades. We have not spent the money on the wash because of the Quick Quack deal. Now, knowing Kaysville is attempting to kill our deal with Quick Quack, the return on a spend of \$100,000 on our little old car wash, with two new express tunnel car washes under construction nearby would be a questionable investment.

Conversely, we cannot develop the property for any sort of restaurant that would give us an acceptable ROI, and provide a nice tax income for Kaysville, because of the Romney family. Our property is not desirable for many businesses because of the worn out, mostly empty strip mall behind us. The best use of our property is a car wash, because there is and has been a car wash there for almost 30 years!

Sydney conferenced with Melinda and Mayor Tran in April. Both expressed the point that the city does not want any additional car washes in Kaysville. I completely understand her concern. By allowing Quick Quack to replace our little old car wash with a new car wash, the net result is no additional car washes in Kaysville.

I also understand Mayor Tran's concern of Charlie's, Mister and Come and Go on the west side, all approved express tunnels by the city. Come and Go should be taken off the list as they were purchased by Maverick and Maverick does not do car washes.

The car wash business has changed dramatically in the past 20 years. It used to be a territorial thing where car washes wanted to locate 5 or more miles apart. With the emergence of Express Tunnel car washes the game has changed. Now, the car wash business is about customer service and branding. Just like you may prefer Wendy's over McDonalds, some people prefer Quick Quack over Mister. Has the City counted how many fast food restaurants are in Kaysville and considered a building code amendment to not allow any more fast food restaurants? The analogy is truly the same.

The name of the game in the car wash business is the monthly passes. I can buy a Quick Quack monthly pass for \$20 and wash my car in any one of 37 Utah locations and over 100, (and growing by the day) locations in the western states. Quick Quack is not looking at the City of Kaysville and saying, we need to locate there. They are looking at a map of Utah and saying, we don't have a location from Centerville to Layton, and we need a location somewhere in between. Our Kaysville property is obviously ideal for a new Quick Quack location.

Sydney was told that someone at the city would be willing to discuss removing the deed restrictions on our property. Subsequently, we were told the Romneys may be willing to talk about the deed restriction with us. Sydney called Michael Romney, left a message and did not receive a return phone call. Our commercial real estate broker also called and spoke to Keith Romney, who made it clear they would not remove the restriction and to stop asking. Two weeks after Sydney called Michael Romney, she received a text from him, reinforcing the Romney family stance, they will not consider removing the deed restriction. They will not allow ANY business that can compete with a tenant of theirs in the shopping center behind us.

We feel Melinda's proposal is unfairly penalizing a long term, independent Kaysville business owner. Instead of a nice new car wash building, with fresh landscaping, not to mention a dozen or more new employees and tons customers spending money in the local Kaysville stores and restaurants, Kaysville City residents will be looking at our self-serve car wash, with a vacant lot on the corner, for many years to come. Is that really what the City wants?

The reason I have provided all the detailed history of The Good Spray Kaysville property is to inform you that we have attempted to redevelop our property for many years, with businesses that provide an acceptable ROI and Kaysville City would be happy with. Please understand, we are being squeezed from both sides, the Romney deed restrictions on one side and Melinda's proposed zone amendment on the other side. Both of these restrictions extremely devalues our property.

By enacting the zoning restriction and preventing the new Quick Quack express tunnel wash, Kaysville City is placing Sydney and me in a no-win situation with our property and making decisions to change current building codes that will personally cost us over \$2.7 million, and devalue our property over \$1.2 million. I hope you can understand our concern.

I very much appreciate you taking the time to read this long email.

I am respectfully asking Melinda, Mayor Tran, the Kaysville City Council and the Kaysville City Planning commission to immediately exempt our property from your proposed zone amendment and allow Quick Quack to move forward with their application for construction of a new car wash on our property.

Sincerely,

Kelly King

A black rectangular redaction box covering the signature area.

CITY COUNCIL STAFF REPORT



MEETING DATE: August 3, 2023

TYPE OF ITEM: Action Item

PRESENTED BY: Melinda Greenwood, Community Development Director

SUBJECT/AGENDA TITLE: An Ordinance enacting Section 17-31-4 "Fireworks Stands, Christmas Tree Stands, and Temporary or Seasonal Retail Sales" of the Kaysville City Code

EXECUTIVE SUMMARY:

This item is before the City Council after TNT Fireworks submitted a text amendment application to allow for seasonal retail sales of fireworks at Davis High School. The Council may recall that last year staff mistakenly issued a business license for them to sell fireworks from the parking lot of Davis High School, which is zoned R-1-8. Retail sales are not allowed in any of the R-1 zoning districts, so TNT was notified that future sales could only take place if the city's zoning code was amended to allow for such uses.

The City did not receive any complaints as a result of last year's sales, and the sales benefitted the high school as a fundraiser.

At the July 13, 2023 Planning Commission meeting, the Commission deliberated the draft ordinance, conducted a public hearing, and heard from the applicant. The applicant spoke during the public hearing, but no other comments were received. Based on applicant comments and Planning Commission discussion, a portion of the draft ordinance was amended to require adequate parking but not set a hard number for that requirement.

The Planning Commission voted unanimously (5-0) to forward an approval recommendation to the City Council, and that motion included the minor adjustment to parking requirements noted in the preceding paragraph. The change to the draft ordinance has been made and is presented in the attached draft ordinance.

Minutes from the July 13, 2023 Planning Commission meeting are not available but you may view the discussion and action on this item by [clicking on this link](#).

City Council Options:

1. Approve the proposed text amendment as recommended by the Planning Commission.
2. Approve the proposed text amendment with additional modifications.
3. Deny the proposed text amendments.

Staff Recommendation:

Based on the findings below, staff recommends approval of an ordinance enacting 17-31-4 “Fireworks Stands, Christmas Tree Stands, and Temporary or Seasonal Retail Sales.”

1. The Planning Commission held a public hearing at the July 13, 2023 meeting and voted 5-0 to send a recommendation of approval of the proposed ordinance.
2. Staff analysis finds the sale of fireworks and other seasonal items in approved locations along minor arterials and collector streets would provide retail services for the community.
3. After General Plan review, we found nothing that was contradictory to the proposed text amendments.

