POWER COMMISSION BOARD MEETING

MEETING MINUTES
April 3, 2018

MISSION STATEMENT
Kaysville City Power and Light's Mission is to safely provide electricity with superior customer service at a competitive price to the residents and businesses in Kaysville City.

1.Approved
Kaysville City Power Commission Board held a Regular Power Commission Board Meeting at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Chairman Brok Thayn, Board Member John Loveless, Board Member Alan Farnes, Board Member Patrick Hein, Board Member Jordan Stephenson.

Others Present: Power Superintendent Gary Hatch, Resource and Service Manager Bruce Rigby, Stacie Harward Administrative Assistant, Eric Isom MIB Partners.

Excused: City Council Member James Hansen, Co-Chairman Sean Chilcote.

Opening Provided by Chairman Brok Thayn
Prayer Given by Board Member Jordan Stephenson
Mission Statement read by Chairman Brok Thayn

APPROVAL OF MINUTES

Minutes from March 6, 2018 meeting were discussed. Board Member Alan Farnes made the motion to approve the minutes. Board Member Patrick Hein second the motion. The motion passed unanimously.

RESIDENTIAL CONNECTION FEE

This item was tabled until May meeting.

2. APPROVED

MAX RESIDENTIAL SYSTEM SIZE

The maximum size for the solar power array is 15 KW. Board Member Alan Farnes is concerned that the resident is oversizing their system. They are only getting credit for what they use and not for what they produce over their usage. Board Member John Loveless wants to approach this issue in the way of how much the resident back feeds onto the system. Resource and Service Manager Bruce Rigby pointed out that the billing system is set up to for a month to month credit. Last year there were only 3 customers that earned a refund. Board Member Jordan Stephenson would like to see a monthly payback but that is not a feasible or accurate option. He would like to see them be able to carry a credit on a month to month basis then in a low producing month they can use their credit. City Billing Department does hand calculations every month.
This discussion led into Item 4 Section D-

GRANDFATHERING NET METERING BILLING DISCUSSSION

It is being proposed that the billing cycle goes to a monthly cycle from a yearly cycle. The billing software can handle a monthly calculations and hand calculations will become obsolete. Chairman Brok Thayn suggested a motion that the Grandfathering billing with a 30 day notice as per the Net Metering Agreement will go to a monthly billing cycle. 190 customers will have to be calculated every month. Board Member Jordan Stephenson made a motion that grandfathered customers will be paid on a monthly basis instead of the yearly basis. Board Member John Loveless second the motion.
Vote went as follows:

Board Member Loveless	Yea
Board Member Farnes	Yea
Chairman Thayn	Yea
Board Member Hein	Yea
Board Member Stephenson	Yea

The motion passed unanimously

Non Grandfathered customers (which consists of 190 customers) maximum amount to be paid out will be established and that is also how the size will be established. The highest refund given to a grandfathered customer was $452.00. Resource and Service Manager Bruce Rigby will come to the next meeting with recommendations on how to handle this issue. Board Member Alan Farnes also suggested that we find out if the City needs to send out tax notices for the excess amount that is produced since it would be considered income. This item will be discussed in future meetings.

MAX COMMERCIAL SIZE

Chairman Thayn pointed out that a decision had been made in an earlier meeting that we need to have a kWh cap not an array size. Commercial buildings need to collect enough to run the business and to offset power costs not overproduce and then receive credits for profit. Demand size would allow for them to overproduce for the months that would offset the months they don't overproduce. Chairman Thayn and Board Member Loveless will study this issue. They will come back to the board with more detailed information and suggestions. Resource and Service Manager Bruce Rigby brought up the

3.APPROVED
Haights Creek Irrigation Company wants to do a hydro power project. This project will not go online until the water year of 2019. He wanted to make sure that this is part of the discussion. Board Member Farnes would like to see a power purchasing contract instead of a net metering agreement. He would like to make sure that when this discussion resumes at the May 2018 meeting on how to handle this type of a situation. This item's discussion will be continued at future meetings.

IPA RENEWAL CONTRACTS

Resource and Service Manager Bruce Rigby brought to the Board's attention that the IPA Power Purchasing Contracts are up for renewal. This sales contract was approved just a few years. Since that time the climate in California in regards to their power needs and requirements. All the power generated is committed to the State of California. There is a need to resize the plant from a 1200 megawatts to an 840 megawatts. IPP Power Plant is the only resource that we are involved with that if we don't use the resource we don't pay for. The bonds will be paid for in the years 2023 to 2025. After that time there will be no debt services. It's a good investment for Kaysville City Power and Light for future needs. Board Member Alan Farnes made the motion to approve the IPA Power Purchasing Contracts and take to the City Council for their approval. Board Member Patrick Hein second the motion.

The Vote went as follows:

Board Member Loveless	Yea
Board Member Farnes	Yea
Chairman Thayn	Yea
Board Member Hein	Yea
Board Member Stephenson	Yea

The motion passed unanimously.

FIFTH AMMENDMENT OF THE IPA ORGANIZATION AGREEMENT

Resource and Service Manager Bruce Rigby brought to the attention of the Board that this item needs to be approved. The agreement had some of the wording changed to make it work better. It is in reference to not being on competing executive boards. He asked that the Board approve these item and that it be sent with their approval and recommendation to the City Council. Board Member Farnes made that motion to approve this item and take it to the City Council for their approval. Board Member Loveless second the motion.

The Vote went as follows:

Board Member Loveless	Yea
Board Member Farnes	Yea
Chairman Thayn	Yea
Board Member Hein	Yea
Board Member Stephenson	Yea

The motion passed unanimously.

4.APPROVED
The Board's recommendations will be brought forth to the City Council for their approval.

SYSTEM RELIABILITY STUDY

Resource and Service Manager Bruce Rigby reported to the board his finding in regards to the Rocky Mountain switches that go into our substation. Rocky Mountain Power does have 2 switches. These switches are coming from the Parrish Lane and Syracuse Substations. They can take one off line while working on the other and it will not impact our system.
Power Superintendent will submit a RFP to the council to request that a study be done for the reliability of our system. Recommendations from the board were given to Gary Hatch for companies that do these kind of studies. Chairman Thayn will also send Mr. Hatch a list of recommendations.
Mr. Hatch also mentioned that the Power Department has earned the RP3 Certification. Chairman Thayn would like to see that it is mentioned in the City Newsletter.

COORDINATION STUDY

This item was discussed in the March, 2018 meeting and is tied to the System Reliability Study RFP. It will be included in the RFP for the System Reliability Study.

IMPACT FEE

This item was discussed in the March, 2018 meeting and is tied to the System Reliability Study RFP. It will be included in the RFP for the System Reliability Study.

CALL TO THE PUBLIC

Mr. Eric Isom, MIB Partners was present for this item. He wanted to express his gratitude for the Board and their volunteering of their time for the benefit of the Kaysville residents. He also expressed that he would really like to see the Board make a decision on the Residential Maximum Size and make sure that that information is released in a timely manner. He pointed out that there is a lot of customers that are in the process of buying solar power systems and this information will help them to make a more informed decision. He asked the question about smart meters and the information that they might provide about battery storage. Board Member Loveless answered this question that this is something that they can look into for the future.

ADJOURNMENT

Chairman Brok Thayn made the motion for adjournment at 8:45 p.m.
Board Member Jordan Stephenson second the motion.
The motion passed unanimously.

Stacie Harward

Stacie Harward
Kaysville City Power and Light
Administrative Assistant