POWER COMMISSION BOARD MEETING

MEETING MINUTES
MARCH 6, 2018

MISSION STATEMENT
Kaysville City Power and Light's Mission is to safely provide electricity with superior customer service at a competitive price to the residents and businesses in Kaysville City.

1. APPROVED
An Open House for the public was held at 6:00 P.M.in the Council Room of the Kaysville City Municipal Center. This Open House had a 45 minute presentation by the Power Commission. A Question and Answer segment took place after the presentation that ended at 7:00 P.M.

Kaysville City Power Commission Board held a Regular Power Commission Board Meeting at 7:10 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

Present: Chairman Brok Thayn, Board Member John Loveless, Board Member Alan Farnes

Others Present: Power Superintendent Gary Hatch, Resource and Service Manager Bruce Rigby, Stacie Harward Administrative Assistant, Andre Lortz Maverick

Excused: City Council Member James Hansen, Co-Chairman Sean Chilcote, Board Member Patrick Hein, Board Member Jordan Stephenson

Opening Provided by Chairman Brok Thayn
Prayer Given by Board Member John Loveless
Mission Statement read by Chairman Brok Thayn

APPROVAL OF MINUTES

Minutes from January 9, 2018 were found to need to have a correction made. The Board wanted the net metering questions to have "not" added to question #1. It needs to say "the customer will not lose their grandfathering status". Question #4 add after the answer yes. "But all those rates and policies are subject to change according to the net metering agreement which states that rates may change with a 30 day notice."

2. APPROVED
A motion was made by Board Member Farnes to accept the minutes from the January 9, 2018 meeting with the changes made. Board Member Loveless second the motion. The vote on the motion was as follows:

Board Member Loveless	Yea
Board Member Farnes	Yea
Board Member Thayn	Yea

The motion passed unanimously.

Minutes from February 6, 2018 were found to need to have a correction made. Board Member Farnes wanted to add to the System Reliability Study “distribution feeder”. This should be added after “looping the”.

A motion was made by Board Member Farnes to accept the minutes from the February 6, 2018 meeting with the changes made. Board Member Loveless second the motion. The vote on the motion as follows:

Board Member Loveless	Yea
Board Member Farnes	Yea
Board Member Thayn	Yea

The motion passed unanimously.

RESIDENTIAL CONNECTION FEE

This item was tabled until April meeting. Board Member Stephenson will present this at that time.

MAX RESIDENTIAL SYSTEM SIZE

The maximum size for the solar power array is 15 KW. There was also a discussion about the grandfathering credits. At the present time on the grandfathering status the credit is one to one. Credits are given on a monthly basis. The board wants to figure out how the current Tariff is applied. How do we limit a yearly payoff? This item is still in discussion and will be on future agendas and discussed in future meetings.

SYSTEM RELIABILITY STUDY

Board Member Farnes wants to know the weak spots in our system and budget for them in the next budget cycle 2019. How do we protect our customers? Board Member Farnes would like to explore how much a study would cost to have done. He would also like to know how we tie the system together for better reliability. Mr. Hatch would like to have a study done so that projects can be prioritized. He also requested from the Board a name of a company that does these kind of studies so that he can contact them for a dollar amount so that he can put in his budget request for the coming year. Chairman Thayn also suggested that two additional items be added to the System Reliability Study. Those items are a Coordination Study and a Load Flow Analysis. Board Member Farnes also suggested that the Substations and the Main Feeders be the first items studied. Mr. Hatch also let the Board know that the City Council

3. APPROVED
has the final decision if this item is approved or if it is taken out of the budget request. The Power Commission Board strongly recommends that a System Reliability Study be approved for the upcoming budget year and that it be done as soon possible.

COORDINATION STUDY

This discussion is on-going and will be continued in future meetings. This discussion was started with the question being asked "What is a Coordination Study and its purpose?" The Power Commission Board recommends that a RFP (Request for Proposal) be presented for consideration of the study. A cost for the study needs to be explored so Mr. Hatch can get an amount for the budget request.

IMPACT FEE

This item is an on-going discussion and will be discussed in future meetings.

BUDGET REVIEW

Board Member Farnes wanted to be able to look at the budget and be involved in the process before it is submitted to the City Council. Mr. Hatch has had a recommendation from the City Manager Shane Scott in regards to the matter. He suggested that once the budget is put together Mr. Hatch will email the budget to each member of the Board. Each member can email comments or concern back to Mr. Hatch. There will be a deadline for those comments. There is shorten period to submit the department budgets this year. The process for budget submittal is the Department Head submits the budget to the Finance Director Dean Storey and the City Manager Shane Scott. They look it over and will make necessary cuts before it is submitted to the City Council for public hearing and approval.

CALL TO THE PUBLIC

No one was present for this item.

ADJOURNMENT

Chairman Brok Thayn made a motion to adjourn the meeting at 9:00, second by Board Member Alan Farnes. The motion passed unanimously

Stacie Harward

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Stacie Harward
Kaysville City Power and Light
Administrative Assistant