Fiscal Impact:

Unknown

ATTACHMENTS:

1. Draft Ordinance 17-31-14 Fireworks Stands, Temp or Seasonal Retail Sales CC 8-3-2023
 2. July 13, 2023 Planning Commission Staff Report- Fireworks Sales Text Amendment
-

ORDINANCE __-__-__

AN ORDINANCE ENACTING TITLE 17, CHAPTER 31, SECTION 14 FIREWORKS STANDS, CHRISTMAS TREE STANDS AND TEMPORARY OR SEASONAL RETAIL SALES; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Kaysville City desires to encourage a diverse and healthy business profile; and

WHEREAS, Kaysville City also desires to provide opportunities for temporary retail sales of fireworks, Christmas trees and other seasonal merchandise in appropriate and convenient locations; and

WHEREAS, the Kaysville City Planning Commission held a public hearing on July 13, 2023 and voted 5-0 to send a recommendation of approval of the proposed ordinance to the City Council; and

WHEREAS, the Kaysville City Council finds it to be in the best interest of its citizens to enact the ordinance outlined below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

SECTION I: Repealer. If any provisions of the City's Code previously adopted are inconsistent herewith they are hereby repealed.

SECTION II: Enactment. Title 17, Chapter 31, Section 14 Fireworks Stands, Christmas Tree Stands and Temporary or Seasonal Retail Sales, shall be enacted to read as follows:

17-31-14 Fireworks Stands, Christmas Tree Stands and Temporary or Seasonal Retail Sales

Fireworks stands, Christmas tree stands and temporary or seasonal merchants shall be subject to the following regulations.

1. Locations and Allowed Properties

Fireworks stands, Christmas tree stands and temporary or seasonal retail sales are permitted uses on properties zoned CC, GC, LI or on non-residential properties (such as schools, churches, etc.) along the City's designated Minor Arterial Streets and Collector Streets as defined in [KCC 8-3-2 Existing And Proposed Streets Designated As Arterial, Collector, Or Significant Local Streets](#).

2. Site Plan Required

All applications shall submit a site plan demonstrating compliance with regulations outlined in this section, including location of temporary structure, setbacks of temporary structure, parking, location of garbage receptacles, fire extinguisher, access points, etc.

3. Standards for Site and Operations

Properties to be used for fireworks stands, Christmas tree stands and temporary or seasonal merchants shall meet the following regulations:

a. Access.

- i. All lots shall have an improved drive approach or curb cut access to the property.
- ii. No merchant shall impede vehicular traffic or pedestrian traffic or interfere with public rights of way and sidewalks.

- b. Parking.
 - i. All parking shall be located on an impervious, all-weather surface such as concrete, asphalt or gravel.
 - ii. Adequate off-street parking for the temporary business shall be provided for all temporary sales.
 - iii. The site shall also have adequate parking to accommodate any existing use(s) on site as well as any area used by the fireworks stand, temporary or seasonal merchant.
- c. Cleanliness and Maintenance.
 - i. Display areas shall have a professional appearance, and shall not appear tattered, torn, frayed, faded, have chipped or peeling paint or otherwise be in disrepair. All retail items shall be displayed in a neat and orderly fashion.
 - ii. A trash receptacle shall be provided for patrons and the area around the stand shall be kept clean and orderly.
 - iii. All displays, merchandise, and debris associated with the use shall be contained within the confines of the use and be cleaned at the end of each business day.
 - iv. The licensee shall promptly clean up all trash, litter, spills, etc.
- d. Hours of Operation. A fireworks stand, temporary or seasonal merchant located in or adjacent to a residential zone, shall not operate prior to 8:00 AM or after 10:00 PM.
- e. Fire Extinguisher Required.

A minimum of one portable fire extinguisher as required by the Fire Chief shall be within easy reach of each temporary stand.

4. Setbacks

- a. Each fireworks stand, temporary or seasonal merchant shall be located a minimum of 10 feet behind the inside edge of a public sidewalk, or 15 feet from the edge of the street right-of-way if no sidewalk exists.
- b. A minimum 5 foot setback is required from combustible walls, roof eave lines, awnings, etc.
- c. A minimum 10 foot setback is required from any building openings (i.e., doors, windows, vents, etc.).
- d. A minimum 5 foot setback from a fire hydrant, driveway, ADA accessible parking space or loading area.

5. Prohibited on City Property

Fireworks stands, Christmas tree stands and temporary or seasonal retail sales are prohibited on city property unless participating in a City hosted event or activity.

SECTION III: Severability. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION IV: Effective Date. This ordinance being necessary for the peace, health and safety of the City, shall become effective immediately upon posting.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this ____ day of _____, 2023.

Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

PLANNING COMMISSION STAFF REPORT

To: Kaysville City Planning Commission

From: Dan Jessop, Zoning Administrator

Date: July 7, 2023

Agenda Item #7: Public Hearing for a text amendment to Title 17 Chapter 31 Provisions Applying to Particular Uses Section 14 Firework Stands, Christmas Tree Stands, and Temporary or Seasonal Retail Sales

Meeting Date	July 13, 2023
Application Type	Fire Works Text Amendment
Applicant	TNT Fireworks Cameron Talbot
Chapter Title Section	17-31-14 Firework Stands, Christmas Tree Stands, and Temporary or Seasonal Retail Sales

1. BACKGROUND

Cameron Talbot submitted a Title 17 Planning and Zoning/Land Use Code Text Amendment application to allow the sale of fireworks on zones other than Commercial zone areas along Main Street or 200 North Street. This ordinance is intended to authorize the sale of fireworks at Davis High without creating a nuisance.

Last year the City mistakenly issued a business license for TNT Fireworks and they sold Fireworks at Davis High Parking lot which is zoned R-1-8. The City did not receive any complaints as a result of the sales.

The applicant submitted Clearfield city's ordinance as a model for the text amendment. Staff has modified that ordinance to better fit Kaysville city.

2. PUBLIC NOTICING AND PUBLIC COMMENT

A Public Hearing Noticed was posted on July 2, 2023. To date, no comments have been received.

3. RECOMMENDATION

Based on the findings below, staff recommends the Planning Commission send a recommendation of approval to the City Council to the Text amendment to 17-31-4 as provided in the attached draft ordinance.

- a) Staff analysis finds the sale of fireworks and other seasonal items in approved locations minor arterials and collector streets would provide retail services to the community.
- b) After General Plan review we found nothing that was contradictive to the proposed text amendments.
- c) Other findings the Planning Commission may want to add.

Attachments:

- 1. Draft Ordinance 17-31-4
- 2. Fire works ordinance text proposal from applicant

June 21, 2022

American Promotional Events
Attn: Carson Anderson
2120 Milwaukee Way
Tacoma, WA 98421

Dear American Promotional Events aka TNT Fireworks,

It has come to our attention that the City made an error when we approved a business license application for your location at 325 S. Main Street in Kaysville, Utah. The firework stand is located in an R-1-8 Single Family Residential District and therefor is not compliant for commercial sales.

Because we made the mistake and the shortness of the firework sales tent, we will not be issuing a Cease and Desist letter for this location. However, in the future we will not approve a license in this location as commercial activities are not allowed in this zone.

We apologize for the error and feel free to contact us with any questions.

Best regards,

Mindi Edstrom

Kaysville City Community Development
Business License Officer
Office: 801-497-7019
Email: medstrom@kaysville.gov

cc: Davis County School District

Davis High School

September 14, 2022

File Number: ZTA 2022-080059

Ordinance Change: Firework Stands, Temporary or Seasonal Merchant Regulations

Decision Date: Tuesday, September 13, 2022

To Whom it May Concern,

This notice of decision is in response to the zoning text amendment referenced above. The zoning text amendment request was recommended for approval by the Planning Commission on August 17, 2022, and approved by the Clearfield City Council on Tuesday, September 13, 2022. The City Council approved the following changes to the land use ordinance.

11-13-26: FIREWORKS STAND, TEMPORARY OR SEASONAL MERCHANT:

Fireworks stands, and temporary or seasonal merchants shall be subject to the following regulations:

A. Location Specified; Location Restrictions:

1. Each license shall specify the location where the business is approved to operate. No operation shall occur at locations other than the approved site.
2. Licenses issued under this section shall be limited to the following street corridors:
 - a. ~~Main Street, State Street SR 126 (North Main Street & State Street), 1700 South (Antelope Drive), SR 193 (700 South), 200 South, and 300 North (excluding properties east of SR 126),~~ if located outside of Freeport Center or Freeport West. All fireworks stands, temporary or seasonal merchants, shall not occupy more than twenty percent (20%) of the parking stalls on the lot where the business has been approved.
 - b. No location restrictions are imposed by the City if locating inside Freeport Center or Freeport West.
 - c. ~~No location restrictions are imposed by the City if locating on future developed property at SR-193 and 2000 East and Legend Hills.~~
 - d. ~~Fireworks stands are not allowed on property at SR-193 and 2000 East nor at Legend Hills (refer to map held at the City).~~
 - e. c. Licenses may only be issued on non-residential properties (such as businesses, schools, churches, etc.) along the identified corridors with in the city. ~~the following zoning: C-1, C-2, MU, C-R, D-R, and M-1.~~

B. Maintenance: The area around a fireworks stand, temporary or seasonal merchant shall be kept clean and orderly. A trash receptacle shall be provided for patrons. The licensee shall promptly clean up all trash, litter, spills, etc., within a minimum twenty-foot (20') radius of the business.

C. Appearance: All fireworks stands, temporary or seasonal merchants structures and display areas shall have a professional appearance, and may not appear tattered, torn, frayed, faded, have chipped or peeling paint or otherwise be in disrepair. All equipment associated with the use shall be maintained in a new or near new condition. All retail items shall be displayed in a neat and orderly fashion. All displays, merchandise, and debris associated with the use shall be contained within the confines of the use and be cleaned at the end of each business day. A business license will not be issued or may be revoked if structures, display areas and/or equipment are not properly kept and maintained.

D. Impervious Surface: Each fireworks stand, temporary or seasonal merchant shall be located on an impervious, all-weather surface with no portion of the business located in a landscaped or unimproved area.

E. Setbacks: Each fireworks stand, temporary or seasonal merchant shall be located a minimum of ten feet (10') behind the inside edge of a public sidewalk, or fifteen feet (15') from the edge of the street right-of-way if no sidewalk exists; five feet (5') from combustible walls, roof eave lines, awnings, etc.; ten feet (10') from any building openings (i.e., doors, windows, vents, etc.); and five feet (5') from a fire hydrant, driveway, handicapped parking space or loading area.

F. Traffic Safety: No fireworks stand, temporary or seasonal merchant shall impede auto and/or pedestrian traffic or create auto/pedestrian conflicts. Private sidewalk clear widths shall not be reduced below five feet (5'), and no fireworks stand, temporary or seasonal merchant shall interfere with the internal parking lot circulation.

G. Parking: The site shall have adequate parking to accommodate the primary use(s) on site as well as any area used by the fireworks stand, temporary or seasonal merchant. No part of the fireworks stand, temporary or seasonal merchant shall occupy required parking stalls for the primary use(s) of the site. A minimum of two (2) on-site parking stalls are required for each fireworks stand, temporary or seasonal merchant.

H. Business Conduct: A fireworks stand, temporary or seasonal merchant shall not solicit or conduct business with persons in motor vehicles or use any flashing lights, noise, sound or other motion producing devices to attract attention to its operation. A fireworks stand, temporary or seasonal merchant located in or adjacent to a residential zone, shall not operate prior to eight o'clock (8:00) AM or after ten o'clock (10:00) PM.

I. Fireworks Stand Limitation: To promote public safety, a fireworks stand located within a one-thousand-foot (1,000') radius (as measured from property line to property line) of the Clearfield City 4th of July event at Fisher Park shall not operate after 2pm four (4) hours prior to, during, and four (4) hours following said event.



J. Minimum Separation Required: No temporary or seasonal merchant shall be located within two hundred feet (200') of the primary public entrance of an existing retail store which sells similar products as its primary business.

K. Signs: Each fireworks stand, temporary or seasonal merchant shall be limited to one on premises sign, which shall not exceed eight (8) square feet in size. Signs shall not be internally illuminated or make use of flashing or intermittent lighting or animation devices. Pennants, streamers, lawn banners and other temporary signs shall be prohibited.

L. Fire Extinguisher Required: A portable fire extinguisher, Type 2A-10 BC minimum, must be mounted within easy reach of each fireworks stand, temporary or seasonal merchant.

M. City Sponsored Event Or Activity: This section shall not apply to fireworks stands, temporary or seasonal merchants participating in a City sponsored event or activity.

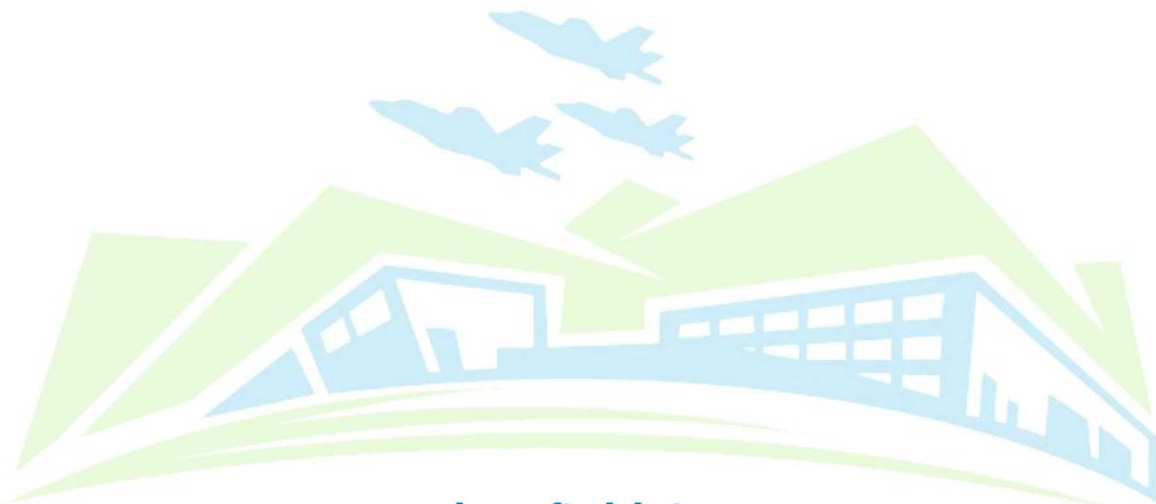
Any questions related to this ordinance text amendment may be addressed by contacting me either at (801) 525-2784 or brad.mcilrath@clearfieldcity.org.

Sincerely,

Brad McIlrath, Senior Planner

cc: Spencer Brimley, Community Development Director (*via email*)

Nancy Dean, City Recorder (*via email*)



Clearfield City

11-13-26: FIREWORKS STAND, TEMPORARY OR SEASONAL MERCHANT:

Fireworks stands, and temporary or seasonal merchants shall be subject to the following regulations:

A. Location Specified; Location Restrictions:

1. Each license shall specify the location where the business is approved to operate. No operation shall occur at locations other than the approved site.
2. Licenses issued under this section shall be limited to the following street corridors:
 - a. (SR) 126 (North Main Street & State Street), 1700 South (Antelope Drive), State Route (SR) 193 (700 South), 200 South, and 300 North (excluding properties east of SR 126), if located outside of Freeport Center or Freeport West. All fireworks stands, temporary or seasonal merchants, shall not occupy more than twenty percent (20%) of the parking stalls on the lot where the business has been approved.
 - b. No location restrictions are imposed by the city if locating inside Freeport Center or Freeport West.
 - c. Licenses may only be issued on non-residential properties (such as businesses, schools, churches, etc.) along the identified corridors within the city.

B. Maintenance: The area around a fireworks stand, temporary or seasonal merchant shall be kept clean and orderly. A trash receptacle shall be provided for patrons. The licensee shall promptly clean up all trash, litter, spills, etc., within a minimum twenty-foot (20') radius of the business.

C. Appearance: All fireworks stands, temporary or seasonal merchants structures and display areas shall have a professional appearance, and may not appear tattered, torn, frayed, faded, have chipped or peeling paint or otherwise be in disrepair. All equipment associated with the use shall be maintained in a new or near new condition. All retail items shall be displayed in a neat and orderly fashion. All displays, merchandise, and debris associated with the use shall be contained within the confines of the use and be cleaned at the end of each business day. A business license will not be issued or may be revoked if structures, display areas and/or equipment are not properly kept and maintained.

D. Impervious Surface: Each fireworks stand, temporary or seasonal merchant shall be located on an impervious, all-weather surface with no portion of the business located in a landscaped or unimproved area.

E. Setbacks: Each fireworks stand, temporary or seasonal merchant shall be located a minimum of ten feet (10') behind the inside edge of a public sidewalk, or fifteen feet (15') from the edge of the street right-of-way if no sidewalk exists; five feet (5') from combustible walls, roof eave lines, awnings, etc.; ten feet (10') from any building openings (i.e., doors, windows, vents, etc.); and five feet (5') from a fire hydrant, driveway, handicapped parking space or loading area.

F. Traffic Safety: No fireworks stand, temporary or seasonal merchant shall impede auto and/or pedestrian traffic or create auto/pedestrian conflicts. Private sidewalk clear widths shall not be reduced below five feet (5'), and no fireworks stand, temporary or seasonal merchant shall interfere with the internal parking lot circulation.

G. Parking: The site shall have adequate parking to accommodate the primary use(s) on site as well as any area used by the fireworks stand, temporary or seasonal merchant. No part of the fireworks stand, temporary or seasonal merchant shall occupy required parking stalls for the primary use(s) of the site. A minimum of two (2) on-site parking stalls are required for each fireworks stand, temporary or seasonal merchant.

H. Business Conduct: A fireworks stand, temporary or seasonal merchant shall not solicit or conduct business with persons in motor vehicles or use any flashing lights, noise, sound or other motion producing devices to attract attention to its operation. A fireworks stand, temporary or seasonal merchant located in or adjacent to a residential zone, shall not operate prior to eight o'clock (8:00) AM or after ten o'clock (10:00) PM.

I. Fireworks Stand Limitation: To promote public safety, a fireworks stand located within a one-thousand-foot (1,000') radius (as measured from property line to property line) of the Clearfield City 4th of July event at Fisher Park shall not operate after two o'clock (2:00) PM.

J. Minimum Separation Required: No temporary or seasonal merchant shall be located within two hundred feet (200') of the primary public entrance of an existing retail store which sells similar products as its primary business.

K. Signs: Each fireworks stand, temporary or seasonal merchant shall be limited to one on premises sign, which shall not exceed eight (8) square feet in size. Signs shall not be internally illuminated or make use of flashing or intermittent lighting or animation devices. Pennants, streamers, lawn banners and other temporary signs shall be prohibited.

L. Fire Extinguisher Required: A portable fire extinguisher, Type 2A-10 BC minimum, must be mounted within easy reach of each fireworks stand, temporary or seasonal merchant.

M. City Sponsored Event Or Activity: This section shall not apply to fireworks stands, temporary or seasonal merchants participating in a City sponsored event or activity.

KCC Draft Ordinance

17-31-14 Fireworks Stands, Christmas Tree Stands and Temporary or Seasonal Retail Sales

Fireworks stands, Christmas tree stands and temporary or seasonal merchants shall be subject to the following regulations.

1. Locations and Allowed Properties

Fireworks stands, Christmas tree stands and temporary or seasonal retail sales are permitted uses on properties zoned CC, GC, LI or on non-residential properties (such as schools, churches, etc.) along the City's designated Minor Arterial Streets and Collector Streets as defined in [KCC 8-3-2 Existing And Proposed Streets Designated As Arterial, Collector, Or Significant Local Streets](#).

2. Site Plan Required

All applications shall submit a site plan demonstrating compliance with regulations outlined in this section, including location of temporary structure, setbacks of temporary structure, parking, location of garbage receptacles, fire extinguisher, access points, etc.

3. Standards for Site and Operations

Properties to be used for fireworks stands, Christmas tree stands and temporary or seasonal merchants shall meet the following regulations:

- a. Access.
 - i. All lots shall have an improved drive approach or curb cut access to the property.
 - ii. No merchant shall impede vehicular traffic or pedestrian traffic or interfere with public rights of way and sidewalks.
- b. Parking.
 - i. All parking shall be located on an impervious, all-weather surface such as concrete, asphalt or gravel.
 - ii. Adequate parking for the temporary business shall be provided and a minimum of ten parking stalls shall be available for all temporary sales.
 - iii. The site shall also have adequate parking to accommodate any existing use(s) on site as well as any area used by the fireworks stand, temporary or seasonal merchant.
- c. Cleanliness and Maintenance.
 - i. Display areas shall have a professional appearance, and shall not appear tattered, torn, frayed, faded, have chipped or peeling paint or otherwise be in disrepair. All retail items shall be displayed in a neat and orderly fashion.
 - ii. A trash receptacle shall be provided for patrons and the area around the stand shall be kept clean and orderly.
 - iii. All displays, merchandise, and debris associated with the use shall be contained within the confines of the use and be cleaned at the end of each business day.
 - iv. The licensee shall promptly clean up all trash, litter, spills, etc.
- d. Hours of Operation. A fireworks stand, temporary or seasonal merchant located in or adjacent to a residential zone, shall not operate prior to 8:00 AM or after 10:00 PM.
- e. Fire Extinguisher Required.

A minimum of one portable fire extinguisher as required by the Fire Chief shall be within easy reach of each temporary stand.

4. Setbacks

- a. Each fireworks stand, temporary or seasonal merchant shall be located a minimum of 10 feet behind the inside edge of a public sidewalk, or 15 feet from the edge of the street right-of-way if no sidewalk exists.
- b. A minimum 5 foot setback is required from combustible walls, roof eave lines, awnings, etc.
- c. A minimum 10 foot setback is required from any building openings (i.e., doors, windows, vents, etc.).
- d. A minimum 5 foot setback from a fire hydrant, driveway, ADA accessible parking space or loading area.

5. Prohibited on City Property

Fireworks stands, Christmas tree stands and temporary or seasonal retail sales are prohibited on city property unless participating in a City hosted event or activity.

CITY COUNCIL STAFF REPORT



MEETING DATE: August 3, 2023

TYPE OF ITEM: Action Item

PRESENTED BY: Melinda Greenwood, Community Development Director

SUBJECT/AGENDA TITLE: An Ordinance enacting Section 17-31-5 "Beekeeping" of the Kaysville City Code

EXECUTIVE SUMMARY:

Planning Commissioner Steve Lyon is a beekeeping hobbyist and submitted a text amendment application to the City requesting the City adopt an ordinance to allow beekeeping in residential zones so long as certain standards are maintained. Dan Jessop, the city's Zoning Administrator, reviewed the information submitted by the applicant and Mr. Jessop also conducted some independent research. Through this process, he validated that the standards proposed by the applicant are acceptable for healthy hives and bees.

This item was on the July 13, 2023 Planning Commission meeting agenda where a public hearing was conducted, but no comments were received. The Commission discussed the proposed ordinance and agreed that allowing beekeeping in the city is a favorable addition to the city's code. A motion was made to approve the draft ordinance as presented. Commissioner Lyon abstained from the vote, and the motion passed with a vote of 4-0.

Minutes from the July 13, 2023 Planning Commission meeting are not available, but you may view this portion of the meeting by [clicking on this link](#).

The draft ordinance and the packet from the Planning Commission meeting are attached to this staff report.

City Council Options:

1. Approve the proposed text amendment as recommended by the Planning Commission.
2. Approve the proposed text amendment with additional modifications.
3. Deny the proposed text amendments.

Staff Recommendation:

Based on the findings below, approval of enacting ordinance 17-31-5 Beekeeping is recommended.

1. At the July 13, 2023 Planning Commission meeting, a public hearing was held and the Planning

Commission voted 4-0 to send a recommendation of approval to the City Council.

2. Staff and applicant analysis finds that urban beehives encourage domestic pollination and are conducive to urban farming with the minimum requirements set forth in the ordinance.
3. Staff believes the ordinance as written complies with state requirements.
4. After General Plan review, we found nothing that was contradictory to the proposed text amendments.

Fiscal Impact:

N/A

ATTACHMENTS:

1. Draft Ordinance 17-31-4 Beekeeping
 2. July 13, 2023 Planning Commission Staff Report - Beekeeping
-

ORDINANCE __-__-__

AN ORDINANCE ENACTING KAYSVILLE CITY CODE TITLE 17, CHAPTER 31, SECTION 4 BEEKEEPING; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Kaysville City desires to encourage a diverse and healthy community; and

WHEREAS, Kaysville City also wishes to allow keeping of bees and set certain standards for beekeeping; and

WHEREAS, the Kaysville City Planning Commission held a public hearing on July 13, 2023 and voted 4-0 to send a recommendation of approval of enacting the proposed ordinance to the City Council; and

WHEREAS, the Kaysville City Council finds it to be in the best interest of its citizens to enact the ordinance outlined below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KAYSVILLE, UTAH:

SECTION I: Repealer. If any provisions of the City's Code previously adopted are inconsistent herewith they are hereby repealed.

SECTION II: Enactment. Title 17, Chapter 31, Section 4 shall be enacted to read as follows:

17-31-4: BEEKEEPING

A. Purpose: The purpose of this section is to authorize beekeeping subject to certain requirements while encouraging the practice of keeping domesticated honeybees (*Apis Mellifera*) within Kaysville city limits while encouraging domestic pollination and urban farming.

B. Allowance. The keeping of honeybees shall be allowed as a permitted use within the Agricultural (A) and/or Residential (R) Zones. All apiaries within these zones are permitted for personal, family, and recreational enjoyment, without need of obtaining any approval or permit from the City. Apiaries may be kept for a commercial production purpose(s), which is considered an agricultural industry use.

B. Apiary/Beekeeper Registration: Each beekeeper shall be registered and maintain an active license with the Utah Department of Agriculture and Food as provided in the *Utah Bee Inspection Act* set forth in *Title 4, Chapter 11 of the Utah Code, as Amended*.

C. Beehives and Beekeeping Hives on Residential Lots:

1. As provided in this section, and notwithstanding any contrary provision in this title, an apiary, may be located on the following:
 - a. ½ acre or less tract size – up to four (4) colonies
 - b. Over ½ acre to 1 acre tract size – up to six (6) colonies
 - c. Over 1 acre tract size – up to eight (8) colonies.
2. No beehives shall be located in a front yard.
3. A person shall not locate or keep a beehive on a property owned or occupied by another person without first obtaining property owner's written permission.
4. No beehive or group of beehives shall exceed six (6') feet in height.

5. Beehives shall be maintained either in a fenced yard or in accordance with the requirements set forth in **Subsection E** of this section.

D. Beehives:

1. Honeybee colonies shall be kept in beehives with removable frames which shall be kept in sound and usable condition.
2. Beehives shall be placed at least five feet (5') from any property line and six inches (6") above the natural grade, as measured from the ground to the lowest portion of the hive; provided, however, that this requirement may be waived in writing by the adjoining property owner.
3. Beehives shall be operated and maintained as provided in the Utah Bee Inspection Act Title 4, Chapter 11 of the Utah Code, as Amended.

E. Flyways: In each instance in which any colony is situated within twenty-five (25') feet of a public or private property line of the parcel, tract, or property upon which the apiary is situated, as measured from the nearest point on the hive to the property line, the beekeeper shall establish and maintain a flyway barrier at least six (6') feet in height consisting of a solid wall, fence, dense vegetation or combination thereof that is parallel to the property line and extends ten (10') feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six (6') feet above ground level over the property lines in the vicinity of the apiary.

F. Water: Each beekeeper shall ensure that a convenient source of water is available to each colony continuously between March 1 and October 31 of each year. The water shall be located on the property of the owner of the beehive and in a location which minimizes any nuisance created by honeybees seeking water on adjoining property(s) from other water sources where they may cause human, bird, or domestic pet contact.

G. Beekeeping Equipment: Each beekeeper shall ensure that no bee comb or other beekeeping equipment is left upon the grounds of an apiary site. Upon removal from a beehive, all such equipment shall promptly be disposed of in a sealed container or placed within a building or other bee-proof enclosure.

H. Certain Conduct Unlawful: It shall be unlawful for any beekeepers to keep any colony or colonies in such a manner or of such disposition as to cause any unhealthy condition, interfere with the normal use and enjoyment of human or animal life of others, or interfere with the normal use and enjoyment of any public property or property of others. Beekeeping is not permissible as primary or singular use on residential lots.

I. Nuisance. It shall be unlawful for any person to keep any colony or associated beekeeping equipment in a manner contrary to the provisions of this Section. Any such violation shall be deemed a nuisance and shall be subject to enforcement procedures and/or be subject to the provisions of any other applicable enforcement procedures deemed necessary to remedy a violation.

SECTION III: Severability. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION IV: Effective Date. This ordinance being necessary for the peace, health and safety of the City, shall become effective immediately upon posting.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this ____ day of _____, 2023.

Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

PLANNING COMMISSION STAFF REPORT

To: Kaysville City Planning Commission

From: Dan Jessop, Zoning Administrator

Date: July 7, 2023

Agenda Item #8: Public Hearing for a text amendment to Title 17 Chapter 13 Special Provision
Applying to Particular Uses Section 4 Beekeeping

Meeting Date	July 13, 2023
Application Type	Text Amendment
Applicant	Steve Lyon
Chapter Title Section	Title 17-31-4 Beekeeping

1. BACKGROUND

On June 23, 2023, Steve Lyon submitted a Title 17 Planning and Zoning/Land Use Code Text Amendment application to allow for the keeping of bees. The ordinance is intended to authorize the keeping of domesticated bees within the Kaysville City limits while encouraging domestic pollination and urban farming. If adopted, the ordinance would provide for happy and healthy bee colonies in urban locations. It will require getting an appropriate license registration from State of Utah. It will provide for management of number of colonies allowing for not overpopulating so they can thrive. It will provide for proper and safe placement of hives, and prescribe hive construction with proper features to ensure happy bees. This ordinance provides for proper equipment, and conduct to promote happy healthy colonies without creating a nuisance.

The state conditions are as follows:

- Registration with state, and inspected by state
- Placed in Rear yards away from contact with humans and domestic animals
- 5' from property lines
- Hives must have removable section frames, 6" above ground, and weather resistant tops.

2. PUBLIC NOTICING AND PUBLIC COMMENT

A Public Hearing Noticed was posted on June 30, 2023. To date, no comments have been received.

3. RECOMMENDATION

Based on the findings below, staff recommends the Planning Commission send a recommendation of approval to the City Council to enact KCC 17-31-4 Beekeeping as provided in the attached draft ordinance.

- a) Staff and applicant analysis finds that urban bee hives encourage domestic pollination and are conducive to urban farming with the minimum requirements of this ordinance. Staff feels ordinance as written provides state requirements.
- b) After General Plan Review we found nothing that was contradictory to the proposed text amendments.
- c) Other findings the Planning Commission may want to add.

Attachments:

- 1. Draft Ordinance 17-31-4
- 2. Sample ordinances from Weber County, Lehi and Centerville

17-31-4: BEEKEEPING:

A. Purpose: The purpose of this section is to authorize beekeeping subject to certain requirements while encouraging the practice of keeping domesticated honeybees (*Apis Mellifera*) within Kaysville city limits while encouraging domestic pollination and urban farming.

B. Allowance. The keeping of honeybees shall be allowed as a permitted use within the Agricultural (A) and/or Residential (R) Zones. All apiaries within these zones are permitted for personal, family, and recreational enjoyment, without need of obtaining any approval or permit from the City. Apiaries may be kept for a commercial production purpose(s), which is considered an agricultural industry use.

B. Apiary/Beekeeper Registration: Each beekeeper shall be registered and maintain an active license with the Utah Department of Agriculture and Food as provided in the *Utah Bee Inspection Act* set forth in *Title 4, Chapter 11 of the Utah Code, as Amended*.

C. Beehives and Beekeeping Hives on Residential Lots:

1. As provided in this section, and notwithstanding any contrary provision in this title, an apiary, may be located on the following:
 - a. ½ acre or less tract size – up to four (4) colonies
 - b. Over ½ acre to 1 acre tract size – up to six (6) colonies
 - c. Over 1 acre tract size – up to eight (8) colonies.
2. No beehives shall be located in a front yard.
3. A person shall not locate or keep a beehive on a property owned or occupied by another person without first obtaining property owner's written permission.
4. No beehive or group of beehives shall exceed six (6') feet in height.
5. Beehives shall be maintained either in a fenced yard or in accordance with the requirements set forth in **Subsection E** of this section.

D. Beehives:

1. Honeybee colonies shall be kept in beehives with removable frames which shall be kept in sound and usable condition.
2. Beehives shall be placed at least five feet (5') from any property line and six inches (6") above the natural grade, as measured from the ground to the lowest portion of the hive; provided, however, that this requirement may be waived in writing by the adjoining property owner.
3. Beehives shall be operated and maintained as provided in the Utah Bee Inspection Act Title 4, Chapter 11 of the Utah Code, as Amended.

E. Flyways: In each instance in which any colony is situated within twenty-five (25') feet of a public or private property line of the parcel, tract, or property upon which the apiary is situated, as measured from the nearest point on the hive to the property line, the beekeeper shall establish and maintain a flyway barrier at least six (6') feet in height consisting of a solid wall, fence, dense vegetation or combination thereof that is parallel to the property line and extends ten (10') feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six (6') feet above ground level over the property lines in the vicinity of the apiary.

F. Water: Each beekeeper shall ensure that a convenient source of water is available to each colony continuously between March 1 and October 31 of each year. The water shall be located on the property of the owner of the beehive and in a location which minimizes any nuisance created by honeybees

seeking water on adjoining property(s) from other water sources where they may cause human, bird, or domestic pet contact.

G. Beekeeping Equipment: Each beekeeper shall ensure that no bee comb or other beekeeping equipment is left upon the grounds of an apiary site. Upon removal from a beehive, all such equipment shall promptly be disposed of in a sealed container or placed within a building or other bee-proof enclosure.

H. Certain Conduct Unlawful: It shall be unlawful for any beekeepers to keep any colony or colonies in such a manner or of such disposition as to cause any unhealthy condition, interfere with the normal use and enjoyment of human or animal life of others, or interfere with the normal use and enjoyment of any public property or property of others. Beekeeping is not permissible as primary or singular use on residential lots.

I. Nuisance. It shall be unlawful for any person to keep any colony or associated beekeeping equipment in a manner contrary to the provisions of this Section. Any such violation shall be deemed a nuisance and shall be subject to enforcement procedures and/or be subject to the provisions of any other applicable enforcement procedures deemed necessary to remedy a violation.

Weber County Code Chapter 108-21 Agri-Tourism

<https://weber.municipalcodeonline.com/book?type=ordinances#name=Chapter 108-21 Agri-Tourism>

Sec 108-21-1 Purpose And Intent

The purpose of this chapter is to provide support and economically feasible land use alternatives to local and enterprising farm owners who are devoted to their land and are committed to providing authentic, agriculturally related products and experiences to the public. Agriculture is a very important contributor to Utah's economy and, observably, an integral and indispensable part of Weber County's rich cultural heritage; therefore, it is the county's desire to create an environment in which agriculture is not only encouraged but can thrive. It is intended to benefit farm owners and the residents of Weber County through its ability to generate supplementary farm income while promoting the preservation of agricultural open space and significantly enhancing leisure, recreational, educational, and gastronomic opportunities for those in pursuit of such experiences in a rural farmland setting.

(Ord. No. 2012-19, pt. 1(§ 46-1), 12-18-2012)

Sec 108-21-2 Applicability

The standards found in this chapter shall apply to all agri-tourism applications/operations. Also, all agri-tourism operations are subject to title 108, chapter 4 of this Land Use Code (conditional uses) which regulates the conditional use permit application and review process. This process may include, but is not limited to, a review by the Weber County Planning Division, Building Inspection Division, Engineering Division, and Sheriff's Office. Other review agencies may include the Weber-Morgan Health Department, Weber Fire District, Utah State University Cooperative Extension, and/or other various agencies. Agri-tourism events that operate outside of normal day-to-day hours and/or involve spectators in a number greater than that which can be served by existing facilities shall be subject to title 38, special events. Other ordinances, codes and/or regulations may apply; therefore, it shall be the responsibility of the applicant to know and understand all applicable standards and agency requirements.

(Ord. No. 2012-19, pt. 1(§ 46-2), 12-18-2012)

Sec 108-21-3 General Development Standards

The development standards imposed by this section do not alter, supersede or nullify any codes, ordinances, statutes, or other applicable standards which may also regulate these same uses/activities.

1. **Primary use.** Agriculture is the preferred use in agricultural zones; therefore, all agri-tourism uses/activities shall be complementary and clearly accessory to the primary agricultural use. To guarantee legitimacy and viability, an agri-tourism operation shall demonstrate that the subject property has been qualified under the Farmland Assessment Act or that the subject property is currently, or will be within the next growing season, producing an agricultural product in an amount that meets or exceeds the production requirement as established by the Farmland Assessment Act. A farmer, whose primary agricultural use is that of an apiary, shall be required to maintain two hives per acre with a ten-hive minimum. No more than 20 hives shall be necessary when a farm exceeds ten acres.

Centerville Utah City Zoning Code 12.55.250

<https://centerville.municipalcodeonline.com/book?type=zoning#name=12.55.250> Apiaries (Beekeeping)

12.55.250 Apiaries (Beekeeping)

The following criteria relates to the keeping of one or more colonies of bees within the City.

1. Allowance. The keeping of bees shall be allowed as a permitted use within the Agricultural–Low (A-L) or Residential–Low (R-L) Zones. All apiaries within these zones are permitted for personal, family, and recreational enjoyment, without need of obtaining any approval or permit from the City. However, such allowance does not relieve any person or entity from complying with the provisions of this Section or other applicable County or State regulations. Apiaries shall not be kept for a commercial production purpose, which is considered an agricultural industry use.
2. Unlawful Conduct. It shall be unlawful for any beekeepers to keep any colony or colonies in such a manner or of such disposition as to cause any unhealthy condition, interfere with the normal use and enjoyment of human or animal life of others, or interfere with the normal use and enjoyment of any public property or property of others.
3. Flyways. In each instance in which any colony is situated within 25 feet of a public or private property line of the parcel, tract, or property upon which the apiary is situated, as measured from the nearest point on the hive to the property line, the beekeeper shall establish and maintain a flyway barrier at least 6 feet in height consisting of a solid wall, fence, dense vegetation or combination thereof that is parallel to the property line and extends 10 feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least 6 feet above ground level over the property lines in the vicinity of the apiary.
4. Water. Each beekeeper shall ensure that a convenient source of water is available to the bees at all times during the year so that the bees will not be encouraged to congregate at swimming pools, pet watering bowls, bird baths or other water sources where they may cause human, bird or domestic pet contact.
5. Beekeeping Equipment. Each beekeeper shall ensure that no unused or abandoned bee comb or other beekeeping equipment are left upon the grounds of an apiary site. Upon removal from a colony, all such equipment shall promptly be disposed of in a sealed container or placed within a secured building or other bee proof enclosure.
6. Number of Colonies. It shall be unlawful to keep more than the following number of colonies on any parcel, tract, or property within the city, based upon the size or configuration of the tract on which the apiary is situated:
 1. ½ acre or less tract size – up to four colonies
 2. Over ½ acre to 1 acre tract size – up to six colonies
 3. Over 1 acre tract size – up to eight colonies
7. Nuisance. It shall be unlawful for any person to keep any colony or associated beekeeping equipment in a manner contrary to the provisions of this Section. Any such violation shall be deemed a nuisance and shall be subject to enforcement procedures found in CZC 12.23 (Enforcement) and/or be subject to the provisions of any other applicable enforcement procedures deemed necessary to remedy a violation.

Lehi Utah City Development Standards

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.lehi-ut.gov/wp-content/uploads/2013/09/Chapter-12-Development-Standards-2.pdf>

E. Beekeeping

The keeping of bees is allowed on all properties in the A-5, TH-5, A-1, RA-1, R-1-22, R-1-15, R-1-12, R-1-10, R-1-8, R-2, R-2.5, and R-3 Districts as a permitted use subject to the following requirements:

1. There is no defined maximum number of beehives or colonies.
2. Beehives shall not be located in any front yard.
3. Beehives shall be located at least six feet from any adjoining property line or public road. Hives may be located up to 16 inches from the property line or public road if a solid fence or hedge known as a “flyway barrier” of at least six feet in height is provided in front of the hive entrance.
4. A fresh supply of water shall be maintained to prevent bees from collecting at water sources in neighboring properties.
5. Beehives or any component thereof shall not exceed six feet in height.
6. Beehives shall be maintained regularly to prevent swarming. Hive owners shall follow beekeeping best management practices such as disease control, hive management, and working the hive at appropriate times. Bees and associated beehives may be ordered removed from property if they are determined to be a nuisance by the Lehi City animal control officer.
7. Each beekeeper shall register with the Utah Department of Agriculture as provided in the Utah Bee Inspection Act as set forth in Title 4, Chapter 11 of the Utah State Code.